



**BOARD OF TRUSTEES MEETING  
1400 Tanyard Road, Sewell, New Jersey 08080**

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**REGULAR SESSION MINUTES  
April 14, 2015**

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Rowan College at Gloucester County to order at 6:30 p.m. in the annex of the main dining room.

Trustee Yolette Ross read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on November 18, 2014, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community." Trustee Ross then led the group in the Pledge of Allegiance.

Roll call followed by Trustee Jean DuBois.

**Members Present:**

Mr. Gene Concordia  
Mr. Len Daws  
Ms. Jean DuBois  
Mr. Benjamin Griffith (6:40 pm)  
Dr. James Lavender  
Mrs. Ruby Love  
Ms. Yolette Ross  
Mr. Douglas Wills, Esq.  
Dr. Frederick Keating, President, Ex-Officio

**Members Absent:**

Ms. Peggy Nicolosi  
Dr. George Scott  
Mrs. Virginia Scott

**Executive Cabinet Present:**

Ms. Judith Atkinson  
Mr. Dominick Burzichelli  
Dr. Linda Martin

**Advisors Present:**

Ms. Jessica Jolly  
Mr. David Weinstein, Esq.

Chair Concordia welcomed everyone and acknowledged Ms. Jessica Jolly, Faculty representative, and Mr. Lyman Barnes, Freeholder Education Liaison. Mr. Concordia then asked to move forward with the recognition portion of the agenda.

## **REGULAR SESSION MINUTES**

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### **RECOGNITION**

President Keating introduced Ron Case, Dean of Health, Physical Education and Recreation and Athletic Director. Mr. Case introduced student athlete Pam Watson and Joe Kalnas, Assistant Track & Field Coach. Ms. Watson was congratulated for being named the "US Track and Field and Cross Country Coaches Association NJCAA Division III Female Athlete of the Week."

Judith Atkinson, Vice President of Student Services, introduced student Olivia Pagan. Ms. Pagan reported on her experience as a participant in the national leadership event "Achieve Meeting for State Leaders and National Partners". She also recited the testimony she gave during a recent New Jersey State Senate Budget and Appropriations Committee Hearing on the importance of NJSTARS and community colleges.

New employees were introduced by Ms. Marna Carlton, Assistant Director, Human Resources:

- Ann Edmonds
- Nora Sheridan

President Keating mentioned that the Employee of the Month, Paul Roach, was unable to attend tonight's meeting.

### **PRESENTATIONS**

President Keating introduced Dr. Brenden Rickards, Dean of the STEM Division, who gave an update on the STEM division. Dr. Rickards acknowledged Olivia Pagan as a student worker and a STEM student. He then introduced Jennifer Hoxworth, Instructor I, Mathematics, who spoke about her experience as a new faculty member in the STEM division. Dean Rickards stated that he is excited about the future of the STEM division, and he thanked the Board of Trustees for their support and for the growth of the STEM Center.

President Keating introduced Ms. Eileen Shute, Executive Director, College Relations, Communications and Marketing, who gave a presentation on the College rebranding project. She also shared the many prestigious industry awards recently received by the CRCM department. President Keating applauded their rebranding efforts and Chair Concordia stated that the team did a phenomenal job. The CRCM staff, Kathleen Malloy, Andrea Stanton, Susan Weiss, Vicki Gall, and Brielle Gall, were introduced and applauded for their work and industry awards recognition.

At 7:20 p.m., a ten minute recess took place.

### **COMMUNICATIONS**

Mrs. Karen Sitariski, Sr. Executive Assistant to the President and Board of Trustees, noted the receipt of a letter from H. Ray Crissman, President of Music at Bunker Hill, thanking the Board for approving a Cultural and Heritage Commission grant award (copy attached).

## **REGULAR SESSION MINUTES**

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### **ACCEPTANCE OF MINUTES**

Chair Concordia declared the March 10, 2015 Regular Session meeting minutes and the March 10, 2015 Closed Session meeting minutes approved as presented.

### **REPORTS**

#### **1. Student Services**

Ms. Judith Atkinson, Vice President of Student Services, gave a brief report of happenings in the Student Services division.

