

**Rowan College of South Jersey
Academic Certificate in
Accounting
Transfer Program Requirements
Suggested Four Semester Sequence of Courses**

This program is designed to prepare students for entry-level bookkeeping and accounting positions. Accounting is one of the most rapidly expanding fields in today's economy. Since it is service oriented, it involves working with people almost as much as with financial records. As an accountant, you will not only collect and report financial data, but also serve as the link between the data and the people who use it. Students who have completed the program will be able to:

- Prepare financial statements according to generally accepted accounting principles, prepare journal entries and complete the account cycle using computerized general ledger software
- Effectively communicate with use of financial information orally and in writing
- Locate, retrieve and critically evaluate information and information sources.

First Year

Fall Semester

		Credits
___ AC 103	Principles of Accounting I	4
___ BU 115	Introduction to Business	3
___ EN 101	English Composition	3
___ CS 101 OR	Introduction to Microcomputers OR	3
___ CS 102	Applications on the Microcomputers	3
___	Freshman Seminar	1
		14

Spring Semester

___ AC 104	Principles of Accounting II	4
___ BU 106	Introduction to Management	3
___ BU 109	Business Law	3
___	General Education Social Science Elective	3
___	General Education Diversity Elective	3
		16

Total Minimum Credits: 30

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Required Core and Elective Courses

<u>Communications</u>		<u>Credits</u>
EN 101	English Composition I	3
<u>Technology</u>		
CS 101	Introduction to Microcomputers OR	
CS 102	Applications on the Microcomputer	3
<u>Social Science</u>		
	General Education Social Science Elective	3
<u>Global and Cultural Awareness</u>		
	General Education Diversity Elective	3
<u>Program Courses</u>		
AC 103	Principles of Accounting I	4
AC 104	Principles of Accounting II	4
BU 106	Introduction to Management	3
BU 109	Business Law	3
BU 115	Introduction to Business	3
 Total Minimum Credits		 30