



Rowan College
of SOUTH JERSEY
BOARD OF TRUSTEES MEETING

REGULAR SESSION MINUTES
January 12, 2021

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:03 p.m., held via internet conferencing technology.

Meg Resue, Special Assistant to President and Board of Trustees, read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 2, 2020, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities."

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

Members Present:

Ms. Ave' Altersitz
Mr. Gene Concordia
Rev. Dr. James Dunkins
Ms. Garcia Balicki, Esq.
Mr. Benjamin Griffith
Ms. Ruby Love
Mr. Ken Mecouch
Ms. White-Coursey
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

Members Absent:

Mr. Len Daws
Ms. Jean DuBois

Advisors Present:

Mr. Dave Rapuano, Esq.

Chair Gene Concordia welcomed everyone present for the meeting and acknowledged Darlene Barber, Cumberland County Commissioner Deputy Director/Education Liaison who was also in attendance for the evening.

PRESIDENT'S REPORT

Dr. Keating began his report by noting that RCSJ-Gloucester was the only community college in NJ to be chosen as a Mega Site for administering the COVID-19 vaccine and that the Cumberland campus may potentially serve as a back-up site for Inspira as well. We are extremely proud to be part of this historic initiative and asked for a brief video to be shown capturing the essence of the Mega Vaccination Site activity at the Gloucester campus. At Dr. Keating's request, Nick Burzichelli went over the Mega Site set-up with the capacity to push out 2,400 vaccinations per day, dependent of course upon vaccine supply availability. This is a FEMA event, with immediate oversight of the Gloucester County Office of Emergency Management with assistance from the NJ State Incident Command. When Mr. Burzichelli finished, Dr. Keating asked Chair Concordia for any questions or comment. Chair Concordia yielded his time to the other Trustees as he had toured the venue, and stated it was an impressive operation. Vice Chair Love stated she too is currently experiencing the setup of a

vaccination site at her place of work, and she acknowledged what a huge undertaking it is, how exhausting the planning is to be sure everything is operating in unison. She indicated how proud she is of this college and told Mr. Burzichelli and Dr. Hall were champions and commended them for doing a great job. Dr. Keating summed up by saying that the college could not have better administration who have shown the availability to turn on a dime and cooperate with government officials to serve our people in a time of great need, and is truly an example of education and medicine at its best.

As the College gets ready to begin the spring semester and prepares to come out of a pandemic, all while collaborating with state and local government on Mega Vaccination Site operation, Dr. Keating introduced and reviewed with the Trustees a draft of the Rowan College of South Jersey Strategic Reconstruction 2021 Event Plans. The events discussed covered a variety of ceremonies to come such as: announcements, a signing, ribbon cuttings, ground breakings, and renaming events anticipated over the first six months of 2021. (draft attached)

ACCEPTANCE OF MINUTES

The December 8, 2020 Regular Session Meeting minutes were approved as published.

FINANCE

Mr. Nick Burzichelli, VP & COO asked if there were any questions on the informational financial statements and stated with regard to personnel actions that the college continues to hold the line on new hiring and continues to redeploy employees and strategically move positions around.

Informational Item: Combined RCSJ Financial Statements (inclusive of separate campus statements) for the month ending December 31, 2020. (attached)

PLANNING/FACILITIES

Mr. Nick Burzichelli, VP & COO indicated there were no crime statistics to report on either campus and he then moved on to introduce the items for Board action.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Safety Crime Statistics for December 2020 for both campuses (attached).

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Griffith and passed, approving the following items 1. Through 2. (resolutions attached):

1. Core TBS - Cumberland
2. Direct Energy - Cumberland

PERSONNEL

Mr. Burzichelli, VP & COO reviewed and discussed the personnel actions listed below for action.

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Griffith, unanimously approving the Personnel Actions as presented: (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

ACADEMIC SERVICES

Dr. Brenden Rickards, Vice President, Academic Services gave a brief overview of the Biomedical Academy partnership being developed with CCTECH and GCIT and he understood there to be approximately 125 to 150 admission applicants for the 2021 fall program cycle. The program targets students that are interested in a medical career pathway advancing toward entry to medical school, physicians' assistant programs or dental school as examples. These students can satisfy their high school requirements as well as potentially attain a Biological Science degree preparing them for transfer to Rowan University for year 3 and 4 studies in preparation to apply to their professional school. Dr. Rickards went on to discuss plans for a safe return to campus in the fall, offering CDC appropriate face-to-face classes, traditional online, hybrid, traditional online, and live online, with the intention to keep class scheduling fluid and adaptable based on student demand. Dr. Rickards then review the academic item for Board action.

