2019
ADMISSION PACKET

Automotive Technology (Ford ASSET)

gloucesteraссeт.com

Ford ASSET is sponsored by Rowan College at Gloucester County with assistance from the Gloucester County Institute of Technology, Ford Motor Company and regional Ford/Lincoln dealerships.
AUTOMOTIVE TECHNOLOGY
Ford ASSET

2019
FACT SHEET

This packet is for applicants seeking admission into the Fall 2018 Automotive Technology (Ford ASSET) program.

- Application Deadline: **May 24, 2019**
- Acceptance Notification Date: **June 14, 2019**

For more information regarding the Automotive Technology Program visit: gloucesterasset.com

Information presented in this packet supersedes ALL other information obtained by the applicant.
Dear ASSET Applicant:

Thank you for your interest in the Automotive Technology (Ford ASSET) program. Applicants who are admitted and successfully complete the two-year program will be awarded an Associate in Applied Science (A.A.S.) degree in Automotive Technology. The program begins in September of each year. The procedure for gaining entrance to the September 2019 program is as follows:

1. Be eighteen (18) years of age or older by the time of the first dealer work assignment.
2. Complete a Rowan College at Gloucester County application and submit your official high school transcript or GED (and official college transcripts, if applicable).
   (see “Application Process” section on page 5)
3. Take the RCGC Placement Test or meet one of the exemption criteria.
4. Have and maintain a valid driver's license with a minimum of points.
5. Interview with Program Instructor.

Due to the large response of prospective students, it is important that you follow the correct procedure to ensure your acceptance into the program. All steps must be completed by May 24, 2019.

➢ If you have submitted a RCGC application and have not received a notice of application acceptance, please contact Maria Kunkle in the Admissions Office at 856-468-5000, ext. 6474.

➢ If you have received notice of your accepted application to RCGC, call the Testing Center at 856-415-2268 to make an appointment to take the RCGC Placement Test at the earliest possible date, or check the exemption criteria to determine whether you are exempt.

➢ If you have not submitted your RCGC application, do so today.

All students who have completed the application process, satisfied the RCGC Placement Test and have been interviewed will be notified by June 14, 2019, by letter.

If you have any questions about this process, please feel free to contact either Jeff or Edward at the RCGC Automotive Center 856-468-1445, ext. 2210 or George Rey, Ford ASSET Advisor at RCGC 856-415-2221.

Sincerely,

Jeff Silvestri                          and                          Edward Blaetz

Jeff Silvestri
Coordinator
Ford ASSET Program
jsilvest@rcgc.edu

Edward Blaetz
Instructor
Ford ASSET Program
eblaetz@rcgc.edu
What does the program cost?

Answer: Approx. $3,300 tuition per semester (5 semesters)
Approx. $5,000 for basic tool set and roll cabinet (upgrades are available)

Does the program have to be paid for up front?

Answer: No. You will pay tuition for each semester as you enroll. Financial Aid, as well as various scholarships, are available for ASSET students. Please contact the Rowan College at Gloucester County Financial Aid Office at 856-415-2210 for information. You will be required to purchase your tools at the beginning of the program. However, two-year financing is available at a monthly cost of approximately $254 and three-year financing is available at a monthly cost of approximately $185 and four-year financing is available at a monthly cost of approximately $152.

How much will I make during my co-op work session?

Answer: You will earn more than $11,800 over the course of the three co-op sessions.

Must I find my own sponsoring employer?

Answer: Yes. Students must obtain a sponsor. Guidance may be provided by the instructors. Recommendations will be made to Ford dealers based on student performance in classroom and lab.

Must I stay with my sponsoring dealer after graduation?

Answer: No. We would like you to, but there is no obligation.

What are the requirements to enter the program?

Answer: The requirements are as follows:
- 18 years old
- Valid driver’s license with a minimum of points
- High school graduate or equivalent
- Apply to Rowan College at Gloucester County
- Complete the RCGC Placement Test or Exemption Form
- Successful completion of interview with Program Instructor
- A personal computer with internet access
- Since most dealers require drug tests, you must be able to pass a random drug test

How can I earn a two-year associate degree program in two years when I am on co-op 50 percent of the time?

Answer: We go to school all summer and each class day is a little longer than a regular college day.

How will I know when I am accepted?

Answer: After successful application and acceptance to the College, you will be interviewed by the program coordinator. After this interview, you will be notified of program acceptance.