#### **2. Finance**

At the request of Trustee Douglas Wills, Ms. Elizabeth Hall, Executive Director, Financial Services, gave an update on the College's finances.

a. **Statement: Month Ending February 28, 2015**

Information: The Monthly Operating Report of revenues and expenditures was presented to the Board (attached).

#### **3. Facilities/Property**

At the request of Trustee Jean DuBois, Mr. Dominick Burzichelli, Vice President and Chief Operating Officer, gave an update on construction projects followed by a presentation on public/private partnerships. He then introduced David Weinstein, Partner, Archer & Greiner, to provide more details on how public/private partnerships work.

Trustee DuBois then proceeded with the following Facilities/Property item:

a. **Authorization to Solicit Requests for Proposals: *Public/Private Partnership***

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Daws and unanimously passed, to authorize the College to solicit requests for proposals for a real estate development team to plan, finance, construct and operate a mixed use commercial and office space on College owned property in compliance with the New Jersey Economic Stimulus Act, Higher Education Public/Private partnership section that is befitting the mission of the College and its purpose as a public education institution.

b. **Contract Award: *Renovation of College Center Mezzanine***

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Lavender and unanimously passed, to award a contract to Coastal Land Contractors for the renovation of the College Center mezzanine in the amount of \$36,647.00

c. **Contract Award: *Classroom Technology Equipment***

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Love and unanimously passed, to award a contract to Total Video Products, Inc. for the purchase and installation of classroom technology equipment for the Adult Center for Transition and the Nursing and Allied Health Center in the amount of \$366,122.00.

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### 4. Academic & Student Services

Trustee Lavender proceeded with the following items:

- a. Approval to Apply and Upon Award, Approval to Accept and Sign: *Gloucester County United Way*

On the recommendation of the President, Trustee Lavender made a motion, seconded by Trustee Ross and unanimously passed, to approve a resolution granting permission to apply for and upon award, approval to accept and sign for funding from the Gloucester County United Way for the R.S.V.P. Senior Corps State Health Insurance Assistance Program Grant for the period of April 1, 2015 – March 31, 2016 in the amount of \$22,000.

- b. Approval to Apply and Upon Award, Approval to Accept and Sign: *New Jersey Department of Children and Families, Division on Women*

On the recommendation of the President, Trustee Lavender made a motion, seconded by Trustee Wills and unanimously passed, to approve a resolution granting the Center for People in Transition permission to apply for and upon award, approval to accept and sign for funding from the New Jersey Department of Children and Families, Division on Women, for the period of July 1, 2015 – June 30, 2016 in the amount of \$123,280.

- c. Approval to Apply and Upon Award, Approval to Accept and Sign: *New Jersey Council of County Colleges*

On the recommendation of the President, Trustee Lavender made a motion, seconded by Trustee Love and unanimously passed, to approve a resolution granting permission to apply for and upon award, approval to accept and sign for funding from the New Jersey Council of County Colleges, Center for Student Success, for the period of May 31, 2015 – June 2, 2015 in the amount of \$500.

Dr. Linda Martin, Vice President of Academic Services, provided a brief academic services update.

### 5. Personnel

- a. Personnel Actions:

On the recommendation of the President, Trustee Ross made a motion, seconded by Trustee DuBois and unanimously passed, to approve the Education/General Fund Actions as listed on the attached and to approve a flexible summer schedule beginning June 1, 2015 and ending August 21, 2015. Full time employees shall be scheduled to work the normal number of work hours during each week.

### 6. Policy

On the recommendation of the President, Trustee Daws made a motion, seconded by Trustee Ross and unanimously passed, approving the following Board policies:

- a. 7018 Personnel Records (NEW)
- b. 7051 New Hire Orientation (REVISE)
- c. 9006 Lost & Found (NEW)

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**DATES TO REMEMBER**

President Keating reviewed upcoming events and commencement-related ceremonies scheduled during April and May.

**PUBLIC PORTION**

No comments were received from the public.

