**ACTIVE SHOOTER PREPARATION - RCGC**

**Don't wait until it happens. Have a plan now!**

* Familiarize yourself with your environment. Know how to lock your door(s).
* Know your escape routes (exits) and alternate escape routes to parking lots, vehicles, wooded areas, etc.
* Talk to your co-workers about a preplanned response to help each other
* Identify ways to lock or barricade your area
* Practice! Practice! Practice!

**Information to provide to 911 operators:**

* Location of the shooter (building, room, hallways, etc.)
* Number of shooters
* Physical description of shooters (white male, red jacket, 5 foot 9 inches tall, green pants)
* Number and type of weapons shooter has (if known, handgun, rifle, shotgun)
* Number of potential victims at location

**WHEN THE SHOOTING STARTS...**

  
run iconHave an escape route and an action plan in mind run iconLeave your belongings behind  
run iconEvacuate, regardless of whether others agree to follow run iconHelp others escape, if possible  
run iconDo not attempt to move the wounded run iconKeep your hands visible  
run iconPrevent others from entering where the active shooter may be located run iconCall 911 when you are safe

  
hide iconHide in an area out of the shooter’s view

hide iconSilence cell phones (including vibrate mode) and remain quiet and still  
hide iconLock doors and block entry to your hiding place (use chairs, tables, bookcases, file cabinets, etc.)  
hide iconShut off lights, stay out of sight and remain calm

  
fight iconIf your life is in imminent danger, you may have to fight the attacker fight iconAttempt to incapacitate the shooter  
fight iconAct with as much physical aggression as possible. Meet violence with violence.  
fight iconImprovise weapons: chairs, fire extinguishers, and anything that is an impact weapon\ Do not back down! fight iconCommit to your actions. Stand united with others. YOUR LIFE DEPENDS UPON IT!

Source: <http://lasd.org/active-shooting.html> Contact RCGC Security for questions: 856-681-6287