



**BOARD OF TRUSTEES MEETING
1400 Tanyard Road, Sewell, New Jersey 08080**

**REGULAR SESSION MINUTES
July 26, 2016**

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Rowan College at Gloucester County to order at 6:30 p.m. in the faculty/staff lounge in the Eugene J. McCaffrey College Center building.

Chair Concordia read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on November 18, 2015, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community." Mrs. Karen Sitarski, Senior Executive Assistant to the President and Board of Trustees, then led the group in the Pledge of Allegiance.

Roll call followed by Karen Sitarski:

Members Present:

Ms. Ave' Altersitz (by phone)
Mr. Gene Concordia
Mr. Len Daws (by phone)
Ms. Jean DuBois (by phone)
Mr. Benjamin Griffith
Ms. Yolette Ross (by phone)
Dr. George Scott (by phone)
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

Dr. James Lavender
Mrs. Ruby Love
Mr. Douglas Wills, Esq.

Executive Cabinet Present:

Mr. Dominick Burzichelli

ACCEPTANCE OF MINUTES

Chair Concordia welcomed everyone and with no corrections to the minutes heard, Chair Concordia declared the June 14, 2016 Regular Session meeting minutes approved as presented.

FINANCE

On the recommendation of the President, Trustee Benjamin Griffith made a motion, seconded by Trustee Len Daws and unanimously passed, to approve the revised FY17 budget and the revised FY17 tuition and fee schedule as presented (resolutions attached).

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FACILITIES/PROPERTY

Mr. Dominick Burzichelli, Vice President and Chief Operating Officer, presented the Campus Safety Crime Statistics reports for June (attached).

On the recommendation of the President, Trustee Benjamin Griffith made a motion, seconded by Trustee Yolette Ross and unanimously passed, to approve six resolutions as listed:

1. Two resolutions to negotiate and authorize shared services/consortia agreements for transportation and driver services with South Jersey Transportation Authority and with Academy Express LLC
2. One resolution to approve a reciprocal services agreement with Rowan University related to international student initiatives
3. One resolution to authorize actions necessary to identify certain land on the college campus as an area in need of redevelopment
4. One resolution to approve a professional services redevelopment consultant agreement with Harry W. Elton, Jr.
5. One resolution to approve a professional services grant application consultant agreement with Laura Bishop Communications LLC.

(Resolutions attached)

ACADEMIC SERVICES

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Ross and unanimously passed, to approve one resolution to accept Educational Opportunity Fund program funding and four resolutions granting approval to apply and upon award, approval to accept and sign for funding from the:

1. Gloucester County Division of Senior Services for the R.S.V.P. Senior Corps Friendly Visitor Grant
2. Gloucester County Division of Senior Services for the R.S.V.P. Senior Corps Wellness Education Program Grant
3. New Jersey Department of Human Services Division of Aging for the R.S.V.P. Senior Corps Falls Prevention Program Grant
4. New Jersey Council of County Colleges Center for Student Success College Credit Now Grant

(Resolutions attached)

PERSONNEL

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee George Scott and unanimously passed, to approve seven appointments, four reassignments, three resignations, one retirement, five part-time hires, two faculty promotions, eighteen adjunct hires, four annual appointments of Affirmative Action/Title 9, ADA/Section 504, and Pension and Benefits certifying officials, and the 2016-2017 Schedule of Special Service contracts as listed on the attached.

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POLICY

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Jean DuBois and unanimously passed, to reaffirm the following Board policy:

1. Reaffirm Policy 3004 "Programs and Courses"

DATES TO REMEMBER

Mrs. Sitarski reported the following dates of upcoming events:

August

- 3 Board of School Estimate meeting, 6:15 p.m., Ceremonial Courtroom, Woodbury

September

- 5 Holiday – College closed
- 6 "All College Day" orientation/student welcome events
- 7 First day of fall semester
- 13 Board of Trustee Meeting, 6:30 p.m., Cafeteria Annex

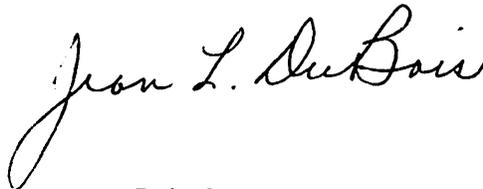
PUBLIC PORTION

Chair Concordia opened the public portion of the meeting and no comments were offered.

ADJOURNMENT

At 6:37 p.m. Trustee Griffith made a motion, seconded by Trustee Ross and unanimously passed, to adjourn the meeting.

Respectfully submitted,



Jean L. DuBois, Secretary



RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES TO APPROVE THE REVISION TO THE FISCAL YEAR 2017 BUDGET.

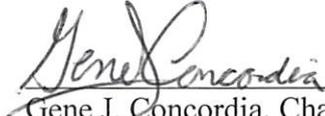
WHEREAS, Rowan College at Gloucester County has a need to revise the FY2017 operating budget, and

WHEREAS, the FY2017 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects and a reserve from the FY2016 budget) totaling \$42,404,121; and

WHEREAS, the budget has an increase in the County appropriation of \$100,000 to fund the Gloucester County Internship Scholarship Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 26th day of July, 2016 that the revised Fiscal Year 2017 operating budget had been acknowledged and accepted.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



PUBLIC HEARING ROWAN COLLEGE AT GLOUCESTER COUNTY

Please take note that the Board of School Estimate of Rowan College at Gloucester County, pursuant to Chapter 271, Laws of 1967, and in accordance with NJSA 18A-64A-17, will hold and conduct a Public Hearing with respect to the amount of money deemed to be necessary for operating expenses for the year 2016-2017. Said Public Hearing will be held in the Ceremonial Courtroom, Second Floor, of the Old Court House, Broad Street, in Woodbury, NJ, on the evening of August 3, 2016 at 6:15pm.

Set forth, herewith, is an itemized statement of the operating expenses for the ensuing year. Said itemized statement will be on file and open to the public for examination in the office of Mrs. Karen Sitarski, Senior Executive Assistant, Rowan College at Gloucester County Board of Trustees, Rowan College at Gloucester County, 1400 Tanyard Road, Sewell, NJ, from 9:00 a.m. to 4:00 p.m., from the date of this publication until the date of the Public Hearing, except Friday, Saturday and Sunday.

