



## BOARD OF TRUSTEES MEETING – MAIN CAMPUS

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### REORGANIZATION, REGULAR & CLOSED SESSION MINUTES November 18, 2025

Chair Gene Concordia called the Reorganization and Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:31 p.m. held in-person on the Gloucester Campus in the College Center building.

Meg Resue, Chief of Staff to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 6, 2024, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities.”

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

#### **Members Present:**

Ms. Lita Abele  
Ms. Jennica Bileci  
Mr. Robert Bumpus  
Ms. Danielle Carroll  
Mr. Gene Concordia  
Dr. Edward Geletka  
Mr. Greg Lopercolo  
Ms. Jodi Trivellini  
Dr. Warren Wallace  
Mr. Douglas Wills, Esq.  
Dr. Brenden Rickards, Interim President, Ex-Officio

#### **Members Absent:**

Honorable M. Christine Allen-Jackson  
Mr. Len Daws

#### **Advisor Present:**

Mr. Chris Gibson, Esq.

Chair Gene Concordia welcomed everyone present for the meeting, including Gloucester County Commissioner Joann Gattinelli and GC Student Government Association (SGA) President, Jeffery Corliss

### **REORGANIZATION OF THE RCSJ BOARD OF TRUSTEES**

#### **Board Officer Nominations**

##### Chair

Chair Gene J. Concordia appointed Dr. Brenden Rickards as Acting Secretary and relinquished the Chair to Dr. Rickards, as Acting Secretary, who opened nominations for the position of Chair. Trustee Abele nominated Mr. Gene J. Concordia, seconded by Trustee Wills. Trustee Wills made a motion to close nominations, seconded by Trustee Lopercolo. The motion to appoint Mr. Concordia as Chair was unanimously passed, with Mr. Concordia abstaining. Mr. Gene J. Concordia was declared Chair.

Vice Chair

Chair Concordia opened the floor for nominations for the position of Vice Chair. Trustee Wallace nominated Trustee Doug Wills, seconded by Trustee Bumpus. Trustee Lopergolo moved to close the nominations and Trustee Bumpus seconded the motion. The motion to appoint Trustee Doug Wills as Vice Chair was unanimously passed, with Trustee Doug Wills abstaining. Trustee Doug Wills was declared Vice Chair.

Secretary

Chair Concordia opened the floor for nominations for the position of Secretary. Trustee Wallace nominated Trustee Lita Abele, seconded by Trustee Bumpus. Trustee Bumpus moved to close the nominations and Trustee Wills seconded the motion. The motion to appoint Trustee Lita Abele as Secretary was unanimously passed, with Trustee Lita Abele abstaining. Trustee Lita Abele was declared Secretary.

Treasurer

Chair Concordia opened the floor for nominations for the position of Treasurer. Trustee Geletka nominated Trustee Greg Lopergolo, seconded by Trustee Bumpus. Trustee Wills moved to close the nominations and Trustee Bumpus seconded the motion. The motion to appoint Trustee Greg Lopergolo as Treasurer was unanimously passed, with Trustee Greg Lopergolo abstaining. Trustee Greg Lopergolo was declared Treasurer.

On the recommendation of the Board, Trustee Wills made a motion, seconded by Trustee Bumpus approving the reorganization items as listed below (resolutions attached as noted):

**Professional Appointments** (resolutions attached)

1. Garrison Architects – architectural services
2. Bryson & Yates Consulting Engineers LLC– civil engineering services
3. Angelini, Viniar and Freedman, L.L.P. – construction legal services
4. Greyhawk Construction Managers & Consultants – construction manager services
5. Archer & Greiner P.C.– general legal services
6. Brown & Connery L.L.P. – labor related legal services

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>Establishment of Meeting Dates, Location and Times*</u>
12/16/2025	CC - Luciano Center	6:30 p.m.	
1/20/2026	VIRTUAL MEETING	6:30 p.m.	
2/17/2026	VIRTUAL MEETING	6:30 p.m.	
3/17/2026	GC - Cafeteria Annex, College Center	6:30 p.m.	
4/21/2026	CC – Luciano Center	6:30 p.m.	
6/16/2026	GC - Cafeteria Annex, College Center	6:30 p.m.	
7/28/2026	VIRTUAL MEETING	6:30 p.m.	
9/15/2026	GC - Cafeteria Annex, College Center	6:30 p.m.	
10/20/2026	CC - Luciano Center	6:30 p.m.	
11/17/2026	GC - Cafeteria Annex, College Center	6:30 p.m.	

GC – Gloucester Campus                      CC - Cumberland Campus

\*All Seminars and committee meetings scheduled as necessary.

**Designation of Contracting Agents** (resolution attached)

1. **Dr. Brenden Rickards**, Interim President, **Dominick Burzichelli**, VP & Chief Operating Officer/ CFO, **Nora Sheridan**, Assoc. VP, Financial Services, **Gayle Gates**, Senior Executive Director, Financial Services, and **Edward Meyers**, Controller, College Services.

### **Designation of Official Newspapers**

1. South Jersey Times and the Daily Journal

## **REGULAR SESSION MEETING OF THE RCSJ BOARD OF TRUSTEES – 6:42 p.m.**

### **INTERIM PRESIDENT’S REPORT**

Dr. Rickards, using PowerPoint slides, provided a facilities update across both campuses, as well as informing the Board on current enrollment efforts highlighting student fall to spring retention, high school HSOP student outreach and overall recruitment leads. (presentation attached)

### **ACCEPTANCE OF MINUTES**

The October 21, 2025, Regular Session Meeting minutes were approved as published.

### **FINANCE**

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the financial statements listed below.

Informational Item: The RCSJ Financial Statements Gloucester and Cumberland campus statements for the month ending October 31, 2025. (attached)

### **PLANNING/FACILITIES**

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the Campus Safety report reflecting no findings and reviewed the resolutions, which were reviewed by Board committee as noted below.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Clery Safety Crime Statistics for October 2025 for both campuses (attached).

