

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

January 9, 2014

REGULAR SESSION MINUTES

Oath of Office: Mrs. Ruby Love

Mr. Chris Gibson, Esq., officially swore in Mrs. Love prior the Board meeting commencing.

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

Members Present:

Mr. Gene Concordia
Mr. Len Daws
Ms. Jean DuBois
Mr. Cody Miller
Dr. James Lavender
Mrs. Ruby Love
Ms. Yolette Ross
Mrs. Virginia Scott
Mr. Douglas Wills, Esq.

Members Absent:

Dr. George Scott
Mr. Thomas Dowd
Dr. Fred Keating, President, Ex-Officio

Advisor Present:

Dr. Geraldine Martin
Mr. Chris Gibson, Esq.

Executive Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Dr. Linda Martin

After the reading of the Sunshine notice, Ms. Yolette Ross, Vice Chair, led the group in the Pledge of Allegiance. This was followed with roll call by the Board Secretary, Jean DuBois.

Chair Concordia welcomed and congratulated Mrs. Love on her appointment to the Board. He also acknowledged Dr. Geraldine Martin, Faculty Representative and Freehold Lyman Barnes, Education Liaison. After Mr. Concordia's greetings, he asked to move forward with the evening's presentation and recognition portion of the agenda.

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RECOGNITION

Continuing Education –(Brigette Satchell, Dean)

Dean Satchell provided a PowerPoint presentation (attached) giving an update on three new initiatives of the Continuing Education Division: the Academy of Lifelong Learning, College Readiness, and High School Equivalency Exams (see attached). After her presentation she introduced **Mr. Joseph Spencer**, Math/Program Coordinator, Adult Education Program.

- Staff Recognition: Mr. Joseph Spencer, Math/Program Coordinator, Adult Education Program
Mr. Spencer spoke enthusiastically about the Adult Education Program and how rewarding it is to facilitate individuals in the achievement of their goals.
- Employee of the Month (November) –(Danielle Morganti, Exec. Director, HR)
 - **Sue Nikkels**, Team Coordinator, Level V

Student Government Association (SGA) Report

Korey Jeffries, SGA President, was absent this evening. Judy Atkinson took the opportunity on his behalf to make the Board aware of the 5th Annual KotoriCon Charity Fundraiser taking place this weekend with proceeds being given to a variety of charities.

RECESS - At 6:41 p.m. a five minute recess was taken.

President's Report – (on behalf of President Keating, Mr. Burzichelli, COO presented this evening.) Mr. Burzichelli reviewed President Keating's presentation with the Board highlighting the Rowan partnership and Memorandum of Understanding (MOU) which was on the evening's agenda for formal Board action. (presentation attached)

COMMUNICATIONS

NONE

ACCEPTANCE OF MINUTES

Chair Concordia declared the December 11, 2013 Regular Session Minutes approved as presented.

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ROWAN – GCC MEMORADUM OF UNDERSTANDING (MOU)

Resolution ratifying the Rowan – GCC MOU

On the recommendation of the President, Ms. Ross made a motion, seconded by Dr. Lavender, unanimously approving by roll call vote, a resolution adopting an enhanced partnership between Gloucester County College and Rowan University, and changing the College's name to Rowan College at Gloucester County.

FINANCE

- Beth Hall, Executive Director, Financial Services

Statement: Month Ending November 30, 2013

Information: The Comparative Statement of Revenue & Expenditures was presented to the Board. (attached)

FACILITIES/PROPERTY

- Nick Burzichelli, VP and COO

Bid Rejection: Student Services Project

On the recommendation of the President, Mr. Daws made a motion, seconded by Mr. Wills, unanimously approving to reject all bids and rebid the project as soon as possible.

Bid Rejection: ACT / Law & Justice Project

On the recommendation of the President, Mr. Daws made a motion, seconded by Ms. Dubois, unanimously approving to reject all bids and rebid the project as soon as possible.

ACADEMIC & STUDENT SERVICES

- Dr. Linda Martin, VP Academics Services

Approval to Accept & Sign: Memorandum of Agreement for Professional Services between the New Jersey Department of Education and Gloucester County College

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Wills unanimously approving a resolution to accept and sign the Memorandum of Agreement for Professional Services between the New Jersey Department of Education and Gloucester County College. This MOA becomes effective upon execution by both the Commissioner of Education and the authorized representative of Gloucester County College and shall remain in full force until 12-31-2016.

Approval to Apply: New Jersey State Council on the Arts – Arts Project Support from the Gloucester County Cultural & Heritage Commission

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mrs. Scott, unanimously approving a resolution to apply for the New Jersey State Council on the Arts – Arts Project Support from the Gloucester County Cultural & Heritage Commission under Gloucester County College for the period of July 1, 2014 to June 30, 2015 in the amount of \$12,500.

