

**GLOUCESTER COUNTY COLLEGE**

**1400 Tanyard Road  
Sewell, NJ 08080-9518**

**September 1, 2010**

**WORK SESSION MINUTES**

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene J. Concordia, Chair  
Mr. Edward J. Campbell, Vice Chair  
Mr. Joseph A. Scaffidi, Treasurer  
Ms. Isabelita M. Abele  
Mr. Robert L. Bumpus  
Mr. Andrew A. DiNardo  
Mr. Grant W. Keller, Esq.  
Dr. George J. Scott  
Mrs. Virginia N. Scott  
Mr. Douglas J. Wills, Esq.  
Dr. Russell A. Davis

**Members Absent:**

Ms. Yolette C. Ross, Secretary

**Advisors Present:**

Mr. Chris Gibson, Esq.  
Dr. Geraldine Martin  
Mr. Frederick Keating

**Cabinet Present:**

Mr. Nick Burzichelli  
Ms. Patty Claghorn  
Ms. Karen Durkin  
Mr. Joseph Getsinger  
Mr. John Henzy  
Ms. Elizabeth Hall  
Ms. Almarie Jones  
Ms. Danielle Morganti  
Mr. Josh Piddington

Chair Gene J. Concordia called the meeting to order and roll was taken. Chair Concordia recognized the Faculty Board Representative, Dr. Geraldine Martin and Mr. Frederick Keating, County Education Liaison. Mr. Concordia introduced and welcomed Mr. Robert Bumpus. Mr. Bumpus is serving as acting Gloucester County Executive Superintendent of Schools in the Board of Trustee seat vacated by Dr. H. Mark Stanwood in July 2010. Chair Concordia turned the meeting over to Dr. Davis to present the *President's Report*.

Dr. Davis welcomed Mr. Bumpus to his new role and went on to thank and congratulate everyone's efforts in making the College's first annual 'All College Day' a success. Dr. Davis continued with the *President's Report* (attached).

**WORK SESSION MINUTES**

**September 1, 2010**

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At 6:22 p.m., Mr. Concordia read a resolution to go into Closed Session. Mr. Campbell made a motion, seconded by Mr. Scott, to approve the resolution. It was unanimously passed.

At 7:20 p.m., Mr. Wills made a motion to end both the Closed Session and the Work Session. Dr. Scott seconded the motion, and it was unanimously passed.

Respectfully submitted,

A handwritten signature in black ink that reads "Yvette C. Ross". The signature is written in a cursive, flowing style.

Yvette C. Ross  
Secretary

Notes taken by M. Resue



# Gloucester County College

## The President's Report

September 1, 2010

### Start of the Academic Year

#### All College Day and First Day Opening

I want to thank everyone that was able to attend our first annual *All College Day* event today. It was a great way to get our students, faculty and staff energized for the new academic year. Tomorrow will be an even more exciting day as we welcome our freshmen and returning students as they begin the fall semester.

#### Weekend Classes

This semester we begin another initiative by offering our students expanded course options with classes on Friday evenings and Saturday's and Sunday's. The weekend classes include sessions taught on campus and hybrid courses taught both in the classroom and online, and will enable our students more flexibility and opportunities to complete their degree.

### Enrollment

I am pleased to report that as of this morning, Fall enrollment is currently at 93.41% of our headcount enrollment goal and 96.43% of our credit hour goal with 3,839 full-time and 2,345 part-time students registered for a total of 66,911 credit hours. In comparison, at this time last year, there were 6,216 students registered for 66,988 credit hours.

### *Dates to Remember:*

#### September

- |    |  |
|----|--|
| 1  | <i>All College Day</i> , 10:00 a.m., Fine Arts Center            |
| 1  | Board of Trustee meeting, 6:15 p.m., Library Board Room          |
| 2  | First day of fall semester classes                               |
| 6  | College closed – Labor Day                                       |
| 10 | Art Gallery Reception, 6:30 – 8:30, Dr. Ross Beitzel Art Gallery |
| 24 | Continuing Education Center Open House, 1 – 3 p.m., CEC          |
| 24 | Sports Hall of Fame Induction dinner, 5 p.m., Adelphia's         |
| 24 | Athletic Alumni Reunion, 9 p.m., Adelphia's                      |

