Admission Instructions

(Revised: March 4, 2015)

Return application to:
Cumberland County College
Enrollment Services Office
PO Box 1500, Vineland, NJ 08362-1500

Cumberland county college

Admissions Phone: 856/691-8600, ext. 1223
Fax: 856/691-6483

www.cccnj.edu

Please read the following instructions before completing the Admission Application.

If you are seeking a degree or certificate from CCC, you must complete the following steps:

❑ Complete this application and return it to the Enrollment Services Office.

❑ Indicate your Degree Program in item #22 from the Degree Program Codes listed inside this packet.

❑ All students are required to submit their high school records. Contact your high school and request that a copy of your official transcript be sent to the Enrollment Services Office. High school graduates must have their final official transcript with posted graduation date submitted.

❑ GED (high school equivalency diploma) holders must submit a copy of the GED Certification to the Enrollment Services Office.

❑ Financial Aid questions, call 856/691-8600, ext. 1280 or visit www.cccnj.edu.

❑ Take the Accuplacer/College Placement Test, which is given at the college. These test results are used for course placement and not for determining admission to the college. Transfer students may not be required to take this test, depending on transfer evaluation results. Call 856/691-8600, ext. 1300 or sign-up online @www.cccnj.edu.

❑ Transfer students from other colleges who seek advanced standing toward their degree at CCC must submit official transcripts to the Enrollment Services Office for transfer evaluation.

❑ Full-time students are required to have hospital insurance. Full-time students must provide proof of insurance or purchase insurance at the time of class registration.

❑ Degree seeking students are required to be immunized against Measles, Mumps, Rubella and Hepatitis B. Submission of a certificate of immunization from a physician is required (see enclosed).

If you are not seeking a degree from CCC, note the following:

❑ Non-degree applicants are students who are planning to take only a few courses at CCC and are not going to pursue a degree at present. This would include students taking courses for personal interest, improving job skills, students attending other colleges who wish to take courses at CCC for transfer to that college, etc. Please indicate Code **909** in item #22.

❑ Complete this application and return it to the Enrollment Services Office.

❑ Non-degree applicants who wish to take a math, science or English course for the first time are required to take the Accuplacer/College Placement Test or show transcripts of college credits received in these subjects.

❑ In order to enhance academic advisement, it is suggested that non-degree students take the Accuplacer/College Placement Test or submit transcripts of previous colleges attended. It is suggested that non-degree students who have accumulated college credits meet with an admissions counselor to consider degree options.

❑ Non-degree students are NOT eligible to receive financial aid.

❑ Non-degree students are NOT assigned an academic advisor, but may seek assistance from appropriate college staff.

Applications and information are maintained for a two-year period for students who do not enroll. Students not enrolling within two years of the semester of application must submit a new application, information and appropriate fees.

Academic Program Codes

The following codes are to be used when answering question #22 of the admission application, which asks for your academic program choice. Please write the appropriate code # in the blocks provided in question #22. **(Undecided degree seeking students should use 808).**

AA-Associate in Arts (AA degrees in this listing with an LA prefix are Liberal Arts options); AFA-Associate in Fine Arts; AS-Associate in Science; AAS-Associate in Applied Science; AC-Academic Certificate; *CC-Career Certificate; *ST-Short-Term Training

Degree Programs — Codes

Accounting
Accounting AAS	520
Accounting AC	523

Agriculture/Horticulture
Agriculture AAS	650
Agribusiness AAS	651
Horticulture AAS	660
Floriculture CC	979
Landscape Technician CC	970

Business
Liberal Arts/Business Studies AA	511
Business Management AAS	595
•E-Business AAS	519
•Entrepreneurship AAS	518
•Finance AAS	515
•Human Resources AAS	590
•Insurance AAS	508
•International AAS	516
•Marketing AAS	514
Business Management AC	513
Business Management/Hospitality AC	522
Entrepreneurship/Small Business Leadership CC	919
Culinary Arts AAS	529
Insurance AC	509
Retail Sales CC	999
Retail Sales ST	917

Communications
LA/Communications AA	171
LA/Journalism option AA	151
LA/Public Relations AA	172
LA/Television & Digital Media AA	161
Entertainment Technology AC	163

Computer Science
Computer Science AS	552
•Information Systems AS	551
Network Management AAS	565
•Cyber Security AAS	566
Networking Associate AC	567
Networking Associate CC	947

Construction Supervision
Construction Supervision AAS	500
Construction Supervision CC	907

Education
Liberal Arts/Elementary/Secondary Education AA	251
Early Childhood/Preschool Education AAS	240
Early Childhood/Preschool Education AC	241
Teacher's Aide in Early Childhood Education CC	939
Early Childhood Education Management ST	935

Energy Technology
Nuclear Energy Technology AAS	
(joint degree program w/Salem CC)	498
Sustainable Energy Technology AAS	
(joint degree program w/Salem CC)	499