On the recommendation of the President, Trustee Lopergolo made a motion, seconded by Trustee Geletka, approving the following items 1 through 9, with Trustee Bumpus abstaining on items 7, 8 & 9. (resolutions attached)

1. Agreement: Carrier (Cumberland)
2. Agreement Extension: Financial Aid Services LLC
3. Agreement: Instrata Communications - RU Veterinary School
4. Agreement: Instrata communications - RU Virtua Nursing School
5. Purchase Agreement: SHI International - RU Nursing Building
6. Agreement: Solutionz – RU Virtua Nursing School
7. Agreement: Educational Solutions Enterprises (Perkins)
8. Purchase Agreement: Hillrom (Perkins - hospital beds)
9. Agreement: Laerdal(Perkins - nursing simulator)

### **PERSONNEL - Nick Burzichelli, Exec. VP, COO & CFO**

On the recommendation of the President, Trustee Lopergolo made a motion, seconded by Trustee Wills, unanimously approving the Personnel Actions as presented for item 1 below. (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

### **ACADEMIC SERVICES**

Report Summary: **Dr. Brenden Rickards**, Chief Academic Officer, presented a brief academic update and noted there were no academic resolutions for approval this evening.

### **POLICY**

Report Summary: **Sandy Evans**, Director, President's Office presented the listed policies below for approval.

On the recommendation of the President, Trustee Geletka made a motion, seconded by Trustee Bumpus, approving the following policies as listed below: (copies attached)

1. Reaffirmed Policy:  
2001 Minors on Campus
2. Revised Policies:  
1007 Presidential Searches  
1009 Board Travel & Conferences  
2005 Educational Programs  
3401 Art Collection

**Student Services** - **Judy Atkinson**, Vice President, Chief Student Affairs Officer, Student Services: – Vice President Atkinson wished to acknowledge the College's Military Services Department and inform the Board that the Cumberland Campus had its first Veterans Ceremony on Monday, November 10<sup>th</sup> and it was a beautiful ceremony. The next day, the Gloucester Campus, in partnership with Gloucester County, as has been the past practice in prior years celebrated our veterans. It was nice veterans recognized in this way and confirms RCSJ continues to be a Military Friendly College.

### **Student Government Association (SGA)**

**Jeffery Corliss**, SGA President, introduced his executive team present this evening as Vanessa Muenker, VP Public Relations & Marketing on an Engineering Pathway and Laura Okam, VP Events & Communications, on a Nursing Pathway. Executive VP Brianna Ebies who is on a Psychology Pathway, was unable to attend this evening's meeting. Mr. Corliss provided an update on current SGA activities and initiatives. (The attached overview summarizing his report was provided by Mr. Corliss.)

**Branch Campus** - **Dr. Jim Piccone**, Vice President/CAO, Branch Campus: Noted provided by Dr. Piccone.

The Middle States Steering Committee Co-Chairs (Valerie Gouse and Tim Schmitz), myself, Wendy Wagner, and Sandy Evans are working on the final version of Self-Study report in preparation for the Evaluation Team Visit on March 1-4, 2026. The work consists of gathering feedback from the campus, compiling an inventory of evidence, and developing recommendations from our findings. The final report will be sent to the Evaluation Team early in January.

In the current grant portfolio, RCSJ has a total of 47 grants, with \$26.7 million allocated for FY25 grants and \$14 million dedicated to multi-year grants. Additionally, there are 11 grants currently in progress, including proposals and applications, representing a potential funding amount of \$7.6 million. Among past submissions, 6 grants were not funded, totaling \$1.7 million in requested funds that were not awarded.

**Innovation & Technology** - Josh Piddington, Vice President/CIO, Innovation & Technology  
Mr. Piddington updated the Board on a recent grant award that will facilitate technology at RCSJ.

**PUBLIC PORTION**

Chair Concordia asked Public comment: None was received.

The meeting went into Closed Session with the reading of the resolution to do so.

**A Closed Session Announcement** was read by Meg Resue indicating the Board would go into closed session following the reading of the closed session resolution. Other than the Board Members & invited attendees, the rest of the Public were asked to leave the Cafeteria Annex and move to the mezzanine located outside of the cafeteria main doors and would be summoned when to return for the balance of the regular meeting. Meg Resue then read the resolution to go into to Closed Session.

At 7:13 p.m., Trustee Wills made a motion, seconded by Trustee Bumpus, to approve the resolution to go into a Closed Session. The motion was unanimously approved. The Public vacated the Annex as directed.

**ADJOURNMENT**

At 8:14p.m., Trustee Wills made a motion, seconded by Trustee Abele to adjourn the Closed Session and Reorganization and Regular meeting. The Public was sought to return to the meeting; however no further action was taken.

Respectfully submitted,



Lita M. Abele, Secretary

Notes taken by Meg Resue




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## RCSJ BOARD OF TRUSTEES CLOSED SESSION MINUTES

November 18, 2025

At 7:13 p.m., Trustee Wills made a motion, seconded by Trustee Bumpus, to approve the resolution to go into a Closed Session. The motion was unanimously approved. The Public vacated the Gloucester Cafeteria Annex as directed.

**Members Present:**

Ms. Lita Abele  
 Ms. Jennica Bileci  
 Mr. Robert Bumpus  
 Ms. Danielle Carroll  
 Mr. Gene Concordia  
 Dr. Edward Geletka  
 Mr. Greg Loperголо  
 Ms. Jodi Trivellini  
 Dr. Warren Wallace  
 Mr. Douglas Wills, Esq.  
 Dr. Brenden Rickards, Interim President, Ex-Officio

**Members Absent:**

Honorable M. Christine Allen-Jackson  
 Mr. Len Daws

**Advisor Present:**

Mr. Chris Gibson, Esq.

Board of Trustees discussed a variety of personnel matters.

At 8:14 p.m., Trustee Wills made a motion, seconded by Trustee Abele and was unanimously approved to end both the Closed Session and Reorganization & Regular Meeting.