#### October

- |   |  |
|---|--|
| 1 | Foundation Wine and Chocolate Festival, 6 – 9 p.m., Dr. Ross Beitzel Art Gallery |
| 6 | Board of Trustee meeting, 6:15 p.m., Library Board Room                          |

**GLOUCESTER COUNTY COLLEGE**  
**1400 Tanyard Road**  
**Sewell, NJ 08080-9518**

September 1, 2010

**REGULAR SESSION MINUTES**

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:20 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene J. Concordia, Chair  
Mr. Edward J. Campbell, Vice Chair  
Mr. Joseph A. Scaffidi, Treasurer  
Ms. Isabelita M. Abele  
Mr. Robert L. Bumpus  
Mr. Andrew A. DiNardo  
Mr. Grant W. Keller, Esq.  
Dr. George J. Scott  
Mrs. Virginia N. Scott  
Mr. Douglas J. Wills, Esq.  
Dr. Russell A. Davis

**Members Absent:**

Ms. Yvette C. Ross, Secretary

**Advisors Present:**

Mr. Chris Gibson, Esq.  
Dr. Geraldine Martin  
Mr. Frederick Keating  
Mr. Cody Miller

**Cabinet Present:**

Mr. Nick Burzichelli  
Ms. Patty Claghorn  
Ms. Karen Durkin  
Mr. Joseph Getsinger  
Mr. John Henzy  
Ms. Elizabeth Hall  
Ms. Almarie Jones  
Ms. Danielle Morganti  
Mr. Josh Piddington

Vice Chair Campbell lead the Pledge of Allegiance. Mr. Robert L. Bumpus was sworn in by Mr. Chris Gibson, Esquire, and roll was taken.

**COMMUNICATIONS**

An open invitation to attend the GCC Continuing Education Center Open House on September 24, 2010 was read by Meg Resue, Liaison to the President and the Board of Trustees.

**ACCEPTANCE OF MINUTES**

Chair Concordia declared minutes accepted as presented.

**FACILITIES/PROPERTY**

**RFQ Award: Electric Generation Supply Services**

On the recommendation of the President, Mr. Keller made a motion, seconded by Mr. Campbell and unanimously passed, to approve a resolution stating Hess Corporation as the lowest responsible bidder for electric generation services (see attached).

**REGULAR SESSION MINUTES**

**September 1, 2010**

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**FACILITIES/PROPERTY (continued)**

Bid Waiver: Pick Up Truck

On the recommendation of the President, Mr. Keller made a motion, seconded by Mrs. Scott and unanimously passed, to approve the purchase of a 2010 Ford F250 from Warnock Fleet for \$28,777.00.

RFQ Award: Purchase/Delivery of Athletic Supplies & Equipment

On the recommendation of the President, Mr. Keller made a motion, seconded by Mr. Wills and unanimously passed, to approve awarding contracts for athletic supplies and equipment as follows:

<b>Company Name</b>	<b>Total Amount</b>
Ampro	\$24,934.75
Collins Sport Medicine	\$971.73
Gym Source	\$11,472.00
Medco	\$3,312.77
Sport Supply Group	\$1,626.46
Grand Total	\$42,317.71

Project List

On the recommendation of the President, Mr. Keller made a motion, seconded by Mr. Campbell and unanimously passed, approving the proposed reallocated \$4,722,625.00 balance transfer from the 2004, 2006, and 2008 "Chapter 12" funding capital budgets to the attached revised budget sheet (attached).

**ACADEMIC AND STUDENT SERVICES**

Grant Acceptance: NJ Department of Community Affairs Division on Women

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Scaffidi and unanimously passed, to accept the NJ Department of Community Affairs Division on Women grant award for the Displaced Homemaker Program, Center for People in Transition, in the amount of \$123,014.00. (see attached)

## **REGULAR SESSION MINUTES**

**September 1, 2010**

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### **ACADEMIC AND STUDENT SERVICES (con't)**

#### Grant Acceptance: CTE Enhancing Teaching & Student Leadership in the Career Cluster of Health Science

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Keller and unanimously passed, approving the acceptance of the CTE Enhancing Teaching & Student Leadership in the Career Cluster of Health Science grant funded through the New Jersey Department of Education in the amount of \$315,000.00. (see attached)

