



**Rowan College
of South Jersey**

Policy: 7103
Title: **HOLIDAYS**
Area: Human Resources
Approved: 07/01/2019
Reaffirmed: 03/08/22

Holidays are determined by action of the Board of Trustees in conjunction with the adoption of the annual College calendar. All full-time employees in active pay status will be granted time off with pay for all such holidays.

If an employee works on a non-standard workweek and a holiday falls on the scheduled day off, the employee will receive an alternate workday as compensatory time for that holiday.

In the event this policy is in conflict with a collective bargaining agreement, the agreement governs.

The President will have administrative procedures developed to implement this policy.

References:

Rowan College of South Jersey Administrative Procedure, *7103 Holidays*