Instructions: Master Syllabi (NEW #7)

1. Do Not Use Old Syllabi Forms on your computers replace with this document
2. All **GREEN highlighted** **items** **can be modified**
3. Non-highlighted items must remain the same and is standard text required in RCSJ Syllabi
4. Make sure to Update your Division Name
5. Enter the title of the course where indicated
6. Enter Lecture/Lab/Credits and or subsitute Lab for Studio or Clinical or Seminar. This information must be entered in credit hours
7. Enter Prerequisites (NEW)
	1. If your prerequisite is ENGL 101 you must add ENGL 101E as an **OR** condition also
8. Enter Course description
9. Next Grading distribution
10. Next – Core Competencies – try to limit to 4 max or less, as these must be in the next set of changes to the Student Learning Outcome table
11. Add the course title to the Student Learning Outcome at the top of the page
	1. Change the course subject code and course number
	2. Add/list Student learning outcomes after taking said course
	3. Enter your RCSJ Core Competencies and they must correspond to item #9 on this list
	4. Enter how you will assess Evaluation / Assessment (see examples in this document)
12. Last – Add your topical outline – note nothing else is to be changed beyond your topical outline.

REMOVE/DELETE - This page before submitting for review

REMOVE WATERMARL OF ‘SAMPLE’ - by clicking: From the menu, DESIGN, then Watermark, then remove watermark



Nursing and Health Professions Division – **Change to your division**

*Gloucester Campus*

1400 Tanyard Road, Sewell, NJ 08080

856-468-5000

*Cumberland Campus*

3322 College Drive, Vineland, NJ 08360

856-691-8600

**CRIM 105 Introduction to Criminology (SAMPLE)**

Syllabus

Lecture Hours/Clinical/Credits: **3/290/3 – must be written in credits (note if lab insert the word lab, studio or clinical when applicable)**

**Catalog Description**

*Prerequisites: \_Prerequisites: Dental Science I*  - Make complete course number(s) only

*Co-requisites: Dental Science I*  - Make complete course number(s) only

A systematic survey of the nature and extent of crime, the factors related to criminalbehavior, theories of treatment and practice, and the functions of the correctional system.

**Textbook and Course Materials – all – This section cannot be changed**

It is the responsibility of the student to confirm with the bookstore and/or their instructor the textbook, handbook, and any other materials required for their specific course and section.

Click here to see current textbook prices at:

Cumberland Campus [cccnj.bncollege.com](https://cccnj.bncollege.com/shop/ccc/home) Gloucester Campus at [rcgc.bncollege.com](http://www.rcgc.bncollege.com/)

**Evaluation Assessment**

**Online Proctoring**

All courses offered at RCSJ, whether they are web-enhanced, hybrid, or fully online, may include assessments that make use of Online Proctoring. To find out more about Online Proctoring, and to learn about the minimum technical requirements, visit [rcsj.edu/elearning/online-proctoring](http://rcsj.edu/elearning/online-proctoring).

**Grading Distribution**

Grading to be determined by individual instructors.

Individual instructors may include the following assessment(s):

* Research Paper required. – You May adjust all in green here and must match Student Learning Outcomes
* Projects
* Portfolios,
* Exams
* Presentations
* Papers

**Grading – all - This section Cannot be changed**

The grading scale for each course and section will be determined by the instructor and distributed the first day of class.

**Rowan College of South Jersey Core Competencies**

(Based on the NJCCC General Education Foundation - August 15, 2007; Revised 2011; Adopted 2014)

This comprehensive list reflects the core competencies that are essential for all RCSJ graduates; however, each program varies regarding competencies required for a specific degree. Critical thinking is embedded in all courses, while teamwork and personal skills are embedded in many courses.