On the recommendation of the President, Trustee Balicki made a motion, seconded by Trustee Wills, approving, with Trustees Garcia Balicki and White-Coursey abstaining, the following item below: (resolution attached)

1. Perkins V Grant Program Revision - Cumberland

GC STUDENT SERVICES & BRANCH CAMPUS

Ms. Atkinson, VP, GC Student Services, noted that RCSJ virtual events are continuing with Connect with Us, I've Applied What's Next. In addition, 2100 CARES Act funded checks were directly mailed to students, and that everyone remain working hard on their broad outreach to students via text, email, phone calls, social media, print, TV and radio – we are doing what we can to support our students. On a high note, despite the pandemic, RCSJ had 344 students on the Dean's List and 626 students who made the President's list.

Dr. Piccone, VP & CAO – Branch Campus, reiterated Ms. Atkinson sentiments indicating everyone is working hard to serve our students and is committed to delivering a consistent level of services equal to those provided during normal times. Dr. Piccone told the Board the Cumberland campus had received CCOG and CARES Act funding that was able to be used to replenish the Got Food Pantry to support food insecure students and was made available to students via curbside pick-up. In addition, Cumberland County Human Services had approximately \$2,500 in unspent funds that went to provide gift cards for students in need. Dr. Piccone also updated the Board on the status of The Mill, which will house classes for engineering and engineering technology students. He finished out his report with the status of various grant awards and grant applications.

INNOVATION & TECHNOLOGY

Josh Piddington, VP & CIO, reported that his team's focus is to prepare for the move to the new ERP system. Soon everyone from both campuses will begin reimagining how we interact with our student body through recruiting, registration, and retention processes. This will help the college meet the needs of twenty-first century students who want to interact both electronically and in-person.

PUBLIC PORTION

Chair Concordia asked Public comment:

Darlene Barber, Cumberland County Commissioner Deputy Director/Education Liaison commented: On behalf of Cumberland County Commissioners, she said she is excited about the Mega Vaccination Site and thanked everyone for all the hard work that was done in Gloucester County. She indicated she would love a copy of the video played at the beginning of the meeting for posting on the Cumberland County Commissioners' website to get the message out that the vaccine is coming, and these sites are coming. She also invited Dr. Keating to get on a future Commissioners' meeting agenda so he could discuss the RCSJ Strategic Reconstruction 2021 Event Plans document because of its positive and exciting content.

ADJOURNMENT

At 7:13 p.m., Trustee Wills made a motion, seconded by Trustee Griffith. The motion was unanimously approved to adjourn the regular meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Benjamin Griffith".

Benjamin Griffith, Secretary

Notes taken by Meg Resue

Rowan College of South Jersey Strategic Reconstruction Events for 2021 Planning Sheet

Announcement: Institute for Neurodiversity
Announcement: Career and Technical Education Division
Announcement: CCTEC and GCIT Biomedical Science partnership program
Announcement: Jointure between RCSJ and county Workforce Development Boards (TBD)
Announcement: Diversity, Equity, and Inclusion
Signing: Inspira MOU
Ribbon Cut: Gloucester County Economic Development Center
Ribbon Cut: Rowan Medicine at Gloucester
Ribbon Cut: Mechatronics Innovation Learning Lab (MILL) at Cumberland
Ribbon Cut: ACT Program at Cumberland
Ribbon Cut: Career and Technical Education Annex
Groundbreaking: Gloucester County Housing Authority
Groundbreaking: GCIT expansion
Groundbreaking: Allied Health at Gloucester
Groundbreaking: Allied Health at Cumberland
Rename: University Center = Behavioral Science Center at Gloucester
Rename: University Center = Behavioral Science Center at Cumberland (back of building)
Rename: FPAC becomes Nursing at Cumberland (is this happening?)

