



BOARD OF TRUSTEES REORGANIZATION & REGULAR MEETING

6:00 pm Board Meeting

AGENDA

November 10, 2020

- A. Call to Order
- B. Reading of the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on June 2, 2020 to *The South Jersey Times and The Daily Journal*, the Gloucester and Cumberland County Freeholder Directors, Education Liaisons, Administrators, and both campus college communities.”

C. Pledge of Allegiance

D. Attendance Roll Call

REORGANIZATION OF BOARD

F. Election of Chairperson:

1. Nomination
2. Second to Nomination
3. A motion is received to close nominations
4. Second motion to close nominations
5. Vote: all in favor...opposed...abstentions...
6. After unanimous or majority vote, the winner is declared Chairperson and assumes the Chair
7. Dr. Keating is relieved of the duty of Acting Secretary

G. Election of Vice Chair:

1. Nomination
2. Second to Nomination
3. A motion is received to close nominations
4. Second motion to close nominations
5. Vote: all in favor...opposed...abstentions...
6. After unanimous vote or majority vote, the winner is declared Vice Chairperson

H. Election of Secretary:

1. Nomination
2. Second to Nomination
3. A motion is received to close nominations
4. Second motion to close nominations
5. Vote: all in favor...opposed...abstentions...
6. After unanimous vote or majority vote, the winner is declared Secretary

I. Election of Treasurer:

1. Nomination
2. Second to Nomination
3. A motion is received to close nominations
4. Second motion to close nominations
5. Vote: all in favor...opposed...abstentions...
6. After unanimous vote or majority vote, the winner is declared Treasurer

J. Professional Appointments

- i. Garrison Architects – architectural services;
- ii. Federici & Akin, P.A. Consulting – civil engineering services;
- iii. Angelini, Viniar and Freedman, L.L.P. – construction legal services;
- iv. Greyhawk Construction Managers & Consultants – construction manager services;
- v. Archer & Greiner P.C.– general legal services;
- vi. Miller-Remick LLC – mechanical/electrical HVAC engineering services; and
- vii. Brown & Connery L.L.P. and Grace, Marmero & Associates – labor related legal services.

K. Establishment of Meeting Dates, Format and Times

DATE	VIRTUAL MEETING FORMAT	TIME
Tues., 1/12/2021	Attendee Link:	6:00 p.m.
Tues., 3/09/2021		6:00 p.m.
Tues., 4/13/2021	www.rcsj.edu/bot	6:00 p.m.
Tues., 6/08/2021		6:00 p.m.
Tues., 7/13/2021	Attendee Call-in #:	6:00 p.m.
Tues., 9/14/2021		6:00 p.m.
Tues., 10/12/2021	Phone: +1 929 205 6099	6:00 p.m.
Tues., 11/09/2021		6:00 p.m.
Tues., 12/14/2021	Webinar ID: 979 0966 1302	6:00 p.m.

*All Seminars and committee meetings will take place as scheduled.

L. Designation of Contracting Agents

- i. **Dr. Frederick Keating**, President, **Dominick Burzichelli**, VP & Chief Operating Officer, **Cheryl Lewis**, Executive Director, Financial Services and **Edward Meyers**, Controller, Purchasing Services.

M. Designation of Official Newspapers

- i. South Jersey Times and the Daily Journal

REGULAR BOARD MEETING

A. President's Report

- State of the College

B. Acceptance of the September 8, 2020 Regular Session Meeting Minutes

C. Reports

1. **Finance, Planning/Facilities & Personnel**

- a. *Finance* - Report Summary: **Nick Burzichelli**, VP & COO Informational Items: Combined RCSJ Financial Statement and separate campus Financial Statements for the month ending September 30, 2020
- b. *Planning/Facilities* - **Nick Burzichelli**, VP & COO
 - RCSJ Restart Update: Nick Burzichelli & Dr. Susan Hall
 - Informational Item: RCSJ Crime Statistics for September 2020 (both campuses).
 - i. Application & accept funding through OSHE for the County College CTE Program Expansion Grant
 - ii. Service contract with Exley's Landscape Service
 - iii. Gloucester County Housing Authority Shared Services Agreement
 - iv. Purchase contract with Singer Equipment
 - v. Purchase contract with Urie Associates
 - vi. Agreement with Becton, Dickinson & Company
 - vii. Agreement with Keyence Corporation of America
 - viii. Purchase contract with MMCAP Infuse contracts as needed
 - ix. Purchase contract with Medline under MMCAP Infuse contracts
- c. *Personnel* – **Nick Burzichelli**, VP & COO
 - i. Personnel Actions for the RCSJ Gloucester & Cumberland Campuses
 - ii. Voluntary Retirement Separation Program
 - iii. Revised President's Employment Extension Agreement

2. **Academic & Student Services**

- a. *Academics* – Report Summary: **Dr. Brenden Rickards**, VP & Provost
 - i. Apply & Upon Approval, Accept Funding: from the NJ Dept. of Human Services Div. for the R.S.V.P. Senior Corps MIPPA Grant
 - ii. Associate in Science: Computer Information Systems program
 - iii. Associate in Science: Nutrition
 - iv. Certificate of Achievement: Surveying Engineering Technology
 - v. EOF Program Support Budget for academic year 2020-2021- Cumberland
 - vi. EOF Program Support Budget for academic year 2020-2021- Gloucester
 - vii. Revised RCSJ-Cumberland 2020-2021 Academic Calendar
 - viii. Apply & Upon Approval, Accept Funding: from the NIH in collaboration with the University of Delaware

3. **Student Services & Branch Campus**

Student Services Update - **Judy Atkinson**, VP, Student Services
Cumberland Campus Update - **Dr. Jim Piccone**, VP & CAO

- 4. **Policy** – Report Summary: **Sandy Evans**, Executive Assistant, President's Office
 - i. 3109 Awarding a Degree Posthumously (new)
 - ii. 5103 Indoor Air Quality (IAQ) (revise)
 - iii. 9013 Parking and Traffic (revise)

5. **Innovation & Technology** – Report Summary: **Josh Piddington**, VP & CIO

- D. General Public Comment
- E. Adjournment