Nuclear Medicine Technology
Admission Packet — 2020

RCSJ.edu

RowanCollege
SOUTH JERSEY
1400 Tanyard Road, Sewell, NJ 08080
Application Deadline: **February 28, 2020**

Science courses MUST be taken from 2015 to present

Science course transfer policy (see page 13)
Online science course instruction is not acceptable

Mid-term grades are **acceptable** for the Fall 2020

Minimum acceptable ACT score: **23**

Minimum acceptable SAT score taken after:
- April 1, 1995 is **1050**
- March 1, 2016 is **1130**

Applicants may only apply to ONE selective admission program per year

Applicants must be 18 years of age as of the first day of the Summer 2021 semester

Nursing/Health Professions Open House: **October 17, 2019**
4:30pm – 8:00pm in the Nursing and Allied Health Center

Information presented in this packet supersedes ALL other information obtained by the applicant and is accurate at the time of publication.
Dear NMT Applicant:

Thank you for your interest in the Nuclear Medicine Technology program at Rowan College of South Jersey. Graduates from the NMT program at RCSJ earn an Associate in Applied Science Degree in Nuclear Medicine Technology and are eligible to take national boards for NMT including ARRT and/or the NMTCB.

Prior to applying to the NMT program please take time to research the profession of Nuclear Medicine and the opportunities that are available. NMT is very rewarding but also very demanding.

Part of the admission requirements to the NMT program at RCSJ is your attendance at an information session. This is a critical part of not only the application process but your success in the program should you be accepted. The NMT program requirements will be explained and an opportunity for applicants to ask questions will be entertained.

Best wishes as you begin the process toward a successful future.

Sincerely,

Laura MacAulay
Mrs. Laura MacAulay, M.Ed., B.S., CNMT
Program Director NMT
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Disclaimer – The content and requirements of this admission packet may be altered at any time at the discretion of the College. This packet was checked for accuracy at the time of printing but should not be considered a contract between the College and the student.
The information in this packet is effective for applicants planning to enter the:

Nuclear Medicine Technology Program beginning in September 2020

**Deadline** for submitting portfolios — **Friday, February 28, 2020**

**Notifications** mailed on or about — **Monday, March 30, 2020**

**IMPORTANT**

The College is not responsible for any applicant who does not follow the instructions printed in this packet. Responsibility for correctly completing the Allied Health application process lies with the applicant. Failure to do so will result in an incomplete portfolio.

Applicants to the program must fulfill all listed admission criteria. While admission is competitive, acceptance depends on the size and qualifications of the applicant pool. Please note that meeting all the admission criteria does not guarantee acceptance into the program.

Admission requirements for the program are subject to change each year. All applicants to the program are required to meet the requirements of the year in which they make application, including those who have previously applied to or who currently are enrolled at Rowan College of South Jersey.

Applicants may contact RCSJ at 856-415-2209 for answers to general questions about the process described in this packet. Information in this packet reflects policies and procedures which must be followed to be considered for admission into the 2020 NMT program.

The information presented in this packet supersedes all other information obtained by the applicant and is accurate at the time of publication.

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The Rowan College of South Jersey Nuclear Medicine Technology Program is accredited by:

Joint Review Committee On Educational Programs In Nuclear Medicine Technology
2000 W. Danforth Road
Suite 130 #203
Edmond, OK 73003

and

Bureau of X-Ray Compliance
State of New Jersey
Department of Environmental Protection
Division of Environmental Safety, Health and Analytical Programs
Radiation Protection Programs
25 Arctic Parkway
PO Box 420 (mail code 25-01)
Trenton, NJ 08625-0420
609-984-5634
The Nuclear Medicine Technology (NMT) program is designed to provide students with the knowledge necessary to safely use radioactive materials and sophisticated electronic scanning equipment for the diagnosis and treatment of certain suspected or known disorders of the human body.

The duration of the program is 23 months and encompasses five semesters including one summer session. The focus of the first year is completion of all core science, math and general education requirements. The NMT component begins in the summer between the first and second year. The majority of NMT courses are offered during the day, though some NMT courses are offered in the evenings during the summer semester. Class format is hybrid, lab, face-to-face and online. Extensive participation in clinical rotations is mandatory in the fall and spring of the second year. Clinical rotations are generally scheduled for four days a week and didactic instruction on the remaining weekday over the 15 week semester.

Graduates of the program receive an Associate in Applied Science degree and are eligible to take the American Registry of Radiologic Technologists (AART) and/or the Nuclear Medicine Technology Certification Board (NMTCB) national licensure exams. Please be advised that according to ARRT and NMTCB Examination Eligibility Guidelines, conviction of a crime, including a felony, gross misdemeanor or misdemeanor, with the sole exception of speeding and parking ticket violations, may be grounds for ineligibility to take the exams.

NMT students are required to meet specific health standards. NMT applicants are notified of physical examination, titers, immunizations, influenza vaccines, Mantoux screening (PPD) upon acceptance to the program. Health requirements are based on the recommendations of the Center for Disease (CDC) requirements for healthcare providers. Failure to submit a completed health packet will result in forfeiting the acceptance offer. Clinical agencies reserve the right to require additional health screenings. Students are responsible for health screening costs.

NMT students must maintain current CPR certification while in the NMT program. The level of CPR is Basic Life Support (BLS) for the Healthcare Professional and is ONLY acceptable through the American Heart Association. The RCSJ Workforce and Professional Development Institute offers CPR courses. Contact 856-415-2217 for more information.

Clinical agencies require criminal history background checks (CHBC) for all individuals engaged in patient care. A component of the CHBC includes a urine drug screen. Upon acceptance into the NMT program, students must complete the CHBC and the urine drug screen by the due date of April 9, 2020. Students are responsible to pay all fees associated with the CHBC.

