How to Set-Up Adobe Acrobat Signature
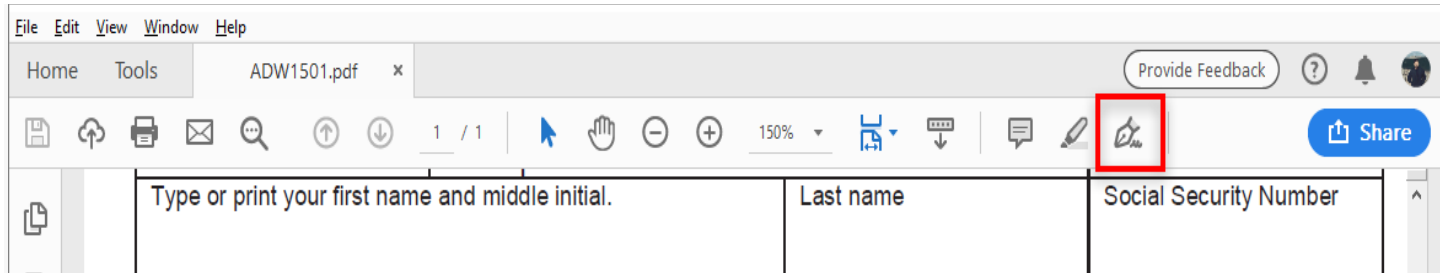
1. Download [Adobe Acrobat Reader DC](). *(This is free)*

2. Open the PDF document or form that you want to sign.

3. Click the Sign icon ✍ in the toolbar. Alternatively, you can choose **Tools** > **Fill & Sign** or choose **Fill & Sign** from the right pane.


4. The form fields are detected automatically. Hover the mouse over a field to display a blue box. Click anywhere in the blue box, the cursor will be placed at the right position automatically. Type your text to fill the field.

5. Click the **Sign** icon ✍ in the toolbar, and then choose whether you want to add your signature or just initials.
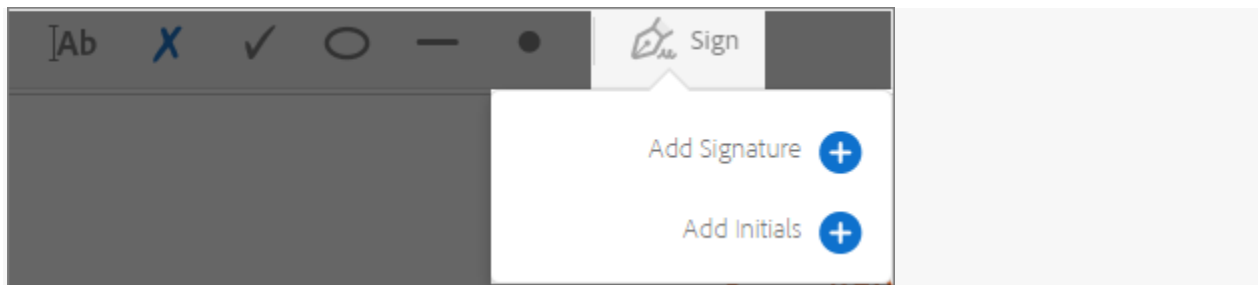
6. If you've already added your signature or initials, just select it from the Sign options, and then click at the place in the PDF where you want to add your signature.

If you are signing for the first time, you see the Signature or Initials panel. Below is an example of the Signature panel.
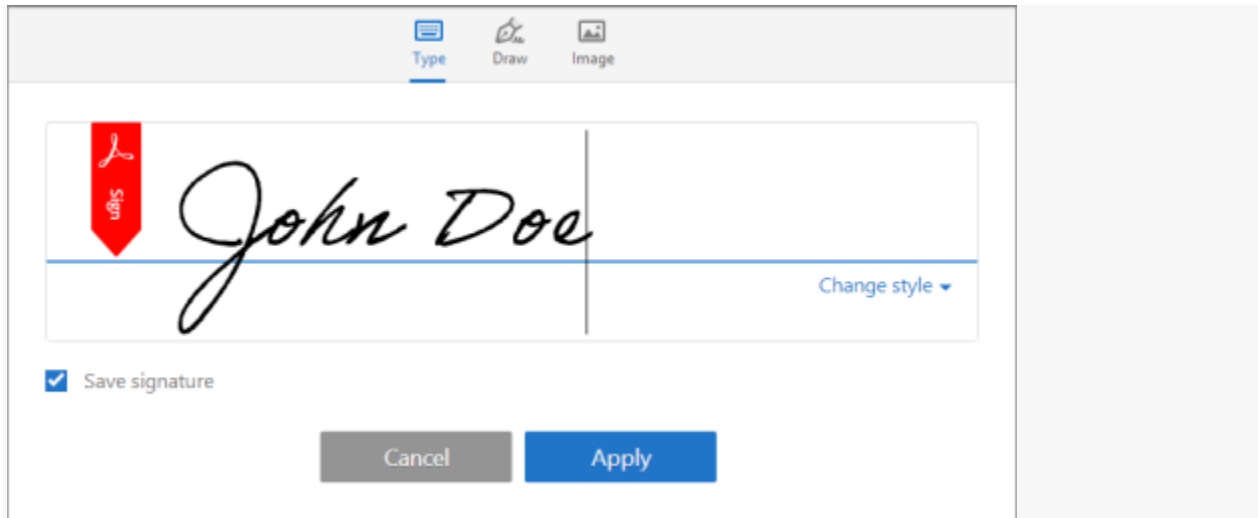
You can choose to type, draw, or import a signature image. Added signatures and initials are saved for future use.

- **Type:** Type your name in the field. You can choose from a small selection of signature styles; click Change Style to view a different style.
- **Draw:** Draw your signature in the field.
- **Image:** Browse and select an image of your signature.
- **Save Signature:** When this check box is selected, and you're signed in to Acrobat Reader or Acrobat, the added signature is saved securely in Adobe Document Cloud for reuse.

Click **Apply**, and then click at the place in the PDF where you want to place the signature or initial.