



BOARD OF TRUSTEES MEETING
1400 Tanyard Road, Sewell, New Jersey 08080

REGULAR SESSION MINUTES
September 13, 2016

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Rowan College at Gloucester County to order at 6:30 p.m. in the annex of the main dining room in the Eugene J. McCaffrey College Center building.

Trustee Yolette Ross read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on November 18, 2015, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community." Trustee Ross then led the group in the Pledge of Allegiance.

Roll call followed by Trustee Jean DuBois:

Members Present:

Ms. Ave' Altersitz
Mr. Gene Concordia
Mr. Len Daws
Ms. Jean DuBois
Mr. Benjamin Griffith
Dr. James Lavender
Mrs. Ruby Love
Ms. Yolette Ross
Dr. George Scott
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

(All members were present)

Executive Cabinet Present:

Ms. Judith Atkinson
Mr. Dominick Burzichelli
Dr. Linda Hurlburt
Mr. Josh Piddington

Advisors Present:

Mr. Christopher Gibson, Esq.
Ms. Jessica Jolly
Mr. Taheem Murray

Chair Concordia welcomed everyone and acknowledged Ms. Jessica Jolly, Faculty representative, and Freeholder Lyman Barnes, Education Liaison. He introduced and welcomed Taheem Murray, Student Government Association representative, and thanked everyone for attending.

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PRESIDENT'S REPORT

President Keating discussed critical institutional issues and explained that the issues would be used as a scorecard for which he will give updates going forward. He highlighted and provided updates on enrollment, the Rowan University relationship, high school partnerships, and capital projects.

ADMINISTRATIVE PRESENTATION

Ms. Diane Macris, Administrator, Cultural & Heritage Commission at RCGC, and Mr. Eoin Kinnarney, Associate Professor of Fine Art, gave a presentation on the Gloucester County Cultural & Heritage Commission (presentation attached). They were applauded for the quality and diversity of the work they have done.

STUDENT SERVICES

At the request of Chair Concordia, Ms. Judith Atkinson, Vice President of Student Services, gave a report of happenings in the Student Services division. She shared comments from a student and also from a parent expressing their appreciation for their positive experiences with the previous week's student orientation day. She then introduced SGA presidential candidate Taheem Murray.

STUDENT GOVERNMENT ASSOCIATION

Mr. Taheem Murray spoke about his background, his experiences at RCGC and with the SGA, and his plans should he be elected Student Government Association president.

ACCEPTANCE OF MINUTES

With no corrections to the minutes heard, Chair Concordia declared the July 26, 2016 Regular Session meeting minutes approved as presented.

FINANCE

At the request of Trustee Douglas Wills, Ms. Elizabeth Hall, Executive Director, Financial Services, gave an update on the College's finances.

Informational Item: Statement of Month Ending June 30, 2016: The monthly operating report of revenues and expenditures was presented to the Board (report attached).

FACILITIES/PROPERTY

At the request of Trustee DuBois, Mr. Dominick Burzichelli gave an update on the College's facilities and property. He then presented the Campus Safety Crime Statistics report (attached).

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Len Daws and unanimously passed, to approve four resolutions as follows:

1. Contract with McGough Bus Company for transportation and driver services;
2. Contract with Ray Angelini Inc. for the installation of emergency power and lighting in the Law and Justice Center;
3. Contract with Ampro for the purchase and delivery of athletic uniforms and supplies;
4. Change order with Ray Angelini Inc. for the emergency purchase of a backup generator for the Physical Education Center.

(Resolutions attached)

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ACADEMIC SERVICES

At the request of Trustee James Lavender, Dr. Linda Hurlburt, Vice President of Academic Services, gave an update on happenings in the Academic division. She added that the inaugural session of the Women's Leadership Institute was today and was very well received.

On the recommendation of the President, Trustee Lavender made a motion, seconded by Trustee Ruby Love and unanimously passed, to approve six resolutions as follows:

1. Accept and sign the Workforce Innovation and Opportunity Training Provider agreement with the County of Camden;
2. Accept and sign an agreement with Complete Learning Solutions to provide training programs for Continuing Education;
3. Amendment to extend the term of the Adult Literacy and Community Work Experience program with the County of Gloucester;
4. Shared services agreement with the County of Gloucester for the One-Stop American Job Center Workforce Learning Link and Adult Literacy programs;
5. Authorization to apply and upon award, accept and sign for funding for the Skills Enhancement for Able-Bodied Adults Without Dependents programs;
6. Authorization to apply and upon award, accept and sign for funding for the Senior Corps Medicare Improvements for Patients and Providers Act grant.

