

2023–2024 Disclosure and Release Form

Student ID (A#): _____

Last Name: _____ First Name: _____ M.I.: _____

Phone: (____) _____ Cell Phone: (____) _____

Rights and Responsibilities

- Only courses that are required for the student’s program of study (major) will be covered by financial aid.
- RCSJ can only pay federal and state aid, including student loan programs, for one retake of a previously passed course.
- If I plan to withdraw and/or drop from courses, I must contact my academic advisor and the Financial Aid Office.
- I understand that financial aid cannot pay for any courses that are designated as Audit.
- I understand that if I never attend, stop attending, or receive any combination of negative grade statuses (I, F, W, X, NP and/or NA) for classes, the Financial Aid Office is required to determine any withdrawal calculations to my financial aid awards.
- I will not receive a Federal Pell Grant from more than one college for the same time.
- I will notify RCSJ if I become delinquent or default on a federal student loan.
- Students are not required to be full time to receive financial aid, however some programs require specific enrollment and credit levels. Federal Student loans require a minimum of six (6) credits to be eligible for disbursement.
- Refund checks are mailed to students. RCSJ does not release financial aid refunds to students prior to the scheduled timeframes. Students are encouraged to plan and budget for all incurred educational and non-educational related expenses they may encounter while enrolled as an RCSJ student.
- I certify that I will use any Federal Title IV and Higher Education Act funds I receive during the award year for expenses at Rowan College of South Jersey (RCSJ). Any violations of the governing financial aid regulations could result in the termination of my financial aid. Cases of suspected fraud or other criminal misconduct will be referred to the Office of the Inspector General of the U.S. Department of Education.
- Regardless of whether or not a student receives any form of financial aid (NJ STAR scholarship, grants, loans, other scholarships and/or tuition waivers), the student must understand that they are held personally responsible for all financial charges that they accrue at RCSJ. The college may permit any student to register before determining a student’s eligibility for the federal or state grants, loans, scholarships, or tuition waivers. If, for any reason, a student should become ineligible for federal and/or state grants, loans, scholarships, tuition waivers or other types of financial aid, the student agrees to pay their account in full including any collection and/or attorney’s fees that may be incurred by or on behalf of the college to satisfy the student’s financial obligations.
- To remain eligible for federal and state financial aid programs, students must continue to meet SAP requirements. Eligibility requirements for assistance from the federal and state financial aid programs are contingent on student’s meeting the minimum Qualitative (GPA) and Quantitative (pace) standards within a Maximum Time Frame (150%). If you are on an academic plan, you are required to follow the terms of the plan and meet the GPA criteria as identified on the plan. The SAP policy in its entirety is available online. Please visit RCSJ.edu/FinancialAid/Gloucester/Policies
- My signature below authorizes RCSJ to process and credit my account with my financial aid funds. These funds include but are not limited to the Pell Grant, FSEOG, TAG (full- and part-time), NJ STARS, Direct loans, Alternative loans, Direct Plus loans, and any waivers for which I am eligible.

By signing below, I the student, indicate that I have read and understand the statements on this form. If I have any questions about the statements I, the student, must contact the Financial Aid Office for assistance with my questions. I also confirm that all information and supporting documentation collected from me is true, accurate, and complete to the best of my knowledge.

Student’s Signature: _____ Date: _____

The Board of Trustees is committed to providing a work and academic environment that maintains and promotes affirmative action and equal opportunity for all employees and students without discrimination on the basis of certain enumerated and protected categories. These categories are race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS and HIV-related illnesses. For questions concerning discrimination, contact Almarie J. Jones-Gloucester Campus, Special Assistant to the President, Diversity and Equity, Title IX and Compliance at 856-415-2154 ajones@rcsj.edu; Nathaniel Alridge-Cumberland Campus, Jr., J.D., Director, Diversity and Equity, Title IX, and Judicial Affairs at 856-498-9948 or nalridge@rcsj.edu. For disabilities, contact Carol Weinhardt-Gloucester Campus, Director Department of Special Services, ADAAA/504 Officer at 856-415-2247 or cweinhar@rcsj.edu Meredith Vicente-Cumberland Campus, Senior Director, Disability Support Services 856-200-4688 mvicent1@rcsj.edu.