



## BOARD OF TRUSTEES MEETING – MAIN CAMPUS

### REGULAR SESSION MINUTES

June 17, 2025

Prior to the start of the meeting, Mr. Chris Gibson, Esq. administered the Board of Trustee Oath of Office to Ms. Jodi Trivellini representing Cumberland County.

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:32 p.m., held in-person on the Gloucester Campus in the College Center building.

Meg Resue, Chief of Staff to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 6, 2024, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities.”

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

**Members Present:**

Ms. Lita Abele  
Ms. Jennica Bileci  
Ms. Danielle Carroll  
Mr. Gene Concordia  
Mr. Len Daws  
Dr. Edward Geletka  
Mr. Greg Lopercolo  
Ms. Jodi Trivellini  
Dr. Warren Wallace  
Mr. Douglas Wills, Esq.  
Dr. Frederick Keating, President, Ex-Officio

**Members Absent:**

Ms. Christine Allen-Jackson, JSC  
Mr. Robert Bumpus

**Advisor Present:**

Mr. Chris Gibson, Esq.

Chair Gene Concordia welcomed Gloucester County Commissioner Gattinelli, and Cumberland County Commissioner Lods, in addition to everyone else present for the meeting.

### **PRESIDENT’S REPORT**

Dr. Keating introduced various members of leadership to discuss the topics listed below and went over the proposed future college design concept as RCSJ moves forward. (all presentations attached)

1. Year-End Summary Report

- Regional Economic Impact Study - Heather Simmons, VP, CTE
- Rowan University Memorandum of Understanding – Dr. Plagianakos, VP, University Affiliation
- President’s Report to the Community – Susan Nardelli, VP, Communication, Marketing & Enrollment Management

- Financial Status – Nick Burzichelli, VP, COO/CFO, Operations
  - Future College Design – Dr. Keating
2. Community Services – Samantha Van Kooy, Assoc. VP, Community Engagement & Human Services

### **ACCEPTANCE OF MINUTES**

April 15, 2025 Regular Session Meeting and May 6, 2025 Special Session minutes were approved as published.

### **FINANCE**

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the financial statements and briefly discussed the items listed below.

Informational Item: Combined RCSJ Financial Statements and separate campus statements for the month ending May 31, 2025 (attached).

On the recommendation of the President, Trustee Bileci made a motion, seconded by Trustee Lopergolo, approving the following items 1 through 6. (resolutions attached)

1. FY2025 Gloucester Revised Budget
2. FY2025 Cumberland Revised Budget
3. FY2026 Gloucester Operating Budget
4. FY2026 Cumberland Operating Budget
5. RCSJ Tuition & Fees Schedule
6. RCSJ Contracting Agents

### **PLANNING/FACILITIES**

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the Campus Safety report reflecting no findings. He proceeded to reviewed the resolutions, which were reviewed by Board committee and provided additional details on items 27 and 28.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Safety Crime Statistics for April & May 2024 for both campuses (attached).

On the recommendation of the President, Trustee Bileci made a motion, seconded by Trustee Lopergolo, approving the following items 1 through 33. (resolutions attached)

1. Elevate Healthcare - Sole Source
2. Elevate Healthcare - Sourcewell
3. Hillrom Beds - GSA
4. Minuteman Security - RU Nursing
5. Minuteman Security – RU PA
6. Pennoni Engineering Consulting
7. Annual Exceptions
8. CCESC Coop
9. Cumberland County Contracts
10. Gloucester County Contracts
11. E&I Coop Services
12. ESCNJ – Custodial Supplies
13. ESCNJ – Agreement
14. GSA – Federal Supply Schedules

15. Hunterdon County Ed Services Commission
16. MMCAP – Infuse
17. National Cooperative Purchasing Alliance
18. NJCCC JPC Contracts
19. NJEDGE Cooperative
20. OMNIA Partners National Cooperative
21. PEPPM Cooperative Purchasing Contracts
22. Rowan University, Rowan College Burlington County & RCSJ Cooperative Agreement
23. Sourcewell – Certain goods & services catalog
24. State Contracts – Vendors
25. TIPS (The Interlocal Purchasing System) Cooperative
26. Barnes & Noble Amendment
27. Financial Aid Services LLC Consulting
28. Ferrilli ERP Project Manager
29. Gloucester Supportive Services Agreement
30. Housing Authority of Gloucester County Shared Services Agreement
31. Trane U.S. Maintenance Services Agreement
32. Gloucester/Cumberland/Salem On-Line Library Database Agreement
33. Bid Reject – CTE Center Renovations and Construction Trades Addition

**PERSONNEL** - **Nick Burzichelli**, Exec. VP, COO & CFO presented the personnel action for approval.

On the recommendation of the President, Trustee Bileci made a motion, seconded by Trustee Geletka, approving the Personnel Actions, for the following item 1. (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

### **ACADEMIC SERVICES**

Report Summary: **Dr. Brenden Rickards**, VP & Provost, Academic Services presented the resolutions for approval, which had previously been reviewed by Board committee.

On the recommendation of the President, Trustee Carroll made a motion, seconded by Trustee Abele approving the following items 1 through 13, with Trustee Len Daws abstaining from item 1: (resolutions attached)

1. RCSJ & Rowan University MOU
2. Accept additional funding: CCOG – FY25
3. Approve: Certificate Medical Coding
4. Apply & accept funding: GCWDB WIOA – Out-of-School Youth
5. Apply & accept funding: GCWDB Work First New Jersey (WFNJ)
6. United Way of Gloucester County, Lead GC MOU
7. Accept funding: NSF Mentor Up Programming
8. Shared Services Agreement – Gloucester County Special Services School District for professional services
9. WIOA WFNJ Academics Cumberland Campus – Camden Contract Agreement
10. WIOA WFNJ Academics Gloucester Campus – Camden Contract Agreement
11. WIOA WFNJ CTE – Camden Contract Agreement
12. Apply & accept funding: Perkins Budget Amendment – FY2026 Career & Technical Education Grant – Gloucester

13. Apply & accept funding: Perkins Budget Amendment – FY2026 Career & Technical Education Grant – Cumberland

**POLICY**

Report Summary: **Sandy Evans**, Executive Director, President's Office presented the listed policies below.

On the recommendation of the President, Trustee Geletka made a motion, seconded by Trustee Wills, approving the following policy: (copy attached)

1. New Policy  
8307 Hazing Prevention

**Student Services** - **Judy Atkinson**, Vice President, Chief Student Affairs Officer, Student Services, provided a brief update on Student Services.

**Branch Campus** - **Dr. Jim Piccone**, Vice President/CAO, Branch Campus provided the following update notes:

I wanted to comment on the new publication "5 Years of Excellence in Cumberland County". Thank you to Susan Nardelli and the entire team for highlighting the incredible progress since the merger. RCSJ has made a significant impact on lives across all age groups in our community. These achievements have sparked a renewed interest in higher education throughout Cumberland County. We look forward to sharing this publication widely as we continue to grow and build on this momentum.

We have 6 areas that demonstrate student excellence from PTK and The National Society of Leadership and Success, we are Military Friendly School, Tri Alpha and Aspen Award.

- 3 + 1 programs and continued growth with our Collegiate High School Program for Early College High School and HSOP.
- 3 Premier Partners: Acenda, Inspira, and Rastelli.
- 25 new academic programs, and many of these programs being reaffirmed with accreditation.
- We were able to triple our grant portfolio to support student success.
- We now have the Adult Center for Transition program on Cumberland campus.
- Four of our students who graduated this year will participate in the Pathway to Medicine program to earn a degree in osteopathic medicine.
- There are many more accomplishments, but I just wanted to give you a quick highlight for this meeting.

Lastly, I would like to say, this would not be possible without Dr. Fred Keating's leadership, vision and commitment to that vision. Thanks, Dr. Keating, for what you have done for Cumberland County.

**Innovation & Technology** - **Josh Piddington**, Vice President/CIO, Innovation & Technology, provided an update on his department and discussed the various stages of the Go Live with the unified Anthology ERP.

**Rowan College Foundation** – No report for this month.

**PUBLIC PORTION**

Chair Concordia asked Public comment.

As this was Dr. Keating last Board meeting as President of RCSJ, many individuals present thanked him for his visionary leadership. No other comments were received.

The meeting went into Closed Session with the reading of the resolution to do so.

**A Closed Session Announcement** was read by Meg Resue indicating the Board would go into closed session following the reading of the closed session resolution. Other than the Board Members & invited attendees, the rest of the Public were asked to leave the Cafeteria Annex and move to the mezzanine located outside of the cafeteria main doors and would be summoned when to return for the balance of the regular meeting. Meg Resue then read the resolution to go into to Closed Session.

At 8:03 p.m., Trustee Daws made a motion, seconded by Trustee Wills, to approve the resolution to go into a Closed Session. The motion was unanimously approved. The Public vacated the Annex as directed.

At 8:28p.m., Trustee Wills made a motion, seconded by Trustee Lopergolo to adjourn the Closed Session and return to the Regular Meeting. The Public was sought to return to the meeting. No public individuals remained to return to the meeting.

On the President's recommendation following the closed session, a motion was made by Trustee Wills and seconded by Trustee Wallace to accept the RCSJ Operational Procedures dated July 1, 2025, with Final Revision: #6-06.10.2025, and was unanimously approved by the Board of Trustees for the RCSJ solicitor to present the Final Revision document to the appropriate parties as necessary for litigation obligations (see RCSJ Closed Session Minutes – 6/17/2025 below).

#### **ADJOURNMENT**

At 8:33p.m., Trustee Wills made a motion, seconded by Trustee Abele and unanimously approved adjourning the Regular Session.

Respectfully submitted,



Lita M. Abele, Secretary

Notes taken by Meg Resue




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## RCSJ BOARD OF TRUSTEES CLOSED SESSION MINUTES

**June 17, 2025**

At 8:03 p.m., Trustee Daws made a motion, seconded by Trustee Wills, to approve the resolution to go into a Closed Session. The motion was unanimously approved. The Public vacated the Gloucester Cafeteria Annex as directed.

**Members Present:**

Ms. Lita Abele  
 Ms. Jennica Bileci  
 Ms. Danielle Carroll  
 Mr. Gene Concordia  
 Mr. Len Daws  
 Dr. Edward Geletka  
 Mr. Greg Lopergolo  
 Ms. Jodi Trivellini  
 Dr. Warren Wallace  
 Mr. Douglas Wills, Esq.  
 Dr. Frederick Keating, President, Ex-Officio

**Members Absent:**

Ms. Christine Allen-Jackson, JSC  
 Mr. Robert Bumpus

**Advisor Present:**

Mr. Chris Gibson, Esq.  
 Nick Burzichelli, VP, COO/CFO, Operations  
 Dr. Brenden Rickards, Provost/VP, Academics  
 Judy Atkinson, VP, Student Services  
 Dr. Jim Piccone, VP/CAO, Cumberland Campus

The College's legal counsel provided an update on current litigation. The RCSJ's Operational Procedures (Final Revision: #6-06.10.2025 - attached) in relation to the processing of the Cumberland County Campus Educational Foundation's (CCCEF) SchoolCount! Scholarships were discussed with those present. The Board of Trustees unanimously agreed that this final revision in its current form was approved to be presented to the legal representation of the CCCEF by RCSJ's legal counsel, Mr. Chris Gibson, Esq.

At 8:28p.m., Trustee Wills made a motion, seconded by Trustee Lopergolo and unanimously approved ending the Closed Session, returning to the Regular Session.

Respectfully submitted,

A handwritten signature in blue ink that reads "Lita m. abele".

Lita M. Abele, Secretary

Notes taken by Meg Resue

**Operational Procedures**  
**Effective Date July 1, 2025**

**Final Revision: #6-06.10.2025**

The processing of the Cumberland County College Educational Foundation's SchoolCounts! Scholarships as detailed below would be inclusive of fall 2024 students falling within the four-year span from September 2024 through June 2028, and are therefore, held harmless by Rowan College of South Jersey.

**A. General College Scholarship Processing**

1. Students will provide all required documentation at the time of application submission to the Foundation in compliance with their scholarship criteria, Foundation congratulatory letter and Foundation policy.
2. The Foundation will provide the College with a spreadsheet of the names and dollar amounts of all student scholarship recipients.
3. The Foundation's final scholarship list is due to the College by August 1st and January 2nd for placement of holds on College student accounts.
4. After each semester, on or before December 31<sup>st</sup> and June 30<sup>th</sup>, the Foundation will supply the College with information on scholarship recipients, listing student names, scholarship titles, award amounts, and the total funds allocated for each endowed scholarship.

**B. College Processing of Foundation SchoolCounts! Scholarships**

1. The Foundation crafts, reviews, and approves annually the SchoolCounts! student contracts and maintains the students' signed agreements.
2. The Foundation's final scholarship list is due to the College by August 1<sup>st</sup> and January 2<sup>nd</sup> for placement of holds on College student accounts.
3. The College calculates and processes the SchoolCounts! scholarship amounts and will invoice the Foundation each semester for SchoolCounts! scholarship payment according to SchoolCounts! scholarship criteria as the last dollar in compliance with state aid program regulations (i.e. Community College Opportunity Grant (CCOG)- New Jersey Revised Statutes Section 18A:71B-112).
4. Validation of eligibility and continued eligibility for the SchoolCounts! program will be the responsibility of the Foundation.

**C. Career & Technical Education (CTE) School Counts Scholarship Processing Responsibilities**

1. CTE College staff will provide information on the scholarship to each potential RCSJ student and will direct these students to apply for CTE SchoolCounts! funding through the Foundation's independent website.

**D. Adult Center for Transition (ACT) Program Scholarship Processing**

1. ACT College staff will assist students to identify suitable Foundation scholarship availability. College staff will verify eligibility to apply and support the student during the application process in accordance with the Foundation's scholarship criteria for the Foundation's consideration as a potential scholarship award recipient.

**E. College Bursar's Office Operating Procedures**

1. The College will follow standard operating procedures.

**F. Handling of Outside/Third Party Checks**

1. Outside/Third party checks received in person:
  - a. If student is registered and/or owes a balance, the check will be posted to the student's ledger card on the same day that it is received by the Business Office/Student Accounts team.
  - i. If the student is registered for the current term and the balance has been paid either out of pocket or by other funding, the Business Office/Student Accounts team will accept the check and post it to the student's ledger card on the same day it was received. Any eligible refund to the student will be processed within two-three weeks.
- b. If the student is not registered and/or owes a balance, the team member will inquire about student's intention to register.



**Operational Procedures**  
**Effective Date July 1, 2025**

**Final Revision: #6-06.10.2025**

- i. If the student intends to register in the near future, the check will be held in the Business Office/Student Accounts safe until the student registers and the check can be posted. If the student does not register by the end of the add/drop period for the upcoming semester, the check will be returned by mail with a letter to the original payor on the check.
  - ii. If the student does not intend to register, the Business Office/Student Accounts team will not accept the check.
2. Outside/Third party checks received by mail:
- a. If student is registered and/or owes a balance, the check will be posted to the student's ledger card on the same day that it is received by the Business Office/Student Accounts team.
    - i. If the student is registered for the current term and the balance has been paid either out of pocket or by other funding, the Business Office/Student Accounts team will accept the check and post it to the student's ledger card on the same day it was received. Any eligible refund to the student will be processed within two-three weeks.
  - a. If the student is not registered and/or owes a balance, the check will be held in the Business Office/Student Accounts safe until the student registers and the check can be posted. If the student does not register by the end of the add/drop period for the upcoming semester, the check will be returned by mail with a letter to the original payor on the check.

**G. College Financial Aid procedures**

1. Rowan College of South Jersey will package student financial aid to include all available aid from Federal, State, Institutional, and other sources up to the student's cost of attendance in accordance with Federal, State, and Institutional policies and regulations/administrative procedures.

**H. College Division of Innovation & Technology**

1. The College will provide a link on the rcsj.edu website to the Foundation's independent website, and the Foundation will provide a reciprocal link on their independent website to the College's rcsj.edu website.
2. Student Information Exports: As of July 1, 2022, the College stopped exporting student data to the Foundation.

**I. Operational Procedures are Subject to Change**





**RESOLUTION AUTHORIZING A CLOSED SESSION  
OF THE BOARD OF TRUSTEES  
OF ROWAN COLLEGE OF SOUTH JERSEY**

WHEREAS, the Open Public Meetings Act of the State of New Jersey allows closed sessions for the purpose of discussing personnel matters, anticipated litigation, negotiations, and purchase of real property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey, County of Gloucester and State of New Jersey, as follows:

1. That in accordance with Section 7B7, and 7b8, of the Open Public Meetings Act of the State of New Jersey, a closed session will be held at this meeting to discuss personnel matters, anticipated litigation, negotiations, and purchase of real property: and
2. The results of the discussion may be disclosed to the public at such time or at such other time deemed proper by the Board of Trustees.

