

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

December 11, 2013

REGULAR SESSION MINUTES

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

Members Present:

Mr. Gene Concordia
Mr. Len Daws
Ms. Jean DuBois
Mr. Cody Miller
Ms. Yvette Ross
Mrs. Virginia Scott
Mr. Douglas Wills, Esq.
Dr. Fred Keating, President, Ex-Officio

Members Absent:

Dr. George Scott
Mr. Thomas Dowd
Dr. James Lavender

Advisor Present:

Dr. Geraldine Martin

Executive Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli

After the reading of the Sunshine notice, Ms. Yvette Ross, Vice Chair, led the group in the Pledge of Allegiance. This was followed with roll call by the Board Secretary, Jean DuBois.

Chair Concordia welcomed Dr. Geraldine Martin, Faculty Representative. After Mr. Concordia's greetings, he requested President Keating to proceed with the presentation and recognition portion of the agenda.

REGULAR SESSION MINUTES

December 11, 2013

Page 2

RECOGNITION

Liberal Arts –(Dr. Paul Rufino, Dean)

Dr. Rufino provided a PowerPoint presentation (attached) giving an overview of the Liberal Arts Division during which he introduced **Ms. Jessica Jolly**, Associate Professor, Psychology.

- Faculty Recognition: **Ms. Jessica Jolly**, Associate Professor, Psychology
Ms. Jolly is the advisor of GCC's Psychology Club. She discussed a variety of projects and field trip opportunities shared with the students. She introduced two of the members of the club so they could tell the Board about their experiences.
- Psychology Club: **Emily Esfeller, Josselyn Camacho**
Both students informed the Board of their positive experiences as members of the club. They found their learning experiences to be very positive and fun.
- Women's Tennis Team & Coaches:
Ron Case, Dean, Health, Phy. Ed. & Recreation, Athletic Director, and Brian Rowan, Men's & Women's Tennis Coach, Asst. Athletic Director, introduced the 2013 NJCAA Division III Women's National Tennis Champions. The Roadrunners scored 41 team points to win the Women's Tennis title for the second consecutive season.
- New Employee(s) –(Danielle Morganti, Exec. Director, HR)
 - **Gary Kuehnappel**, PC Tech/Support Desk, Information Technology

Student Government Association (SGA) Report

Korey Jeffries, SGA President, was absent this evening. Judy Atkinson took the opportunity on his behalf to highlight the current issue of the Student Activities publication, *The Beep Sheet*.

RECESS - At 6:57 p.m. a five minute recess was taken.

President's Report

President Keating provided the Board with a brief presentation to go over the Strategic Planning process outlining the various components to be incorporated in the plan's development: Periodic Review Report; budget process; capital projects; Rowan partnership; high school partnership; potential opportunities for public & private partnership.

The President went over his thoughts on enrollment management and informed the Board of a newly formed committee on intuitional compliance. He also passed out a recent direct mail marketing piece that was sent to residences in Gloucester County.

COMMUNICATIONS

It was noted the Tuesday, January 14, 2014 Board meeting will be rescheduled to Thursday, January 9, 2014.

REGULAR SESSION MINUTES

December 11, 2013

Page 3

ACCEPTANCE OF MINUTES

Chair Concordia declared the November 11, 2013 Regular Session Minutes and the November 11, 2013 Reorganization Minutes approved as presented.

FINANCE

- Beth Hall, Executive Director, Financial Services, provided an overview of the agenda items to the Board.

Statement: Month Ending June 30, 2013 as of 11/11/13

Information: The Comparative Statement of Revenue & Expenditures was presented to the Board. (attached)

Statement: Month Ending October 31, 2013

Information: The Comparative Statement of Revenue & Expenditures was presented to the Board. (attached)

Tuition & Fee Schedule – effective Fall 2014

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. Ross unanimously approving to accept the tuition and fee schedule effective Fall 2014 (attached).

Professional Consulting Services: Smart Devine

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. DuBois unanimously approving a resolution to award a computer consulting services contract to Smart Devine for the period January 1, 2013 through December 31, 2014.

Proprietary Software: Blackboard Analytics Data Warehouse

On the recommendation of the President, Mr. Wills made a motion, seconded by Ms. DuBois unanimously approving a resolution for the purchase of and contract for Blackboard Analytics Data Warehouse module at a cost of \$126,001.00; \$68,280.00 to be funded by Carl D. Perkins Career and Technical Education Improvement Act of 2006 2013-2014 grant. The remaining balance will be invoiced in August 2014.

Proprietary Software: Blackboard Collaborative Web Conferencing

On the recommendation of the President, Mr. Wills made a motion, seconded by Mr. Daws unanimously approving a resolution for the purchase of and contract for Blackboard Collaborative Web Conferencing package at a cost of \$27,877.25 to be funded by Carl D. Perkins Career and Technical Education Improvement Act of 2006 2013-2014 grant.

FACILITIES/PROPERTY

- Nick Burzichelli, VP and COO, provided an update to the Board on the following items:
 - Bids for ACT and Law & Justice building projects were extended and are all in and under review.
 - Student Services project bids are currently under review
 - Parking lot is paved and lighted, 580 spaces added
 - Chapter 12 – waiting on the State
 - Solar field is completed

REGULAR SESSION MINUTES

December 11, 2013

Page 4

ACADEMIC & STUDENT SERVICES

Approval to Accept & Sign: Opportunity4Jersey Hire New Jersey Skills Investments Training Grant

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Miller, unanimously approving a resolution to accept and sign the contract for the Opportunity4Jersey Hire New Jersey Skills Investments Training Grant from the New Jersey Department of Labor and Workforce Development for the period of October 1, 2013 – September 30, 2014, in the amount of \$150,000.

Approval to Accept & Sign: Shared Service Agreement between the County of Gloucester and Gloucester County College as the Operating Agency of the One-Stop Learning Link and Adult Literacy Programs

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Miller, unanimously approving a resolution to accept and sign the Shared Service Agreement between the County of Gloucester and Gloucester County College as the Operating Agency of the One-Stop Learning Link and Adult Literacy Programs for the period of July 1, 2013 – June 30, 2014 in the amount not to exceed \$39,000.

Approval to Apply: Displaced Homemakers Program grant from the United Way of Gloucester County

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. Ross unanimously approving a resolution authorizing The Center for People in Transition to apply for the Displaced Homemakers Program grant from the United Way of Gloucester County for the period of July 1, 2014-June 30, 2015 in the amount of \$50,000.

