



**BOARD OF TRUSTEES MEETING**  
**1400 Tanyard Road, Sewell, New Jersey 08080**

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**REGULAR SESSION MINUTES**  
**June 9, 2015**

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Rowan College at Gloucester County to order at 6:30 p.m. in the annex of the main dining room.

Trustee Ruby Love read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on November 18, 2014, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community." Trustee Love then led the group in the Pledge of Allegiance.

Roll call followed by Trustee Jean DuBois.

**Members Present:**

Mr. Gene Concordia  
Mr. Len Daws  
Ms. Jean DuBois  
Mr. Benjamin Griffith  
Mrs. Ruby Love  
Ms. Peggy Nicolosi  
Dr. George Scott  
Mr. Douglas Wills, Esq. (6:45 pm)  
Dr. Frederick Keating, President, Ex-Officio

**Members Absent:**

Dr. James Lavender  
Ms. Yvette Ross  
Mrs. Virginia Scott

**Executive Cabinet Present:**

Ms. Judith Atkinson  
Mr. Dominick Burzichelli  
Dr. Linda Hurlburt

**Advisors Present:**

Dr. Geraldine Martin  
Mr. David Rapuano, Esq.

Chair Concordia welcomed everyone and acknowledged Dr. Geraldine Martin, Faculty representative, and Mr. Lyman Barnes, Freeholder Education Liaison. Mr. Concordia then asked to move forward with the recognition portion of the agenda.

## **REGULAR SESSION MINUTES**

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### **RECOGNITION**

Judith Atkinson, Vice President of Student Services, introduced Phi Theta Kappa Honor Society co-chapter advisors John Ortiz and Michael Rossini. Mr. Ortiz introduced Phi Theta Kappa officer Olivia Pagan. Ms. Pagan displayed the chapter awards and individual honors that were received this year for academic excellence. Mr. Rossini introduced Phi Theta Kappa officer Rachael Whitman. Ms. Whitman reported on her experience as a member of Phi Theta Kappa.

President Keating introduced and welcomed new employee Marlene Loglisci, Executive Director of Human Resources.

### **PRESENTATIONS**

Dr. Linda Hurlburt introduced Fred Madden, Dean of Law and Justice, who gave an update on the Law and Justice division. This included a demonstration of a crime scene investigation by a criminal justice program graduate and the forensics instructor, Sergeant Eric Crain, New Jersey State Police, Crime Scene Investigations Unit (South). Assistant Professor Lucy McClain then gave an update on the Paralegal program.

President Keating congratulated Almarie Jones, Executive Director of Diversity and Equity, and announced that she was one of three awardees selected nationally to receive the American Association of Women in Community Colleges Patricia C. Donohue Leadership Award for 2015 in recognition of her service, inspiration and leadership.

At 7:30 p.m., a ten minute recess took place.

### **PRESIDENT'S REPORT**

President Keating gave an update on the Rowan University Memorandum of Understanding and the Rowan Choice program. He shared public relations ads including "congratulations" ads for the first commencement with the RCGC name and the largest graduating class, continuing receipt of regional and national athletic awards, and for the highest NCLEX-RN pass rate in New Jersey.

### **ACCEPTANCE OF MINUTES**

Chair Concordia declared the April 14, 2015 Regular Session meeting minutes and the May 12, 2015 Special Session meeting minutes approved as presented.

### **REPORTS**

#### **1. Student Services**

Ms. Judith Atkinson, Vice President of Student Services, thanked everyone, especially Facilities and her staff, for a smooth move of Student Services personnel into temporary offices due to building construction.

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### 2. Finance

At the request of Trustee Douglas Wills, Ms. Elizabeth Hall, Executive Director, Financial Services, gave an update on the College's finances.

a. Statement: Month Ending April 30, 2015

Information: The Monthly Operating Report of revenues and expenditures was presented to the Board (attached).

b. Contract Award: Accounting and Auditing Services

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Griffith and unanimously passed, to award a contract to Bowman & Company LLP in the amount of \$53,000 for accounting and auditing consulting services for a term of one year. (Resolution attached)

### 3. Facilities/Property

Trustee DuBois proceeded with the following Facilities/Property items:

a. Bid Waivers: On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Daws and unanimously passed, to approve resolutions for the purchase of certain goods and services in excess of \$34,100 through the waiver of public bidding in accordance with County College contracts law 18A:64-25.5 ("Exceptions to Requirements for Advertising"), 18A:64-25.9a ( purchasing through the State of New Jersey Cooperative Purchasing Program), 18A:64A-25.9b (purchasing through the Federal Supply Schedules of the General Services Administration), and N.J.A.C. 5:34-7 (County cooperative purchasing). (Resolutions attached)

b. Shared Services Agreement: Educational Information & Resource Center (EIRC)  
On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Wills and unanimously passed, to approve a Shared Services agreement with the Educational Information & Resource Center to provide products and services for the period of July 1, 2015 to June 30, 2016. (Resolution attached)

c. Professional Services Contract: Partner Engineering and Science, Inc.

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Daws and unanimously passed, to approve a contract with Partner Engineering and Science, Inc., for Licensed Site Remediation Professional (LSRP)/Remedial Investigation services. (Resolution attached)

d. Contract Award: Constellation/New Energy

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Love and unanimously passed, to award a contract to Constellation/New Energy for the purchase and delivery of electricity. (Resolution attached)

e. Contract Award: Evergreen Printing, Inc.

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Nicolosi and unanimously passed, to award a contract to Evergreen Printing, Inc. for the purchase and delivery of continuing education course guides. (Resolution attached)

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f. Non-Fair and Open Contracts:

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Wills and unanimously passed, to approve resolutions for purchases and services not requiring advertising in accordance with County Contract Law 18A:64A-25.3 and N.J.S.A. 19:44A-20.4 ("Non-Fair and Open Process"). (Resolutions attached)

Mr. Dominick Burzichelli, Vice President and Chief Operating Officer, discussed the public/private partnership RFP and gave an update on construction projects.

