



**Rowan College  
of South Jersey**

Policy: 7417  
Title: **HUMAN RESOURCES CANDIDATE REIMBURSEMENT**  
Area: Human Resources  
Approved: 07/01/19

The College is committed to recruiting the best-qualified candidates for faculty, administrative, professional, and other positions deemed critical for the College. Therefore, the College may reimburse a candidate's reasonable and customary expenses for on-campus visits. Eligible expenses include travel, mileage, parking tolls, overnight lodging (room only), and meals

The President will pre-approve any offer of recruitment reimbursement on an individual basis. Human Resources will make the offer to the candidate and will manage the reimbursement process based on the President's pre-approval. The College will not provide reimbursement for any unauthorized expenses incurred by the candidate.

References:

Rowan College of South Jersey Administrative Procedure, *7417 Human Resources Candidate Reimbursement*