CHBC results are sent to clinical agencies who have sole discretion to determine whether the student may engage in patient care at the agency.

If a student is denied the opportunity to participate in the clinical agency as a result of CHBC findings, the student will be dismissed from the NMT program and referred to Student Services to explore other career options.
NMT Program Technical Requirements

Students in the Nuclear Medicine Technology program must meet the physical demands of the program. Technologists and students spend most of the day on their feet. They must be able to lift, turn and maneuver patients with disabilities such as obesity and musculoskeletal disorders. Visual requirements include the ability to distinguish subtle differences in image details, scan fields of data and control panels, and visually follow moving objects. Auditory requirements include a level of hearing to enable effective communication with patients and coworkers.

Clinical affiliates of the program require medical documentation of student fitness prior to placement at the facility, and continued fitness throughout placement at the facility. If a physical condition renders the student unable to meet the minimum physical requirements for clinical placement, they may not report to their clinical site. Failure to fulfill the clinical requirements for the course may be grounds for failure of the course, and inability to progress in the NMT program.

Physical Requirements:

- Stand and/or walk up to 6 ½–7 hours throughout the day.
- Lift and move a maximum of 290 pound patient in a 2–3 person transfer.
- Operate and manipulate all nuclear medicine equipment.
- Bend and/or crouch up to 20 times per hour.
- Push a patient in a wheel chair or stretcher up to 500 feet or more.
- Move equipment weighing up to 45 pounds 30 times a day.
- Visually distinguish subtle changes in image detail.
- Possess a level of hearing sufficient to allow effective communication with patients and coworkers.

NMT Program Outcomes

<table>
<thead>
<tr>
<th>Year</th>
<th>Graduate Accepted</th>
<th>Graduated</th>
<th>Attrition</th>
<th>Employment at 6 months</th>
<th>% Employed at 6 months</th>
<th>% Passed Boards</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>12</td>
<td>5</td>
<td>41.7%</td>
<td>Not available</td>
<td>Not available</td>
<td>100</td>
</tr>
<tr>
<td>2017</td>
<td>12</td>
<td>8</td>
<td>67%</td>
<td>2 responded yes 2 responded no</td>
<td>50%</td>
<td>100</td>
</tr>
<tr>
<td>2016</td>
<td>12</td>
<td>10</td>
<td>83.3%</td>
<td>5 per diem/ PT 1 FT 4 not employed 0 unknown</td>
<td>60%</td>
<td>100</td>
</tr>
<tr>
<td>2015</td>
<td>12</td>
<td>11</td>
<td>92%</td>
<td>5 per diem or PT 0 FT 2 not employed 4 unknown</td>
<td>45%</td>
<td>100</td>
</tr>
<tr>
<td>2014</td>
<td>14</td>
<td>10</td>
<td>64.3 %</td>
<td>5 per diem or PT 1 FT 3 not employed 1 unknown</td>
<td>60%</td>
<td>100</td>
</tr>
<tr>
<td>2013</td>
<td>13</td>
<td>7</td>
<td>54%</td>
<td>4 per diem or PT 0 FT 2 not employed 1 unknown 4 advancing education</td>
<td>57%</td>
<td>100</td>
</tr>
</tbody>
</table>
Curriculum

Rowan College of South Jersey Division of Nursing and Allied Health Graduation Control Sheet

Nuclear Medicine Technology (NMT)
Associate in Applied Science (A.A.S.) — Career

Nuclear Medicine is the use of radioactive materials and sophisticated electronic scanning equipment for the diagnosis and treatment of certain suspected or known disorders of the human body. The three most common procedures are organ imaging, laboratory analysis, and therapeutic administration.

The program is accredited by the Joint Review Committee on educational programs in Nuclear Medicine Technology and New Jersey Bureau of Radiologic Health. Upon successful completion of the NMT program requirements, graduates are eligible to apply for Board Certification The American Registry of Radiologic Technologist and the Nuclear Medicine Technology Certification Board national certifying agencies.

NMT students must complete the minimum number of required hours of clinical instruction scheduled throughout the program in collaboration with clinical affiliates. Clinical hours occur during all College sessions.

FIRST YEAR - Fall Semester

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>BIO 105</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>CHM 111</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>PSY 101</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td><strong>14</strong></td>
</tr>
</tbody>
</table>

Spring Semester

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 102</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>BIO 106</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>PHY 103</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>ALH 107</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td><strong>13</strong></td>
</tr>
</tbody>
</table>

Summer Session I (first 7 weeks)

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NMT 106</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>NMT 107</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td><strong>3</strong></td>
</tr>
</tbody>
</table>

Summer Session II (second 7 weeks)

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NMT 114</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>NMT 116</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td><strong>4</strong></td>
</tr>
</tbody>
</table>

SECOND YEAR - Fall Semester

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NMT 205</td>
</tr>
<tr>
<td>10</td>
</tr>
<tr>
<td>NMT 215</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>NMT 210</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td><strong>13</strong></td>
</tr>
</tbody>
</table>

Spring Semester

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NMT 227</td>
</tr>
<tr>
<td>10</td>
</tr>
<tr>
<td>NMT 230</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>NMT 233</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td><strong>13</strong></td>
</tr>
</tbody>
</table>

TOTAL MINIMUM CREDITS: 60

In order to progress through the NMT program, all students must maintain a Cumulative Grade Point Average (GPA) of 2.00 or higher and earn a grade of C or higher in all program required courses. All science courses must have been completed within the 5 years period prior to the beginning of the first NMT course. Refer to course description section of this catalog for prerequisite/co requisite course requirements.