ROWAN COLLEGE AT GLOUCESTER COUNTY 1400 TANYARD ROAD SEWELL, NJ 08080

PROPOSED OPERATING BUDGET FOR SCHOOL YEAR July 1, 2016 to June 30, 2017

	<u>Operating Appropriations for School Year 2016-2017</u>
<u>CURRENT OPERATING INCOME</u>	
County Appropriation for Current Operating Expenses	\$ 7,754,944
State Appropriation for Current Operating Expenses	5,341,802
Student Tuition and Fees Collected from Students	28,701,934
Other Income	605,441
Carryover from FY 2016	185,101
Reserve for Capital Projects	<u>(322,576)</u>
TOTAL OPERATING INCOME	<u>\$ 42,266,646</u>
<u>CURRENT OPERATING EXPENSES</u>	
Instruction	\$ 14,564,224
Public Service	135,215
Academic Support	2,885,579
Student Services	5,058,416
Institutional Support	5,887,677
Operation/Maintenance of Plant/Capital	4,739,917
Fringe Benefits	8,902,618
Debt Service	<u>93,000</u>
TOTAL OPERATING EXPENSES	<u>\$ 42,266,646</u>

BUDGET TOTALS

	FY 16	Adjust	Revised Budget	FY 17	FY17 Revised
Anticipated Revenue.....	40,947,384	(847,642)	40,099,742	42,404,121	42,404,121
Budget Appropriations.....	(40,930,569)	1,066,984	(39,863,585)	(42,266,646)	(42,266,646)
Reserve FY13/fm 12					
Reserve for FY14					
Reserve from FY 13					
Reserve for FY15					
Reserve from FY14					
Reserve Capital Proj.	(320,310)	12,808	(307,502)	(322,576)	(322,576)
Reserve for FY16	256,446		256,446		
Surplus Utilized	47,049	(47,049)	0		
Reserve for FY17		(185,101)	(185,101)	185,101	185,101
Surplus Utilized.....	0	-	0	0	0
Surplus Used as a % of Budget.....	0.11%		0.00%	0.00%	
\$ Increase from prior year, Revenue including reser	1,878,985		(847,642)	2,304,379	
% Increase from prior year, Revenue including rese	4.81%		-2.07%	5.75%	

OPERATING BUDGET BY FUNCTION

	FY 16	Adjusted	Revised Budget	FY 17	FY17 Revised
Instruction.....	14,318,760	(146,208)	14,172,552	14,564,224	14,564,224
Public Service.....	131,299	(16,474)	114,825	135,215	135,215
Academic Support.....	2,643,228	(45,230)	2,597,998	2,885,579	2,885,579
Student Services.....	4,683,740	2,070	4,685,810	5,058,416	5,058,416
Institutional Support.....	5,399,742	(379,991)	5,019,751	5,887,677	5,887,677
Facilities.....	4,646,958	(49,151)	4,597,807	4,739,917	4,739,917
Benefits.....	9,007,842	(432,000)	8,575,842	8,902,618	8,902,618
Debt Service.....	99,000	0	99,000	93,000	93,000
TOTAL.....	40,930,569	(1,066,984)	39,863,585	42,266,646	42,266,646
\$ Increase(Decrease) compared to previous year....	1,824,483		(1,066,984)	2,403,061	
% Increase (Decrease) compared to previous year..	4.67%		-2.61%	6.03%	

OPERATING BUDGET - SALARIES & EXPENSES

	FY 16	Adjusted	Revised Budget	FY 17	FY17 Revised
<u>Operating Salaries</u>					
Instruction.....	12,652,541	90,541	12,743,082	13,101,431	13,101,431
Public Service.....	98,691	(5,474)	93,217	104,137	104,137
Academic Support.....	2,117,550	(42,965)	2,074,585	2,301,071	2,301,071
Student Services.....	3,564,013	58,287	3,622,300	3,910,844	3,910,844
Institutional Support.....	3,159,849	(202,094)	2,957,755	3,187,308	3,187,308
Facilities.....	1,912,070	(6,151)	1,905,919	2,027,529	2,027,529
Benefits.....	9,007,842	(432,000)	8,575,842	8,902,618	8,902,618
TOTAL SALARIES.....	32,512,556	(539,856)	31,972,700	33,534,938	33,534,938
% of Salaries to total Budget.....	79.43%		80.21%	79.34%	79.34%
\$ Increase(Decrease) compared to previous year	1,656,176		(539,856)	1,562,238	0
% Increase (Decrease) compared to previous year	5.37%		-1.66%	4.89%	0.00%
<u>Operating Expenses</u>					
Instruction.....	1,666,219	(236,749)	1,429,470	1,462,793	1,462,793
Public Service.....	32,608	(11,000)	21,608	31,078	31,078
Academic Support.....	525,678	(2,265)	523,413	584,508	584,508
Student Services.....	1,119,727	(56,217)	1,063,510	1,147,572	1,147,572
Institutional Support.....	2,239,893	(177,897)	2,061,996	2,700,369	2,700,369
Facilities.....	2,734,888	(43,000)	2,691,888	2,712,388	2,712,388
Debt.....	99,000	0	99,000	93,000	93,000
TOTAL EXPENSES.....	8,418,013	(527,128)	7,890,885	8,731,708	8,731,708
% of Expenses to total Budget.....	20.57%		19.79%	20.66%	20.66%
\$ Increase(Decrease) compared to previous year	168,307		(527,128)	840,823	0
% Increase (Decrease) compared to previous year	2.04%		-6.26%	10.66%	0.00%
TOTAL.....	40,930,569	(1,066,984)	39,863,585	42,266,646	42,266,646

Analysis of Annual Revenue Changes

	FY 2016 Initial	FY 2016 Revised	FY 2017 Initial	FY17 Revised
Approved Budget.....	39,068,399	40,947,384	40,099,742	42,404,121
State Aid				
Rate Increase/(Decrease).....	0.00%	5.23%	0.00%	
Increased/(Decreased) Revenue..	0	265,311	0	
County Aid				
Rate Increase/(Decrease).....	0.00%	0.00%	0.00%	1.31%
Increased/(Decrease) Revenue...	0	0	0	100,000
Tuition				
Enrollment Growth.....	0.00%	0.00%		
Rate Increase %.....	2.11%	0.00%	2.06%	
Rate Increase \$ per credit.....	2.00	0.00	2.00	
Increased Revenue.....	851,693	(583,188)	1,085,328	(100,000)
Tuition - Out of County & Fire/Police .	(70,000)	75,000	0	
Tuition - Continuing Education	210,378	(553,977)	59,439	
General Service Fee				
Enrollment Growth.....	0.00%	0.00%		
Rate Increase \$ per credit.....	4.00	0.00	2.00	
Increased Revenue.....	797,802	(246,554)	612,750	
Other Student Fees.....	89,112	170,192	685,974	
Interest on Investments.....	0	143,333	(139,112)	
Other Misc Revenue -				
Bookstore, Vending, & Rent.....	0	(117,759)		
Cell Tower Commissions.....	0	0	0	
Service adj - Cafeteria.....	0	0	0	
Library Fines, Testing.....	0	0	0	
Other.....	0	0	0	
Increased/(Decreased) Revenue..	0	(117,759)	0	
Total Increases.....	1,878,985	(847,642)	2,304,379	0
Current Year Revenue Anticipated.....	40,947,384	40,099,742	42,404,121	42,404,121