(Resolutions attached)

PERSONNEL

On the recommendation of the President, Trustee Ross made a motion, seconded by Trustee Ave Altersitz and unanimously passed, to approve three appointments, eight reassignments, three resignations, two part-time hires, one graduate assistant and seven adjunct hires as listed on the attached.

POLICY

At the request of Trustee Benjamin Griffith, Ms. Meg Resue, Sr. Executive Assistant, Institutional Compliance, gave a synopsis of the Board policies being presented for action. Then Trustee Griffith, on the recommendation of the President, made a motion, seconded by Trustee Ross and unanimously passed, to approve the following Board policies:

1. 7008 Volunteer Workers (new)
2. 7052 Background Checks and Self-Disclosure of Criminal Arrests and/or Convictions (revised)

DATES TO REMEMBER

Mrs. Karen Sitarski, Sr. Executive Assistant to the President and Board of Trustees, reported the following dates of upcoming events:

October

- 7 Ribbon cutting ceremony for the Business & Corporate Center, 1:00 pm, Business & Corporate Center
- 11 Board of Trustee Meeting, 6:30 pm, Main Dining Room Annex
- 13 RCGC Open House, 5:30 – 8:00 pm, College Center
- 20 Nursing and Allied Health Open House, 4:30 – 8:00 pm, Nursing and Allied Health Center

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PUBLIC PORTION

Chair Concordia opened the public portion of the meeting. Dr. Geraldine Martin thanked Freeholder Barnes for his support and commended Tyheem Murray for a great job representing SGA tonight. She also commented on orientation day, thanked the Board for continuing the chorus, and gave an example of how well campus security safeguards work.

ADJOURNMENT

At 7:40 p.m. Trustee Ross made a motion, seconded by Trustee Love and unanimously passed, to adjourn the meeting.

Respectfully submitted,



Karen Sitarski, Sr. Executive Assistant to
The President and Board of Trustees
For Jean L. DuBois, Secretary

ROWAN COLLEGE at GLOUCESTER COUNTY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2016 as of July 29, 2016

	6/30/2016		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 14,796,665	\$ 14,872,664	\$ 75,999
Police Academy - Tuition	90,000	91,423	1,423
Fire Academy - Tuition	75,000	59,348	(15,652)
Continuing Education	1,622,561	1,937,228	314,667
Fees	9,441,715	9,092,489	(349,226)
Out of County	25,000	33,015	8,015
Government Appropriations			
State	5,026,681	5,330,599.00	303,918
Police Academy - State Funding	198,523	198,523	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
County	7,654,944	7,654,944	-
Other Revenues	179,112	112,582	(66,530)
Auxiliary Enterprises	565,441	526,755	(38,686)
Reserve for FY15			-
Reserve for FY16	256,446		(256,446)
Reserve for FY17	(185,101)		185,101
Total Revenues	\$ 39,863,585	\$ 40,026,168	\$ 162,583
Current Operating Expenditures			
Instruction - Total	\$ 15,843,983	\$ 15,725,306	\$ 118,677
Personnel - FT	6,856,449	6,776,014	80,435
Personnel - FT OT, OL, Misc	1,577,141	1,740,428	(163,287)
Benefits	4,032,275	4,142,925	(110,650)
Personnel - PT	3,047,143	2,780,208	266,935
Expenses	330,975	285,730	45,245
Continuing Education - Total	\$ 2,003,576	\$ 2,200,378	\$ (196,802)
Personnel - FT	460,723	440,283	20,440
Personnel - FT OT, OL, Misc	2,000	3,981	(1,981)
Benefits	261,709	262,473	(764)
Personnel - PT	329,760	321,191	8,569
Expenses	949,384	1,172,451	(223,067)

ROWAN COLLEGE at GLOUCESTER COUNTY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2016 as of July 29, 2016

