

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

July 6, 2011

WORK SESSION MINUTES

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Ms. Yolette C. Ross, Vice Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Ms. Jean L. DuBois
Mr. William C. Packer III
Dr. George J. Scott (6:35p.m.)
Mrs. Virginia N. Scott
Mr. Fred Keating, ex-officio

Members Absent:

Mr. Andrew A. DiNardo
Dr. James Lavender

Advisors Present:

Mr. Chris Gibson, Esq.
Dr. Geraldine Martin
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Mr. Josh Piddington

Chair Gene J. Concordia called the meeting to order and roll call was taken. Chair Concordia acknowledged the Faculty Board Representative, Dr. Geraldine Martin, and Mr. Mike Rossini, Student Government Representative. Chair Concordia turned the meeting over to Mr. Fred Keating, Interim President, to present the *Interim President's Report*.

WORK SESSION MINUTES

July 6, 2011

Page 2

Mr. Keating gave a report on the following topic areas: (Report attached)

- Nursing Degree Completion Option with Rowan University
- Athletic Recognition
- Enrollment (*Census Day Enrollment Report Spring 2011* were distributed to Board members)
- Finance
- Capital Projects
- Shared Services
- All College Day
- Student Recognition
- Strategic Plan

Mr. Keating introduced Ms. Lisa DiChiara-Platt who gave a power point presentation to the Board on the final draft of the 2011-2014 Strategic Plan. Ms. DiChiara-Platt spoke to the goal of the strategic plan which is by 'design to improve effectiveness, maximize efficiencies, and position the college to be competitive'. The Strategic Plan identified four strategic priorities:

- Increase Student Success
- Invest in Programs that Matter
- Increase Alternative Funding Streams
- Demonstrate Quality and Effectiveness

The purpose of the presentation was to provide the newer Board members an opportunity to digest the information over the next month. The Strategic Plan would come before the Board in August and be operational by September 1st.

At the end of the presentation Chairman Concordia thanked Ms. DiChiara-Platt, Strategic Planning Consultant, and Ms. Karen Durkin, Executive Director, Institutional Research and Assessment, for the good job they have done getting the plan to this point.

At 7:20 p.m., Mr. Concordia read a resolution to go into Closed Session. Ms. Ross made a motion, seconded by Mr. Bumpus, to approve the resolution. It was unanimously passed.

At 8:05 p.m., Mr. Bumpus made a motion to end both the Closed Session and the Work Session. Ms. Ross seconded the motion, and it was unanimously passed.

Respectfully submitted,

Isabelita M. Abele
Secretary



Gloucester County College

The Interim President's Report

July 6, 2011

Nursing Degree Completion Option with Rowan University:

Gloucester County College hosted a ceremonial signing of the partnership agreement with the Rowan University School of Nursing on June 27, 2011. This agreement admits students who have an Associate in Science degree in nursing and possess a current license, or are eligible to be licensed as a RN in the State of New Jersey, to Rowan University's Bachelor of Science degree in nursing program. The Rowan classes will be held on GCC's campus and the agreement takes effect on September 1. We received significant media attention including Channel 6 Action News coverage. Attached is an article published in *The Gloucester County Times* about this important step in providing the GCC community more upper level education options.

Athletic Recognition:

For the second straight year, Gloucester County College has been named the best overall National Junior College Athletic Association (NJCAA) Non-Scholarship Athletic Program in the country. The Roadrunner athletic program recently captured its second straight National Alliance of Two-Year College Athletic Administrators (NATYCAA) Cup, an award annually presented to the best athletic program in the country. In addition to winning the NATYCAA Cup two years in a row, the Roadrunner athletes have won 18 national titles in the last 20 years and the CAANJ award for the last six years. Congratulations to all of our teams, Athletic Director and Dean Ron Case, and our coaching staff!

Enrollment:

The final Summer I credit enrollments were 4.25% higher than last year, with 1,908 students enrolled. As of today, Summer II enrollments are 14.08% ahead of this time last year, with 1,645 students enrolled (203 additional students), and credit hours are 17.24% higher (1,017 additional credits). Summer III enrollments are included in Summer II statistics. Fall enrollment is currently at 58.26% of our headcount enrollment goal and 59.13% of our credit hour goal with 3,927 students registered for 42,266 credit hours. Enrollment levels are down compared to this time last year at -5.76% headcount and -7.45% credit hours.

Trustees have been provided the Office of Institutional Research & Assessment's *Spring 2011 Census Day Enrollment Report*. This report includes numerous statistics on Spring enrollment including trends in student demographics, enrollments across GCC's learning options as well as fall-to-spring retention rates.

Finance:

Audit report review.

The Governor has approved Chapter 12 funding for community colleges and \$7,551,800 has been approved for GCC by the Board of School Estimates and the New Jersey Council of County Colleges.

Capital Projects:

The University Center continues to make progress. Construction meetings are conducted every other week with the College's construction manager to ensure that the project is on schedule, and to date there have been no significant issues to report.