ADOPTED at a meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Chair

Attested:   
Secretary





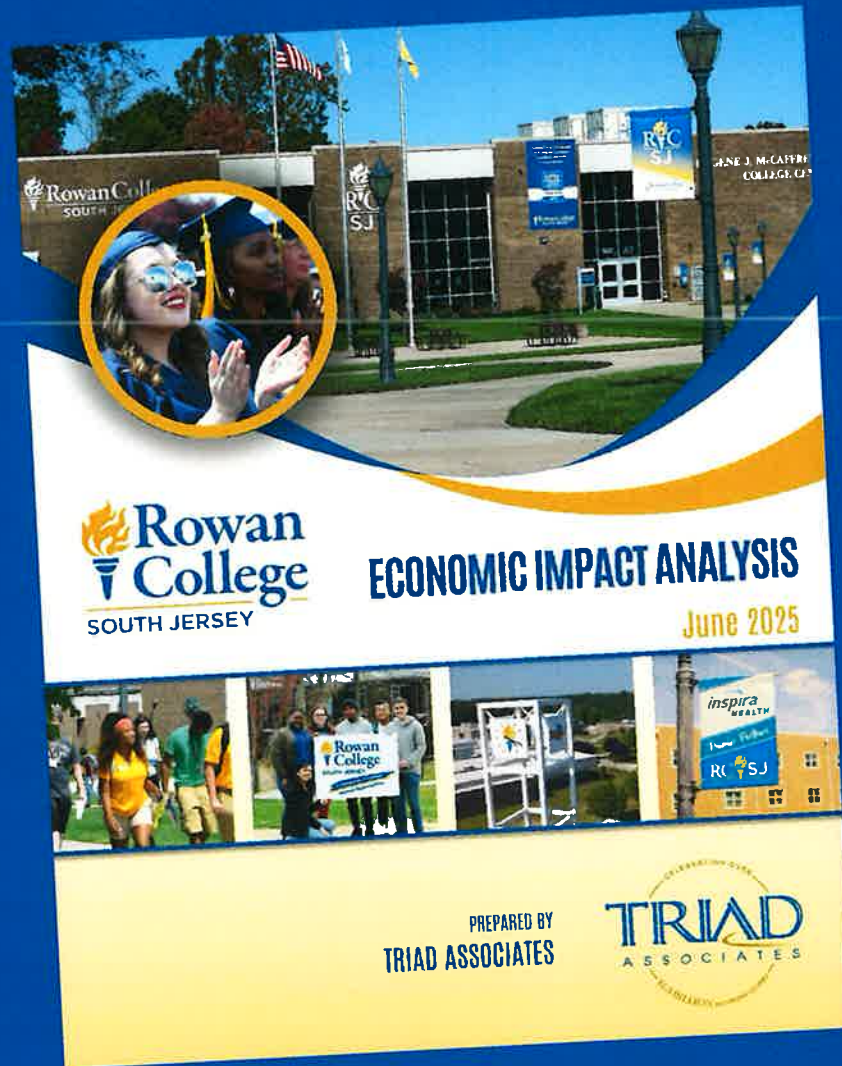
**— Board of Trustees Meeting —**

June 17, 2025

## **YEAR END SUMMARY REPORT**

1. RCSJ Economic Impact Analysis
2. Rowan University MOU
3. President's Report to the College Community
4. Financial Status
5. Future College Design

# RCSJ Economic Impact Analysis



## ***RCSJ's Economic Impact on the Region***



**Generates \$201 million annually in economic activity**



**Supports 1,746 full-time equivalent jobs**



**Primary talent pipeline for Gloucester & Cumberland counties**



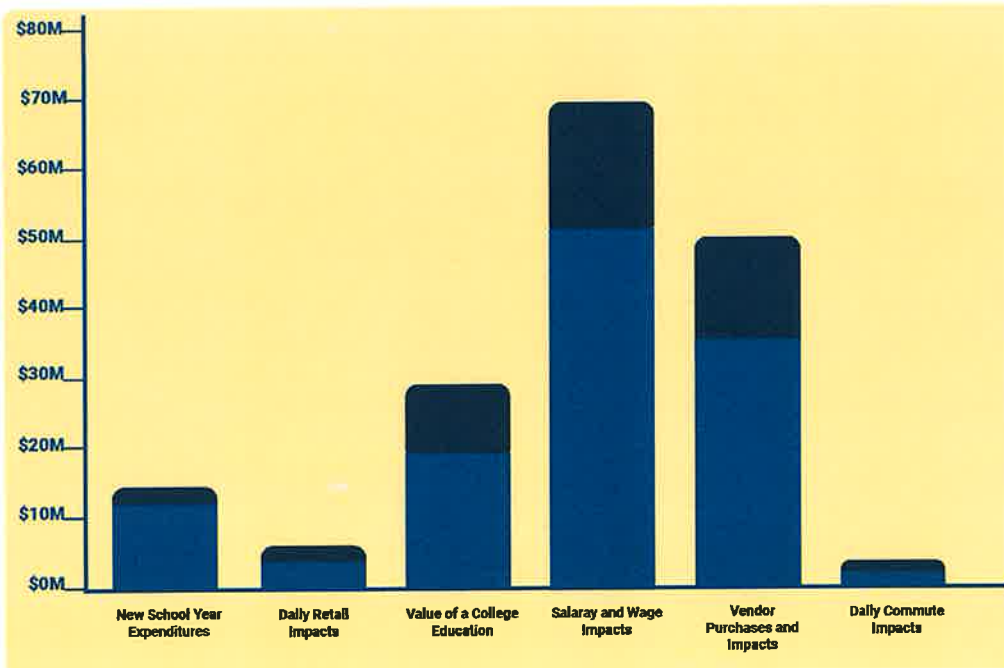
**Student, employee, and vendor spending stimulates local business growth**



**Expands access to affordable career pathways, driving upward mobility, and improving quality of life**

# Economic Impact Breakdown

| 65% Direct Impact / 35% Indirect Impact



**Total Economic Impact  
\$183 Million**

 **Impact Ratio Public Investment  
7.4 to 1**

 **Impact Ratio Operating Budget  
2.9 to 1**



## How RCSJ Fuels Job Creation & Economic Growth



**1,709  
Graduates  
Annually**  
Supplying skilled  
talent to key sectors



**Programs  
Aligned with  
Growth Fields**  
Including: Healthcare,  
Trades, Technology



**Graduate  
Earnings Power  
Spending**  
Boosts local  
tax revenue



**Workforce-Ready=  
Income Growth**  
  
Reduces  
Unemployment, raises  
regional wages



## High-Wage Career Programs



**360 graduates  
a year in technical fields  
Average Salary:  
\$53,892**

Program	Graduates	Average Salary
Dental Hygienist	24	\$94K
Construction Trades	50	\$78K
Automotive Tech	90	\$50K

***Career programs reduce reliance on social services and raise lifetime earnings.***

## Technical Education Expansion



***Our investment in the new CTE Trades facility will generate \$61.6M in additional impact and drive long-term returns***

Impact Area	Value
Student Spending	\$4M
Vendor Services	\$10.6M
Wage Growth	\$16.3 M
Retail & Commute Impact	\$1.5 M+



## ***Future Forecast***



**\$267 Million**  
**Annual Economic Impact**  
**Projected by 2029**

**\$201M Baseline (2024) + \$61.6M from technical programs=  
\$1B+ by 2029**

**Forecast excludes future capital investment & enrollment growth.**

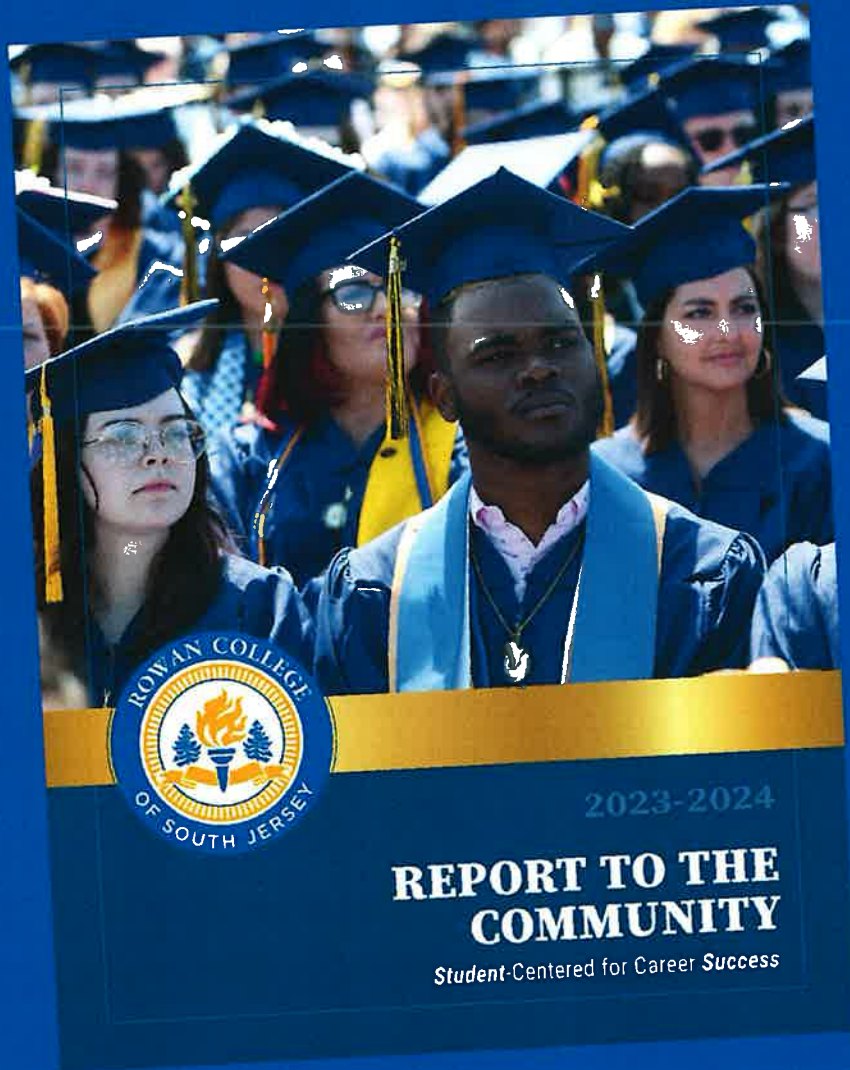


***South Jersey: Emerging Hub for Middle-Class Job Growth &  
Economic Sustainability***

# Rowan University MOU

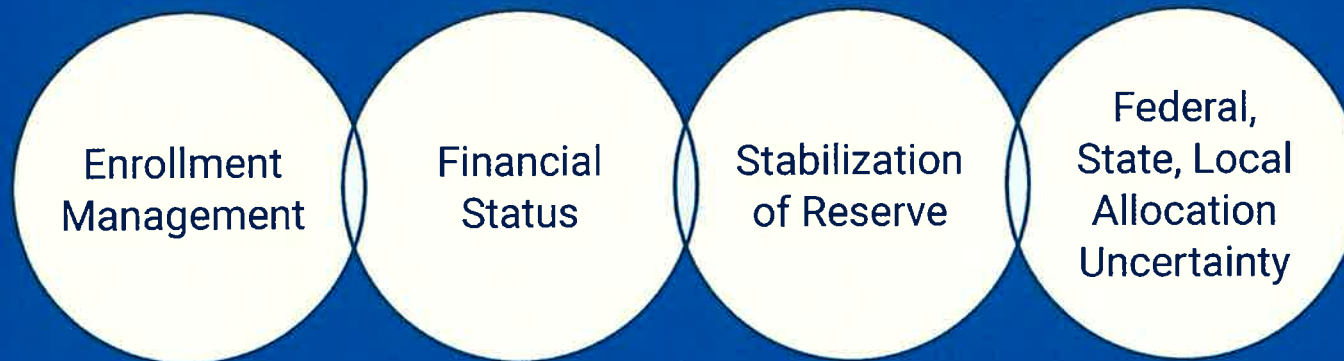
- Document-Wide Updates
  - Updated new effective date throughout
- Shared Services and Future Cooperation
  - Main goal of increasing coordination between departments at the University and the College
  - e.g. Coordination between Admissions Departments
- Rowan Choice
  - Updated language and program coordination

# Report to the Community

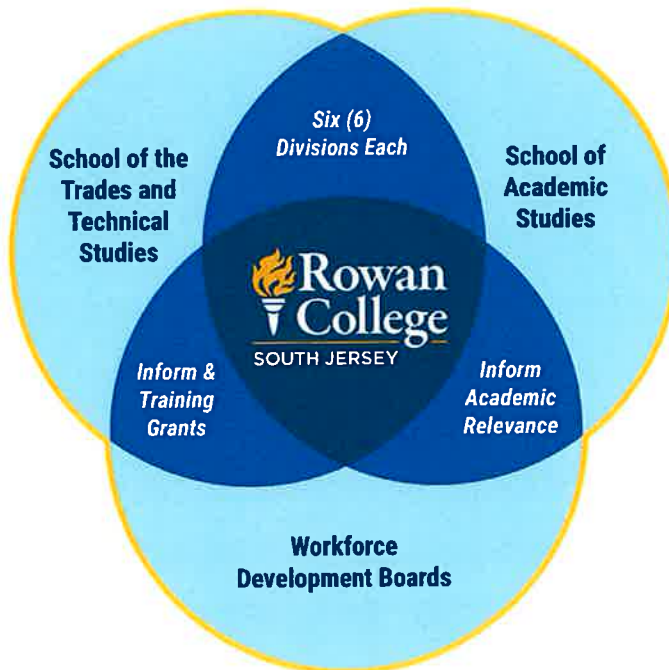




# Financial Status



# Future College Design





**ROWAN COLLEGE  
OF SOUTH JERSEY**

**DIVISION OF COMMUNITY  
ENGAGEMENT AND HUMAN  
SERVICES**

*A collaborative College and County approach*



## MISSION

Rowan College of South Jersey, Rowan-Virtua School of Osteopathic Medicine, and the County of Gloucester share the mission of enhancing the well-being of the community through coordinated, comprehensive, and compassionate prevention, intervention, treatment, and recovery for those impacted by the opioid epidemic. To that end, we have formed an enhanced partnership college, Rowan-Virtua SOM, and the county of Gloucester.



## PARTNERSHIP VISION

Enhance the training of  
students in related fields

Provide integration between  
the educational system,  
community supports, and  
healthcare providers

Increase care coordination  
through more  
comprehensive case  
management

Enhance the educational,  
workforce, and economic  
opportunities for individuals  
impacted by substance use  
disorder and co-occurring  
mental health conditions

## OPIOID ABATEMENT FUND HISTORY AND SETTLEMENTS

- For the first fifteen years of the 21st century, prescription opioids were involved in nearly **180,000 deaths**.
- In 2021 a coalition of state attorneys general negotiated a nationwide settlement with opioid manufacturers and distributors.
- In 2022, a nationwide settlement of **\$26 billion** was finalized.
- In NJ, more than **\$1 billion** in settlement funds will be paid through 2038 to fund state and local programs focused on treatment, prevention, and other strategies.