#### 4. Academic & Student Services

At the request of Trustee Daws, Dr. Linda Hurlburt, Vice President of Academic Services, provided a status on the approval process of the Physical Therapist Assistant program to be offered in 2016. Trustee Daws then proceeded with the following items:

a. Professor Emerita: Linda DeFelice

On the recommendation of the President, Trustee Daws made a motion, seconded by Trustee Wills and unanimously passed, to approve a resolution awarding Professor Emerita to Linda DeFelice. (Resolution attached)

b. Approval to Apply and Upon Award, Approval to Accept and Sign: New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills Integrated English Literacy and Civics Education Grant Programs

On the recommendation of the President, Trustee Daws made a motion, seconded by Trustee DuBois and unanimously passed, to approve a resolution to apply and, upon award, approval to accept and sign for funding from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills Integrated English Literacy and Civics Education Grant Programs for the period of July 1, 2015 to June 30, 2016 in the amount of \$308,200. (Resolution attached)

c. Approval to Accept and Sign: Workforce Investment Act Training Provider Agreement with the County of Gloucester

On the recommendation of the President, Trustee Daws made a motion, seconded by Ms. Nicolosi and unanimously passed, to approve a resolution to accept and sign a Workforce Investment Act Training Provider Agreement with the County of Gloucester for the period of July 1, 2015 through June 30, 2017. (Resolution attached)

d. Approval to Apply and Upon Award, Approval to Accept and Sign: New Jersey Council of County Colleges

On the recommendation of the President, Trustee Daws made a motion, seconded by Trustee Love and unanimously passed, to approve a resolution granting permission to apply for and upon award, approval to accept and sign for funding from the New Jersey Council of County Colleges, Center for Student Success, College Readiness Now II, for the period of June 15, 2015 – August 15, 2016 in the amount of \$22,157.00. (Resolution attached)

## **REGULAR SESSION MINUTES**

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### **5. Personnel**

a. **Personnel Actions:**

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Griffith and unanimously passed, to approve the Education/General Fund Actions as listed on the attached.

b. **403(b) Plan:**

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Nicolosi and unanimously passed, to approve the establishment of a 403(b) Final Pay Plan to accept a non-elective contribution for the payout of accrued, unused sick leave and vacation leave to eligible employees at retirement.

### **6. Policy**

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Nicolosi and unanimously passed, approving the following Board policies:

- a. 7065 Employee Conduct and Work Rules (REVISE)
- b. 8100 Student Rights and Responsibilities (REVISE)
- c. 8106 Student Code of Conduct and Procedural Standards (REVISE)
- d. 8107 Student Discipline and Procedural Standards (RESCIND)
- e. 8108 Student Review Board (RESCIND)

### **DATES TO REMEMBER**

Mrs. Karen Sitarski, Sr. Executive Assistant to the President and Board of Trustees, reported the following dates of upcoming events:

June

24 Adult High School Diploma Ceremony, 6 pm, Fine Arts Center

July

3 Holiday – College Closed

8 Police Academy Graduation, 6 pm, Physical Education Center

28 Board of Trustee meeting, 6:30 pm, Cafeteria Annex (Note: this is a change of date of the original meeting scheduled for June 21)

### **PUBLIC PORTION**

Freeholder Lyman Barnes, Education Liaison, announced that Trustee Peggy Nicolosi will be leaving the Board and expressed his appreciation for the work she has done. He then congratulated President Keating on the Rowan University Memorandum of Understanding and Rowan Choice, and expressed his appreciation for all of his work. Chair Concordia echoed Freeholder Barnes' comments and thanked him for his support.

**REGULAR SESSION MINUTES**

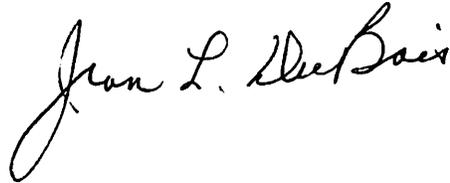
**June 9, 2015**

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**ADJOURNMENT**

At 8:15 p.m., Trustee Wills made a motion, seconded by Trustee Daws and unanimously approved, to adjourn the Regular Session.

Respectfully submitted,

A handwritten signature in black ink that reads "Jean L. DuBois". The signature is written in a cursive style with a large, looping initial "J".

Jean L. DuBois  
Secretary

Notes taken by K. Sitarski

ROWAN COLLEGE at GLOUCESTER COUNTY  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING APRIL 30, 2015

	4/30/2015		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
Educational and General			
Student Tuition - Credit	\$ 14,528,160	15,066,045	\$ 537,885
Police Academy - Tuition	90,000	79,745	(10,255)
Fire Academy - Tuition	70,000	66,695	(3,305)
Continuing Education	1,966,160	1,780,502	(185,658)
Fees	8,627,467	8,771,003	143,536
Out of County	25,000	22,452	(2,548)
Government Appropriations			
State	4,761,370	4,189,129	(572,241)
Police Academy - State Funding	198,523	165,436	(33,087)
Fire Academy - State Funding	9,430	7,858	(1,572)
Continuing Ed - State Funding	107,168	89,307	(17,861)
County	7,654,944	7,654,944	-
Other Revenues	35,779	56,525	20,746
Auxiliary Enterprises	683,200	486,654	(196,546)
Reserve for FY15	355,330		(355,330)
Reserve for FY16	(256,446)		256,446
Surplus Utilized	250,000		(250,000)
<b>Total Revenues</b>	<b>\$ 39,106,085</b>	<b>\$ 38,436,295</b>	<b>\$ (669,790)</b>
<b>Current Operating Expenditures</b>			
Instruction - Total	\$ 15,268,742	\$ 12,097,369	\$ 3,171,373
Personnel - FT	6,397,747	4,988,987	1,408,760
Personnel - FT OT, OL, Misc	1,517,392	1,094,387	423,005
Benefits	4,029,032	3,213,742	815,290
Personnel - PT	3,036,202	2,584,736	451,466
Expenses	288,369	215,517	72,852
Continuing Education - Total	\$ 1,985,245	\$ 1,833,091	\$ 152,154
Personnel - FT	327,294	244,867	82,427

Personnel - FT OT, OL, Misc	-	420	(420)
Benefits	258,008	192,536	65,472
Personnel - PT	374,000	274,022	99,978
Expenses	1,025,943	1,121,246	(95,303)
<b>Police Academy - Total</b>	<b>\$ 404,789</b>	<b>\$ 323,303</b>	<b>\$ 81,486</b>
Personnel - FT	228,632	182,065	46,568
Personnel - FT OT, OL, Misc	-	2,700	(2,700)
Benefits	95,606	77,720	17,886
Personnel - PT	31,236	24,863	6,373
Expenses	49,315	35,955	13,360
<b>Fire Academy - Total</b>	<b>\$ 357,821</b>	<b>\$ 256,402</b>	<b>\$ 101,419</b>
Personnel - FT	121,579	96,905	24,674
Personnel - FT OT, OL, Misc	5,000	4,782	218
Benefits	73,483	54,985	18,498
Personnel - PT	73,154	46,618	26,536
Expenses	84,605	53,111	31,494
<b>Academic Support - Total</b>	<b>\$ 3,554,979</b>	<b>\$ 2,698,551</b>	<b>\$ 856,428</b>
Personnel - FT	1,527,932	1,223,813	304,119
Personnel - FT OT, OL, Misc	123,700	70,973	52,727
Benefits	811,274	628,083	183,191
Personnel - PT	553,497	399,281	154,216
Expenses	538,576	376,402	162,174
<b>Student Services - Total</b>	<b>\$ 5,630,010</b>	<b>\$ 4,326,036</b>	<b>\$ 1,303,974</b>
Personnel - FT	3,046,004	2,395,986	650,018
Personnel - FT OT, OL, Misc	54,700	14,924	39,776
Benefits	1,256,961	976,700	280,261
Personnel - PT	315,853	223,447	92,406
Expenses	956,491	714,979	241,512
<b>Institutional Support - Total</b>	<b>\$ 6,068,247</b>	<b>\$ 4,673,886</b>	<b>\$ 1,394,361</b>
Personnel - FT	2,645,214	2,036,180	609,034
Personnel - FT OT, OL, Misc	20,400	7,548	12,852
Benefits	1,008,996	775,416	233,580
Personnel - PT	76,950	47,725	29,225
Expenses	2,316,687	1,807,018	509,669
<b>Operating &amp; Maintenance - Total</b>	<b>\$ 5,139,332</b>	<b>\$ 3,792,462</b>	<b>\$ 1,346,870</b>
Personnel - FT	1,590,995	1,237,649	353,346
Personnel - FT OT, OL, Misc	117,014	78,916	38,098
Benefits	659,102	503,483	155,619
Personnel - PT	83,500	41,430	42,070
Expenses	2,688,720	1,930,986	757,734
<b>Leasing Expenses</b>	<b>\$ 301,000</b>	<b>103,060</b>	<b>\$ 197,940</b>