How do I take the RCGC Placement Test?

Answer: Call the Rowan College at Gloucester County Testing Center at 856-415-2268 for the times and dates.

How do I know if I am exempt from the RCGC Placement Test?

Answer: Read the purple RCGC Placement Test Exemption Form for a complete list of exemption criteria. The forms are available in the Admissions Office at 856-415-2209. See page 5 of this packet.

What do I do if the test indicates I need remedial courses?

Answer: You must register and complete the remedial courses before the program begins. Remedial courses are offered during the fall, spring and summer semesters.
The authority to grant a degree in Automotive Technology was granted to Rowan College at Gloucester County by the New Jersey Board of Higher Education on November 30, 1989. All students who are admitted and successfully complete the two-year program will be awarded an Associate in Applied Science (A.A.S.) degree in Automotive Technology.

The Automotive Technology program is a joint venture involving three cooperating participants: Rowan College at Gloucester County, Gloucester County Institute of Technology, and the Ford Motor Company. Ford has established 60 other such programs throughout the United States under the name of ASSET (Automotive Student Service Educational Training).

ASSET at Rowan College at Gloucester County is a 24-month curriculum. The Automotive Technology classes, which include lecture and hands-on shop experiences, are held at the Gloucester County Institute of Technology. Supportive liberal arts courses, including mathematics, science and computer classes, are held on the Rowan College at Gloucester County campus. Both institutions are located adjacent on Tanyard Road in Sewell, New Jersey.

The Automotive Technology courses cover bumper-to-bumper technical training on Ford automotive products, including the latest developments in engines, ignitions and fuel systems, on-board electronics, and computerized engine controls.

The program is divided into three, 20-week semesters and two, 10-week semesters. Ten-week sessions of classroom and shop experiences alternate with ten weeks of internship/cooperative education at participating Ford/Lincoln dealerships in the Delaware Valley. The incorporation of the internships allows students to apply their classroom training in a real-work setting. Additionally, students become familiar with the dealership environment and organizational structure, as well as the competencies expected of a professional automotive technician. Students are paid a salary for their work experiences at the dealerships during their internship periods.
NOTE: Curriculum requirements are currently under review and are subject to change after publication goes to press.

AUTOMOTIVE TECHNOLOGY
Ford ASSET Program
Associate in Applied Science (A.A.S.) Career

REQUIRED CORE AND ELECTIVE COURSES

<table>
<thead>
<tr>
<th>FIRST YEAR — First Semester</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUT 101 Auto Service Fundamentals</td>
<td>2</td>
</tr>
<tr>
<td>AUT 107 Automotive Electrical Systems</td>
<td>5</td>
</tr>
<tr>
<td>ENG 101 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>MAT 109 Technical Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>CEP* Cooperative Education</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>14</strong></td>
</tr>
</tbody>
</table>

Second Semester

| AUT 105 Brakes & Hydraulics Controls | 3 |
| AUT 103 Front End Suspension | 3 |
| HPE 102 First Aid/Safety/CPR | 2 |
| PHY 110 Applied Physics | 4 |
| **Total** | **12** |

Third Semester

| AUT 110 Engine Repair | 4 |
| AUT 111 Heating/Ventilation/A.C. | 3 |
| AUT 135 Manual Transmissions | 3 |
| CIS 102 Introduction to Computers | 3 |
| CEP* Cooperative Education | 1 |
| **Total** | **14** |

SECOND YEAR — Fourth Semester

| AUT 121 Automatic Transmissions I | 2 |
| AUT 131 Fuel & Emission Systems | 3 |
| ENG 102 English Composition II | 3 |
| PSY 101 General Psychology | 3 |
| **Total** | **12** |

Fifth Semester

| AUT 123 Automotive Electronics | 4 |
| AUT 134 Automatic Transmissions II | 3 |
| HIS 204 First 100 Years of the American Automobile | 3 |
| ART 101 Art Appreciation I | 3 |
| **Total** | **13** |

**TOTAL MINIMUM CREDITS:** 65

* 10-Week Internship with a Ford/Lincoln dealership IS required as a pre-requisite to the subsequent semester.
Student Responsibilities

Students enrolled in the Automotive Technology (Ford ASSET) program must:

- Obtain and maintain sponsorship with a Ford/Lincoln dealership.
- Maintain academic standards and adhere to academic policies.
- Participate in all learning activities at the scheduled times. (Attendance is mandatory.)
- Provide sponsoring dealerships with responsible and productive employment.
- Be responsible for program costs: tuition, fees, books, and tools.
- Have reliable transportation to and from the schools and dealership.
- Have access to a personal computer with internet capability.
- Be able to pass a random drug test.
- Maintain a driver’s license with a minimum of points.