Sources: [https://www.naco.org/sites/default/files/2024-02/NLC\\_NACo\\_SettlementDollars\\_Digital.pdf](https://www.naco.org/sites/default/files/2024-02/NLC_NACo_SettlementDollars_Digital.pdf); <https://www.nj.gov/opioidfunds/>



Source: <https://www.harmreductionohio.org/product/carry-naloxone-save-a-live-sticker/>

## NJ FUND USE CATEGORIES

Risk  
Assessment

Harm  
Reduction

Overdose  
Prevention

Long-term  
resiliency

Diversion  
from  
incarceration

Prevention  
and education

Recovery and  
support

Treatment

Workforce  
development

Source: <https://www.nj.gov/opioidfunds/important-documents/subdivisions/index.shtml>

## OUR PROGRESS TO DATE

- Narcan Training for college personnel and students
  - 18 trained on 6/11/25
- Enhanced curriculum and materials for related programs
  - Naloxone simulation training supplies purchased for the Nursing program
- Certified Peer Recovery Specialist and Community Health Worker training
- Outreach to county-based sober living home residents to enroll in GED and CTE programs
- Networking and community engagement through attendance at county PACADA and LACADA meetings
- Interviews with local agencies and treatment providers
- Weekly meetings with Rowan-Virtua SOM team to conduct a county opioid abatement needs assessment
- Attendance at NJPN conference for continuing education and training (3 staff)
- Expansion of Living Proof Recovery Center to the GCAHC building





## FUTURE GOAL

- County-based mobile harm reduction unit to provide outreach in overdose hotspots and connect people to recovery resources, education, and training to better their life circumstances
  - Unit to provide showers, bathrooms, wound care, STI testing, Medication Assisted Treatment, and more ([aligns with 2025 state strategic plan](#))



Gloucester Campus  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING MAY 31, 2025

**Current Operating Revenues**

	5/31/2025		
	Adopted Budget Amount	Actual Y-T-D	Delta Y-T-D
Educational and General			
Student Tuition - Credit	\$ 15,544,624	\$ 15,884,792	340,168
Police Academy - Tuition	47,670	106,000	58,330
Fire Academy - Tuition	70,000	178,085	108,085
Continuing Education	750,000	926,644	176,644
Fees	9,708,026	9,739,741	31,715
Out of County	10,229	20,817	10,588
			-
Government Appropriations			
State	6,598,361	6,522,415	(75,946)
Police Academy - State Funding	60,000	55,000	(5,000)
Fire Academy - State Funding	9,430	8,644	(786)
Continuing Ed - State Funding	107,168	98,237	(8,931)
Act - State Funding	87,500	80,208	(7,292)
			-
County	8,118,993	8,118,993	-
EDC - County Funding	275,000	275,000	-
Rowan Medicine - County Funding	75,000	75,000	-
Police Academy - County Funding	132,245	132,245	-
Fire Academy - County Funding	193,000	193,000	-
ACT Center - County Funding	205,762	205,762	-
			-
Other Revenues	483,300	558,035	74,735
Auxiliary Enterprises	87,000	87,212	212
Administrative Revenue	300,000		(300,000)
Miscellaneous Revenues	770,000	490,046	(279,954)
			-
County Debt Forgiveness	270,000		(270,000)
Reserve for Admin Systems Fee	(238,743)	(227,887)	10,856
Reserve for Capital Project	(238,743)	(227,959)	10,785
<b>Total Revenues</b>	<b>\$ 43,425,822</b>	<b>\$ 43,300,033</b>	<b>(125,789)</b>
Projected drawdown from Unrestricted Fund Balance	2,737,570	\$ -	(2,737,570)
<b>Total Revenues + FB drawdown</b>	<b>\$ 46,163,392</b>	<b>\$ 43,300,033</b>	<b>(2,863,359)</b>

**Current Operating Expenditures**

Instruction - Total	17,745,424	\$ 16,397,142	1,348,283
Personnel - FT	8,039,824	7,138,543	901,281
Personnel - FT OT, OL, Misc	2,308,926	2,719,207	(410,281)
Benefits	3,791,212	3,871,916	(80,704)
Personnel - PT	3,205,676	2,445,878	759,798
Expenses	399,786	221,598	178,188
Continuing Education - Total	1,732,492	\$ 2,221,078	(488,586)
Personnel - FT	687,325	965,965	(278,640)

	Adopted Budget Amount	Actual Y-T-D	Delta Y-T-D
Personnel - FT OT, OL, Misc	225	14,575	(14,350)
Benefits	324,252	523,936	(199,684)
Personnel - PT	239,096	314,977	(75,881)
Expenses	481,594	401,625	79,969
Police Academy - Total	333,245	\$ 302,618	30,627
Personnel - FT	143,699	160,578	(16,879)
Personnel - FT OT, OL, Misc	0		-
Benefits	67,762	87,097	(19,335)
Personnel - PT	71,071	18,634	52,437
Expenses	50,713	36,308	14,405
Fire Academy - Total	269,687	\$ 359,187	(89,500)
Personnel - FT	67,479	62,967	4,512
Personnel - FT OT, OL, Misc	6,049		6,049
Benefits	31,820	34,153	(2,333)
Personnel - PT	121,084	190,782	(69,698)
Expenses	43,255	71,285	(28,030)
Academic Support - Total	3,341,830	\$ 3,427,941	(86,111)
Personnel - FT	1,838,053	1,754,954	83,099
Personnel - FT OT, OL, Misc	58,304	86,387	(28,083)
Benefits	866,741	951,880	(85,139)
Personnel - PT	328,150	327,896	254
Expenses	250,582	306,824	(56,242)
Student Services - Total	8,059,832	\$ 7,713,662	346,170
Personnel - FT	4,379,991	3,933,640	446,351
Personnel - FT OT, OL, Misc	93,155	108,073	(14,918)
Benefits	2,065,403	2,133,590	(68,187)
Personnel - PT	525,941	526,341	(400)
Expenses	995,342	1,012,018	(16,676)
Institutional Support - Total	7,996,392	\$ 7,629,088	367,304
Personnel - FT	3,489,366	3,424,841	64,525
Personnel - FT OT, OL, Misc	3,000	117,716	(114,716)
Benefits	1,645,425	1,857,620	(212,195)
Personnel - PT	114,987	109,040	5,947
Expenses	2,743,614	2,119,872	623,742
Operating & Maintenance - Total	6,111,792	\$ 6,530,615	(418,823)
Personnel - FT	2,109,761	1,888,530	221,231
Personnel - FT OT, OL, Misc	79,532	188,431	(108,899)
Benefits	994,866	1,024,331	(29,465)
Personnel - PT	95,619	115,564	(19,945)
Expenses	2,832,014	3,313,759	(481,745)
Retiree Benefits	431,411	433,538	(2,127)
Auxiliary Enterprises	47,387	65,633	(18,246)
Debt Payments	93,900	65,730	28,170
<b>Total Operating Expenditures</b>	<b>\$ 46,163,392</b>	<b>\$ 45,146,232</b>	<b>1,017,160</b>

Difference Rev - Exp / Total increase/(drawdown)

FB \$ (0) (1,846,199) (1,846,199)

ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING MAY 31, 2025

	5/31/2025		
	Budget Amount	Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 6,008,134	\$ 6,694,289	\$ 686,155
Continuing Education	832,500	878,153	45,653
Fees	3,870,249	4,233,365	363,116
Out of County (Charge back)	50,000	31,625	(18,375)
	-		-
Government Appropriations			
State	4,257,765	3,862,809	(394,956)
County	7,400,000	5,487,500	(1,912,500)
Other Revenues	478,500	338,699	(139,801)
Auxiliary Enterprises	340,500	320,710	(19,790)
Reserve Capital Proj	1,716,660		(1,716,660)
Reserve from FY19	-		-
Drawdown from Unrestricted Fund Balance			-
Federal (CARES Act)	-	-	-
Total Revenues	\$ 24,954,308	\$ 21,847,150	\$ (3,107,158)
Current Operating Expenditures			
Instruction - Total	\$ 8,167,191	\$ 7,443,141	\$ 724,050
Personnel - FT	3,529,295	2,936,111	593,184
Personnel - FT OT, OL, Misc	1,280,596	1,370,134	(89,538)
Benefits	1,601,521	1,449,951	151,570
Personnel - PT	1,586,769	1,572,180	14,589
Expenses	169,010	114,765	54,245
Continuing Education - Total	\$ 1,251,998	\$ 1,253,710	\$ (1,712)
Personnel - FT	446,233	443,982	2,251
Personnel - FT OT, OL, Misc	-	4,964	(4,964)
Benefits	152,090	278,680	(126,590)
Personnel - PT	203,575	258,343	(54,768)
Expenses	450,100	267,741	182,359
Academic Support - Total	\$ 1,473,948	\$ 1,226,689	\$ 247,259
Personnel - FT	763,165	606,128	157,037
Personnel - FT OT, OL, Misc	12,600	5,333	7,267
Benefits	367,815	429,367	(61,552)
Personnel - PT	184,708	109,274	75,434

Expenses	145,660	76,587	69,073
Student Services - Total	\$ 4,667,974	\$ 4,505,572	\$ 162,402
Personnel - FT	2,486,151	2,341,084	145,067
Personnel - FT OT, OL, Misc	7,500	50,566	(43,066)
Benefits	1,179,029	1,301,268	(122,239)
Personnel - PT	518,840	404,837	114,003
Expenses	476,454	407,817	68,637
Institutional Support - Total	\$ 5,538,148	4,186,062	\$ 1,352,086
Personnel - FT	2,020,954	1,948,407	72,547
Personnel - FT OT, OL, Misc	20,500	62,210	(41,710)
Benefits	1,042,926	934,688	108,238
Personnel - PT	167,140	86,017	81,123
Expenses	2,286,628	1,154,740	1,131,888
Operating & Maintenance - Total	\$ 3,762,904	\$ 3,240,237	\$ 522,667
Personnel - FT	127,168	110,448	16,720
Personnel - FT OT, OL, Misc	-	-	-
Benefits	38,826	47,383	(8,557)
Personnel - PT	-	1,170	(1,170)
Expenses	3,596,910	3,081,236	515,674
Debt Service	\$ 28,170	28,170	\$ -
Retiree Benefits			\$ -
Auxiliary Enterprises	\$ 63,975	74,003	\$ (10,028)
<b>Total Operating Expenditures</b>	<b>\$ 24,954,308</b>	<b>\$ 21,957,584</b>	<b>\$ 2,996,724</b>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – GLOUCESTER CAMPUS FISCAL YEAR 2025 REVISED BUDGET.**

**WHEREAS**, Rowan College of South Jersey - Gloucester Campus has a need to revise the FY2025 operating budget, and

**WHEREAS**, the revised FY2025 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects, a reserve for admin systems fee, and an increase to unrestricted fund balance) totaling \$47,061,135; and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 17th day of June, 2025 that the Fiscal Year 2025 revised operating budget had been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY25 BUDGET – REVISED**

**BUDGET TOTALS**

Category	FY25	FY25 Adjust	FY25 Revised	FY26
Anticipated Revenue	43,903,308	724,338	44,627,646	48,205,748
Budget Appropriations	(46,163,392)	(897,743)	(47,061,135)	(47,734,312)
Reserve Capital Proj.	(238,743)	7,647	(231,096)	(235,718)
Reserve Admin Systems Fee	(238,743)	7,647	(231,096)	(235,718)
Drawdown from Unrestricted Fund Balance	2,737,571	(158,110)	2,895,681	0
Surplus Increase / (Utilized)	-	-	-	-

\$ Increase / (Decrease)  
from prior year, Revenue  
including reserve

158,110 (2,895,681)

% Increase / (Decrease)  
from prior year, Revenue  
including reserve

5.0% 100.0%

**OPERATING BUDGET BY FUNCTION**

Program Code	Program Description	FY25	FY25 Adjust	FY25 Revised	FY26
10	Instruction	15,865,802	(314,335)	15,551,467	16,311,899
30	Public Service	100,133	0	100,133	102,467
40	Academic Support	2,374,957	188,169	2,600,978	2,646,575
50	Student Services	5,994,430	11,380	5,967,957	6,078,385
60	Institutional Support	6,350,968	(575,891)	5,899,021	5,405,059
70	Physical Plant	5,116,926	618,419	5,611,401	5,519,686
80	Employee Benefits	10,218,890	1,000,000	11,218,890	11,558,742
85	Debt Service	93,900	(30,000)	63,900	63,900
90	Auxiliary Services	47,387	0	47,387	47,387
<b>Grand Total</b>		<b>46,163,392</b>	<b>897,743</b>	<b>47,061,135</b>	<b>47,734,312</b>

\$ Increase (Decrease) over  
PY

897,743 673,178

% Increase (Decrease)  
over PY

2.0% 1.4%

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY25 BUDGET – REVISED**

**OPERATING SALARIES & BENEFITS**

Program Code	Program Description	FY25	FY25 Adjust	FY25 Revised	FY26
10	Instruction	14,890,454	10,490	14,900,944	15,589,111
30	Public Service	96,734	0	96,734	99,068
40	Academic Support	2,165,623	143,485	2,309,111	2,345,700
50	Student Services	4,961,235	(110,818)	4,850,417	5,035,845
60	Institutional Support	3,694,072	(166,777)	3,527,295	3,586,977
70	Physical Plant	2,172,193	854	2,173,047	2,273,238
80	Employee Benefits	10,218,890	1,000,000	11,218,890	11,558,742
90	Auxiliary Services	6,091	0	6,091	6,304
<b>Grand Total</b>		<b>38,205,296</b>	<b>877,234</b>	<b>39,082,530</b>	<b>40,494,985</b>

\$ Increase (Decrease)  
over PY

**877,234**      **1,412,455**

% Increase (Decrease)  
over PY

**2.0%**      **3.61%**

**OPERATING EXPENSES**

Program Code	Program Description	FY25	FY25 Adjust	FY25 Revised	FY26
10	Instruction	975,348	(324,825)	650,523	722,788
30	Public Service	3,399		3,399	3,399
40	Academic Support	247,183	44,683	291,867	300,875
50	Student Services	995,342	122,198	1,117,540	1,042,540
60	Institutional Support	2,743,614	(409,113)	2,371,726	1,818,082
70	Physical Plant	2,832,014	617,565	3,438,355	3,246,448
85	Debt Service	93,900		63,900	63,900
90	Auxiliary Services	41,296	(30,000)	41,296	41,296
<b>Grand Total</b>		<b>7,932,097</b>	<b>20,508</b>	<b>7,978,605</b>	<b>7,239,328</b>

\$ Increase (Decrease)  
over PY

**20,508**      **(739,277)**

% Increase (Decrease)  
over PY

**.25%**      **(-10.0%)**



**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY25 BUDGET – REVISED**

**REVENUE SUMMARY**

<b>Source of Revenue</b>	<b>FY25</b>	<b>FY25 Adjust</b>	<b>FY25 Revised</b>	<b>FY26</b>
<b>Government Allocation</b>				
County of Gloucester	9,000,000		9,000,000	9,100,000
State of New Jersey	6,862,459	517,001	7,531,215	7,152,606
	<b>15,862,459</b>	<b>517,001</b>	<b>16,531,215</b>	<b>16,252,606</b>
<b>Tuition</b>				
Academic	15,419,624	(481,776)	14,422,520	17,656,208
GCIT Revenue	125,000		125,000	125,000
Out-of-County (charge back)	10,229	28,000	38,229	38,229
Police Academy	47,670	60,000	107,000	107,670
Fire Academy	70,000	100,000	170,000	170,000
Continuing Ed Catalog	400,000	200,000	600,000	600,000
ACT Center	150,000	50,000	200,000	200,000
Customized Training	200,000	(100,000)	100,000	100,000
<b>Fees</b>				
General Service Fee	5,013,608	(160,592)	4,853,016	5,539,371
Construction Fee	238,743	(7,647)	231,096	235,718
Admin Systems Fee	238,743	(7,647)	231,096	235,718
Nursing Program Fee	600,000	45,000	645,000	737,143
Ford Asset Program Fee	60,000	16,000	60,000	91,200
Material Fee	1,719,671	50,000	1,769,671	1,769,671
Lab Instruction Fee	1,587,020	200,000	1,787,020	2,070,674
Graduation Fees	65,000		65,000	65,000
Transcript Fee	60,000		60,000	60,000
Miscellaneous Fees - Returned Check	5,240		5,240	5,240
Late Payment Fee	20,000		20,000	20,000
Payment Plan Enrollment Fee	100,000		100,000	100,000
<b>Total Tuition &amp; Fees</b>	<b>26,130,549</b>	<b>(8,663)</b>	<b>26,121,886</b>	<b>29,926,842</b>

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY25 BUDGET – REVISED**

**REVENUE SUMMARY (CONTINUED)**

Source of Revenue	FY25	FY25 Adjust	FY25 Revised	FY26
<b>Auxiliary Revenue</b>				
Cell Tower Commissions	29,800		29,800	29,800
Vending	7,000		7,000	7,000
Book Store	400,000	(200,000)	200,000	200,000
Facilities Usage	6,000		6,000	6,000
Wilmington University	40,000		40,000	40,000
Library Fees & Fines	500		500	500
<b>Entrance &amp; Proficiency Tests:</b>				
ACT Testing	10,000		10,000	10,000
Outside Testing	6,000		6,000	6,000
Nursing HESI Test	4,000		4,000	4,000
Nursing HESI Assessment A-2	35,000		35,000	35,000
NCLEX Review	27,000		27,000	27,000
GED Testing	4,000		4,000	4,000
TEAS Test				
CLEP Testing	1,000		1,000	1,000
<b>Other Revenue:</b>				
Miscellaneous Revenue	30,000		50,000	30,000
Interest Revenue	720,000	(220,000)	500,000	500,000
Gloucester County Forgiveness of Debt	270,000		270,000	270,000
Cumberland County Chargeback	300,000		300,000	300,000
County – Therapeutic Rec		50,000	50,000	50,000
County – Social Worker		100,000	100,000	
Construction Manager – RU Nursing		236,000	236,000	236,000
County – Opioid Funding		250,000	250,000	250,000
	<b>1,910,300</b>	<b>216,000</b>	<b>2,126,300</b>	<b>2,026,300</b>
<b>TOTAL REVENUE</b>	<b>43,903,308</b>	<b>724,338</b>	<b>44,627,646</b>	<b>48,205,748</b>