Engineering
Engineering AS	422

Engineering Technologies
Engineering Technology AAS	570
Engineering Technology AC	573
Engineering Technologies/Electronics Technology AC	583
Engineering Technologies/Electronics Technology CC	983

Fine and Performing Arts
Fine Arts AFA	166
Theatre/Acting AFA	167
•Art Education AA	156
•Art Therapy AA	157
•Ceramics AA	122
•Design/Fine Arts AA	146
•Music AA	181
•Theatre AA	141
Ceramics AC	123

Graphic Design
Graphic Arts AA	136
Graphic Design AAS	137
Game Design & Development AS	139
Computer Graphics/Desktop Publishing AC	113

Health Sciences
(Contact Enrollment Services Office for additional admission requirements)
Biomedical Science AS	400
•Healthcare AS	401
•Healthcare Pre-Nursing RN AAS	741
•Healthcare Pre-LPN-RN Challenge AAS	738
•Healthcare Pre-Radiography AAS	751
•Healthcare Pre-Practical Nursing AC	700
Health Science AAS	707
Health Science AC	723
Health Information Technology AAS	730
Medical Coding AC	731
Psychosocial Rehabilitation Prep AS	
(joint degree program w/UMDNJ)	210
Respiratory Therapy Prep AAS	
(joint degree program w/UMDNJ)	761
Certified Nurse Aide/Home Health Aide CC	903
Certified Nurse Aide ST	901
Home Health Aide ST	902

Justice Studies
Criminal Justice AS	222
Corrections AS	232
Forensics & Technology AS	233
Homeland Security AS	234
Criminal Justice AC	223
Emergency Management AC	226
Gangs/Juvenile Delinquency AC	225
Private Security CC	926
Homeland Security CC	911

Liberal Arts
Liberal Arts/Humanities AA	112
•History AA	114
•Literature AA	116
•Philosophy & Religion AA	121
•Spanish AA	115
Liberal Arts/Social Sciences AA	110

Mathematics/Science
Mathematics/Science AS	412
Chemistry AS	413
Environmental Science AS	414
Mathematics AS	415

Office Administration
Health Service Administration AAS	635
Health Service Administration AC	634
Health Service Administration CC	987
Office Administration AAS	620
•Government AAS	625
Office Administration AC	623
Office Administration CC	967
Office Administration/Government AC	624
Office Administration/Government CC	977
Office Administration/Health Service AC	634
Office Administration/Health Service CC	987
Office Administration/Legal CC	978
Office Administration ST	929

Paralegal Studies
Paralegal Studies AS	280
•Paralegal Studies/Spanish AS	281

Public Administration
Public Administration AS	220

Social Service
Social Service AS	230
•Gerontology AS	290
Alcohol & Drug Counseling	231

Technical Studies
Technical Studies AAS	470

Undecided (degree seeking)	808
*Non-degree (non-matriculated)	909
*Non-matriculated programs (any 900 codes) vary in length and are not financial aid eligible.	
•Dual Credit	908

Transcript Request

To be submitted to your high school or previously attended college(s) with the required processing fee.

I give permission to release a copy of my transcript to Cumberland County College:

(Please print)

Full Legal Name: _____

                                   First   *MI*   *Maiden*   *Last*

Social Security #: _____ Date of Birth: _____

Current Address: _____

Phone: _____ Did you graduate? **Yes**, year graduated: _____**No**, last year attended: _____

I have enclosed the appropriate processing fee.

Signature: _____ Date: _____

High School/College: Please mail the student's records to:

Cumberland County College
ATTN: Admissions
P.O. Box 1500
Vineland, NJ 08362-1500

Immunization Certification

Student Name: _____ S.S.#: _____

The above named student has received Measles, Mumps, Rubella and Hepatitus B vaccines. These vaccinations have included one dose of live Mumps and Rubella virus vaccines and two doses of live Measles virus vaccines or any vaccine combination containing live Measles, Mumps or Rubella virus. These vaccines were all received on or after the above student's first birthday. The second dose Measles vaccine has been administered no less than one month after the first dose.

- Vaccine Dates -

- **Measles:**   1st_____   2nd _____

- **Mumps:**   _____

- **Rubella:**   _____

- **Hepatitis B:**   _____

    I certify the above named student has been immunized for Measles, Mumps, Rubella and Hepatitis B as described and required above.