CONTROL SHEET EFFECTIVE WITH CLASSES ENTERING 9/2019
Application Process

All selective admission programs at Rowan College of South Jersey have a unique, two-step application process that is necessary due to the College’s open general admission policy. In order to be considered for admission to the Nuclear Medicine Technology (NMT) program, applicants must complete the first step for general admission to RCSJ. Once this is complete, the applicant may then proceed to the second step for selective admission to the NMT program. Be certain to distinguish between general admission and selective admission.

Both application processes must be completed correctly in order for your NMT application to be considered for acceptance. Failure to do so will result in an incomplete portfolio.

NOTE: Personal letters of recommendation and character references are not considered toward admissions.

STEP 1
General Admission

General Admission is the first step of application to the NMT program. This process will provide students with acceptance to the College, but not to the NMT program. If there are questions regarding application status or an application is needed, contact the Admissions Office at 856-415-2209.

1. Complete and submit a general admission application to the Admissions Office. Indicate on the application the intention to apply to the NMT program. The student will be designated as a Health Science student and that will identify them as a potential NMT applicant. Designation as a Health Science student does not guarantee nor imply special consideration for acceptance to the NMT program.

2. Students must submit an official copy of their high school transcript documenting high school graduation (or earned GED) to the Admissions Office.

3. Satisfy the RCSJ Placement Test requirement based on one of the following:
   - meet one of the exemption criteria
   - test above the remedial level in all areas
   - complete all required remediation

STEP 2
Selective Admission

Once having completed the general admission process, students are ready to begin the second step in the application process: submission of the NMT portfolio. Each NMT applicant is required to gather all documentation listed on the checklist and present it to the Admissions Office as a completed portfolio. Once submitted, new documentation may NOT be added to your portfolio.

The portfolio consists of:

1. Portfolio Checklist (pages 16,17)
2. Allied Health Application (page 18)
3. RCSJ Placement Test/Admission Status Form (Signed by RCSJ Admissions) (page 19)
4. ACT/SAT Scores (photocopy is acceptable)
5. 2020 Information Session Attendance Slip ( Obtained at MANDATORY Information Session) (see page 8 for dates)
6. Official transcript from high school (If applicable) (MUST obtain from high school and be in a sealed envelope) (see page 14)
7. Proof of Delivery Method (If applicable) for A&P I and II (course schedule and syllabus) (see page 13)
8. Official transcripts from ALL colleges attended* including RCSJ (MUST obtain from each college and be in a sealed envelope) (see page 14)
9. Verification of GPA of at least 2.0 from last school of attendance (see page 11)

*Note: If accepted into the program, applicable college credits will automatically be transferred.
### Selective Admission Requirements

<table>
<thead>
<tr>
<th>Value of % Points toward Acceptance</th>
<th>Nuclear Medicine Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>50%</td>
<td><strong>ACT * or SAT Requirement</strong></td>
</tr>
<tr>
<td></td>
<td>ACT Minimum Composite <strong>23</strong></td>
</tr>
<tr>
<td></td>
<td>SAT Minimum <strong>950</strong> before 4/1/95</td>
</tr>
<tr>
<td></td>
<td>SAT Minimum <strong>1050</strong> after 4/1/95</td>
</tr>
<tr>
<td></td>
<td>SAT Minimum <strong>1130</strong> after 3/1/16</td>
</tr>
<tr>
<td></td>
<td>SAT Based on Reading and Math Components ONLY <em>(Writing score NOT used)</em></td>
</tr>
<tr>
<td></td>
<td>Submit ACT/SAT scores (photocopy is acceptable)</td>
</tr>
<tr>
<td></td>
<td>* ACT scores for Baccalaureate Degree and ARRT certificate holders (see page 10)</td>
</tr>
</tbody>
</table>
| 25%                                 | **SCIENCE Course Requirement** **
**MUST be taken from 2015 to present |
|                                     | Lab Biology and Lab Chemistry |
|                                     | high school: 1 year each or college: 1 semester each |
|                                     | OR |
|                                     | Anatomy and Physiology I with Lab |
|                                     | College level, face-to-face format only/equivalent to RCSJ’s BIO 105 |
|                                     | Provide proof of delivery method - course schedule and course syllabus |
|                                     | Online course instruction is not acceptable (see page 13) |
|                                     | OR |
|                                     | Anatomy and Physiology II with Lab |
|                                     | College level, face-to-face format only/equivalent to RCSJ’s BIO 106 |
|                                     | Provide proof of delivery method - course schedule and course syllabus |
|                                     | Online course instruction is not acceptable (see page 13) |
|                                     | Final or mid-term grade received must be equivalent to a C or better |
|                                     | **The highest submitted science grade of C or better will be used for admission ranking** |
|                                     | **Applicants may satisfy the Science requirement by passing the Excelsior exam (see page 11)** |
| 25%                                 | **MATH Course Requirement** |
|                                     | Algebra II (High School Level) or higher level high school math. |
|                                     | OR |
|                                     | Intermediate Algebra (College Level) equivalent to RCSJ’s MAT 105 or higher level college math (see page 11) |
|                                     | Final or mid-term grade received must be equivalent to a C or better |

**Required but not a ranking factor:**
- Attend one Information Session
- Submit completed forms
  - Portfolio Checklist
  - NMT Application
  - RCSJ Placement Test/Admission Status Form
- Submit ALL official transcripts (in sealed envelopes obtained from school)
  - Verification of required course work with final grades of C or better
  - Verification of GPA of at least 2.0 from last school of attendance
  - ALL current and previous RCSJ students MUST submit official RCSJ transcript
  - Proof of delivery method for Anatomy and Physiology I and II (schedule and syllabus)
Information Sessions

Information Sessions are designed to explain in detail the two-step application process and give applicants an opportunity to ask questions. **Attendance is mandatory for all applicants** applying to the NMT program before submitting their portfolios. Students are required to stay the entire length of the Information Session. Attendance slips will be given only to those who remain until the end of the Information Session. Students who leave early will NOT receive an attendance slip and will be required to attend a future Information Session. Please plan accordingly. Information attendance slips will be distributed at the conclusion of the session and must be included as part of the portfolio.