Revenue Summary

Source of Revenue	FY2016			FY2017	FY17
	Initial	Adjust	Revised	Initial	Revised
Governmental Allocation					
County of Gloucester.....	7,654,944		7,654,944	7,654,944	7,754,944
State of New Jersey.....	5,076,491	265,311	5,341,802	5,341,802	5,341,802
Sub-Total Governmental.....	12,731,435	265,311	12,996,746	12,996,746	13,096,746
Student Tuition					
Academic.....	15,379,853	(583,188)	14,796,665	15,881,993	15,781,993
Out-of-County (charge back).....	25,000		25,000	25,000	25,000
Police Academy.....	90,000		90,000	90,000	90,000
Fire Academy.....		75,000	75,000	75,000	75,000
Continuing Ed Catalog.....	700,000	(180,000)	520,000	630,000	630,000
ACT Center.....	319,538	(163,977)	155,561	300,000	300,000
Customized Training.....	707,000	(10,000)	697,000	729,000	729,000
Safety Council.....	300,000	(150,000)	150,000		
Safety Training - Non-Council.....	150,000	(50,000)	100,000	23,000	23,000
Fees					
General Service Fee.....	6,165,968	(246,554)	5,919,414	6,532,164	6,532,164
Construction Fee.....	320,310	(12,808)	307,502	322,576	322,576
Program Fees.....	517,000		517,000	517,000	517,000
Developmental Fee.....	219,218	(50,000)	169,218	169,218	169,218
Material Fee.....	828,958	90,000	918,958	918,958	918,958
Lab Instruction Fee.....	1,497,000	100,000	1,597,000	2,267,900	2,267,900
Graduation Fees.....	56,700	20,000	76,700	76,700	76,700
Transcript Fee.....	51,163		51,163	51,163	51,163
Miscellaneous Fees.....	15,240		15,240	15,240	15,240
Late Registration/Payment Fee.....	19,320	5,000	24,320	24,320	24,320
Payment Plan Enrollment Fee.....	110,942	18,000	128,942	128,942	128,942
Application Fees.....	23,760		23,760	23,760	23,760
Sub-Total Tuition & Fees.....	27,496,970	(1,138,527)	26,358,443	28,801,934	28,701,934

Source of Revenue	FY2016			FY2017	FY17
	Initial	Adjust	Revised	Initial	Revised
Auxiliary Enterprises (net)					
Food Service.....	0		0	0	0
Cell Tower Commissions.....	21,800		21,800	21,800	21,800
Vending.....	29,000		29,000	29,000	29,000
Book Store.....	430,000		430,000	430,000	430,000
Bookstore - Capital	20,000		20,000	20,000	20,000
Facilities Usage.....	135,400	(117,759) ^N	17,641	17,641	17,641
Library Fees & Fines.....	2,000		2,000	2,000	2,000
Entrance & Proficiency Tests.....	45,000		45,000	45,000	45,000
Other Revenue					
Miscellaneous Revenue.....	35,779	60,000	95,779	40,000	40,000
Prior Year Revenue.....	0	83,333	83,333		
Interest Revenue.....	0		0	0	0
Sub-Total Auxiliary & Other.....	718,979	25,574	744,553	605,441	605,441
TOTAL REVENUE.....	40,947,384	(847,642)	40,099,742	42,404,121	42,404,121
	1,878,985		(847,642)	2,304,379	0
	4.81%		-2.07%	5.75%	0.00%



RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES TO APPROVE THE REVISED FISCAL YEAR 2017 TUITION AND FEE SCHEDULE.

WHEREAS, Rowan College at Gloucester County has a need to revise the Fiscal Year 2017 tuition and fee schedule; and

WHEREAS, the revised Fiscal Year 2017 tuition and fee schedule due to new agreements with area high schools; and

WHEREAS, the proposed changes will be charged to students enrolling in the dual credit programs;

WHEREAS, other fees may apply as appropriate;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 26th day of July, 2016 that the Fiscal Year 2017 tuition and fees schedule had been approved.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



**ROWAN COLLEGE AT GLOUCESTER COUNTY
TUITION AND FEES SCHEDULE - REVISED
(Effective September 2016)**

A) TUITION:

PER CREDIT

Gloucester County residents	\$ 99.00
Out-of-County residents	125.00(3)
Out-of-State residents	250.00
International Students	300.00
NJVCC on-line courses	100.00(4)
High School Option (HSOP)	65% discount(1)
High School Dual Option	125.00(2)

B) REQUIRED FEES:

PER CREDIT

General Service Fee	\$ 40.50
Capital Construction Fee	2.00
Developmental Fee (remedial classes only)	12.00

C) OTHER FEES:

PER OCCURRENCE

Application Fee (non refundable)	\$ 20.00
Late Registration Fee (Full or Part-time)	20.00
Late Payment Fee	30.00
Course Change Fee	20.00
Graduation Fee	63.00
Payment Plan Fee	40.00
Transcripts – Standard Processing	5.00 per request
Transcripts – Expedited Processing	10.00 per request
Replacement Diploma	35.00

Lexis-Nexis Annual Fee	cost pass-through (3) currently \$40 per year
CCMA – Phlebotomy	cost pass through currently \$105 per class
CCMA – EKG	cost pass through currently \$105 per class
CCMA – Medical Assistant	cost pass through currently \$149 per class
Nurse Entrance Test fee	cost pass-through + \$25 administration (5)
HESI Exam Fee NUR 220	cost pass-through + \$25 administration (5)
Other Standardized Tests	cost pass-through + \$25 administration (5)
Nursing, Allied Health	\$1,000 per semester
Automotive Technology (beginning 2 nd academic term)	\$1,000 per semester (term)
Physical Therapist Assistant (beginning 2 nd academic term)	1,000 per semester