Event package considerations

- 1. RCSJ as a Destination for Medicine (Gloucester)**
 - a. Signing with Inspira
 - b. Ribbon cut on Rowan Medicine
 - c. Ribbon cut and rename of University Center as Behavioral Science Center
 - d. Groundbreaking on Allied Health building
 - e. Announce Biomedical Science Academy with GCIT
- 2. RCSJ as a Destination for Neurodiversity (Gloucester)**
 - a. Signing with Gloucester County to take the charge of an Institute for Neurodiversity
 - b. Announce a partner ACT program at the Cumberland Campus
 - c. Groundbreaking on Gloucester County Housing Authority
- 3. RCSJ as an Economic and Workforce Partner (Gloucester)**
 - a. Ribbon cut on Economic Development Center
 - b. Groundbreaking on GCIT expansion
 - c. Announce/Ribbon cut the CTE Division and partnership with GCIT for adult education
 - d. Signing on the jointure of the Workforce Development Board (?)
- 4. RCSJ's Commitment to Diversity, Equity, and Inclusion**
 - a. Announce and present the Diversity, Equity, and Inclusion Strategic Action Plan (dual campus)
 - b. Ribbon cut on office space (Gloucester)
 - c. Announce the \$50,000 Rohrer Foundation donation to MILE (Gloucester)
- 5. RCSJ as a Destination for Medicine (Cumberland)**
 - a. Rename FPAC to Nursing (?)
 - b. Rename University Center as Behavioral Science Center (back of building)

- c. Groundbreaking on Allied Health building
- d. Announce Biomedical Science Academy with CCTEC
- 6. RCSJ as an Economic and Workforce Partner (Cumberland)**
 - a. Announce the CTE Division and partnership with CCTEC for adult education
 - b. Ribbon cut on the MILL
 - c. Signing on the jointure of the Workforce Development Board (?)

Events and Dates for 2021

- **January**
 - 1/1: Open as mega-site for COVID-19 vaccinations at Gloucester
 - 1/19: Spring Semester begins
- **February**
 - 2/22: Flex Start session begins
- **March**
 - 3/15-21: Spring Break
 - 3/22: Flex Start session begins
- **April**
 - Open House?
- **May**
 - 5/13: Commencement? (need to consider class of 2020 as well)
- **June**
 - Push back Commencement in late June?
 - Diversity, Equity, and Inclusion event

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING DECEMBER 31, 2020

	12/31/2020		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 16,885,347	\$ 18,567,045	\$ 1,681,699
Police Academy - Tuition	80,000	9,663	(70,337)
Fire Academy - Tuition	52,000	20,481	(31,519)
Continuing Education	1,250,000	467,017	(782,983)
Fees	10,790,800	11,800,222	1,009,422
Out of County	40,000	60,130	20,130
Government Appropriations			
State	5,834,281	3,461,858	(2,372,424)
Police Academy - State Funding	198,523	99,262	(99,262)
Fire Academy - State Funding	9,430	4,715	(4,715)
Continuing Ed - State Funding	107,168	53,584	(53,584)
County	7,900,000	7,368,828	(531,172)
Police Academy - County Funding	50,000	25,000	(25,000)
Fire Academy - County Funding	50,000	25,000	(25,000)
ACT Center - County Funding	100,000	50,000	(50,000)
Federal		347,550	
Other Revenues	200,000	28,487	(171,513)
Auxiliary Enterprises	652,300	390,514	(261,786)
Administrative Revenue	288,974		(288,974)
Drawdown from Unrestricted Fund Balance	500,000		(500,000)
County Debt Forgiveness	243,000		(243,000)
Federal (GEERF)			
Total Revenues	\$ 45,231,823	\$ 42,779,355	\$ (2,800,018)
Current Operating Expenditures			
Instruction - Total	\$ 16,520,005	\$ 10,905,645	\$ 5,614,360
Personnel - FT	7,439,601	4,473,298	2,966,303
Personnel - FT OT, OL, Misc	2,019,549	1,839,224	180,325
Benefits	4,032,551	2,061,203	1,971,348
Personnel - PT	2,751,515	2,376,311	375,204
Expenses	276,789	155,609	121,180
Continuing Education - Total	\$ 1,488,676	\$ 819,643	\$ 669,033
Personnel - FT	439,029	388,426	50,603