Approval to Revise: By-Laws of the Gloucester County Cultural & Heritage Commission

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. DuBois unanimously approving a resolution to accept the revised By-Laws of the Cultural & Heritage Commission

PERSONNEL

- Danielle Morganti, Executive Director, HR, provided an overview of the agenda items to the Board.

Education/General Fund Actions

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott unanimously approving the following Education/General Fund Actions (attached).

Four (4) Appointments

- Yvonne Greenbaun
- William Wiltsey
- Janet Quinn
- Stephanie Fordyce

REGULAR SESSION MINUTES

December 11, 2013

Page 5

PERSONNEL – (con't)

Education/General Fund Actions (con't)

Six (6) Reassignments

- Carol Berk
- Brittany Kouroupos-Bogan
- Megan Ruttler
- Kristen Whyte
- Susan Nikkels
- Margaret Yahrting

One (1) Salary Correction

- Courtney Fox

One (1) Resignation

- Robert Freeman

One (1) Termination

- Andrew Colo

Three (3) Part Time Hires

- Cynthia Reihmann
- Tiffany Brown
- Lavonne Nichols

Eight (8) Additions to the 2013-14 Adjunct List

- See attached list

Holiday Calendar Fiscal Year 2014-15

- See attached

Reappointment of NJEA Directors with over five years of service for the 2014-15 academic year

On the recommendation of the President, Ms. Ross made a motion, seconded by Ms. DuBois unanimously approving the recommendation to reappointment of the following NJEA Directors with over five years of service for the 2014-15 academic year (**Grant funded employees*):

Richard Brown, Director II, Advising
Michael Chando, Director II, Financial Aid/Vet Affairs
Dennis Cook, Director I, Special Needs Services
Jane Crocker, Senior Director, Library
Robert Hill, Director II, Fire Academy
Jeanne Labuz, Director II, People in Transition*
Lois Lawson-Briddell, Director II, Undeclared Majors
Cheryl McBride, Director II, Student Life
John Ortiz, Director I, Career Academic Planning
Raymond Page, Director of the Foundation
Audreen Pittman, Director II, EOF
Deborah Rabottino, Director II, Continuing Education

REGULAR SESSION MINUTES

December 11, 2013

Page 6

PERSONNEL – (con't)

Reappointment of non-represented professionals with over five years of service for the 2014-15 academic year

On the recommendation of the President, Ms. Ross made a motion, seconded by Mr. Miller unanimously approving the recommendation to reappointment of the following non-represented professionals with over five years of service for the 2014-15 academic year (**Grant funded employees*):

Judith Atkinson, V.P., Student Services
Steven Awalt, Accountant
Edward Blaetz, Instructor, Ford Asset Program
Dominick Burzichelli, V.P. and Chief Operating Officer
Ronald Case, Dean, HPER/Athletic Director
Patricia Claghorn, Dean, Business Studies
Rande Davidson, Assistant Director, Career and Academic Planning
Christina Denney, Supervisor, College Services
Margaret DiPatri, Admissions Supervisor
Karen Durkin, Dean, Institutional Research & Assessment
Kathleen Ellis-Foultz, Assistant Director, Financial Aid
Joseph Getsinger, Executive Director, Safety and Security
Paul Grasso, Manager, Maintenance and New Construction
Elizabeth Hall, Executive Director, Financial Services
Susan Hall, Dean, Nursing/Allied Health
Sandra Hoffman, Executive Director, Admissions, Registration & Enrollment
Annette Hughes, Supervisor, Business Safety Program
Almarie Jones, Executive Director, Diversity and Equity
Cheryl Lewis, Controller
Frederick Madden, Dean, Law and Justice
Danielle Morganti, Executive Director, Human Resources
Valeria Petranj, Supervisor, Laboratory Science
Josh Piddington, Chief Information Officer
Sherri Pratt, Director, Business Services
Margaret Resue, Executive Assistant, Board of Trustees
Brenden Rickards, Dean, STEM
Laurie Rohrman, Clinical Coordinator
Brian Rowan, Assistant Director, Athletics
Brigitte Satchell, Dean, Continuing Education
James Sentell, Police Academy Coordinator
Caren Sheppard, Human Resources Benefits Manager
Jeffrey Silvestri, Instructor, Ford Asset Program
Karen Sitarski, Executive Assistant to the President
Roxanne Somers, Development Assistant
Ellise Spaulding, Athletic Trainer
David Thompson, Manager, Buildings and Grounds
Barbara Walker, ABE Counselor/Instructor *

REGULAR SESSION MINUTES

December 11, 2013

Page 7

PERSONNEL – (con't)

Reappointment of non-tenured faculty in their third or fourth year of service for the 2014-15 academic year

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott unanimously approving the recommendation to Reappointment of the following non-tenured faculty in their third or fourth year of service for the 2014-15 academic year:

Patricia Blackman-Hill, Instructor I
Gregory Buthusiem, Instructor I
Bryan Buttler, Assistant Professor
Dawn Conley, Assistant Professor
Theresa Covello, Instructor I
Michael Morelli, Assistant Professor
Christina Nase, Assistant Professor

Reappointment of non-tenured faculty members with tenure appointment effective as stated for the 2014-15 academic year

On the recommendation of the President, Ms. Ross made a motion, seconded by Ms. DuBois unanimously approving the recommendation to reappointment of the following non-tenured faculty members with tenure appointment effective as stated for the 2014-15 academic year:

Sarah Baxter, Assistant Professor 09/01/09
H. David Schleicher, Instructor I 09/01/09
Marcela Stein-Savelski, Instructor I 09/01/09

Exemption Report for NJ First Act

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott unanimously approving a resolution to accept the amended Exemption Report and file it with the appropriate State officials (list attached).

Dates to Remember

December

11 Board of Trustee Meeting – 6:15 pm, Library Board Room
11 Police Academy graduation – 6:00 pm, Gymnasium
19 Fire Academy graduation – 7:00 pm, Fine Arts Center
20 End of weekday classes
25 Holiday – college closed
26 – 31 Winter recess – college closed

January

1 Holiday – college closed
9 Board of Trustee Meeting – 6:15 pm, Library Board Room
20 Holiday – college closed
21 First day of spring term classes

REGULAR SESSION MINUTES

December 11, 2013

Page 8

PUBLIC PORTION

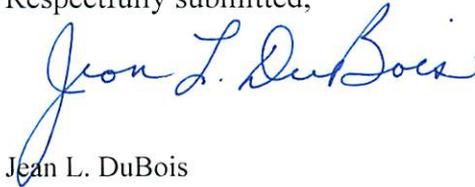
Chairman Concordia opened the public portion of the meeting for comment.

Everyone thanked each other for their hard work and dedication to GCC throughout 2013 and wished each other a safe and happy holiday.