Stop & Reissue Check Fee	cost pass-through + \$30 administration fee
Reissue Check Fee	cost pass-through + \$30 administration fee
Returned Check Fee	cost pass-through + \$30 administrative fee
ID card	No charge (6)
ID card replacement fee (lost cards)	10.00 per card
Parking Decal	No charge (6)
Accident Insurance (on premises)	No charge (6)
Liability Insurance (N/AH students only)	cost pass-through (7)
Library Membership Fee –	Non-Student County Residents - \$10 per year(8)

**ROWAN COLLEGE AT GLOUCESTER COUNTY
TUITION AND FEES SCHEDULE - REVISED
(Effective September 2016)**

D) COURSE FEES:

<u>Fee Category</u>	<u>Courses Included</u>	
A	Materials Fee - Computer laboratory	\$20.00
B	Materials Fee - Art (some courses) Civil Engineering, Drafting Computer Graphic Arts	35.00(7)
C	Materials Fee – Auto Tech, Science	60.00
D	Video Course Fee	50.00
E	Materials Fee - Nursing, NMT, DMS, PTA CCMA, ALH 115, ALH 119, ALH 123	50.00(7)
F	Reserved for future use	
G	Lab Fee – 1 Contact	99.00 (7)
H	Lab Fee – 2 Contacts	198.00 (7)
I	Lab Fee – 3 Contacts	297.00 (7)
J	Materials Fee – DMS 106, DMS 210 DMS 221	42.88
K	Curriculum Review Fee NUR 220	400.00
L	Reserved for future use	
O	On-line Technology Fee	50.00
Q	Quickbooks Certification Fee – BUS 207	150.00
R	PTA Assessment Fee	200.00
S	PTA Clinical Fee	100.00
T	PTA Curriculum Review Course Fee	400.00
W	Materials Fee – BIO 212 (Wetlands Institute)	250.00

**ROWAN COLLEGE AT GLOUCESTER COUNTY
TUITION AND FEES SCHEDULE - REVISED
(Effective September 2016)**

REFUND SCHEDULE – APPROVED WITHDRAWALS ONLY

<u>Fall/Spring</u>	100% refund before semester begins 50% refund during partial refund period
<u>Summer/Interterm</u>	100% refund before semester begins 50% refund during partial refund period

PRINT MANAGEMENT FEES (in excess of free copies allotted per semester):

Per Black Ink Page	\$0.05
Per Color Ink Page	\$0.20

LIBRARY FINES:

Fines - \$.25 per day, per item overdue with a \$10.00 maximum per item
Replacement – Cost of the item plus \$5.00 processing fee per item.
Withdrawn item (item not being replaced) – Cost of the item (i.e. Amerifolio)

Notes

- (1) HSOP discount applies only to tuition and per credit fees. There is no limit on the number of classes that can be taken
- (2) High School Dual Option is \$125 per class and applies only to classes taken at the high school. If the classes are taken at RCGC then the HSOP rate will apply.
- (3) Out-of-county residents must apply for a Certificate of Residence (charge-back) from their home county as required by State statute 18A:64A-23 and 18A:64B-4.
- (4) The NJVCC on-line course fee is an estimate for informational purposes only. The actual rate is set by the Council of County Colleges.
- (5) Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus a \$25 fee to administer the test.
- (6) Lexis-Nexis subscriptions are charged to the student at the actual cost of the subscription. This cost is currently \$40 per year. This subscription is optional for paralegal students who desire off-campus access to Lexis-Nexis.
- (7) These services are included as part of the General Service Fee.
- (8) Liability insurance is mandated for all Nursing and Allied Health students. The \$50 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.

ROWAN COLLEGE AT GLOUCESTER COUNTY
TUITION AND FEES SCHEDULE - REVISED
(Effective September 2016)

- (9) Annual Library membership fee applies to Non-Student County residents. This fee is waived for residents whose municipal library participates in the LOGIN Consortium. Access to the Library is included in the tuition for all GCC students.

- (10) These course fees are in accordance with programs listed in the College Catalog.

**ROWAN COLLEGE at GLOUCESTER COUNTY
SAFETY AND SECURITY DEPARTMENT**



REPORT

TO: Joseph Getsinger, Executive Director of Safety and Security
FROM: Paul Babcock, Assistant Director
DATE: July 6,, 2016
SUBJECT: **CRIME STATISTICS for the month of JUNE 2016**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report Rowan College at Gloucester County is following the Clery Act definitions for reporting crime statistics.

• Burglary	0 Incidents
• Criminal Trespass	0 Incidents
• Possession of Controlled Dangerous Substances	0 Incidents
• Underage Alcohol Consumption	0 Incidents
• Thefts	0 Incidents
• Harassment	0 Incidents
• Criminal Mischief	1 Incidents
• Receiving Stolen Property	0 Incidents
• False Public Alarms	2 Incidents
• Emergency Notifications	0 Incidents
• Sexual Assault	0 Incidents
• Hate Crimes	0 Incidents
• Violence Against Women	0 Incidents
• Timely Warnings	0 Incidents
• Medical Incidents	2 Incidents
• Motor Vehicle Accidents	0 Incidents

Training:	Evacuation Drill	1
	The Handbook for Campus Safety and Security Reporting 2016 Edition-review	1



**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES AUTHORIZING A SHARED SERVICES AGREEMENT
WITH THE SOUTH JERSEY TRANSPORTATION AUTHORITY FOR
SHUTTLE BUS SERVICES**

WHEREAS, Rowan College at Gloucester County, in accordance with N.J.S.A.40A-65-4 *et seq.*, any local governmental unit may enter into agreements with any other local governmental unit to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, South Jersey Transportation Authority is an instrumentality of the State exercising public and essential governmental functions to provide for the public safety, convenience, benefit and welfare, and the exercise by the authority of the powers conferred by N.J.S.A. 27:25A-1 *et. Seq.*, shall be deemed and held to be an essential governmental function of the state; and

WHEREAS, South Jersey Transportation Authority is authorized to enter into contracts with any public or private entity to operate motorbus regular route service, motorbus charter service, marine passenger service, rail passenger service, and air passenger service or portions or functions there; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

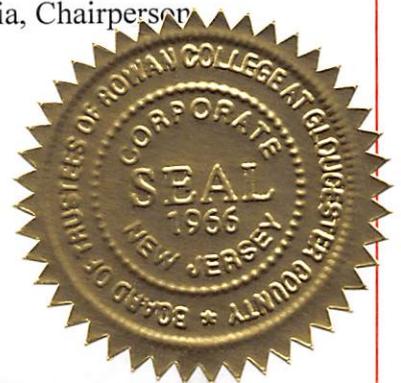
NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on this the 26th day of July, 2016 authorizes the President and Vice President & Chief Operating Officer to negotiate and enter into a contract for transportation and driver services with the South Jersey Transportation Authority.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.