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ACADEMIC & STUDENT SERVICES – (con't)

Approval to Accept Grant Modifications: Hire New Jersey Opportunity Investments Literacy4Jersey Consortium Grants

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mrs. Scott unanimously approving a resolution to accept modifications of the Hire New Jersey Opportunity Investments Literacy4Jersey Consortium Grants. The Department of Labor and Workforce Development is requesting to extend the period of performance from January 1, 2013 through June 30, 2014. All other terms and conditions remain unchanged.

Approval to Accept & Sign: Shared Service Agreement between the County of Gloucester and Gloucester County College as the Operating Agency for the Work First New Jersey Adult Literacy and Community Work Experience Program

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mr. Miller unanimously approving a resolution to accept and sign the Shared Service Agreement between the County of Gloucester and Gloucester County College as the Operating Agency for the Work First New Jersey Adult Literacy and Community Work Experience Program (CWEP) for the period of December 1, 2013-November 30, 2014 in the amount not to exceed \$195,800. This agreement may be extended an additional two (2) years at the option of the County.

Approval to Accept & Sign: the Academic Partner Memorandum of Understanding with Career Step, LLC

On the recommendation of the President, Dr. Lavender made a motion, seconded by Mrs. Scott unanimously approving a resolution to accept and sign the Academic Partner Memorandum of Understanding with Career Step, LLC. This Memorandum of Understanding shall be in effect for a period of one (1) year from the Effective Date, and shall automatically renew thereafter for a consecutive one (1) year period unless terminated earlier in accordance with its terms.

Approval to Apply: Women's Leadership Council of the United Way of Gloucester County to support the Gloucester County College 2014 Women in Technology event

On the recommendation of the President, Dr. Lavender made a motion, seconded by Ms. Ross unanimously approving a resolution to apply for funding from Women's Leadership Council of the United Way of Gloucester County for the period of February 1, 2014 – June 30, 2014 in the amount of \$1,500.

Approval to enter into a: Shared Services Agreement – Daycare/Educational Services

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. DuBois unanimously approving a resolution stating that Gloucester County College will join with the County of Gloucester, and the Special Services School District, to share services to utilize the Shady Lane Center in a unified approach to provide daycare/education services in a three-party partnership.

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PERSONNEL

- Danielle Morganti, Executive Director, HR

Education/General Fund Actions

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott unanimously approving the following Education/General Fund Actions (attached).

Four (4) Appointments

- Denise Hultz
- Karen Quigley
- Carolyn Mosley
- Jeffrey Frye

Five (5) Reassignments

- Karen Sitarski
- Margaret Resue
- Loretta Anthony
- Susan Nikkels
- Annette Clifford

Four (4) Part Time Hires

- Kelly Nelson
- Susan Heritage
- Michael Kemp
- Jesse Blake

Five (5) Additions to the 2013-14 Adjunct List

- Marina Dvortsyn
- P. David Hower
- Brian Jorgage
- Joseph Ridgway
- Michelle Smith

Two (2) FMLA Leaves of Absence

- Dorothy Reidenbaker
- Kathy McKenna

One (1) Abolishment of Position: College Policies/records Compliance Coordinator

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Dates to Remember

January

- | | |
|----|--|
| 1 | Holiday – college closed |
| 9 | Board of Trustee Meeting – 6:15 pm, Library Board Room |
| 20 | Holiday – college closed |
| 21 | First day of spring term classes |

PUBLIC PORTION

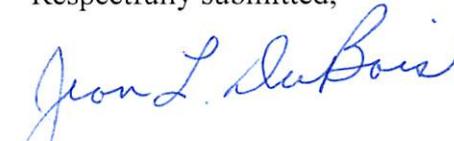
Chairman Concordia opened the public portion of the meeting for comment.

Dr. Geraldine Martin wished everyone a Happy New Year and said the College was off to a good start.

Freeholder Barnes commended the Board, senior administration and faculty and staff for the historical milestone accomplished today in partnering with Rowan University. He said he was proud of everyone and was proud to be able to share in the College's ongoing success.

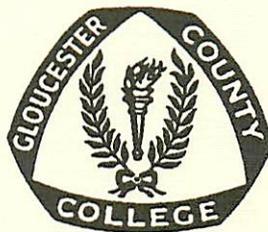
At 7:21p.m., Ms. Ross made a motion to adjourn, seconded by Mr. Daws and unanimously passed to adjourn the regular session.

Respectfully submitted,



Jean L. DuBois
Secretary

Notes taken by M. Resue



Oath for Members of the Gloucester County College Board of Trustees

I, **Ruby Love**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Government established in the United States and in this State, and that I will faithfully, impartially and justly perform all of the duties of the office as a member of the Board of Trustees of Gloucester County College to the best of my ability, so help me God.