Gloucester Catholic High School officials have announced that they plan to build an athletic campus on 75 acres adjacent to our campus. I will be meeting with representatives from the Diocese this week to learn more about their plans.

Shared Services:

The College continues to lead the instructional technology segment of the Gloucester County Educational Campus Shared Services master plan. The master plan was created by a committee representing GCIT, Gloucester County Special Services District, the County of Gloucester and GCC to identify shared services opportunities between the educational campuses.

All College Day

On Tuesday, September 6, Gloucester County College will host our second annual "All College Day" celebration to officially begin the new academic year. This year the agenda will not include a formal convocation. Following departmental meetings earlier in the day, we are planning activities for students to socialize and familiarize themselves with campus life. There will be information tents on the plaza, ID and parking permit processing, tours, music, food, and giveaways. I hope you will be able to join us for *All College Day* as we welcome our first time and returning students to Gloucester County College.

Student Recognition:

Beginning next month, I plan to introduce and recognize students at the monthly Board meetings.

Strategic Plan:

Ms. Lisa DiChiara-Platt is working with GCC to develop a strategic planning model to help set the direction for GCC's future. Tonight she will provide an update on the 2011-2014 strategic plan.

Dates to Remember:

July

6	Board of Trustee meeting, 6:15 p.m., Library Board	Room
---	--	------

August

3	Board of Trustee meeting, 6:15 p.m., Library Board	Room
---	--	------

September

5	College holiday	
6	"All College Day"	
7	Board of Trustee meeting, 6:15 p.m., Library Board	Room



Everything Jersey

Gloucester County College signs nursing agreement with Rowan University

Published: Tuesday, June 28, 2011, 4:00 AM

By **Jessica Driscoll/ Gloucester County Times**

By



062711 Nursing 1 Rowan University Interim President Dr. Ali Houshmand (center) shakes hands with Gloucester County College Interim President Fred Keating (right) and Gloucester County College Provost John Henzy after signing a partnership agreement admitting students who have completed an Associate in Science degree in nursing at GCC to the University's Bachelor of Science degree in Nursing program. Staff Photo by Tim Hawk/Gloucester County Times

DEPTFORD TWP. — Gloucester County College Interim President Fred Keating called the signing of a nursing agreement with Rowan University a first step in a valuable partnership with the university and a “catalyst” for things to come.

“This represents a merger of two fine educational institutions coming together on the soil of Gloucester County College,” said Keating at Monday’s signing. “What we are about today is enhancing the nursing profession which I believe is on the forefront of the healthcare discussion.”

Keating — along with Rowan University Interim President Dr. Ali Houshmand, the deans of both GCC and Rowan’s nursing

programs, Freeholder Director Robert Damminger and Freeholders Warren Wallace and Heather Simmons— signed a partnership agreement which will allow the admittance of students who have completed an Associate in Science degree in nursing at GCC to Rowan’s Bachelor of Science degree in nursing program. Nursing students will be able to make the transition from RN to BSN without leaving GCC’s Campus, but they will be considered Rowan undergraduates.

Rowan will maintain complete authority over the curriculum requirements for the program, and students will be subject to university policies and procedures. The agreement takes effect on Sept. 1.

“I’m delighted that this day has come,” said Houshmand. “This has always been my dream, to use existing infrastructure to offer new and better programming for the region. In the age of a knowledge economy, the region suffers when you don’t have a knowledgeable workforce. I am determined to do everything I can to find ways to partner with great institutions like this, and I don’t see why this campus can’t act as a four-year

school.”

Houshmand said to grow Rowan and its offering of seats in partnership with a college that is a “natural” fit brings a smile to his face.

“Rowan’s mission, as with every other publicly-supported institution, is supposed to be to provide the highest quality education to as many citizens as possible,” said Houshmand. “We can come together with GCC to educate a workforce that will be more vibrant, and that will benefit all of us. I really believe Rowan should be in the forefront in having a solid relationship with every county college in the region. If even 10 percent of the students at those colleges participate in our four-year programs, Rowan could increase its enrollment by 5,000 students — nearly half of the current population. It’s not beyond the realm of possibilities, we just have to be creative and create partnerships where no one feels threatened.”

Freeholder and education liaison Warren Wallace said his — and the college’s — first priority since he started in his role was to articulate a nursing program with Rowan.

“To have done that in such a short period of time is wonderful, I’m very pleased to have that come to fruition,” said Wallace. “And it has opened the door for other programs that have now become our priority. I am pretty excited about the future possibilities for agreements with Rowan because they are our neighbor. We look to grow and develop other programs that offer mutual benefit.”

GCC Dean of Nursing and Allied Health Susan Hall said this agreement means that past, currently-enrolled and future students who enroll at GCC and pass the NCLEX nursing exam will have the opportunity to earn a bachelor’s degree on site.

“It adds a different dynamic,” said Hall. “It allows them to continue when they are finished with their associate’s degree and develop more knowledge of leadership, management and delegation. We started this dialogue about two years ago, and we’re happy with how quickly it materialized.”

