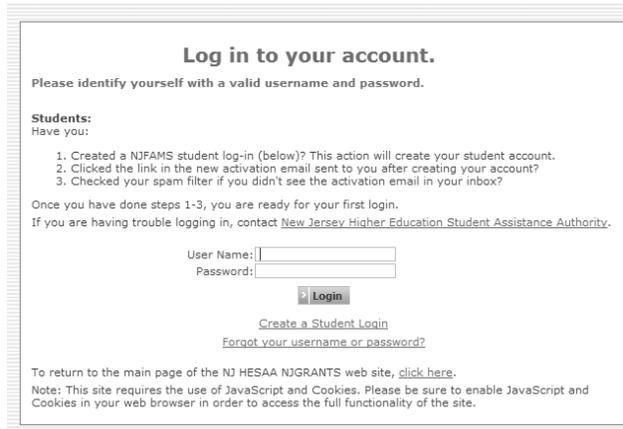# How to Complete your "To Do List" on NJFAMS

1. Go to njfams.hesaa.org

Log in to your account.

Please identify yourself with a valid username and password.

Students:
Have you:

1. Created a NJFAMS student log-in (below)? This action will create your student account.
2. Clicked the link in the new activation email sent to you after creating your account?
3. Checked your spam filter if you didn't see the activation email in your inbox?

Once you have done steps 1-3, you are ready for your first login.

If you are having trouble logging in, contact New Jersey Higher Education Student Assistance Authority.

User Name: [   ]
Password: [   ]

> Login

Create a Student Login

Forgot your username or password?

To return to the main page of the NJ HESAA NJGRANTS web site, click here.

Note: This site requires the use of JavaScript and Cookies. Please be sure to enable JavaScript and Cookies in your web browser in order to access the full functionality of the site.

2. Log into your NJFAMS account. If you have not created an NJFAMS account, click "Create a Student Login".

Note: If you have made to many failed login attempts, you may be locked out of your NJFAMS account. If you are locked out, please contact HESAA at 609-584-4480 (options 1, 2, 3) or at client_services@hesaa.org

User Name: [   ]
Password: [   ]

> Login

Create a Student Login

Forgot your username or password?

Create a Student User Account

First Name: [   ]
Last Name: [   ]
Social Security Number: [   ]
Date of Birth: (mm/dd/yyyy) [   ]
Email: [   ]
Confirm Email: [   ]

User Name: [   ] User Name must be at least 5 alpha-numeric characters, or a valid email address.

Password: [   ]
Confirm Password: [   ]
Password must contain at least 8 characters.
Password must contain at least one number.
Password must contain at least one capital letter.
Password must contain at least one lower case letter.
Password must contain at least one special character (!,@,#,$, etc.).
Password must NOT contain special characters <, >, [,], & , ;, ', or ".
Password expires after 60 days.
You cannot use your current or previous 10 passwords.

> Create Login   > Cancel/Exit

To return to the main page of the NJ HESAA NJGRANTS web site, click here.

3. Once you have logged into your student NJFAMS home page, you can select what you would like to view.

Welcome to NJFAMS!

Check your To Do List for additional information we need to process your grant or scholarship.

➡ ✓ To Do List

🖨 View and Update Your School

➡ Apply Online for Scholarships

⭐ Award and Eligibility Information

✉ Notifications

👤 View And Update Your Contact Information

📝 Edit Your Profile

Your FAFSA for academic year 2019-2020 has been received

4. Click on "To Do List" to view if there are any missing documents.

- Select the correct academic year

To Do List for 2019-2020

Select a Year: 2019-2020 ▾
Note: If a year is not displayed in the drop down, it means you have currently completed all tasks for that year.

Items with ✓ have been received.

Items with ☐ are not received or incomplete.

- All students are required to complete a FAFSA/ NJ Alternate Financial Aid Application and the NJ Additional Questions to be considered for state aid.

Note: Some students may have additional documents requested of them, if they are selected for verification by HESAA.

Online

✓ Free Application for Federal Student Aid (FAFSA)

☐ NJ Additional Application Questions
To complete your New Jersey State Grant questions, click here. ◄━━━

- Click on the "*click here*" link to answer the NJ Additional Questions. Dependent students are required to answer the additional questions with both parent and student information. You will need student/parent's 1040 tax return(s), unemployment benefits, and/or social security benefit information for the required year.

Note: Do not leave any blank answers, if the question does not apply to you enter 0 as the amount.

5. After you submit your NJ additional questions, you should receive an email from HESAA informing you if you are Eligible, Not Eligible, or Additional Information Required.

HESAA Deadlines: To view the HESAA State's Deadlines for new and renewal students go to: https://www.hesaa.org/Pages/StateDeadlinesNextAY.aspx

If you have not completed all requirements for HESAA by the specified deadlines you will be considered ineligible.