A handwritten signature in cursive script that reads "Ruby Love".

Ruby Love

*Sworn to and subscribed before me
this 9th day of January, 2014*

A handwritten signature in cursive script that reads "Christopher R. Gibson".

Christopher R. Gibson, Esquire



DIVISION OF CONTINUING EDUCATION
A NEW YEAR FOR NEW OPPORTUNITIES

January 9, 2014

New Initiatives Update

1

- Academy of Lifelong Learning

2

- College Readiness

3

- High School Equivalency Exams

Academy of Lifelong Learning



Academy of Lifelong Learning

The goal is to develop and expand college offerings in four areas: workforce training, career development, personal enrichment, and volunteer opportunities for individuals over the age of 50.

Update

- Enrolled 100 members as of December 31,2013
- Developed a partnership with the Glassboro Senior Center
- Developed a partnership with the Gloucester County Public Library System for program expansion
- Offered over 50 courses with multiple sessions during the 1st semester
- Received the Plus 50 Encore Completion Grant - \$15,000

College Readiness Initiative



College Readiness Program

GOALS

- To assist adult learners, who are studying to earn high school diplomas to transition to postsecondary educational opportunities.
- To provide counseling, mentoring and support services to enable individuals to successfully transition to college and earn certificates, certifications, or degrees.

College Readiness Program

- A 12-week program was piloted beginning January 2013
- Curriculum has been developed and aligned with College Success & Essentials Computer Skills

Components of the Program

- College Placement Test Preparation- My Foundations Lab
- Basic Skills Remediation: Reading, Writing and Math
- Computer Literacy Classes
- College Success
- Goal Setting and Career Planning

College Readiness Program

Program changes for 2014

- Reduce the number of weeks and hours of the program.
- Increase the use of online technical resources to supplement student learning.
 - My Foundations Lab
 - Workforce Skills for 21st Century Success



New Options for High School Exams

There are multiple pathways to your State of New Jersey **State-Issued High School Diploma**



General Education Development

- Computer-based
- Subject Areas
 - Language Arts
 - Reading & Writing
 - Science, Social Studies, Mathematics
- \$120 non-refundable
- Up to 2 free retakes



High School Equivalency Test

- Computer or Paper
- Subject Areas
 - Language Arts
 - Reading & Writing
 - Science, Social Studies, Mathematics
- \$90 non-refundable
- \$10 administration per subsection paid to test center. After 2nd retest, \$25 for each retest.

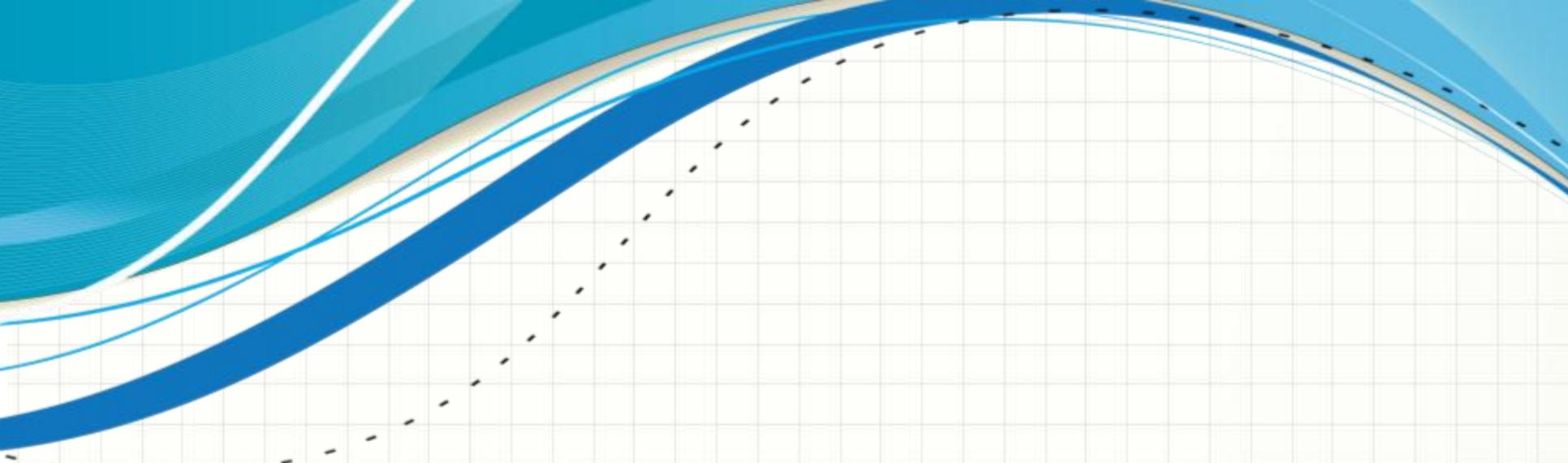


Test Assessing Secondary Completion

- Computer or Paper
- Subject Areas
 - Language Arts
 - Reading & Writing
 - Science, Social Studies, Mathematics
- \$92 non-refundable
- \$10 administration per subsection paid to test center. After 2nd retest \$20.40 for each retest.