Attested:


Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees


Gene J. Concordia, Chairperson





**RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN
ROWAN COLLEGE AT GLOUCESTER COUNTY, AND ROWAN UNIVERSITY
FOR TRANSPORTATION AND DRIVER SERVICES**

WHEREAS, Rowan College at Gloucester County agrees to enter into an Shared Services Agreement/Consortia with Rowan University to provide products and services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et.seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1; and

WHEREAS, Rowan College at Gloucester County has entered into a Cooperative Purchasing Agreement with Rowan College at Burlington County and Rowan University by Board Resolution on April 12, 2016, and

WHEREAS, Rowan College at Gloucester County would like to participate in the Rowan University Request for Proposal 16-82 for Transportation and Driver Services; and

WHEREAS, Rowan University acting as lead college has chosen Academy Express LLC of Westhampton N.J. through a fair and open process; and

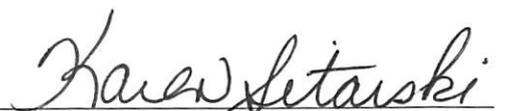
WHEREAS, the period of the program will be from September 7, 2016 – May 18, 2017; and

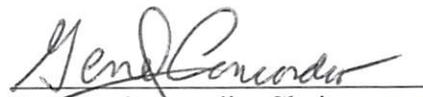
WHEREAS, the Chief Financial Officer has Certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on the 26th of July, 2016 authorizes the President and Vice President & Chief Operating Officer to negotiate and enter into a contract for transportation and driver services with Academy Express LLC of Westhampton.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.

Attested:


Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees


Gene J. Concordia, Chairperson





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY
BOARD OF TRUSTEES AUTHORIZING A RECIPROCAL SERVICES
AGREEMENT WITH ROWAN UNIVERSITY IN EXCHANGE OF SERVICES
AND FEES**

WHEREAS, Rowan College at Gloucester County, in accordance with N.J.S.A.40A-65-4 *et seq.*, any local governmental unit may enter into agreements with any other local governmental unit to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, Rowan University is offering to move its intensive English program and administrative offices to the College's campus, and

WHEREAS, Rowan University will integrate the College into Rowan University's international recruitment initiatives, and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this agreement; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on this the 26th day of July, 2016 that the Rowan College at Gloucester County shall enter into an Reciprocal Agreement, with Rowan University in exchange of services and fees per the attached agreement.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



Agreement between Rowan University and Rowan College of Gloucester County for the reciprocal exchange of services and fees

Rowan University and Rowan College of Gloucester County agree to the following terms as having reciprocal financial value of \$157,000 annually.

- 1) RCGC agrees to provide Rowan University with the following:
 - a) Space for the Rowan University Intensive English Program:
 - i) 5 classroom spaces, 4 days/week from 9:00 a.m. – 3:00 p.m.. Classrooms must accommodate up to 18 students and must be technology accessible
 - ii) Access to classroom technology
 - iii) Office space for 6 part-time instructors, 2 full-time instructors, 2 full-time staff, and 1 part-time front desk person
 - iv) The cost of retrofitting existing space to accommodate the IELP and the above space needs
 - v) Furniture for classrooms and offices
 - vi) Parking for IELP staff and students
 - vii) Rowan will pay for:
 - (1) IELP staff Phones
 - (2) IELP staff Computers
 - (3) IELP staff Copier
- 2) In exchange for RCGC providing the above space and amenities to Rowan's IEP, Rowan will:
 - a) Integrate RCGC into the following international recruitment initiatives:
 - i) Include RCGC in all agent agreements. Agent commission fees for student enrollment will be paid by Rowan University
 - ii) Include RCGC in international admission materials (with assistance from RCGC)
 - iii) Include RCGC materials at international student fairs, local high school visits, and any other recruitment initiative that is appropriate
 - iv) Train international recruitment agents on the programs available at RCGC and the RCGC admission process (with assistance from RCGC)
 - v) Promote RCGC partnership opportunities with international university partners
 - vi) Provide admission workshops to IELP students that include both Rowan and RCGC admission options (with the assistance of RCGC)
 - vii) Assist IELP students with the RCGC admissions process (with assistance of RCGC)
 - b) Offer limited Study Abroad opportunities to RCGC students: RCGC students can participate in faculty-led, credit-bearing trips on a standby/space available basis (i.e. cannot take a seat from an RU student). RCGC students cannot use the RU Education Abroad office in any other way (such as finding their own study abroad program or participating in a faculty-led NON-credit-bearing trip). RCGC students who need to work with the RU Education Abroad office will do so via phone, e-mail, or by visiting the RU Education Abroad office on Rowan's main campus.
 - c) Should RCGC offer Study Abroad opportunities in the future, RCGC will offer the same opportunities to Rowan University students on a standby/space available basis.

- 3) Ownership of IELP, and admissions criteria for IELP, Conditional Admission, Pathway, RCGC and RU: The physical move of Rowan's Intensive English Language Program in no way implies that RCGC is taking ownership of the program. The IEP will remain a Rowan Program. By re-locating the IELP at RCGC, international and domestic students will have an additional pathway to both RCGC and Rowan University, and as such, RCGC agrees to the following:
- a) The language requirement for direct admission into RCGC will be the same as Rowan: 79 TOEFL, 6.0 IELTS
 - b) Any student applying to RCGC with slightly below requisite language scores of 65-78 TOEFL or 5.5 IELTS and who otherwise meet RCGC admission requirements, are eligible for the Pathway Program, in which students will:
 - i) Receive the IELP I-20 for one or two semesters
 - ii) Take up to 9 credits of academic English (Rowan elective credits or non-credit)
 - iii) Take up to 6 additional credits (RCGC credits)
 - (1) These credits will be offered through carefully selected freshmen courses
 - (2) Any student intending to take a math or science course must meet the appropriate criteria on the math Accuplacer exam.
 - iv) Enroll in RCGC upon successful completion, and the I-20 will be transferred to RCGC
 - c) Students applying to RCGC with language scores below 65 TOEFL or 5.5 IELTS but who otherwise meet the admission requirements may receive a Conditional Admission letter from RCGC, in which they will:
 - i) Receive an I-20 from the IELP
 - ii) Attend the IELP full-time until successful completion
 - iii) Enroll directly into RCGC upon successful completion of the IELP, at which point, the I-20 will be transferred to RCGC
 - d) RCGC agrees to the admission, placement, progression, and exit testing policies of the Intensive English Language Program

IN WITNESS WHEREOF, the Parties have executed this Memorandum as of June 1, 2016.