1. **Written and Oral Communication**: Students will communicate effectively in both speech and writing.
2. **Quantitative Knowledge and Skills:** Students will use appropriate mathematical and statistical concepts and operations to interpret data and to solve problems
3. **Scientific Knowledge and Reasoning:** Students will use the scientific method of inquiry, through the acquisition of scientific knowledge.
4. **Technological Competency:** Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals
5. **Society and Human Behavior:** Students will use social science theories and concepts to analyze human behavior and social and political institutions and to act as responsible citizens.
6. **Humanistic Perspective:** Students will analyze works in the fields of art, history, music, or theater; literature; philosophy and/or religious studies; and/or will gain competence in the use of a foreign language
7. **Historical Perspective:** Students will understand historical events and movements in World, Western, non-Western or American societies and assess their subsequent significance.
8. **Global and Cultural Awareness:** Students will understand the importance of a global perspective and culturally diverse peoples.
9. **Ethical Reasoning and Action:** Students will understand ethical issues and situations.
10. **Information Literacy:** Students will address an information need by locating, evaluating, and effectively using information.

**CRIM 105 Core Competencies – can be changed**

This course focuses on three of RCSJ’s Core Competencies:

* Written and Oral Communication
* Information Literacy
* Society and Human Behavior

**Student Learning Outcomes: Course Title Goes Here**

| **Successful completion of Course Subject & Course Number here will help students:**  | **RCSJ Core Competencies** | **Evaluation / Assessment**  |
| --- | --- | --- |
| Evaluate how race, gender and socioeconomic class affect how justice is dispensed. | Written and Oral Communication Society and Human Behavior | Research Paper required. ProjectsPortfolios,ExamsPresentationsPapers |
| Interpret the role of victims with criminology and the criminal justice process | Written and Oral Communication  | Research Paper required. ProjectsPortfolios,ExamsPresentationsPapers |
| Articulate and contrast the key theories employed to understand crime in society; | Written and Oral Communication Society and Human Behavior | Research Paper required. ProjectsPortfolios,ExamsPresentationsPapers |
| Apply these theories across a variety of crime topics. | Written and Oral Communication Information Literacy  | Research Paper required.ProjectsPortfolios,ExamsPresentationsPapers |

**Topical Outline – leave title ‘Topical Outline’ here but change the remaining**

* Thinking Critically About Crime
* Measuring Crime
* Victims of Crime
* The Classical and positivist Schools of Criminology
* Biological and Psychological Theories
* Sociological Theories of Crime and Delinquency
* Life-Course and Integrated Theories
* Conflict and Critical Theories of Crime
* Property Offenses
* Criminal Offenses Against People
* Organized and White-Collar Crime
* Public Order Offenses and Values
* Terrorism
* Criminology, Technology, and Privacy

**Nothing is changed beyond this page nothing can be adjusted at all.**

 **Affirmative Action and Equal Employment Opportunity**

The Board of Trustees is committed to providing a workplace and academic environment that maintains and promotes affirmative action and equal opportunity for all employees and students without discrimination on the basis of certain enumerated and protected categories. These categories are race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS and HIV-related illnesses.

Under Title IX regulations, federally-funded institutions like RCSJ must ensure equitable treatment for students affected by pregnancy, childbirth, or recovery thereof, similar to the treatment of temporary disabilities. Reasonable accommodations may include, but are not limited to, the following: extended deadlines, online course options, and alternative plans for physically demanding requirements. Accommodations may be provided without fundamentally altering the essential requirements or nature of a course or program. The Title IX Coordinator has the authority to ensure these accommodations are met while maintaining confidentiality and working in consultation with the Department of Student Accessibility and Support. Students are advised to collaborate with faculty, the Department of Student Accessibility and Support, and the Title IX Coordinator to plan for their academic continuity. All determinations are made on a case-by-case basis.  For detailed guidelines, please refer to RCSJ Administrative Procedure #7019, Pregnant and Parenting Students and Employees.

**ADA/504**

The College complies with all applicable provisions of the Americans with Disabilities Act Amendment Act (ADAAA) of 2008, State laws governing disability discrimination, and will not discriminate against any qualified employee, student, job applicant, client, consumer, vendor, contractor, or other non-employee with respect to any terms, privileges, or conditions of employment or contract because of a person’s physical or mental disability.  The College will also reasonably accommodate a disabled person provided that the individual is otherwise qualified to perform safely the essential duties and assignments required for the job and provided that any accommodation does not impose an undue hardship on the College.  Regardless of when or where it takes place, *if you believe* you have been subjected to, or become aware of another individual who has been subjected to discrimination or unlawful harassment based upon that person’s disability, please promptly report it to the Vice President, Chief Compliance Officer & Senior Title IX Officer located in the College Center, telephone number (856) 415-2154 (Gloucester Campus), or to the Executive Director, Threat Assessment Management, Title IX, Compliance, and Judicial Affairs located in the Catherine J. Arpino Education and Humanities Center, telephone number (856) 498-9948 (Cumberland Campus) and follow the Complaint and Reporting Procedure detailed below.

For questions concerning discrimination, contact:

|  |  |
| --- | --- |
| **GLOUCESTER CAMPUS:****Almarie J. Jones, M.S**Vice President and Chief Compliance Officer & Senior Title IX Officer Rowan College South Jersey Gloucester1400 Tanyard Road Sewell, NJ 08080(Main) 856-415-2154  (Office) 856 200-4712 (e-mail) ajones@rcsj.edu | **CUMBERLAND CAMPUS:****Nathaniel Alridge, Jr., J.D.**Executive Director Threat Assessment Management, Title IX, Compliance, and Judicial AffairsRowan College South Jersey Cumberland 3322 College DriveVineland, NJ 08060(Main) 856-498-9948(Office) 856 -8600, ext. no. 1414(e-mail) nalridge@rcsj.edu |

**Department of Student Accessibility and Support**

The Department of Student Accessibility and Support is committed to providing support services and ensuring equal access to eligible students with documented conditions/disabilities as outlined by the Americans with Disabilities Act (ADA) and the Americans with Disabilities Act with Amendments Act (ADAAA).

For disabilities, contact:

|  |  |
| --- | --- |
| **GLOUCESTER CAMPUS:****Carol Weinhardt**Director Department of Special Services, ADAAA/504 Officer Rowan College South Jersey Gloucester1400 Tanyard Road Sewell, NJ 08080 (Office) 856 200-4712 (e-mail) cweinhar@rcsj.edu | **CUMBERLAND CAMPUS:****Meredith Vicente**Senior Director, Accessibility and Support ServicesRowan College South Jersey Cumberland 3322 College DriveVineland, NJ 08060(Main) 856-200-4688(e-mail) mvicent1@rcsj.edu |

**Reporting Allegations of Sexual Misconduct and Resource Referrals**

**Gloucester Campus (0*8/2025*)**

There are multiple safe places for students to report allegations of sexual misconduct (DVSAS”), both on and off campus. Reports of sexual misconduct (“DVSAS”) can be made to any of the following offices listed below.