The Gloucester County Testing Center

- The TASC assessment
- TASC Assessment Regional meeting
- Testing will resume in February 2014
- Impact of assessment changes



QUESTIONS?

Rowan College at Gloucester County



Higher Education

- Access
- Affordability
- Quality
- Transferability

Memorandum of Understanding

Summary

- Renaming GCC as **Rowan College at Gloucester County**
- Mission – maintains and strengthens our current mission
- Term
 - Ten-year agreement with one-year notice
- Purpose
 - Further enhance the partnership between Rowan University and Rowan College at Gloucester County
 - Develop Rowan College at Gloucester County as a leader among two-year colleges in the state of New Jersey

Summary

- Administrative structure
 - Rowan University and Rowan College at Gloucester County will remain separate entities, with each institution having an independent board of trustees, foundation board, administrative staff and employee unions
 - Each institution will have its own tuition, fees, budget and academic calendar
 - No change to labor agreements, seniority or tenure rights

Summary

- Academic programs
 - No changes to the current academic structure programs being offered by either institution at this time
 - The current agreement concerning bachelor's degrees offered by Rowan University at the Gloucester County College campus shall remain unchanged
- Agreements with four-year universities
 - Rowan College will consider Rowan University their premier partner
 - Rowan College will continue to maintain partnerships with additional four-year colleges and universities to provide a diverse range of options for its students
 - Existing memorandums of agreements shall remain unchanged

Exclusivity will be a limited part of the agreement

Rowan College/Rowan University

Partnership Proposal

Collaboration and Support

- Administrative team
- Including a full-time, on-site program director to manage the day-to-day operations of the partnership on the Rowan College campus, provided by RC and RU
- Rowan College and Rowan University will establish an advisory panel in a best practice relationship to address
 - Enrollment Management
 - Academic Services
 - Student Services
 - Shared Services
 - Joint Advising

Rowan College/Rowan University Partnership Proposal

Part I Enrollment Management

- Gloucester County high school graduates may choose to apply and gain conditional acceptance to Rowan University by one of three routes
 - Qualified applicants may directly enter Rowan University in Glassboro
 - Graduates who do not meet the standard Rowan University admission requirements will be conditionally accepted and assigned to Rowan College at Gloucester County
 - Students may enroll directly to Rowan College

Rowan College/Rowan University

Partnership Proposal

Part II Transfer Options

- Any graduate of Rowan College will be accepted by Rowan University based on GPA admission criteria
 - 1 + 3 (reverse transfer)
 - 2 + 2
- Students from Rowan College applying to competitive majors/majors with limited seating will receive priority acceptance over equally qualified students from other transferring colleges

The Dual Advantage partnership makes the transition from associate degree to an advanced degree seamless with added benefits

Rowan University offers five \$2,000 scholarships annually
(total \$10,000)

Rowan College/Rowan University

Partnership Proposal

Part III Degree Completion

- Rowan University at Rowan College
 - Proposed majors for Rowan College on-campus degree offerings
 - 15% discount for Rowan College graduates
 - *The following majors are identified as being among the highest enrollment on the RC campus and are proposed for baccalaureate degree offerings*

Law and Justice (2013) Business Economics (2014) Psychology (2015)

Liberal Studies (2013) Education (2014) Sociology (2015)

Under review: Psychology and Sociology

Rowan College/Rowan University

Partnership Proposal

Part IV Registered Nurse (RN) - Bachelor of Science in Nursing (BSN)

- Rowan College is proposing to host the Rowan University licensed Registered Nurse (RN) to Bachelor of Science (BSN) program at Rowan College
- Bachelor of Science in Nursing (BSN) affiliation
- Rowan University Nursing Programs
 - Bachelor of Science in Nursing (BSN)
 - Master of Science in Nursing (MSN)
 - Education doctorate (EdD) Nurse Educator

Rowan College will be guaranteed 25 seats collectively

Effective after the signing, Rowan University will become the premier partner

Rowan College/Rowan University

Partnership Proposal

Part V Continuing Education

- Rowan College Programs on Rowan Blvd.
 - With the completion of the Rowan Blvd. Enterprise Center, RC in concert with RU proposed the following educational offerings
 - Continuing Education programs in partnership with RU Continuing Education
 - Business (Leadership Academy)

Timeline

- | | |
|---------------|--|
| October 2013 | Resolution of Intention to form a partnership |
| November 2013 | Advisory team established
Draft memorandum of understanding
Executive board committee review |
| January 2014 | Board of trustees approvals & ceremonial signing
Transition period begins
Transition teams established |
| July 2014 | Implementation |