**ADJOURNMENT**

At 8:00 p.m., Trustee Ross made a motion to adjourn, seconded by Trustee DuBois and unanimously approved, to adjourn the Regular Session.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jean L. DuBois". The signature is written in a cursive style with a large, looping initial "J".

Jean L. DuBois  
Secretary

**MUSIC**  
*at Bunker Hill*  
a New Jersey Nonprofit Corporation

March 23, 2015

Gene J. Concoria  
Chairman  
GCC Board of Trustees  
1400 Tanyard Road  
Sewell, NJ 08080

Dear Mr. Concoria,

On behalf of the Board of Directors of Music at Bunker Hill, I want to thank all concerned for the grant award we have received from the New Jersey State Council on the Arts. Midway through our seventh season, we are on track with our goals of presenting classical music of the highest quality to our steadily growing audience base at an affordable price. This grant will help us narrow the gap between income and expenses. Attendance at our concerts this year continues to increase and indicates that we are achieving our goal of providing outstanding classical music to the community. Many of our patrons are senior citizens and are able to enjoy these live performances close to their residence.

We have two remaining concerts this season. Please see enclosed brochure for more details on these last two events. We have also provided outreach events to a local Boys and Girls Club and to the local community. The grants that we receive through the state are vital for the continuation of our concerts and outreach programs.

Thank you again for the vote of confidence expressed through the grants. We would encourage you to join us for one of our upcoming concerts in April or May. We feel sure that you would enjoy the excellent programs provided by the artists.

Sincerely,



H. Ray Crissman, President  
Music at Bunker Hill

ROWAN COLLEGE at GLOUCESTER COUNTY  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING FEBRUARY 28, 2015

	2/28/2015		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
<b>Educational and General</b>			
Student Tuition - Credit	\$ 14,620,736	14,310,695	\$ (310,041)
Police Academy - Tuition	73,000	58,829	(14,171)
Fire Academy - Tuition	65,000	59,415	(5,585)
Continuing Education	1,816,160	1,536,672	(279,488)
Fees	8,619,147	8,258,204	(360,943)
Out of County	40,000	10,307	(29,693)
<b>Government Appropriations</b>			
State	4,761,370	3,351,303	(1,410,067)
Police Academy - State Funding	198,523	132,349	(66,174)
Fire Academy - State Funding	9,430	6,287	(3,143)
Continuing Ed - State Funding	107,168	71,445	(35,723)
County	7,654,944	5,741,208	(1,913,736)
			-
Other Revenues	35,779	42,259	6,480
Auxiliary Enterprises	803,400	367,128	(436,272)
			-
Reserve for FY15	355,330		(355,330)
			-
Surplus Utilized	250,000		(250,000)
<b>Total Revenues</b>	<b>\$ 39,409,987</b>	<b>\$ 33,946,101</b>	<b>\$ (5,463,886)</b>
<b>Current Operating Expenditures</b>			
Instruction - Total	\$ 15,368,664	\$ 9,066,572	\$ 6,302,092
Personnel - FT	6,621,590	3,869,438	2,752,152
Personnel - FT OT, OL, Misc	1,523,292	831,693	691,599
Benefits	3,923,266	2,199,941	1,723,325
Personnel - PT	3,018,902	1,994,252	1,024,650
Expenses	281,614	171,247	110,367
Continuing Education - Total	\$ 1,999,833	\$ 1,363,607	\$ 636,226
Personnel - FT	354,208	197,037	157,171
Personnel - FT OT, OL, Misc	-	-	-
Benefits	260,482	137,953	122,529