Rowan University

Rowan College at Gloucester County

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



RESOLUTION AUTHORIZING THE PRESIDENT AND VICE PRESIDENT & CHIEF OPERATING OFFICER TO PURSUE CERTAIN LAND ON THE COLLEGE CAMPUS TO BE DESIGNATED AN AREA OF NEED OF REDEVELOPMENT

WHEREAS, the College is interested in developing an Educational and Medical (EDS and MEDS) corridor on the College campus, and

WHEREAS, the Board approved a resolution for a private public partnership with a developer on July 28, 2015, and

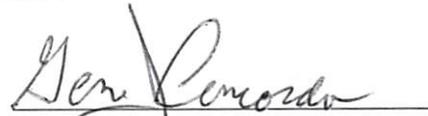
WHEREAS, the developer was not willing to continue with the process due to uncertainty of the New Jersey Economic Development Act of 2013, and

WHEREAS, the College is still interested in developing the area as an EDS and MEDS corridor, and

WHEREAS, the College is now working with Deptford Township to designate certain land on the College Campus as an area of need of redevelopment, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 26th day of July, 2016 approves and authorizes the President and Vice President and Chief Operating Officer to take all actions necessary in connection with identifying certain land on the College Campus as an area of need of redevelopment.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR A REDEVELOPMENT CONSULTANT
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

WHEREAS, Rowan College at Gloucester County is in need to acquire professional services contract for a redevelopment consultant pursuant to the provisions of County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, County Contract Law (18A:64A-25.5a) exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, the term of this contract is one year commencing on August 1, 2016 – July 31, 2017; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq.*, provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

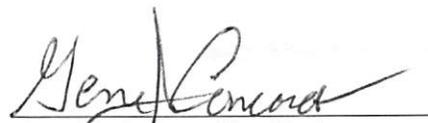
WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

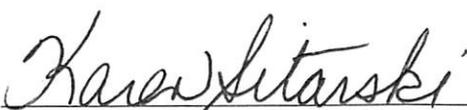
WHEREAS, Harry W. Elton, Jr. has completed and submitted a Business Entity Disclosure Certification which certifies that Harry W. Elton, Jr. during the one year period preceding the award of the contract has not made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

WHEREAS, the Vice President and Chief Operating Officer certifies the funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 26th day of July, 2016 that the President or his designee are authorized to enter into the attached contract with Harry W. Elton, Jr.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



INDEPENDENT CONTRACTOR'S AGREEMENT

This Independent Contractor's Agreement (this "Agreement") is made this 1st day of August 2016 effective as of August 1, 2016, (the "Effective Date"), by and between Rowan College at Gloucester County (the "College") and Harry W. Elton Jr. ("Contractor").

RECITALS:

A. The College desires to engage Contractor to render consulting services, on the terms set forth in this Agreement.

B. Contractor desires to be engaged by the College to render consulting services, on the terms set forth in this Agreement.

In consideration of the foregoing premises, the mutual covenants and agreements contained herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto, intending to be legally bound, hereby agree as follows:

1. Engagement; Consulting Services. The College has undertaken a redevelopment project (the "Project"). The College hereby agrees to engage Contractor, and Contractor hereby agrees to render, on behalf of the College, certain independent consulting services in connection with the Project (the "Consulting Services") more fully described on Exhibit A to this Agreement, upon the terms and conditions set forth herein.

2. Term. The term of this Agreement (the "Term") shall commence on the Effective Date of August 1, 2016 and, subject to earlier termination pursuant to Section 6 below, shall terminate on July 31, 2017 (the "Expiration Date").

3. Fees. As full payment for all Consulting Services rendered by Contractor under this Agreement, the College shall pay Contractor 26.1 times per contract year (the "Fees") in the amount of \$1,436.78 per pay period. The Fees shall be payable in accordance with the customary payment procedures of the College with respect to independent contractors. All amounts shall be payable without deduction for federal income, social security, or state or local income taxes

4. Duties. Contractor shall render the Consulting Services conscientiously and devote his best efforts and abilities thereto. Contractor shall control the manner in which the Consulting Services are rendered. The Consulting Services shall not be exclusive to the College during the Term; *provided, however*, Contractor shall devote as much time as necessary to timely satisfy the performance and objectives of the Consulting Services.

5. Expenses. Contractor shall absorb and be solely responsible for all incidental expenses that are incurred by Contractor in connection with the performance of the Consulting Services.

6. Termination.

(a) This Agreement and Contractor's Consulting Services hereunder shall terminate upon the occurrence of the following event:

(i) This Agreement and Contractor's Consulting Services hereunder shall automatically terminate on the Expiration Date, unless the Term is extended pursuant to a written agreement between the College and Contractor;

7. Independent Contractor.

(a) It is expressly agreed that Contractor is acting solely as an independent contractor in performing the Consulting Services hereunder. Neither party to this Agreement has any authority to bind or commit the other nor will either party's acts or omissions be deemed the acts of the other. The College shall not carry workers' compensation insurance or any health or accident insurance to cover Contractor or any of its employees or agents. The College shall not pay any contributions to Social Security, unemployment insurance, federal or state withholding taxes, or provide any other contributions or benefits with respect to Contractor or any of its employees or agents which might be expected in an employer-employee relationship and Contractor expressly waives any right to such participation or coverage.

8. Entire Agreement; Modification. This Agreement contains the entire agreement of the parties with respect to the subject matter hereof and supersedes all agreements and understandings (whether oral or written) between the parties concerning the subject matter hereof. This Agreement may be modified by the parties hereto only by a written supplemental agreement executed by both parties.

9. Binding Agreement. This Agreement shall be binding upon and inure to the benefit of Contractor and the College and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

ROWAN COLLEGE AT GLOUCESTER
COUNTY

By: _____

HARRY W. ELTON JR.