#### Grant Application: Gloucester County Cultural & Heritage Commission Special Arts Project Grant

On the recommendation of the President, Mrs. Scott made a motion, seconded by Dr. Scott and unanimously passed approving a resolution to apply for the Gloucester County Cultural & Heritage Commission Special Arts Projects Grant the amount of \$2,500.00. (see attached)

### **FINANCE**

#### Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending July 31, 2010, was presented to the Board. (Attached)

### **PERSONNEL**

#### **Education/General Fund Actions**

##### Four (4) Appointments

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed, to approve the four (4) appointments. (Detail attached)

- Terry Briody
- Theresa Covello
- Ronald DelPiano
- Sheri Einhorn

## REGULAR SESSION MINUTES

September 1, 2010

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### PERSONNEL (Con't)

#### Education/General Fund Actions

##### Five (5) Promotions

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed to approve five (5) promotions. (Detail attached)

- Judith Atkinson
- Tom Capaccio, Sr.
- Walter Gholson
- Shannon Theurer
- Teneisha Walker

##### One (1) Reclassification

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and passed with Mr. Campbell abstaining, to approve One (1) reclassification. (Detail attached)

- Hilda Santiago

##### One (1) Title Change

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed to approve one (1) title change. (Detail attached)

- Kenneth Rothfuss

##### Three (3) Retirements

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Keller and unanimously passed, to accept Three (3) retirements. (Detail attached)

- Kathleen Leader
- Charles McClain
- Soheir Said

##### One (1) Termination

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed, to accept one (1) termination. (Detail attached)

- Michael Salvatore

##### Five (5) Part Time Hires

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Dr. Scott, and unanimously passed, to approve five (5) part time hires. (Detail attached)

- Paul Babcock
- Dana-Mari Ciaranca
- Kimberly Rice
- Elizabeth Snyder
- Richard Stahler

## REGULAR SESSION MINUTES

September 1, 2010

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### PERSONNEL (Con't)

#### Education/General Fund Actions

##### Twenty Six (26) Additions to 2010-11 Adjunct List

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Scaffidi and unanimously passed, to approve twenty six (26) additions to 2010-11 adjunct list. (See attached for listing)

### OTHER

#### **Structure and Site Naming**

##### Renaming of the College Center

On the recommendation of the President, in recognition of dedicated service to the College, County, State and Country by Mr. Eugene J. McCaffrey, Sr., Mr. Keller made a motion, seconded by Mr. Wills and unanimously passed the renaming of the College Center to the "Eugene J. McCaffrey, Sr. College Center".

#### **Instructional/Information Technology**

##### RFQ Award: Information Technology Consulting Services

On the recommendation of the President, Mr. Scaffidi made a motion, seconded by Mr. Wills and unanimously passed awarding a contract to Mercury Consulting Group, LLC from Williamstown, NJ the hourly rates as follows:

\$125.00 per hour Level 2

\$155.00 per hour Level 3

\$185.00 per hour Level 4

\$225.00 per hour for services outside of business hours

##### Art Donations

On the recommendation of the President, Mr. Wills made a motion, seconded by Dr. Scott and unanimously passed to accept the following art donations from Dr. Ross Beitzel, Professor Emeritus and Curator of the GCC Permanent Art Collection for a value of \$4,275.00.

1. Three (3) Andrew Wyeth framed and matted prints donated by Mrs. Jean Knestaut Capizzi in memory of Angela and Charles Way. Both were former professors at GCC and Mrs. Capizzi currently works in our Continuing Education Department.
  - *Below Dover* - \$2,500.00
  - *April Wind – A Study for a Tempura* - \$900.00
  - *Shed Lantern* - \$130.00
2. One (1) hand woven tapestry from Peru donated by Dr. Ross Beitzel, Professor, Emeritus, Curator of the Permanent Collection at Gloucester County College – Value \$125.00



## REGULAR SESSION MINUTES

September 1, 2010

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### Art Donations – (con't)