Retiree Benefits	\$	395,920	312,821	\$	83,099	
Total Operating Expenditures	\$	39,106,085	\$	30,416,981	\$	8,689,104



**RESOLUTION TO APPROVE CONTRACT TO BOWMAN & COMPANY  
LLP FOR ACCOUNTING AND AUDITING CONSULTING SERVICES**

**WHEREAS**, Rowan College at Gloucester County has a need to conduct an annual audit of the College's accounts and records; and

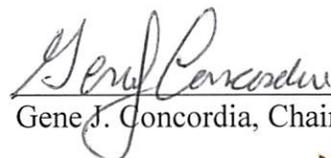
**WHEREAS**, under County College contract law 18A:64-25.5 "Exceptions to requirements for advertising," and ; 18A:64-25.9 "purchase through state agency" the Board of Trustees has the authority to approve the procurement of certain goods and services in excess of \$34,100 (current bid threshold) through the waiver of public bidding ("bid waivers"); and

**WHEREAS**, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

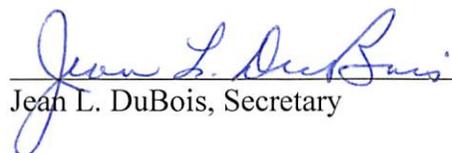
**WHEREAS**, there is a need to award a contract to Bowman & Company LLP for the needs of Rowan College at Gloucester County for accounting and auditing consulting services and

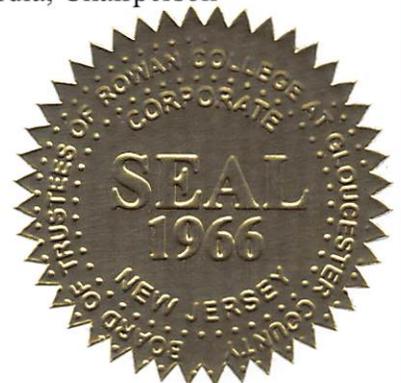
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby awarding a contract to Bowman & Company LLP in the amount of \$53,000 for accounting and auditing consulting services for FY2015.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES PURSUANT TO N.J.S.A. 18A:64A-25.5  
EXCEPTIONS TO REQUIREMENT FOR ADVERTISING AND  
AUTHORIZING THE PURCHASE OF CERTAIN GOODS AND SERVICES**

**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services for the college; and

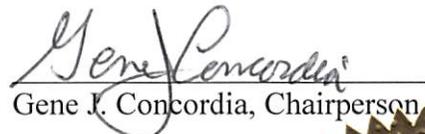
**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.5, allows the Board of Trustees the authority to approve the purchase, contract or agreement in excess of \$34,100 (current bid threshold) which may be negotiated or awarded without public advertising for bids if the subject matter consist of the attached list of exceptions; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June 2015 authorizing the purchase of goods or services from the attached list without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5 and subject to the availability of funds.

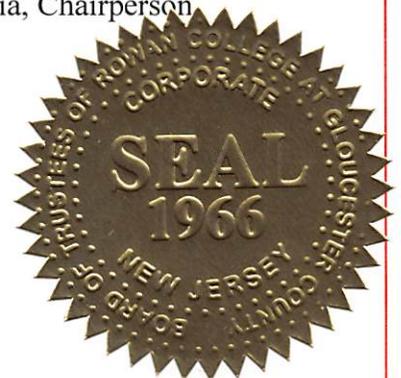
**BE IT FURTHER RESOLVED** that said resolution is being made in accordance with all applicable New Jersey Statutes.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



### Estimated Annual Cost for FY 2015 – 2016

**18A:64A-25.5 (8)** – The supplying of any product or the rendering of any service by public utility which is subject to the jurisdiction of the Board of Public Utilities

Atlantic Electric	\$325,000
Marina Energy LLC	\$500,000
Woodruff Energy US, LLC	\$200,000
South Jersey Gas Co.	\$75,000

**18A:64A-25.5 (12)** Publishing of legal notices in newspapers, as required by law

South Jersey Times	\$15,000
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**18A:64A-25.5 (19)** the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software.

DVL Group Company Proprietary maintenance of Network Operations Center Specialized Cooling and power Systems	\$50,000
ADT Technology Proprietary maintenance and monitoring of ADT Technology systems	\$90,000
Ellucian (Formally SunGard HE) Banner ERP Technical Services	\$400,000
Ellucian (SunGard HE) Banner ERP Software	\$600,000
NJCCC Blackboard Learning Management System (LMS)	\$65,000
Blackboard Blackboard Analytics (Formally iStrategy)	\$100,000
Blackboard Blackboard Connect Mass Messaging Services	\$40,000
Mythics Oracle database licenses	\$200,000

DLT Soluciont	\$60,000
Red Hat Enterprise Linux Server licenses (for Banner Enterprise System)	
TouchNet	
Payment gateway for registration	\$60,000
Mercury-eg	
Network Monitoring & Support Services	\$20,000
Synergis	
CADD Software/Licenses	\$25,000
Evisions-Formfusion	
Software for transcripts, invoices and PO's	\$15,000
Evisions-Formfusion	
Software for AP and Payroll checks	\$15,000
TechSmith	
eLearning software	\$25,000



**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH CERTAIN APPROVED FEDERAL SUPPLY SCHEDULES OF THE GENERAL SERVICES ADMINISTRATION FOR CONTRACTING UNITS PURCUANT TO N.J.S.A. 18A:64A-25.9B**

**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing the Federal Supply Schedules of the General Services Administration; and

**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.9b, may without advertising for bids, or having rejected all bids obtained pursuant to advertising, utilize the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994", Pub.L.103-335, and the Federal regulations adopted thereunder from other Federal Procurement programs; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase;