Mrs. Scott congratulated President Keating as one of this year's recipients of the Boys Scouts Citizen Award.

At 7:41p.m., Ms. Ross made a motion to adjourn, seconded by Mr. Miller and unanimously passed to adjourn the regular session.

Respectfully submitted,



Jean L. DuBois
Secretary

Notes taken by M. Resuc

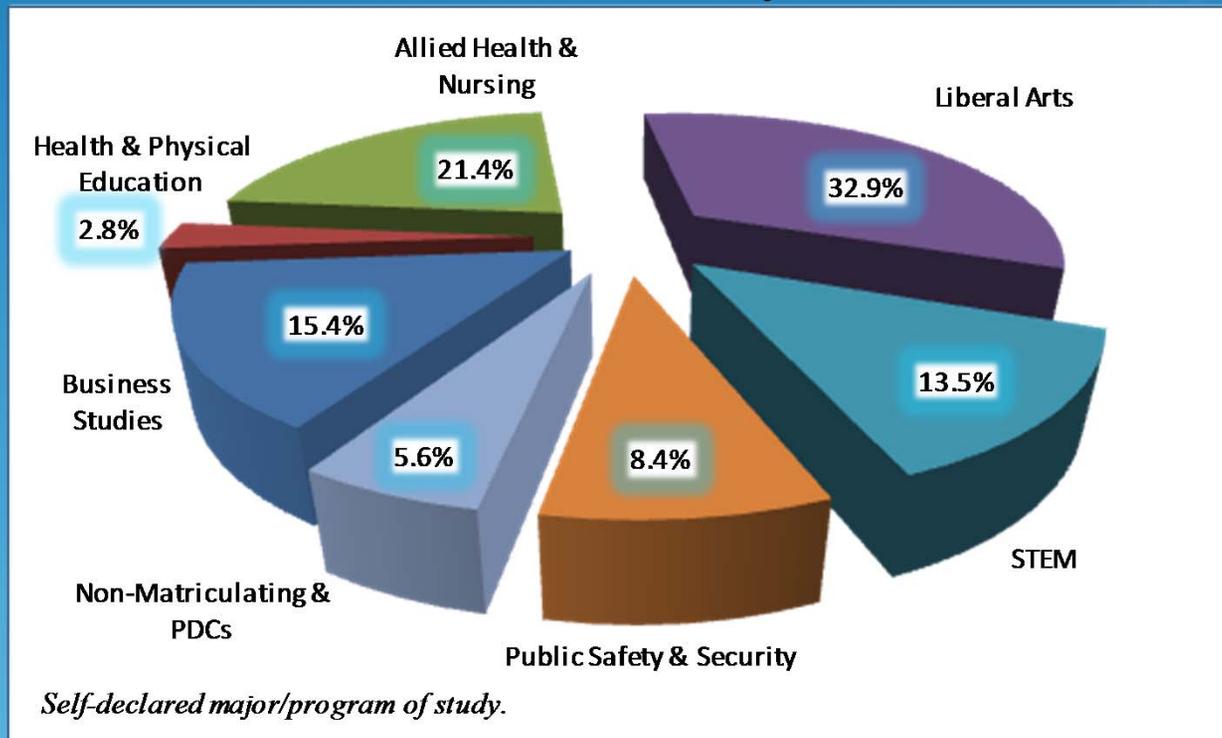
Liberal Arts Division Overview

Fall 2013



Fall 2013 Enrollment By Division

Fall 2013 Enrollment By Division



Fall 2013 Top 10 Programs By Enrollment

Fall 2013 Top-10 Programs By Enrollment

<i>Program*</i>	<i>Full-Time</i>	<i>Part-Time</i>	<i>Total</i>	<i>% of Total Enrollment</i>	<i>Cumulative % of Total Enrollment</i>
Arts & Sciences (A.A)	603	305	908	13.5%	13.5%
Business Administration	386	220	606	9.0%	22.5%
Education	267	101	368	5.5%	28.0%
Arts & Science - Criminal Justice Option	287	72	359	5.3%	33.3%
Psychology Option	246	86	332	4.9%	38.3%
Biology	144	67	211	3.1%	41.4%
Engineering Science	106	40	146	2.2%	43.6%
Nursing	17	123	140	2.1%	45.7%
Arts & Sciences (A.S.)	91	42	133	2.0%	47.7%
Communications Option	105	27	132	2.0%	49.6%

* Degree seeking programs. "Pre-programs" are excluded from the list.

Course Enrollment *Fall 2013*



Liberal Arts Division
Sections Offered

456

Total Enrollment

11,602

Liberal Arts Program Enrollment

Fall 2013 Enrollment By Division By Program

Major	Full-Time	Part-Time	Total	Percent
Total Liberal Arts	1,548	663	2,211	32.90%
Arts & Sciences (A.A)	603	305	908	13.51%
Art Option	37	14	51	0.76%
Communications Option	105	27	132	1.96%
Digital Photography	21	5	26	0.39%
English Option	38	21	59	0.88%
Fine & Performing Arts Option	0	1	1	0.01%
History Option	68	14	82	1.22%
History & Political Science Option	2	8	10	0.15%
Music Option	29	6	35	0.52%
Psychology Option	246	86	332	4.94%
Social & Human Services Option	15	17	32	0.48%
Social Work Option	56	21	77	1.15%
Sociology Option	35	12	47	0.70%
Spanish	4	6	10	0.15%
Theatre & Drama Option	14	2	16	0.24%
Education	267	101	368	5.48%
Early Childhood Education (Certificate)	0	2	2	0.03%
Human Development	-	-	-	-
Early Childhood Education Option	0	3	3	0.04%
Special Education Option	0	3	3	0.04%
Undecided - Degree Seeking	8	9	17	0.25%

New Student Fall-to-Fall Retention By Program

New Student Fall-to-Fall Retention By Program

Major	Fall 2012 FT Enrolled	Fall 2013 FT Retained	Pct FT Retained	Fall 2012 PT Enrolled	Fall 2013 PT Retained	Pct PT Retained
Arts & Sciences (A.A)	289	201	69.55%	101	41	40.59%
Art Option	16	12	75.00%	3	1	33.33%
Communications Option	37	25	67.57%	4	2	50.00%
Digital Photography	5	3	60.00%	1	0	0.00%
English Option	16	12	75.00%	4	2	50.00%
History Option	17	10	58.82%	0	0	0.00%
Music Option	16	9	56.25%	1	0	0.00%
Psychology Option	69	41	59.42%	16	6	37.50%
Social & Human Services Option	19	12	63.16%	4	2	50.00%
Social Work Option	2	1	50.00%	0	0	0.00%
Sociology Option	8	7	87.50%	3	1	33.33%
Spanish	2	2	100.00%	1	1	100.00%
Theatre & Drama Option	8	5	62.50%	1	1	100.00%
Education	87	66	75.86%	15	5	33.33%
Early Childhood Education (Certificate)	6	5	83.33%	1	0	0.00%
Human Development	-	-	-	-	-	-
Early Childhood Education Option	5	4	80.00%	1	0	0.00%
Special Education Option	3	1	33.33%	1	1	100.00%
Undecided - Degree Seeking	4	1	25.00%	1	1	100.00%
Total Liberal Arts	609	417	68.47%	158	64	40.51%