Personnel - FT OT, OL, Misc	225	-	225
Benefits	237,971	172,149	65,822
Personnel - PT	228,000	150,611	77,389
Expenses	583,451	108,457	474,994
Police Academy - Total	\$ 467,349	\$ 181,378	\$ 285,971
Personnel - FT	264,899	107,451	157,448
Personnel - FT OT, OL, Misc	-	-	-
Benefits	143,585	47,232	96,353
Personnel - PT	34,529	21,456	13,073
Expenses	24,336	5,239	19,097
Fire Academy - Total	\$ 296,417	\$ 153,099	\$ 143,318
Personnel - FT	140,823	71,284	69,539
Personnel - FT OT, OL, Misc	6,049	2,661	3,388
Benefits	76,332	31,334	44,998
Personnel - PT	43,323	31,516	11,807
Expenses	29,890	16,304	13,586
Academic Support - Total	\$ 3,682,638	\$ 2,315,990	\$ 1,366,648
Personnel - FT	1,692,565	1,241,974	450,591
Personnel - FT OT, OL, Misc	79,104	38,496	40,608
Benefits	917,436	593,549	323,887
Personnel - PT	473,748	233,806	239,942
Expenses	519,785	208,165	311,620
Student Services - Total	\$ 8,730,094	\$ 5,306,163	\$ 3,423,931
Personnel - FT	4,597,151	3,181,177	1,415,974
Personnel - FT OT, OL, Misc	69,242	23,126	46,116
Benefits	2,491,834	1,496,806	995,028
Personnel - PT	540,860	289,486	251,374
Expenses	1,031,007	315,568	715,439
Institutional Support - Total	\$ 7,701,167	\$ 5,618,846	\$ 2,082,321
Personnel - FT	3,178,812	2,587,516	591,296
Personnel - FT OT, OL, Misc	1,000	500	500
Benefits	1,723,040	1,230,163	492,877
Personnel - PT	118,273	57,396	60,877
Expenses	2,680,042	1,743,271	936,771
Operating & Maintenance - Total	\$ 5,828,759	\$ 3,857,020	\$ 1,971,739
Personnel - FT	2,026,815	965,731	1,061,084
Personnel - FT OT, OL, Misc	125,839	19,749	106,090
Benefits	1,098,612	414,740	683,872
Personnel - PT	57,905	10,429	47,476
Expenses	2,519,588	2,446,371	73,217
Leasing Expenses		-	\$ -
Retiree Benefits	\$ 431,766	164,023	\$ 267,743
Auxiliary Enterprises	\$ 84,952	10,088	\$ 74,864
Total Operating Expenditures	\$ 45,231,823	\$ 29,331,895	\$ 15,899,928

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING DECEMBER 31, 2020
Gloucester Campus

	12/31/2020		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 16,885,347	\$ 13,553,575	\$ (3,331,772)
Police Academy - Tuition	80,000	9,663	(70,337)
Fire Academy - Tuition	52,000	20,481	(31,519)
Continuing Education	1,250,000	276,219	(973,781)
Fees	10,790,800	8,482,370	(2,308,430)
Out of County	40,000	15,438	(24,562)
Government Appropriations			
State	5,834,281	2,591,125	(3,243,157)
Police Academy - State Funding	198,523	99,262	(99,262)
Fire Academy - State Funding	9,430	4,715	(4,715)
Continuing Ed - State Funding	107,168	53,584	(53,584)
County	7,900,000	4,072,528	(3,827,472)
Police Academy - County Funding	50,000	25,000	(25,000)
Fire Academy - County Funding	50,000	25,000	(25,000)
ACT Center - County Funding	100,000	50,000	(50,000)
Federal		187,935	
Other Revenues	200,000	16,232	(183,768)
Auxiliary Enterprises	652,300	254,362	(397,938)
Administrative Revenue	288,974		(288,974)
Drawdown from Unrestricted Fund Balance	500,000		(500,000)
County Debt Forgiveness	243,000		(243,000)
Federal (GEERF)			
Total Revenues	\$ 45,231,823	\$ 29,737,488	\$ (15,682,270)
Current Operating Expenditures			
Instruction - Total	\$ 16,520,005	\$ 7,501,732	\$ 9,018,273
Personnel - FT	7,439,601	3,256,354	4,183,247
Personnel - FT OT, OL, Misc	2,019,549	1,309,516	710,033
Benefits	4,032,551	1,431,393	2,601,158
Personnel - PT	2,751,515	1,418,278	1,333,237
Expenses	276,789	86,191	190,598
Continuing Education - Total	\$ 1,488,676	\$ 587,496	\$ 901,180
Personnel - FT	439,029	285,788	153,241