3. Four (4) small individually framed and matted pastel landscapes and seascapes purchased through Trio Creations' funds. They are fine pastels on sandpaper – Value \$80.00 each.
4. One (1) large seascape on canvas, donated by Jennifer McGary in memory of Dr. Bill Bailey in 2010. Ms. McGary is the daughter of Dr. Bailey – Value \$300.00

### Public Portion

Mr. Ray Page, Development Assistant, provided the following information regarding the GCC Foundation:

1. Received a bequest of \$280,000 from the estate of L. Paul Carr – this gift represents the 3<sup>rd</sup> largest donation made to the College.
2. The family of Dr. Deshbandu provided \$10,000 to start an endowment in his name and more donations are forthcoming.
3. Received \$4,500 from the Gloucester County NAACP to be used to provide scholarships
4. Received in July, \$7,000. from Coca Cola to be used for scholarships.
5. Dan Chard will sell prints online of his paintings with a link to the Foundation's site. All proceeds from sales will go to the Foundation to be credited toward the John Chard Memorial Scholarship fund.

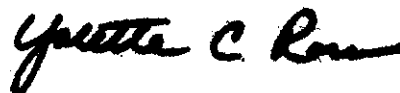
Mr. Page, as way of a reminder, reiterated the Foundation's 4<sup>th</sup> Annual Wine & Chocolate Festival will take place on Friday, October 1<sup>st</sup> in the Dr. Ross Beitzel Art Gallery.

Dr. Geraldine Martin, Faculty Board Representative, commented how nice the College signage looked at the entrances to the campus grounds. She inquired if it would be possible to have the College Seal added to them. The Board indicated it would look into this request.

Mr. Cody Miller, Student Government Representative, spoke to the Board announcing what a great success 'All College Day' was and in future years he can envision the event being even larger. He made mention of how his peers enjoyed the day's festivities.

At 7:48 p.m., Mr. Concordia made a motion, seconded by Mr. Wills and unanimously passed, to end Regular Session and adjourn.

Respectfully submitted,



Yolette C. Ross  
Secretary



**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR ELECTRIC GENERATION SUPPLY SERVICES (BID A-28), FOR THE SOUTH JERSEY POWER COOPERATIVE**

**WHEREAS**, the County of Camden on behalf of the South Jersey Power Cooperative ("SJPC") and in conjunction with Gloucester County College publicly advertised bids for the purpose of procuring electric energy services (Bid A-28); and

**WHEREAS**, the County received and opened publicly advertised bids on July 22, 2010 at 11:10 a.m., Prevailing Time, for Electric Generation Supply Service for the South Jersey Power Cooperative; and

**WHEREAS**, bids were received from two vendors; and

**WHEREAS**, Hess Corporation is the lowest responsible bidder for electric generation service and submitted the following rates:

EDC	Rate Category	Bid Price	Duration	Service Start
ACE	FP	\$0.09147	12 Mo.	Sept./Oct., 2010
ACE	CIEP	\$0.09225	12 Mo.	June, 2011
PSE&G FP		\$0.09068	12 Mo.	Sept./Oct., 2010
PSE&G CIEP		\$0.08246	12 Mo.	June, 2011

and

**WHEREAS**, there is a need to award a contract to Hess Corporation for the needs of the County of Camden and participating members of the SJPC, including Gloucester County College, as described above commencing on the above-specified dates; and

**WHEREAS**, funding for the respective contracts shall be encumbered at the rate of the above-stated per kilowatt-hour amounts to the limit of the budget appropriation for this purpose in accordance with N.J.A.C. 5:30-5.5 (b)(2) and shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the College's 2010 permanent budget and the temporary and/or permanent 2011 budgets; now, therefore,

**BE IT RESOLVED** by the Trustee Board of Gloucester County College that, contingent upon the funding as described herein, the proper College officials be and are hereby authorized to execute all documents necessary to effect the agreement described herein with Hess Corporation, One Hess Plaza, Woodbridge, New Jersey 07092, for Bid A-28, Retail Electric Generation Service for the South Jersey Power Cooperative; and