Staff Utilization

Area	Sec	Enrollment	FTF	Adjunct	Sec / FTF	Sec / Adjunct	FTF	Adjunct
ART	34	806	1	10	6	28	18%	82%
ASL	4	94	0	2	0	4	0%	100%
CHI	1	13	0	1	0	1	0%	100%
FRE	1	21	0	1	0	1	0%	100%
GER	1	20	0	1	0	1	0%	100%
ITA	1	13	0	1	0	1	0%	100%
SPA	11	250	1	1	9	2	82%	18%
COM	46	996	4	25	8	38	20%	80%
COS	11	275	2	7	0	18	27%	73%
EDU	7	170	1	3	2	5	29%	71%

Staff Utilization



Area	Sec	Enrollment	FTF	Adjunct	Sec / FTF	Sec / Adjunct	FTF	Adjunct
ENG	102	2472	11	29	48	54	47%	53%
GEO	3	80	1	2	1	2	33%	67%
HIS	34	1070	2	9	18	16	53%	47%
MUS	12	192	1	2	6	6	50%	50%
PHI	24	661	1	10	6	18	25%	75%
POL	5	102	1	2	2	3	40%	60%
PSY	63	1904	4	26	19	44	30%	70%
RDG	35	804	1	17	5	30	14%	86%
SOC	37	1143	2	15	12	29	29%	71%
SPE	20	487	1	9	5	15	25%	75%
THR	4	28	1	0	4	0	100%	0%



Staff Utilization English

Area	Sec	Enrollment	FTF	Adjunct	Sec/ FTF	Sec/ Adjunct	FTF	Adjunct
101	55	1340	4	28	11	44	25%	80%
102	30	739	6	9	18	12	60%	40%
Lit	17	393	7	0	17	0	100%	0%

Staff Utilization



Subject Code	Sections Offered	Enrollment Total	FT Faculty Count	Adjunct Faculty Count	Staff Count	FT Faculty Section Count	Adjunct Section Count	Staff Section Count	% Sections FT Faculty	% Sections Adjunct	% Sections Staff
ART	34	806	1	10	2	6	23	5	17.6%	67.6%	14.7%
ASL	4	94	0	2	0	0	4	0	0.0%	100.0%	0.0%
CHI	1	13	0	1	0	0	1	0	0.0%	100.0%	0.0%
COM	46	996	4	25	1	8	37	1	17.4%	80.4%	2.2%
COS	11	275	3	4	2	3	5	3	27.3%	45.5%	27.3%
EDU	7	170	1	1	2	2	2	3	28.6%	28.6%	42.9%
ENG	102	2,472	11	28	1	48	52	2	47.1%	51.0%	2.0%
FRE	1	21	0	1	0	0	1	0	0.0%	100.0%	0.0%
GEO	3	80	1	1	0	1	2	0	33.3%	66.7%	0.0%
GER	1	20	0	1	0	0	1	0	0.0%	100.0%	0.0%
HIS	34	1,070	2	8	1	15	16	3	44.1%	47.1%	8.8%
ITA	1	13	0	1	0	0	1	0	0.0%	100.0%	0.0%
MUS	12	192	1	2	0	6	6	0	50.0%	50.0%	0.0%
PHI	24	661	2	8	1	8	15	1	33.3%	62.5%	4.2%
POL	5	102	1	3	0	2	3	0	40.0%	60.0%	0.0%
PSY	63	1,904	4	17	3	20	39	4	31.7%	61.9%	6.3%
RDG	35	804	1	19	1	3	30	2	8.6%	85.7%	5.7%
SOC	37	1,143	2	9	4	12	20	5	32.4%	54.1%	13.5%
SPA	11	251	1	1	0	9	2	0	81.8%	18.2%	0.0%
SPE	20	487	1	8	0	4	16	0	20.0%	80.0%	0.0%
THR	4	28	1	0	0	4	0	0	100.0%	0.0%	0.0%



Works In Progress

- Development of Online Oral Communication Course
- Development of Online ENG101 Course
- Expansion of Political Science Courses
- Partnership with Deptford HS for tutoring help in their AVID Program (Advancement Via Individual Determination)
- Partnership with Gateway HS to provide student mentoring via Dr. Conley's Sociology students

Psychology Club

Established Spring 2009

Advisor: Jessica Jolly

Current Club President: Emily Esfeller



What is Psychology Club?

- Club is composed of students with an interest in psychology and a faculty advisor
- Each semester, there are around 50 to 100 active club members
- Majority of students are not psychology majors
- The club meets every few weeks for open discussions
- Each semester, there are a variety of events sponsored by the club

Psychology Club Events



- Trip to Ancora Psychiatric Hospital
- Students are given the opportunity to tour parts of the hospital, speak to different psychologists and staff members, listen in on patient groups, and meet with a patient who is nearing discharge from the hospital
- Overwhelmingly, this is the favorite event for students in the club



Psychology Club Events



- Handwriting analysis
 - Each semester, two handwriting analysts visit GCC to provide participants with a personality profile based on their handwriting
 - This event is open to anyone on campus, and many students and staff members have participated over the last few years



Psychology Club Events



- GCC sponsored events
 - Students from the psychology club participate in a variety of events of campus, including the open house and club days each semester
- Guest speakers
 - Over the years, we have had book authors, practicing psychologists, former students, and persons living with psychological disorders address the club



Psychology Club Events



- Volunteer work and donations
 - Club members have raised and donated money to assist persons with severe psychological disorders, persons impacted by Hurricane Sandy, and endangered species
 - Students have raised money for suicide prevention and awareness by participating in the Out of the Darkness walk at GCIT
 - Students have made donations of gifts to patients at Ancora Psychiatric Hospital around the holidays

Psychology Club in the Future



- Students have been discussing the idea of substance abuse awareness; ideas of how to address this on campus are being planned
- The trip to Ancora Psychiatric Hospital will occur; likely in April or May 2014
- Handwriting analysts to return in April 2014
- A former GCC graduate, who is a current graduate student in psychology, will meet with students who are interested in continuing on with their educations in psychology

MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2013 - as of 11/11/13

	6/30/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,246,796	13,610,559	\$ 363,763
Police Academy - Tuition	58,000	103,770	45,770
Fire Academy - Tuition	55,000	71,132	16,132
Continuing Education	2,157,160	2,739,189	582,029
Summer Camps	205,656	199,766	(5,890)
ECEC	90,000	107,933	17,933
Fees	7,536,214	7,638,812	102,598
Out of County	30,000	34,142	4,142
Government Appropriations			
State	4,761,370	4,924,416	163,046
Police Academy - State Funding	198,523	198,523	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
County	7,654,944	7,654,944	-
			-
Other Revenues	39,779	185,188	145,409
Auxiliary Enterprises**	803,400	639,694	(163,706)
Reserve for FY13	636,052	-	(636,052)
Reserve for FY14	(503,870)		
Reserve for Capital Projects	(77,464)	-	77,464
Total Revenues	\$ 37,008,158	\$ 38,224,666	\$ 712,638
Current Operating Expenditures			
Instruction - Total	\$ 14,436,031	\$ 14,277,779	\$ 158,251
Personnel - FT	6,205,193	6,172,633	32,560
Personnel - FT OT, OL, Misc	1,551,773	1,467,699	84,074
Benefits	3,501,043	3,409,715	91,327
Personnel - PT	2,875,609	2,942,220	(66,611)
Expenses	302,413	285,512	16,901
Continuing Education - Total	\$ 2,169,296	\$ 2,729,608	\$ (560,311)
Personnel - FT	394,487	355,657	38,830
Personnel - FT OT, OL, Misc	-	2,016	(2,016)
Benefits	240,116	210,093	30,023
Personnel - PT	334,740	294,383	40,357
Expenses	1,199,953	1,867,459	(667,506)

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2013 - as of 11/11/13

	6/30/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Police Academy - Total	\$ 380,807	\$ 376,894	\$ 3,912
Personnel - FT	219,012	219,012	(0)
Personnel - FT OT, OL, Misc	-	2,160	(2,160)
Benefits	81,006	80,594	411
Personnel - PT	27,000	28,964	(1,964)
Expenses	53,789	46,164	7,625
Fire Academy - Total	\$ 355,940	\$ 337,751	\$ 18,189
Personnel - FT	116,382	116,382	(0)
Personnel - FT OT, OL, Misc	-	726	(726)
Benefits	61,366	59,739	1,627
Personnel - PT	69,984	68,299	1,685
Expenses	108,208	92,605	15,603
Academic Support - Total	\$ 3,320,646	\$ 3,202,483	\$ 118,163
Personnel - FT	1,434,316	1,424,309	10,007
Personnel - FT OT, OL, Misc	98,370	88,832	9,538
Benefits	686,517	654,084	32,432
Personnel - PT	552,248	516,905	35,343
Expenses	549,195	518,352	30,843
Student Services - Total	\$ 5,238,210	\$ 5,303,333	\$ (65,124)
Personnel - FT	2,700,351	2,681,615	18,736
Personnel - FT OT, OL, Misc	6,450	17,695	(11,245)
Benefits	1,063,642	1,056,057	7,584
Personnel - PT	523,450	578,320	(54,870)
Expenses	944,317	969,647	(25,330)
Institutional Support - Total	\$ 5,496,802	\$ 5,347,827	\$ 148,976
Personnel - FT	2,491,324	2,483,051	8,273
Personnel - FT OT, OL, Misc	6,384	5,980	404
Benefits	863,422	834,699	28,723
Personnel - PT	124,482	101,580	22,902
Expenses	2,011,190	1,922,517	88,673
Operating & Maintenance - Total	\$ 5,194,674	\$ 4,766,232	\$ 428,442
Personnel - FT	1,509,677	1,494,815	14,862
Personnel - FT OT, OL, Misc	58,103	86,900	(28,797)
Benefits	551,496	542,667	8,829
Personnel - PT	107,097	102,530	4,568
Expenses	2,968,301	2,539,320	428,981
Leasing Expenses	20,000	62,396	\$ (42,396)
Retiree Benefits	395,753	363,628	\$ 32,125
Total Operating Expenditures	\$ 37,008,158	\$ 36,767,932	\$ 240,226

** The Y-T-D for Auxiliary Enterprises for 6/30/2013 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING OCTOBER 31, 2013

	10/31/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,874,733	10,218,182	\$ (3,656,551)
Police Academy - Tuition	58,000	47,085	(10,915)
Fire Academy - Tuition	65,000	10,827	(54,173)
Continuing Education	1,831,160	742,583	(1,088,577)
Summer Camps	205,656	193,002	(12,654)
ECEC	90,000	17,859	(72,141)
Fees	8,278,389	5,501,436	(2,776,953)
Out of County	40,000	566	(39,434)
Government Appropriations			
State	4,761,370	1,632,767.67	(3,128,602)
Police Academy - State Funding	198,523	66,174	(132,349)
Fire Academy - State Funding	9,430	3,143	(6,287)
Continuing Ed - State Funding	107,168	35,723	(71,445)
County	7,654,944	3,827,472	(3,827,472)
			-
Other Revenues	38,779	24,025	(14,754)
Auxiliary Enterprises**	803,400	268,453	(534,947)
Reserve for FY13		-	-
Reserve for FY14	503,870		
Reserve for Capital Projects	(305,855)	-	305,855
Total Revenues	\$ 38,214,567	\$ 22,589,299	\$ (15,121,398)
Current Operating Expenditures			
Instruction - Total	\$ 14,818,925	\$ 3,281,551	\$ 11,537,374
Personnel - FT	6,278,102	1,285,397	4,992,705
Personnel - FT OT, OL, Misc	1,551,772	335,655	1,216,117
Benefits	3,713,980	882,184	2,831,796
Personnel - PT	2,910,658	669,589	2,241,069
Expenses	364,413	108,727	255,686
Continuing Education - Total	\$ 1,892,935	\$ 412,959	\$ 1,479,976
Personnel - FT	385,269	83,704	301,565
Personnel - FT OT, OL, Misc	-	59	(59)
Benefits	248,973	64,473	184,500
Personnel - PT	334,740	83,644	251,096
Expenses	923,953	181,080	742,873