Personnel - FT OT, OL, Misc	225	-	225
Benefits	237,971	125,624	112,347
Personnel - PT	228,000	84,073	143,927
Expenses	583,451	92,011	491,440
Police Academy - Total	\$ 467,349	\$ 181,378	\$ 285,971
Personnel - FT	264,899	107,451	157,448
Personnel - FT OT, OL, Misc	-	-	-
Benefits	143,585	47,232	96,353
Personnel - PT	34,529	21,456	13,073
Expenses	24,336	5,239	19,097
Fire Academy - Total	\$ 296,417	\$ 153,099	\$ 143,318
Personnel - FT	140,823	71,284	69,539
Personnel - FT OT, OL, Misc	6,049	2,661	3,388
Benefits	76,332	31,334	44,998
Personnel - PT	43,323	31,516	11,807
Expenses	29,890	16,304	13,586
Academic Support - Total	\$ 3,682,638	\$ 1,476,840	\$ 2,205,798
Personnel - FT	1,692,565	806,767	885,798
Personnel - FT OT, OL, Misc	79,104	29,309	49,795
Benefits	917,436	354,630	562,806
Personnel - PT	473,748	123,092	350,656
Expenses	519,785	163,042	356,743
Student Services - Total	\$ 8,730,094	\$ 3,543,911	\$ 5,186,183
Personnel - FT	4,597,151	2,217,152	2,379,999
Personnel - FT OT, OL, Misc	69,242	18,962	50,280
Benefits	2,491,834	974,592	1,517,242
Personnel - PT	540,860	117,930	422,930
Expenses	1,031,007	215,275	815,732
Institutional Support - Total	\$ 7,701,167	\$ 3,330,323	\$ 4,370,844
Personnel - FT	3,178,812	1,643,406	1,535,406
Personnel - FT OT, OL, Misc	1,000	-	1,000
Benefits	1,723,040	722,391	1,000,649
Personnel - PT	118,273	43,623	74,650
Expenses	2,680,042	920,903	1,759,139
Operating & Maintenance - Total	\$ 5,828,759	\$ 2,369,437	\$ 3,459,322
Personnel - FT	2,026,815	919,130	1,107,685
Personnel - FT OT, OL, Misc	125,839	19,749	106,090
Benefits	1,098,612	404,021	694,591
Personnel - PT	57,905	10,429	47,476
Expenses	2,519,588	1,016,108	1,503,480
Leasing Expenses		-	\$ -
Retiree Benefits	\$ 431,766	164,023	\$ 267,743
Auxiliary Enterprises	\$ 84,952	6,346	\$ 78,606
Total Operating Expenditures	\$ 45,231,823	\$ 19,314,585	\$ 25,917,238