**BE IT FURTHER RESOLVED** that each Participating Government Entity shall encumber funds in accordance with law and shall award a similar contract for its needs to the appropriate electric energy generation service supplier as described herein, in accordance with the terms and conditions of the aforementioned bid.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Gloucester County College on this 1st day of September, 2010 that Gloucester County College shall enter into an Agreement, Hess Corporation, One Hess Plaza, Woodbridge, New Jersey 07092, for Bid A-28, Retail Electric Generation Service for the South Jersey Power Cooperative; and

GLOUCESTER COUNTY COLLEGE  
BOARD OF TRUSTEES

By:

*Bone Concordia*

ATTEST:

*Gaetle C. Row*



Revised July 2010		Sep-10					
Bond Year	Index	Location	Project Description	Revised			
2004	75046	Physical Education Center and Boiler Plant	Boiler Plant: Replace valve pit from underground to above ground enclosure and to add additional valves for isolation of heating loop.	\$300,000			
2004	75043	College Center	Sever Room	730,000			
2004	75047	Classrooms and parking lots	Campus wide emergency notification, phones and cameras to improve campus safety and security	\$62,000			
2006	75070	Tanyard and Barnsboro entrances	Enhance entrance signs to identify Educational Campus	\$78,164			
2006	75071	Instructional Center Phase 1 and 2	Demo and renovate all room fixed furnisher, carpeting and finishes in IC-430 lecture hall. Renovation 1: Remove abandoned science casework and tiles in IC rooms 401, 403, 405, 407 and 421 and convert existing prp rooms into classrooms and upgrading existing classrooms	\$1,531,364			
			Ceiling Replacement (corridor only)				
			Lighting Replacement (corridor only),				
			Interior Door and Hardware Replacement				
			Relocate some interior door locations to address ADD Access				
			Painting the corridor wall and door frames				
2006	75072	Fine Arts Center	Renovate auditorium seating, lighting, sound, stage, carpeting, finishes, safety railings	\$458,765			
2006	75074	County Superintendent Office	Renovation to accommodate Continuing Education Allied Health Certificate Programs and Customized Training	\$200,000			
2006	75075	Educational Campus	Fiber line installed for connectivity to GCC, GCIT, SSD and Superintendents building	\$359,125			
		Instructional Center	Primary electrical feed	\$15,850			
2006	75073	Convenience Store	Renovations of Pool room to convince Store	\$133,630			
2006	75076	Fire Academy Upgrades	Concrete pads, waterproofing wells, gate, low capacity well	\$75,000			
2006	75059	Kitchen Renovation	Kitchen equipment	\$33,811			
		New Building	Herbert Building renovations	\$125,000			
		CC Rooms 211 and 212 renovation	Renovate into University Center	\$50,000			
		ECEC Chiler Renovation	Replace and install new chiller unit	\$44,500			
		College Services Renovation	Generator, camera monitoring relocation and equipment	\$50,000			
		Bond cost added back		\$67,720			
			Estimated balance carried over to PE Project	\$531,203			
			Total Projects	\$4,846,132			
			Estimate Bond Cost	-\$67,720			
			Revised prior project costs	-\$66,661			
				\$4,711,751			

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named below agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

FOR RECIPIENT USE ONLY:

ACCEPTED AND AGREED TO FOR RECIPIENT:

BY: [Signature] DATE: 9/1/2010  
Dr. Russell Davis  
President  
Gloucester County College



CERTIFICATION:

I certify that the above signature is that of the person authorized to execute this Agreement on behalf of the Recipient.

BY: [Signature] DATE: 9/1/2010  
GOVERNMENTAL CLERK/SECRETARY TO THE BOARD

FOR STATE DEPARTMENT USE ONLY:

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS COUNTERSIGNED:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Janice Kovach, Director  
Division on Women

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
DEPARTMENT GRANT/LOAN APPROVAL OFFICER



CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

BRET SCHUNDLER  
Commissioner

August 26, 2010

Dr. Russell A. Davis, President  
Gloucester County College  
1400 Tanyard Road  
Sewell, NJ 08080

**NGO #: 10-BE09-G06**

**Program Title: CTE Enhancing Teaching & Student Leadership in the Career Cluster of Health Science**

**Grant Agreement Start Date: 02/01/2010 Grant Agreement End Date: 8/31/2011**

**CO/LEA Code: 16-4022 SEQ#: 0 Grant Agreement #: 11000051 Amount: \$315,000**

Dear Dr. Davis:

