



## **Rowan College of South Jersey**

Administrative Procedure: 8107.2

### **TESTING SERVICES – GLOUCESTER CAMPUS**

#### **The Testing Center**

The Testing Center (“Center”) exists to provide a quiet, secure, and welcoming test site for College students as well as test takers from the surrounding region. The Center is located within the Welcome Center adjacent to the Safety and Security building on West College Drive. Parking is available in Lot G on a first come first serve basis.

The Center’s website, [rcsj.edu/testing](http://rcsj.edu/testing), can be consulted for specific testing dates and times. The Center’s staff can be reached at 856-415-2268 for additional assistance.

Tests are administered for numerous reasons including:

- placement in the appropriate course after notification of College acceptance;
- admission to the College’s selective admissions programs;
- advanced college credit;
- faculty make-up examinations;
- requirements for school employment and graduate school admissions; and
- distance learning courses for other than RCSJ students.

Testing fees apply to all exams except the initial basic skills placement test (Accuplacer) and RCSJ Academic Testing (faculty make-up examinations). Photo identification is required for all tests. No cell phones or any other electronic devices are permitted. All tests are proctored.

For special accommodations for test takers with documented disabilities, please contact the Department of Special Services at 856-415-2265.

#### **Tests Administered at the Center**

##### *Placement (Accuplacer)*

This test was developed by the College Board to assess student preparedness for college. RCSJ uses a three section format including English, reading, and math. The test is on-line at the Center, has a multiple choice format, and is not timed.

There is no fee for the **initial** three-section test, however, should an individual wish to retake the test, an administrative fee per test section will be charged.

### *Nursing and Health Professions Testing*

The Center provides testing services for selective admissions into the Nursing and Health Professions programs of the College as well as administering nursing entrance examinations for other colleges. The three tests are detailed as follows:

- Health Education Systems Incorporated (HESI)  
This test is designed and used to assess a student's readiness for the nursing curriculum and as the entrance criterion for the College's nursing programs and physical therapy assistant program. The exam is administered on-line.
- Test of Essential Academic Skills (TEAS)  
As a designated testing location, this test is provided as a service to the community and other colleges, and is administered to screen a prospective student's ability to be successful in a nursing program. **This test is not required for RCSJ's Nursing and Health Professions programs.**

The test has four sections: reading, math, science, and English and is taken on-line.

- American College Testing (ACT)

The ACT is issued as a college readiness assessment and is used by the College for selective admissions into the programs of Diagnostic Medical Sonography (DMS) and Nuclear Medicine Technology (NMT). The test is provided in paper and pencil format at the Center.

RCSJ is an ACT Test Center for both the Residual and National tests. Students are able to schedule and take the ACT Residual exam in the RCSJ Testing Center. However, residual ACT scores cannot be sent to any institution other than the testing institution. Whereas National ACT scores can be sent to other institutions.

The National ACT, also given at RCSJ as an approved testing location, must be scheduled through the ACT website and paid for online. National results may be sent to other colleges. Register at [www.actstudent.org](http://www.actstudent.org).

The National ACT must be scheduled through the ACT website and paid for online. Register at [www.actstudent.org](http://www.actstudent.org) or 319-337-1270. The National test is not administered in the Testing Center, but is administered on the College campus.

*Academic Testing (Faculty make-up examinations)*

The Center provides a free service for the College's faculty and students by proctoring make-up examinations. Faculty notify students and Center staff in advance to make the appropriate arrangements regarding: test format, usage approval for calculator or other electronic devices, etc.

*College Level Examination Program (CLEP)*

CLEP is a group of standardized tests created by the College Board. These tests assess college-level knowledge in thirty-six subject areas and provide a mechanism for earning college credits without taking college courses.

RCSJ students are strongly advised to consult the College website, the CLEP website, and a counseling advisor to ensure the CLEP tests align with the associated RCSJ course and the course(s) apply to the desired Program of Study (major).

CLEP tests are available by appointment at the Center. The test times range from one and one-half hours to two hours and are taken online.

A list of available CLEP tests along with credit granted by the College can be found online at [rcsj.edu/testing](http://rcsj.edu/testing).

*Dantes Subject Standardized Tests (DSST)*

DSST are credit-by-examination tests developed by the United States Department of Defense. The program is similar to CLEP. There are thirty plus examinations in college subject areas.

RCSJ students are strongly advised to consult the College website, the DSST website, and an academic advisor to ensure the DSST test(s) aligns with the associated RCSJ course and the course(s) apply to the desired Program of Study (major).

The test is taken online with immediate feedback for pass/fail.

*Distance Learning/Outside Testing*

As a designated testing location, the Center provides third party testing services for students from other colleges including distance learning examinations. Both paper and pencil and on-line formats are provided depending on third party preferences.

*Professional Testing*

- Miller Analogies Test (MAT)

The MAT is a professional assessment by Pearson that measures analytical skills key to success in graduate school. As such, many graduate school programs require MAT scores for admission.

The MAT is taken online at the Center.

- ParaPro

The ParaPro is an Educational Testing Service® test that assesses general aptitude and is required in many states for paraprofessional certification. The assessment is 2.5 hours in length and has multiple choice questions.

The ParaPro is taken online at the Center.

For more information on testing fees or other questions, call 856-415-2268 or visit the College's website at [rcsj.edu/testing](http://rcsj.edu/testing).

Area: Student Services  
Approved: 07/01/19

President's Authorization:



References:

Rowan College of South Jersey Board of Trustees Policy Manual, *8107 Testing Services*

Administrative Procedure: 8107.2 Testing Services – Gloucester Campus