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING OCTOBER 31, 2013

	10/31/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Police Academy - Total	\$ 390,764	\$ 120,858	\$ 269,906
Personnel - FT	223,392	67,540	155,852
Personnel - FT OT, OL, Misc	-	3,150	(3,150)
Benefits	86,583	30,339	56,244
Personnel - PT	27,000	8,088	18,912
Expenses	53,789	11,741	42,048
Fire Academy - Total	\$ 362,151	\$ 96,623	\$ 265,528
Personnel - FT	118,710	35,479	83,231
Personnel - FT OT, OL, Misc	-	935	(935)
Benefits	65,249	20,139	45,109
Personnel - PT	69,984	15,879	54,105
Expenses	108,208	24,190	84,018
Academic Support - Total	\$ 3,426,057	\$ 1,060,347	\$ 2,365,711
Personnel - FT	1,463,291	423,307	1,039,984
Personnel - FT OT, OL, Misc	98,370	13,457	84,913
Benefits	728,774	214,749	514,025
Personnel - PT	545,896	120,844	425,052
Expenses	589,726	287,989	301,737
Student Services - Total	\$ 5,349,658	\$ 1,718,185	\$ 3,631,473
Personnel - FT	2,794,792	823,251	1,971,541
Personnel - FT OT, OL, Misc	6,450	2,178	4,272
Benefits	1,149,649	385,741	763,908
Personnel - PT	523,450	176,169	347,281
Expenses	875,317	330,846	544,471
Institutional Support - Total	\$ 5,978,801	\$ 1,680,909	\$ 4,297,892
Personnel - FT	2,678,343	732,468	1,945,875
Personnel - FT OT, OL, Misc	6,384	1,819	4,565
Benefits	969,740	293,846	675,894
Personnel - PT	119,682	28,699	90,983
Expenses	2,204,652	624,076	1,580,576
Operating & Maintenance - Total	\$ 5,344,876	\$ 1,642,518	\$ 3,702,357
Personnel - FT	1,590,326	455,530	1,134,796
Personnel - FT OT, OL, Misc	58,103	36,159	21,944
Benefits	606,213	201,431	404,781
Personnel - PT	104,689	31,338	73,351
Expenses	2,985,545	918,060	2,067,485
Leasing Expenses	250,648	44,333	\$ 206,315
Retiree Benefits	395,753	120,921	\$ 274,832
Total Operating Expenditures	\$ 38,210,567	\$ 10,179,203	\$ 28,031,364

** The Y-T-D for Auxiliary Enterprises for 10/31/2013 is detailed on page 2.

**GLOUCESTER COUNTY COLLEGE
TUITION AND FEES SCHEDULE
(Effective Fall 2014)**

<u>A) TUITION:</u>	<u>PER CREDIT</u>
Gloucester County residents	\$ 95.00
Out-of-County residents	115.00 (1)
Out-of-State residents	230.00
International Students	230.00
NJVCC on-line courses	100.00 (2)
High School Option (HSOP)	65% discount*

*discount applies only to tuition and per credit fees, no limit on the number of courses

<u>B) REQUIRED FEES:</u>	<u>PER CREDIT</u>
General Service Fee	\$ 34.50
Capital Construction Fee	2.00
Developmental Fee (remedial classes only)	12.00

<u>C) OTHER FEES:</u>	<u>PER OCCURRENCE</u>
Application Fee (non refundable)	\$ 20.00
Late Registration Fee (Full or Part-time)	20.00
Late Payment Fee	30.00
Course Change Fee	20.00
Graduation Fee	63.00
Payment Plan Fee	40.00
Transcripts	5.00 per request
Replacement Diploma	35.00
Lexis-Nexis Annual Fee	cost pass-through (3) currently \$40 per year
Nursing Curriculum Software Fee	cost pass- through (3) currently \$184 per year
Nurse Entrance Test fee	cost pass-through + \$25 administration (3)
HESI Exam Fee	cost pass-through + \$25 administration (3)
Other Standardized Tests	cost pass-through + \$25 administration (3)
Nursing, Allied Health	\$1,000 per semester
Automotive Technology (beginning second academic term)	\$1,000 per semester (term)
Stop & Reissue Check Fee	cost pass-through + \$30 administration fee
Returned Check Fee	cost pass-through + \$30 administrative fee
ID card	No charge (4)
ID card replacement fee (lost cards)	10.00 per card
Parking Decal	No charge (4)
Accident Insurance (on premises)	No charge (4)
Liability Insurance (N/AH students only)	cost pass-through (5)
Library Membership Fee – NON-STUDENT County Residents	\$10 per year (6)

**GLOUCESTER COUNTY COLLEGE
TUITION AND FEES SCHEDULE
(Effective Fall 2014)**

(Continued)

D) COURSE FEES:

<u>Fee Category</u>	<u>Courses Included</u>	
A	Materials Fee - Computer laboratory	\$20.00
B	Materials Fee - Art (some courses) Civil Engineering, Drafting Computer Graphic Arts	35.00 (7)
C	Materials Fee - Automotive Technology, Science	60.00
D	Video Course Fee	50.00
E	Materials Fee - Nursing, NMT, DMS	50.00 (7)
F	Reserved for future use	
G	Lab Fee – 1 Contact	90.00 (7)
H	Lab Fee – 2 Contacts	180.00 (7)
I	Lab Fee – 3 Contacts	270.00 (7)
J	Materials Fee – DMS 209	80.00
O	On-line Technology Fee	50.00
W	Materials Fee – BIO 212 (Wetlands Institute)	250.00

REFUND SCHEDULE – APPROVED WITHDRAWALS ONLY

Fall/Spring 100% refund before semester begins
50% refund during partial refund period

Summer/Interterm 100% refund before semester begins
50% refund during partial refund period

**GLOUCESTER COUNTY COLLEGE
TUITION AND FEES SCHEDULE
(Effective Fall 2014)**

(Continued)

EARLY CHILDHOOD EDUCATION CENTER (ECEC) DAILY FEES:

Full Day (7am – 5pm)	\$31.00
½ Day (7:30am – 12pm)	\$25.00
Late Pick-up Fee \$1.00 per minute not to exceed \$25.00 per incident	

PRINT MANAGEMENT FEES (in excess of free copies allotted per semester):

Per Black Ink Page	\$0.05
Per Color Ink Page	\$0.20

LIBRARY FINES:

Fines - \$.10 per day, per item overdue with a \$10.00 maximum per item
Replacement – Cost of the item plus \$5.00 processing fee per item.
Withdrawn item (item not being replaced) – Cost of the item (i.e. Amerifolio)

Notes

- (1) Out-of-county residents must apply for a Certificate of Residence (charge-back) from their home county as required by State statute 18A:64A-23 and 18A:64B-4.
- (2) The NJVCC on-line course fee is an estimate for informational purposes only. The actual rate is set by the Council of County Colleges.
- (3) Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus a \$25 fee to administer the test.