By: _____

EXHIBIT A

CONSULTING SERVICES

- Assists and advise VP and COO regarding redevelopment process between Deptford Township and the College
- Assist in drafting redevelopment plan for proposed redevelopment area.
- Consult with College, township and county representatives for proposed redevelopment area
- Consult with College and County to create preferred developer agreement
- Submit any reports and minutes of meetings as required
- Submit project work plan and schedules to ensure redevelopment plan is on schedule
- Any other special projects as may be determined



RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR A PROFESSIONAL SERVICES COMPANY TO RESEARCH, DEVELOP, PREPARE AND SUBMIT A GRANT APPLICATION WITH THE "GIVE SOMETHING BACK FOUNDATION"
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)

WHEREAS, Rowan College at Gloucester County is in need to acquire professional services contract for a professional services consultant company pursuant to the provisions of County Contract Law (18A:64A-25.5a) "exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, County Contract Law (18A:64A-25.5a) exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

WHEREAS, the term of this contract is one year commencing on July 1, 2016 – June 30, 2017; and

WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq.*, provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

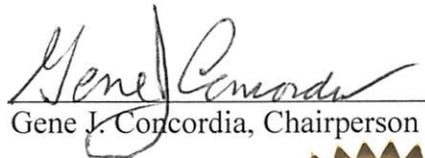
WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded may exceed \$17,500; and

WHEREAS, Laura Bishop Communications LLC has completed and submitted a Business Entity Disclosure Certification which certifies that neither Linda Bishop Communications LLC nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

WHEREAS, the Vice President and Chief Operating Officer certifies the funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 26th day of July, 2016 that the President or his designee are authorized to enter into the attached contract with Laura Bishop Communications LLC.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



CONTRACT FOR PROFESSIONAL SERVICES

SCOPE OF WORK: Professional services will be provided by Laura Bishop Communications LLC specifically to research, develop, prepare and submit an application to the *Give Something Back Foundation*, founded by Bob Carr, and to develop a plan to pursue the opportunity of building a relationship with the *Give Something Back Foundation*.

GOAL: \$500,000 award from the *Give Something Back Foundation* to provide \$5,000 to 100 students to attain an Associate Degree at Rowan College at Gloucester County.

TERMS AND CONDITIONS: The consultant will be paid \$100/hour with grant writing billed at a rate of \$65/hour not to exceed \$25,000 for the period of July 1, 2016 to June 30, 2017, conducted in three phases as follows:

- Phase I: \$10,000 for research and development
- Phase II: \$10,000 to prepare and submit application
- Phase III: \$ 5,000 upon award

AUTHORIZATION: Rowan College at Gloucester County and Lara Bishop Communications LLC agree to the scope of work and terms and conditions described above.

By: _____ (Authority) Date: _____

By: _____ (Consultant) Date: _____



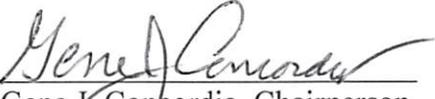
RESOLUTION TO ACCEPT FUNDING ASSOCIATED WITH THE EDUCATIONAL OPPORTUNITY FUND (EOF) ARTICLE IV PROGRAM SUPPORT BUDGET FOR ACADEMIC YEAR 2017 FROM THE OFFICE OF THE SECRETARY OF HIGHER EDUCATION IN THE AMOUNT OF \$106,164.

WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to accept funding associated with the Educational Opportunity Fund (EOF) Article IV Program Support Budget for Academic Year 2017; and

WHEREAS, the period of the program will be for the Academic Year 2017 in the amount of \$106,164.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept funding associated with the Educational Opportunity Fund (EOF) Article IV Program Support Budget for Academic Year 2017 from the Office of the Secretary of Higher Education in the amount of \$106,164.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE GLOUCESTER COUNTY DIVISION OF SENIOR SERVICES FOR THE R.S.V.P. SENIOR CORPS FRIENDLY VISITOR PROGRAM GRANT FOR THE PERIOD OF JANUARY 1, 2017 – DECEMBER 31, 2017, IN THE AMOUNT OF \$2500

WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding from the Division of Senior Services for the R.S.V.P. Senior Corps Friendly Visitor Program Grant for the period of January 1, 2017-December 31, 2017 in the amount of \$2,500; and

WHEREAS, this program is designed to provide monetary funds for R.S.V.P. Senior Corps to provide volunteer visitors to shut-in senior Gloucester County residents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the Division of Senior Services for the R.S.V.P. Senior Corps Friendly Visitor Program Grant for the period of January 1, 2017-December 31, 2017 in the amount of \$2,500.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





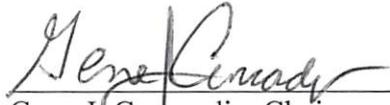
BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE GLOUCESTER COUNTY DIVISION OF SENIOR SERVICES FOR THE R.S.V.P. SENIOR CORPS WELLNESS EDUCATION PROGRAM GRANT IN THE AMOUNT OF \$4,300, FOR THE PERIOD OF JANUARY 1, 2017 – DECEMBER 31, 2017

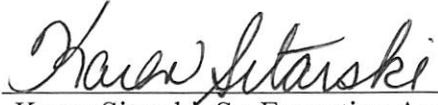
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding from the Division of Senior Services for the R.S.V.P. Senior Corps Wellness Education Program Grant for the period of January 1, 2017-December 31, 2017, in the amount of \$4,300; and

WHEREAS, this program is designed to provide monetary funds for R.S.V.P. Senior Corps to provide health and educational workshops for senior Gloucester County residents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the Division of Senior Services for the R.S.V.P. Senior Corps Wellness Education Program Grant for the period of January 1, 2017-December 31, 2017, in the amount of \$4,300.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE STATE OF NJ DEPARTMENT OF HUMAN SERVICES DIVISION OF AGING FOR THE R.S.V.P. SENIOR CORPS FALLS PREVENTION PROGRAM GRANT

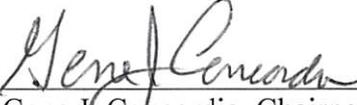
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding from the State of NJ Department of Human Services Division of Aging for the R.S.V.P. Senior Corps Falls Prevention Program Grant for the period of August 1, 2016 – July 31, 2017, in the amount of \$12,000; and

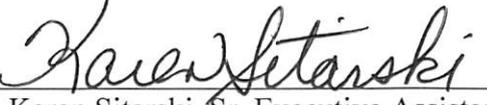
WHEREAS, the period of the program will be August 1, 2016–July 31, 2017, in the amount of \$12,000; and

WHEREAS, this program is designed to provide monetary funds for R.S.V.P. Senior Corps to provide the Falls Prevention Program to Gloucester County residents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the State of NJ Department of Human Services Division of Aging for the R.S.V.P. Senior Corps Falls Prevention Program Grant for the period of August 1, 2016-July 31, 2017, in the amount of \$12,000.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees





RESOLUTION TO GRANT PERMISSION TO APPLY AND UPON AWARD, ACCEPT FUNDING FOR THE, NEW JERSEY COUNCIL OF COUNTY COLLEGES, CENTER FOR STUDENT SUCCESS, COLLEGE CREDIT NOW GRANT IN THE AMOUNT OF \$20,000, FOR THE PERIOD OF AUGUST 1, 2016, TO DECEMBER 31, 2016.