A representative from Student Services will explain the application process and required pre-requisites.

A representative from the NMT Department will explain the NMT program requirements.

Since new material is covered every year, it is necessary to attend an information session held for the year you are applying. Please allow 1.5 to 2 hours to attend the session chosen; reservations are NOT required.

The information sessions will be held in the Nursing and Allied Health Center (NAH) Room 1001 on the following dates:

**NMT Program Information Sessions**

- **October 17, 2019***  Thursday  6 pm  NAH Room 1001
- **November 5, 2019**  Tuesday  3 pm  NAH Room 1001
- **December 4, 2019**  Wednesday  6 pm  NAH Room 1001
- **January 27, 2020**  Monday  3 pm  NAH Room 1001
- **February 19, 2020**  Wednesday  6 pm  NAH Room 1001

* This Information Session is being held during the Nursing/Allied Health Open House on October 17, 2019.

**IMPORTANT NOTE:** Failure to attend a MANDATORY information session will result in an incomplete portfolio and will not be considered for acceptance.

Doors will be closed five minutes after the start of each session and late arrivals will not be admitted and will not receive an attendance slip.

In case of inclement weather, check the RCSJ website **RCSJ.edu** for re-scheduling information.
ACT Assessment scores must be included in your NMT portfolio. To be considered for admission to the NMT program, a minimum composite score of 23 or above is required. Please DO NOT include your original score report in your portfolio. Photocopies of test scores are acceptable. If accepted, the College reserves the right to request an official copy of your ACT score report to verify the photocopy submitted.

Rowan College of South Jersey is an ACT Test Center for both the Residual and National test. However, it is not necessary to test at RCSJ in order to apply for a Selective Admission Program. If you choose to test (or retest) at RCSJ, please call the RCSJ Testing Center at 856-415-2268 for information about registering for the Residual ACT test. Registering for the National ACT test must be done online at actstudent.org. ACT tests must be taken at least 60 days apart.

Preparation for the ACT is highly recommended. Study guides are available at most area bookstores. The RCSJ bookstore 856-415-2249 has a selection of study guides. The RCSJ Division of Continuing Education offers ACT preparation classes for a fee. For information call 856-415-2217. Courses may be available at local high schools or colleges or go on-line to actstudent.org.

Difference between the Residual and National tests:

- Residual ACT scores cannot be sent to any school other than the testing institution whereas National ACT scores can be sent to other schools.
- Duplicate copies of Residual scores cannot be obtained from the American College Testing Program nor from RCSJ. To obtain copies of previous National ACT scores for your portfolio, call ACT at 319-337-1313 or go to their website actstudent.org.

Registration for RESIDUAL tests must be done in person at the Testing Center.

Registrations will NOT be accepted after the late deadline.

For ACT test dates beyond the above schedule, contact the RCSJ Testing Center at 856-415-2268

### Residual ACT Test Date

<table>
<thead>
<tr>
<th>Residual ACT Test Date</th>
<th>Regular Deadline $78 Fee</th>
<th>Late Deadline $93 Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 21, 2019</td>
<td>September 6, 2019</td>
<td>September 20, 2019</td>
</tr>
<tr>
<td>December 7, 2019</td>
<td>November 22, 2019</td>
<td>December 6, 2019</td>
</tr>
<tr>
<td><strong>February 15, 2020</strong>*#</td>
<td>January 31, 2020</td>
<td>February 14, 2020</td>
</tr>
</tbody>
</table>

*Last Residual ACT test date before portfolio deadline for the NMT program
# This test will be hand-scored and results will be placed in your portfolio. Official results will be mailed.

### National ACT Test Date

<table>
<thead>
<tr>
<th>National ACT Test Date</th>
<th>Registration Deadline +</th>
<th>Late Registration +</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 14, 2019</td>
<td>August 16, 2019</td>
<td>August 17-30, 2019</td>
</tr>
<tr>
<td>October 26, 2019</td>
<td>September 20, 2019</td>
<td>September 21 - October 4, 2019</td>
</tr>
<tr>
<td><strong>December 14, 2019</strong>*</td>
<td>November 8, 2019</td>
<td>November 9-22, 2019</td>
</tr>
<tr>
<td>February 8, 2020</td>
<td>January 10, 2020</td>
<td>January 11-17, 2020</td>
</tr>
<tr>
<td>April 4, 2020</td>
<td>February 28, 2020</td>
<td>February 29 - March 13, 2020</td>
</tr>
<tr>
<td>June 13, 2020</td>
<td>May 8, 2020</td>
<td>May 9-22, 2020</td>
</tr>
</tbody>
</table>

+Contact National ACT for registration and service fees: 319-337-1270 or actstudent.org

* Last National ACT test date to guarantee results by the NMT program portfolio deadline
SAT

Instead of ACT scores, SAT scores may be submitted in your NMT portfolio. Do not include your original score report in your portfolio. Photocopies of test scores are acceptable, as well as scores noted on your official high school transcript. The SAT scores on your high school transcript must appear from the official SAT label. Typed or handwritten SAT scores on your high school transcript are not acceptable. Please contact your high school to verify that the official SAT label appears on your transcript.

If accepted, the College reserves the right to request an official copy of your SAT score report to verify the photocopy submitted.