	6/30/2016		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Police Academy - Total	\$ 427,065	\$ 356,059	\$ 71,006
Personnel - FT	248,150	233,983	14,167
Personnel - FT OT, OL, Misc	-	2,700	(2,700)
Benefits	97,060	52,954	44,106
Personnel - PT	28,200	29,690	(1,490)
Expenses	53,655	36,732	16,923
Fire Academy - Total	\$ 356,940	\$ 303,553	\$ 53,387
Personnel - FT	124,516	124,516	0
Personnel - FT OT, OL, Misc	7,000	5,394	1,606
Benefits	67,968	55,964	12,004
Personnel - PT	62,000	45,896	16,104
Expenses	95,456	71,784	23,672
Academic Support - Total	\$ 3,474,201	\$ 3,291,230	\$ 182,971
Personnel - FT	1,501,922	1,467,620	34,302
Personnel - FT OT, OL, Misc	109,300	72,491	36,809
Benefits	761,378	748,557	12,821
Personnel - PT	556,580	501,003	55,577
Expenses	545,021	501,559	43,462
Student Services - Total	\$ 5,958,038	\$ 5,909,402	\$ 48,636
Personnel - FT	3,217,938	3,200,076	17,862
Personnel - FT OT, OL, Misc	30,650	36,295	(5,645)
Benefits	1,272,228	1,299,808	(27,580)
Personnel - PT	373,712	307,858	65,854
Expenses	1,063,510	1,065,364	(1,854)
Institutional Support - Total	\$ 6,058,576	\$ 5,578,508	\$ 480,068
Personnel - FT	2,860,834	2,765,413	95,421
Personnel - FT OT, OL, Misc	15,000	17,892	(2,892)
Benefits	1,038,825	1,039,294	(469)
Personnel - PT	81,921	50,572	31,349
Expenses	2,061,996	1,705,337	356,659
Operating & Maintenance - Total	\$ 5,267,206	\$ 5,186,815	\$ 80,391
Personnel - FT	1,704,609	1,638,198	66,411
Personnel - FT OT, OL, Misc	134,014	119,687	14,327
Benefits	669,400	660,631	8,769
Personnel - PT	67,295	43,480	23,815
Expenses	2,691,888	2,724,819	(32,931)
Leasing Expenses	\$ 99,000	96,486	\$ 2,514
Retiree Benefits	\$ 375,000	408,172	\$ (33,172)
Total Operating Expenditures	\$ 39,863,585	\$ 39,055,907	\$ 807,678

**ROWAN COLLEGE at GLOUCESTER COUNTY
SAFETY AND SECURITY DEPARTMENT**



REPORT

TO: Dominick Burzichelli, Vice President, C.O.O.
FROM: Joseph Getsinger, Executive Director of Safety and Security
DATE: August 29, 2016
SUBJECT: **CRIME STATISTICS for the month of AUGUST 2016**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report Rowan College at Gloucester County is following the Clery Act definitions for reporting crime statistics.

• Burglary	0 Incidents
• Criminal Trespass	0 Incidents
• Possession of Controlled Dangerous Substances	0 Incidents
• Underage Alcohol Consumption	0 Incidents
• Thefts	0 Incidents
• Harassment	0 Incidents
• Criminal Mischief	0 Incidents
• Receiving Stolen Property	0 Incidents
• False Public Alarms	3 Incidents
• Emergency Notifications	0 Incidents
• Sexual Assault	0 Incidents
• Hate Crimes	0 Incidents
• Violence Against Women	0 Incidents
• Timely Warnings	0 Incidents
• Medical Incidents	2 Incidents
• Motor Vehicle Accidents	0 Incidents

Training:	Fire Drill	1
	Banner Training	3
	Security Directives Review	1



RESOLUTION TO APPROVE A CONTRACT BETWEEN ROWAN COLLEGE OF GLOUCESTER COUNTY AND MCGOUGH BUS COMPANY, INC. FOR TRANSPORTATION AND DRIVER SERVICES

WHEREAS, Rowan College at Gloucester County has a need to acquire transportation and driver services; and

WHEREAS, the College has caused proposals to be solicited in accordance with a fair and open process pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contract Law for County Colleges; and

WHEREAS, Six (6) vendors received copies of the proposal requirements; and

WHEREAS, one (1) sealed proposal was received and publicly opened on August 18, 2016; and

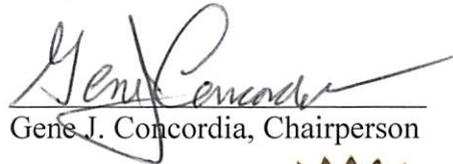
WHEREAS, the term of the contract will be for one year commencing on July 1, 2016, and expiring on June 30, 2017; and

WHEREAS, Rowan College at Gloucester County will have the option to extend the contract for two additional one year terms; and