**\$ Change over PY**

**724,338**

**240,115**

**% Change over PY**

**2.0%**

**8.0%**



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND CAMPUS FISCAL YEAR 2025 REVISED BUDGET**

**WHEREAS**, Rowan College of South Jersey - Cumberland Campus has a need to revise the FY2025 operating budget, and

**WHEREAS**, the revised FY2025 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects and a drawdown from unrestricted fund balance) totaling \$24,613,021; and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 17<sup>th</sup> day of June, 2025 that the Fiscal Year 2025 revised operating budget had been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY25 BUDGET – REVISED**

**BUDGET TOTALS**

Category	FY25	FY25 Adjust	FY25 Revised	FY26
Anticipated Revenue	23,416,684	1,034,392	24,451,076	25,713,034
Budget Appropriations	(24,954,308)	341,287	(24,613,021)	(25,512,430)
Reserve Capital Proj.	(89,518)	(54)	(89,572)	(100,302)
Reserve for Admin Systems Fee	(89,518)	(54)	(89,572)	(100,302)
Drawdown from Unrestricted Fund Balance	1,716,660	(1,375,571)	341,089	0
Surplus Increase / (Utilized)	-	-	-	-

\$ Increase/(Decrease)  
from prior year,  
Revenue including  
reserve

(1,375,571) (341,089)

% Increase/(Decrease)  
from prior year,  
Revenue including  
reserve

(80.1%) (100.0%)

**OPERATING BUDGET BY FUNCTION**

Program Code	Program Description	FY25	FY25 Adjust	FY25 Revised	FY26
10	Instruction	7,672,578	(258,814)	7,413,764	7,918,321
30	Public Service	115,704	(69,150)	46,554	37,900
40	Academic Support	990,429	(103,867)	886,562	745,794
50	Student Services	3,481,945	82,924	3,564,869	3,804,638
60	Institutional Support	4,495,222	(125,413)	4,369,809	4,609,804
70	Physical Plant	3,724,078	67,691	3,791,769	3,738,565
80	Employee Benefits	4,382,207	44,841	4,427,048	4,554,388
85	Debt Service	28,170	0	28,170	24,045
90	Auxiliary Services	63,975	20,500	84,475	78,975
<b>Grand Total</b>		<b>24,954,308</b>	<b>(341,287)</b>	<b>24,613,021</b>	<b>25,512,430</b>

\$ Increase (Decrease)  
over PY

(341,287) 899,409

% Increase (Decrease)  
over PY

(1.37%) 3.65%

**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY25 BUDGET – REVISED**

**OPERATING SALARIES & BENEFITS**

Program Code	Program Description	FY25	FY25 Adjust	FY25 Revised	FY26
10	Instruction	7,053,468	(136,739)	6,916,729	7,310,836
30	Public Service	62,804	(26,500)	36,304	35,000
40	Academic Support	897,669	(84,882)	812,787	653,034
50	Student Services	3,005,491	29,619	3,035,110	3,314,184
60	Institutional Support	2,208,594	65,306	2,273,900	2,430,593
70	Physical Plant	127,168	(10,309)	116,860	147,158
80	Employee Benefits	4,382,207	44,841	4,427,048	4,554,388
90	Auxiliary Services	25,000	25,000	50,000	40,000
<b>Grand Total</b>		<b>17,762,401</b>	<b>(93,663)</b>	<b>17,668,738</b>	<b>18,485,193</b>

\$ Increase (Decrease)  
over PY

(93,663) 816,455

% Increase (Decrease)  
over PY

(0.53%) 4.62%

**OPERATING EXPENSES**

Program Code	Program Description	FY25	FY25 Adjust	FY25 Revised	FY26
10	Instruction	619,110	(122,075)	497,035	607,485
30	Public Service	52,900	(42,650)	10,250	2,900
40	Academic Support	92,760	(18,985)	73,775	92,760
50	Student Services	476,454	53,305	529,759	490,454
60	Institutional Support	2,286,628	(190,719)	2,095,909	2,179,211
70	Physical Plant	3,596,910	78,000	3,674,910	3,591,407
85	Debt Service	28,170	0	28,170	24,045
90	Auxiliary Services	38,975	(4,500)	34,475	38,975
<b>Grand Total</b>		<b>7,191,907</b>	<b>(247,624)</b>	<b>6,944,283</b>	<b>7,027,237</b>

\$ Increase (Decrease)  
over PY

(247,624) 82,954

% Increase (Decrease)  
over PY

3.44% 1.19%



**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY25 BUDGET – REVISED  
REVENUE SUMMARY**

<b>Source of Revenue</b>	<b>FY25</b>	<b>FY25 Adjust</b>	<b>FY25 Revised</b>	<b>FY26</b>
<b>Government Allocation</b>				
County of Cumberland	7,400,000		7,400,000	7,000,000
State of New Jersey	4,257,765	377,606	4,635,371	4,257,765
	<b>11,657,765</b>	<b>377,605</b>	<b>12,035,371</b>	<b>11,257,765</b>
<b>Tuition</b>				
Academic	6,008,134	203,078	6,211,212	7,742,046
Out-of-County (charge back)	50,000	0	50,000	50,000
Continuing Ed Catalog	620,000	30,000	650,000	650,000
ACT Center	37,500	110,000	147,500	147,500
Customized Training	175,000	(90,000)	85,000	175,000
<b>Fees</b>				
General Service Fee	1,879,878	160,000	2,039,878	2,357,097
Construction Fee	89,518	54	89,572	100,302
Admin Systems Fee	89,518	54	89,572	100,302
Program Fee	514,000	39,000	553,000	553,000
Material Fee	748,600	105,000	853,600	853,600
Lab Instruction Fees	662,521	79,500	742,021	859,802
Graduation Fee	42,250	(16,000)	26,250	25,000
Transcript Fee	23,000	(2,000)	21,000	20,000
Returned Check Fee				
Late Registration Fee	0	0	0	
<b>Total Tuition &amp; Fees</b>	<b>10,939,919</b>	<b>618,686</b>	<b>11,558,605</b>	<b>13,633,649</b>



**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY25 BUDGET – REVISED  
REVENUE SUMMARY (CONTINUED)**

Source of Revenue	FY25	FY25 Adjust	FY25 Revised	FY26
<b>Auxiliary Revenue</b>				
Food Service	0		0	0
Vending	25,000	(15,000)	10,000	15,000
Book Store	175,000		175,000	121,120
Luciano Center Rental	10,000	(3,000)	7,000	10,000
University Center	25,000	(10,000)	15,000	15,000
Student Productions	5,000	(5,000)	0	0
Clay College	80,000	80,000	160,000	150,000
Library Fees & Fines	500	(400)	100	500
Testing	20,000	20,000	40,000	30,000
<b>Other Revenue:</b>				
Miscellaneous Revenue	50,000	(30,000)	20,000	50,000
Interest Revenue	200,000	150,000	350,000	350,000
Indirect Service Income	80,000		80,000	80,000
Foundation Support	148,500	(148,500)	0	0
	<b>819,000</b>	<b>38,100</b>	<b>857,100</b>	<b>821,620</b>
<b>TOTAL REVENUE</b>	<b>23,416,684</b>	<b>1,034,392</b>	<b>24,451,076</b>	<b>25,713,034</b>

<b>\$ Change over PY</b>	<b>1,034,392</b>	<b>1,261,958</b>
<b>% Change over PY</b>	<b>4.41%</b>	<b>5.16%</b>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – GLOUCESTER CAMPUS FISCAL YEAR 2026 BUDGET.**

**WHEREAS**, Rowan College of South Jersey - Gloucester Campus has a need to adopt the FY2026 operating budget, and

**WHEREAS**, the FY2026 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects, and a reserve for admin systems fee) totaling \$47,734,312; and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 17<sup>th</sup> day of June 2025 that the Fiscal Year 2026 operating budget had been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary



**Rowan College of South Jersey  
Gloucester Campus  
FY26 Budget**

**Budget Totals**

	<b>FY25 Revised</b>	<b>FY 26</b>
Anticipated Revenue.....	44,627,646	48,205,748
Budget Appropriations.....	(47,061,135)	(47,734,312)
Reserve Capital Proj.	(231,096)	(235,718)
Reserve Admin Systems Fee	(231,096)	(235,718)
Drawdown from Unrestricted Fund Balance	2,895,682	0
Surplus Increase.....	-	0
\$ Increase from prior year, Revenue including reserve.....		673,176
% Increase from prior year, Revenue including reserve.....		1.51%

**Operating Budget By Function**

	<b>FY25 Revised</b>	<b>FY 26</b>
Instruction.....	15,551,467	16,311,899
Public Service.....	100,133	102,467
Academic Support.....	2,600,978	2,646,575
Student Services.....	5,967,957	6,078,385
Institutional Support.....	5,899,021	5,405,059
Facilities.....	5,611,401	5,519,686
Benefits.....	11,218,890	11,558,742
Debt Service.....	63,900	63,900
Auxiliary Services.....	47,387	47,600
TOTAL.....	47,061,135	47,734,312
\$ Increase(Decrease) compared to previous year.....		673,178
% Increase (Decrease) compared to previous year.....		1.43%

**Rowan College of South Jersey  
Gloucester Campus  
FY26 Budget**

**Operating Budget - Salaries & Expenses**

	<b>FY25 Revised</b>	<b>FY 26</b>
<b><u>Operating Salaries &amp; Benefits</u></b>		
Instruction.....	14,900,944	15,589,111
Public Service.....	96,734	99,068
Academic Support.....	2,309,111	2,345,700
Student Services.....	4,850,417	5,035,845
Institutional Support.....	3,527,295	3,586,977
Facilities.....	2,173,047	2,273,238
Benefits.....	11,218,890	11,558,742
Auxiliary.....	6,091	6,304
<b>TOTAL SALARIES.....</b>	<b>39,082,530</b>	<b>40,494,985</b>
 % of Salaries & Benefits to total Budget.....	 83.05%	 84.83%
\$ Increase(Decrease) compared to previous year - Salaries & Benefits...		1,412,455
% Increase (Decrease) compared to previous year - Salaries & Benefits...		3.61%
<b><u>Operating Expenses</u></b>		
Instruction.....	650,523	722,788
Public Service.....	3,399	3,399
Academic Support.....	291,867	300,875
Student Services.....	1,117,540	1,042,540
Institutional Support.....	2,371,726	1,818,082
Facilities.....	3,438,355	3,246,448
Debt.....	63,900	63,900
Auxiliary.....	41,296	41,296
<b>TOTAL EXPENSES.....</b>	<b>7,978,605</b>	<b>7,239,328</b>
 % of Expenses to total Budget.....	 16.95%	 15.17%
\$ Increase(Decrease) compared to previous year - Expenses.....	781,780	(739,277)
% Increase (Decrease) compared to previous year - Expenses.....	9.69%	-9.27%
 <b>TOTAL.....</b>	 <b>47,061,135</b>	 <b>47,734,312</b>

**Rowan College of South Jersey  
Gloucester Campus  
FY26 Budget**

**Revenue Summary**

<b>Source of Revenue</b>	<b>FY25 Revised</b>	<b>FY26</b>
<b>Governmental Allocation</b>		
County of Gloucester.....	9,000,000	9,100,000
State of New Jersey.....	7,379,460	7,152,606
<b>Sub-Total Governmental.....</b>	<b>16,379,460</b>	<b>16,252,606</b>
<b>Student Tuition</b>		
Academic.....	14,937,848	17,656,208
GCIT Revenue.....	125,000	125,000
Out-of-County (charge back).....	38,229	38,229
Police Academy.....	107,670	107,670
Fire Academy.....	170,000	170,000
Continuing Ed Catalog.....	600,000	600,000
ACT Center.....	200,000	200,000
Customized Training.....	100,000	100,000
<b>Fees</b>		
General Service Fee.....	4,853,016	5,539,371
Construction Fee.....	231,096	235,718
Admin Systems Fee.....	231,096	235,718
Program Fees.....	721,000	828,343
Material Fee.....	1,769,671	1,769,671
Lab Instruction Fee.....	1,787,020	2,070,674
Graduation Fees.....	65,000	65,000
Transcript Fee.....	60,000	60,000
Miscellaneous Fees.....	5,240	5,240
Late Registration/Payment Fee.....	20,000	20,000
Payment Plan Enrollment Fee.....	100,000	100,000
<b>Sub-Total Tuition &amp; Fees.....</b>	<b>26,121,886</b>	<b>29,926,842</b>

**Rowan College of South Jersey  
Gloucester Campus  
FY26 Budget**

<b>Source of Revenue</b>	<b>FY25 Revised</b>	<b>FY26</b>
Auxiliary Enterprises (net)		
Food Service.....	0	0
Cell Tower Commissions.....	29,800	29,800
Vending.....	7,000	7,000
Book Store.....	200,000	200,000
Facilities Usage.....	6,000	6,000
Wilmington University .....	40,000	40,000
Library Fees & Fines.....	500	500
Entrance & Proficiency Tests.....	87,000	87,000
Other Revenue		
Miscellaneous Revenue.....	50,000	50,000
Interest Revenue.....	500,000	500,000
County Forgiveness of Debt	270,000	270,000
County - Therapeutic Rec	50,000	50,000
County - Social Worker Funds	100,000	
Construction Management Fee - RU Nusing	236,000	236,000
County Opioid Funding	250,000	250,000
Shared Employees - Cumberland County Chargeback....	300,000	300,000
Sub-Total Auxiliary & Other.....	2,126,300	2,026,300
<b>TOTAL REVENUE.....</b>	<b>44,627,646</b>	<b>48,205,749</b>





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND CAMPUS FISCAL YEAR 2026 BUDGET.**

**WHEREAS**, Rowan College of South Jersey – Cumberland Campus has a need for a FY2026 operating budget, and

**WHEREAS**, the FY2026 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects, a reserve for admin systems fee) totaling \$25,512,430, and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 17<sup>th</sup> day of June, 2025 that the Rowan College of South Jersey – Cumberland Campus Fiscal Year 2026 operating budget has been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary



**Rowan College of South Jersey  
Cumberland Campus  
FY26 Budget**

**Budget Totals**

	<b>FY25 Revised</b>	<b>FY 26</b>
Anticipated Revenue.....	24,451,076	25,713,034
Budget Appropriations.....	(24,613,021)	(25,512,430)
Reserve Capital Proj.	(89,572)	(100,302)
Reserve Admin Systems Fee	(89,572)	(100,302)
Drawdown from Unrestricted Fund Balance	341,089	0
Surplus Increase.....	-	-

\$ Increase from prior year, Revenue including reserve..... 899,409  
 % Increase from prior year, Revenue including reserve..... 3.65%

**Operating Budget By Function**

	<b>FY25 Revised</b>	<b>FY 26</b>
Instruction.....	7,413,764	7,918,321
Public Service.....	46,554	37,900
Academic Support.....	886,562	745,794
Student Services.....	3,564,869	3,804,638
Institutional Support.....	4,369,809	4,609,804
Facilities.....	3,791,770	3,738,565
Benefits.....	4,427,048	4,554,388
Debt Service.....	28,170	24,045
Auxiliary Services.....	84,475	78,975
TOTAL.....	24,613,021	25,512,430

\$ Increase(Decrease) compared to previous year..... 899,409  
 % Increase (Decrease) compared to previous year..... 3.65%