To be considered for admission to the NMT program one of the following minimum scores is required:

- SAT (taken before April 1, 1995) Minimum Acceptable Score 950
- SAT (taken after April 1, 1995) Minimum Acceptable Score 1050
- SAT (taken after March 1, 2005) Minimum Acceptable Score 1050
- SAT (taken after March 1, 2016) Minimum Acceptable Score 1130
  Based on Reading and Math Components ONLY
  (Writing score NOT used)

To obtain copies of previous scores for your portfolio, call SAT at 609-771-7600. For more information about SAT and how to register for this test go to their website at collegeboard.com.

RCSJ Placement Test

Applicants to the NMT program must submit in their portfolio the RCSJ Placement Test/Admission Status Form (see page 19) enclosed in this packet. Both sections of this form must be completed before enclosing the form in your portfolio. Unless students meet one of the exemption criteria or tests above the remedial level in all areas, they must complete all required remediation before applying to the program. Per Administrative Procedure 8017, course work used for test exemption must be equivalent to a grade of “C” or better at RCSJ.

Questions regarding the RCSJ Placement Test or registering for the test, contact the RCSJ Testing Center at 856-415-2268.

Any questions about exemption from taking the RCSJ Placement Test or getting the RCSJ Placement Test/Admission Status Form signed, contact the Admissions Office at 856-415-2209.

Baccalaureate Degree Holders

Applicants with earned baccalaureate degrees or higher are eligible to have an ACT score of 26 assigned for their admissions evaluation. Include official transcript in portfolio confirming degree. Students may use previous SAT or ACT scores. NOTE: It may be to the student’s advantage to take the SAT or ACT to achieve a higher score.

ARRT Certified Radiographer

Applicants who are certified by the American Registry of Radiologic Technologists (ARRT) are eligible to have an ACT score of 26 assigned for their admissions evaluation. Include a copy of license in portfolio. Students may use previous SAT or ACT scores. NOTE: It may be to the student’s advantage to take the SAT or ACT to achieve a higher score.
Excelsior College Test

Applicants who have taken an acceptable college level, 4 credit lab, Anatomy and Physiology I and II and/or Microbiology courses with a grade of C or better from a regionally accredited school prior to 2015, have the option of meeting those requirements by taking the Excelsior College Examinations. For test center locations and additional information, contact the Excelsior College via email at testadmin@excelsior.edu or toll free at 888-647-2388.

General Education Courses

An applicant may enroll in general education courses at the College prior to acceptance into any of the Allied Health Programs. Please note that enrolling in general education courses does not guarantee acceptance into the NMT Program. Students are encouraged to take BIO105, MAT105 and MAT110 prior to applying, if possible. It may also be helpful to complete any of the following courses prior to entering the program: CHM 111 and PHY103.

Applicants may use the College Level Examination Program (CLEP) to meet the general education course work requirement as long as the total score is equal to or greater than the ACE Recommended Credit-Grading Score. For more information and arrangements to take a CLEP subject exam please contact the RCSJ Testing Center at 856-415-2268.

A student who has limited or no computer experience should consider taking one of the computer courses offered at the College which will provide you with knowledge of Microsoft Office Professional for Windows and experience with the internet.

MATH Program Requirement

Intermediate Algebra (MAT 105) and Algebra and Trigonometry (MAT 110) are prerequisites for General Physics I (PHY 103). General Physics I (PHY 103) must be taken before or during the spring semester of the first year. Therefore, MAT 105 and MAT 110 MUST be completed prior to taking PHY 103.

Intermediate Algebra (MAT 105) or higher level college math course requirement may be satisfied by taking Algebra and Trigonometry (MAT110), Pre-Calculus and Math Analysis (MAT107) or Calculus I (MAT108) at RCSJ or a transferrable-equivalent math course.

GPA Verification

GPA Verification

A cumulative grade point average of at least 2.0 is required for consideration for admission into the program. Verification of the student’s cumulative GPA must be documented by submitting an official transcript from the last school of attendance.

Attention RCSJ Students: Please be aware that the RCSJ student’s cumulative GPA must be a 2.0 or higher to start the NMT program. At the time of application, if prior coursework prevents the student’s cumulative GPA at RCSJ from being a 2.0 or higher, please call 856-415-2197 and press option 1.
Mid-Term Grades

If you are submitting a mid-term grade to satisfy the science and/or math course requirement, the official transcript **MUST** show course in-progress. It is recommended that you check with your school to verify that your in-progress course will appear on your transcript.

Applicants who submit a mid-term grade for course work required for admission should be advised that based on mid-term grades, acceptance in the program is CONDITIONAL. Final acceptance will be contingent upon the final grade(s).

Official final transcripts must be submitted to Enrollment Services within two (2) weeks of course completion. Students who do not submit final transcripts within the required time will be dropped from the program. A final grade which is lower than the submitted mid-term grade may have an adverse affect on your acceptance.

**High school students** must submit official transcripts showing mid-term grades for Biology and Chemistry and/or the Math requirement.

**College students** who wish to submit a mid-term grade must request this information from their course instructor. The instructor must include the following grade update information on **college letterhead**:

- Date
- Your name
- RCSJ student ID number
- Your letter grade
- Course name and number
- Start and end date of the course
- Signature and contact information of the instructor

Please allow adequate time for the instructor to process the mid-term grade as close to the program deadline as possible. Notify the instructor the **first day of class** that you will require a mid-term grade. It is the student’s responsibility to obtain the correct document from instructor to include in portfolio. Emails from instructor’s are not acceptable.