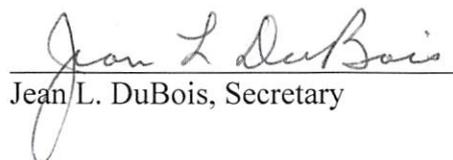
WHEREAS, the Chief Financial Officer has Certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County on the 13th of September, 2016 shall enter into an agreement with McGough Bus Company, Inc. of Sewell, New Jersey to provide transportation and driver services per the attached contract.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE
INSTALLATION OF EMERGENCY POWER AND LIGHTING IN THE LAW
AND JUSTICE CENTER**

(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)

WHEREAS, Rowan College at Gloucester County is in need of emergency power and lighting in the Law and Justice Center; and

WHEREAS, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$34,100; and

WHEREAS, the College solicited three (3) quotes for the installation of emergency power and lighting in the Law and Justice Center; and

WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contract will exceed \$17,500; and

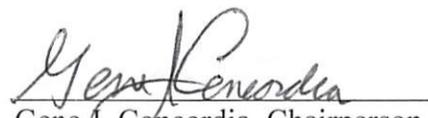
WHEREAS, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

WHEREAS, Ray Angelini Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither Ray Angeline Inc., nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

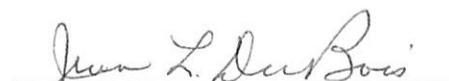
WHEREAS, the Vice President and Chief Operating Officer certifies the funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College at Gloucester County on the 13th day of September, 2016 that the President or his designee are authorized to enter into a contract with Ray Angelini Inc., of Sewell New Jersey for the Installation of Emergency Power and Lighting in the Law and Justice Center in the amount of \$19,950.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE THE PURCHASE AND DELIVERY OF
ATHLETIC UNIFORMS AND SUPPLIES
THROUGH A FAIR AND OPEN PROCESS**

WHEREAS, Rowan College at Gloucester County publicly solicited bids for the purchase, and delivery of Athletic Uniforms and Supplies; and

WHEREAS, The College has advertised for bids pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges; and

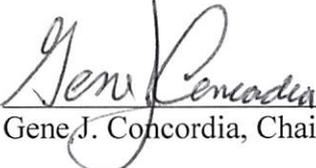
WHEREAS, Five (5) bid packets were submitted to various vendors; and

WHEREAS, One (1) sealed bids were received and publicly opened on August 16, 2016 in accordance with a fair and open process; and

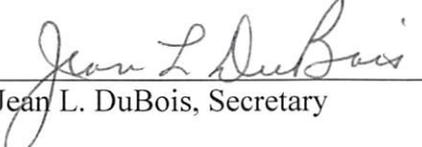
WHEREAS, The Chief Financial Officer of the College has certified that the funds are available for this purchase; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs a contract with Ampro Sportswear of Primos, P.A., as the lowest responsible bidder for the purchase and delivery of Athletic Uniforms and Supplies in the amount of \$44,334.50.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTES ACCEPTING CHANGE ORDER NUMBER 1 WITH RAY ANGELINI INC. FOR THE PROJECT KNOWN AS EMERGENCY PURCHASE OF A BACKUP GENERATOR

WHEREAS, on June 23rd, 2015 a major wind storm blew through the Rowan College at Gloucester County Campus downing trees and cutting off power; and

WHEREAS, Rowan College at Gloucester County experienced the loss of power for seven (7) days forcing Administration to cancel all classes and activities; and

WHEREAS, the emergency generator that powers the main boilers and pumps for heat and emergency egress functions for the Physical Education Center and Scott Hall ceased to operate during the outage; and

WHEREAS, Rowan College at Gloucester County increased the scope of work in the replacement of the emergency generator providing shelter in place capabilities in the Physical Education Center; and

WHEREAS, in accordance with New Jersey's Public Bidding and Contracting laws the project was awarded to Ray Angelini, Inc. in the amount of \$190,490; and

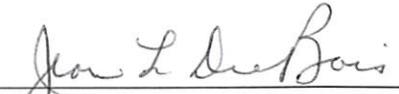
WHEREAS, the change of scope in the project increased the cost to Rowan College at Gloucester County was calculated at \$71,910.70 more than the contract award of \$190,490; and

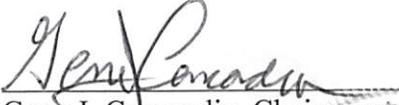
WHEREAS, change order number one (1) issued by the College is to provide Emergency Electric, Heat, Air Conditioning and lighting of the Physical Education Center which will serve as a Shelter in Place for the College and the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 13th day of September, 2016 that the College will accept, in accordance with N.J.A.C. 5:34-4 and in favor of Ray Angelini, Inc., Change Order No. 1 in the amount of \$71,910.70 thereby increasing the amount of the awarded contract from \$190,490 to \$262,400.70.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.