Lexis-Nexis subscriptions are charged to the student at the actual cost of the subscription. This cost is currently \$40 per year. This subscription is optional for paralegal students who desire off-campus access to Lexis-Nexis.

Nursing Curriculum Software Fee is charged to Nursing students at the actual cost. This cost is currently \$184 per year.
- (4) These services are included as part of the General Service Fee.
- (5) Liability insurance is mandated for all Nursing and Allied Health students. The \$50 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.
- (6) Annual Library membership fee applies to Non-Student County residents. This fee is waived for residents whose municipal library participates in the LOGIN Consortium. Access to the Library is included in the tuition for all GCC students.
- (7) These course fees are in accordance with programs listed in the College Catalog.



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE BOARD OF TRUSTEES
AWARDING CONTRACT AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR COMPUTER CONSULTING SERVICES**

WHEREAS, Gloucester County College has a need to acquire professional services for computer consulting services pursuant to the provisions of County Contract Law (18A:64A-25.5a) exceptions to requirements for advertising, professional services, in excess of \$32,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, the Vice President and Chief Operating Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year from the date of the contract and may be extended as approved by the College; and

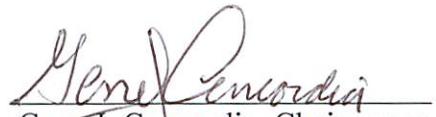
WHEREAS, Nihill & Riedley, P.C. d/b/a Smart Devine has submitted a proposal indicating they will provide the services in accordance with the attached contract; and

WHEREAS, Smart Devine has completed and submitted a Business Entity Disclosure Certification, Political Contribution Disclosure, and Stockholder Disclosure which certifies it has not made any reportable contributions to a political committee in the County of Gloucester in the previous one year, and that the contract will prohibit Smart Devine from making any reportable contributions through the term of the contract; and

WHEREAS, Executive Director, Financial Services of Gloucester County College certifies the funds are available for this service;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, on the 10th day of December, 2013 that the President or his designee are authorized to enter into a contract with Smart Devine as described herein; and

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held December 11, 2013.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Jean L. DuBois, Secretary
Board of Trustees





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT
FOR PROPRIETARY SOFTWARE**

WHEREAS, there exists a need by Gloucester County College to expand the capability of the existing data warehouse; and

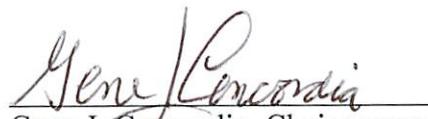
WHEREAS, under County College contracts law 18A:64-25.5(a)(3) "Exceptions to requirements for advertising," the Board of Trustees has the authority to approve the procurement of materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for such purchase; and

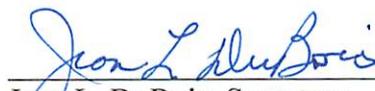
NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 11th day of December 2013 awarding a contract for the purchase of Blackboard Analytics Data Warehouse in the amount of \$126,001.00, without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5(a)(3) and subject to the availability of funds.

BE IT FURTHER RESOLVED that said resolution is being made in accordance with all applicable New Jersey Statutes.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held December 11, 2013.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Jean L. DuBois, Secretary
Board of Trustees





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AWARDING CONTRACT
FOR PROPRIETARY SOFTWARE**

WHEREAS, there exists a need by Gloucester County College to expand the capability of the existing LMS; and

WHEREAS, under County College contracts law 18A:64-25.5(a)(3) "Exceptions to requirements for advertising," the Board of Trustees has the authority to approve the procurement of materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for such purchase; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 11th day of December 2013 awarding a contract for the purchase of Blackboard Collaborative Web Conferencing package in the amount of \$27,877.25, without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5(a)(3) and subject to the availability of funds.

BE IT FURTHER RESOLVED that said resolution is being made in accordance with all applicable New Jersey Statutes.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held December 11, 2013.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Jean L. DuBois, Secretary
Board of Trustees





**BOARD RESOLUTION TO ACCEPT AND SIGN THE CONTRACT FOR THE
OPPORTUNITY4JERSEY HIRE NEW JERSEY SKILLS INVESTMENTS TRAINING
GRANT FROM THE NEW JERSEY DEPARTMENT OF LABOR & WORKFORCE
DEVELOPMENT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept and sign the contract for the:

**OPPORTUNITY4JERSEY SKILLS INVESTMENTS
TRAINING GRANT**

For the period of

October 1, 2013 – September 30, 2014

The purpose of the Opportunity4 Jersey Training Grant is to provide training opportunities for qualified unemployed workers that create a pathway to employment with the state's pre-identified targeted industry sectors as identified in the Labor and Workforce Development's Notice of Grant Opportunity.

In the amount of

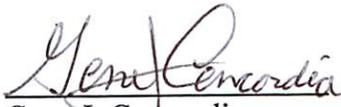
\$150,000

The approval of the resolution to accept and sign the Opportunity4Jersey Hire New Jersey Skills Investments Training Grant from the New Jersey Department of Labor & Workforce Development for the period of October 1, 2013-September 30, 2014 in the amount of \$150,000 was authorized at the Gloucester County College Board of Trustees meeting held on

December 11, 2013


Jean L. DuBois, Secretary
Board of Trustees




Gene J. Concordia
Chairman of the Board



BOARD RESOLUTION TO ACCEPT AND SIGN THE SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND GLOUCESTER COUNTY COLLEGE AS THE OPERATING AGENCY OF THE ONE-STOP LEARNING LINK AND ADULT LITERACY PROGRAMS

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept and sign the:

SHARED SERVICE AGREEMENT FOR THE ONE-STOP LEARNING LINK & ADULT LITERACY PROGRAMS

For the period of

July 1, 2013 – June 30, 2014

Gloucester County College will assist in the coordination of literacy services and will deliver services to the One-Stop Learning Link and the Learning Link at the College together with satellite programs funded by the Workforce Investment Board (WIB) and the Glassboro Public Library.

In the amount not to exceed

\$39,000

The approval of the resolution to accept and sign the Shared Service Agreement between the County of Gloucester and Gloucester County College as the Operating Agency of the One-Stop Learning Link and Adult Literacy programs for the period of July 1, 2013 – June 30, 2014 in the amount not to exceed \$39,000 was authorized at the Gloucester County College Board of Trustees meeting held on

December 11, 2013

Handwritten signature of Jean L. DuBois in blue ink.

Jean L. DuBois, Secretary
Board of Trustees



Handwritten signature of Gene J. Concordia in black ink.