**NOTE:** A mid-term is defined as a grade that is calculated based upon completing 50% of the course.
Nursing and Allied Health programs will only accept, in transfer, Anatomy and Physiology I and II and Microbiology courses that have been completed successfully from a regionally accredited institution and in a face-to-face or hybrid format. Acceptable coursework not taken at RCSJ must have equivalent content, lecture, credit hours, face-to-face lab hours and provide a letter grade.

Students who are submitting grades from other colleges to meet program requirements for admission ranking in Anatomy and Physiology (I & II) are required to provide proof of course(s) delivery method.

- Students who have taken Anatomy and Physiology I or II successfully online BEFORE August 1, 2017 will be required to demonstrate competency by enrolling and successfully completing competency testing through the RCSJ STEM Division. Students should seek the guidance of their advisor.

- Students who have taken Anatomy and Physiology I or II successfully online AFTER August 1, 2017 will not have the option to test out through competency testing. Students should seek the guidance of the Nursing and Health Professions advisor.

**Proof of Delivery Method**

For admission ranking purposes, the following is required as proof of delivery method for Anatomy and Physiology I or II and must be included in portfolio:

- **Course Schedule**
  
  The schedule MUST include the students name, the semester and year course taken, course title and section number.

  AND

- **Course Syllabus**
  
  The syllabus MUST include the semester and year course taken, course title and section number. This needs to match the information on the course schedule.

**NOTE:** Science courses taken at RCSJ do not require proof of delivery method. This only applies to Anatomy and Physiology (I & II) and Microbiology courses taken at other colleges.

It is the student’s responsibility to obtain this information and provide it in the portfolio. It is HIGHLY recommended to confirm with the Admissions Office that the information obtained is acceptable prior to submitting portfolio. Failure to include this information could result in an incomplete portfolio and your portfolio will not be considered for admission.

For more information or if you have any questions regarding this Science Course Transfer Policy, refer to Administrative Procedure 8112 or call 856-681-6273.

NJ Transfer can assist you by providing course equivalencies for courses taken at a New Jersey college. Visit the NJ Transfer website at njtransfer.org
Transcripts

Official transcripts from ALL colleges you attended that generated an academic record must be submitted in your portfolio.

Transcripts previously sent to RCSJ for the general admission file will not be added to the portfolio; therefore, students must resubmit all official transcripts in their portfolio.

All high school, college and/or vocational school transcripts, submitted in the portfolio must be official and sealed in an envelope. Transcripts not sealed in an envelope from the issuing institution or in an opened envelope are not considered official and will not be accepted. Please allow the issuing institution a minimum of four weeks for processing to ensure placement in portfolio.

Failure to include official transcripts from ALL colleges attended will result in an incomplete portfolio and it will not be considered for acceptance.

❖ RCSJ Students

ALL current and previous RCSJ students MUST submit an official RCSJ transcript in their portfolio. The RCSJ Admissions Office and Student Records Office are NOT responsible for placing RCSJ transcripts in students’ portfolios. It is the responsibility of the student to request his or her transcript in writing from the Student Records Office. There is no charge for the RCSJ transcript that is included in the portfolio. However, when requesting an RCSJ transcript, students must inform the staff that it is for the portfolio and allow five working days to process the request. It is strongly recommended to request the RCSJ transcript once grades are posted. The deadline to request an RCSJ transcript is February 21, 2020. Requests made after this deadline will be charged a $5.00 fee.

❖ Transfer Students

It is the student’s responsibility to ensure that course work from other colleges, submitted in the portfolio for selective admission ranking purposes, is acceptable prior to submitting portfolio. Transfer students should have previous course work evaluated for transfer credit prior to submitting the portfolio. Students must submit official transcripts from each college to the Admissions Office and complete a Transfer of Credit Evaluation form. For more information, refer to the Transfer Credit Policy in the college catalog and on page 13 of this admission packet. Be aware that college level courses taken while in high school may have generated a college transcript.

❖ High School Transcripts

For general admission to RCSJ (STEP 1, page 6), submission of an official copy of the student’s high school transcript documenting high school graduation (or earned GED) is MANDATORY for all applicants. International high school transcripts MUST be evaluated and submitted to the Admissions Office.

For selective admission to the NMT program, if you are submitting a high school level lab biology and/or lab chemistry to satisfy the science course requirement, you MUST include a sealed copy of your high school transcript, obtained from your high school, in your portfolio. To encourage students to elect the more challenging subjects, a weighted grading system exists. Be aware that the weighted system for high school advanced placement courses and honors courses is for the purpose of class rank and GPA only. Grades for courses shown on the high school transcript will be used for admission consideration.

❖ International Transcripts

Transcripts from other countries must be translated into English and evaluated before they can be included in the portfolio. Students must request a general evaluation of your high school transcript and a course-by-course evaluation of your college transcript (s). Your transcripts must be evaluated by either of the following organizations:

NACES (naces.org), IEEES, Inc. (edevals.com), FCSA (foreigncredentials.org) or WES (wes.org).

If you have any concerns or questions regarding transcripts, contact the Admissions Office at 856-415-2209.
Portfolio Deadline

NMT Portfolio Deadline: Friday, February 28, 2020
Notifications mailed on or about: Monday, March 30, 2020

To confirm acceptance, a $100 non-refundable tuition deposit and evidence of a complete criminal history background check (CHBC) and urine drug screen will be due within two weeks after the notification date. The offer of acceptance will be rescinded if the deposit, CHBC and urine drug screen are not received by the due date.

How to Submit Your “Complete” Portfolio

Submit the complete portfolio in a large manila envelope; do not staple or use paper clips. “Complete” means that the NMT portfolio contains all required documents listed on the checklist and all general and selective admission requirements have been satisfied. If these conditions are not fulfilled, your file will be incomplete and not considered for acceptance.

Write on the front of the envelope: If mailing portfolio use the below address:

- Student's Name
- RCSJ Student ID Number
- The program to which you are applying
- Rowan College of South Jersey
- Admissions Office
- ATTN: Selective Admission Portfolio
- 1400 Tanyard Road
- Sewell, NJ 08080

Complete Portfolios submitted in person or by mail must be received in the Admissions Office in the Student Services Building by 5 pm on Friday, February 28, 2020. Complete NMT portfolios may be submitted any time prior to the published deadline. Once submitted, new documentation may NOT be added to the portfolio. Remember to allocate sufficient time to gather all documentation.

COMPLETE NMT Portfolio MUST include ALL of the following:

1. Portfolio Checklist (pp. 16, 17)

2. Allied Health Application (p. 18)

3. RCSJ Placement Test/Admission Status Form (p. 19)
   (Signed by RCSJ Admissions)

4. ACT/SAT Scores (photocopy is acceptable)

5. 2020 Information Session Attendance Slip (Original slip)

6. Official transcript from high school (if applicable) (see page 14)
   (In a sealed envelope obtained from high school)

7. Official transcripts from ALL colleges attended*

8. Proof of Delivery Method for A&P I and II (If applicable) (course schedule and syllabus)
   (see page 13)

9. Verification of GPA of at least 2.0 from last school of attendance (Official transcript)

10. Mid-term grade(s) on official letterhead (if applicable) (see page 12)

*Note: If accepted into the program, applicable college credits will automatically be transferred.
RCSJ NMT Portfolio Checklist (page 1 of 2)

Last Name ____________________ First Name ___________  ID # ____________________

Please check (✔) each box as the corresponding requirement is completed. All documents must be enclosed in your portfolio and submitted to the RCSJ Admissions Office by: Friday, February 28, 2020

☐ Allied Health Application

☐ RCSJ Placement Test/Admission Status Form Signed by applicant and RCSJ Admission Staff

☐ Testing Requirement

a.) ☐ ACT Composite Score (minimum required: 23)

Score: _______  Test Date: month ______ year ______

☐ Check box if taking the Residual ACT on February 15, 2020

(Hand-scored results will be placed in your portfolio by the Admissions Office)

b.) ☐ SAT Score (minimum required: before 4/1/95: 950 after 4/1/95: 1050 after 3/1/16: 1130)

NOTE: Writing component is NOT used to determine total score

Reading Score: _______  Test Date: month ______ year ______  Total Score: _______

Math Score: _______  Test Date: month ______ year ______

OR

c.) ☐ Baccalaureate degree (A score of 26 will be assigned to satisfy testing requirement)

Name of college/university degree received: _______________________________________

(Including official transcript confirming degree)

OR

d.) ☐ ARRT Certified (A score of 26 will be assigned to satisfy testing requirement)

(Include a copy of license)

☐ 2020 Information Session Attendance Slip (original only)  Date of attendance ______________________

☐ High School Transcript if applicable Include official high school transcript in sealed envelope obtained from the high school (see page 14)

☐ Proof of Delivery Method for Anatomy and Physiology I and II: Course schedule and syllabus

(not required for Anatomy and Physiology courses taken at RCSJ) (see page 13)

☐ College Transcripts List ALL colleges attended including RCSJ and include official transcript for each.

Verification of college attendance will be made through the National Clearing House and/or NSLDS.

(1) ____________________________________________________ (4) ____________________________________________________

(2) ____________________________________________________ (5) ____________________________________________________

(3) ____________________________________________________ (6) ____________________________________________________

☐ I Acknowledge, if an offer of acceptance is made, omission of a transcript from any college attended is grounds for rescinding the offer. Applicant’s Initials __________

☐ GPA Verification Include official transcript verifying cumulative grade point average of 2.0 or higher from last school of attendance.

Write name of last school attended __________________________ GPA _________

PLEASE CONTINUE TO OTHER SIDE
Complete the box below and sign at bottom.

The highest submitted science and math grade of C or better will be used for admission ranking.

Check (✓) the corresponding box of the **science and math requirement** and if grade is **complete or mid-term**. Indicate the school/college, semester (fall, spring, summer), year taken and final or mid-term grade received equivalent to a C or better. Grades shown on the transcript will be used for admission consideration.

<table>
<thead>
<tr>
<th>Required Science Course</th>
<th>School/College</th>
<th>Semester</th>
<th>Year</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Lab Biology 2015 to present</td>
<td></td>
<td></td>
<td></td>
<td>C or better</td>
</tr>
<tr>
<td>☐ Complete ☐ Mid-Term AND</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>☐ Lab Chemistry 2015 to present</td>
<td></td>
<td></td>
<td></td>
<td>C or better</td>
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<tr>
<td>☐ Complete ☐ Mid-Term</td>
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<tr>
<td>OR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Anatomy &amp; Physiology I w/lab college level only/2015 to present</td>
<td></td>
<td></td>
<td></td>
<td>C or better</td>
</tr>
<tr>
<td>☐ Complete ☐ Mid-Term</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROVIDE COURSE SCHEDULE AND SYLLABUS</td>
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<tr>
<td>OR</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>☐ Anatomy &amp; Physiology II w/lab college level only/2015 to present</td>
<td></td>
<td></td>
<td></td>
<td>C or better</td>
</tr>
<tr>
<td>☐ Complete ☐ Mid-Term</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROVIDE COURSE SCHEDULE AND SYLLABUS</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Required Math Course</th>
<th>School/College</th>
<th>Semester</th>
<th>Year</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ High School Algebra II</td>
<td></td>
<td></td>
<td></td>
<td>C or better</td>
</tr>
<tr>
<td>or higher level HS math</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>☐ Complete ☐ Mid-Term</td>
<td></td>
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<tr>
<td>Course Name</td>
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<tr>
<td>OR</td>
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<td></td>
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</tr>
<tr>
<td>☐ College Intermediate Algebra (MAT-105) or higher level college math</td>
<td></td>
<td></td>
<td></td>
<td>C or better</td>
</tr>
<tr>
<td>☐ Complete ☐ Mid-Term</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Name</td>
<td></td>
<td></td>
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</tbody>
</table>

I understand that I am solely responsible for the contents of this portfolio. I also certify that I have read, understand and meet the admission requirements and that this portfolio is complete. I further understand that once I submit this portfolio to the RCSJ Admissions Office, I will not be permitted to submit additional documentation.

I certify that all documents and information provided by me are true, accurate and complete. Any misleading or false information may result in actions including, but not limited to, discipline, dismissal or denial of applying to all selective admission programs. In addition, I realize my acceptance may be revoked if I engage in behavior that brings into question my honesty, integrity, maturity or ethical character.

The Buckley Amendment (Privacy Act) requires student permission before transferable college courses may be added to the student’s academic record. If accepted into the program, permission is granted to transfer any applicable courses and change major by signing below.

Signature of Applicant ___________________________ Date ____________

RCSJ.edu 2020 NMT
This application is submitted only after you have completed the general admissions process as described in this packet. Include this application as part of your completed portfolio.

Please type or print clearly.

ID # ___________________________

Legal Last Name __________________________________ Maiden Name (if applicable) __________________________

First Name __________________________ Middle Initial __________________________

Address ____________________________________________________________

City __________________________ County __________________________ State ________ ZIP Code __________

Home Phone: (_____) __________________________ Date of Birth _________/_________/________

Work Phone: (_____) __________________________ Sex: ☐ Male ☐ Female

Cell Phone: (_____) __________________________

Email Address ____________________________________________________________

Are you currently a student at Rowan College of South Jersey? ☐ No ☐ Yes

If no, have you ever attended Rowan College of South Jersey? ☐ No ☐ Yes, dates attended__________

Please list below all high schools, vocational/technical schools and colleges/universities attended:

<table>
<thead>
<tr>
<th>Name of Institution:</th>
<th>Address:</th>
<th>Dates Attended:</th>
<th>Degree Received:</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td>City/State</td>
<td>Month/Year</td>
<td></td>
</tr>
<tr>
<td>Vocational/Technical School</td>
<td>City/State</td>
<td>Month/Year</td>
<td></td>
</tr>
<tr>
<td>College/University</td>
<td>City/State</td>
<td>Month/Year</td>
<td></td>
</tr>
<tr>
<td>College/University</td>
<td>City/State</td>
<td>Month/Year</td>
<td></td>
</tr>
<tr>
<td>College/University</td>
<td>City/State</td>
<td>Month/Year</td>
<td></td>
</tr>
<tr>
<td>College/University</td>
<td>City/State</td>
<td>Month/Year</td>
<td></td>
</tr>
</tbody>
</table>

Equal Opportunity

The Board of Trustees is committed to providing an educational and workplace environment free from unlawful harassment and discrimination. All forms of employment and educational discrimination and harassment based upon race, creed, color, national origin, age, ancestry, nationality, marital or domestic partner or civil union status, sex, pregnancy, gender identity or expression, disability, liability for military service, affectional, or sexual orientation, atypical cellular or blood trait, genetic information (including refusal to submit to genetic testing) are prohibited and will not be tolerated. For questions concerning discrimination contact Almarie J. Jones, Executive Director, Diversity and Equity, Affirmative Action/Title IX Officer at 856-415-2154 or ajones@rcsj.edu. For disability issues, contact Dennis M. Cook, Director, Department of Special Services, ADA/504 Officer at 856-415-2265 or dcook@rcsj.edu.
1. Applicant completes Applicant Section.
2. Applicant submits form to the Admissions Office for signature **BEFORE** placing in his/her portfolio.
3. RCSJ Admissions Representative completes their section, signs and returns form to applicant.
4. Only **after** an Admissions Representative signs this form will it be considered complete and ready to be enclosed in the portfolio.

**NOTE:** It is highly recommended that you submit this form to the Admissions Office well in advance of turning in your portfolio to ensure sufficient time for processing.

### Applicant Section:

<table>
<thead>
<tr>
<th>Applicant Name____________________________________________</th>
<th>ID #______________________</th>
</tr>
</thead>
</table>

I am an applicant for the Rowan College of South Jersey 2020 Selective Admission Program (please check one):

- ☐ LPN-RN Track
- ☐ Generic Nursing Program
- ☐ Diagnostic Medical Sonography
- ☐ Nuclear Medicine Technology
- ☐ Physical Therapist Assistant
- ☐ Certified Clinical Medical Assistant

I hereby request the Admissions Office to verify my admission status and RCSJ Placement Test status.

I acknowledge that only **after** an Admissions Representative signs this form it will be considered complete and ready to be enclosed in the portfolio.

Signature of Applicant ___________________________________ Date ___________________

### RCSJ Admissions Office Section:

**Admission Status**

- ☐ This applicant has satisfied the general admission requirements by providing the following document:
  - __ Official high school transcript
  - __ Home school transcript
  - __ GED

- ☐ This applicant has the following outstanding admission requirements and is not eligible to apply to the program:

RCSJ Placement Test Status

- ☐ This applicant has satisfied the RCSJ Placement Test requirements

- ☐ This applicant has taken the RCSJ Placement Test but still has the following outstanding remedial requirements and is not eligible to apply to the program:

Signature of RCSJ Admissions Representative __________________ Date ___________________