Attested:


Jean L. DuBois, Secretary


Gene J. Concordia, Chairperson





BOARD RESOLUTION TO ACCEPT AND SIGN THE WORKFORCE INNOVATION AND OPPORTUNITY TRAINING PROVIDER AGREEMENT BETWEEN COUNTY OF CAMDEN AND ROWAN COLLEGE AT GLOUCESTER COUNTY, DIVISION OF CONTINUING EDUCATION FOR THE PERIOD OF JULY 1, 2016 – JUNE 30, 2017.

WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to accept and sign the Workforce Innovation and Opportunity Training Provider Agreement between the County of Camden and Rowan College at Gloucester County, Division of Continuing Education; and

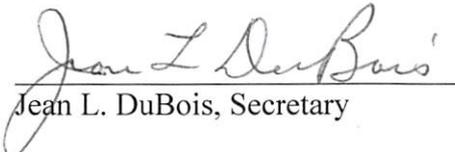
WHEREAS, the period of the program will be July 1, 2016-June 30, 2017;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Workforce Innovation and Opportunity Training Provider Agreement between the County of Camden and Rowan College at Gloucester County, Division of Continuing Education.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested:


Jean L. DuBois, Secretary





**BOARD RESOLUTION TO ACCEPT AND SIGN THE AGREEMENT
BETWEEN COMPLETE LEARNING SOLUTIONS AND ROWAN COLLEGE
AT GLOUCESTER COUNTY, DIVISION OF CONTINUING EDUCATION TO
PROVIDE TRAINING PROGRAMS FOR THE PERIOD OF JULY 1, 2016 –
JUNE 30, 2017.**

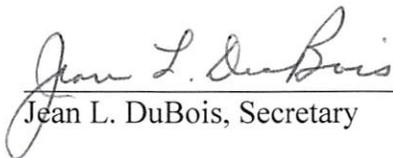
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to accept and sign the Agreement between Complete Learning Solutions and Rowan College at Gloucester County, Continuing Education to provide training programs; and

WHEREAS, the period of the agreement will be July 1, 2016-June 30, 2017; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between Complete Learning Solutions and Rowan College at Gloucester County, Continuing Education to provide training programs.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary





BOARD RESOLUTION TO ACCEPT AND SIGN THE AMENDMENT TO EXTEND THE TERM OF THE ADULT LITERACY AND COMMUNITY WORK EXPERIENCE CONTRACT BETWEEN THE COUNTY OF GLOUCESTER AND ROWAN COLLEGE AT GLOUCESTER COUNTY AS THE PROVIDER OF ADULT LITERACY AND COMMUNITY WORK EXPERIENCE PROGRAM SERVICES THROUGH NOVEMBER 30, 2016, IN AN AMOUNT NOT TO EXCEED \$43,520.00.

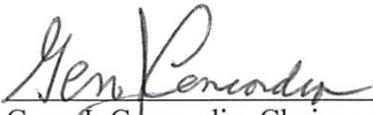
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to accept and sign the Shared Service Agreement between the County of Gloucester and Rowan College at Gloucester County as a provider of Adult Literacy and Community Work Experience Program services; and

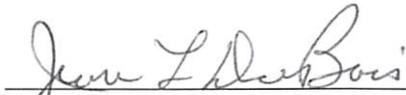
WHEREAS, the period of the contract will be extended through November 30, 2016 in an amount not to exceed \$43,520; and

WHEREAS, this program is for the continuation of the workplace literacy programs to assist adults to obtain basic education, pre-employment, Community Work Experience, and a New Jersey High School Diploma.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the amendment to the contract between the County of Gloucester and Rowan College at Gloucester County as a provider of Adult Literacy and Community Work Experience Program services.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary





BOARD RESOLUTION TO ACCEPT AND SIGN THE SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND ROWAN COLLEGE AT GLOUCESTER COUNTY AS THE OPERATING AGENCY OF THE ONE-STOP AMERICAN JOB CENTER WORKFORCE LEARNING LINK AND ADULT LITERACY PROGRAMS FOR THE PERIOD OF JULY 1, 2016 – JUNE 30, 2017, IN AN AMOUNT NOT TO EXCEED \$50,000.