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING DECEMBER 31, 2020

	12/31/2020		
	Budget Amount	Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 7,017,671	\$ 5,013,470	\$ (2,004,201)
Continuing Education	787,500	190,798	(596,702)
Fees	4,097,158	3,317,852	(779,306)
Out of County (Charge back)	200,000	44,692	(155,308)
	-		-
Government Appropriations			
State	3,259,603	870,733	(2,388,870)
County	6,592,600	3,296,300	(3,296,300)
Other Revenues			
Auxiliary Enterprises	357,500	12,255	(345,245)
	1,024,000	136,152	(887,848)
Reserve Capital Proj	575,000		(575,000)
Reserve from FY19	-		-
Drawdown from Unrestricted Fund Balance			-
Federal (CARES Act)	-	159,615	159,615
Total Revenues	\$ 23,911,032	\$ 13,041,867	\$ (10,869,165)
Federal (GEERF) Not Received			-
Federal (CRF) Not Received		-	-
Potential Revenue with Federal Funds	\$ 23,911,032	\$ 13,041,867	\$ (10,869,165)
Current Operating Expenditures			
Instruction - Total	\$ 8,055,619	\$ 3,403,913	\$ 4,651,706
Personnel - FT	3,098,234	1,216,944	1,881,290
Personnel - FT OT, OL, Misc	954,000	529,708	424,292
Benefits	1,864,994	629,810	1,235,184
Personnel - PT	1,851,841	958,033	893,808
Expenses	286,550	69,418	217,132
Continuing Education - Total	\$ 788,625	\$ 232,147	\$ 556,478
Personnel - FT	261,971	102,638	159,333
Personnel - FT OT, OL, Misc		-	-
Benefits	161,296	46,525	114,771
Personnel - PT	289,708	66,538	223,170
Expenses	75,650	16,446	59,204
Academic Support - Total	\$ 2,071,711	\$ 839,150	\$ 1,232,561
Personnel - FT	991,761	435,207	556,554
Personnel - FT OT, OL, Misc	12,600	9,187	3,413

Benefits	552,170	238,919	313,251
Personnel - PT	319,950	110,714	209,236
Expenses	195,230	45,123	150,107
Student Services - Total	\$ 3,972,360	\$ 1,762,252	\$ 2,210,108
Personnel - FT	1,948,856	964,025	984,831
Personnel - FT OT, OL, Misc	6,500	4,164	2,336
Benefits	1,075,214	522,214	553,000
Personnel - PT	518,547	171,556	346,991
Expenses	423,243	100,293	322,950
Institutional Support - Total	\$ 5,545,479	\$ 2,288,523	\$ 3,256,956
Personnel - FT	2,021,514	944,110	1,077,404
Personnel - FT OT, OL, Misc	20,500	500	20,000
Benefits	1,082,676	507,772	574,904
Personnel - PT	97,664	13,773	83,891
Expenses	2,323,125	822,368	1,500,757
Operating & Maintenance - Total	\$ 3,097,332	\$ 1,487,583	\$ 1,609,749
Personnel - FT	91,868	46,601	45,267
Personnel - FT OT, OL, Misc		-	-
Benefits	48,792	10,719	38,073
Personnel - PT	-	-	-
Expenses	2,956,672	1,430,263	1,526,409
Debt Service	\$ 83,656	-	\$ 83,656
Retiree Benefits	\$ -	-	\$ -
Minor Capital	\$ -	-	\$ -
Auxiliary Enterprises	\$ 296,250	3,742	\$ 292,508
Total Operating Expenditures	\$ 23,911,032	\$ 10,017,310	\$ 13,893,722

SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Meg Resue, Special Assistant to the President
FROM: Paul Babcock, Director of Campus Safety and Security
DATE: January 6, 2021
SUBJECT: **CRIME STATISTICS for the month of December 2020**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Burglary	0 Incidents	0 Incidents
Criminal Trespass/Trespassing	0 Incidents	0 Incidents
Possession of Controlled Dangerous Substances	0 Incidents	0 Incidents
Underage Alcohol Consumption	0 Incidents	0 Incidents
Thefts	0 Incidents	0 Incidents
Harassment	0 Incidents	0 Incidents
Criminal Mischief	0 Incidents	0 Incidents
Receiving Stolen Property	0 Incidents	0 Incidents
False Public Alarms	0 Incidents	0 Incidents
Emergency Notifications	0 Incidents	0 Incidents
Assault	0 Incidents	0 Incidents
Sexual Assault/Contact	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents
Violence Against Women	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Motor Vehicle Accidents/Incidents	0 Incidents	0 Incidents
Fire	0 Incidents	0 Incidents
Medical Assist/Incidents	0 Incidents	0 Incidents
Other Incidents	0 Incidents	0 Incidents



RESOLUTION TO AUTHORIZE CONTRACT BETWEEN CORE BTS AND ROWAN COLLAGE OF SOUTH JERSEY TO PURCHASE CORE BTS NETWORK INFRASTRUCTURE HARDWARE AND SOFTWARE FOR BRANCH CAMPUS

WHEREAS, Rowan College of South Jersey, pursuant to 18A:64A-25.9a, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, Meraki goods and services are provided under the terms of the New Jersey State Contract number 87720 as per NASPO Master Agreement 87720; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with Core BTS in the amount of 24,656.00 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the financial obligation will be paid from Title III HSI-STEM & Articulation grant funding; and

WHEREAS, the Chief Financial Officer of the college has certified that the funds are available for this project.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Core BTS in the amount of 24,656.00 to purchase network infrastructure hardware and software for the Cumberland Campus.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held January 12, 2021.


Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





RESOLUTION AUTHORIZING AWARD OF CONTRACT BETWEEN ROWAN COLLEGE OF SOUTH JERSEY AND DIRECT ENERGY BUSINESS FOR NATURAL GAS SUPPLY SERVICE FOR BRANCH CAMPUS

WHEREAS, NJSA 18A:64A-25.10 authorizes the boards of trustees of two or more county colleges to provide jointly by agreement for the purchase of work, materials, or supplies for their respective colleges; and

WHEREAS, New Jersey's county colleges, through their consortium, The Joint Purchasing Consortium, (JPC), have joined for this purpose and are willing to work together to negotiate the best rates and costs for the benefit of the colleges; and

WHEREAS, Ocean County College will serve as the Lead Agency in this joint agreement for the New Jersey County Colleges' Joint Purchasing Consortium for the purchase of Natural Gas Supply Service; and

WHEREAS, the Natural Gas Supply Service pricing was requested in the form of a bid, 20-21 B-1035, following all appropriate legislation including PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for a period of November 1, 2020 to October 31, 2022; and

WHEREAS, the Chief Financial Officer for the College has certified that funds are available for this purchase.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes entering into an agreement to purchase natural gas supply service from Direct Energy Business, for the Cumberland Campus, at the rate awarded by Ocean County College on behalf of the NJCC JPC for the period November 1, 2020 through October 31, 2022.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held January 12, 2021.


Gene J. Concordia, Chairperson

Attested:


Benjamin T. Griffith, Secretary



RCSJ - GLOUCESTER - PERSONNEL ACTIONS

DATE: 01/12/2021

The following Education/General Fund Actions are presented for Board of Trustee approval.

(3) Three Full-Time New Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Nursing & Health Professions Lab Manager	Theresa Asuncion	New Hire	Internal Hire	\$50,000.00 per year	1/19/2021
Program Director, Physical Therapist Assistant	Silvia Meawad	New Hire	External Hire	\$70,000.00 per year	3/29/2021
Coordinator, Health Compliance	Anna Trantas	New Hire	External Hire	\$16.01 per hour	1/25/2021

(4) Four Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Coordinator, Maintenance	Stephen Smith	Reassignment	Internal Hire	\$23.35 per hour	1/4/2021
Manager, Maintenance & New Construction	Joshua MacFerren	Reassignment	Internal Hire	\$75,000.00 per year	1/4/2021
Lead Maintenance/Fireman	Mark Brucker	Reassignment	Internal Hire	\$20.25 per hour	1/4/2021
Publications Specialist	Matthew Borginis	Title Change	Internal Hire	\$38,972.00 per year	1/2/2021

(2) Two Part-Time Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Assistant Men's Soccer Coach- 2nd Assistant	Andrew McNellis	Resignation	External Hire	\$2,309.00 per year	12/7/2020
Temporary, Counseling Advisor	Jaine Ramanaukas	New Hire	External Hire	\$20.00 per hour (grant-funded)	1/19/2021

(1) One Resignations:

Title	Name	Rationale	Salary	Effective Date
Recruiter, High School Outreach	Kyle Lodge	Resignation	\$38,000.00 per year	1/29/2021

(2) Two Market Adjustments:

Title	Name	Salary	Effective Date
Program Director, DMS	Laurie Kohnman	\$70,000.00 per year	1/1/2021
Video Production Specialist	Joel Davidson	\$38,972.00 per year	1/2/2021

(1) One Adjunct 2020-2021 New Hire:

Name	Division
Lisa Blystone	Nursing & Health Professions

RCSJ - CUMBERLAND - PERSONNEL ACTIONS DATE: 01/12/2021

The following Education/General Fund Actions are presented for Board of Trustee approval.