Congratulations! The application submitted by your agency for the CTE Enhancing Teaching & Student Leadership in the Career Cluster of Health Science grant program has been approved by the New Jersey Department of Education (NJDOE). We are pleased to offer your agency a grant award for this grant program. As part of this intent to award notice, a complete grant agreement package is attached which includes: the New Jersey Department of Education's Grant Agreement (pages 1 through 6), Grant Acceptance Certificate, Terms and Conditions (Attachments A and B, and, when appropriate, Attachment C), and a copy of the final approved application. Please review the documents carefully with the awareness that acceptance of the award constitutes a binding agreement with the NJDOE. **The Terms and Conditions (Attachments A and B, and, when appropriate, Attachment C) and the final approved application are provided for your reference and are not to be returned to us.** We suggest that you share these documents with your project director and staff who are important to the effective management of the grant program.

To proceed with acceptance of this grant award please complete the information as instructed and return, in their entirety, pages 1 through 6 of the signed grant agreement and the completed Grant Acceptance Certificate by **10/1/2010** to the following address:

Application Control Center (ACC)  
New Jersey Department of Education  
100 River View Executive Plaza  
P.O. Box 500  
Trenton, NJ 08625-0500



State of New Jersey  
 DEPARTMENT OF EDUCATION  
 PO Box 500  
 TRENTON, NJ 08625-0500

CHRIS CHRISTIE  
 Governor  
 KIM GUADAGNO  
 Lt. Governor

BRET SCHUNDLER  
 Commissioner

GRANT ACCEPTANCE CERTIFICATE

LEA AGENCY: GLOUCESTER COUNTY COLLEGE

RFP NUMBER: 10-BE09

COUNTY: GLOUCESTER

DATE: 9/1/10

CONTRACT #: 11000051

I, YOLETTE C. ROSS, OF THE GLOUCESTER COUNTY COLLEGE  
 (NAME)

Board of Education\* certify that:

1. The grant allocated by RFP No. 10-BE09, for \$315,000 has been accepted by the Board of Education\* on its meeting of (Date) SEPTEMBER 1, 2010.
2. The said grant shall be used for the purposes described in the application filed with the New Jersey State Department of Education which was used as the basis for awarding the grant.
3. The grant shall be administered and monitored in accordance with the appropriate State and Federal Regulations.
4. Wherever the project supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between the LEA\* and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of N.J.S.A. 18A:18A-1, et seq.
5. No changes in the project supported with these funds shall be made without the expressed written consent of the SEA.

Yvette C. Ross  
 Secretary  
 Board of Education\*

\* or equivalent officer/governing body for non-LEAs



## BOARD RESOLUTION TO APPLY

The Gloucester County College Board hereby certifies that permission has been

Granted to apply for the discretionary grant program entitled:

Special Arts Projects Grant

Offered through the Gloucester County Cultural & Heritage Commission

FY 2011

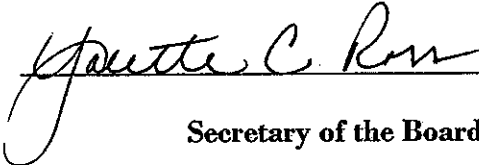
For the purposes described in the application, in the amount of,

\$2,500.

Starting on January 1, 2011 and ending on December 31, 2011

The filing of this application was authorized at the Board meeting held on,

September 1, 2010

  
Secretary of the Board

September 1, 2010



**GLOUCESTER COUNTY COLLEGE**  
**COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES**  
**FOR THE MONTH ENDING JULY 31, 2010**