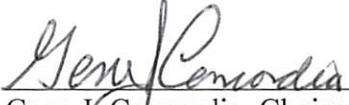
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to accept and sign the Shared Service Agreement between the County of Gloucester and Rowan College at Gloucester County as the Operating Agency of the One-Stop American Job Center Workforce Learning Link and Adult Literacy Programs; and

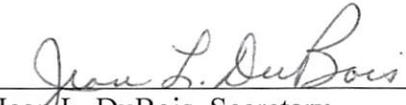
WHEREAS, the period of the program will be July 1, 2016-June 30, 2017, in an amount not to exceed \$50,000; and

WHEREAS, this program is for the continuation of the workplace literacy programs to assist adults to obtain basic education, pre-employment and a New Jersey High School Diploma.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Shared Service Agreement between the County of Gloucester and Rowan College at Gloucester County as the Operating Agency of the One-Stop American Job Center Workforce Learning Link and Adult Literacy Programs.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary





BOARD RESOLUTION TO APPLY, ACCEPT AND SIGN THE CONTRACT BETWEEN THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT AND ROWAN COLLEGE AT GLOUCESTER COUNTY FOR THE SKILLS ENHANCEMENT FOR ABLE BODIED ADULTS WITHOUT DEPENDENTS (ABAWDs) FOR THE PERIOD OF JUNE 27, 2016-DECEMBER 30, 2016, IN THE AMOUNT OF \$54,900.

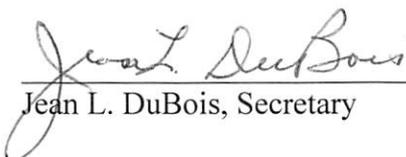
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, sign and accept funding from the New Jersey Department of Labor and Workforce Development for the Skill Enhancement for Able-Bodied Adults Without Dependents (ABAWDs) for the period of June 27, 2016-December 30, 2016, in an amount not to exceed \$54,900; and

WHEREAS, this program is designed to provide training in Adult Basic Literacy Skills, English as a Second Language (ESL), and Work Readiness Credentials. The objective is to provide services to increase academic ability, language skills, and employability skills of adults.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, sign and accept funding from the New Jersey Department of Labor and Workforce Development for the Skill Enhancement for Able-Bodied Adults Without Dependents (ABAWDs) for the period of June 27, 2016-December 30, 2016, in an amount not to exceed \$54,900.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary





BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE STATE OF NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES FOR THE R.S.V.P. SENIOR CORPS MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) GRANT FOR THE PERIOD OF NOVEMBER 1, 2016 TO OCTOBER 31, 2017, IN THE AMOUNT OF \$40,000

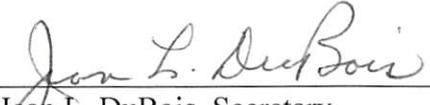
WHEREAS, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding from the State of NJ Department of Health and Senior Services for the R.S.V.P. Senior Corps Medicare Improvements for Patients and Providers Act (MIPPA) Grant for the period of November 1, 2016 – October 31, 2017 in the amount of \$40,000; and

WHEREAS, this program is designed to provide monetary funds for R.S.V.P. Senior Corps to provide resource assistance to low income Gloucester County residents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the State of NJ Department of Health and Senior Services for the R.S.V.P. Senior Corps Medicare Improvements for Patients and Providers Act (MIPPA) Grant for the period of November 1, 2016-October 31, 2017, in the amount of \$40,000.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held September 13, 2016.


Gene J. Concordia, Chairperson

Attested: 
Jean L. DuBois, Secretary



PERSONNEL ACTIONS

DATE: 09/13/2016

The following Education/General Fund Actions are presented for Board of Trustee approval.

