

COMMENCEMENT CHECKLIST

✓ **Financial Obligations**

All financial obligations must be satisfied before graduation. If you have not paid your \$65 graduation fee, please do so at the Business Office before **April 16**. (*Note: you will **not** be allowed to participate in commencement if the fee has not been paid.*)

✓ **Cap and Gown**

The deadline for online ordering is **April 23, 2021**. To order your cap and gown, please go to the following link and fill out the appropriate information and pay the \$11.00 shipping fee and the gown will be shipped to you: RCSJ.ShopOakhalli.com/purchasewizard/Welcome

✓ **Announcements**

Each student will be given five announcements **at the commencement event**.

✓ **Photographer**

A professional photography company will photograph Commencement. You will receive a packet in the mail prior to or immediately after graduation with more information.

✓ **Drive-Up Commencement Ceremony**

The Gloucester Campus commencement ceremonies will be held on Tuesday, May 11, 2021 and Wednesday, May 12, 2021 beginning promptly at 1 p.m. Students will be assigned a reporting time with specific instruction to their RCSJ email in late April — please check your RCSJ email for updates.

Drive-Up commencement events will be held rain or shine!

Check RCSJ.edu for last minute announcements and instructions.

✓ **Special Accommodations Needed?**

Any student needing special assistance should contact:

Carol Weinhardt, Special Services, cweinhar@rcsj.edu.

✓ **Diploma and Free Graduate Transcript**

Diplomas and one free graduate transcript will be mailed to your residence. For specific mailing dates, please refer to RCSJ.edu/gc/Diplomas. If you have any questions regarding commencement, please email studentaffairs@rcsj.edu.

For the latest updates and information pertaining to Commencement visit

RCSJ.edu/gc/Commencement