Respectfully submitted,

A handwritten signature in blue ink that reads "Lita M. Abele".

Lita M. Abele, Secretary

Notes taken by Meg Resue



**RESOLUTION AUTHORIZING A CLOSED SESSION  
OF THE BOARD OF TRUSTEES  
OF ROWAN COLLEGE OF SOUTH JERSEY**

WHEREAS, the Open Public Meetings Act of the State of New Jersey allows closed sessions for the purpose of discussing personnel matters, anticipated litigation, negotiations, and purchase of real property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey, County of Gloucester and State of New Jersey, as follows:

1. That in accordance with Section 7B7, and 7b8, of the Open Public Meetings Act of the State of New Jersey, a closed session will be held at this meeting to discuss personnel matters, anticipated litigation, negotiations, and purchase of real property: and
2. The results of the discussion may be disclosed to the public at such time or at such other time deemed proper by the Board of Trustees.

ADOPTED at a meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene Concordia, Chair

Attested:   
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE ARCHITECTURAL SERVICES**

**WHEREAS**, Rowan College of South Jersey has a need to acquire professional Architectural Services; and

**WHEREAS**, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

**WHEREAS**, twelve (12) proposals were received and publicly opened; and

**WHEREAS**, the College's administration has determined that Garrison Architects has met the criteria as specified; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Garrison Architects to provide professional architectural services on an as needed basis for a period of January 1, 2026 through December 31, 2026 with an option to extend for an additional year beginning January 1, 2027 and ending December 31, 2027.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE CIVIL ENGINEERING SERVICES**

**WHEREAS**, Rowan College of South Jersey has a need to acquire professional Civil Engineering Services; and

**WHEREAS**, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

**WHEREAS**, six (6) proposals were received and publicly opened; and

**WHEREAS**, the College's administration has determined that Bryson & Yates Consulting Engineers, LLC has met the criteria as specified; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Bryson & Yates Consulting Engineers, LLC to provide professional Civil Engineering services on an as needed basis for a period of January 1, 2026 through December 31, 2026 with an option to extend for an additional year beginning January 1, 2027 and ending December 31, 2027.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE CONSTRUCTION LEGAL SERVICES**

**WHEREAS**, Rowan College of South Jersey has a need to acquire professional Construction Legal Services; and

**WHEREAS**, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

**WHEREAS**, four (4) proposals were received and publicly opened; and

**WHEREAS**, the College's administration has determined that Angelini, Viniar and Freedman, L.L.P. has met the criteria as specified; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Angelini, Viniar and Freedman, L.L.P. to provide Construction Legal Services on an as needed basis for a period of January 1, 2026 through December 31, 2026 with an option to extend for an additional year beginning January 1, 2027 and ending December 31, 2027.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE CONSTRUCTION MANAGER SERVICES**

**WHEREAS**, Rowan College of South Jersey has a need to acquire professional Construction Manager Services; and

**WHEREAS**, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

**WHEREAS**, thirteen (13) proposals were received and publicly opened; and

**WHEREAS**, the College's administration has determined that Greyhawk Construction Managers & Consultants has met the criteria as specified; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Greyhawk Construction Managers & Consultants to provide professional construction manager services on an as needed basis for a period of January 1, 2026 through December 31, 2026 with an option to extend for an additional year beginning January 1, 2027 and ending December 31, 2027.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE SOLICITOR/GENERAL COUNSEL LEGAL SERVICES**

**WHEREAS**, Rowan College of South Jersey has a need to acquire professional General Legal services; and

**WHEREAS**, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

**WHEREAS**, four (4) proposals were received and publicly opened; and

**WHEREAS**, the College's administration has determined that Archer & Greiner P.C. has met the criteria as specified; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Archer & Greiner P.C. to provide professional General Legal services on an as needed basis for a period of January 1, 2026 through December 31, 2026 with an option to extend for an additional year beginning January 1, 2027 and ending December 31, 2027.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE LABOR RELATED LEGAL SERVICES**

**WHEREAS**, Rowan College of South Jersey has a need to acquire professional Labor Related Legal Services; and

**WHEREAS**, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

**WHEREAS**, five (5) proposals were received and publicly opened; and

**WHEREAS**, the College's administration has determined that Brown & Connery L.L.P. have met the criteria as specified; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Brown & Connery L.L.P. to provide professional Labor Related Legal Services on an as needed basis for a period of January 1, 2026 through December 31, 2026 with an option to extend for an additional year beginning January 1, 2027 and ending December 31, 2027.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO DESIGNATE CONTRACTING AGENTS**

**WHEREAS**, under the County College Contracts Law (NJSA 18A:64) the College Board of Trustees shall appoint a "Contracting Agent" having the power to advertise for and receive bids and to make awards for the County College in connection with purchases, contracts or agreements permitted by this article; and

**WHEREAS**, in order to ensure the effective operations of the College, it is proposed that the Board designate the individuals listed below as official College Contracting Agents; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees designates the following people as official College Contracting Agents:

1. Dr. Brenden Rickards, Interim President
2. Dominick J. Burzichelli, Executive Vice President and Chief Operating Officer/CFO
3. Nora Sheridan, Associate Vice President Financial Services
4. Gayle Gates, Senior Executive Director Financial Services
5. Edward Myers, Controller of College Services

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita Abele, Secretary





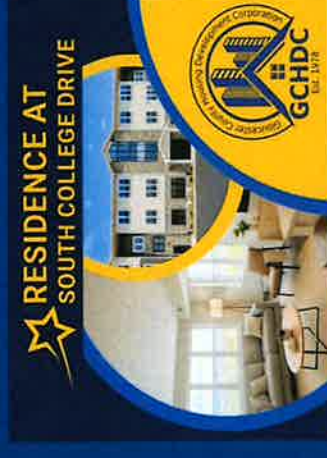
## **President's Report Board of Trustees**

November 18, 2025



# Facilities updates

- Trades Expansion (Cumberland)
- Trades Expansion (Gloucester)
- Institute for Neurodiversity Housing (Gloucester)
- Veterans Affairs (VA) Hospital (Gloucester)
- Dental (Cumberland)
- HEFT Grant



# Enrollment Efforts

## Retention Fall to Spring

- Current Students = **4,149** working to retain (goal)
  - Outreach includes text message, email, on campus communication, social media, video
  - Already registered 2,288 students

## High School Population

- Both New and Retention = **1,748** (goal)
  - Outreach completed by HSOP advisors via email and phone



# Enrollment Efforts

## Recruitment Leads

- Spring 2026 Applications = **441** and counting
  - Outreach includes text message, email, phone
- Fall 2025 applied, accepted, did not enroll = **2,700**
  - Outreach includes text message, email, postcard
- Fall 2025 application started, not complete = **626**
  - Outreach includes text message and email
- Request for Information = **905** and counting
  - Outreach from enrollment coaches to get to application
- Buyer's Remorse FAFSA on file, no application = **2,100**
  - Outreach includes postcard

**Spring 2026 GOAL = 745**

*This is an 11% capture rate of the current available leads.*



## Comparison

### Spring 2025 Combined Census

New, First-Time = 243  
Transfer = 293  
Returning = 71  
Visiting = 113  
**Total = 720 of Overall Spring 2025 Enrollment**

ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING OCTOBER 31, 2025

	10/31/2025		
	Budget Amount	Unaudited Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
Educational and General			
Student Tuition - Credit	\$ 17,781,208	\$ 7,476,716	\$ (10,304,492)
Police Academy - Tuition	107,670	34,160	(73,510)
Fire Academy - Tuition	170,000	79,350	(90,650)
Continuing Education	900,000	418,007	(481,993)
Fees	10,458,299	4,155,127	(6,303,172)
Out of County (Charge back)	38,229		(38,229)
Government Appropriations			
State	6,888,508	1,764,814	(5,123,694)
Police Academy - State Funding	60,000	15,372	(44,628)
Fire Academy - State Funding	9,430	2,416	(7,014)
Continuing Ed - State Funding	107,168	27,456	(79,712)
Act - State Funding	87,500	22,417	(65,083)
County	8,218,993	4,150,686	(4,068,307)
EDC - County Funding	275,000	140,250	(134,750)
Rowan Medicine - County Funding	75,000	38,250	(36,750)
Police Academy - County Funding	132,245	67,445	(64,800)
Fire Academy - County Funding	193,000	98,430	(94,570)
ACT Center - County Funding	205,762	104,939	(100,823)
Other Revenues	1,656,000	214,411	(1,441,589)
Auxiliary Enterprises	370,300	38,101	(332,199)
Drawdown from Unrestricted Fund Balance	-		-
<b>Total Operating Revenues</b>	<b>\$ 47,734,312</b>	<b>\$ 18,848,346</b>	<b>\$ (28,885,966)</b>
<b>Current Operating Expenditures</b>			
Personnel	\$ 28,936,243	\$ 9,622,546	\$ 19,313,697
Benefits	11,118,705	3,504,526	7,614,179
Expenses	7,134,132	2,725,978	4,408,154
Debt Service	63,900	-	63,900
Retiree Benefits	440,037	149,729	290,308
Auxiliary Enterprises	41,296	-	41,296
<b>Total Operating Expenditures</b>	<b>\$ 47,734,312</b>	<b>\$ 16,002,778</b>	<b>\$ 31,731,534</b>

total state funding	7,152,606.00
% received	0.26

total county funding	9,100,000.00
% received	0.51

ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING OCTOBER 31, 2025

	10/31/2025		
	Budget Amount	Unaudited Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
Educational and General			
Student Tuition - Credit	\$ 7,742,046	\$ 3,755,008	\$ (3,987,038)
Continuing Education	972,500	338,210	(634,290)
Fees	4,668,499	2,204,478	(2,464,021)
Out of County (Charge back)	50,000	-	(50,000)
Government Appropriations			
State	4,257,765	1,147,663	(3,110,102)
County	7,000,000	1,587,500	(5,412,500)
Other Revenues	480,000	98,951	(381,049)
Auxiliary Enterprises	341,620	46,513	(295,107)
Drawdown from Unrestricted Fund Balance	-	-	-
<b>Total Operating Revenues</b>	<b>\$ 25,512,430</b>	<b>\$ 9,178,323</b>	<b>\$ (16,334,107)</b>
<b>Current Operating Expenditures</b>			
Personnel	13,930,805	4,533,422	9,397,383
Benefits	4,554,388	1,719,145	2,835,243
Expenses	6,964,217	1,649,745	5,314,472
Debt Service	\$ 24,045	-	\$ 24,045
Auxiliary Enterprises	\$ 38,975	-	\$ 38,975
<b>Total Operating Expenditures</b>	<b>\$ 25,512,430</b>	<b>\$ 7,902,312</b>	<b>\$ 17,610,118</b>



## SAFETY AND SECURITY DEPARTMENT



### REPORT

**TO:** Meg Resue, Chief of Staff  
**FROM:** Paul Babcock, Director of Campus Safety and Security  
**DATE:** November 5th, 2025  
**SUBJECT:** Clery Crimes for the month of October 2025

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Criminal Homicide	0 Incidents	0 Incidents
Aggravated Assault	0 Incidents	0 Incidents
Sexual Assault	0 Incidents	0 Incidents
Burglary	0 Incidents	0 Incidents
Robbery	0 Incidents	0 Incidents
Motor Vehicle Theft	0 Incidents	0 Incidents
Arson	0 Incidents	0 Incidents
Dating Violence	0 Incidents	0 Incidents
Domestic Violence	0 Incidents	0 Incidents
Stalking	0 Incidents	0 Incidents
Liquor Law Violations	0 Incidents	0 Incidents
Drug Law Violations	0 Incidents	0 Incidents
Weapons Violations	0 Incidents	0 Incidents
Hazing	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Notifications	0 Incidents	0 Incidents





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN CARRIER AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Carrier, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the vendor selected has a Contract with Sourcwell, which Rowan College of South Jersey is a member, utilizing contract # 080824-CAR; and

**WHEREAS**, the college will contract with Carrier to repair a chiller on the Cumberland campus as per quote number 01620483 in the amount of \$119,809 using Sourcwell contract 080824-CAR; and

**WHEREAS**, the financial obligation will be paid from insurance funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Carrier in the amount of \$119,809 to repair a chiller on the Cumberland Campus.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:   
Lita M. Abele, Secretary





**RESOLUTION AUTHORIZING THE SECOND EXTENSION OF A NON-FAIR AND OPEN CONTRACT FOR FINANCIAL AID PROFESSIONAL CONSULTING SERVICES**

**WHEREAS**, the provisions of County Contract Law, specifically 18A:64A-25.5 (15), allows for the award of non-fair and open contracts in excess of the bid threshold for “Professional consulting services”; and

**WHEREAS**, the college administration has determined that Financial Aid Services LLC has all the necessary skills and knowledge necessary to perform the required duties; and

**WHEREAS**, on June 17, 2025 the Board of Trustees approved a contract to augment the Financial Aid department with one (1) full time and one (1) part time “back-office” counselor as follows; and

**WHEREAS**, on September 16, 2025 the college administration determined that there was a need to extend this agreement for an additional 8 weeks starting on September 29, 2025, and ending on November 21, 2025, as per amendment 1; and

**WHEREAS**, the college administration has determined that there is a need to extend this agreement for an additional 8 weeks starting on November 24, 2025, and ending on January 16, 2026, as per amendment 2; and

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to extend an agreement with Financial Aid Services LLC as defined above, and in amendment 2, for professional financial aid consulting services necessary to augment the financial aid department.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO INSTRATA COMMUNICATIONS FOR THE INSTALLATION OF COMMUNICATIONS CABLING FOR THE SCHREIBER SCHOOL OF VETERINARY MEDICINE**

**WHEREAS**, pursuant to NJSA 18A:64A-25.5, the College may enter a joint agreement with "a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof" without advertising for bids; and

**WHEREAS**, the Rowan College of South Jersey entered into a cooperative purchasing agreement via resolution on April 12, 2016 with Rowan University; and

**WHEREAS**, Rowan University has awarded a contract to Instrata Communications for telecommunications, electrical, audio and video communications services for inside and outside cabling plant based on RFP 22-55; and

**WHEREAS**, Instrata Communications submitted a proposal based on the specifications provided by the Rowan College of South Jersey and Rowan University RFP 22-55 for \$69,112; and

**WHEREAS**, the financial obligation will be paid from County of Gloucester bond funds; and

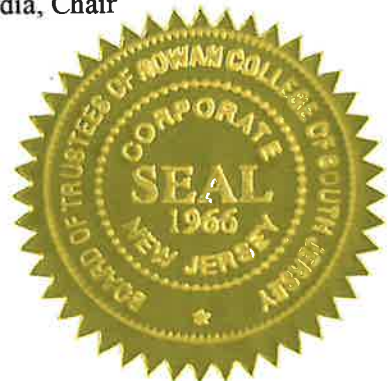
**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Instrata Communications in the amount of \$69,112 for the purchase of communications cabling, electrical wiring and installation for the Schreiber School of Veterinary Medicine based on Rowan University RFP 22-55 and the Cooperative purchasing agreement.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF  
TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO INSTRATA  
COMMUNICATIONS FOR THE INSTALLATION OF COMMUNICATIONS CABLING  
FOR THE ROWAN VIRTUA NURSING SCHOOL**

**WHEREAS**, pursuant to NJSA 18A:64A-25.5, the College may enter a joint agreement with "a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof" without advertising for bids; and

**WHEREAS**, the Rowan College of South Jersey entered into a cooperative purchasing agreement via resolution on April 12, 2016 with Rowan University; and

**WHEREAS**, Rowan University has awarded a contract to Instrata Communications for telecommunications, electrical, audio and video communications services for inside and outside cabling plant based on RFP 22-55; and

**WHEREAS**, Instrata Communications submitted a proposal based on the specifications provided by the Rowan College of South Jersey and Rowan University RFP 22-55 for \$128,409; and

**WHEREAS**, the financial obligation will be paid from County of Gloucester bond funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Instrata Communications in the amount of \$128,409 for the purchase of communications cabling, electrical wiring and installation for the Rowan – Virtua Nursing School based on Rowan University RFP 22-55 and the Cooperative purchasing agreement.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO SHI INTERNATIONAL FOR THE PURCHASE OF NETWORKING COMPONENTS**

**WHEREAS**, pursuant to NJSA 18A:64A-25.5, the College may enter a joint agreement with "a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof" without advertising for bids; and

**WHEREAS**, the Rowan College of South Jersey entered into a cooperative purchasing agreement via resolution on April 12, 2016 with Rowan University; and

**WHEREAS**, Rowan University has awarded a contract to SHI International for Information Technology Hardware, Software, & Support Services based on RFP 24-39; and

**WHEREAS**, SHI International submitted a proposal based on the specifications provided by the Rowan College of South Jersey and Rowan University RFP 24-39 for \$83,278; and

**WHEREAS**, the financial obligation will be paid from County of Gloucester bond funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with SHI International in the amount of \$83,278 for the purchase of networking components for the Rowan Nursing building based on Rowan University RFP 24-39 and the Cooperative purchasing agreement.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chair

Attested:   
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO SOLUTIONZ FOR THE INSTALLATION OF AUDIO AND VIDEO EQUIPMENT FOR THE ROWAN VIRTUA NURSING SCHOOL**

**WHEREAS**, pursuant to NJSA 18A:64A-25.5, the College may enter a joint agreement with "a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof" without advertising for bids; and

**WHEREAS**, the Rowan College of South Jersey entered into a cooperative purchasing agreement via resolution on April 12, 2016 with Rowan University; and

**WHEREAS**, Rowan University has awarded a contract to Solutionz for Audio and Video Equipment & Installation Services based on RFP 22-03; and

**WHEREAS**, Solutionz submitted estimate 056140 based on the specifications provided by the Rowan College of South Jersey and Rowan University RFP 22-03 for \$764,843; and

**WHEREAS**, the financial obligation will be paid from County of Gloucester bond funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

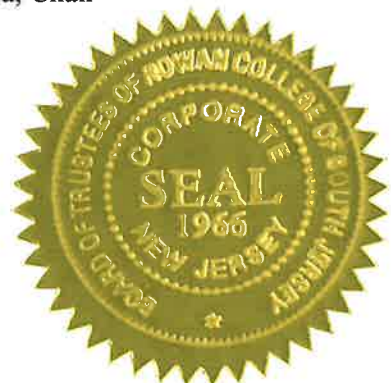
**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Solutionz in the amount of \$764,843 for the purchase and installation of audio and video equipment for the Rowan – Virtua Nursing School based on Rowan University RFP 22-03 and the Cooperative purchasing agreement.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN EDUCATIONAL SOLUTIONS ENTERPRISES AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Educational Solutions Enterprises, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the vendor selected has a Contract with PEPPM, which Rowan College of South Jersey is a member, utilizing contract # 543002-044; and

**WHEREAS**, the college will contract with Educational Solutions Enterprises to purchase UR7e robots and associated equipment as per quote in the amount of \$45,060.50 using PEPPM contract 543002-044; and

**WHEREAS**, the financial obligation will be paid from Perkins grant funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Educational Solutions Enterprises in the amount of \$45,060.50 to purchase a robot and associated equipment.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:

  
Lita M. Abele, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH HILLROM BASED ON GSA CONTRACT 36F79721D0160**

**WHEREAS**, Rowan College of South Jersey, pursuant to 18A:64A-25.9 may purchase any materials, supplies, goods, services or equipment by resolution, without advertising for bids, the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994," Pub.L. 103-355, and federal regulations adopted thereunder or schedules from other federal procurement programs; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with General Services Administration Vendor, Hillrom, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the college will purchase hospital beds, associated hardware, and installation from Hillrom as per proposal number SP 44247892 in the amount of \$62,776.30 using GSA contract 36F79721D0160; and

**WHEREAS**, the financial obligation will be paid from Perkins grant funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of Hospital Beds, associated hardware, and installation from Hillrom using GSA Contract number 36F79721D0160 in the amount of \$62,776.30.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chairperson

Attested:

  
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PURCHASE A NURSING SIMULATOR MANIKIN FROM LAERDAL**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, the vendor selected has a contract with Sourcewell, which Rowan College of South Jersey is a member utilizing contract # 011822-LAE; and

**WHEREAS** Laerdal has provided quote number Q-1200505 for the purchase and delivery of a medium nursing Anne simulator based on the Sourcewell contract; and

**WHEREAS** Rowan College of South Jersey intends to enter into a contract with Laerdal in the amount of \$61,934.72 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the financial obligation will be paid from Perkins grant funds; and

**WHEREAS**, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Laerdal in an amount of \$61,934.72 for a medium nursing Anne simulator as per quote Q-1200505.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 18, 2025.

  
Gene J. Concordia, Chair

Attested:

  
Lita M. Abele, Secretary



The following Education/General Fund Actions are presented for Board of Trustee approval.

**Full-Time Personnel Action:**

<b>Name</b>	<b>Rationale</b>	<b>Title</b>	<b>Salary</b>	<b>Effective Date</b>
Karen Durkin	Faculty Academic Rank Promotion	Assistant Professor	-	9/1/2025
Dominic Puggi	Faculty Academic Rank Promotion	Assistant Professor	-	9/1/2025
Nayomi Roman	New Hire - New Position	Enrollment Coach	\$20.88 per hour	10/27/2025
Sundus Ansari	New Hire - New Position	Instructor I, Cert Clin Med Asst	\$50,000.00 per year	11/1/2025
Juliana Chambers	Reassignment within Department	Outreach Recruiter	\$21.98 per hour	11/22/2025
Kaylie DiStefano	Reassignment within Department	Enrollment Coach	\$22.98 per hour (no change)	11/22/2025
Bryan Lester	Rescind of Retirement	Custodian	-	10/22/2025
Nicholas Shepherd	Promotion	Director II, Academic Support	-	11/15/2025
Cassandra Puccio	Title Change	Payroll Specialist II	\$26.58 per hour	11/8/2025
Jennifer Houser	Title Change	Payroll Specialist II	\$26.58 per hour	11/8/2025
Holly Sparks	Title Change	Administrator I, Purchasing	\$47,500.00 per year	11/15/2025

**Part-Time Personnel Actions:**

<b>Name</b>	<b>Rationale</b>	<b>Title</b>	<b>Salary</b>	<b>Effective Date</b>
Carlos Rivera	New Hire - New Position	Part-Time Case Manager, Behav Svcs	\$19.23 per hour (externally funded)	10/20/2025
Jack Winsett	New Hire - Replacement for Collin Fabio	Assistant Men's Baseball Coach, 1st Asst	\$6,340.00 per year	10/13/2025

**New Hire Adjuncts 2025-2026 (Dual Campus):**

<b>Name</b>	<b>Division</b>
Keri Mikulski	Comm & Creative & Perf Arts
Stephen Andrews Mercado	Dual Credit
Charles Blatherwick	Dual Credit
Robert DeSantis	Dual Credit
Suzie Granato Castro	Dual Credit
Kimberly Headly	Dual Credit
Maria Italiano-McGreevy	Dual Credit
Daniel Loesch	Dual Credit
Guy Priddy	Dual Credit
Michael Thiewes	Dual Credit
Kimberly Dougherty	Nsg & Health Professions
Leah Patterson	STEM
Julia Asha Royall	STEM

The following Education/General Fund Actions are presented for Board of Trustee approval.

**Full-Time Personnel Actions:**

Name	Rationale	Title	Salary	Effective Date
James Morris	Reassignment from Grants to Finance	Director II, Accounting Services	\$60,926.00 per year	11/17/2025

**Part-Time Personnel Actions:**

Name	Rationale	Title	Salary	Effective Date
Adrian McGriff	New Hire - Replacement for Shryon Bailey	Assistant Women's Basketball Coach - 1st Assistant	\$3,214.00 per year	10/20/2025
Charles Warren	New Hire - Replacement for Bailey Pennino	Assistant Women's Softball Coach - 1st Assistant	\$5,463.00 per year	10/20/2025
Clarence White	New Hire - Replacement for Adrian McGriff	Assistant Women's Basketball Coach - 2nd Assistant	\$1,071.00 per year	11/3/2025
Frederick Hurst	New Hire - Replacement for Rileigh Leach	Part-Time Technician, Science Laboratory	\$23.83 per hour	10/20/2025
Richard Adkisson	New Hire - Replacement for Courtney West	Assistant Men's Cross-Country Coach - 1st Assistant	\$2,142.00 per year	10/13/2025
Richard Adkisson	New Hire - Replacement for Courtney West	Assistant Women's Cross-Country Coach - 1st Assistant	\$2,142.00 per year	10/13/2025
Robert DelVecchio	New Hire - Replacement for Jack MacDonald	Assistant Men's Baseball Coach - 1st Assistant position	\$4,140.00 per year	10/27/2025



## **Board of Trustees Policy Synopsis**

### **Reaffirmed Policies:**

#### **2001 Minors on Campus**

##### **Background for policy reaffirmation:**

The policy owners on both the Cumberland and Gloucester campuses worked collaboratively to review and reaffirm this policy.

### **Revised Policies:**

#### **1007 Presidential Searches**

##### **Background for policy revision:**

The policy was revised to rewrite, replace some verbiage, or provide additional clarification; however, no content was changed.

#### **1009 Board Travel and Conferences**

##### **Background for policy revision:**

The policy was revised to rewrite, replace some verbiage, or provide additional clarification; however, no content was changed.

#### **2005 Educational Programs**

##### **Background for policy revision:**

The policy was revised to list the degree “associate in fine arts (AFA)”, revise the name from “committee” to “council”, and add verbiage about the development of administrative procedures.

#### **3401 Art Collection**

##### **Background for policy revision:**

The policy was revised to rewrite or replace some verbiage; however, no content was changed.



## Rowan College of South Jersey

### REAFFIRM

Policy: 2001  
Title: **MINORS ON CAMPUS**  
Area: General Administration  
Approved: 07/01/19  
Reaffirmed: TBD

The Board and College community recognizes its fundamental moral obligation to protect minors on campus (individuals under 18 years of age) as well as its obligation under law. This protection will be afforded to minors, while participating in College programs, when interacting with College staff or visiting.

Every member of the College community has an obligation to immediately report instances or suspected instances of abuse or inappropriate interactions with minors.

Any allegation of inappropriate conduct or suspicion of child abuse must be reported. While there are several agencies and methods for reporting, the College also offers the services of a liaison, the Vice President and Chief Compliance Officer and Senior Title IX Officer, located in the College Center, telephone number (856) 415-2154. If the minor is in immediate danger, call 911. A concerned caller does not need proof to report an allegation of child abuse and can make the report anonymously.

Reports can also be made to the appropriate department head and, under New Jersey law, to Division of Child Protection and Permanency at 1-877 NJ ABUSE (1-877-652-2873).

Any person who knowingly fails to report suspected child abuse or neglect according to the law is guilty of a crime.

The President will have administrative procedures developed for the protection of minors on campus.

### References:

Rowan College of South Jersey Administrative Procedure, *2001 Minors on Campus*





## Rowan College of South Jersey

REVISE

Policy: 1007  
Title: **PRESIDENTIAL SEARCHES**  
Area: Board of Trustees  
Approved: 07/01/19  
Revised: TBD

Pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is granted the power to “[t]o appoint and fix the compensation and term of office of a president of the college. . . .” In the event of a vacancy or anticipated vacancy in the Office of President, the Board of Trustees (“Board”) will be responsible for determining the nature and scope of the presidential search process in the manner it deems best suited for the recruitment of a qualified replacement.

The Board will be responsible for assessing and determining the needs of the College as well as developing criteria for the selection of a new president which may be completed formally or informally.

The nature and scope of the search process will depend on the circumstances, ~~such as whether~~ for example, the Board ~~determines~~ establishes that one or more potential candidate(s) ~~who would fulfill the needs of the College~~ are already known to the Board and potentially have the professional leadership skills to fulfill the requirements of the College. In such a case, the search process should reflect the steps deemed necessary by the Board to assess the potential candidate(s), such as conducting appropriate due diligence and obtaining input from the College community.

In other instances, the Board may determine ~~that~~ a more extensive search process is necessary to assess the needs of the College and/or to develop a sufficient pool of candidates to permit a selection of individuals meeting ~~these needs~~ those requirements. The following non-exhaustive list provides additional individual elements which the Board may, at its discretion, deem appropriate to include in a presidential search process.

1. The Board may consult with or engage a recognized higher education group, agency, or association to assist with and/or ~~advise regarding~~ advising in one or more aspects of the search process.



2. The Board may create a search committee, consisting either solely of Board members or of Board members and/or others, the purpose of which is to make recommendations to the Board of Trustees for its consideration. If a search committee created by the Board is to contain persons other than Trustees, the Board should strive to ensure that it is broadly representative of the College.
3. The Board may undertake, on its own or by and through a designated search committee, to consult with various groups within the institutional community in determining the appropriate presidential selection criteria.
4. The Board may elect to publicly advertise the position of the presidency. Where public advertisement is made, the selection of print publications or other media, whether national or regional in scope, should be designed to assist in the development of a pool of qualified candidates ~~which includes both men and women, as well as minority candidates.~~

#### References:

N.J.S.A. 18A 64A-12, *General Powers of the Board*



## Rowan College of South Jersey

REVISE

Policy: 1009

Title: **BOARD TRAVEL AND CONFERENCES**

Area: Board of Trustees

Approved: 07/01/19

Revised: TBD

The Board of Trustees recognizes that educational and professional conferences are of professional value to those attending, as well as and to the College overall.

Whenever a member of the Board of Trustees plans on attending an y overnight conference, depending on which county the member represents (Cumberland or Gloucester), the respective Board of County Commissioners will be notified for review and approval of the request. The approved travel experience will be reported on by the Board member at a meeting of the full Board and ~~made part of the~~ noted in the Board minutes ~~and copy will be transmitted to~~ with the respective Board of County Commissioners receiving a link to the Board of Trustees' College website page for access once the minutes are approved at a subsequent Board meeting.

Reimbursement of expenses will be governed by Board policy and administrative procedure.

References:

N.J.S.A. 18A 64A-12, *General Powers of the Board*

Rowan College of South Jersey Board of Trustees Policy Manual, *6115 Travel Authorization and Reimbursement*

Rowan College of South Jersey Administrative Procedure, *6115 Travel Authorization and Reimbursement*



## Rowan College of South Jersey

REVISE

Policy: 2005  
Title: **EDUCATIONAL PROGRAMS**  
Area: General Administration  
Approved: 07/01/19  
Revised: TBD

The College is authorized to award degrees of associate in arts (AA), associate in science (AS), associate in applied science (AAS), associate in fine arts (AFA) and to award certificates and diplomas to students who have successfully completed the curriculum requirements of approved programs as established by the Board of Trustees and set forth in the College ~~€~~ catalog.

The curriculum requirements for awarding degrees and certificates will conform to the standards established by the College, the New Jersey Commission on Higher Education, the Academic Issues Committee Manual of the New Jersey President's Council, and New Jersey law and code.

The general education portion of all associate degrees and certificates will match the distributions and credit totals as set forth in the New Jersey Community College (NJCC) General Education Foundation guidelines ~~which will comprise a portion of the administrative procedure for this policy.~~

College faculty serve as a review, advisory, and recommending body to the appropriate vice president in matters dealing with additions, modification, or deletions of credit courses and programs of study. The President or ~~his/her~~ designee will regularly consult with faculty through the Faculty Senate Curriculum ~~Committee~~ Council to ~~assure~~ ensure that the learning objectives of the general education program facilitate attainment of all NJCC learning goals and the general education foundation supports credit transfer as well as knowledge acquisition, skills mastery, critical thinking, and the exercise of personal, social, and civic responsibilities.

Administrative procedures have been developed for implementation of this policy.

### References:

Rowan College of South Jersey Administrative Procedures, *2005 Educational Programs*



## Rowan College of South Jersey

REVISE

Policy: 3401  
Title: **ART COLLECTION**  
Area: Academic Services  
Approved: 07/01/19, 06/20/23  
Revised: TBD

The Board of Trustees strives to provide an art collection that is a visual resource and an aesthetic enhancement to the Rowan College of South Jersey ("College") environment providing inspiration and access to art experiences for students and the community.

To achieve this goal, the Board has established the following criteria in accepting gifts of artwork (the College will no longer purchase works of art):

- Artwork acquired and maintained within the collection must reflect the highest aesthetic standards.
- Artwork accepted into the collection must be able to be permanently exhibited in an appropriate site and be able to be maintained for public display.
- The College collection must be ~~diverse in its representation~~ on ~~ve of artists and artistic styles~~ and be reflective of the of artists and artistic styles ~~ethnic diversity of~~ from the surrounding community.
- The College collection must emphasize local artists, styles, and movements, and seek to include the work of artists nationally and internationally so that local ~~culture~~ community demographics may be seen within a global context.
- Artwork acquired and maintained within the collection must be appropriate in scale, media and context with its intended display location, and be relevant within the mission of the College and its core values ~~and culture~~.

The President will have administrative procedures developed for the management of the Art Collection.

References:  
Rowan College of South Jersey Administrative Procedure, *3401 Art Collection*

## **SGA Board Meeting Agenda Report – Fall 2025**

### **1. Overview of Fall 2025 Student Engagement**

- Notable uptick in student engagement across many campus clubs.
- Increased participation is reflected in club events, collaborative activities, and student-led initiatives.

### **2. SGA Focus on Collaboration**

- Over the past year, SGA has prioritized strengthening collaboration between:
  - Student clubs
  - Academic and administrative departments
  - Campus partners
- This focus has resulted in more unified, cross-departmental programming and stronger student involvement.

### **3. Joint Initiatives with Campus Life**

- SGA and Campus Life have been working closely together to research and develop **creative activity ideas** for students.
- Efforts include exploring new event formats, themed activities, and engagement strategies aimed at enhancing campus culture.

### **4. Social Media Growth & Outreach**

- SGA has invested in expanding its digital footprint.
- Over the last year, SGA has **nearly doubled its social media following**, reaching approximately **400 followers**.
- This growth has improved communication, visibility, and outreach to the student body.

### **5. Introduction of 2025–2026 SGA Officers**

I would like to formally recognize the officers whose dedication makes our progress possible:

- **Briana Ebie – Executive Vice President**  
*Unable to attend tonight due to a conflicting work schedule*



- **Laura Okam – Vice President of Events and Communications**
- **Vanessa Muenker – Vice President of Public Relations and Marketing**

#### **6. Acknowledgment of SGA Growth & Leadership Structure**

- SGA has grown significantly in size, engagement, and operational structure.
- For the first time, SGA maintains:
  - A fully staffed **Officer Board**
  - Committed **Chairs**
  - Active **Senators**
  - A dedicated **HSOP Ambassador Representative**
- This expanded leadership has strengthened SGA's ability to support students and coordinate initiatives across campus.