**WHEREAS**, The Rowan College at Gloucester County intends to enter into contracts with the attached referenced Federal Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Federal supply schedules; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June 2015 authorizing the purchase of goods or services from those approved Federal Supply Schedules of the General Services Administration on the attached list, pursuant to all conditions of the individual Federal Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



## **Medical Supplies**

Vendor: Patterson Medical of Warrenville, IL  
Contract Term: June 1, 2015 to June 30, 2016  
Supply Estimate: TBD (Estimated at \$80,000)  
GSA Contract Number – V797P-2057D

Vendor: Script Medical (Promedexpress.com) of Bolingbrook, IL  
Contract Term: June 1, 2015 to June 30, 2016  
Supply Estimate: TBD (Estimated at \$18,000)  
GSA Contract Number – V797P-4959A

Vendor: AliMed, of Dedham, MA  
Contract Term: June 1, 2015 to June 30, 2016  
Supply Estimate: TBD (Estimated at 25,000)  
GSA Contract Number – V797P-4371NB

Vendor: Firehouse Medical, Inc. of Yorba Linda, CA  
Supply Estimate: TBD (Estimate \$57,000)  
GSA Contract Number – GS-02F-0122T  
GS-07F-0335Y

Vendor: Hill-Rom Company, Batesville IN  
Supply Estimate: TBD (Estimate \$100,000)  
GSA Contract Number – V79vP-4434b

## **Computer Products**

Vendor: Computer Comforts  
Contract Term: Nov. 5, 2011 to Nov. 4, 2016  
Supply Estimate: TBD (estimated at \$50,000)  
GSA Contract Number GS-28-0006M



**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH CERTAIN  
APPROVED FEDERAL SUPPLY SCHEDULES OF THE GENERAL  
SERVICES ADMINISTRATION FOR CONTRACTING UNITS PURSUANT  
TO N.J.S.A. 18A:64A-25.9b**

**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing the Federal Supply Schedules of the General Services Administration; and

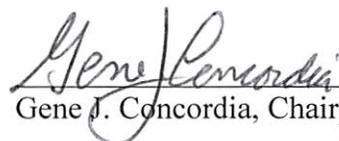
**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.9b, may without advertising for bids, or having rejected all bids obtained pursuant to advertising, utilize the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994", Pub.L.103-335, and the Federal regulations adopted thereunder from other Federal Procurement programs; and

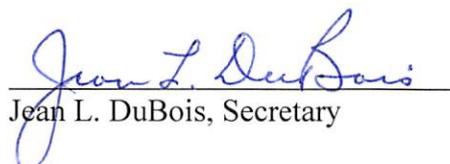
**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase;

**WHEREAS**, The Rowan College at Gloucester County intends to enter into contracts with the attached referenced Federal Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Federal supply schedules; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June 2015 authorizing the purchase of goods or services from those approved Federal Supply Schedules of the General Services Administration on the attached list, pursuant to all conditions of the individual Federal Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary



Purchases through Federal Schedules

Estimated annual cost for FY 2015-2016

**HVAC Full Service Maintenance Program**

HVAC Full Service Maintenance Program

Vendor: Trozour-Trane of King of Prussia, PA

Contract rate: TBD (estimated \$177,884 per year)

GSA Contract Number – Labor GS-06f-0079R

Equipment GS-07-0248K

**Computer Products**

Vendor: Computer Comforts

Contract Term: Nov. 5, 2011 to Nov. 4, 2016

Supply Estimate: TBD (estimated at \$500,000)

GSA Contract Number GS-28-0006M



**RESOLUTION TO AUTHORIZE CONTRACTS WITH CERTAIN  
APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS  
PURSUANT TO N.J.S.A. 18A:64A-25.9a**

**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.9a, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

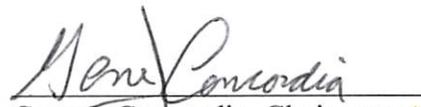
**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, Rowan College at Gloucester County intends to enter into contracts with the attached referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the Purchasing Officer to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



Purchases through State agency

Estimated annual cost for FY 2015-2016

**Dell**

Enterprise hardware, computers, services \$450,000

**HP**

Computer hardware, printers, services \$450,000

**CDW Government**

Computer products \$300,000

**NJEDGE.Net**

IT Services and purchasing \$100,000

**Symantec**

Symantec Ghost Solution Suite \$20,000

**ePlus**

Cisco equipment, Network Services \$550,000

**Journey Ed**

Software \$200,000

**Graybar**

Non-stand enterprise Datacenter equipment \$200,000

**Apple**

Computer hardware, software, services \$200,000

**Microsoft**

Back-office (MS server) product support \$50,000

**Promedia Technology Services, Inc**

Cisco equipment, network services \$500,000

**Stellar Services, Inc**

IT Consulting Services \$200,000

**Group Lacasse, LLC**

Office Furniture \$200,000

**Krueger International**

Office Furniture \$200,000



**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES AUTHORIZING AGREEMENT FOR  
WASTE REMOVAL**

**WHEREAS**, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

**WHEREAS**, Rowan College at Gloucester County has the need to enter into a contract for the collection and disposal of solid waste; and

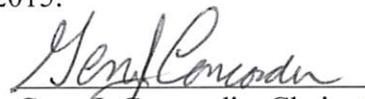
**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

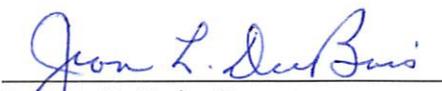
**WHEREAS**, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-12-012. The Systems establishment was approved by the Director of the Division of Local Government Services.; and

**WHEREAS**, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of the collection and disposal of solid waste removal.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on this the 9<sup>th</sup> day of June, 2015 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with Waste Management of New Jersey..

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES AUTHORIZING A CONTRACT WITH RIGGINS, INC. FOR THE PROJECT KNOWN AS THE SUPPLY AND DELIVERY OF GASOLINE AND DIESEL FUEL**

**WHEREAS**, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

**WHEREAS**, Rowan College at Gloucester County has the need to enter into a contract for the supply and delivery of gas and diesel fuel; and

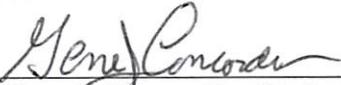
**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

**WHEREAS**, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-14-027. The Systems establishment was approved by the Director of the Division of Local Government Services.; and

**WHEREAS**, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of the supply and delivery of gas and diesel fuel.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on this the 9<sup>th</sup> day of June, 2015 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with Riggins, Inc. of New Jersey..

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES AUTHORIZING A CONTRACT WITH J SWANTON  
FUEL OIL, INC. FOR THE PROJECT KNOWN AS THE SUPPLY AND  
DELIVERY OF #2 HEATING OIL**

**WHEREAS**, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

**WHEREAS**, Rowan College at Gloucester County has the need to enter into a contract for the supply and delivery of #2 Heating Oil; and

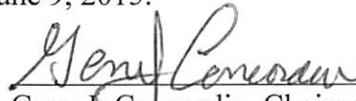
**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

**WHEREAS**, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-14-020. The Systems establishment was approved by the Director of the Division of Local Government Services.; and

**WHEREAS**, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of the supply and delivery of #2 Heating Oil.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on this the 9<sup>th</sup> day of June, 2015 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with J. Swanton Fuel Oil Inc. of New Jersey..

