

HEALTH PROFESSIONS

Radiography Program

Fall 2022

Admission Procedures and Information



2022

Radiography

2022

FACT SHEET

Application Deadline: March 4, 2022
All Admissions Decisions Sent: April 4, 2022

- This packet is exclusive to applicants seeking admission into the Fall 2022 Radiography Program
- **All applicants must be vaccinated**
- Applicants must submit their admission packet to the Cumberland Admission Office.
- Applicants **must** attend one Radiography Information Session
- The HESI Admission Assessment Exam is required
 - A minimum score of 75 in English, Math, Science (A&P)
- Applicants must be at college level Reading, English, and Math
 - All remediation in Reading, English, and Math must be done **before** applying to the Radiography Program
- A&P prerequisites must be completed by the end of the Fall 2021 Semester
 - A&P Prerequisites: HS Biology or General Biology I **and** HS Chemistry or General Chemistry or Introduction to Chemistry with a grade of C or higher and college level English placement.
- Anatomy and Physiology I & II must be from **2017** to present
 - Applicants who completed A&P I&II prior to 2017 must repeat them.
 - Official transcripts must be turned into the Admissions office for evaluation of credits.
- Applicants must have a minimum GPA of 2.5 at time of application

Meeting all admission requirements does not guarantee admission into the program

Disclaimer — The content and requirements of this admission packet may be altered at any time at the discretion of the College. This packet was checked for accuracy at the time of printing but should not be considered a contract between the College and the student.



Dear Radiography Applicant:

Welcome and thank you for your interest in the Radiography Program at Rowan College of South Jersey – Cumberland Campus. We look forward to working with you and teaching you the skills necessary to become a good Radiologic Technologist. Radiography is a demanding yet rewarding profession. During your time through out the program, you will be taught concepts and skills that will prepare you to be safe and effective within this professional field.

Sincerely,

A handwritten signature in black ink that reads "Joy mac mahan". The signature is written in a cursive, flowing style.

Joy MacMahan, B.S. R.T. (R)
Director, Radiography Program

Table of Contents

Important Information.....	1
Academic Preparation.....	1
General Education Courses.....	2
Testing	2-3
Science Course Transfer Policy	3
Proof of Delivery Method.....	3
GPA Requirement.....	4
Information Sessions.....	4
Health Requirements.....	4
Program Orientation	5
Program Overview	5
Program at a Glance.....	5
Program Contact Information	5
Curriculum	6
Radiography Program Admission Criteria	7
Application Process	8
Application Steps.....	8-9
Radiography Application.....	10
RCSJ Placement Test/Admission Status Form.....	11
Radiography Application Checklist.....	12
Statement of Faculty Verified Identity	13

Important Information

The information in this packet is effective for applicants planning to enter the
Radiography Program beginning in September 2022

Packet Deadline - Friday, March 4, 2022
All Admissions Decisions Sent on or about - Monday, April 4, 2022

— IMPORTANT —

The College is not responsible for any applicant who does not follow the instructions printed in this packet. Responsibility for correctly completing the Radiography application process, both general and selective admissions, lies with the applicant. Failure to do so will result in an **incomplete** packet.

Applicants to the program must fulfill all listed admission criteria for both general and selective admissions. While admission is competitive on both campuses, acceptance depends on the size and qualifications of the applicant pool. **Please note that meeting or exceeding all admission criteria does not guarantee acceptance to the program.**

Admission requirements for the program are subject to change each year. All applicants to the program must meet the requirements of the year in which they apply, including those who have previously applied to or who currently are enrolled at Rowan College of South Jersey.

Applicants are encouraged to review all policies and procedures specific to the Radiography Program. Program policies addressing student health, essential functions, pregnancy, and program progression and retention are published in the Radiography Program Student Handbook. Which may be downloaded from <https://www.rcsj.edu/nursing/radiography/program-requirements>.

Applicants may call or text the Admissions Office at 856-200-4848 or N. MiSun Phillips, Ed.D., Director of Admissions and Recruitment, nphilli6@rcsj.edu for answers to general questions about the process described in this packet. Information in this packet reflects policies and procedures which must be followed to be considered for admission into the 2022 Radiography Program. The information presented in this packet supersedes all other information obtained by the applicant and is accurate at the time of publication.