(3) Three Appointments:

Title	Reason for Vacancy	Name	Salary	Effective Date
Outreach Recruiter	Resignation	Sarah Munson	\$30,000 per annum, prorated	9/19/2016
Coordinator, High School Outreach	Resignation	Shanice Glover	\$30,000 per annum, prorated	9/12/2016
Team Coordinator, Level V	Resignation	Rachel Hacker	\$15.50 per hour	9/6/2016

(8) Eight Reassignments:

Title	Reason for Reassignment	Name	Salary	Effective Date
Recruiter/ Rowan Choice	Part Time to Full Time	Kristine Mondelli	\$16.00 per hour	8/15/2016
Case Manager/Outreach Assistant	Change in Scope	Rebecca Guglielmucci	\$12.00 per hour	7/21/2016
Technician II, Information Center	Change in Scope	Peter Achenbach	\$12.00 per hour	7/1/2016
Technician II, Information Center	Change in Scope	Judith Broomall	\$12.00 per hour	7/1/2016
Team Coordinator, Level V	Change in Scope	Victorine Franks-Hogan	\$19.60 per hour	9/1/2016
Outreach Assistant	Change in Scope	Mary Benedetti	N/C	7/21/2016
Human Resources Benefits/HRIS Manager	Resignation	Diane Michaels	\$44,000 per annum, prorated	8/29/2016
Assistant Director, Advisement	Reassignment	Jeffrey Burns	\$45,000 per annum, prorated	8/29/2016

(2) Part-Time Hires:

Title	Reason for Vacancy	Name	Salary	Effective Date
Assistant Coach, Women's Basketball	Resignation	Kate Matthews	\$4,591 per season	8/15/2016
Men's Head Wrestling Coach	Resignation	Michael Wilcox	\$7,700 per season	8/15/2016

(1) One Graduate Assistant:

Title	Name	Salary	Effective Date
Graduate Assistant, Rowan Choice	Gian Carlo Tello	\$10,000/academic year	9/1/2016-5/31/2017

(3) Three Resignations:

Position	Name	Effective Date
Coordinator, Financial Aid	Rene Youssef	8/18/2016
Team Coordinator, Level III	Alycia Robertson	9/9/2016
Assistant Director, HR Benefits	Coryndi McFadden	9/16/2016

(7) Seven Additions to the 2016-2017 Adjunct List:

Name	Division
Christina Chambers	Liberal Arts
Anthony DeCrosta	Liberal Arts
Raymond Klimek	Liberal Arts
Marlene Loglisci	Liberal Arts
Deborah Morkun	Liberal Arts
Paula Saillard	Liberal Arts
John March	GCIT-STEM



Administrator Presentation

Eoin Kinnamey - Associate Professor of Fine Art
Diane Macris - Administrator for GC Cultural & Heritage Commission

Student Work



The Memory Project

RCGC Drawing students create portraits of kids living in orphanages in countries across the globe.

Portraits by our drawing students delivered to orphanages in :

- Africa
- Europe
- South America
- Central America
- Asia

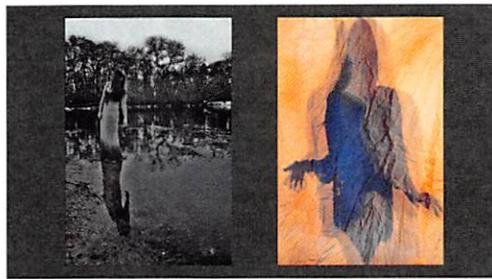
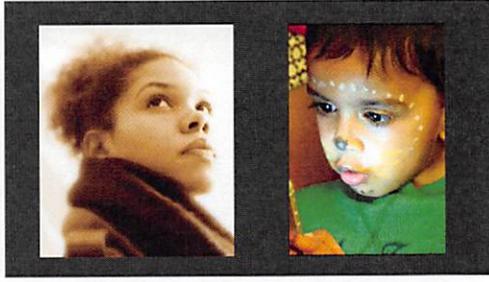
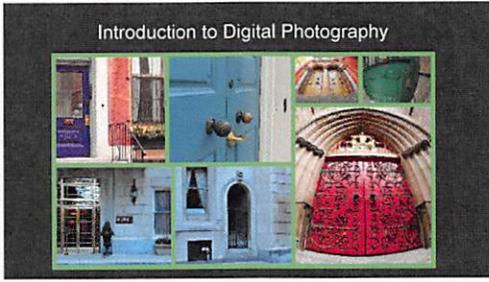


Drawing Class



Sculptures created by Cassandra Taylor







Student Success Stories

Erin McHugh
 Business Owner - McArt a la Carte, Woodbury

McArt a la Carte was created by Jim & Erin McHugh, a husband & wife artist team that loves to teach. Fun-Arts workshops and classes. An eclectic and talented team of over 50 artists currently teach, exhibit work, and sell unique retail at the McArt storefront.