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES AUTHORIZING A CONTRACT WITH JC MAGEE  
SECURITY SYSTEMS FOR THE PROJECT KNOWN AS LOCKING  
HARDWARE AND LOCKSMITH SERVICES**

**WHEREAS**, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

**WHEREAS**, Rowan College at Gloucester County has the need to enter into a contract for locksmith services and locking hardware; and

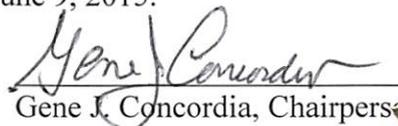
**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

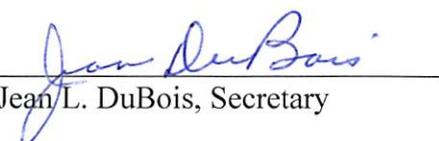
**WHEREAS**, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system. Under this system, the County solicits competitive bids for certain items to be purchased. Local contracting units within the County may purchase under the terms and conditions of selected contracts awarded by the county without the necessity of securing formal bids. This is a County Cooperative contract purchasing system as defined and regulated by N.J.A.C.5:34-7, The System Name is Gloucester County Cooperative Contract Purchasing System. The system Identifier is Bid Number PD-13-010. The Systems establishment was approved by the Director of the Division of Local Government Services.; and

**WHEREAS**, Rowan College at Gloucester County was a part of the proposal for the cooperative purchasing of locksmith services and locking hardware.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on this the 9<sup>th</sup> day of June, 2015 that the Rowan College at Gloucester County shall enter into an Agreement, under the Uniform Shared Services and Consolidation Act, and the County of Gloucester as lead county cooperative purchasing agent, with JC Magee Security Solution, of New Jersey..

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN  
ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE  
EDUCATIONAL INFORMATION & RESOURCE CENTER (EIRC)**

**WHEREAS**, Rowan College at Gloucester County agrees to enter into an Internal-Local Agency/Shared Services Agreement/Consortia with the EIRC to provide products and services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center; establishment; services provided; and

**WHEREAS**, all services and products included in the 2015-2016 EIRC catalog would be eligible and available for ROWAN COLLEGE AT GLOUCESTER COUNTY to participate; and

**WHEREAS**, the period of the program will be from July 1, 2015 – June 30, 2016; and

**WHEREAS**, Rowan College at Gloucester County hereby certifies that permission has been granted to accept and sign the agreement between the EIRC and the Rowan College at Gloucester County; and

**WHEREAS**, the Chief Financial Officer has Certified the availability of funds; and

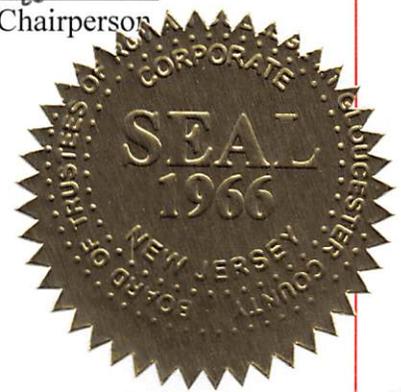
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between the Educational Information & Resource Center and Rowan College at Gloucester County for the Period July 1, 2015 – June 30, 2016.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTACT FOR LSRP/REMEDIAL INVESTIGATION SERVICES (Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County has a need to acquire professional services for LSRP/Remedial investigation services pursuant to the provisions of County Contract Law (18A:64A-25.5a) "exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The anticipated term of this contract is one year commencing on the date of the contract and may be extended as approved by the College; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

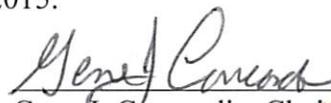
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Partner Engineering and Science Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither Partner Engineering and Science Inc. nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Partner Engineering and Science, Inc. as described herein; and

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chair

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PROVISION OF ELECTRIC GENERATION SUPPLY SERVICE FOR THE SOUTH JERSEY POWER COOPERATIVE**

**WHEREAS**, Rowan College at Gloucester in conjunction with the County of Camden, as the Lead Agency for the South Jersey Power Cooperative (SJPC), received and opened publicly advertised bid on April 16, 2015 for the supply and delivery of Electricity to various South Jersey Power Cooperative locations; and

**WHEREAS**, The County of Camden is the current and acting lead purchasing agency for the SJPC; on behalf of the SJPC, Camden County publicly advertised bids for the purpose of procuring Electric Generation Supply Services (Bid #A20-15); and

**WHEREAS**, Rowan College at Gloucester County has been a member and wishes to continue its participation with the South Jersey Power Cooperative (SJPC); and

**WHEREAS**, Constellation/NewEnergy was the lowest responsible bidder for the Secondary-Service electric accounts located within the Atlantic City Electric Company (ACE) service Territory. The low bid rate is \$0.07367 per kilowatt-hour; and

**WHEREAS**, The Rowan College at Gloucester County hereby acknowledges and accepts this bid rate for a service period of 24 months commencing on the first meter reading after June 2015; and

**WHEREAS**, Constellation/NewEnergy was the lowest responsible bidder for the Primary-service electric accounts located within the Atlantic City Electric Company (ACE) territory. The low bid rate is \$0.07951 per kilowatt-hour; and

**WHEREAS**, The Rowan College at Gloucester County hereby acknowledges and accepts this bid rate for a service period of 24 months commencing on the first meter reading after June 2015; and

**WHEREAS**, each participating government entity in the South Jersey Power Cooperative including The Rowan College at Gloucester County shall encumber funds in accordance with applicable law and hereby acknowledge the terms and conditions of the aforementioned bid and master contract to which it will be bound for the duration of the agreement as noted herein; and

**WHEREAS**, on behalf of the Participating Members of the SJPC, the County of Camden has executed a master agreement with Constellation/NewEnergy and a master agreement with South Jersey Energy for the needs of the Participating members of the SJPC as described above commencing on the above specified dates.

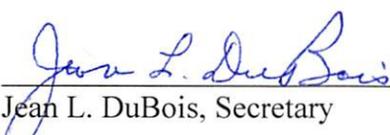
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the College to enter into a 24 month contract with Constellation/New Energy for the Supply and Delivery of Electricity.