Keating said the partnership is timely, as a bachelor’s degree in nursing is now the baseline for their employment.

“It’s giving them the BSN opportunity with a dual kind of enrollment,” said Keating. “It’s a critical piece of Gloucester County’s success. We are already in the process of exploring other affiliations, and this is the start of what could be an extensive, great relationship with Rowan, especially in allied health. Rowan has been moving forward with the medical school and anything we can do to be a part of that vision would be a great asset to Gloucester County. Today is the first step. We’re also looking at science, technology, engineering and math aspects relating to Rowan’s programs and are looking for a direct link between our Teachers 2000 program and Rowan’s school of education. This is a big day for us, and it was a long time coming.”

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

July 6, 2011

REGULAR SESSION MINUTES

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 8:08 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Ms. Yolette C. Ross, Vice Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Ms. Jean L. DuBois
Mr. William C. Packer III
Dr. George J. Scott
Mrs. Virginia N. Scott
Mr. Fred Keating, ex-officio

Members Absent:

Mr. Andrew A. DiNardo
Dr. James Lavender

Advisors Present:

Mr. Chris Gibson, Esq.
Dr. Geraldine Martin
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Mr. Josh Piddington

Ms. Ross, Vice Chair, led the Pledge of Allegiance and roll call was taken.

COMMUNICATIONS

Meg Resue, Administrative Liaison to the President & Board of Trustees, distributed materials provided by Ms. Abele and Mrs. Scott from a recent seminar hosted by NJCCC. The Trustees were also provided a schedule of future NJCCC Trustee Seminars.

REGULAR SESSION MINUTES

July 6, 2011

Page 2

ACCEPTANCE OF MINUTES

Chair Concordia declared the June 1, 2011, Work, Closed & Regular Session and June 23, 2011 Closed and Special Session minutes approved as presented.

FACILITIES/PROPERTY

Bid Waiver: Exception to Advertising, Technology Hardware Supplies

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Ms. Ross and unanimously approved the resolution to purchase supplies from ePlus, Inc. for \$106,972.65. (list attached)

Purchase and Delivery of Athletic Equipment & Supplies

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mrs. Scott and was unanimously approved the resolution awarding contracts as follows:

Company Name	Total Amount
Ampro	\$17,998.75
BSN	\$1496.29
Collins Sport Medicine	\$975.25
Gym Source	\$2796.00
Henry Schein	\$35.89
Medco	\$560.30
M-F Athletics	\$478.50
Ridell All American	\$244.08
Grand Total	\$24,585.06

Purchase and Delivery of Duplicating & Stockroom Supplies

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mr. Wills and approved a resolution awarding contracts for each individual line item for stockroom supplies for the 2011-2012 fiscal year to the lowest responsible bidder for award amount \$48,554.95.

Company Name	Total Amount
Paper Mart	\$46,036.35
W.B. Mason	\$2,518.60

REGULAR SESSION MINUTES

July 6, 2011

Page 3

Purchase and Delivery of Science Equipment & Supplies

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Ms. Ross and unanimously approved the resolution awarding contracts as follows:

Company Name	Total Amount
Biorad	\$807.40
Carolina Biological	\$636.08
EDVOTEK	\$356.10
Fisher Scientific	\$271.89
Nasco	\$4346.80
Para Scientific	\$655.60
Sargent Welch	\$4694.08
Science Kit and Boreal Laboratories	\$571.59
Wards Scientific	\$1802.64
Grand Total	\$14,142.18

Room Scheduling Software

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Ms. Ross and unanimously accepted the resolution awarding a contract to EMS of Greenwood Village, CO for \$100,460.01

Printing and Delivery of the GCC 2011-12 Student Handbooks

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mrs. Scott and unanimously accepted the resolution awarding a contract Document Concepts of Woodbury Heights, NJ not to exceed \$10,220.00.

Quantity 5500	132 Pages	\$9548	136 Pages	\$9,632
Quantity 5750	132 Pages	\$9800	136 Pages	\$9,912
Quantity 6000	132 Pages	\$10,080	136 Pages	\$10,220

Turf and Athletic Field Service

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mr. Bumpus and unanimously accepted the resolution awarding a contract to Dobson Turf Management of Newfield, NJ for \$10,295.00.

REGULAR SESSION MINUTES

July 6, 2011

Page 4

ACADEMIC & STUDENT AFFAIRS

Approval of: Revised Academic Calendar for 2011-2013

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mr. Wills and unanimously approved the revised Academic Calendar for 2011-2013. (attached)

Approval to Apply & Accept: FY12 preliminary grant allotment – *The Carl D. Perkins Career and Technical Education Program Grant*

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mr. Packer and unanimously approved a resolution to submit the Carl D. Perkins Career and Technical Education Grant application and accept the preliminary allotment for FY12 in the amount of \$142,705.00.

Approval to Accept Funding: from *The NJ Commission on Higher Education for the EOF Article IV Program Support Budget*

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mrs. Scott and unanimously approved a resolution to accept funding from the New Jersey Commission of Higher Education for the Educational Opportunity Fund (EOF) Article IV Program Support Budget FY12 funding in the amount of \$106,164.00.