"We aim to provide approachable & affordable art products, services, and events that appeal to the curious & creative in every person. We still play, and so should you!"



Christine Hillman
 Art Therapist

After leaving RCGC she was accepted into a very prestigious program at Drexel University for Art Therapy as part of the College of Nursing and Health Professionals.

She was awarded an AATA (American Art Therapy Association) student scholarship to pursue her MA in Art Therapy and Counseling.



Matthew Callinan
 Associate Director and Exhibitions Coordinator at Haverford College

He manages the Hurford Center and Cantor Fitzgerald Gallery, which is the principal venue for the Haverford College Exhibitions Program. This program aims to extend cultural literacy through the display and analysis of work across visual and material media.



Joy Masi
 Successful Photographers working out of southern New Jersey, focusing on capturing images of people within a natural environment.



Community Organizations

Our Re-Grantees

- Bring art out into the communities so everyone can participate
- Share cultures within the community




- Offer learning opportunities for all age groups
- Includes all community members in different ways

Partnerships with the Community

We work through...

- Creative Placemaking
- Community Involvement
- Incorporation of Education and History
- Involvement with Youth Services and Schools
- Partnerships with fellow organizations - Parks and Recreation, Woodbury FAF and the Boys and Girls Club



Whitall House Project

The project unfolded in three phases (September 2012-June 2015)

Phase 1: Research and focus groups with educators and community members

Phase 2: Continued research, scripting, and public readings

Phase 3: Completed scripting, workshopping, rehearsals, pre- and post-performance workshop development, pilot production and assessment





Joe Salvatore has referenced the project as a model on how to teach history through theater at presentations at the Stonhardt School, NYU and at the American Association of Theater and Education's annual conference in June.





Photographs by: Beth Krasinsky and Dana Cook

Woodbury FAF Coalition and Rock the Woo





Rock the Woo also a community event organized by the FAF Coalition, held on Oct. 17th, which presented local businesses and artists.

Artist Collaboration on a permanent art installation at Bell Lake Park in Woodbury, and created during the Rock the Woo Event.

Creative Glassboro




We are currently working in collaboration with Rowan University Gallery and the Glassboro Community on developing a public art project for the town center that incorporates local history.

Evergreen School Mosaic Mural

A collaborative project with Youth Services Commission and Restorative Justice Program. The theme for the mural was Literacy and lasted 6 months.




Everyone at the school, students, teachers and administrators, made ties based on their favorite book!





Artists: Emily Squires and Jennie Shanker

Sketch Club Presents A Chorus Line





Performances were held at Rowan Fine Arts Center at Gloucester County College. 8 performances were held during January 2014, all of which were Sold Out Performances.

Sketch Club Presents Assassins

Upcoming Performances

- Sept. 16th - 8 p.m.
- Sept. 17th - 8 p.m.
- Sept. 18th - 2 p.m.
- Sept. 23rd - 8 p.m.
- Sept. 24th - 8 p.m.



Our Vision

We discovered through a Student Focus Group held on April 21, 2016 that:

Students would like more:

- Creative Spaces
- Quiet Spaces
- Equipment and Supplies
- Facilitators and Leaders



Ideal Art Spaces



RCGC Music Society Spaces



Equipment and Supplies (makerspace)



Facilitators and Leadership

We plan to:

- Offer **Artist in Residency Programs** beginning with Daina Nogueira-Rogers
- Partner on an **Arts Incubator Group** (Lot 323) with the FAF Coalition in Woodbury
- Partner with Creative Glassboro on a future **History and Community Arts** based project
- Host the Wheaton Arts **Caribbean Project**, a visual arts exhibit and music event featuring a culturally diverse **Music Workshop** by Brown Rice Family on Oct. 12th



Questions or Comments?

Thank You!

Presentation prepared by Erika Gardner
Associate Administrator
GC Cultural & Heritage

Resources

- RCGCH - <http://www.rcgch.org>
- GCCH Facebook - <https://www.facebook.com/GCCHHeritage>
- New Jersey State Council on the Arts - <http://www.njarts.org>
- New Jersey Historical Commission - <http://www.njhistory.org>
- What's Hot - <http://www.whatshottom.com>
- Joe Salvatore - <http://www.joesalvatore.com>
- Evergreen School - <http://www.evergreen.org>
- FAF - <http://www.faf.org>
- Soccer Club Players - <http://www.soccerclubplayers.org>
- Daina Nogueira-Rogers - <http://www.dainanogueira.com>