(2) Two Full-Time New Hires:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Assistant Professor II, Nursing & Health Professions	Sarah Dilco	New Position	Internal Hire	\$53,214.00 per year	1/1/2021
Bilingual STEM Recruiter	Yajaira Flores	Reassignment	Internal Hire	\$40,000.00 per year (grant-funded)	1/4/2021

(4) Four On-Call Employees:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
HiSet Proctor	Andrea Benjamin	Reassignment	External Hire	\$20.00 per hour (grant-funded)	1/1/2021
HiSet Proctor	Danielle DePalma	Reassignment	External Hire	\$20.00 per hour (grant-funded)	1/1/2021
HiSet Proctor	Allen Gaskins	Reassignment	External Hire	\$20.00 per hour (grant-funded)	1/1/2021
HiSet Proctor	Heidi Koering	Reassignment	External Hire	\$20.00 per hour (grant-funded)	1/1/2021

(2) Two Resignations:

Title	Name	Rationale	Salary	Effective Date
Nursing Lab Coordinator	Paula Smanioito	Resignation	\$53,229.00 per year	1/1/2021
Institutional Research Analyst	Douglas Maull	Resignation	\$53,229.00 per year	1/8/2021

(1) One Adjunct 2020-2021 New Hire:

Name	Division
Vincent Scarpa	Education & Humanities



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES FOR APPROVAL FOR AN AMENDMENT TO APPLY, AND UPON AWARD, ACCEPT FUNDING FOR RCSJ, GLOUCESTER, FROM THE NEW JERSEY DEPARTMENT OF EDUCATION PERKINS V CAREER AND TECHNICAL EDUCATION GRANT PROGRAM

WHEREAS, Academic Services has a need to amend the application to the New Jersey Department of Education Perkins V Career and Technical Education Grant program for the Gloucester Campus; and

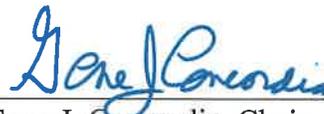
WHEREAS, authorization to apply and accept funding in the amount of \$285,165 for the period of July 1, 2020 to June 30, 2021 was granted on June 9, 2020; and

WHEREAS, the amendment will increase the award amount by \$4,593 for a total revised award amount of \$289,758; and

WHEREAS, funds will be utilized to fully develop the academic, career and technical skills of postsecondary students enrolled in approved career and technical education programs; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution for Academic Services to apply for the increase of \$4,593 and amend the approved budget from the New Jersey Department of Education Perkins V Career and Technical Education Grant program for the Gloucester Campus for the revised amount of \$289,758 for the period of July 1, 2020 to June 30, 2021.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held January 12, 2021.



Gene J. Concordia, Chair

Attested:


Benjamin T. Griffith, Secretary





State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

November 23, 2020

To: Dr. Frederick Keating, President
Rowan College of South Jersey - Gloucester

From: Erskine R. Glover, State Director
Office of Career Readiness

Subject: Additional FY21 Postsecondary Perkins Grant Allocation

I am pleased to inform you that your college is eligible to receive additional Perkins grant funds as part of your current FY21 Postsecondary Perkins application. The New Jersey postsecondary vocational districts have decided not to apply or were ineligible for the Perkins funds, which were originally allocated to them by the state formula. These funds are being reallocated to your college based on economically disadvantaged students enrolled in Perkins eligible programs.

The following amount will be added to your current allocation: **\$4,593**. If your Perkins application has been approved by the Office of Career Readiness (Tier One approval), you must budget for the additional funds through the amendment process in the EWEG system. Amendments to the FY21 applications are due no later than **March 31, 2021**. However, if your Perkins application has not yet been approved by the Office of Career Readiness, you must budget for the increase immediately in your current application budget. You may also make additions to the Comprehensive Local Needs Assessment (CLNA), if necessary, to support the new budget items.

These funds may only be used for currently approved career and technical education programs at your college. Additionally, funds must be obligated by June 30, 2021, with expenditures liquidated by September 30, 2021.

If you have any questions, please contact your state Perkins program officer. Thank you for your ongoing support of career and technical education.

EG/KW

c: Lisa Gleason
Kari Wudarski
Glenn Forney
Sharon Fleming
Cristin Henry

Perkins Program Officer
Linda Lam
Aaron R. Fichtner
Perkins Project Directors