Approve Agreement: the *Workforce Investment Act Training Provider Agreement between Camden County & GCC*

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mrs. Scott and unanimously approved a resolution to sign the Workforce Investment Act Training Provider Agreement between the County of Camden and Gloucester County College for the period of July 1, 2011 through June 30, 2012.

Approval to Apply: The NJ DOE for the CTE Partnership Grant, *Enhancing Teaching & Student Leadership in the Career Cluster of Health Science*

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mrs. Scott and unanimously approved a resolution to submit a grant application to the NJ DOE for the CTE Partnership Grant, Enhancing Teaching & Student Leadership in the Career Cluster of Health Science in the amount of \$315,000.00.

Approval to Apply: The U.S. Department of Labor, Employment & Training Administration, *H-1B Technical Skills Training Grants*

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mr. Wills and unanimously approved a resolution to apply for the four (4) year H-1B Technical Skills Grant in the approximate amount of \$1 million for FY 2012-2015.

Approval to Accept Funding: The Center for People in Transition to accept funding from the *Women's Leadership Council of the United Way of Gloucester County.*

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mrs. Scott and unanimously approved a resolution to accept funding from the Women's Leadership Council of the United Way of Gloucester County in the amount of \$4,200.00 during FY 2012.

REGULAR SESSION MINUTES

July 6, 2011

Page 5

ACADEMIC & STUDENT AFFAIRS – (con't)

Approval to Accept Funding: The Center for People in Transition to accept grant funding from the United Way of Gloucester County to service & support displaced homemakers

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Dr. Scott and unanimously approved a resolution to accept funding from the United Way of Gloucester County in the amount of \$45,000.00 during FY 2012.

FINANCE

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending May 31, 2011, was presented to the Board. (attached)

Bid Waiver Professional Service: FY 2011 Accounting & Audit Services

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mr. Bumpus and unanimously approved a resolution to award a accounting and auditing consulting services contract with Bowman & Company, LLP in the amount of \$103,000.00 for FY 2011 and 2012.

Designation of Contracting Agent

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mr. Bumpus and unanimously approving Frederick Keating, Interim President and Elizabeth hall, Executive Director, Financial Services as official Contracting Agents.

Designation of Check Signatories & Check Signing Requirements

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mr. Bumpus and unanimously approving Frederick Keating, Interim President and Elizabeth hall, Executive Director, Financial Services as check signatories and the continued requirement of one signature for checks under \$25,000 and two signatures for all checks equal or exceeding \$25,000. In the case of absence or unavailability of signatory, the Board Chair or Treasurer may substitute as a signatory.

PERSONNEL

Education/General Fund Actions

On the recommendation of the Interim President, Ms. Rosst made a motion, seconded by Mr. Bumpus and unanimously passed to approve the following: (see attached)

Two (2) Stipends for Acting Appointments

- Judith Atkinson
- Sandra Hoffman

Two (2) Appointments

- Michael Lemmon Jr.
- John Paranzino

REGULAR SESSION MINUTES

July 6, 2011

Page 6

Education/General Fund Actions – (con't)

Three (3) Part Time Hires

- Lillian Gaitan
- Kimberly Gonzalez
- Glenn Shockley

Five (5) Additions to the 2011-12 Adjunct List

- Catherine Davies
- Peter DiPol, III
- Rosalie Hamilton
- Melissa Hawthorn
- Tara Ronda

Revision to Fiscal Year 2011-12 Holiday Calendar - Revision to Fiscal Year 2012-13 Holiday Calendar

On the recommendation of the Interim President, Ms. Ross made a motion, seconded by Mr. Bumpus and unanimously approved the revised Holiday Calendars for FY 2011-2012 and 2012-2013. (attached)

Pensions and Benefits Certifying Officer & Supervisor of Certifying Officer

On the recommendation of the Interim President, Ms. Ross made a motion, seconded by Mr. Bumpus and unanimously approved a resolution appointing Latisha Johnson as the Certifying Officer and Danielle Morganti as the Supervisor of the Certifying Officer.

OTHER

Policy – Revise 7006P Certifying Agent

On the recommendation of the Interim President, Mrs. Scott made a motion, seconded by Ms. Ross and unanimously the revision to policy 7006 Certifying Agent.

Art Donations

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mr. Bumpus and unanimously approved, to accept the following art donations to be added to the Gloucester County College Permanent Art Collection for a value of \$5,500.00.

One (1) Raku pottery by Helga Speth of Wenonah, NJ – value \$500.00

One (1) Oil painting by Tony Parisi of Glassboro, NJ – value \$5,000.00

REGULAR SESSION MINUTES

July 6, 2011

Page 7

Public Portion

None.

Chair Concordia thanked everyone for staying for the duration of the meeting.

At 8:25 p.m., Ms. Ross made a motion, seconded by Mr. Wills and unanimously passed, to end Regular Session and adjourn.