Personnel - PT	387,000	222,815	164,185
Expenses	998,143	805,801	192,342
Police Academy - Total	\$ 399,740	\$ 252,195	\$ 147,545
Personnel - FT	228,064	147,025	81,039
Personnel - FT OT, OL, Misc	-	2,700	(2,700)
Benefits	91,125	55,418	35,707
Personnel - PT	31,236	18,935	12,301
Expenses	49,315	28,117	21,198
Fire Academy - Total	\$ 362,128	\$ 203,416	\$ 158,712
Personnel - FT	126,282	80,509	45,773
Personnel - FT OT, OL, Misc	-	967	(967)
Benefits	70,087	39,627	30,460
Personnel - PT	73,154	39,127	34,027
Expenses	92,605	43,186	49,419
Academic Support - Total	\$ 3,539,007	\$ 2,101,629	\$ 1,437,378
Personnel - FT	1,529,557	985,587	543,970
Personnel - FT OT, OL, Misc	113,700	51,779	61,921
Benefits	778,677	442,067	336,610
Personnel - PT	572,497	308,039	264,458
Expenses	544,576	314,157	230,419
Student Services - Total	\$ 5,568,309	\$ 3,394,050	\$ 2,174,259
Personnel - FT	3,008,874	1,922,499	1,086,375
Personnel - FT OT, OL, Misc	12,100	19,173	(7,073)
Benefits	1,198,290	697,643	500,647
Personnel - PT	388,803	181,561	207,242
Expenses	960,241	573,174	387,067
Institutional Support - Total	\$ 6,334,473	\$ 3,580,739	\$ 2,753,734
Personnel - FT	2,814,936	1,633,709	1,181,227
Personnel - FT OT, OL, Misc	10,000	5,923	4,077
Benefits	1,033,650	551,250	482,400
Personnel - PT	116,350	38,063	78,287
Expenses	2,359,537	1,351,794	1,007,743
Operating & Maintenance - Total	\$ 5,140,913	\$ 2,974,474	\$ 2,166,439
Personnel - FT	1,604,198	996,471	607,727
Personnel - FT OT, OL, Misc	85,014	50,334	34,680
Benefits	622,980	354,998	267,982
Personnel - PT	83,500	33,608	49,892
Expenses	2,745,220	1,539,062	1,206,158
Leasing Expenses	301,000	82,790	218,210
Retiree Benefits	395,920	248,784	147,136

Total Operating Expenditures

\$ 39,409,987	\$ 23,268,256	\$ 16,141,731
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**RESOLUTION AUTHORIZING THE COLLEGE PRESIDENT TO PREPARE AND ISSUE A REQUEST FOR PROPOSALS FOR A PUBLIC PRIVATE PARTNERSHIP AGREEMENT PURSUANT TO N.J.S.A. 18A:64-85**

**WHEREAS**, the Board of Trustees (the "Board") of Rowan College at Gloucester County (hereinafter the "College"), a body corporate in the State of New Jersey, is authorized to enter into public-private partnership agreements pursuant to N.J.S.A. 18A:64-85; and

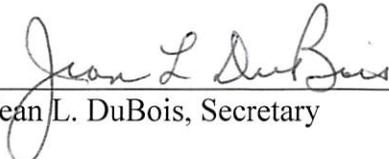
**WHEREAS**, the College is the owner of certain real property upon which the College is located, upon a portion of which the College desires to develop, in order to meet College needs for medical and professional office space for third party use, which is intended to supplement the academic mission of the College (the "Project"); and

**WHEREAS**, the College desires to issue a request for proposals ("RFP") to solicit proposals from potential private developers in order to determine the potential for a public-private partnership for the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Rowan College at Gloucester County Board of Trustees as follows that the Board hereby authorizes the President and the Vice-President/COO of the College (the "Authorized Parties") to prepare and issue a RFP for the Project and to take such actions as are necessary to prepare and issue the RFP.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 14, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary



THE UNIVERSITY OF THE SOUTH PACIFIC  
SCHOOL OF DISTANCE EDUCATION  
SUVA, FIJI

DEPARTMENT OF EDUCATION  
SUVA, FIJI

TELEPHONE: 339 1234  
FAX: 339 1234  
WWW.USPACIFIC.SUVA.FI

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**RESOLUTION TO APPROVE THE RENOVATION OF  
THE COLLEGE CENTER MEZZANINE**

**WHEREAS**, Rowan College at Gloucester County has a need to acquire a contract for the renovations to the College Center mezzanine; and

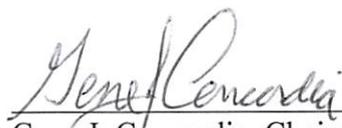
**WHEREAS**, the Chief Financial Officer of the College has certified that the funds are available for these renovations; and