**BE IT FURTHER RESOLVED** that said resolution is being made in accordance with all applicable New Jersey Statutes and Codes.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Cha

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE THE PURCHASE AND DELIVERY OF  
CONTINUING EDUCATION COURSE GUIDES**

**WHEREAS**, Rowan College at Gloucester County publicly solicited bids for the purchase and delivery of Continuing Education Course Guides. The bids have been received and reviewed with a recommendation to award a contract to Evergreen Printing, 101 Haag Avenue, Bellmawr, N.J. 08031; and

**WHEREAS**, The College has caused closed sealed bids to be solicited in accordance with a fair and open process; and

**WHEREAS**, A total of three (3) sealed bids were received for consideration; and

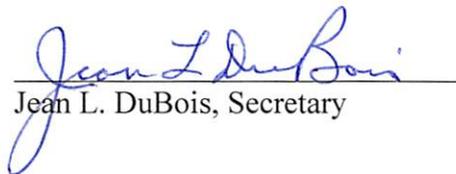
**WHEREAS**, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with Evergreen Printing, Inc. as the lowest responsible bidder for \$85,092.24.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF BRANDING MATERIALS**

**(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a company to provide branding materials; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, The college solicited quotes for branding materials, and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Alliance Marketing Services has completed and submitted a Business Entity Disclosure Certification which certifies that neither Alliance Marketing Services nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Alliance Marketing Services that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF PUBLIC SAFETY EQUIPMENT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for public safety equipment; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq*, provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

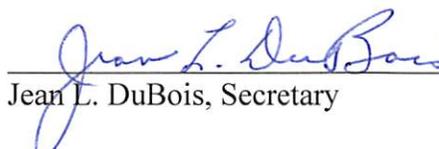
**WHEREAS**, Law Man Supply has completed and submitted a Business Entity Disclosure Certification which certifies that neither Law Man Supply nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Law Man Supply that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

Attested:

  
Jean L. DuBois, Secretary

  
Gene J. Concordia, Chair





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF LIBRARY BOOKS  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a company to provide library books; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Ingram Library Services has completed and submitted a Business Entity Disclosure Certification which certifies that neither Ingram Library Services nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

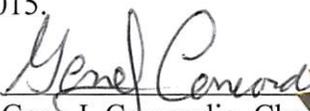
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Ingram Library Services that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

Attested:

  
Jean L. DuBois, Secretary

  
Gene J. Concordia, Ch





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF SCIENCE LAB SUPPLIES  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a company to provide science lab supplies; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

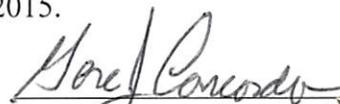
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Thomas Scientific has completed and submitted a Business Entity Disclosure Certification which certifies that neither Thomas Scientific nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Thomas Scientific that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairman

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
NEWSPAPERS SERVICES**

**(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County, is in need of a company to provide newspaper services; and

**WHEREAS**, the services desired require three quotes and the services will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the County College Contract Law, N.J.S.A. 18A:64A-25.3 does not require public advertising if the performance of the services do not exceed \$34,100; and

**WHEREAS**, the College solicited quotes for newspaper services, and

**WHEREAS**, The New Jersey Local Unit Pay-to-Play law, N.J.S.A. 19:44A-20.4 *et seq.* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to Pay-to-Play Law, and

**WHEREAS**, The Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500, and

**WHEREAS**, South Jersey Times has completed and submitted a Business Entity Disclosure Certification which certifies that neither South Jersey Newspapers nor anyone with an interest in it has during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4 *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

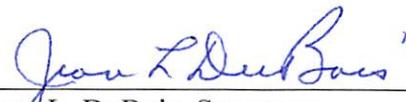
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on this the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with South Jersey Times that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE AND INSTALLATION OF CAMERAS  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a company to provide cameras and installation services of cameras; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

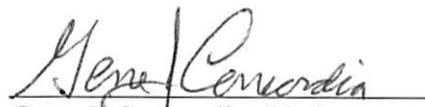
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Elite Digital Company has completed and submitted a Business Entity Disclosure Certification which certifies that neither Elite Digital Company nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Elite Digital Company that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean/L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR THE CURRICULUM AND PROGRAM DEVELOPMENT FOR THE ADULT CENTER FOR TRANSITION (Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need to acquire professional services for curriculum and program development for the Adult Center for Transition pursuant to the provisions of County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The term of this contract is one year commencing on July 1, 2015 – June 30, 2016; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Joyce Feder has completed and submitted a Business Entity Disclosure Certification which certifies that neither Joyce Feder nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

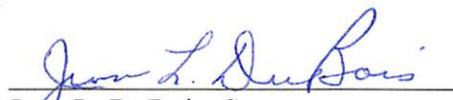
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

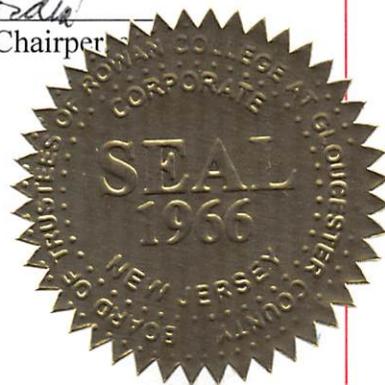
**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Joyce Feder that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairper

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF PUBLIC SAFETY EQUIPMENT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for public safety equipment; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

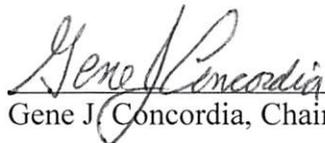
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Law Man Supply has completed and submitted a Business Entity Disclosure Certification which certifies that neither Law Man Supply nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

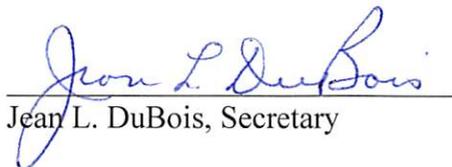
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Law Man Supply that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
PROFESSIONAL SERVICES FOR LICENSING AND MAINTENANCE OF  
THE ERP SYSTEM  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for professional services for licensing and maintenance of the ERP System; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, The college solicited quotes for professional services for licensing and maintenance of the ERP System, and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Ellucian Company has completed and submitted a Business Entity Disclosure Certification which certifies that neither Ellucian Company nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Ellucian Company that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF PUBLIC SAFETY EQUIPMENT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for public safety equipment; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

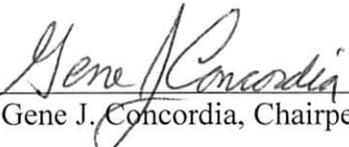
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Public Safety Outfitters has completed and submitted a Business Entity Disclosure Certification which certifies that neither Public Safety Outfitters nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

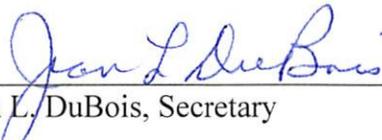
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Public Safety Outfitters that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
UNDERGROUND UTILITY LOCATIONS SERVICES  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for underground utility locations services; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

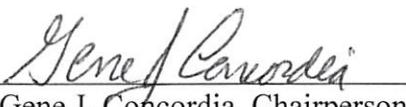
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Master Locaters has completed and submitted a Business Entity Disclosure Certification which certifies that neither Master Locaters nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