	7/31/2010				7/31/2009				FY11 vs FY10	
	Budget Amount	Y-T-D	% of Budget	09/10 Budget	09/10* Actuals	Y-T-D	% of Budget	Change Between Years	% Change Between Years	
<b>Current Operating Revenues</b>										
Educational and General										
Student Tuition	\$ 12,386,538	\$ 5,358,500	43.26%	\$ 11,815,823	\$ 12,042,524	\$ 4,889,287	41.38%	\$ 469,213	9.60'	
Fees	5,908,177	2,577,161	43.62%	5,564,132	5,640,192	2,259,510	40.61%	317,651	14.06'	
Out of County	32,000	-	0.00%	30,000	25,460	-	0.00%	-	0.00'	
Government Appropriations										
State	5,041,384	420,041	8.33%	5,240,524	5,240,524	472,690	9.02%	(52,649)	-11.14'	
County	7,654,944	1,913,736	25.00%	8,454,942	8,454,944	2,113,736	25.00%	(200,000)	-9.46'	
Other Revenues	211,704	31,093	14.69%	201,059	145,911	36,709	18.26%	(5,616)	-15.30'	
Auxiliary Enterprises**	342,500	199,764	58.33%	585,800	410,888	234,584	40.05%	(34,820)	-14.84'	
<b>Total Operating Revenues</b>	<b>\$ 31,577,247</b>	<b>\$ 10,500,295</b>	<b>33.25%</b>	<b>\$ 31,892,280</b>	<b>\$ 31,960,443</b>	<b>\$ 10,006,516</b>	<b>31.38%</b>	<b>\$ 493,779</b>	<b>4.93'</b>	
<b>Current Operating Expenditures</b>										
Instruction	\$ 13,994,580	\$ 418,787	2.99%	\$ 13,483,910	\$ 13,481,712	\$ 394,548	2.93%	24,239	6.14'	
Academic Support	3,655,476	183,991	5.03%	3,115,962	2,654,276	172,878	5.55%	11,113	6.43'	
Student Services	4,269,500	255,112	5.98%	3,889,645	3,962,519	278,135	7.15%	(23,023)	-8.28'	
Institutional Support	4,728,594	438,695	9.28%	5,583,635	5,283,589	427,154	7.65%	11,541	2.70'	
Operating & Maintenance	5,213,865	160,880	3.09%	4,615,254	3,886,591	109,666	2.38%	51,214	46.70'	
Leasing Expenses	88,550	2,920	3.30%	141,000	89,816	54,591	38.72%	(51,671)	-94.65'	
Retiree Benefits	375,044	29,115	7.76%	314,512	320,790	24,870	7.91%	4,245	17.07'	
<b>Total Operating Expenditures</b>	<b>\$ 32,325,609</b>	<b>\$ 1,489,500</b>	<b>4.61%</b>	<b>\$ 31,143,918</b>	<b>\$ 29,679,293</b>	<b>\$ 1,461,842</b>	<b>4.69%</b>	<b>27,658</b>	<b>1.89'</b>	
Budget Subsidy	\$ (748,362)	\$ 9,010,795		\$ 748,362	\$ 2,281,150	\$ 8,544,674				
Fy10 Excess - reserve for FY11 budget										

\* 09/10 Actuals are not yet finalized

\*\* The Y-T-D for Auxiliary Enterprises for 7/31/2010 is detailed on page 2.



GLOUCESTER COUNTY COLLEGE

Deptford Township

Sewell, NJ 08080

BOARD MEETING

DATE: 9/1/10

PERSONNEL ACTIONS

**STATEMENT OF FACTS:**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**BACKGROUND:**

**Four (4) Appointments:**

Terry Briody. Ms. Briody has been working as a Custodian for Haddon Heights School District for the past two years. She has recently obtained her Boiler's license. Prior to that, Ms. Briody worked for over twenty years as a hearing aid technician for Starkey East.

Reason: Replace Michael Salvatore  
Title: Custodian/Utility  
Salary Band: H10 \$14.55 – 19.30 – 24.04  
Salary: \$14.88 per hour  
Start Date: 9/13/10

Theresa Covello. Ms Covello has an M.S.N. and a B.S.N. from Thomas Edison State College, and an A.A.S. in Nursing from Gloucester County College. She has worked in the Nursing field for over twenty years and has been teaching for the past two years. She has taught as an adjunct professor for GCC and as a faculty member for Helene Fuld.

Reason: Replace Lynn Eiding (Resigned)  
Title: Instructor I, Nursing  
Salary Band: S8 \$40,000 - \$68,941.50 - \$97,883  
Salary: \$50,000 per annum, prorated  
Start Date: To be determined

Ronald DeIPiano. Mr. DeIPiano has worked for the past four years as a BTEch for Performance Dodge and Chrysler Jeep in Hammonton and Woodbury.

