



**Rowan College
of South Jersey**

Policy: 4009
Title: **COLLABORATION PLATFORMS**
Area: Innovation and Technology
Approved: 07/14/20
Revised: 04/21/26

To ensure security and privacy of data when using collaboration platforms (web-conferencing, shared document editing, and instant messaging), all College employees must use the collaboration platforms officially recognized by the College -- through a contractual agreement or license -- for any collaboration initiated by the College.

Administrative procedure will be developed to provide additional information regarding collaboration platforms.

References:

Rowan College of South Jersey Administrative Procedure, *4009 Collaboration Platforms*