



**Rowan College
of South Jersey**

Policy: 6005
Title: **BIDDING AND PROCUREMENT**
Area: Finance
Approved: 07/01/19

In accordance with County College Contracts Law, the College shall endeavor to publicly bid all contracts and procurements. However, there are circumstances where it may be necessary and/or advantageous for the College to award contracts without public bidding or advertisement.

Public bidding of contracts and procurements may be waived when:

1. The procurement does not exceed the dollar threshold in statute or established by the state treasurer;
2. The procurement is through a “state contract” issued through the New Jersey Division of Purchase and Property;
3. The procurement is necessitated by an emergency situation;
4. The Board of Trustees approves the purchase, contract, or agreement under conditions specified in the state statute; or
5. The College enters into a joint purchasing agreement with other New Jersey colleges, its local county government municipalities within the county or regional cooperatives.

Administrative procedure will be developed to ensure that all state contracts and bidding laws are followed.

References:

Rowan College of South Jersey Administrative Procedure, *6005 Bidding and Procurement*

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