**Rowan College of South Jersey  
Cumberland Campus  
FY26 Budget  
Operating Budget - Salaries & Expenses**

	<b>FY25 Revised</b>	<b>FY 26</b>
<b><u>Operating Salaries &amp; Benefits</u></b>		
Instruction.....	6,916,729	7,310,836
Public Service.....	36,304	35,000
Academic Support.....	812,787	653,034
Student Services.....	3,035,110	3,314,184
Institutional Support.....	2,273,900	2,430,593
Facilities.....	116,860	147,158
Benefits.....	4,427,048	4,554,388
Auxiliary.....	50,000	40,000
<b>TOTAL SALARIES.....</b>	<b>17,668,738</b>	<b>18,485,193</b>
 % of Salaries & Benefits to total Budget.....	 71.79%	 72.46%
\$ Increase(Decrease) compared to previous year - Salaries & Benefits...		816,455
% Increase (Decrease) compared to previous year - Salaries & Benefits...		4.62%
<b><u>Operating Expenses</u></b>		
Instruction.....	497,035	607,485
Public Service.....	10,250	2,900
Academic Support.....	73,775	92,760
Student Services.....	529,759	490,454
Institutional Support.....	2,095,909	2,179,211
Facilities.....	3,674,910	3,591,407
Debt.....	28,170	24,045
Auxiliary.....	34,475	38,975
<b>TOTAL EXPENSES.....</b>	<b>6,944,283</b>	<b>7,027,237</b>
 % of Expenses to total Budget.....	 28.21%	 27.54%
\$ Increase(Decrease) compared to previous year - Expenses.....	668,300	82,954
% Increase (Decrease) compared to previous year - Expenses.....	9.31%	1.19%
 <b>TOTAL.....</b>	 <b>24,613,021</b>	 <b>25,512,430</b>

**Rowan College of South Jersey  
Cumberland Campus  
FY26 Budget  
Revenue Summary**

<b>Source of Revenue</b>	<b>FY25 Revised</b>	<b>FY26 Initial</b>
Governmental Allocation		
County of Cumberland.....	7,400,000	7,000,000
State of New Jersey.....	4,635,371	4,257,765
Sub-Total Governmental.....	12,035,371	11,257,765
Student Tuition		
Academic.....	6,211,212	7,742,046
Out-of-County (charge back).....	50,000	50,000
Continuing Ed Catalog.....	650,000	650,000
ACT Center.....	147,500	147,500
Customized Training.....	85,000	175,000
Fees		
General Service Fee.....	2,039,878	2,357,097
Construction Fee.....	89,572	100,302
Admin Systems Fee.....	89,572	100,302
Program Fees.....	553,000	553,000
Material Fee.....	853,600	853,600
Lab Instruction Fee.....	742,021	859,802
Graduation Fees.....	26,250	25,000
Transcript Fee.....	21,000	20,000
Miscellaneous Fees.....	0	0
Sub-Total Tuition & Fees.....	11,558,605	13,633,649

**Rowan College of South Jersey  
Cumberland Campus  
FY26 Budget**

<b>Source of Revenue</b>	<b>FY25 Revised</b>	<b>FY26 Initial</b>
Auxiliary Enterprises (net)		
Food Service.....	0	0
Vending.....	10,000	15,000
Book Store.....	175,000	121,120
Luciano Center.....	7,000	10,000
University Center .....	15,000	15,000
Student Productions.....	0	0
Clay College.....	160,000	150,000
Library Fees & Fines.....	100	500
Entrance & Proficiency Tests.....	40,000	30,000
Other Revenue		
Miscellaneous Revenue.....	20,000	50,000
Interest Revenue.....	350,000	350,000
Indirect Service Income.....	80,000	80,000
Foundation Support.....	0	0
Sub-Total Auxiliary & Other.....	857,100	821,620
<b>TOTAL REVENUE.....</b>	<b>24,451,076</b>	<b>25,713,034</b>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY - GLOUCESTER FISCAL YEAR 2026 TUITION AND FEE SCHEDULE.**

**WHEREAS**, Rowan College of South Jersey - Gloucester campus has a need to revise the tuition and fee schedule for the Fiscal Year 2026, and

**WHEREAS**, the Fiscal Year 2026 proposed tuition and fee schedule calls for a \$20 increase in tuition (\$126 to \$146 per credit hour) for Gloucester and Cumberland county residents, a \$5 increase in the general service fee (\$42 to \$47 per credit hour), and no increase for the capital construction fee, and admin systems fee (remaining at \$2.00 per credit hour, each); and

**WHEREAS**, the proposed changes will bring the total tuition and per credit fees to \$197.00 per credit hour resulting in an annual increase of \$750 for a full-time student; and

**WHEREAS**, other fees may apply as appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 17<sup>th</sup> day of June 2025 that the Fiscal Year 2026 tuition and fees schedule had been approved.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





# ROWAN COLLEGE OF SOUTH JERSEY

## TUITION AND FEES SCHEDULE (CONT'D)

### (Effective for Fall 2025 Classes)

#### 1. Tuition

Gloucester and Cumberland County Residents	\$146.00	per credit
Out-of-County Residents <sup>1</sup>	174.00	per credit
Rowan Partnerships Online	200.00	per credit
High School Option (HSOP) (no course fees for an unlimited # of courses)	75.00	per credit
High School Dual Credit ( <sup>†</sup> High School courses taught by approved high school faculty.)	50.00	per credit <sup>†</sup>
Partnership Agreements (discount applies only to tuition and per credit fees)	33-50% Discount	
Senior Citizen Discount (discount applies only to tuition, no limit on number of courses)	100% Discount	
Military Students	146.00	per credit <sup>†</sup>

#### 2. Per Credit Fees

Admin Systems Fee	\$2.00	per credit
General Service Fee	47.00	per credit
Capital Construction Fee	\$2.00	per credit
First Day Complete	23.00	per credit

#### 3. Program Fees

<b>Nursing, Allied Health, Radiography Fee</b> is applied per semester - for students enrolled in Nursing, Allied Health, & Radiography	\$2,000.00	
<b>Auto Tech Fee</b> is applied per semester - beginning second academic term for students enrolled in Automotive Technology	\$1,500.00	
<b>Vet Tech Fee</b> is applied per semester beginning second academic term for students enrolled in Veterinary Technology	\$1,500.00	

#### 4. Refund Schedule – approved withdrawals only

<b>Full-term course</b> Prior to and during the first week of classes	100% refund	
<b>Full-term Course</b> After the first full week of classes	0% refund	
<b>Accelerated Courses</b> See Admin Procedure 6210 for the refund schedule		

° Fee subject to change  
□ Cost pass through  
§ Cost pass through plus \$30 administration

<sup>1</sup> Out-of-county students must apply for a Certificate of Residence (charge-back) from their home county as required by State Statute 18A:64A-23; 18A:64B-4.

<sup>2</sup> The NJVCC Online course fee is an estimate for informational purposes only. The actual rate is set by the Council of County Colleges.

<sup>†</sup> Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus \$25 fee to administer the test.

<sup>+</sup> The NET is NOT required for applicants to Rowan College's Nursing program. Rowan College is a NET testing site for other Nursing programs.

<sup>\*\*</sup> County borrowers from communities not participating in the GOLD System.

<sup>x</sup> These course fees are in accordance with programs listed in the Academic Catalog.  
(Reference Board policy 6011)

#### 5. Course Fees

Fees are applied to courses according to the following categories. Please check the course description section to see which fees apply to your selected course(s).

A. Computer Laboratory	25.00	
B. Art (some courses), Civil Engineering, Drafting, Computer Graphic Arts	40.00*	
C. Automotive Technology, Science	95.00	
D. Materials Fee - BIO215, BIO221	165.00	
G. Lab Fee – 1 Contact	146.00*	
H. Lab Fee – 2 Contacts	292.00*	
I. Lab Fee – 3 Contacts	438.00*	
J. DMS 106, 210, 221	50.00*	
K. Curriculum Review Fee	425.00*	
O. Online Technology Fee	75.00	
Q. Quickbooks – BUS 207	150.00*	
W. BIO 212 (Wetlands Institute)	250.00*	
Y. Honors Research – BIO 230	200.00*	

#### 6. Additional Fees

Graduation Petition Fee	65.00	
Late Payment Fee	30.00	
Payment Plan Fee	40.00	
Credit Card Processing Fee	2.99%	per transaction
Returned Check Fee	□ plus 30.00	
Stop and Reissue Check Fee	□ plus 30.00	
Reissue Check Fee	□ plus 30.00	
Reissue NMT Badge Fee	□	
ID card Replacement Fee	10.00	
CPR Card Fee	25.00	
ACT (Residual) Exam°		
LEXIS-NEXIS Annual Fee°	□	
CCMA Phlebotomy, EKG and Medical Assistant Fees°	□	
Nurse Entrance Test (NET) Fee°*	\$	
Nursing and PTA HESI Admission Assessment Exam Fee°* (per test)	\$	
Nursing HESI Exit Exam (NUR 245) Fee°* (per test)	\$	
CLEP/DSST Fees –	25.00	per exam
Test Administration Fee	\$	
Examination Fee	\$	
Other Standardized Tests Fee	\$	
Liability Insurance (Nursing and Health Professions students only)	□	
Library Membership Fee – Non-student County Residents**	10.00	per annum
Transcripts (processing options)	5.00	plus □ per standard (3-5 business days)
	10.00	plus □ per expedited (next business day)
	25.00	per same day
Replacement Diploma Fee	35.00	
Portfolio Assessment Prior Learning	125.00	
Laptop cost pass-through	600-800	

**ROWAN COLLEGE OF SOUTH JERSEY**  
**TUITION AND FEES SCHEDULE (CONT'D)**  
**(Effective for Fall 2025 Classes)**

**7. Print Management Fees**

*(in excess of free copies allotted per semester)*

<b>Black Ink</b>	\$0.07	Per page
<b>Color Ink</b>	\$0.22	Per page

**8. Library Fines**

<b>Fines</b>	\$0.25 per day/per item	\$10 maximum per item
<b>Replacement</b>	Cost of the item, plus \$5 processing fee	
<b>Withdrawn Item (item not being replaced)</b>	Cost of the item	

**9. Office of Student Affairs Fines**

<b>Violation Type</b>	<b>First Violation</b>	<b>Second Violation</b>	<b>Third Violation</b>
<b>Alcohol Related</b>	\$50 Fine	\$100 Fine	\$150 Fine
<b>Illegal Drug Related*</b>	\$100 Fine	\$200 Fine	
<b>Other Violations (includes obstruction/disruption, failure to comply, and safety-related violations)</b>	\$50 Fine	\$100 Fine	\$150 Fine

\* For violations dealing with the manufacturing, sale, purchase or distribution of illegal drugs or controlled substances all first time violations may result in expulsion.



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO DESIGNATE CONTRACTING AGENTS**

**WHEREAS**, under the County College Contracts Law (NJSA 18A:64) the College Board of Trustees shall appoint a "Contracting Agent" having the power to advertise for and receive bids and to make awards for the County College in connection with purchases, contracts or agreements permitted by this article; and

**WHEREAS**, in order to ensure the effective operations of the College, it is proposed that the Board designate the individuals listed below as official College Contracting Agents; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees designates the following people as official College Contracting Agents:

1. Dr. Brenden Rickards, Interim President
2. Dominick J. Burzichelli, Executive Vice President and Chief Operating Officer/CFO
3. Nora Sheridan, Associate Vice President Financial Services
4. Gayle Gates, Senior Executive Director Financial Services
5. Edward Myers, Controller of College Services

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary



## SAFETY AND SECURITY DEPARTMENT



### REPORT

**TO:** Meg Resue, Special Assistant to the President  
**FROM:** Paul Babcock, Director of Campus Safety and Security  
**DATE:** June 4th 10th, 2024  
**SUBJECT:** Clery Crimes for the month of May 2024

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Criminal Homicide	0 Incidents	0 Incidents
Aggravated Assault	0 Incidents	0 Incidents
Sexual Assault	0 Incidents	0 Incidents
Burglary	0 Incidents	0 Incidents
Robbery	0 Incidents	0 Incidents
Motor Vehicle Theft	0 Incidents	0 Incidents
Arson	0 Incidents	0 Incidents
Dating Violence	0 Incidents	0 Incidents
Domestic Violence	0 Incidents	0 Incidents
Stalking	0 Incidents	0 Incidents
Liquor Law Violations	0 Incidents	0 Incidents
Drug Law Violations	0 Incidents	0 Incidents
Weapons Violations	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Notifications	0 Incidents	0 Incidents

## SAFETY AND SECURITY DEPARTMENT



### REPORT

**TO:** Meg Resue, Special Assistant to the President  
**FROM:** Paul Babcock, Director of Campus Safety and Security  
**DATE:** May 6th 4th, 2025  
**SUBJECT:** Clery Crimes for the month of April 2025

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Criminal Homicide	0 Incidents	0 Incidents
Aggravated Assault	0 Incidents	0 Incidents
Sexual Assault	0 Incidents	0 Incidents
Burglary	0 Incidents	0 Incidents
Robbery	0 Incidents	0 Incidents
Motor Vehicle Theft	0 Incidents	0 Incidents
Arson	0 Incidents	0 Incidents
Dating Violence	0 Incidents	0 Incidents
Domestic Violence	0 Incidents	0 Incidents
Stalking	0 Incidents	0 Incidents
Liquor Law Violations	0 Incidents	0 Incidents
Drug Law Violations	0 Incidents	0 Incidents
Weapons Violations	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Notifications	0 Incidents	0 Incidents
Hazing	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH ELEVATE HEALTHCARE**

**WHEREAS**, the Rowan College of South Jersey, pursuant to the provisions of NJSA 18A:64A-25.5 (3), the Board of Trustees may by resolution purchase materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

**WHEREAS**, the Rowan College of South Jersey, pursuant to the provisions of NJSA 18A:64A-25.5 (19), the Board of Trustees may by resolution purchase goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware without public advertising for bids; and

**WHEREAS**, the college administration has determined that Elevate Healthcare is the sole source supplier of LearningSpace software, hardware, training and installation as required by the Rowan nursing program; and

**WHEREAS**, Elevate Healthcare has provided two quotes, Q-98625-5 in the amount of \$108,557.14 and Q-98778-1 in the amount of \$812,410.02 for a total of \$920,967.16 for the required equipment; and

**WHEREAS**, the financial obligation will be paid from Rowan University and County of Gloucester; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Elevate Healthcare in the amount of \$920,967.16.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary







**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN ELEVATE HEALTHCARE  
AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND  
LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Elevate Healthcare, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the vendor selected has a Contract with Sourcewell, which Rowan College of South Jersey is a member utilizing contract # 011822-CAE; and

**WHEREAS**, the college will purchase manikins, associated hardware/software and training from Elevate Healthcare as per quote number Q-101985-2 in the amount of \$348,303.12 using Sourcewell contract 011822-CAE; and

**WHEREAS**, the financial obligation will be paid from Rowan University and County of Gloucester; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Elevate Healthcare in the amount of \$348,303.12 to provide nursing manikins and associated hardware/software and training.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH HILLROM BASED ON GSA CONTRACT 36F79721D0160**

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.9 may purchase any materials, supplies, goods, services or equipment by resolution, without advertising for bids, the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994," Pub.L. 103-355, and federal regulations adopted thereunder or schedules from other federal procurement programs; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with General Services Administration Vendor, Hillrom, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the college will purchase Hospital Beds, associated hardware, and installation from Hillrom as per proposal numbers SP 42069103 in the amount of \$138,214.80 and SP 42069112 in the amount of \$76,786.00 for a total of \$215,000.80 using GSA contract 36F79721D0160; and

**WHEREAS**, the financial obligation will be paid from Rowan University and County of Gloucester; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of Hospital Beds, associated hardware, and installation from Hillrom using GSA Contract number 36F79721D0160 in the amount of \$215,000.80.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH MINUTEMAN SECURITY BASED ON GSA CONTRACT GS-07F-0251X**

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.9 may purchase any materials, supplies, goods, services or equipment by resolution, without advertising for bids, the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994," Pub.L. 103-355, and federal regulations adopted thereunder or schedules from other federal procurement programs; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with General Services Administration Vendor, Minuteman Security, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, a proposal was submitted by Minuteman Security to provide, configure and commission security hardware and associated hardware at the Rowan Nursing Building for a total of \$195,016.77 based on GSA contract number GS-07F-0251X; and

**WHEREAS**, the financial obligation will be paid from Rowan University and County of Gloucester funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Minuteman Security in the amount of \$195,016.77 for the installation of a security system in the Rowan Health Building based on GSA contract pricing.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

Attested:

  
Lita M. Abele, Secretary

  
Gene J. Concordia, Chair





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH MINUTEMAN SECURITY BASED ON GSA CONTRACT GS-07F-0251X**

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.9 may purchase any materials, supplies, goods, services or equipment by resolution, without advertising for bids, the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994," Pub.L. 103-355, and federal regulations adopted thereunder or schedules from other federal procurement programs; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with General Services Administration Vendor, Minuteman Security, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, a proposal was submitted by Minuteman Security to provide, configure and commission security hardware and associated hardware at the Rowan Medicine PA Addition for a total of \$126,993.96 based on GSA contract number GS-07F-0251X; and

**WHEREAS**, the financial obligation will be paid from County of Gloucester funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Minuteman Security in the amount of \$126,993.96 for the installation of a security system in the Rowan Medicine PA Addition based on GSA contract pricing.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR LAND DEVELOPMENT CONSULTING AND  
ENGINEERING PROFESSIONAL SERVICES**

**WHEREAS**, the Rowan College of South Jersey has a need to engage with engineering and land development professionals to facilitate the construction of a new School of Nursing and Allied Health Center; and

**WHEREAS**, the provisions of County Contract Law, specifically 18A:64A-25.5 (15), allows for the award of non-fair and open contracts in excess of the bid threshold for "Professional consulting services"; and

**WHEREAS**, on May 14, 2024 the board approved an agreement with Pennoni in the estimated amount of \$140,695 for consulting and professional services related to the construction of a new School of Nursing and Allied Health Center; and

**WHEREAS**, on October 15, 2024 the board approved a change in scope with Pennoni in the estimated amount of \$65,380 increasing the approved contract value to \$206,075; and

**WHEREAS**, the administration has determined that it would be in the best interest of the college to process a change order for the School of Nursing and Allied Health Center due to overages and construction changes in the amount of \$24,274.09; and

**WHEREAS**, this change of scope will increase the financial obligation from the previously approved \$206,075 to \$230,349.09; and

**WHEREAS**, the financial obligation will be paid from Rowan University and County of Gloucester funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Pennoni in the updated amount of \$230,349.09 for professional engineering consulting services necessary to construct a School of Nursing and Allied Health Center and an access roadway.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN POCKET NURSE  
AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-  
6.2 AND LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Pocket Nurse, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the college will purchase nursing headwalls, demo doses, associated hardware/software and training from Pocket Nurse as per quote number 1445365-0 in the amount of \$54,904.41 and quote number 1445375-0 in the amount of \$73,147.40 for a total of \$128,051.81 using OMNIA contract R230701.

