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|  | **Curriculum Committee** **Course Form** |
| Course Code:Course Title: | Date 1st Reading: Date 2nd Reading:Approval Date:**Effective Date:**  |
| [ ]  Course Revision | [ ]  New Course (get course code from student records) |
| [ ]  Course Deactivation[ ]  Course Reactivation | [ ]  Replaces (if applicable):  |
|  |  |
| **PRESENT COURSE DESCRIPTION:** |
|  |
| **PROPOSED COURSE DESCRIPTION (if changing):** |
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|  |
| **PREREQUISITE:**  | **CO-REQUISITE:**  |
| **PRE or CO-REQUISITE:**  |
| **Attached Master Syllabus?** [ ]  Yes [ ]  No **Attached Instructor Syllabus?** [ ]  Yes [ ]  No |
| **COURSE TYPE and CONTACT HOURS**: |
| # Credits:       | Lecture Hours: \_\_\_\_\_\_\_Lab Hours: \_\_\_\_\_\_\_Studio Hours: \_\_\_\_\_\_\_\_\_Clinical Hours: \_\_\_\_\_\_\_  | Remedial: \_\_\_\_\_\_\_ |
| Total Contacts: \_\_\_\_\_\_ |
|  |
| **RATIONALE:** |
|  |
| **(use additional pages if necessary)**  |
| **Initiator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Initiator (signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:****Dean Signature (approving submission) :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **Course Definition/Restrictions:** |
| General Education Elective [ ]  | Major Only [ ]  | Major Code: \_\_\_\_\_\_\_ |
| **Elective Categories:** |
| [ ]  Communication |  | [ ]  Social Science |  |
| [ ]  Mathematics |  | [ ]  Humanities |  |
| [ ]  Science  |  | [ ]  History |  |
| [ ]  Technology |  | [ ]  Diversity |  |
| **All Faculty and Divisions affected by this curriculum change have been consulted. Explain or attach responses.** |
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| **Transferability Forms attached: (list Universities)** |
|  |
| **To be completed by Division Dean:** |
| Campus: Gloucester \_\_\_\_\_ Cumberland\_\_\_\_\_\_Division Name: \_\_\_\_\_\_\_\_ICN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Differential Funding Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | FEES: Materials: \_\_\_\_\_\_\_\_\_\_ Insurance: [ ]  Yes [ ]  No(Nursing & Allied Health Only)Circle Appropriate Fee Code:  A B C G H I J K O Q R S T W Y |
| **APPROVALS**: |
| Academic Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Curriculum Committee Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Vice President Academic Services \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Processed by:  |
| Administrator, Records/Student Data \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |
| **DISTRIBUTION:** |
| Academic Deans | Director, Advising |
| Administrator, records/Student Data | Director, Student Affairs |
| Administrator, Web and Portal Systems | Public Relations |
| Bursar | Registrar |
| Curriculum Committee ChairFaculty Senate | Initiator  DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |