



Rowan College of South Jersey

Administrative Procedure: 8107.1

TESTING SERVICES - CUMBERLAND CAMPUS

The Testing Center

The Testing Center exists to provide a quiet, secure, and welcoming test site for College students as well as test takers from the surrounding region. The Cumberland Campus Testing Center is located within the Enrollment & Student Services building adjacent to the Administration building on College Drive. Parking is available in Lots A-E on a first come, first serve basis.

The Center's website, rcsj.edu/admissions/placement-tests, can be consulted for specific testing dates and times, as well as additional information on each exam. The Center's staff can be reached at (856) 691-8600 ext. 1300 for additional assistance.

Tests are administered for numerous reasons including:

- placement in the appropriate course after notification of College acceptance;
- admission to the College's selective admissions programs;
- advanced college credit;
- faculty make-up examinations; and/or
- distance learning courses for individuals other than Cumberland students.

Testing fees apply to all exams except the initial basic skills placement test (Accuplacer) and Academic Testing (faculty make-up examinations) for the Cumberland Campus. Photo identification is required for all tests. No cell phones or any other electronic devices are permitted. All tests are proctored.

For special accommodations for test takers with documented disabilities, please contact Disabilities Services at (856) 691-8600 ext. 1282.

Tests Administered at the Center

Placement (Accuplacer)

This test was developed by the College Board to assess student preparedness for college. Cumberland Campus uses a three section format including English, reading, and math. The test is online at the Center, has a multiple choice format, and is not timed.

There is no fee for the **initial** three-section test, however, should an individual want to challenge their English or math placement with a Brush up course, an administrative fee per test section will be charged. The Cumberland Campus offers a free reading challenge exam called the Nelson Denny.

Nursing and Health Professions Testing

The Center provides testing services for selective admissions into the Nursing and Health Professions programs of the College as well as administering nursing entrance examinations for other colleges. The three tests are detailed as follows:

- Health Education Systems Incorporated (HESI A2)
This test is designed and used as the entrance criterion for the College's Radiography program. The exam is administered online and students are directed to purchase the study guide online as well. More information is provided via attendance at a Healthcare Information session.
- Test of Essential Academic Skills (TEAS)
As a designated testing location, this test is provided as a service to the community and other colleges, and is administered as the entrance criterion for Cumberland Campus' Nursing programs.

The online test has four sections: reading, math, science, and English.

Academic Testing (Faculty make-up examinations)

The Center provides a free service for the College's faculty and students by proctoring make-up examinations. Faculty notify students and Center staff in advance to make the appropriate arrangements regarding: test format, usage approval for calculator or other electronic devices, etc. Make-up exams are administered on a Drop-in basis at specific times each week, no appointment needed.

Testing for Credit

- College Level Examination Program (CLEP)
CLEP is a group of standardized tests created by the College Board. These tests assess college-level knowledge in thirty-six subject areas and provide a mechanism for earning college credits without taking college courses.

College students are strongly advised to consult the College website, the CLEP website, and an academic advisor to ensure the CLEP tests aligns with the associated College course and the course(s) apply to the desired Program of Study (major).

CLEP tests are available by appointment at the Center. The testing times range from one and one-half hours to two hours and are taken online, with immediate feedback for pass/fail (excluding the College Composition exam.)

Distance Learning/Outside Testing

As a designated testing location, the Center provides third party testing services for students from our University Center Partners. Both paper and pencil and on-line formats are provided depending on third party preferences.

Area: Student Services
Approved: 07/01/19

President's Authorization:

A handwritten signature in black ink, appearing to read "James Kealey". The signature is written in a cursive style with a large initial "J".

References:

Rowan College of South Jersey Board of Trustees Policy Manual, *8107 Testing Services*

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