**WHEREAS**, the financial obligation will be paid from Rowan University and County of Gloucester; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of headwalls, demo doses, associated hardware/software and training from Pocket Nurse using OMNIA Partners Contract number R230701 in the amount of \$128,051.81.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES PURSUANT TO N.J.S.A. 18A:64A-25.5 EXCEPTIONS TO REQUIREMENT FOR ADVERTISING AND AUTHORIZING THE PURCHASE OF CERTAIN GOODS AND SERVICES**

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services for the college; and

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.5, allows the Board of Trustees the authority to approve the purchase, contract, or agreement in excess of \$41,600 (current bid threshold) which may be negotiated or awarded without public advertising for bids if the subject matter consists of the attached list of exceptions; and

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.5, allows the Board of Trustees the authority, or designee, to approve the purchase, contract or agreements which may, in the aggregate, exceed of \$17,500 (current pay to play threshold) that are negotiated or awarded without public advertising for bids if the subject matter consist of the attached list of exceptions; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey authorizes the purchase of goods or services from the attached list without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5, in accordance with all applicable New Jersey Statutes and subject to the availability of funds.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary



### **Estimated Annual Cost for FY 2025 – 2026**

**18A:64A-25.5 (3)** Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted

<u>Allegheny Educational Systems</u>	\$50,000
<u>Edward Kurth &amp; Sons/EKS Technologies</u>	\$75,000
<u>MAERSK</u>	\$150,000
<u>ProEducation Solutions</u>	\$60,000
<u>Quales Services</u>	\$75,000
<u>Steris Corp</u>	\$42,000
<u>Trane</u>	\$350,000

**18A:64A-25.5 (6)** - Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials, etc.

<u>Amazon</u>	\$225,000
<u>Barnes and Noble College Booksellers</u>	\$2,500,000
<u>Gloucester/Cumberland/Salem On-Line Library Database</u>	\$60,000
<u>EBSCO LOGIN NJ</u>	\$30,000
<u>Ingram Library Services</u>	\$40,000
<u>NJEdge/NJIT VALE</u>	\$90,000
<u>ProQuest</u>	\$70,000
<u>SirsiDynix</u>	\$170,000

**18A:64A-25.5 (7)** – Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias.

<u>BCS Holdings (Shoprite)</u>	\$50,000
<u>Wroniuk LLC (Wheat Rd Cold Cuts)</u>	\$50,000

**18A:64A-25.5 (8)** – The supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities, in accordance with tariffs and schedules of charges made, charged and exacted, filed with said board.

<u>Atlantic City Electric</u>	\$2,000,000
<u>Constellation New Energy</u>	\$500,000
<u>Deptford Municipal Utilities Authority</u>	\$200,000
<u>Direct Energy</u>	\$100,000
<u>South Jersey Gas Co &amp; South Jersey Energy</u>	\$1,000,000
<u>UGI Energy Co</u>	\$400,000
<u>Vineland Municipal Utilities</u>	\$700,000

## Estimated Annual Cost for FY 2025 – 2026

**18A:64A-25.5 (12)** - Publishing legal notices in newspapers, as required by law.

<u>Gannett Media</u>	\$30,000
<u>NJ Advanced Media</u>	\$30,000

**18A:64A-25.5 (14)** - The collection of amounts due on student loans, including without limitation loans guaranteed by or made with funds of the United States of America.

<u>Penn Credit</u>	\$50,000
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**18A:64A-25.5 (15)** Professional consulting services.

<u>Blackboard Inc.</u>	\$150,000
<u>Condensed Curriculum International</u> (Online Training/Certification)	\$40,000
<u>Daniel Bevilacqua</u> (Finance and Compliance)	\$40,000
<u>Integrity Interpreting</u> (Interpreting Services)	\$40,000
<u>Joyce Feder</u> (Curriculum and Program Development)	\$40,000
<u>Knacktek, LLC</u>	\$40,000
<u>Leona Mather</u>	\$35,000
<u>Paul T Bucci</u> (Grant Consulting)	\$175,000
<u>Pennoni Engineering</u>	\$150,000
<u>ProTrain</u> (Online Training and Certification)	\$90,000
<u>RS-5</u> (Analytics Information Management)	\$40,000
<u>ThinkingStorm / Georgetown Learning Centers</u> (Online Tutoring)	\$50,000
<u>Triad Associates</u>	\$50,000
<u>TTI Environmental</u> (Environmental Services)	\$250,000

**18A:64A-25.5 (18)** Printing, including without limitation catalogs, yearbooks and course announcements.

<u>Alliance Marketing Services</u>	\$75,000
<u>Bellia Printing</u>	\$75,000
<u>Document Concepts</u>	\$150,000
<u>Evergreen Printing</u>	\$75,000
<u>Office Basics</u>	\$75,000
<u>Print Solutions Plus</u>	\$75,000
<u>Print Signs and Designs</u>	\$75,000

### Estimated Annual Cost for FY 2025 – 2026

18A:64A-25.5 (19) the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software.

<u>Accruent / EMS Software</u>	\$75,000
<u>Alertus</u>	\$60,000
<u>APC by Schneider Electric</u>	\$40,000
<u>Blackboard</u>	\$550,000
<u>CareerAmerica / OCELOT</u>	\$50,000
<u>EAB Global</u>	\$110,000
<u>Ellucian</u>	\$1,700,000
<u>Herman Goldner</u>	\$75,000
<u>Honeywell Building Solutions</u>	\$40,000
<u>Hyland Software</u>	\$400,000
<u>Johnson Controls</u>	\$250,000
<u>Monoprice, Inc</u>	\$200,000
<u>Mythics</u>	\$250,000
<u>NJCCC</u>	\$400,000
<u>ProEducation Solutions</u>	\$60,000
<u>Sonitrol</u>	\$70,000
<u>TeamDynamix Solutions</u>	\$65,000
<u>TimeClock Plus</u>	\$40,000
<u>TouchNet</u>	\$85,000
<u>VERTIV</u>	\$50,000

18A:64A-25.5 (20) Personnel recruitment and advertising, including, without limitation advertising seeking student enrollment.

<u>4Imprint</u>	\$75,000
<u>ABC Inc.</u>	\$40,000
<u>Action Signs</u>	\$40,000
<u>Alliance Marketing Services</u>	\$75,000
<u>Bellia Printing</u>	\$75,000
<u>Clear Channel</u>	\$400,000
<u>COMCAST</u>	\$300,000
<u>Document Concepts</u>	\$75,000
<u>Intersectional Media</u>	\$400,000
<u>Lamar Advertising</u>	\$50,000
<u>LocalIQ</u>	\$75,000
<u>NBC</u>	\$30,000
<u>Office Basics</u>	\$75,000
<u>Print Solutions Plus</u>	\$75,000
<u>Print Signs and Designs</u>	\$75,000

### **Estimated Annual Cost for FY 2025 – 2026**

**18A:64A-25.5 (21)** Educational supplies, books, articles of clothing and other miscellaneous articles purchased by a county college bookstore, or by a service or management company under contract with a county college to operate a county college bookstore for resale to college students and employees.

<b><u>Barnes and Noble College Booksellers</u></b>	<b>\$2,500,000</b>
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**18A:64A-25.5 (23)** Expenses for travel or conferences

<b><u>Academy Bus</u></b>	<b>\$40,000</b>
<b><u>Fantasy Travel</u></b>	<b>\$150,000</b>
<b><u>Hillman Bus</u></b>	<b>\$55,000</b>
<b><u>Jitney</u></b>	<b>\$50,000</b>
<b><u>JC Tours Inc.</u></b>	<b>\$60,000</b>
<b><u>Sheppard Bus</u></b>	<b>\$60,000</b>
<b><u>Stout's Charter</u></b>	<b>\$40,000</b>
<b><u>US Coachway</u></b>	<b>\$40,000</b>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**

**WHEREAS**, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.10 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under Camden County Educational Services Commission Cooperative Pricing System Contracts as needed during the period of July 1, 2025 – June 30, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH APPROVED COUNTY OF CUMBERLAND CONTRACT VENDORS**

**WHEREAS**, in accordance with 18A:64A-25.10, the Rowan College of South Jersey is permitted to enter into agreements with other local governmental units; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing the County of Cumberland contracts; and

**WHEREAS**, the County of Cumberland acts as lead agency in the County Cooperative contract purchasing system; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with any County of Cumberland contracted vendors as needed through this resolution and properly executed contracts, which shall be subject to all of the conditions applicable to current State contracting laws; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey authorizes the Rowan College of South Jersey to enter into an Agreement, under the Uniform Shared Services and Consolidation Act, with the County of Cumberland serving as lead county cooperative purchasing agent, with the individual vendors available in their catalog pursuant to all conditions of the individual County of Cumberland Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH APPROVED COUNTY OF GLOUCESTER CONTRACT VENDORS PURSUANT TO 18A:64A-25.10**

**WHEREAS**, in accordance with 18A:64A-25.10, the Rowan College of South Jersey is permitted to enter into agreements with other local governmental units; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing the County of Gloucester contracts; and

**WHEREAS**, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with any County of Gloucester contracted vendors as needed through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to current State contracting laws; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey authorizes the Rowan College of South Jersey to enter into an Agreement, under the Uniform Shared Services and Consolidation Act, with the County of Gloucester serving as lead county cooperative purchasing agent, with the individual vendors available in their catalog pursuant to all conditions of the individual County of Gloucester Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN E&I COOPERATIVE SERVICES AND ROWAN COLLEGE OF SOUTH JERSEY**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing National Cooperative Contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, all services and products included in the E&I Cooperative Service's catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under the E&I Cooperative Services Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN ROWAN  
COLLEGE OF SOUTH JERSEY AND THE EDUCATIONAL SERVICES  
COMMISSION OF NEW JERSEY (ESCNJ) FOR THE PURCHASE AND  
RECEIPT OF CUSTODIAL SUPPLIES**

**WHEREAS**, NJSA 18A:64A-25.10 authorizes the board of trustees of county colleges, other institutions of higher education and other units of government to provide jointly by agreement for the purchase of work, materials, or supplies for their respective agencies; and

**WHEREAS**, Rowan College of South Jersey has joined The Educational Services Commission of New Jersey, (ESCNJ), for the purpose to work together to negotiate the best rates and costs for the benefit of the participating agencies; and

**WHEREAS**, ESCNJ will serve as the Lead Agency in this joint agreement for the purchase of custodial supplies; and

**WHEREAS**, the custodial supplies prices were requested in the form of a bid following all appropriate legislation including PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into a joint agreement with the Educational Services Commission of New Jersey for the purchase of custodial supplies on an as needed basis from the awarded vendors listed in bid number ESCNJ-21/22-18.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE  
ROWAN COLLEGE OF SOUTH JERSEY AND THE EDUCATIONAL  
SERVICES COMMISSION OF NEW JERSEY (ESCNJ)**

**WHEREAS**, N.J.S.A. 40A:11-11(5) and N.J.S.A. 18A:64A-25.10 authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, all services and products included in the 2025-2026 Educational Services Commission of New Jersey Cooperative Pricing System catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey hereby authorizes the approval of the resolution to accept the Agreement between the Educational Services Commission of New Jersey and Rowan College of South Jersey for the Period July 1, 2025 – June 30, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH CERTAIN APPROVED FEDERAL SUPPLY SCHEDULES OF THE GENERAL SERVICES ADMINISTRATION PURSUANT TO N.J.S.A. 18A:64A-25.9b**

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing the Federal Supply Schedules of the General Services Administration; and

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.9b, may without advertising for bids, or having rejected all bids obtained pursuant to advertising, utilize the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994", Pub.L.103-335, and the Federal regulations adopted thereunder from other Federal Procurement programs; and

**WHEREAS**, The Rowan College of South Jersey intends to enter into contracts with Federal Contract Vendors through this resolution and properly executed contracts, on an as needed basis, which shall be subject to all the conditions applicable to the current Federal supply schedules; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey authorizes the purchase of goods or services from all approved Federal Supply Schedules of the General Services Administration pursuant to all conditions of the individual Federal Contracts on an as needed basis.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





GSA Contracts for FY 2025 - 2026

Dynamic Security

GSA Contract Number GS-07F-0251X good through 1/20/31

Hill-Rom

GSA Contract Number 36F79721D0160 good through 4/30/26



**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE  
ROWAN COLLEGE OF SOUTH JERSEY AND HUNTERDON  
COUNTY EDUCATIONAL SERVICES COMMISSION'S  
COOPERATIVE PRICING SYSTEM**

**WHEREAS**, N.J.S.A. 40A:11-11(5) and N.J.S.A. 18A:64A-25.10 authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the Hunterdon County Educational Services Commission Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, all services and products included in the 2025-2026 Hunterdon County Educational Services Commission Cooperative Pricing System catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under Hunterdon County Educational Services Commission Cooperative Pricing System Contracts as needed during the period of July 1, 2025 – June 30, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN MMCAP INFUSE NATIONAL COOPERATIVE CONTRACTS AND THE ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing National Cooperative Contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, all services and products included in the MMCAP Infuses (Minnesota Multistate Contracting Alliance for Pharmacy) catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under the MMCAP Infuse contracts as needed.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN THE NATIONAL  
COOPERATIVE PURCHASING ALLIANCE AND ROWAN COLLEGE OF  
SOUTH JERSEY**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing National Cooperative Contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, all services and products included in the National Cooperative Purchasing Alliance catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under the National Cooperative Purchasing Alliance contracts as needed.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN ROWAN COLLEGE OF SOUTH JERSEY AND THE NEW JERSEY COUNCIL OF COMMUNITY COLLEGES (NJCCC) PURSUANT TO N.J.S.A. 40A:65-1 and 18A:64A-25.10**

**WHEREAS**, Rowan College of South Jersey agrees to enter into an Internal-Local Agency/Shared Services Agreement/Consortia with the NJCCC to provide products and services to the Rowan College of South Jersey per 40A:65-1 *et seq.*, the Uniform Shared Services and Consolidation Act and 18A:64A-25.10; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing Cooperative Contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with the NJCCC through properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, all services and products included in the 2025-2026 NJCCC JPC's catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under NJCCC JPC contracts as needed.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE  
ROWAN COLLEGE OF SOUTH JERSEY AND NJEDGE'S EDGE  
MARKET COOPERATIVE PRICING SYSTEM**

