



**Rowan College
of South Jersey**

Policy: 4003
Title: **DIGITAL LEARNING MATERIALS**
Area: Innovation and Technology
Approved: 07/01/19
Revised: 03/31/26

Given that the College is responsible for the efficient delivery of digital learning materials and the security of the related student data, those materials must meet the following requirements:

1. Reside on College servers and operate through the College's computer network; or
2. Reside in third-party platforms and solutions approved by the College's Division of Innovation and Technology and legal counsel.

This policy will apply to all courses delivered by the College unless superseded by the following:

1. Contract language agreed to between the College and a Board of Trustees recognized bargaining unit; or
2. An official contractual arrangement between the College and an individual, organization, or consortium.

References:

Rowan College of South Jersey Administrative Procedure, *4003 Digital Learning Materials*