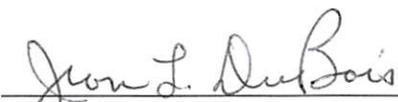
**WHEREAS**, the College has caused bids to be solicited in accordance with a fair and open process; and

**WHEREAS**, five (5) bids were solicited and received and made a part hereof by reference; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs an award of a contract to Coastal Land Contractors for the renovation in the amount of \$36,647.00.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 14, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE THE PURCHASE, DELIVERY AND  
INSTALLATION OF TECHNOLOGY EQUIPMENT FOR THE ADULT  
CENTER FOR TRANSITION**

**WHEREAS**, Rowan College at Gloucester County publicly solicited bids for the purchase, delivery and installation of technology equipment for the Adult Center for Transition. The bids have been received and reviewed with a recommendation to award a contract to Total Video Products Inc., 414 Southgate Ct., Mickleton, N.J. 08056; and

**WHEREAS**, The College has advertised for bids pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges; and

**WHEREAS**, Three (3) sealed bids were received and publically opened on April 7, 2015 in accordance with a fair and open process; and

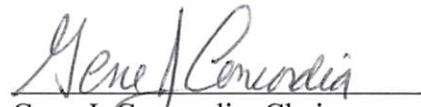
**WHEREAS**, the College has caused bids to be solicited in accordance with a fair and open process; and

**WHEREAS**, Bid solicitation has been received and made a part hereof by reference; and

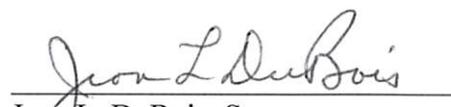
**WHEREAS**, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

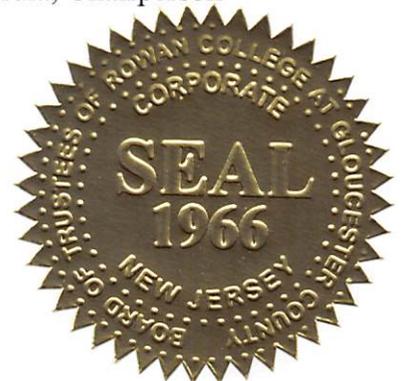
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with Total Video Products, Inc., as the lowest responsible, responsive bidder for the purchase and delivery of technology equipment in the amount of \$56,150.00.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 14, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE THE PURCHASE, DELIVERY AND  
INSTALLATION OF TECHNOLOGY EQUIPMENT FOR THE NURSING AND  
ALLIED HEALTH CENTER**

**WHEREAS**, Rowan College at Gloucester County publicly solicited bids for the purchase, delivery and installation of technology equipment for the Nursing and Allied Health Center. The bids have been received and reviewed with a recommendation to award a contract to Total Video Products Inc., 414 Southgate Ct., Mickleton, N.J. 08056; and

**WHEREAS**, The College has advertised for bids pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges; and

**WHEREAS**, Three (3) sealed bids were received and publically opened on April 7, 2015 in accordance with a fair and open process; and

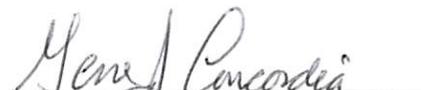
**WHEREAS**, Bid solicitation has been received and made a part hereof by reference; and

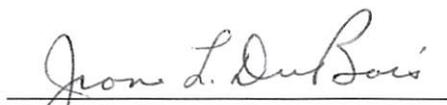
**WHEREAS**, the College has caused bids to be solicited in accordance with a fair and open process; and