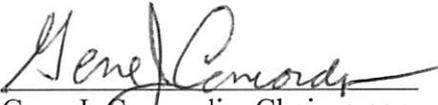
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply, and upon award, accept funding from the New Jersey Council of County Colleges, Center for Student Success, College Credit Now Grant program; and

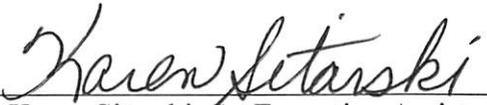
WHEREAS, the period of the program will be August 1, 2016, to December 31, 2016, in the amount of \$20,000; and

WHEREAS, funds will be utilized to support high quality dual enrollment programs which deliver college-level courses to high school students; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the New Jersey Council of County College, Center for Student Success, College Credit Now grant for the period of August 1, 2016, to December 31, 2016 in the amount of \$20,000.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held July 26, 2016.


Gene J. Concordia, Chairperson

Attested: 
Karen Sitarski, Sr. Executive Assistant
to the President and Board of Trustees



PERSONNEL ACTIONS

DATE: 07/26/2016

The following Education/General Fund Actions are presented for Board of Trustee approval.

(7) Seven Appointments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Faculty, Business Studies	Retirement	Stacey Callaway	\$42,500 per annum	9/1/2016
Faculty, HPER	Retirement	Dianne Nolan	\$42,500 per annum	9/1/2016
Faculty, Cooperative Education	Resignation	Candice Racite	\$42,500 per annum	9/1/2016
EOF Coordinator, Grant Funded	Resignation	YaVanca Brooks	\$28,500 per annum, prorated	7/27/2016
Administrator, Athletics	Reassignment	TBD	\$40,000 per annum, prorated	TBD
Academic Planning Counseling Advisor	Resignation	TBD	\$40,000 per annum, prorated	TBD
Groundskeeper, Athletics	Reassignment	TBD	\$14.72 per hour	TBD

(4) Four Reassignments:

Title	Reason for Reassignment	Name	Salary	Effective Date
Range Master	Change in Scope	John Fresne	\$25.00 per hour	8/1/2016
Administrator, Student Life	Change in Scope	Diane Hare	\$40,000 per annum, prorated	8/1/2016
Faculty, Communications	Per Administrative Procedure 7023	David Coates	\$54,870 per annum	9/1/2016
Director II, Student Affairs	Return from Sabbatical	Cheryl McBride	N/C	7/6/2016

(5) Five Part-Time Hires:

Title	Reason for Vacancy	Name	Salary	Effective Date
Technician, Information Center	Resignation	Alvin Gay	\$10.00 per hour	7/11/2016
Custodian	Resignation	Jacqueline Lloyd	\$10.50 per hour	7/25/2016
ACT Job Coach	Reassignment	TBD	\$15.00 per hour	TBD
Assistant Women's Tennis Coach	Resignation	Victoria Yeich	\$1772 per season	7/27/2016
Assistant Women's Volleyball Coach	Resignation	TBD	\$2756 per season	7/27/2016

(2) Two Faculty Promotions:

Title	Name	Effective Date
Associate Professor	Christina Nase	9/1/2016
Assistant Professor	Genevieve Turner	9/1/2016

(1) One Retirement:

Title	Name	Effective Date
Administrator/Fitness & Wellness	Lynn Kindrachuk	1/1/2017

(3) Three Resignations:

Position	Name	Effective Date
Coordinator, CAP Center	Kimberly Rice	8/1/2016
Coordinator, Rowan Choice	Jessica Vento	6/30/2016
Security Officer	Sean Dougherty	8/11/2016

(18) Eighteen Additions to the 2016-2017 Adjunct List:

Name	Division
Kevin Heck	GCIT-STEM
Katherine Knoblock	GCIT-Liberal Arts
Kimberly Palomo	GCIT-Liberal Arts
Walter J. Kappeler	HPER
Charles Fiore	Law and Justice
InnaRae Guy	Liberal Arts
Courtney Jones Wright	Liberal Arts

Angela Clack	Liberal Arts
Michele D'Amico	Liberal Arts
Alexandria Funkhouser	Liberal Arts
Hillary Kursh	Liberal Arts
Lawrence McCleery	Liberal Arts
Stephen Royek	Liberal Arts
Daniel Schwartz	Liberal Arts
Theresa Young	Liberal Arts
Gregory Eaton	STEM
Craig Stratton	STEM
Gary Washko	STEM

(4) Four Annual Appointments:

Title	Name	Effective Date
Affirmative Action/Title IX Officer	Almarie Jones	8/1/2016
ADA/Section 504 Officer	Dennis Cook	8/1/2016
Certifying Officer - NJ Division of Pensions & Benefits	Coryndi McFadden	9/1/2016
Certifying Officer Supervisor- NJ Division of Pensions & Benefits	Marlene Loglisci	9/1/2016

ROWAN COLLEGE at GLOUCESTER COUNTY
Schedule of Special Service Contracts
For Year 2016-17

ADMINISTRATIVE SPECIAL SERVICES

Student Services

PTK Advisor (John Ortiz)	\$ 2,700
PTK Assistant Advisor (TBD).....	\$ 2,700
Designated International Student Liaison (Teresa Nate)..	\$ 1,700
Designated Veterans Services Liaison (Jeff Burns).....	\$ 1,700

CULTURAL ENRICHMENT SPECIAL SERVICES

Coordinator, Arts & Humanities (Diane Macris).....	\$ 2,500
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Fine Arts

Art Gallery Curator (Dr. E. Ross Beitzel).....	\$ 2,500
Art Gallery Director (Eoin Kinnarney).....	\$ 4,900
Theatre & Drama Director (Rose Gruber).....	\$ 4,900
Direction of the Theater (Rose Gruber)	\$ 2,400
College Still & Video Production (David Coates).....	\$ 4,900
Radio & TV Studio Manager (David Coates).....	\$ 2,400

Chorus

Community Chorus Director (Lawrence DePasquale)...	\$ 4,900
Conductor of Community Chorus(Lawrence DePasquale)	\$ 1,300
Community Chorus Assistant (Lisa Parker).....	\$ 1,700
Community Chorus Accompanist (David Anderson).....	\$ 2,300
Music Society Club Advisor (James Boeckle).....	\$ 2,500