Academic Preparation

Individuals applying to the program should have a scholastic background which includes high school algebra, biology, and chemistry. Applicants lacking the scholastic background, or returning to school after a prolonged absence, can fulfill the entrance requirements through successful completion of college courses.

General Education Courses

An applicant may enroll in general education courses at the College prior to acceptance into the Radiography Program. Applicants may use the College Level Examination Program (CLEP) to meet the general education course work requirement if the total score is equal to or greater than the ACE Recommended Credit-Grading Score. For more information and arrangements to take a CLEP subject exam please contact the RCSJ Testing Center at 856-200-4648.

A student with no previous experience with health care terminology should consider taking RCSJ - Cumberland's two-credit course HS 103 Medical Terminology.

Testing

HESI

The HESI Exam is a general test that identifies the applicant's abilities related to mathematical concepts, reading, vocabulary, and general science. Students are permitted to take the exam twice per year. The minimum requirement is a score of 75% or higher in each section of the exam. HESI scores must be in a sealed envelope from the Testing Center and included in the Radiography Admissions Packet.

RCSJ Placement Test

Radiography Program applicants must submit the RCSJ Placement Test/Admission Form, and both sections of the form must be completed **before** including it in the packet. Students must meet one of the exemption criteria or test above the remedial level in all areas. All required remediation must be completed before applying to the program. Per Administrative Procedure 8017, course work used for test exemption must be equivalent to a grade of "C" or better at RCSJ.

Contact the Admissions Office at 856-200-4660 with questions regarding exemption from taking the RCSJ Placement Test or getting the RCSJ Placement Test/Admission Status Form signed. The Testing Center may be contacted at 856-200-4648 or testing@cc.rcsj.edu for all other RCSJ Placement Test questions to include test registration.

Excelsior College Testing

Applicants who have taken an acceptable college level 4 credit lab, Anatomy and Physiology I **and** II courses with a grade of C+ or better from a regionally accredited school **prior to 2017**, have the option of meeting those requirements by taking the Excelsior College Examinations. For test center locations and additional information, contact the Excelsior College via email at testadmin@excelsior.edu or toll free at 888-647-2388.

Science Course Transfer Policy

Anatomy and Physiology I and II courses that have been successfully completed from a regionally accredited institution and in a **face-to-face or hybrid format will be accepted as transfer courses**. Acceptable coursework not taken at RCSJ must have equivalent content, lecture, credit hours, face-to-face lab hours and provide a letter grade. **Applicants who are submitting grades from other colleges to meet program requirements for admission ranking in Anatomy and Physiology (I & II) are required to provide proof of course(s) delivery method.**

COVID-19 Response: For students applying to a selective admission program after Fall 2020, lab science courses taken at Rowan College of South Jersey during Spring 2020, Summer 2020, Fall 2020, and Spring 2021 semesters that have an online component will be acceptable for selective admission ranking.

Students who have taken Anatomy and Physiology I or II successfully online **BEFORE** August 1, 2017 will be required to demonstrate competency by enrolling and successfully completing competency testing through the RCSJ STEM Division. Students should seek the guidance of their advisor. Students who have taken Anatomy and Physiology I or II successfully online **AFTER** August 1, 2017 will *not* have the option to test out through competency testing. Students should seek the guidance of the Radiography and Health Professions advisor.

Proof of Delivery Method

For admission ranking purposes, the following is **required** as proof of delivery method for Anatomy and Physiology I or II and **must be included in packet**:

☒ **Course Schedule**

The schedule **MUST** include the students name, the semester and year course taken, course title and section number.

AND

☒ **Course Syllabus**

The syllabus **MUST** include the semester and year course taken, course title and section number. This needs to match the information on the course schedule.

NOTE: Science courses taken at RCSJ do not require proof of delivery method. This only applies to Anatomy and Physiology I & II courses taken at other colleges.

COVID-19 Response: We also cannot guarantee lab science courses taken outside of Rowan College of South Jersey during Spring 2020, Summer 2020, Fall 2020 and Spring 2021 semesters will be accepted for selective admission ranking or transfer. Students will need to provide documentation from their professor on how their identity was verified in the course.