For questions pertaining to student responsibilities, please contact:

**Jeff Silvestri or Edward Blaetz** at 856-468-1445, ext. 2210 (at RCGC Automotive Center)

or **George Rey** at 856-415-2221 (at Rowan College at Gloucester County).

For questions pertaining to admission and the application process, please contact:

**Maria Kunkle** at 856-468-5000, ext. 6474 (at Rowan College at Gloucester County).

Admission Requirements

The Automotive Technology (Ford ASSET) program accepts a limited number of students per year. For that reason, a selective admission process will be followed. Those applicants who best meet the qualifications described below will be admitted until all slots are full. Interested students must complete an application to the college and send it to the Admissions Office at Rowan College at Gloucester County.

To be eligible for the ASSET program the applicant must:

1. Be eighteen (18) years of age or older by the time of the first dealer work assignment.

2. Complete a Rowan College at Gloucester County application and submit your official high school transcript or GED (and official college transcripts, if applicable).
   (see “Application Process” section on page 5)

3. Take the RCGC Placement Test or meet one of the exemption criteria.

4. Have and maintain a valid driver's license with a minimum of points.

5. Interview with Program Instructor.
To apply for the Automotive Technology (Ford ASSET) program, the following steps must be completed by the May 24, 2019 deadline:

1. Submit a completed application for admission to the Admissions Office at Rowan College at Gloucester County. *Note:* an application is included with this packet.

2. Send an **official** copy of your high school transcript (or GED), and **official** college transcripts, if applicable, to the Admissions Office. *Note:* an official transcript is one sent directly from your high school or college in a **sealed envelope** to the Admissions Office at RCGC.

3. Contact the Testing Center at 856-415-2268 to schedule the RCGC Placement Test. You are required to test above the remedial level, or successfully complete all required remedial course work, or qualify for an exemption.

   Exemption qualifications include:
   - A. Have an **SAT** score after April 1995 of at least **500 Critical Reading** (Verbal) and **500 Math**
   - B. Have an **SAT** score after March 2016 of at least **450-480 Evidence-Based Reading/Writing (ERW)** and **470-500 Math**
   - C. Have a **PSAT** score after April 1995 of at least **50 Critical Reading** (Verbal) and **50 Math**
   - D. Have **PARCC** scores and have achieved **Level 4 or 5 English Language Arts/Literacy** (ELAC) taken 11th grade ONLY and **Level 4 or 5 Mathematics** taken any grade.
   - E. Have an **ACT** Composite Score of **21**
   - F. Completed ALL required remediation at another New Jersey college.
   - G. Completed college-level English and/or Algebra courses with grades of “C” or better.
   - H. Have a college degree having earned a grade of “C” or better in English and college Algebra.
   - I. Military basic training completion

   *Contact the Admissions Office at 856-415-2209 to verify if you qualify for an exemption.*

4. Contact Edward Blaetz, Ford ASSET Instructor, at 856-468-1445, ext. 2210, for an interview.

Students should begin the employment interview process during the first semester.

Students must meet all admission criteria and secure employment to remain in the program. Admission is selective, and not all applicants will be accepted into the Ford ASSET program.

---

"BEFORE ANYTHING ELSE, GETTING READY IS THE SECRET OF SUCCESS.” — Henry Ford

"OBSTACLES ARE THOSE FRIGHTFUL THINGS YOU SEE WHEN YOU TAKE YOUR EYES OFF YOUR GOAL” — Henry Ford
Ford ASSET Application Check List

Use this Application Check List to keep track of the Admission Requirements. Check (✔) each box as you complete the corresponding requirement.

Students applying to the Automotive Technology (Ford ASSET) program must meet these requirements:

☐ Automotive Technology (Ford ASSET) Application
   Fill out the GREEN application in the back of this packet and submit to the Admissions Office at Rowan College at Gloucester County.

☐ High School Transcript or GED
   Request an OFFICIAL copy of your high school transcript (or GED) be sent to the Admissions Office.