Respectfully submitted,

Isabelita M. Abele
Secretary

Notes taken by M. Resue

ePlus Technology, Inc.
 4 Crossroads Center
 Hamilton, NJ 08691

**County College Contracts Law 18A:64-25.9(A) – County College Purchases Through State
 Agency: Procedure**

Hardware Supplies

CISCO Nexus 7000 32PT 80GB-FAB REQ SFP	\$39,200.00
CISCO SMARTNET 8X5XNBD NEXUS 7000 32 PORT 10GBE	\$1,312.50
CATALYST 4X00 ACCY-10GBASE LR X2 MOD SPARE	\$4,400.00
CATALYST 4500 E-SERIES 48-PORT PREMIUM	\$12,366.75
4507-E CHAS TWOWS-X4648-RJ45V+E SUP6L-E	\$12,100.00
CATALYST 4500 4200W AC DUAL INPUT PWR SUPP	\$1647.25
CATALYST 4500 4200W AC DUAL INPUT PWR SUPP	\$1647.25
CAT 4500 E-SEROES SI 6-E 2X10GE X2 W/TWIN GB	\$6597.25
802.11A/G/N FIXED UNIFIED-AP;INT ANT A REG DOMAIN	\$16,417.50
25 AP ADDER LIC 5508 CTRL-EDELIVERY	\$6,872.25
500VA UPS SMART OL-208/240V 5KVA DB9 5U RM	\$2,478.00
5YR EXTEND WTY COVER FOR –SU5000RT3UHV UPS	\$743.60
SNMP-WEB 10/100 CARD-FOR REM UPS MGMT	\$206.85
1500VA UPS SMART OL-120V USB DB9 5-15R 2U RM	\$659.60
5YR EXT WTY SVCAGR FOR-500-1500VA SMART UPS	\$117.00
SNMP-WEB 10/100 CARD-FOR REM UPS MGMT	\$206.85
Total	\$106,972.65



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT
FOR PURCHASE AND DELIVERY OF
ATHLETIC EQUIPMENT AND SUPPLIES**

WHEREAS, Gloucester County College has a need to acquire a contract for the purchase and delivery of athletic equipment and supplies pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made a part hereof by reference; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 6th day of July, 2011 that the College shall award a contract for the purchase and delivery of athletic equipment and supplies, from the attached list, in the amount of \$24,585.06.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT
FOR PURCHASE AND DELIVERY OF
DUPLICATING AND STOCKROOM SUPPLIES**

WHEREAS, Gloucester County College has a need to acquire a contract for the purchase and delivery of duplicating and stockroom supplies pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made a part hereof by reference; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 6th day of July, 2011 that the College shall award a contract for the purchase and delivery of duplicating and stockroom supplies to Paper Mart in the amount of \$46,036.35 and W.B. Mason in the amount of \$2,518.60.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT
FOR PURCHASE AND DELIVERY OF
SCIENCE EQUIPMENT AND SUPPLIES**

WHEREAS, Gloucester County College has a need to acquire a contract for the purchase and delivery of science equipment and supplies pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

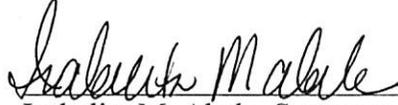
WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made a part hereof by reference; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 6th day of July, 2011 that the College shall authorize the purchase and delivery of science equipment and supplies in the amount of \$14,142.18.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested: 
Isabelita M. Abele, Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES
AWARDING CONTRACT TO EMS SOFTWARE
FOR PURCHASE OF
ROOM SCHEDULING SOFTWARE PACKAGE**

WHEREAS, Gloucester County College has a need to acquire a contract for the purchase of a comprehensive room scheduling software package pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made a part hereof by reference; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 6th day of July, 2011 that the College shall award contract to EMS of Greenwood Village, CO in the amount of \$100,460.01 for a comprehensive room scheduling software package.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT TO
DOCUMENT CONCEPTS FOR PRINTING AND DELIVERY OF
2011-2012 STUDENT HANDBOOKS**

WHEREAS, Gloucester County College has a need to acquire a contract for the printing and delivery of the GCC 2011-2012 student handbooks pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

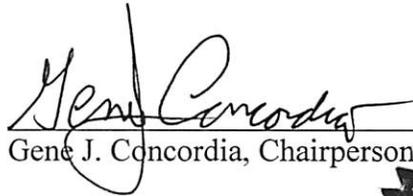
WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made a part hereof by reference; and

WHEREAS, the Board of Trustees has considered quotations,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 6th day of July, 2011 that the contract be awarded to Document Concepts of Woodbury Heights, NJ not to exceed \$10,220.00.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES
AWARDING CONTRACT TO DOBSON TURF MANAGEMENT
TO PROVIDE TURF & ATHLETIC FIELD SERVICE**

WHEREAS, Gloucester County College has a need to acquire a contract for the purchase of an turf and athletic field service; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made a part hereof by reference; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 6th day of July, 2011 that the College shall award contract to Dobson Turf Management of Newfield, NJ in the amount of \$10,295.00 to provide turf and athletic field service for the College.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary



SPRING SEMESTER 2012

<u>January</u>	Monday, January 23 Saturday, January 28 Sunday, January 29	First Day of Weekday Classes First Day of Saturday Classes First Day of Sunday Classes
<u>March</u>	Saturday, March 10 Sunday, March 11 Monday, March 12 - Friday, March 16 Saturday, March 17 Sunday, March 18	Saturday Classes Held Sunday Classes Held Spring Recess – No Classes Saturday Classes Held Sunday Classes Held
<u>April</u>	Friday, April 6 Saturday, April 7 Sunday, April 8	College Holiday – College Closed No Classes No Classes
<u>May</u>	Sunday, May 6 Friday, May 11 Saturday, May 12 Friday, May 18 Monday, May 21 Monday, May 28	End of Sunday Classes End of Weekday Classes End of Saturday Classes Commencement First Day of Summer Session IA, IB Memorial Day – College Closed

SPRING SEMESTER 2013

<u>January</u>	Monday, January 21 Tuesday, January 22 Saturday, January 26 Sunday, January 27	Martin Luther King Day - College Closed First Day of Weekday Classes First Day of Saturday Classes First Day of Sunday Classes
<u>March</u>	Saturday, March 9 Sunday, March 10 Monday, March 11 – Friday, March 15 Saturday, March 16 Sunday, March 17 Friday, March 29 Saturday, March 30 Sunday, March 31	Saturday Classes Held Sunday Classes Held Spring Recess – No Classes Saturday Classes Held Sunday Classes Held College Holiday – College Closed No Classes No Classes
<u>May</u>	Friday, May 10 Saturday, May 11 Sunday, May 12 Friday, May 17 Monday, May 27	End of Weekday Classes End of Saturday Classes End of Sunday Classes Commencement Memorial Day – College Closed

BOARD RESOLUTION TO APPLY
for the
Carl D. Perkins Career and Technical Education Improvement Act
Of 2006 Grant for FY12

Project Number

--	--	--	--	--	--	--	--	--

The Gloucester County College Board of Trustees hereby certifies that permission has
been granted to apply for the grant program entitled:

Carl D. Perkins Career and Technical Education Improvement Act
Of 2006

For the purposes described in the application, in the amount of

\$142,705

Starting on July 1, 2011, and
Ending on June 30, 2012

The filing of this application was authorized at the Board meeting held on,

July 6, 2011


Secretary of the Board

7/6/2011
Date





BOARD RESOLUTION TO APPLY

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding from:

The New Jersey Commission on Higher Education

For the Educational Opportunity Fund (EOF) Article IV Program Support Budget for the Academic Year 2012 in the amount of:

\$106,164

The approval of the resolution for the Educational Opportunity Fund (EOF) Program to accept funding from the New Jersey Commission on Higher Education in the amount of \$106,164.00 was authorized at the Gloucester County College Board of Trustees meeting held on,

July 6, 2011

A handwritten signature in cursive script, appearing to read "Deborah M. Duke".

Secretary of the Board

July 6, 2011



GLOUCESTER COUNTY COLLEGE

BOARD RESOLUTION TO APPLY

FOR THE

Career and Technical Education Partnership Grant: Enhancing Teaching and Student
Leadership in the Career Cluster of: Health Science

1	2
---	---

FY

--	--	--	--

NGO#

--	--	--

WKL

The Gloucester County College Board* hereby certifies that permission has been

granted to apply for the discretionary grant program entitled:

Career and Technical Education Partnership Grant: Enhancing Teaching and Student Leadership
in the Career Cluster of: Health Science

for the purposes described in the application, in the amount of

\$315,000.00,

starting on 07/01/11, and

ending on 06/30/14

The filing of this application was authorized at the Board meeting held on,

July 6, 2011



Secretary of the Board*

July 6, 2011





GLOUCESTER COUNTY COLLEGE

RESOLUTION APPROVING APPLICATION FOR THE H-1B TECHNICAL SKILLS TRAINING GRANTS

WHEREAS, The Employment and Training Administration, U.S. Department of Labor is offering to fund a 4 year grant program entitled *H-1B Technical Skills Training Grants*,

WHEREAS, this grant program is designed to provide education, training, and job placement assistance for American workers in the occupations and industries for which employers are using H-1B visas to hire foreign workers,

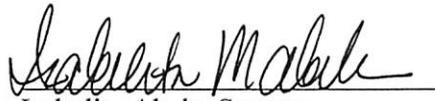
WHEREAS, Gloucester County College has a history of successfully administering education, training, and job placement and is ready to apply for this grant opportunity.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to submit an application to the Employment and Training Administration, U.S. Department of Labor for the *H-1B Technical Skills Training Grant* in the approximate amount of \$1 million for a 4 year grant.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita Abele, Secretary
Board of Trustees





BOARD RESOLUTION TO ACCEPT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding from:

Women's Leadership Council of the United Way of Gloucester County

To assist adult or young women in Gloucester County in the career realm
in the amount of,

\$4,200

The approval of the resolution for The Center for People in Transition to accept funding from the Women's Leadership Council of the United Way of Gloucester County for adult or young women living in Gloucester County in the amount of \$4,200 was authorized at the Gloucester County College Board of Trustees meeting held on,

July 6, 2011

A handwritten signature in cursive script, appearing to read "Isabella M. M. M.", positioned above the printed name of the Secretary of the Board.