_____ _____
                      Physician's Signature   *Date*

23. You plan to attend: ❑Full Time   ❑Part time
   (12 or more credit hours per semester)   *(fewer than 12 credit hours per semester)*

24. Do you identify yourself as disabled,
using one of the following definitions? ❑Yes   ❑No   (if yes, please check below)

  (Optional: for CCC referral purposes only)

     ❑Hearing impaired   ❑Orthopedically impaired   ❑Specific learning disability
     ❑Speech impaired   ❑Visually impaired   ❑Emotionally disturbed
     ❑Other health impaired (please list): _____

25. Are you a Veteran?   ❑Yes   ❑No

26. Are you employed?   ❑Full-time (more than 30 hours per week)   ❑Part-time (30 or fewer hours per week)
      ❑Not employed but seeking work   ❑Not employed and not seeking work

27. Are you a single parent?   ❑Yes   ❑No
(dependents in your household)

28. What language is spoken at home? _____

29. Have either of your parents received
a bachelor's degree?   ❑Yes   ❑No

30. What is your primary educational goal in attending CCC? *(check one)*
   ❑To complete a CCC degree and transfer to another college.   ❑To pursue personal interests in specific areas.
   ❑To complete a CCC degree and obtain a job.   ❑To become acquainted with other people.
   ❑To transfer credits to another college (without completing a CCC degree).   ❑To prepare for employment in a specific area.
   ❑To improve skills for current job.

31. Have you participated in high school sports? If so, which one(s): _____

32. Reason for choosing CCC: *(check one)*   ❑Ability to transfer to a 4 yr. college   ❑Recommendation of high school   ❑Dual Credit program
          ❑Availability of program   ❑School Counts!   ❑Location
          ❑Academic reputation   ❑NJ STARS   ❑Low Cost
          ❑Recommendation of 4 yr. college   ❑Tech Prep program   ❑Athletics
          ❑ Other:_____

33. How did you gain the most knowledge about CCC? *(check top three items)*
  ❑College representative   ❑High school counselors or teachers   ❑CCC students   ❑CCC Web site/Facebook   ❑CCC catalog
  ❑Opportunity magazine   ❑Newspaper articles   ❑Friends, family, etc.   Other: _____

EMERGENCY CONTACT: _____ Phone _____ Relationship _____

STUDENT AFFIDAVIT

I certify that I reside permanently at the address given on this application in the County of _____
and have lived in the State of New Jersey for a period of not less than one year prior to and immediately preceding my initial enrollment in the college. If the above address is **NOT** your permanent address for the period stated above, list your permanent residence:

Street _____City _____ County _____ State _____

I will abide by the rules and regulations of this college.

I am aware that the information provided on this application may be utilized by state and federal agencies for statistical purposes.

Signature _____   **Date** _____

Admission Application

Please print in blue or black ink

1. Social Security #: ☐☐☐ — ☐☐ — ☐☐☐☐   NJ SMART ID # ☐☐☐☐☐☐☐☐☐☐

2. Student's full name:_____
   Last   First   Middle   Maiden Name

   Other names under which you have been known: _____

3. Student's mailing address: _____
   Street

   _____
   City   State   Zip

4. Telephone #:   Home (   ) _____Cell (   ) _____ Work (   ) _____

   In the event of an emergency at the college, would you like to receive a text message on your cell phone? ☐Yes ☐No

   Primary E-Mail address _____ Secondary E-Mail address _____

5. Have you ever taken the college Accuplacer /College Placement Test?   ☐Yes   ☐No

6. Have you ever taken a
   course at CCC before?   ☐Yes   ☐No   Are you a CCC graduate? _____   Year you first attended   _____

7. Have you ever enrolled for a CCC non-credit course (including Summer Academy for Kids)?   ☐Yes   ☐No

8. Date of birth: ☐☐ — ☐☐ — ☐☐☐☐   Age _____(years)
   Month   Day   Year

9. Sex: ☐Male   ☐Female

10. Are you of Hispanic origin?   ☐Yes   ☐No
    Please check one: ☐Puerto Rican   ☐Mexican   ☐Dominican   ☐Cuban   ☐Central/South American
    ☐ other _____

11. Race information: ☐Native American   ☐White   ☐Black   ☐Asian   ☐Pacific Islander

12. Country of birth: _____

13. Are you a U.S. citizen?   ☐Yes   ☐No

14. Will you require an I-20 (International Student Visa)? ☐Yes   ☐No   15. **If yes**, country of citizenship: _____

16. Did you or will you graduate from high school?   ☐Yes ☐No ☐Anticipated   **Date** _____ **(month/year)**

17. Are you a GED recipient?   ☐Yes ☐No   Date received _____

18. High school attended: ☐Bridgeton   ☐Cumberland Regional   ☐Millville   ☐Vineland

    Other _____ State _____ Country _____

19. Have you attended another college?   ☐Yes   ☐No   Do you intend to transfer credits?   ☐Yes   ☐No

20. List previous college(s) attended: 1. _____ State _____ Dates: from _____ to _____
    2. _____ State _____ Dates: from _____ to _____
    3. _____ State _____ Dates: from _____ to _____

21. You wish to begin classes: ☐Fall (Sept.-Dec.)   ☐Spring (Jan.-May)   ☐Winter (Jan.)   ☐Sum. I   ☐Sum. II   ☐Sum. III

22. **Your academic program choice:**   **(See codes on back page and enter one here)** ☐☐☐

Cumberland county college

P.O. Box 1500, 3322 College Drive
Vineland, NJ 08362-1500
Phone: 856/691-8600 • Fax: 856/691-6483

www.cccnj.edu