GPA Requirements

A cumulative grade point average of at least 2.5 is required for consideration for admission into the program. Verification of the student's cumulative GPA **must** be documented by submitting an official transcript from your last school of attendance. **Attention RCSJ Students: Please be aware that the RCSJ student's cumulative GPA must be a 2.5 or higher to start the Radiography program.** If prior coursework prevents the student's cumulative GPA at RCSJ from being a 2.5 or higher, please contact advisement@cc.rcsj.edu.

Information Session

The Radiography Information Session provides potential applicants with a detailed explanation of the two-step application process. It also provides applicants an opportunity to ask Radiography Administrators and Student Services Representatives any questions they may have regarding the program and admission criteria. Attendance at a Radiography Information Session is **mandatory**, and students must remain until the session concludes to receive proof of attendance.

The admission packet will be considered incomplete and not considered for acceptance if a mandatory information session is not attended and verification of attendance is not included in the admission packet. Registration for the Radiography Information Session dates is available on the RCSJ website at <https://www.rcsj.edu/SelectiveAdmissions/Cumberland>

Radiography Information Sessions

Day	Date	Time
Wednesday	11/10/21	3:00 p.m.
Thursday	12/9/21	11:00 a.m.
Tuesday	1/25/22	6:00 p.m.
Friday	2/17/22	3:00 p.m.

Health Requirements

Students accepted in the Radiography Program must be in good health and be able to meet the physical demands of the career. Evidence of good health is documented in the results of a complete physical examination signed by the applicant's physician. Complete acceptance to the Radiography Program is contingent upon the submission of the completed medical form, including drug testing, and successful completion of a criminal background check. The Medical Form and additional information regarding the background check will be provided to the applicant following the acceptance letter.

Program Orientation

An Orientation is scheduled approximately the third week in August for students who completed the required steps and were accepted into the Radiography Program. The Radiography Program Orientation will provide information to the new Radiography class and give them an opportunity to meet the Radiography Program faculty.

Program Overview

Radiographers are health care professionals who use radiation (x-rays) to create medical images of the body. Other names used for the profession are: Radiologic Technologist or X-ray Technologist. The career combines the use of modern medical equipment with patient interaction. Radiographers are valued members of the health care team and provide information to physicians so that patients' illnesses can be diagnosed, and treatment initiated.

Radiographers find employment opportunities in hospitals, private imaging centers, health centers, and mobile imaging units. There are also opportunities in sales, marketing, research, education, and industry. The Radiography Program offers the education and clinical experience needed to enter this challenging and rewarding career.

Graduates of the Radiography Program may choose to continue their education and gain certification in an additional modality such as Ultrasound, Nuclear Medicine, MRI, Computed Tomography (CT), Radiation Therapy, Mammography, or Cardiac Catheterization. Educational requirements differ for each of those career paths. Additional information on advancement opportunities and salaries can be found on the American Society of Radiologic Technologists website, www.asrt.org under the "Career Center" link (see "Wage and Salary Guides").

To become a registered Radiographic Technologist, program graduates must pass a national exam given by the American Registry of Radiologic Technologists. In the past five years, 96% (78/81) of graduates have passed the exam on the first try.

Program at a Glance:

Length	21 Months	6 Consecutive Semesters
Capacity	To be Determined	Based on Clinical Sites
Start Date	Fall Semester	September – Each Year
Tuition	Established by RCSJ	Cumberland Campus
Clinical Days:	Days	Semester
	2	First - fall (Year One)
	2	Second - spring
	5	Third – summer II
	5	Fourth – summer IV
	3	Fifth – fall (Year Two)
	3	Sixth - spring

Program Contact Information:

Joy Mac Mahan R.T. (R), BS, Program Director: jmacmah2@rcsj.edu

Barbara Peacock, BS, R.T. (R)(CT), Clinical Coordinator: bpeacock@rcsj.edu

Joanne Salvatore, BS, R.T. (R)(M), Lab Assistant: jsalvatore@rcsj.edu

Joyce Pugh, Administrative Assistant, jpugh2@rcsj.edu

Curriculum

First Semester – Fall

(3:2:3) refers to (3 credits, 2 lectures hours/week, 3 lab hours/week)