Secretary of the Board

July 6, 2011





BOARD RESOLUTION TO ACCEPT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding from:

United Way of Gloucester County

For The Center for People in Transition to provide services to displaced homemakers to assist them in becoming emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services in the amount of,

\$45,000.00

The approval of the resolution for The Center for People in Transition to accept funding from United Way of Gloucester County for service to displaced homemakers in the amount of \$45,000.00 was authorized at the Gloucester County College Board of Trustees meeting held on,

July 6, 2011


Secretary of the Board
July 6, 2011



GLOUCESTER COUNTY COLLEGE
COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2011

	5/31/2011			5/31/2010				FY11 vs FY10	
	Budget Amount	Y-T-D	% of Budget	09/10 Budget	09/10* Actuals	Y-T-D	% of Budget	Change Between Years	% Change Between Years
Current Operating Revenues									
Educational and General									
Student Tuition	\$ 12,660,562	\$ 12,867,914	101.64%	\$ 11,815,823	\$ 12,059,054	\$ 12,068,041	102.13%	\$ 799,873	6.63%
Fees	6,276,062	6,297,663	100.34%	5,564,132	5,636,044	5,626,579	101.12%	671,084	11.93%
Out of County	40,000	31,167	77.92%	30,000	25,460	25,460	84.87%	5,707.00	22.42%
Government Appropriations									
State	5,026,491	4,620,451	91.92%	5,240,524	5,428,524	5,199,590	99.22%	(579,139)	-11.14%
County	7,654,944	7,654,944	100.00%	8,454,942	8,454,944	8,454,944	100.00%	(800,000)	-9.46%
Other Revenues	101,704	101,768	100.06%	201,059	146,788	143,894	71.57%	(42,126)	-29.28%
Auxiliary Enterprises**	721,147	520,646	72.20%	585,800	410,946	127,368	21.74%	393,278	308.77%
Total Operating Revenues	\$ 32,480,910	\$ 32,094,553	98.81%	\$ 31,892,280	\$ 32,161,760	\$ 31,645,876	99.23%	\$ 448,677	1.42%
Current Operating Expenditures									
Instruction	\$ 14,904,654	\$ 13,402,752	89.92%	\$ 13,483,910	\$ 14,239,114	\$ 12,054,706	89.40%	1,348,046	11.18%
Academic Support	3,175,308	2,637,671	83.07%	3,115,962	2,890,107	2,299,980	73.81%	337,691	14.68%
Student Services	4,406,536	3,766,720	85.48%	3,889,645	4,144,113	3,343,174	85.95%	423,546	12.67%
Institutional Support	5,118,050	4,335,387	84.71%	5,583,635	5,586,605	4,287,945	76.79%	47,442	1.11%
Operating & Maintenance	5,154,517	4,064,431	78.85%	4,615,254	3,982,355	3,405,990	73.80%	658,441	19.33%
Leasing Expenses	88,550	42,015	47.45%	141,000	156,516	89,488	63.47%	(47,473)	-53.05%
Retiree Benefits	381,657	343,333	89.96%	314,512	320,790	294,001	93.48%	49,332	16.78%
Total Operating Expenditures	\$ 33,229,272	\$ 28,592,309	86.05%	\$ 31,143,918	\$ 31,319,600	\$ 25,775,284	82.76%	2,817,025	10.93%
Budget Subsidy	\$ (748,362)	\$ 3,502,244		\$ 748,362	\$ 842,160	\$ 5,870,592			
Fy10 Excess - reserve for FY11 budget									

* 09/10 Actuals are finalized

** The Y-T-D for Auxiliary Enterprises for 5/31/2011 is detailed on page 2.



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT
TO BOWMAN & COMPANY, LLP FOR ACCOUNTING AND AUDITING
CONSULTING SERVICES**

WHEREAS, there existed a need by Gloucester County College to conduct an annual audit of the College's accounts and records; and

WHEREAS, under County College contracts law 18A:64-25.5 "Exceptions to requirements for advertising," and 18A:64A-25.9 "Purchase through state agency" the Board of Trustees has the authority to approve the procurement of certain goods and services in excess of \$32,000 (current bid threshold) through the waiver of public bidding ("bid waivers"); and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, there is a need to award a contract to Bowman & Company, LLP for the needs of Gloucester County College for accounting and auditing consulting services; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees on the 6th day of July, 2011 that the College shall award contract to Bowman & Company, LLP in the amount of \$103,000 for accounting and auditing consulting services for FY2011 and FY2012.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested: 
Isabelita M. Abele, Secretary



GLOUCESTER COUNTY COLLEGE

Deptford Township
Sewell, NJ 08080

BOARD MEETING

DATE: 7/6/11

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

Two (2) Stipends for Acting Appointments:

Judith Atkinson, Acting Vice President, \$14,200 per annum, effective 7/7/11

Sandra Hoffman, Acting Registrar, \$9,480 per annum, effective 7/7/11

Two (2) Appointments:

Michael Lemmon Jr. Mr. Lemmon has worked as a Custodian for the Woodbury Board of Education for the past two years. Prior to that he worked as a clerk for the United States Post Office for two years, and as a machine operator for Custom Buildings for three years.