Reason: New Position  
Title: Custodian  
Salary Band: H6 \$14.00 – 18.75 – 23.49  
Salary: \$14.00 per hour  
Start Date: To be determined

Sheri Einhorn. Ms. Einhorn has a B.S. degree from Fairleigh Dickinson University and a M.A. from Centenary College. She has worked for the past two years for the NJ Department of Education where she was the Education Program Development Specialist. In this role she was the Project Director for the CTEP Grant and for Secondary Education Transformation through CTE.

Reason: Replace Randee Davidson (Reclassified)

Title: Director – CTE Grant

Salary Band: S10 \$42,700 – 54,400 – 66,100

Salary: \$55,000 per annum, prorated

Start Date: To be determined

**Five (5) Promotions:**

Judith Atkinson, from Director II, Admissions, \$58,493 per annum, to Registrar, \$63,500 per annum, prorated, effective 9/2/10

Tom Capaccio, Sr., from Security Officer (part time), \$10.99 per hour, to Security Officer (full time), \$12.00 per hour, effective 9/2/10

Walter Gholson, from EOF Advisor (part time), \$20.96 per hour, to Counseling Advisor (full time), \$40,000 per annum, prorated, effective 9/2/10

Shannon Theurer, from Project Clerk, Level II, \$13.68 per hour, to Admissions/Recruitment Coordinator, \$30,500 per annum, prorated, effective date to be determined

Teneisha Walker, from Custodian (part time), \$10.50 per hour, to Custodian (full time), \$14.00 per hour, effective 9/2/10

**One (1) Reclassification:**

Hilda Santiago, from Student Ombudsman, \$51,941 per annum, to Director II, Student Affairs, \$54,000 per annum, prorated, effective 9/2/10

**One (1) Title Change:**

Kenneth Rothfuss, from Computer Instruction Lab Technician, to Coordinator, Student Success Center, effective 9/2/10

**Three (3) Retirements:**

Kathleen Leader, Team Coordinator, Level V, Financial Aid, effective 12/1/10

Charles McClain, Human Resources Generalist, effective 8/1/10

Soheir Said, Assistant Professor, effective 9/1/10

**One (1) Termination:**

Michael Salvatore, Custodian/Utility Person, effective 7/15/10

**Five (5) Part Time Hires:**

Paul Babcock, Security Officer, \$10.50 per hour  
Dana-Mari Ciaranca, LLL Instructor, \$35.00 per hour  
Kimberly Rice, Technician, CAP Center, \$8.50 per hour  
Elizabeth Snyder, Testing Proctor, \$10.00 per hour  
Richard Stahler, LLL Instructor, \$30.00 per hour

**Twenty Six (26) Additions to the 2010-11 Adjunct list:**

Helen Akinskas, Mathematics/Science  
Nadia Bakdash, Mathematics/Science  
Colleen Barricelli-Lahr, Liberal Arts  
Bonnie Christopher, Mathematics/Science  
Lauren Clark, Liberal Arts  
Teresa Colanero, Liberal Arts  
Bryan DiMenna, Mathematics/Science  
Kathleen Egan, Liberal Arts  
Frank Ferrese, Mathematics/Science  
Alice Ellis, Liberal Arts  
Paul Henderson, Mathematics/Science  
Brooke Hoffman, Liberal Arts  
David Keller, Mathematics/Science  
Patricia Kissling, Liberal Arts  
Mary Laskowski, Mathematics/Science  
Karen Lucas, Liberal Arts  
Mary Mills, Liberal Arts  
Caroline Padavano, Liberal Arts  
Renee Post, Liberal Arts  
Alyson Ricketts, Liberal Arts  
John Ricketts, Mathematics/Science  
Shawn Rutter, Mathematics/Science  
Chelsea Sass, Liberal Arts  
Warren Swartwood, Mathematics/Science  
Nenad Vujovic, Mathematics/Science  
Larissa Yun, Liberal Arts

**PRESIDENT'S RECOMMENDATION:**

Recommend approval of actions listed above.