Introduction to Radiographic Science (RT 101)	3 credits (3:2:3)
Radiographic Procedures I (RT 102)	3 credits (3:2:3)
Clinical Practicum and Image Evaluation I (RT 103)	2 credits (2:0:16)
Radiographic Exposure I (RT 104)	2 credits (2:2:0)
	10 Credits

Second Semester – Spring

Radiation Protection and Biology (RT 121)	3 credits (3:3:0)
Radiographic Exposure II (RT106)	2 credits (2:2:0)
Radiographic Procedures II (RT 107)	3 credits (3:2:3)
Clinical Practicum and Image Evaluation II (RT 110)	2 credits (2:0:16)
	10 Credits

Summer Sessions

Clinical Practicum and Image Evaluation III (RT 111)	2 credits (2:0:40)
Clinical Practicum and Image Evaluation IV (RT 200)	2 credits (2:0:40)

Fifth Semester – Fall

Radiographic Procedures III (RT 201)	3 credits (3:2:2)
Clinical Practicum and Image Evaluation V (RT 202)	3 credits (3:0:24)
Equipment Operation and Maintenance I (RT 220)	2 credits (2:2:0)
	8 Credits

Sixth Semester – Spring

Radiographic Procedures IV (RT 205)	3 credits (3:3:0)
Clinical Practicum and Image Evaluation VI (RT 206)	3 credits (3:0:24)
Equipment Operation and Maintenance II (RT 221)	2 credits (2:2:0)
	8 Credits

Total	40 Credits
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Radiography Program Admission Criteria

1. Previous Applicants	
Students who finished 1 point below acceptance in the previous year	1 Point
2. Academic Background	
Students who have taken a minimum of 12 credits of the required Radiography Program general education courses (or the equivalent).	
The following points will be awarded for cumulative GPA in required general education courses	
GPA \geq 2.5	1 Point
GPA \geq 3.0	2 Points
GPA \geq 3.5	3 Points
Students who have graduated from high school within the same year as the program start date	2 Points
3. Science Background	
Student who completed A&P I:	
With a grade of C or C+	1 Point
With a grade of B or higher	2 Points
Student who completed A&P I and II:	
With a grade of C or C+	
With a grade of B or higher	
Students who repeated the same science course more than 2x	-0.5
4. HESI Test Results – Student scoring in the following sections:	
A minimum score of 75 in all three sections required	
76 – 79 on TWO out of the THREE sections	1 Point
80 – 89 on TWO out of the THREE sections	2 Points
90 – 100 on TWO out of the THREE sections	3 Points
Applicants who get all THREE sections above the levels indicated below will get an extra.	
All THREE sections above 75	2 Points
All THREE sections above 80	3 Point
All THREE sections above 90	4 Points

Application Process

All selective admission programs at RCSJ Cumberland Campus have a unique, two-step application process that is necessary due to the College's open general admission policy.

Admission consideration for the Radiography Program requires applicants to complete the first step for general admission to Rowan College of South Jersey, Cumberland Campus. After completion of the first step, the applicant may then proceed to the second step: Completion and submission of the packet for selective admission to the Radiography Program.

Both application processes must be completed correctly for the Cumberland Campus to ensure your Radiography Application is considered for acceptance. Failure to do so will result in an incomplete packet.

Application Steps

STEP 1

General Admission

General Admission is the first step of application to the Radiography Program.

1. If you are not nor have been an RCSJ Cumberland Campus student, complete and submit a general admission application online selecting Biological Health/Health Science as your major at <https://rcsj.edu/apply/cumberland>.

If you are currently enrolled at the Cumberland Campus, you have completed Step 1.

2. Submit an official copy of your high school transcript documenting high school graduation (or earned GED) to the Admissions Office.
3. If applicable, submit official transcripts from other colleges attended to the Admissions Office.
4. Provide documentation to satisfy RCSJ Placement Criteria of complete Accuplacer testing (or provide SAT scores). Complete all required remediation.

For admission assistance or questions regarding application status, call/text the Admissions Office at 856-200-4848 or email: admissions@cc.rcsj.edu

Application Steps Continued

STEP 2

Selective Admission

Selective Admission can only be started once General Admission is completed

Once Step 1 (general admission) is complete, you are ready to begin the selective admissions process for Radiography: completion and submission of your packet. Applicants are required to include **all documents** listed on the checklist as a single completed packet and submit it to the **Admissions Office. The Radiography Admission Packet must include:**

1. All information requested on the Radiography Admission Checklist
2. Completed 2022 Radiography Admission Form
3. HESI Admissions Assessment Exam Scores. Contact the Testing Center for testing information: <https://rcsj.edu/Testing/Cumberland> (Scores are valid for 2 years.)
4. 2022 Radiography Program Information Session Attendance Slip
5. Official high school transcript or GED in sealed envelope (if applicable)
6. Official transcripts from ALL colleges/universities attended other than RCSJ Cumberland (MUST be in a sealed envelope from the institution).



2022 Radiography Admission Form

An active RCSJ Cumberland Campus admission application must be submitted to the Admissions Office **prior** to the submission of this form. All contact information must be current with Enrollment Services. The submission of this form does not update your student contact information with the College. **Include this admission form as part of your complete packet. Radiography Program application deadline is March 4, 2022.**

Please type or print clearly.

Full Name: _____ SSN: _____
Last First M.I. Last 4 digits

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

County: _____ Phone: _____

RCSJ Email: _____ RCSJ ID: _____

Note: Communication regarding your admission status will be communicated ONLY through your Cumberland student Gmail account.

Did you apply to the 2021 fall Radiography Program? Yes ☐ No ☐

Are you **currently** or have you previously enrolled in classes at RCSJ Cumberland Campus? Yes ☐ No ☐

If yes, check campus: ☐ Gloucester ☐ Cumberland Dates Attended ____/____/____

If applicable, list any colleges/universities **other than RCSJ - Cumberland** you have previously attended:

Institution Name:	Address:	Dates Attended:	Degree Received:
_____ Name	_____ City/State	_____ Month/Year	_____ Month/Year
_____ Name	_____ City/State	_____ Month/Year	_____ Month/Year
_____ Name	_____ City/State	_____ Month/Year	_____ Month/Year

Student Signature

Date

RCSJ Placement Test/Admission Status Form - Radiography

This form is used to verify the applicant has satisfied general admission requirements to their designated campus and must be signed **BEFORE** placing in the portfolio.

Please follow these steps to complete this form:

1. Complete the Applicant Section and submit to the Admissions Office on the Cumberland Campus **PRIOR** to submitting the portfolio. Applicants can submit their forms in person or through email: admissions@cc.rcsj.edu
2. RCSJ Admissions will complete their section, sign form, and return to student.
3. Only **after** an Admissions Representative signs this form will it be considered complete and ready to be enclosed in the portfolio.

NOTE: It is highly recommended that applicants submit this form to the Admissions Office well in advance of turning in the packet to ensure sufficient time for processing.

Applicant Section

Name _____ RCSJ ID _____

I am an applicant for the Rowan College of South Jersey 2022 Selective Admissions Radiography Program.

☐ I hereby request the Admissions Office to verify my admission status and RCSJ Placement Test status.

☐ I acknowledge this form will be considered complete and ready to be enclosed in the packet only after it is signed by the applicant *and* an RCSJ Admissions Representative.

Signature of Applicant _____ Date _____

RCSJ Admissions Office Section

1. **General Application:** This applicant has a completed general admissions application to the Cumberland Campus. Yes ☐ No ☐

2. **High School Completion Credentials:** This applicant has satisfied the **general admissions** requirement by providing the following document:

___ Preliminary high school transcript (send final copy after graduation)

___ GED

___ Official high school transcript

___ Home school transcript

3. **RCSJ Placement Test Status:** This applicant satisfied the RCSJ placement test **or** received a testing exemption in the following areas (Note: all three must be satisfied to submit a portfolio):

Reading

Writing

Math

☐ No ☐ Yes _____ ☐ No ☐ Yes _____ ☐ No ☐ Yes _____

☐ This applicant is **not eligible** to apply to the program due to the following outstanding admission requirements: _____

Signature of RCSJ Admissions Representative

Date

Radiography Application Checklist

Last Name _____ **First Name** _____ **ID** _____

Please check each box as you complete the corresponding requirement. All documents must be enclosed in your packet and submitted to the RCSJ – Cumberland Admissions Office by: **March 4, 2022**

- ☐ **General RCSJ College Admissions Application (Cumberland Campus) submitted online**
- ☐ **Completed RCSJ student email and Self-Service setup/log in**
(log in information is on your RCSJ acceptance letter)
- ☐ **RCSJ Placement Test/Admission Status Form** Signed by applicant *and* RCSJ Admissions Staff
 - ☐ Must be at college level math and have prerequisites for A&P I completed by end of Fall 2021 (A&P Prerequisites: General Biology I or General Biology II **or** General Chemistry or Introduction to Chemistry with a grade of C or higher).

☐ **HESI Score Report** (*Official score report in sealed envelope from the Testing Center*)

The HESI Exam must have been taken on or after January 4, 2020. The test can be taken only 2 times per year. A 30-day interval is recommended.

- ☐ Date of HESI Test _____ Campus HESI Test was taken: ☐ Gloucester ☐ Cumberland
- ☐ A **minimum** score of 75 in English, Math, Science (A&P)

NOTE: If your HESI score is BELOW the minimum, your packet will be incomplete and not considered for admission.

- ☐ **2022 Information Session Proof of Attendance** Date of attendance _____
- ☐ **High School Transcript** in sealed envelope obtained from the high school or GED (*If applicable*)
- ☐ **Proof of Delivery Method** for Anatomy and Physiology I and II: **Course schedule and syllabus**
(Proof not required for Anatomy and Physiology courses taken at RCSJ.)
- ☐ **Official Transcripts** from all colleges/universities currently attending or attended other than RCSJ – Cumberland
- ☐ **GPA Verification:** Include official transcript(s) verifying cumulative grade point average of 2.5 or higher from last school of attendance.

I understand that I am solely responsible for the contents of this packet, and I certify that all contents of this packet are accurate and true. I also certify that I have read and understand the admission requirements and confirm that I meet the requirements. I certify this packet is complete and understand that once I submit this packet to the RCSJ Admissions Office, I will not be permitted to submit additional documentation.

The Buckley Amendment (Privacy Act) requires student permission before transferable college courses may be added to the student's academic record. If accepted into the program, permission is granted to transfer any applicable courses and change the academic program by signing below.

Student Signature

Date

Statement of Faculty Verified Identity

RCSJ Nursing and Health Professions programs will transfer in an Anatomy & Physiology I course that has been completed successfully from a regionally accredited institution and in a **face-to-face or hybrid format**. Acceptable coursework not taken at RCSJ must have equivalent content, lecture, credit hours, **face-to-face** lab hours and provide a letter grade.

An online institution is NOT acceptable for Anatomy and Physiology I course taken **prior to Spring 2020**.

Please follow the guidance below if your Anatomy course was taken in Spring 2020 to present:

- RCSJ Students: Anatomy I course with an online delivery method (either 100% online or LiveOnline formats) are **acceptable for selective admission program requirements** and do **not** require additional proof of delivery method.
- Transfer Students: Student will need to use this form to provide documentation, from the professor regarding how their identity was verified in the courses in addition to their coursesyllabus and schedule.

For each science course taken **at an outside institution since Spring 2020**, please have this form completed by the instructor of the course. Signed statements must be included in the portfolio as part of the proof of delivery method. RCSJ science courses do **not** require completion of this form.

Applicant Name: _____ RCSJ ID# _____

Course Code and Title: _____
(Example: BIO 105 Anatomy & Physiology)

Semester Taken: _____

Institution: _____

Instructor Name: _____

This course was taken by the applicant in an online format at the institution and during the semester listed above.

I verify it was the above-named applicant who completed their course assignments using one or more of the following methods (*check all that apply*):

- ☐ All course communication took place through the institution's learning management system(Blackboard, Canvas, Sakai, etc.) or through college provided email address.
- ☐ Applicant submitted photos of lab assignments done at home
- ☐ Exams were monitored using proctored browser (*Proctor U, Respondus, etc.*)
- ☐ Cameras were required to be on during virtual class time
- ☐ Other: _____

Instructor Signature: _____ Date: _____