Rowan College
at GLOUCESTER COUNTY



Gloucester County College

RESOLUTION ADOPTING AN ENHANCED PARTNERSHIP BETWEEN GLOUCESTER COUNTY COLLEGE AND ROWAN UNIVERSITY, AND CHANGING THE COLLEGE'S NAME TO ROWAN COLLEGE AT GLOUCESTER COUNTY

WHEREAS, on October 15, 2013 the Gloucester County College Board of Trustees adopted a resolution in support of an enhanced partnership with Rowan University; and

WHEREAS, Gloucester County College is a two-year community college sponsored by the residents of Gloucester County through the Gloucester County Board of Chosen Freeholders, and is dedicated to its community and accepts responsibility of providing post-secondary educational opportunities to all who seek them; and

WHEREAS, Gloucester County College seeks to bring higher education within the geographic and financial reach of all residents, providing academic programs, cultural enrichment, and professional development; and

WHEREAS, Rowan University is a selective, public state research university, providing comprehensive undergraduate and graduate degrees in both the liberal arts and sciences; and

WHEREAS, Rowan University and Gloucester County College share common goals, including increasing higher education seat capacity in Gloucester County and regionally, providing affordable, quality higher education opportunities for Gloucester County students, keeping County and State residents in New Jersey to enhance economic development and the quality of life for our residents; and

WHEREAS, a partnership between Rowan University and Gloucester County College would be advantageous, as it would combine the resources and strengths of two valuable educational institutions and provide additional opportunities for students in Gloucester County and the southern New Jersey geographic area; and

WHEREAS, this enhanced partnership will not involve any dissolution or diminution in the rights, privileges or obligations of the Gloucester County College's Board of Trustees with respect to the ownership, operation or supervision of the College, or any change with respect to the employment status, relationship, rights or privileges of any employee of Gloucester County College; and

WHEREAS, the Gloucester County College Board of Trustees has determined that the significance of this enhanced partnership between Gloucester County College and Rowan University shall be represented by renaming Gloucester County College as “Rowan College at Gloucester County”, a name that makes clear the depth of the relationship and partnership with Rowan University.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County College Board of Trustees that it does hereby ratify the enhanced partnership with Rowan University, as outlined in the attached Memorandum of Understanding, and to rename the institution, “Rowan College at Gloucester County”.

ADOPTED at a meeting of the Board of Trustees of Gloucester County College held on January 9, 2014.

GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES


Gene J. Concordia, Chairperson


Jean L. DuBois, Secretary



GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING NOVEMBER 30, 2013

	11/30/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,874,733	12,056,260	\$ (1,818,473)
Police Academy - Tuition	58,000	47,085	(10,915)
Fire Academy - Tuition	65,000	20,712	(44,288)
Continuing Education	1,831,160	811,164	(1,019,996)
Summer Camps	205,656	193,002	(12,654)
ECEC	90,000	27,690	(62,310)
Fees	8,278,389	6,446,777	(1,831,612)
Out of County	40,000	14,472	(25,528)
Government Appropriations			
State	4,761,370	2,040,959.58	(2,720,410)
Police Academy - State Funding	198,523	82,718	(115,805)
Fire Academy - State Funding	9,430	3,929	(5,501)
Continuing Ed - State Funding	107,168	44,653	(62,515)
County	7,654,944	3,827,472	(3,827,472)
			-
Other Revenues	38,779	24,745	(14,034)
Auxiliary Enterprises**	803,400	279,857	(523,543)
Reserve for FY13		-	-
Reserve for FY14	503,870		
Reserve for Capital Projects	(305,855)	-	305,855
Total Revenues	\$ 38,214,567	\$ 25,921,497	\$ (11,789,200)
Current Operating Expenditures			
Instruction - Total	\$ 14,818,925	\$ 5,304,177	\$ 9,514,748
Personnel - FT	6,278,102	2,115,284	4,162,818
Personnel - FT OT, OL, Misc	1,551,772	556,955	994,817
Benefits	3,713,980	1,264,120	2,449,860
Personnel - PT	2,910,658	1,244,982	1,665,676
Expenses	364,413	122,836	241,577
Continuing Education - Total	\$ 1,892,935	\$ 559,026	\$ 1,333,909
Personnel - FT	385,269	104,665	280,604
Personnel - FT OT, OL, Misc	-	59	(59)
Benefits	248,973	75,884	173,088
Personnel - PT	334,740	130,424	204,316
Expenses	923,953	247,993	675,960

GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING NOVEMBER 30, 2013

	11/30/2013		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Police Academy - Total	\$ 390,764	\$ 163,588	\$ 227,176
Personnel - FT	223,392	93,240	130,152
Personnel - FT OT, OL, Misc	-	4,500	(4,500)
Benefits	86,583	35,354	51,230
Personnel - PT	27,000	11,813	15,187
Expenses	53,789	18,681	35,108
Fire Academy - Total	\$ 362,151	\$ 136,215	\$ 225,935
Personnel - FT	118,710	49,172	69,538
Personnel - FT OT, OL, Misc	-	2,222	(2,222)
Benefits	65,249	25,221	40,028
Personnel - PT	69,984	26,760	43,224
Expenses	108,208	32,840	75,368
Academic Support - Total	\$ 3,426,057	\$ 1,402,693	\$ 2,023,365
Personnel - FT	1,463,291	609,603	853,688
Personnel - FT OT, OL, Misc	98,370	30,298	68,072
Benefits	728,774	268,830	459,945
Personnel - PT	545,896	193,141	352,755
Expenses	589,726	300,821	288,905
Student Services - Total	\$ 5,349,658	\$ 2,226,506	\$ 3,123,152
Personnel - FT	2,794,792	1,131,971	1,662,821
Personnel - FT OT, OL, Misc	6,450	4,244	2,206
Benefits	1,149,649	447,044	702,605
Personnel - PT	523,450	249,072	274,378
Expenses	875,317	394,175	481,142
Institutional Support - Total	\$ 5,978,801	\$ 2,165,369	\$ 3,813,431
Personnel - FT	2,678,343	1,018,010	1,660,333
Personnel - FT OT, OL, Misc	6,384	4,744	1,640
Benefits	969,740	342,871	626,869
Personnel - PT	119,682	39,725	79,957
Expenses	2,204,652	760,019	1,444,633
Operating & Maintenance - Total	\$ 5,344,876	\$ 2,059,829	\$ 3,285,047
Personnel - FT	1,590,326	641,420	948,906
Personnel - FT OT, OL, Misc	58,103	44,001	14,102
Benefits	606,213	234,061	372,151
Personnel - PT	104,689	39,882	64,807
Expenses	2,985,545	1,100,465	1,885,080
Leasing Expenses	250,648	44,333	\$ 206,315
Retiree Benefits	395,753	151,330	\$ 244,423
Total Operating Expenditures	\$ 38,210,567	\$ 14,213,065	\$ 23,997,502

** The Y-T-D for Auxiliary Enterprises for 11/30/2013 is detailed on page 2.



BOARD RESOLUTION TO ACCEPT AND SIGN THE MEMORANDUM OF AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE NEW JERSEY DEPARTMENT OF EDUCATION AND GLOUCESTER COUNTY COLLEGE

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept and sign the

MEMORANDUM OF AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE NEW JERSEY DEPARTMENT OF EDUCATION AND GLOUCESTER COUNTY COLLEGE

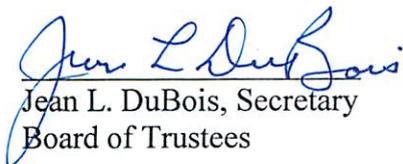
For the Period of

Effective upon Execution by both the Commissioner of Education and the authorized representative of Gloucester County College and shall remain in full force until December 31, 2016

The New Jersey Department of Education (NJDOE) wishes to enter into a Memorandum of Agreement (MOA) with Gloucester County College, which is Public Institution, to administer the Adult Education tests for calendar years 2014 through 2016.

The approval of the resolution to accept and sign the Memorandum of Agreement for Professional Services between the New Jersey Department of Education and Gloucester County College was authorized at the Gloucester County College Board of Trustees meeting held on,

January 9, 2014


Jean L. DuBois, Secretary
Board of Trustees




Gene J. Concordia
Chairman of the Board



**BOARD RESOLUTION TO APPLY FOR THE NEW JERSEY COUNCIL ON THE
ARTS: ARTS PROJECT SUPPORT FROM THE GLOUCESTER COUNTY
CULTURAL & HERITAGE COMMISSION UNDER GLOUCESTER COUNTY
COLLEGE**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for the

NEW JERSEY COUNCIL ON THE ARTS: ARTS PROJECT SUPPORT

For the period of

July 1, 2014 – June 30, 2015

This acceptance will authorize the Gloucester County Cultural & Heritage Commission under Gloucester County College to work with Rowan Fellow, Dr. Jen Janofsky and NYU theater professor Joe Salvatore to create an interactive theater piece that will animate the Whitall Homestead and Red Bank Battlefield for visitors to this National Historic Site.

In the amount of

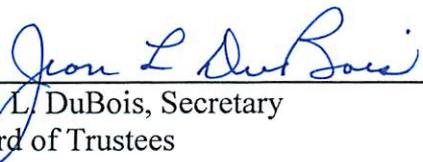
\$12,500

The approval of the resolution to apply for the New Jersey Council on the Arts: Arts Project Support from the Gloucester County Cultural & Heritage Commission under Gloucester County College for the period of July 1, 2014 to June 30, 2015 in the amount of \$12,500 was authorized at the Gloucester County College Board of Trustees meeting held on

January 9, 2014



Gene J. Concordia
Chairman of the Board



Jean L. DuBois, Secretary
Board of Trustees





BOARD RESOLUTION TO ACCEPT THE MODIFICATIONS OF THE HIRE NEW JERSEY OPPORTUNITY INVESTMENTS LITERACY4JERSEY CONSORTIUM GRANTS

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept the modifications of the

HIRE NEW JERSEY OPPORTUNITY INVESTMENTS LITERACY4JERSEY CONSORTIUM GRANTS

For the period of

January 1, 2013 through June 30, 2014

The purpose of the Literacy4Jersey Training Grant program is to provide community based adult literacy training opportunities for unemployed and/or under-employed New Jersey residents to improve their basic skill proficiencies and connect services to the attainment of key credentials.

Recommendation to approve a resolution to accept modifications of the Hire New Jersey Opportunity Investments Literacy4Jersey Consortium Grants to extend the period of performance from January 1, 2013 through June 30, 2014 with all other terms and conditions remaining unchanged, was authorized at the Gloucester County College Board of Trustees meeting held on

January 9, 2014

Handwritten signature of Gene J. Concordia in blue ink.

Gene J. Concordia
Chairman of the Board

Handwritten signature of Jean L. DuBois in blue ink.

Jean L. DuBois, Secretary
Board of Trustees





BOARD RESOLUTION TO ACCEPT AND SIGN THE SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND GLOUCESTER COUNTY COLLEGE AS THE OPERATING AGENCY OF THE WORK FIRST NEW JERSEY ADULT LITERACY AND COMMUNITY WORK EXPERIENCE PROGRAM (CWEP)

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept and sign the:

SHARED SERVICE AGREEMENT FOR THE WORK FIRST NEW JERSEY ADULT LITERACY AND COMMUNITY WORK EXPERIENCE PROGRAM (CWEP)

For the period of

December 1, 2013 – November 30, 2014

Gloucester County College will provide integrated adult basic education and pre-vocational skills training/Community Work Experience Program to quickly boost Work First New Jersey customers' literacy and work skills so that they can earn credentials, get living wage jobs and put their talents to work for employers.

In the amount not to exceed

\$195,800

The approval of the resolution to accept and sign the Shared Service Agreement between the County of Gloucester and Gloucester County College as the Operating Agency of the Work First New Jersey Adult Literacy and Community Work Experience Program (CWEP) for the period of December 1, 2013 – November 30, 2014 in the amount not to exceed \$195,800 was authorized at the Gloucester County College Board of Trustees meeting held on

January 9, 2014


Jean L. DuBois, Secretary
Board of Trustees




Gene J. Concordia
Chairman of the Board



BOARD RESOLUTION TO ACCEPT AND SIGN THE ACADEMIC PARTNER MEMORANDUM OF UNDERSTANDING WITH CAREER STEP, LLC

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept and sign the

THE ACADEMIC PARTNER MEMORANDUM OF UNDERSTANDING WITH CAREER STEP, LLC

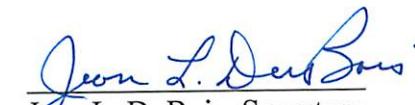
For the Period of

One (1) Year from Effective Date, and shall automatically renew thereafter for a consecutive one (1) year period unless terminated earlier in accordance with its terms

The Career Step, LLD, develops and provides on-demand career-focused education and training programs and Gloucester County College desires to offer one or more of Career Step's programs to its students.

The approval of the resolution to accept and sign the Academic Partner Memorandum of Understanding with Career Step, LLC, for a period of one (1) year from the Effective Date and shall automatically renew thereafter for a consecutive one (1) year period unless terminated earlier in accordance with its terms was authorized at the Gloucester County College Board of Trustees meeting held on,

January 9, 2014


Jean L. DuBois, Secretary
Board of Trustees


Gene J. Concordia
Chairman of the Board





BOARD RESOLUTION TO APPLY FOR FUNDING FROM THE WOMEN'S LEADERSHIP COUNCIL OF THE UNITED WAY OF GLOUCESTER COUNTY

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for funding from the:

The Women's Leadership Council of the United Way of Gloucester County

For the period of

February 1, 2014 – June 30, 2014

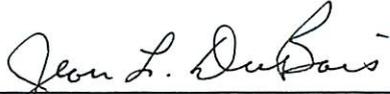
This program provides funds to assist adult or young women who reside in Gloucester County with the goal of enriching the lives of women through active community involvement, philanthropy and personal leadership. The purpose of the funding is to support the Gloucester County College 2014 Women in Technology event.

