

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

May 21, 2014

SPECIAL SESSION MINUTES

Chair Gene J. Concordia called the Special Session of the Board of Trustees of Gloucester County College to order at 9:30 a.m. in the Faculty/Staff Lounge.

Members Present:

Mr. Gene Concordia (by phone)
Mr. Len Daws (by phone)
Mrs. Ruby Love (by phone)
Mr. Cody Miller (by phone)
Mrs. Virginia Scott (by phone)
Mr. Douglas Wills, Esq. (by phone)

Members Absent:

Mr. Robert Bumpus
Ms. Jean DuBois
Dr. James Lavender
Ms. Yolette Ross
Dr. George Scott
Dr. Fred Keating, President, Ex-Officio

Executive Cabinet Present:

Mr. Dominick Burzichelli

Advisor Present:

Mr. Christopher Gibson, Esq.
Dr. Geraldine Martin
Mr. Dylan Hughes

After the reading of the Sunshine notice, Mr. Dominick Burzichelli led the group in the Pledge of Allegiance. This was followed with roll call by Mrs. Karen Sitarski, Sr. Executive Assistant to the President and Board of Trustees.

Chair Concordia asked to move forward with Facilities/Property reports.

FACILITIES/PROPERTY

- **Report Summary:** Dominick Burzichelli, Vice President and Chief Operating Officer, reported on the campus hot water system pipe replacement project.

Bid award for a Campus Hot Water System Pipe Replacement Project: *Falasca Mechanical, Inc.*

On the recommendation of the President, Mr. Wills made a motion, seconded by Mrs. Scott, unanimously approving a contract with Falasca Mechanical, Inc. of Vineland, New Jersey, as the lowest responsible, responsive bidder to replace a portion of the campus hot water piping system for a total cost of \$329,600.

Bid waiver: WSCA, State Contract: *Cisco Unified Communication Phone System*

On the recommendation of the President, Mr. Wills made a motion, seconded by Mrs. Scott, unanimously approving that the President and Vice President and Chief Operating Officer negotiate and execute any and all necessary documentation for the Cisco Unified Communications Phone System hardware, software, and implementation services not to exceed \$350,000.

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PUBLIC PORTION

Chairman Concordia opened the public portion of the meeting for comment. No comments were offered as there were no members of the public in attendance.

At 9:36 a.m., Mrs. Love made a motion to adjourn, seconded by Mr. Wills and unanimously passed to adjourn the special session.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Karen Sitarski". The signature is fluid and cursive, with a small dot at the end of the final stroke.

Karen Sitarski
For Jean L. DuBois, Secretary

Notes taken by K. Sitarski



**RESOLUTION AWARDING A CONTRACT FOR CONSTRUCTION SERVICES FOR THE
CAMPUS HOT WATER SYSTEM PIPE REPLACEMENT PROJECT**

WHEREAS, Gloucester County College has a need to acquire a contract for professional construction services for the campus hot water system pipe repair from the main boiler room to the middle of "A" lot; and

WHEREAS, the Board of Trustees approved the project when approving the 2014 Fiscal year Chapter 12 Capital budget; and

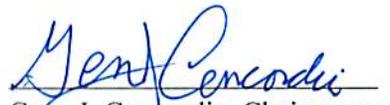
WHEREAS, the Vice President and Chief Operating Officer has certified that funds are available for this project; and

WHEREAS, the College has caused bids to be solicited in accordance with a fair and open process; and

WHEREAS, bids were solicited and received and made a part hereof by reference; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on the 21st day of May, 2014 that the College shall award a contract to Falasca Mechanical, Inc. of Vineland, NJ in the amount of \$329,600.

ADOPTED at a special meeting of the Board of Trustees of Gloucester County College held May 21, 2014.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Jean L. DuBois, Secretary
Board of Trustees





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AUTHORIZING PURCHASE AND INSTALLATION OF PHONE
SYSTEM FROM AN APPROVED STATE CONTRACT VENDOR
PURSUANT TO N.J.S.A. 18A: 64A-25.9a**

WHEREAS, Gloucester County College, pursuant to 18A: 64A-25.9a, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment to a contract or contract for such materials, supplies, goods, services or equipment entered into under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, Gloucester County College has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, Gloucester County College has the need for a new phone system; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, Gloucester County College intends to purchase from an approved State Contract vendor through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Gloucester County College on this 21st day of May, 2014 that Gloucester County College, using State Contract #72598, authorizes the purchase and configuration of a Cisco Unified Communications Phone System for a cost not to exceed \$350,000.00.

ADOPTED at a special meeting of the Board of Trustees of Gloucester County College held May 21, 2014.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Jean L. DuBois, Secretary
Board of Trustees