Gene J. Concordia
Chairman of the Board



BOARD RESOLUTION TO APPLY FOR THE DISPLACED HOMEMAKERS PROGRAM GRANT FROM THE UNITED WAY OF GLOUCESTER COUNTY

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to the Center for People in Transition to apply for funding from the United Way of Gloucester County for the

DISPLACED HOMEMAKERS PROGRAM

For the period of

July 1, 2014 – June 30, 2015

The Center for People in Transition will assist displaced homemakers to become emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services.

In the amount of

\$50,000

The approval of the resolution for The Center for People in Transition to apply for funding from United Way of Gloucester County for the Displaced Homemakers Program grant for the period of July 1, 2014-June 30, 2015 in the amount of \$50,000 was authorized at the Gloucester County College Board of Trustees meeting held on

December 11, 2013



Gene J. Concordia
Chairman of the Board



Jean L. DuBois, Secretary
Board of Trustees





BOARD RESOLUTION

The Gloucester County College Board of Trustees hereby certifies the approval of the revised By-Laws of the

Gloucester County Cultural & Heritage Commission:

the designated arts and history agency in Gloucester County to receive the New Jersey State Council on the Arts Local Arts Program State/County Block Grant and the New Jersey Historic Commission Local History Development State/County Block Grant. Through these programs small and emerging non-profit organizations, libraries and local units of government apply for funding for General Operating or Special Project Support.

Gloucester County College Board of Trustees meeting held on

December 11, 2013

A handwritten signature in blue ink that reads "Gene J. Concordia".

Gene J. Concordia
Chair

A handwritten signature in blue ink that reads "Jean L. DuBois".

Jean L. DuBois
Secretary

GLOUCESTER COUNTY COLLEGE

Deptford Township
Sewell, NJ 08080

BOARD MEETING

PERSONNEL ACTIONS

DATE: 12/11/13

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

Four (4) Appointments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Dean, Academic Compliance	Resignation/Reassignment	Yvonne Greenbaun	\$90,984 per annum, prorated	1/2/2014
Security Officer	Retirement	William Wiltsey	\$12.00 per hour	1/2/2014
NJEA Bookkeeping/Cashier, Level III	Reassignment	Janet Quinn	\$14.12 per hour	11/20/2013
NJEA Bookkeeping/Cashier, Level III	New Position	Stephanie Fordyce	\$14.12 per hour	12/9/2013

Six (6) Reassignments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Administrator, Academic Services	Retirement	Carol Berk	\$40,000 per annum, prorated	12/16/2013
Administrator, Outreach	Reassignment	Brittany Kouroupos-Bogan	\$40,000 per annum, prorated	12/2/2013
Administrator, College and Career Readiness	New Position	Megan Ruttler	\$40,000 per annum, prorated	12/2/2013
Admissions/Outreach Coordinator	Reassignment	Kristen Whyte	\$32,028 per annum, prorated	12/9/2013
Administrative Assistant, Academic Services	Reassignment	Susan Nikkels	\$18.64 per hour	TBD
NJEA Bookkeeping/Cashier, Level IV	Reassignment	Margaret Yahrling	\$18.23 per hour	11/18/2013

One (1) Salary Correction:

Title	Name	Salary	Effective Date
Counseling Advisor	Courtney Fox	\$40,800 per annum, prorated	9/30/2013

One (1) Resignation:

Title	Name	Effective Date
Instructor I, Mathematics	Robert Freeman	11/25/2013

One (1) Termination:

Title	Name	Effective Date
Grounds/Utility Person	Andrew Colo	12/5/2013

Three (3) Part Time Hires:

Title	Reason	Name	Salary	Effective Date
Teaching Assistant	Resignation	Cynthia Reihmann	\$12.00 per hour	11/20/2013
Human Resources Assistant	Reassignment	Tiffany Brown	\$10.00 per hour	11/4/2013
Technician, EOF (Grant Funded)	New Position	Lavonne Nichols	\$8.50 per hour	11/19/2013

Eight (8) Additions to the 2013-14 Adjunct List:

Name	Division
Erin Barney	HPER/Athletics
Michael Bush	Business Studies
Tyler Johnson	Liberal Arts
Nicholas Markellos	Liberal Arts
Jason Neely	Law and Justice
Lisa Steele	Business Studies
Leigh Van Duzer	Business Studies
Harry Young	Liberal Arts

Holiday Calendar Fiscal Year 2014-15 (see attached)

PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.

COLLEGE HOLIDAYS 2014-15

Friday	July 4, 2014	Holiday, Independence Day
Monday	September 1, 2014	Holiday, Labor Day
Thursday	November 27, 2014	Holiday, Thanksgiving Day
Friday	November 28, 2014	College Holiday
Wednesday	December 24, 2014	College Holiday
Thursday	December 25, 2014	Holiday, Christmas Day
Thursday	January 1, 2015	Holiday, New Year's Day
Friday	January 2, 2015	College Holiday
Monday	January 19, 2015	Holiday, Martin Luther King
Friday	April 3, 2015	College Holiday
Monday	May 25, 2015	Holiday, Memorial Day

Three (3) Floating Holidays

Gloucester County College**NJ First Act - Exemption List**

The titles listed below require a minimum of master's level or significant technical expertise. Failure to exempt these positions would seriously impede the ability of Gloucester County College to compete successfully with similar colleges in other states.

Title	Division	Department/Expertise
Adjunct Instructor	Academic Services	ALL
Full Time Faculty	Academic Services	STEM, Nursing, Business Studies
Dean, STEM	Academic Services	Science, Technology, Engineering, Math
Instructor, Ford Asset Program	Academic Services	Business Studies, Automotive Technology
V.P., Academic Services	Academic Services	All academic areas
Dean, I.R. & Assessment	Academic Services	Institutional Research
Dean, Nursing	Academic Services	Nursing
Dean, Academic Compliance	Academic Services	All academic areas
Ass't Dir Network & System Admin	Operations	Instructional Technology
Chief Information Officer	Operations	Instructional Technology
Network & System Administrator	Operations	Instructional Technology
Applications and Systems Administrator	Operations	Instructional Technology
Programmer Analyst	Operations	Instructional Technology
VP and Chief Operating Officer	Operations	Finance and Administration
Executive Director, Financial Services	Operations	Accounting/Purchasing/Budgeting
Executive Director, Diversity & Equity	President's Office	Affirmative Action/EEO
Executive Director, Human Resources	President's Office	Human Resources/Labor Relations
V.P., Student Services	Student Services	Registrar/Counseling/Admissions/Financial Aid
Student Systems Specialist	Student Services	IT, Records and Admissions