In the amount of

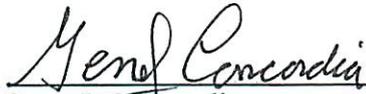
\$1,500

The approval of the resolution to apply for funding from The Women's Leadership Council of the United Way of Gloucester County for the period of February 1, 2014 – June 30, 2014 in the amount of \$1,500 was authorized at the Gloucester County College Board of Trustees meeting held on,

January 9, 2014



Jean L. DuBois, Secretary
Board of Trustees



Gene J. Concordia
Chairman of the Board





BOARD RESOLUTION TO ACCEPT A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER, THE SPECIAL SERVICES SCHOOL DISTRICT AND GLOUCESTER COUNTY COLLEGE TO UNITE AS A THREE-PARTY PARTNERSHIP TO PROVIDE A COMPHREHENSIVE DAYCARE CENTER

WHEREAS, the Gloucester County College (GCC) Early Childhood Education Center (ECEC) is experiencing a continual drop in enrollment and revenue; and

WHEREAS, The Special Services School District has elected to enter into a shared services agreement to align with Shady Lane Child Development Center; and

WHEREAS, a more cost effective use of the ECEC space for additional Allied Health classroom space based on anticipated student enrollment could be realized; and

WHEREAS, Under N.J.S.A. 40A:65-1et seq. the Uniform Shared Services and Consolidation authorizes shared services by educational and municipal districts. Gloucester County government, Special Services School District, and Gloucester County College wish to share services to use the Shady Lane Center as a unified approach to provide daycare/education services.

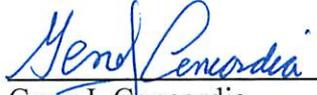
NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 9th day of January 2014, here-by approves entering into a three-party shared services agreement between Gloucester County College, the County of Gloucester, and the Special Services School District, to use the Shady Lane Development Center, located at 256 County House Road, Clarksboro, New Jersey, 08020, in a unified approach to provide daycare/education services.

BE IT FURTHER RESOLVED that said resolution is being made in accordance with all applicable New Jersey Statutes.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held January 9, 2014.


Jean L. DuBois, Secretary
Board of Trustees




Gene J. Concordia
Chairman of the Board

GLOUCESTER COUNTY COLLEGE

Deptford Township

Sewell, NJ 08080

BOARD MEETING

PERSONNEL ACTIONS

DATE: 1/09/14

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

Four (4) Appointments:

Part Time to Full Time:			
Title	Name	Salary	Effective Date
Payroll Assistant	Denise Hultz	\$13.24 per hour	11/16/2013
ACT Program Instructor	Karen Quigley	\$42,700 per annum, prorated	1/13/2014
New Positions (2014 Budget):			
Assistant Professor, Nursing	Carolyn Mosley	\$50,000 per annum, prorated	1/13/2014
Applications and Systems Administrator	Jeffrey Frye	\$52,000 per annum, prorated	1/27/2014

Five (5) Reassignments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Senior Executive Assistant to President and BOT	Reassignment	Karen Sitarski	\$68,965 per annum, prorated	1/10/2014
Senior Executive Assistant of Institutional Compliance	Reassignment	Margaret Resue	\$50,200 per annum, prorated	1/10/2014
Executive Assistant, VP Student Services	Reassignment	Loretta Anthony	\$53,827 per annum, prorated	1/10/2014
Executive Assistant, VP Academic Services	Change in Scope	Susan Nikkels	\$36,055 per annum, prorated	1/10/2014
Executive Assistant, VP and Chief Operating Officer	Change in Scope	Annette Clifford	\$43,874 per annum, prorated	1/10/2014

Four (4) Part Time Hires:

Title	Reason	Name	Salary	Effective Date
Technician, Information Center	Resignation	Kelly Nelson	\$8.25 per hour	12/12/2013
GED/ABE/ESL Instructor	Resignation	Susan Heritage	\$25.00 per hour	12/13/2013
Security Officer	Reassignment	Michael Kemp	\$10.50 per hour	12/11/2013
ABE Counselor	Resignation	Jesse Blake	25.39 per hour	12/20/2013

Five (5) Additions to the 2013-14 Adjunct List:

Name	Division
Marina Dvortsyn	Nursing/Allied Health
P. David Hower	HPER/Athletics
Brian Jorgage	Business Studies
Joseph Ridgway	Business Studies
Michelle Smith	Nursing/Allied Health

Two (2) FMLA Leaves of Absence:

Name	Division	Leave Start Date
Dorothy Reidenbaker	Custodian/Utility Person	2/17/2014
Kathy McKenna	Team Coordinator/Level IV, St. Svcs.	1/9/2014

One (1) Abolishment of Position: College Policies/Records Compliance Coordinator

PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.