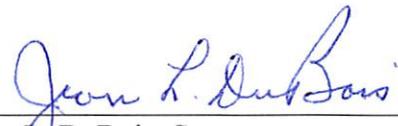
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Master Locaters that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
ELEVATOR MAINTENANCE**

**(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a company to provide elevator maintenance; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$34,100 and above \$5,115; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

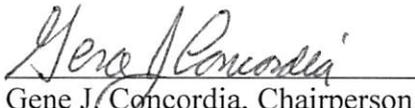
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Thyssen Krupp Elevator Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that neither Thyssen Krupp Elevator Corporation nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

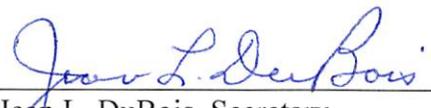
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Thyssen Krupp Elevator Corporation that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
PROFESSIONAL SERVICES FOR A POLICY, FINANCIAL, AND  
COMPLIANCE CONSULTANT**

**(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for professional services for a policy, financial and compliance consultant; and

**WHEREAS**, County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The term of this contract is one year commencing on July 1, 2015 – June 30, 2016; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

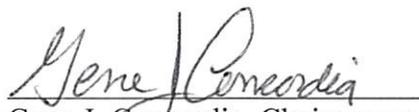
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Daniel Bevilacqua has completed and submitted a Business Entity Disclosure Certification which certifies that neither Daniel Bevilacqua nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 9<sup>th</sup> day of June, 2015 that the President or his designee are authorized to enter into contracts with Daniel Bevilacqua that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION TO AWARD THE RANK OF  
PROFESSOR EMERITA TO LINDA DEFELICE**

**WHEREAS**, Rowan College at Gloucester County Board of Trustees honors outstanding retirees by bestowing upon them the rank of Professor Emeritus;

**WHEREAS**, the President has recommended that **Linda DeFelice** be awarded the rank of Professor Emerita. Linda DeFelice came to Gloucester County College in 1982 as an Instructor. She was promoted to the rank of Professor in 2008;

**WHEREAS**, Linda DeFelice, was an innovator in education by pioneering the present RCGC online instruction program, team teaching across disciplines, and being a contributor to the EOTL classes. In addition to serving the College community through her work on many committees, Linda has also served the community through her leadership in the Camden County Chapter of the American Association of University Woman, The Virtua Voorhees Patient and Family Advisory Council, and the Virtua System Patient Education Committee;

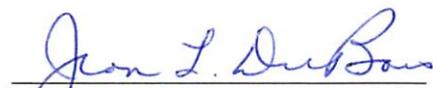
**WHEREAS**, Linda DeFelice taught and influenced the lives of many students while teaching, advising, and mentoring students;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs that in recognition of her 33 years of exemplary service, dedication and loyalty to the Rowan College at Gloucester County community, Linda DeFelice be awarded the rank of Professor Emerita, including all the rights and privileges thereof.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





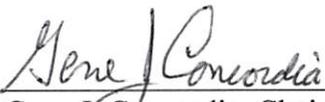
**BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE WORKFORCE INNOVATION AND OPPORUNITY ACT OF 2014, TITLE II, ADULT EDUCATION AND LITERACY**

**WHEREAS**, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the Workforce Innovation and Opportunity Act of 2014, Title II, Adult Education and Literacy for the period of July 1, 2015–June 30, 2016, in the amount of \$308,200; and

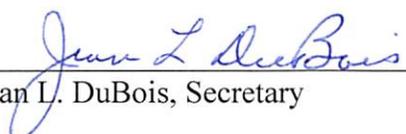
**WHEREAS**, this program is designed to provide training in Adult Basic Education (ABE), English as a Second Language (ESL), and High School Equivalency (HSE). The objective is to provide services to increase academic ability, language skills, and employability skills of adults. In addition, the program will provide English literacy and civics education to adults in need. The program services must integrate English literacy and civics education in an educational program emphasizing contextualized instruction on the rights and responsibilities of citizenship, naturalization procedures, civic participation, and U.S. history and government;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills (ABS) Integrated English Literacy and Civics Education Programs for the period of July 1, 2015-June 30, 2016 in the amount of \$308,200.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**BOARD RESOLUTION TO ACCEPT AND SIGN THE WORKFORCE INVESTMENT OCCUPATIONAL/EDUCATIONAL TRAINING VENDOR AGREEMENT BETWEEN ROWAN COLLEGE AT GLOUCESTER COUNTY AND THE COUNTY OF GLOUCESTER**

**WHEREAS**, Rowan College at Gloucester County’s Board of Trustees hereby certifies that permission has been granted to accept and sign the agreement between Rowan College at Gloucester County and the County of Gloucester; and

**WHEREAS**, the period of the program will be July 1, 2015 – June 30, 2017; and

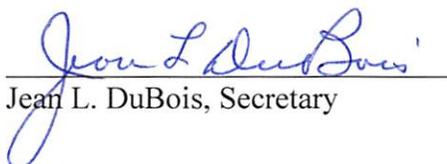
**WHEREAS**, services shall be paid via the Workforce Investment Act and the Work First New Jersey “training funds”; and

**WHEREAS**, this agreement authorizes Rowan College at Gloucester County to provide occupational and/or educational training services in the classroom to individuals who cannot obtain employment without said training;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the agreement between Rowan College at Gloucester County and the County of Gloucester for the period of July 1, 2015 through June 30, 2017.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





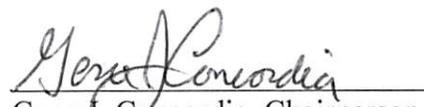
**RESOLUTION TO APPROVE TO APPLY AND, UPON AWARD, APPROVAL TO ACCEPT AND SIGN FOR FUNDING FROM THE NEW JERSEY COUNCIL OF COUNTY COLLEGES, CENTER FOR STUDENT SUCCESS INNOVATIVE MINI-GRANT PROGRAM**

**WHEREAS**, Rowan College at Gloucester County hereby certifies that permission has been granted to apply and, upon award, approval to accept and sign for funding from the New Jersey Council of County Colleges, Center for Student Success for the period of June 15, 2015-August 15, 2016 in the amount of \$22,157;

**WHEREAS**, The Center for Student Success provides grants to institutions of higher education to operate projects that provide opportunities for academic development, student assistance with basic college requirements, and motivation for students to successfully complete their postsecondary education. The goal of Center for Student Success is to increase the college retention and graduation rates of its participants. Funding would support 50 students to participate in the Summer Bridge Program over the course of two summers;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs approval of the resolution to apply and, upon award, approval to accept and sign for funding from the New Jersey Council of County Colleges for the period of June 15, 2015-August 15, 2016 in the amount of \$22,157.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 9, 2015.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary



ROWAN COLLEGE at GLOUCESTER COUNTY  
Deptford Township  
Sewell, NJ 08080

Board Meeting

PERSONNEL ACTIONS

DATE: 06/09/2015

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

**Nine (9) Appointments:**

Title	Reason for Vacancy	Name	Salary	Effective Date
Security Officer	Resignation	Tammy Sandberg	\$12.00 per hour	5/4/2015
Coordinator, Foundation/Rowan Choice	Part Time to Full Time	Jessica Vento	\$29,141 per annum	7/1/2015
Instructor/Coordinator, Continuing Education	New Position	Stephen Sweeney	\$42,500 per annum	7/1/2015
Clinical Education Coordinator, PTA Program	New Position	Eileen Doyle	\$48,000 per annum	7/1/2015
Career Outreach Coordinator	Part Time to Full Time	Michael Rossini	\$29,141 per annum	7/1/2015
Transfer Advisor	Rowan Choice Reverse Tsf	Margaret Dower	\$40,000 per annum	7/1/2015
Instructor I, Math Rowan Choice	New Position	Eric Jones	\$45,000 per annum	9/1/2015
Instructor I, English Rowan Choice	New Position	Melissa Norbeck	\$42,500 per annum	9/1/2015
Project Clerk Level II, Liberal Arts	Retirement	Angelica Pachini	\$14.18 per hour	TBD

**Three (3) Reassignments**

Title	Reason for Reassignment	Name	Salary	Effective Date
Team Coordinator, Level III	Change in Scope	John Moore	\$14.62 per hour	6/15/2015
Team Coordinator, Level III	Change in Scope	Victorine Franks-Hogan	\$14.62 per hour	6/15/2015
Director, Career Center	Change in Scope	Randee Davidson	\$63,703 per annum	7/1/2015

**Eight (8) Faculty Promotions:**

Title	Name	Effective Date
Assistant Professor	Gregory Buthusiem	9/1/2015
Professor	Dr. Namorah Byrd	9/1/2015
Assistant Professor	Theresa Covello	9/1/2015
Associate Professor	Dr. Zbigniew Marczuk	9/1/2015
Professor	Dr. Natalka Pavlovsky	9/1/2015
Professor	Dr. Robert Rossi	9/1/2015
Professor	Dr. Carole Subotich	9/1/2015
Assistant Professor	Diane Trace	9/1/2015

**Five (5) Part-Time Hires:**

Title	Reason for Vacancy	Name	Salary	Effective Date
Security Officer	Resignation	Van Robbins, IV	\$10.50 per hour	5/14/2015
Security Officer	Resignation	Ioannis Dokouslis	\$10.50 per hour	4/29/2015
Teaching Assistant, Tutoring Services	Resignation	Amber Pino	\$10.00 per hour	5/22/2015
EOF Advisor	New Position (Grant Funded)	Alescia Kennon	\$20.00 per hour	4/27/2015

Transfer Advisor	Rowan Choice Reverse Tsf	Margaret Dower	\$20.00 per hour	6/10/2015
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**Seven (7) Additions to the 2014-2015 Adjunct List:**

<b>Name</b>	<b>Division</b>
Belinda Gordon	Liberal Arts
Jaclyn Nagle	Liberal Arts
Renee Nelson	Liberal Arts
Glenn Bloom	Nursing and Allied Health
Jacqueline Barnett	Nursing and Allied Health
Elianne Crossland	Nursing and Allied Health
Anna Shultz	Nursing and Allied Health

President's Recommendation:

Recommend approval of actions listed above.



## **RESOLUTION ESTABLISHING A NON-ELECTIVE FINAL PAY PLAN FOR VACATION AND SICK LEAVE PAYOUT AT RETIREMENT**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Rowan College at Gloucester County is empowered to nominate to the Board of Trustees personnel for employment by the College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Rowan College at Gloucester County Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, in the face of challenging economic conditions the Board of Trustees desires to take any and all appropriate actions to reduce the College's costs of operation; and

**WHEREAS**, the Board of Trustees also desires to responsibly enhance the terms of employment of College employees whenever possible without additional cost to the College; and

**WHEREAS**, eligible College employees earn sick leave and vacation leave during their employment as defined by applicable collective bargaining agreements or College policy; and

**WHEREAS**, accrued unused sick leave and vacation leave is paid out in a lump sum cash payout at retirement in accordance with the terms of applicable collective bargaining agreements or College policy; and

**WHEREAS**, both employees and the College incur tax liabilities on account of such lump sum cash payouts, including but not limited to FICA and federal income tax payments; and

**WHEREAS**, a lump sum payment into a non-elective 403(b) plan (also known as a 403(b) Final Pay Plan) instead of a lump sum cash payout does not require employees to pay FICA or federal income tax withholding at the time of payment because non-elective contributions are not considered income for FICA and Federal income tax purposes; and

**WHEREAS**, federal law requires the College to match all FICA taxes up to 7.65% of all wages paid to its employees, but the College would not be required to make matching FICA tax payments for any wages or payments for which its employees are not required to make a FICA payment; and

**WHEREAS**, by establishing a non-elective 403(b) Plan for payout of sick leave and vacation pay at retirement, the College can reduce its expenses as permitted by IRS regulations with regard to FICA matching tax payments and enhance the terms of employment for its employees by potentially reducing the employees' tax liability upon retirement; and

**WHEREAS**, accordingly, the Board of Trustees wishes to establish a College non-elective 403(b) plan (Final Pay Plan) to permit substantial savings to eligible employees and modest savings to the College;

**WHEREAS**, eligible employees have obtained a minimum age of 55 and are qualified to retire as prescribed by the applicable RCGC collective bargaining agreements for represented employees and College policy for non-represented employees;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves and authorizes the establishment of the Rowan College at Gloucester County Non-Elective 403(b) Plan (the "College Final Pay Plan"), to which the College, as plan sponsor, shall pay out accrued unused sick leave and vacation leave for all applicable retirements; and

**BE IT FURTHER RESOLVED** that the 403(b) Final Pay Plan will be effective July 1, 2015 for retirements after June 30, 2015 ; and

**BE IT FURTHER RESOLVED** that the President of the College and other College officers as designated are hereby authorized to engage outside counsel, consultants, administrators and vendors and, after the certification by the President and Treasurer of the College of the availability of funds, and further contingent upon Board Chair approval, to approve the form of, to execute and to deliver all necessary documents for the College Final Pay Plan and to do and perform such acts and to take such other actions as may be necessary or appropriate to implement the College Final Pay Plan; and

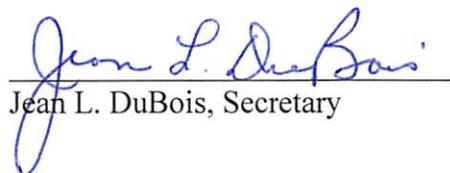
**BE IT FURTHER RESOLVED** that the President is hereby authorized to appoint a plan administrator for the College Final Pay Plan and to act in accordance with the College Final Pay Plan.

**SUMMARY STATEMENT**

This resolution will establish a 403(b) Final Pay Plan to accept a non-elective contribution for the payout of accrued, unused sick leave and vacation leave to eligible employees at retirement.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary