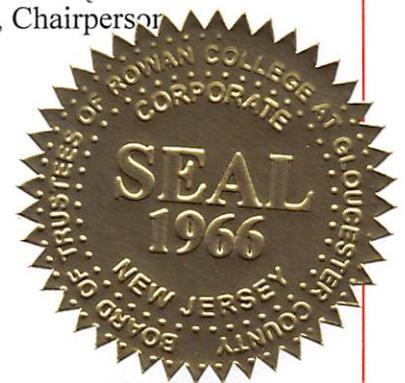
**WHEREAS**, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with Total Video Products, Inc., as the lowest responsible, responsive bidder for the purchase and delivery of technology equipment in the amount of \$309,972.00.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 14, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE GLOUCESTER COUNTY UNITED WAY FOR THE R.S.V.P. SENIOR CORPS STATE HEALTH INSURANCE ASSISTANCE PROGRAM GRANT**

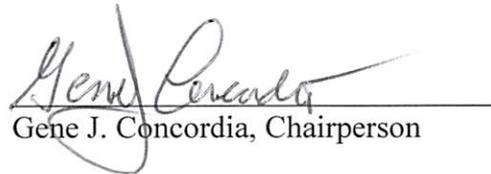
**WHEREAS**, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the R.S.V.P. Senior Corps State Health Insurance Assistance Program Grant in the amount of \$22,000; and

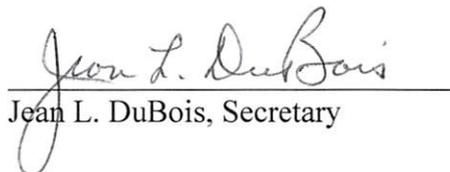
**WHEREAS**, the period of the program will be April 1, 2015–March 31, 2016; and

**WHEREAS**, this program is designed to provide monetary funds for R.S.V.P. Senior Corps to deliver the United Way State Health Insurance Assistance Program to Gloucester County residents.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the Gloucester County United Way for the R.S.V.P. Senior Corps State Health Insurance Assistance Program Grant for the period of April 1, 2015-March 31, 2016 in the amount of \$22,000.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 14, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary



STATE OF NEW YORK  
IN SENATE  
January 12, 1911.

REPORT OF THE  
COMMISSIONERS OF THE LAND OFFICE  
IN RESPONSE TO A RESOLUTION PASSED BY THE SENATE  
ON JANUARY 10, 1910.

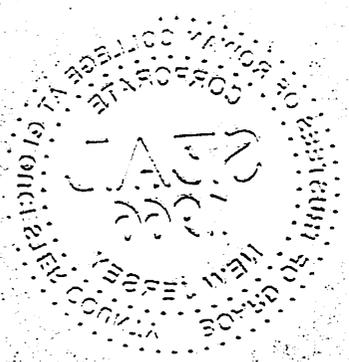
ALBANY: JAMES BROWN PUBLISHING CO., 1911.

THE STATE OF NEW YORK,  
COUNTY OF ALBANY,  
I, the undersigned, Clerk of the Senate, do hereby certify that the foregoing is a true and correct copy of the report of the Commissioners of the Land Office, as printed and bound by the State Printer, Albany, New York, in the year 1911.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Senate at Albany, New York, this 12th day of January, 1911.

CLERK OF THE SENATE.

*[Handwritten signature]*





**RESOLUTION TO GRANT CENTER FOR PEOPLE IN TRANSITION  
PERMISSION TO APPLY AND UPON AWARD, ACCEPT FUNDING FOR  
THE DISPLACED HOMEMAKERS GRANT FROM THE NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION ON WOMEN**

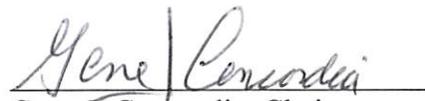
**WHEREAS**, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to the Center for People in Transition to apply and upon award, accept funding from the New Jersey Department of Children and Families, Division on Women for the Displaced Homemakers Grant; and

**WHEREAS**, the period of the program will be July 1, 2015 - June 30, 2016 in the amount of \$123,280; and

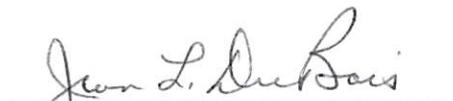
**WHEREAS**, the Center for People in Transition will assist displaced homemakers to become emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution for the Center for People in Transition to apply and upon award, accept funding from New Jersey Department of Children, Division on Women for the Displaced Homemakers Grant for the period of July 1, 2015 - June 30, 2016 in the amount of \$123,280.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 14, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