**WHEREAS**, N.J.S.A. 40A:11-11(5) and N.J.S.A. 18A:64A-25.10 authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, NJEdge.Net, Inc., hereinafter referred to as the "Lead Agency" has offered voluntary participation in the Edge Market Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, all services and products included in the 2025 - 2026 Edge Market Cooperative Pricing System catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under Edge Market Cooperative Pricing System Contracts as needed during the period of July 1, 2025 – June 30, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN OMNIA PARTNERS  
NATIONAL COOPERATIVE CONTRACTS AND THE ROWAN COLLEGE OF  
SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing National cooperative contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, all services and products included in the 2025 - 2026 OMNIA Partners catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under the OMNIA Partners Contracts as needed.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN PEPPM  
COOPERATIVE PURCHASING AND ROWAN COLLEGE OF SOUTH JERSEY**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing National Cooperative Contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, all services and products included in the PEPPM (Pennsylvania Education Purchasing Program for Microcomputers) Cooperative Purchasing catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under PEPPM Cooperative Purchasing contracts as needed.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO ENTER INTO COOPERATIVE PURCHASING  
AGREEMENTS WITH ROWAN COLLEGE AT BURLINGTON COUNTY AND  
ROWAN UNIVERSITY WHENEVER SUCH PURCHASES SERVE TO THE  
MUTUAL BENEFIT OF THE INSTITUTIONS**

**WHEREAS**, Rowan College of South Jersey, Rowan College of Burlington County, and Rowan University, have pledged to work in the spirit of cooperation and mutual benefit whenever such actions benefit the institutions and their respective student bodies; and

**WHEREAS**, it has been determined through analysis of the three procurement systems that there are opportunities that exist for cost savings and service enhancements in the various supply chain needs at the three institutions; and

**WHEREAS**, such cooperative purchasing streams would only be employed after analysis to determine if such savings opportunities existed in the particular commodity being purchased on a real time basis; and

**WHEREAS**, there will exist no binding obligation to any institution to cooperatively purchase unless the benefit is determined and sought after for the particular commodity or service; and

**WHEREAS**, there exists within the regulations and compliance laws of the three institutions the ability to purchase goods and services from other State Agencies that also adhere to New Jersey State procurement laws and regulations without the need for an independent public procurement process; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey hereby approves the Rowan College of South Jersey to enter into a non-binding cooperative agreement to purchase goods and services within the three institution systems whenever it is determined to be in the best interest of either one or all members of the agreement.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN SOURCEWELL  
NATIONAL COOPERATIVE CONTRACTS AND ROWAN COLLEGE OF  
SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing National cooperative contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under the Sourcewell 2025 - 2026 catalog on an as needed basis.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION TO AUTHORIZE CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS PURSUANT TO N.J.S.A. 18A:64A-25.9a**

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.9a, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing New Jersey State Contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with State Contract Vendors on an as needed basis through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services from all approved New Jersey State Contract Vendors, including those on the attached list, pursuant to all conditions of the individual State Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary



Purchases through State agency  
Estimated annual cost for FY 2025 - 2026

<u>Affordable Interior Solutions</u>	\$250,000
<u>Allied Universal Security Services</u>	\$100,000
<u>Aspire, Inc</u>	\$650,000
<u>B&amp;H Photo &amp; Electronics Corp</u>	\$1,200,000
<u>Bellia Office Furniture</u>	\$350,000
<u>Canon</u>	\$200,000
<u>CDW Government</u>	\$650,000
<u>Commercial Interiors</u>	\$100,000
<u>Computer Comforts</u>	\$800,000
<u>Core BTS Inc</u>	\$800,000
<u>Dell</u>	\$1,100,000
<u>ePlus</u>	\$550,000
<u>Exemplis</u>	\$500,000
<u>GovConnection</u>	\$550,000
<u>Graybar</u>	\$600,000
<u>Groupe Lacasse</u>	\$700,000
<u>Haworth</u>	\$200,000
<u>HP</u>	\$650,000
<u>HPE</u>	\$600,000
<u>Journey Ed</u>	\$450,000
<u>Krueger International</u>	\$600,000
<u>Lenovo</u>	\$1,600,000
<u>Microsoft</u>	\$300,000
<u>NJEDGE.Net</u>	\$600,000
<u>NWN Corp.</u>	\$700,000
<u>Pitney Bowes</u>	\$80,000
<u>Promedia Technology Services, Inc</u>	\$800,000
<u>Ricoh</u>	\$100,000
<u>SafeCo</u>	\$40,000
<u>SHI International Corp</u>	\$1,300,000
<u>Stellar Services, Inc</u>	\$150,000
<u>Trane</u>	\$500,000
<u>UNICON, Inc</u>	\$100,000
<u>Verizon</u>	\$30,000
<u>Xerox</u>	\$50,000
<u>Xerox (Stewart Business Systems)</u>	\$50,000





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN THE INTERLOCAL PURCHASING SYSTEM AND ROWAN COLLEGE OF SOUTH JERSEY**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey has the need on a timely basis to purchase goods or services utilizing National Cooperative Contracts; and

**WHEREAS**, Rowan College of South Jersey intends to enter into National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, all services and products included in the TIPS (The Interlocal Purchasing System) catalog would be eligible and available for Rowan College of South Jersey to participate; and

**WHEREAS**, the period will be from July 1, 2025 – June 30, 2026; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under the TIPS (The Interlocal Purchasing System) contracts on an as needed basis.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE AMENDMENT #1 WITH BARNES & NOBLE  
COLLEGE BOOKSELLERS**

**WHEREAS**, Rowan College of South Jersey has a need to update the existing contract for professional bookstore management services, with Barnes & Noble Booksellers; and

**WHEREAS**, effective July 1, 2025, as per amendment #1, on an annualized basis Barnes & Noble Booksellers will pay RCSJ a calculated commission of 16% of all gross sales and 7% of all gross sales of First Day and Digital Products; and

**WHEREAS**, the First Day Complete program has been added to the agreement and RCSJ agrees to pay Barnes & Noble \$23.00 per credit per semester for all students; and

**WHEREAS**, the parties agree to mutually evaluate the Complete Program price per credit and other financial terms annually; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes amendment #1 with Barnes & Noble Booksellers.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR FINANCIAL AID PROFESSIONAL CONSULTING  
SERVICES**

**WHEREAS**, the provisions of County Contract Law, specifically 18A:64A-25.5 (15), allows for the award of non-fair and open contracts in excess of the bid threshold for "Professional consulting services"; and

**WHEREAS**, the College has an immediate need to augment the Financial Aid department with one (1) full time and one (1) part time "back-office" counselor; and

**WHEREAS**, Financial Aid Services LLC has offered the necessary services for \$109 per hour for a full-time counselor plus expenses as defined in the contract for a minimum of 12 weeks and a minimum of 37 hours per week plus a one-time fee of \$1500; and

**WHEREAS**, Financial Aid Services LLC has offered the necessary services for \$109 per hour for a part time counselor plus expenses as defined in the contract for a minimum of 12 weeks and a minimum of 17 hours per week plus a one-time fee of \$1500; and

**WHEREAS**, the college administration has determined that Financial Aid Services LLC has all the necessary skills and knowledge necessary to perform the required duties; and

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Financial Aid Services LLC as defined above for professional financial aid consulting services necessary to augment the financial aid department.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR ERP PROJECT MANAGEMENT PROFESSIONAL  
CONSULTING SERVICES**

**WHEREAS**, RCSJ entered a contract with Anthology Inc., (a/k/a Campus Management Corp) on July 1, 2021 to merge the Cumberland campus Ellucian Colleague, enterprise resources planning (ERP) software and the Gloucester campus Ellucian Banner ERP into Anthology ERP serving both campuses; and

**WHEREAS**, the provisions of County Contract Law, specifically 18A:64A-25.5 (15), allows for the award of non-fair and open contracts in excess of the bid threshold for "Professional consulting services"; and

**WHEREAS**, the College has experienced numerous disrupting complexities attempting to integrating two different ERPs into one; and

**WHEREAS**, Anthology was not providing consistent consultancy services to the project causing delays with the implementation; and

**WHEREAS**, the College deemed it prudent after experiencing all of the above mentioned delays to contract with the Ferrilli, a higher education technology service company founded in 2002, on July 3, 2024, to "perform an assessment and evaluation of current processes across RCSJ to examine both its current implementation state and future needs relating to configuration, business process, change management, documentation, training activities and or external support"; and

**WHEREAS**, the college administration has determined that Ferrilli has all the necessary skills and knowledge of all three (3) ERP's and can perform the necessary professional consulting services on a timely basis; and

**WHEREAS**, on September 17, 2024 the board approved an agreement with Ferrilli in the estimated amount of \$1,008,000 for consulting and professional services related to the implementation of the Anthology ERP; and

**WHEREAS**, administration has been determined that a change order is needed to expand the scope of the agreement to include a maximum of 960 hours of additional work to include the deliverables of a training plan, training support along with miscellaneous reports, workflows and forms for an additional \$172,800; and

**WHEREAS**, this change of scope will increase the financial obligation from the previously approved \$1,008,000 to \$1,180,800; and

**WHEREAS**, the financial obligation will be paid from approved ERP funds augmented as needed by institutional funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Ferrilli in the updated amount of \$1,180,800 for professional consulting services necessary to transition the existing Cumberland and Gloucester ERP's into the Anthology ERP.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES APPROVING A SUPPORTIVE SERVICES AGREEMENT WITH THE COUNTY OF GLOUCESTER AND THE GLOUCESTER COUNTY HOUSING DEVELOPMENT CORPORATION**

**WHEREAS**, Rowan College of South Jersey, The County of Gloucester and The Gloucester County Housing Development Corporation desire to formalize a partnership to share resources to develop and manage twenty-four (24) special needs dwelling units and associated site improvements on the RCSJ Gloucester campus; and

**WHEREAS**, the project is part of the Housing and Sustenance Component of the RCSJ Academy for Neurodiversity ("Academy"), it being the Academy's mission to serve populations encompassing all aspects of special needs beginning from the transition out of high school through adult life by means of direct services and/or multi-agency referral relationships; and

**WHEREAS**, resident eligibility, obligations and responsibilities are outlined in the attached Supportive Services Agreement; and

**WHEREAS**, the agreement shall terminate upon the later expiration of either (i) the affordable housing deed restriction required by the applicable Fair Share Housing agreement, or (ii) the NJDCA loan agreement for the Project. The term of this Agreement may be extended upon the written agreement of the Parties; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to execute and enter into the supportive services agreement with the County of Gloucester and the Gloucester County Housing Development Corporation.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES APPROVING A SHARED SERVICES AGREEMENT WITH THE HOUSING AUTHORITY OF GLOUCESTER COUNTY**

**WHEREAS**, Rowan College of South Jersey (RCSJ) and the Housing Authority of Gloucester County (HAGC) desire to formalize a partnership to share resources to share the maintenance services for twenty-four (24) special needs dwelling units on the RCSJ Gloucester campus; and

**WHEREAS**, RCSJ agrees to provide waste management, grass cutting and snow removal services as per the attached Shared Services Agreement. All other services required to maintain the project shall be the responsibility of HAGC; and

**WHEREAS**, the agreement shall commence upon the completion of the construction of the project and shall expire upon the expiration of the ground lease unless terminated earlier as provided in the shared services agreement; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to execute and enter into the shared services agreement with the Housing Authority of Gloucester County.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary







**RESOLUTION TO AUTHORIZE CONTRACT TRANE U.S. INC. AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Trane U.S. Inc., through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member, utilizing contract # 3341; and

**WHEREAS**, Trane U.S. Inc. has submitted the following quotes based on contract pricing to provide annual service contracts.

8052916	\$269,270	Main Campus HVAC
8106635	\$3,839	Fire Academy HVAC
8106622	\$13,704	EDC HVAC
8106626	\$31,841	RMC HVAC
Total	\$318,654	

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the Purchasing Officer to purchase certain goods and services from Trane U.S. Inc. under the OMNIA Partners Contract number 3341 in the amount of \$318,654 for the Preventive Maintenance of the Colleges Air Handler Units.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH THE GLOUCESTER/CUMBERLAND/SALEM ON-LINE LIBRARY DATABASE**

**WHEREAS**, the Rowan College of South Jersey, pursuant to 18A:64A-25.5 (6), may by resolution award a contract for specialized library services without advertising for bids; and

**WHEREAS**, the college has a need to provide library database services; and

**WHEREAS**, the Gloucester/Cumberland/Salem On-Line Library Database, a non-profit corporation, has submitted a proposal to provide automated services based on use of the System and Database ("LOGIN Libraries") to the Rowan College of South Jersey; and

**WHEREAS**, RCSJ has determined that use of the System is beneficial for its students, and it will provide these services free of charge; and

**WHEREAS**, the fee for the services is based on RCSJ's good faith estimate of its ordinary, customary expenses reasonably attributable to the Services. Should RCSJ determine that the actual costs do not represent RCSJ's actual expenses for any of the Services, then LOGIN and RCSJ agree that the costs shall be revised as necessary in order to reflect accurately RCSJ's actual expenses; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with the Gloucester/Cumberland/Salem On-Line Library Database to provide automated services based on use of the System and Database ("LOGIN Libraries") for a five-year period.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY  
REJECTING ALL BIDS FOR THE PROJECT KNOW AS THE 2025  
CAREER AND TECHNICAL EDUCATION CENTER RENOVATIONS AND  
CONSTRUCTION TRADES ADDITION**

**WHEREAS**, the Rowan College of South Jersey is in need of Career and Technical Educational Center Renovations and Construction Trades Addition; and

**WHEREAS**, on June 11, 2025, the Rowan College of South Jersey's architects, consistent with provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County colleges, publicly opened bids for this project; and

**WHEREAS**, the College architects received three (3) bids for the project; and

**WHEREAS**, after a thorough review of all the responsive bids received by the Rowan College of South Jersey, the College has decided to reject all proposals as the low bid substantially exceeds the project's estimated cost; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to reject all bids for the 2025 Career and Technical Educational Center Renovations and Construction Trades Addition.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary



## RCSJ - GLOUCESTER - PERSONNEL ACTIONS

DATE: June 17, 2025

The following Education/General Fund Actions are presented for Board of Trustee approval.

**(1) One Full-Time New Hire:**

Title	Name	Rationale	Employment Pool	Salary	Effective Date
EOF Operations Specialist	Michelle Walker	Replacement	External Hire	\$21.41 per hour	5/26/2025

**(6) Six Employee Transitions:**

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Administrator, RCSJ Welcome Center	Wendi Miller	Reclassification	Internal Hire	\$45,000.00 per year	5/26/2025
Instructor I, Nursing & Health Professions	Melissa Porto	Reclassification	Internal Hire	\$60,000.00 per year	9/1/2025
Instructor I, Nursing & Health Professions	Felicia Owoo	Reclassification	Internal Hire	\$60,000.00 per year	9/1/2025
Instructor I, Mathematics	Jinny Balulao	Reclassification	Internal Hire	\$45,000.00 per year	9/1/2025
Executive Assistant to the Vice President	Denise Gerace	Market Adjustment	Internal Hire	\$56,563.79 per year	7/11/2025
Executive Assistant to the Chief Academic Officer	Annette Amoroso	Title Change	Internal Hire	\$69,443.37 per year (no salary change)	6/16/2025

**(2) Two Resignations:**

Title	Name	Salary	Effective Date
Administrator I, Financial Aid	Muhammad Abdur-Razzaq	\$46,575.00 per year	5/31/2025
Counseling Advisor	Madeline Helmbrecht	\$46,575.00 per year	5/23/2025

**(2) Two Retirements:**

Title	Name	Salary	Effective Date
Associate Professor, Nursing & Health Professions	Carolyn M. Mosley	\$76,467.02 per year	6/30/2025
Team Coordinator V, Finance	Ana Maria Schultz	\$44,594.00 per year	9/1/2025

**(10) Ten Adjunct 2024-2025 New Hires:**

Name	Division
Iris Fonseca	Behav Sci & Law & Soc Jus
Christina Mazzeo	Behav Sci & Law & Soc Jus
John Ervin	Business Studies
Karen Christianson	Comm & Creative & Perf Arts
Katy Lynch	Dual Credit
Megan Barcelo	Nsg & Health Professions
Leslie Sheppard Bird	STEM
Mariel Nigro	STEM
Kitty Olson	STEM
Paul Sbarra	STEM

## RCSJ - CUMBERLAND - PERSONNEL ACTIONS

DATE: June 17, 2025

The following Education/General Fund Actions are presented for Board of Trustee approval.