|  |  |  |
| --- | --- | --- |
| **Service** | **Resource** | **Phone Number/Location/Website** |
| **Non-Confidential** **Reporting**Local Law Enforcement | Gloucester County Sheriff’s Office | 856-681-2200 |
| Deptford Township Police Dept. | 856-845-2220 |
| Gloucester Co. Prosecutor’s OfficeSexual Assault Response Team | 856-384-5500856-384-5555 |
| **Non-Confidential** **Reporting****9-1-1** and**Campus****Security** | **9-1-1** Gloucester CountyEmergency Management Dispatch | **9-1-1 or push RED button on** Campus **Blue** **Light** Emergency Phones  |
| Campus SecurityBlue Light Emergency Phones or ext. 4444 from any campus desk phone | 856-681-6287 |
| **Non-Confidential** On-Campus Reporting Support Services | Almarie J. JonesVice President, Chief Compliance Officer andSenior Title IX Officer | 856-415-2154College Center, Room 116*ajones@rcsj.edu* |
| Center for Wellness & SupportLaura EasterLead Case Manager | 856-415-2148College Center, Room 210B*leaster@rcsj.edu* |
| Ramon CasanovaExecutive Director, ACT | 856-200-4783Education and Humanities Center*rcasanov@rcsj.edu* |
| **Non-Confidential****Reporting** | All students are encouraged to report alleged crimes on campus. Crimes that pose a threat to the campus community must be reported to 9-1-1, Security, the Sheriff’s Office or the Deptford Township Police Department. All employees, including Security staff, must report incidents of discrimination, harassment or sexual misconduct (“DVSAS”) to the Title IX Officer. |
| **Confidential** On-CampusCounseling and Support Services | Amy CharlesworthDirector, The Center forPeople in Transition (PIT) | 856-415-2256Career & Technical Education Center, Rm 8091492 Tanyard Road |
| Center for Wellness & SupportKristen Wilson, DSocSci, MS, CTSSDirector of Behavioral Services | 856-494-5688College Center, Room 210A*kwilso22@rcsj.edu* |
| **Confidential**Off-Campus Full-ServiceSupport | Center for Family Services/Services Empowering Rights of Victims (SERV) | 1-866-295-7378Camden and Gloucester counties[*www.centerffs.org/serv*](http://www.centerffs.org/serv) |
| **Hospitals with Sexual Assault****Nurse****Examiners** | Inspira Medical Center | 700 Mullica Hill Road, Mullica Hill, NJ 08062856-508-1000 |
| Jefferson Washington Township Hospital | 435 Hurffville-Crosskeys Rd., Turnersville, NJ 856-582-2500 |

**Reporting Allegations of Sexual Misconduct Resource Referrals**

**Cumberland Campus *(08/2025)***

There are multiple safe places for students to report allegations of sexual misconduct (DVSAS”), both on and off campus. Reports of sexual misconduct (“DVSAS”) can be made to any of the following offices listed below.

|  |  |  |
| --- | --- | --- |
| **Service** | **Resource** | **Phone Number/Location/Website** |
|  **Non-Confidential**ReportingLawEnforcement | Vineland Police Dept. | 856-691-4111 |
| Millville Police Department | 856-825-7010 |
| Cumberland Co. Sheriff’s Office | 856-451-4449 |
| Cumberland County Emergency Services  | 9-1-1 |
| CumberlandCampus Security856-200-4706 (Direct) | Andres Lopez, DirectorSafety and Security 856-200-4706 |
| **Non-Confidential** On-Campus Reporting Support Services | Almarie J. JonesVice President, Chief Compliance Officer and Senior Title IX Officer | 856-415-2154Gloucester CampusCollege Center, Room116*ajones@rcsj.edu* |
| Nathaniel Alridge, Jr., JD,Executive Director, Threat Assessment Management, Title IX, Compliance,and Judicial Affairs | 856-498-9948Catherine J. Arpino Education and Humanities Center, *nalridge@rcsj.edu* |
| Kellie W. Slade, Ed.D.Executive DirectorStudent Services | 856-200-4615Student & Enrollment Services Center*kslade@rcsj.edu* |
| Meredith VicenteSenior Director, Student Accessibility and Support Services | 856-200-4688Department of Special Services*mvicent1@rcsj.edu* |
| Ramon CasanovaExecutive Director, ACT | 856-200-4783Student Services*rcasanov@rcsj.edu* |
| All students are encouraged to report alleged crimes on campus. Employees must report crimes that pose an immediate threat to the campus Security Office, the local Police Department or the Sheriff’s Office. |
| **Confidential** On-CampusCounseling and Support Services  | Center for Wellness & SupportRuby Aparicio-Pagan, MSWDirector | University Center856-200-4759*raparici@rcsj.edu* |
| **Confidential** Off-Campus Full-Service Support | Center for Family Services – Services EmpoweringRights of Victims (SERV) | 24/7 HotlinesCumberland Co. – 1-800-225-0196[*www.centerffs.org/serv*](http://www.centerffs.org/serv) |
| **Hospital**Sexual Assault Nurse Examiner on Site | Inspira Medical CenterVineland | 1505 W. Sherman Ave., Vineland, NJ856-641-8000 |