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**RESOLUTION TO APPROVE TO APPLY AND, UPON AWARD, APPROVAL TO ACCEPT AND SIGN FOR FUNDING FROM THE NEW JERSEY COUNCIL OF COUNTY COLLEGES, CENTER FOR STUDENT SUCCESS INNOVATIVE MINI GRANT PROGRAM**

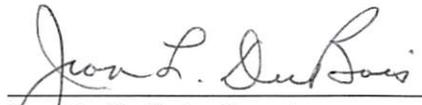
**WHEREAS,** Rowan College at Gloucester County hereby certifies that permission has been granted to apply and, upon award, approval to accept and sign for funding from the New Jersey Council of County Colleges, Center for Student Success for the period of May 31, 2015-June 2, 2015 in the amount of \$500;

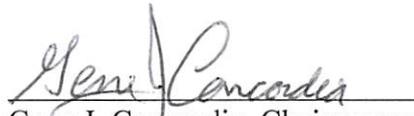
**WHEREAS,** The Center for Student Success provides grants to institutions of higher education to operate projects that provide opportunities for academic development, student assistance with basic college requirements, and motivation for students to successfully complete their postsecondary education. The goal of the Center for Student Success is to increase the college retention and graduation rates of its participants. Funding would support two staff to attend an annual conference held by New Jersey Association for Admission Counseling;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs approval of the resolution to apply and, upon award, approval to accept and sign for funding from the New Jersey Council of County Colleges for the period of May 31, 2015-June 2, 2015 in the amount of \$500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held April 14, 2015.

Attested:

  
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Jean L. DuBois, Secretary

  
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Gene J. Concordia, Chairperson



ROWAN COLLEGE at GLOUCESTER COUNTY

Deptford Township  
Sewell, NJ 08080

Board Meeting

PERSONNEL ACTIONS

DATE: 04/14/2015

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

Two (2) Appointments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Senior Accountant/Payroll	Resignation	Sabreena Joynes	\$52,000 per annum, prorated	4/1/2015
Executive Director, Human Resources	Reassignment	Martha Loglisci	\$73,200 per annum, prorated	5/4/2015

Six (6) Reassignments:

Title	Reason for Reassignment	Name	Salary	Effective Date
Executive Director, Programming and Project Management	Change in Scope	David Comfort	\$73,200 per annum, prorated	4/20/2015
Manager, Technical Support	Change in Scope	Michael Fox	\$47,523 per annum, prorated	4/20/2015
Executive Director, Network and Systems Operations	Change in Scope	Michael Gotthold	\$79,404 per annum, prorated	4/20/2015
Senior Programmer Analyst	Change in Scope	Nayibe Lopez	\$94,587 per annum, prorated	4/20/2015
Senior Applications and Systems Administrator	Change in Scope	Carlos Lugo	\$68,766 per annum, prorated	4/20/2015
Controller, Purchasing Operations	Change in Scope	Mark Zorzi	\$61,200 per annum, prorated	4/20/2015

One (1) Retirement:

Position	Name	Effective Date
Team Coordinator, Level V, STEM	Teresa Westervelt	7/1/2015

Two (2) Part-Time Hires:

Title	Reason for Vacancy	Name	Salary	Effective Date
Technician, Information Center	Reassignment	Sarah Munson	\$8.38 per hour	3/18/2015
Men's and Women's Assistant Coach-Track and Field	Open Position	Mark Getsinger	\$2800 per annum, prorated	4/20/2015

One (1) Resignation:

Position	Name	Effective Date
Security Officer	William Wiltsey	4/10/2015

Two (2) Additions to the 2014-2015 Adjunct List:

Name	Division
Stacey Lodge	STEM
Sky Waterpeace	STEM

Summer Schedule:

Summer Schedule: Implement a flexible summer schedule beginning Monday June 1, 2015 and ending Friday August 21, 2015. Full time employees shall be scheduled to work the normal number of work hours during each week (35 hours/week).

President's Recommendation:

Recommend approval of actions listed above.