**(2) Two Employee Transitions:**

<b>Title</b>	<b>Name</b>	<b>Rationale</b>	<b>Employment Pool</b>	<b>Salary</b>	<b>Effective Date</b>
Assistant Professor II, Medical Surgical / Pediatrics	Emily Chamberlain	Reclassification	Internal Hire	\$60,000.00 per year	9/1/2025
Administrative Assistant, Operations	Linda Rumick	Reclassification	Internal Hire	\$38,972.00 per year	7/7/2025

**(1) One Promotion:**

<b>Title</b>	<b>Name</b>	<b>Effective Date</b>
Sr. Assistant Director, Financial Aid	Karen Wilson-Wiley	6/30/2025

**(3) Three Resignations:**

<b>Title</b>	<b>Name</b>	<b>Salary</b>	<b>Effective Date</b>
Administrative Assistant, Admissions	Janet Cardoso	\$44,404.42 per year	6/21/2025
Administrative Specialist, CTE	Ranaia Hadden	\$ 37,706.05 per year (externally funded)	4/28/2025
CTE Perkins Specialist	Joyce Pugh	\$49,337.70 per year	7/1/2025

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**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN ROWAN UNIVERSITY AND ROWAN COLLEGE OF SOUTH JERSEY**

**WHEREAS**, Rowan College of South Jersey has partnered with Rowan University since 2014; and

**WHEREAS**, Rowan College of South Jersey and Rowan University wish to expand and enhance their partnership; and

**WHEREAS**, both Rowan College of South Jersey and Rowan University seek to provide an affordable, accessible, and quality education to students in South Jersey and around the world.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees approves the Memorandum of Understanding between Rowan College of South Jersey and Rowan University.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF FUNDING FROM THE NEW JERSEY OFFICE OF THE SECRETARY OF HIGHER EDUCATION FOR IMPLEMENTATION OF THE COMMUNITY COLLEGE OPPORTUNITY GRANT (CCOG) STUDENT SUCCESS INITIATIVE FOR BOTH CAMPUSES**

**WHEREAS**, Rowan College of South Jersey's Board of Trustees hereby certifies that permission is granted to apply for and accept \$18,846.00 in additional funding for the current fiscal year to build institutional capacity in support of the goals of the New Jersey Community College Opportunity Grant Program (CCOG); and

**WHEREAS**, the Legislature of New Jersey included Student Success Incentive Grant funding that community colleges may use to provide a wide range of degree-completion strategies for students who receive financial aid under the state's CCOG Program; and

**WHEREAS**, CCOG recipients at Rowan College of South Jersey would benefit greatly from the success strategies that can be provided using Student Success Incentive Funding. These strategies include outreach and recruitment of CCOG applicants; an array of support services including intake, financial aid application assistance, advisement platforms, and mentorships; and initiatives to reduce financial burdens and material hardships.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby grants approval to apply for and accept additional funding from the N.J. Office of the Secretary of Higher Education under the Community College Opportunity Grant Student Success Incentive Funding program in the amount of \$18,846.00 for the period of May 13, 2025 to June 30, 2025.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on June 17, 2025.

Attested:

A handwritten signature in blue ink, reading "Lita M. Abele", written over a horizontal line.

Lita M. Abele, Secretary

A handwritten signature in blue ink, reading "Gene J. Concordia", written over a horizontal line.

Gene J. Concordia, Chair





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE IN MEDICAL CODING ON BOTH CAMPUSES**

**WHEREAS**, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate in Medical Coding on both campuses; and

**WHEREAS**, this program will be offered beginning September 1, 2026; and

**WHEREAS**, this program will provide one year of concentrated study in education for those who plan to enter into the workforce as a Medical Coder working in a wide array of healthcare settings including in Clinics, Hospitals and Medical Offices; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to offer a Certificate in Medical Coding beginning September 1, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF UP TO \$700,000 FROM THE GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD'S (GCWDB) WORKFORCE INNOVATION OPPORTUNITY ACT (WIOA) FUNDING FOR YOUTH TRAINING AND EMPLOYMENT SERVICES**

**WHEREAS,** The GCWDB has announced a request for proposals to identify service providers for WIOA Out-of-School Youth Training and Employment Services; and

**WHEREAS,** Rowan College of South Jersey (RCSJ) has a strong history of supporting out-of-school youth with attaining high school equivalency, workforce training, and recognized post-secondary credentials; and

**WHEREAS,** providers will be selected for a two-year period with programs running from July 1, 2025, through June 30, 2027; receiving funding allocated on an annual basis.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees approves the application and acceptance of up to \$700,000 from the Gloucester County Workforce Development Board's Workforce Innovation Opportunity ACT funding for youth training and employment services for the period of July 1, 2025 through June 30, 2027.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF UP TO \$120,000 FROM THE GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD IN SUPPORT OF WORK FORCE NEW JERSEY WORK ACTIVITY FUNDING**

**WHEREAS**, the Gloucester County Workforce Development Board has issued a Request for Proposals for the Program Year 2025 Work First New Jersey (WFNJ) Work Activity Program to support economic self-sufficiency for individuals receiving public assistance through Temporary Assistance for Needy Families (TANF), General Assistance (GA), and the Supplemental Nutrition Assistance Program (SNAP); and

**WHEREAS**, Rowan College of South Jersey (RCSJ) is committed to supporting workforce development and employment readiness through high-impact training, job search assistance, life skills education, and community work experience for eligible residents of Gloucester County; and

**WHEREAS**, the total funding available under this proposal is up to \$120,000 annually, with an initial contract term of one year (October 1, 2025 through September 30, 2026), and the potential for renewal based on performance and continued funding availability.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees approves the application and acceptance of up to \$120,000 from the Gloucester County Workforce Development Board for support of Work First New Jersey Programming for the period of October 1, 2025 through September 30, 2026 with the potential for annual renewals.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE UNITED WAY OF GLOUCESTER COUNTY FOR THE LEADERSHIP GLOUCESTER COUNTY PROGRAM**

**WHEREAS**, Rowan College of South Jersey agrees to enter into a Memorandum of Understanding with the United Way of Gloucester County to provide support and training opportunities for the Leadership Gloucester County program; and

**WHEREAS**, this collaborative program will provide professional leadership development for professionals, entrepreneurs, nonprofit leaders, college employees and community members; and

**WHEREAS**, the agreement shall be for the period of September 1, 2025 to August 31, 2026; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into a Memorandum of Understanding with the United Way of Gloucester County in the amount of \$15,000 to collaborate to provide leadership development on the Gloucester campus for the period July 1, 2025 to June 30, 2026 as per the attached Memorandum of Understanding.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY  
BOARD OF TRUSTEES TO APPROVE ACCEPTANCE OF UP TO \$1,500 FROM  
THE NATIONAL SCIENCE FOUNDATION (NSF) TO PROVIDE STIPENDS  
FOR TWO STEM FACULTY MEMBERS TO PARTICIPATE IN THE MENTOR  
UP PROGRAM**

**WHEREAS,** The NSF will fund two STEM faculty members with a stipend to participate in the Mentor Up program; and

**WHEREAS,** the NSF's Mentor Up program provides workshops and webinars to assist with the preparation for the Advanced Technological Education (ATE) grant proposal for submission in October 2025; and

**WHEREAS,** each STEM faculty member will receive a \$500 stipend for participating in the webinars and a \$250 stipend after submission of the ATE proposal.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes RCSJ to accept funds of up to \$1,500 from the NSF to provide stipends to two STEM faculty members.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE A SHARED SERVICES AGREEMENT FOR PROFESSIONAL SOCIAL WORKER SERVICES WITH THE GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT FOR THE GLOUCESTER CAMPUS**

**WHEREAS**, Rowan College of South Jersey agrees to enter into a Shared Services Agreement with the Gloucester County Special Services School District to provide products and services to the Rowan College of South Jersey per 40A:65-1 *et.seq.*, the Uniform Shared Services and Consolidation Act; and

**WHEREAS**, a need for social work support services for the Adult Center for Transition students was identified for this underserved population of special needs students as they transition on the Gloucester campus, and the functions on the Cumberland campus will be institutionalized; and

**WHEREAS**, the agreement shall be for the period of July 1, 2025 to June 30, 2026; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into a shared services agreement with Gloucester County Special Services School District in the amount of \$126,176.50 to provide professional social work services to the Adult Center for Transition for the Gloucester campus for the period July 1, 2025 to June 30, 2026 as per the attached Services Proposal.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE CONTRACT BETWEEN THE COUNTY OF CAMDEN AND ROWAN COLLEGE OF SOUTH JERSEY - CUMBERLAND FOR THE PROVIDER OF CREDIT BEARING COURSES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2025 THROUGH JUNE 30, 2026**

**WHEREAS**, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey, Cumberland Campus, as a provider of occupational & educational training services; and

**WHEREAS**, the period of the contract will begin July 1, 2025 through June 30, 2026; and

**WHEREAS**, this program is for the continuation to allow the County of Camden to refer appropriate candidates to RCSJ for the provision of credit bearing courses within academic programs to individuals who cannot obtain employment without said training; and

**WHEREAS**, these services shall be paid via the Workforce Innovational Opportunity Act (WIOA) and Work First New Jersey (WFNJ) "training" funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution for Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey-Cumberland Campus as a provider of WFNJ credit bearing occupational & educational services for the period of July 1, 2025 through June 30, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE CONTRACT BETWEEN THE COUNTY OF CAMDEN AND ROWAN COLLEGE OF SOUTH JERSEY - GLOUCESTER FOR THE PROVIDER OF CREDIT BEARING COURSES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2025 THROUGH JUNE 30, 2026**

**WHEREAS**, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey, Gloucester Campus, as a provider of occupational & educational training services; and

**WHEREAS**, the period of the contract will begin July 1, 2025 through June 30, 2026; and

**WHEREAS**, this program is for the continuation to allow the County of Camden to refer appropriate candidates to RCSJ for the provision of credit bearing courses within academic programs to individuals who cannot obtain employment without said training; and

**WHEREAS**, these services shall be paid via the Workforce Innovational Opportunity Act (WIOA) and Work First New Jersey (WFNJ) "training" funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution for Academic Services to accept and sign the Contract between the County of Camden and Rowan College of South Jersey-Gloucester Campus as a provider of WFNJ credit bearing occupational & educational services for the period of July 1, 2025 through June 30, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE CONTRACT BETWEEN THE COUNTY OF CAMDEN AND ROWAN COLLEGE OF SOUTH JERSEY FOR THE PROVIDER OF NON-CREDIT BEARING OCCUPATIONAL / EDUCATIONAL TRAINING SERVICES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2025 THROUGH JUNE 30, 2026**

**WHEREAS**, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to accept and sign the Contract between the County of Camden and Rowan College of South Jersey as a provider of occupational & educational services; and

**WHEREAS**, the period of the contract will begin July 1, 2025 through June 30, 2026; and

**WHEREAS**, this program is for the continuation to allow the County of Camden to refer appropriate candidates to RCSJ for the provision of educational and/or occupational training services in classroom to individuals who cannot obtain employment without said training, these services shall be paid via the Workforce Innovation Opportunity Act (WIOA) and Work First New Jersey (WFNJ) "training" funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the approval of the resolution to accept and sign the Contract between the County of Camden and Rowan College of South Jersey as a provider of non-credit occupational & educational services for the period of July 1, 2025 through June 30, 2026.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON AWARD ACCEPT FUNDING FOR RCSJ, GLOUCESTER FROM THE N.J. DEPARTMENT OF EDUCATION PERKINS CAREER AND TECHNICAL EDUCATION GRANT PROGRAM**

**WHEREAS**, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to apply for, and upon award, accept \$558,415 in funding from the New Jersey Department of Education 2025 Perkins Career and Technical Education Grant Program; and

**WHEREAS**, authorization is needed to apply for, and upon award, accept this funding for the period of July 1, 2025 to June 30, 2026; and

**WHEREAS**, these funds will be utilized to develop more fully the academic, career, and technical skills of postsecondary students enrolled in approved career and technical education programs on the RCSJ-Gloucester campus; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby authorizes the approval of the resolution for Academic Services to apply for, and upon award, accept up to \$558,415 in funding from the New Jersey Department of Education 2026 Perkins Career and Technical Education Grant Program for the period of July 1, 2025, to June 30, 2026.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR AND UPON AWARD ACCEPT FUNDING FOR RCSJ, CUMBERLAND FROM THE N.J. DEPARTMENT OF EDUCATION PERKINS CAREER AND TECHNICAL EDUCATION GRANT PROGRAM**

**WHEREAS**, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to apply for, and upon award, accept \$423,814 in funding from the New Jersey Department of Education 2026 Perkins Career and Technical Education Grant Program; and

**WHEREAS**, authorization is needed to apply for, and upon award, accept this funding for the period of July 1, 2025 to June 30, 2026; and

**WHEREAS**, these funds will be utilized to develop more fully the academic, career, and technical skills of postsecondary students enrolled in approved career and technical education programs on the RCSJ-Cumberland campus; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby authorizes the approval of the resolution for Academic Services to apply for, and upon award, accept up to \$423,814 in funding from the New Jersey Department of Education 2026 Perkins Career and Technical Education Grant Program for the period of July 1, 2025, to June 30, 2026.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on June 17, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





## **Board of Trustees Policy Synopsis**

### **New Policy:**

#### **8307 Hazing Prevention**

#### **Background for policy development:**

The policy has been developed to be in compliance with both the federal (Stop Campus Hazing Act) and state (Timothy J. Piazza Law) to be effective for implementation as of June 23, 2025.



## Rowan College of South Jersey

NEW

Policy: 8307  
 Title: **HAZING PREVENTION**  
 Area: Student Services  
Approved: TBD

The Board of Rowan College of South Jersey ("RCSJ" or "College") is committed to providing an environment that encourages academic excellence, personal growth, and a spirit of cooperation. This mission requires an environment safe and free from coercion. To that end, there will be no tolerance for hazing.

*"The act (federal) defines hazing to mean any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that (1) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization (e.g., a club, athletic team, fraternity or sorority); and (2) causes or creates a risk, above the reasonable risk encountered in the course of participation in the College or the organization, of physical or psychological injury."*

An organization or individual involved in hazing commits a violation of federal and state laws, and a violation of the student code of conduct.

Examples of hazing include, but not limited to:

- a. Forced consumption of alcohol, drugs, or other substances;
- b. Required acts that cause excessive fatigue, exhaustion, physical, mental, or emotional harm;
- c. Forced compulsory servitude;
- d. Kidnapping, drop-offs, or forced road trips;
- e. Morally degrading or humiliating games or activities;
- f. Acts which restrict a student's academic or employment rights; or
- g. Activities that promote the violation of College policies.

In compliance with both the federal (Stop Campus Hazing Act) and state law (Timothy J. Piazza Law), the President will have administrative procedures developed to implement this policy and address requirements of the law.



References:

Rowan College of South Jersey Administrative Procedure, *8007 Student Code of Conduct, 8307 Hazing Prevention, 9001 Campus Security and Compliance with the Clery Act*

Rowan College of South Jersey Board of Trustees Policy Manual, *8007 Student Code of Conduct, 8307 Hazing Prevention, 9001 Campus Security and Compliance with the Clery Act*

Stop Campus Hazing Act, Public Law 118-173. (2023-2024)

Timothy J. Piazza Law Hazing, Section 1 of P.L.1980, c.169 (C.2C:40-3) amended August 24, 2021

Timothy J. Piazza Anti-Hazing Law (NJ Public Law 2021 c208)

New Jersey Anti-Hazing Laws, N.J.S.A. 2C:40-3



**RESOLUTION AUTHORIZING A CLOSED SESSION  
OF THE BOARD OF TRUSTEES  
OF ROWAN COLLEGE OF SOUTH JERSEY**

WHEREAS, the Open Public Meetings Act of the State of New Jersey allows closed sessions for the purpose of discussing personnel matters, anticipated litigation, negotiations, and purchase of real property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey, County of Gloucester and State of New Jersey, as follows:

1. That in accordance with Section 7B7, and 7b8, of the Open Public Meetings Act of the State of New Jersey, a closed session will be held at this meeting to discuss personnel matters, anticipated litigation, negotiations, and purchase of real property: and
2. The results of the discussion may be disclosed to the public at such time or at such other time deemed proper by the Board of Trustees.

ADOPTED at a meeting of the Board of Trustees of Rowan College of South Jersey held June 17, 2025.

  
Chair

Attested:   
Secretary

