



**Rowan College
of South Jersey**

Policy: 7503
Title: **SAFE OPENING**
Area: Human Resources
Approved: 07/14/20

Should weather, pandemic, national, state, local or other emergency cause the College campuses to close for an extended period of time, the Board of Trustees will ensure protocols, methods, guidance, and communications are in place to provide a safe and secure opening.

The administration will work closely with staff to maintain a safe environment respecting the rights and health of all concerned while striving for academic excellence and efficient business operations. Where feasible, telecommuting, flexible scheduling, and staggered shifts will be evaluated.

Coordination and communication with College leadership, as well as obtaining information from other external agencies, as needed, will take place in order to develop and distribute a safe opening plan.

The President will have administrative procedures developed to enable and implement this safe opening. The cooperation of the entire campus community will be needed to be successful.

Rowan College of South Jersey Administrative Procedure, *7503 Safe Opening*

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