Reason: New position

Title: Custodian/Utility Person

Salary Band: H6 \$14.00 – 18.75– 23.49

Salary: \$ 14.00 per hour

Start Date: 7/11/11

John Paranzino. Mr. Paranzino worked as a Custodian for the Harrison Township Elementary School for nine years. He also has two years' experience as Custodian from Gateway Regional High School.

Reason: New position

Title: Custodian/Utility Person (Black Seal)

Salary Band: H6 \$14.00 – 18.75– 23.49

Salary: \$ 14.88 per hour

Start Date: 7/11/11

Three (3) Part Time Hires:

Lillian Gaitan, Testing Proctor, \$10.00 per hour

Kimberly Gonzalez, GED Examiner, \$25.00 per hour

Glenn Shockley, GED Examiner, \$25.00 per hour

Five (5) Additions to the 2011-12 Adjunct list:

Catherine Davies

Peter DiPol, III, HPER/Athletics

Rosalie Hamilton, Liberal Arts

Melissa Hawthorn, Liberal Arts

Tara Ronda, Liberal Arts

INTERIM PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.

COLLEGE HOLIDAYS 2012-13

Wednesday	July 4, 2012	Holiday, Independence Day
Monday	September 3, 2012	Holiday, Labor Day
Thursday	November 22, 2012	Holiday, Thanksgiving Day
Friday	November 23, 2012	College Holiday
Monday	December 24, 2012	College Holiday
Tuesday	December 25, 2012	Holiday, Christmas Day
Tuesday	January 1, 2013	Holiday, New Year's Day
Monday	January 21, 2013	Holiday, Martin Luther King
Thursday	March 14, 2013	College Holiday
Friday	March 15, 2013	College Holiday
Monday	May 27, 2013	Holiday, Memorial Day

Three (3) Floating Holidays



RESOLUTION – CERTIFYING OFFICER AND ALTERNATE

WHEREAS, the New Jersey Division of Pensions and Benefits (NJDPB) is duly constituted as the Administrator of Pensions and Benefits pursuant to N.J.S.A. 43:3C-15 et. seq.; and

WHEREAS, the NJDPB has adopted Chapter 52, P.L. 2011 effective 6/19/2011; and

WHEREAS, Gloucester County College is a participating member of the NJDPB; and

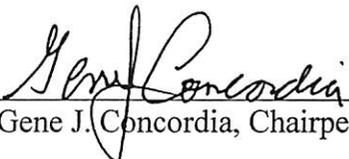
WHEREAS, in accordance with said pension laws the NJDPB has requested participating members designate a Certifying Officer and a Supervisor of the Certifying Officer for all enrollments and/or transfers of employees into the State-administered retirement systems; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey as follows:

The following persons are designated as Certifying Officer and Supervisor of Certifying Officer:

1. Latisha Johnson Certifying Officer
2. Danielle Morganti Supervisor of Certifying Officer

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held July 6, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





GLOUCESTER COUNTY COLLEGE

learning for real life 

June 28, 2011

Dear Mr. Wills,

Enclosed please find two photographs of recent donations.

#1 – Mrs. Helga Speth has generously donated a fine piece of her Raku pottery. It is a one of a kind piece as it is almost impossible to duplicate. The process of creating, glazing and firing Raku pottery is difficult and a great deal of loss of work happens during the firing process. Helga is also known for her fiber art and metal sculpture. She is a retired art educator and resides in Wenonah, NJ. The piece before you is valued at \$500.00 and represents the first piece of Raku pottery to be added to our collection done in this style. Due to the fragile nature of this work I am only submitting a photograph for your approval.

#2 – Mr. Tony Parisi has donated an oil on canvas titled, *Ravels Bolaro*. I have hinted on numerous occasions that I would greatly appreciate a donation from him. Finally he contacted me and agreed. Tony is from Glassboro and has exhibited here at Gloucester County College a number of times. I sincerely enjoy both Helga's and Tony's donations as the work is good and they are both residents of Gloucester County. The value of the work is \$5,000.00 framed.

Should you have any questions please don't hesitate to contact me. I am at your service.

Sincerely,

Dr. Ross Beitzel
Professor Emeritus
Curator of the Permanent Collection

ERB/mr

cc: Fred Keating, Interim President
John Henzy, Provost