☐ College Transcript(s) (if applicable)
   Request an OFFICIAL copy of your college(s) transcript(s) be sent to the Admissions Office.

☐ RCGC Placement Test
   You are required to satisfy the RCGC Placement Test. This can be accomplished in one of the following ways:

1. Take the RCGC Placement Test and test above the remedial level or successfully complete all required remedial course work. Contact the Testing Center at 856-415-2268 to schedule an appointment to take the test.

2. Qualify for an exemption of the RCGC Placement Test. Exemption qualifications include:
   A. Have an SAT score after April 1995 of at least 500 Critical Reading (Verbal) and 500 Math
   B. Have an SAT score after March 2016 of at least 450-480 Evidence-Based Reading/Writing (ERW) and 470-500 Math
   C. Have a PSAT score after April 1995 of at least 50 Critical Reading (Verbal) and 50 Math
   D. Have PARCC scores and have achieved Level 4 or 5 English Language Arts/Literacy (ELAC) taken 11th grade ONLY and Level 4 or 5 Mathematics taken any grade.
   E. Have an ACT Composite Score of 21
   F. Completed ALL required remediation at another New Jersey college.
   G. Completed college-level English and/or Algebra courses with grades of “C” or better.
   H. Have a college degree having earned a grade of “C” or better in English and college Algebra.
   I. Military basic training completion
   Contact the Admissions Office at 856-415-2209 to verify if you qualify for an exemption.

☐ Interview
   You are required to schedule an interview with Edward Blaetz, Ford ASSET Instructor. Contact him at 856-468-1445, ext. 2210.

☐ Secure Sponsorship and Complete Dealership Interview
   Students must obtain a sponsor. Guidance may be provided by the instructors and recommendations will be made to Ford dealers based on student performance in classroom and lab. Students should begin the employment interview process during the first semester.

“WHATEVER YOUR GOAL IN LIFE, THE BEGINNING IS KNOWLEDGE AND EXPERIENCE” — Henry Ford
Rowan College at Gloucester County

RCGC.edu

Application for Admission
Automotive Technology (Ford ASSET)

Applicant Information

Social Security # ______________________ - ______________ - ______________
(only required if planning to apply for financial aid or for tax credit verification)

Legal Last Name ____________________________________________
First Name ______________________________ M.I. ______________
Previous or Former Name (if applicable) __________________________
Street Address ____________________________________________

City __________________________ State __________ ZIP Code __________
Gloucester County Resident?: ☐ Yes ☐ No
If no, county of residence: _______________________________________

Home Phone __________________________ Cell Phone ______________

Email ___________________________ Date of Birth __________/_______/________

Citizenship:
☐ U.S. Citizen

☐ Resident Alien: Please provide
alien registration # ___________________________
(A photocopy of Alien Registration Card or Visa must accompany this application.)

☐ Non-Resident Alien: Please indicate
type of visa ___________________________________________
(Non-resident aliens need to complete additional forms. Please contact the Assistant Director, Admissions at 856-681-6273.)

Veterans:

Are you a Veteran?:
☐ Yes ☐ No

Are you a dependent or spouse of a Veteran?:
☐ Yes ☐ No

What is your Veteran Status?
☐ Disabled veteran
☐ Armed Forces service medal veteran
☐ Recently separated veteran
☐ Other protected veteran

Veteran’s file number ____________________________
Date of discharge ____________________________
HIGH SCHOOL(S) ATTENDED

<table>
<thead>
<tr>
<th>Name of High School</th>
<th>City</th>
<th>State</th>
<th>Month/Year of Graduation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☐ I am currently a high school student and would like to enroll at RCGC. I have completed up to grade ____________________________

☐ I am a NJ STARS-eligible student.

☐ I have earned a state-issued High School Diploma. Test Date earned ____________________________

☐ I have earned a diploma from an Evening Adult High School Program. Date earned ____________________________

☐ I would like to earn a state-issued High School Diploma while attending RCGC under the Thirty (30) College Credit Route Program.

To complete your application for admission, you must supply your official high school transcript, GED, TASK or HiSET test scores.

COLLEGE(S) ATTENDED

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Address</th>
<th>Dates Attended</th>
<th>Degree Received</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Name</th>
<th>City/State</th>
<th>Month/Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Name</th>
<th>City/State</th>
<th>Month/Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Name</th>
<th>City/State</th>
<th>Month/Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ADMISSION INTENT

Check all that apply: Year of Entry ____________

☐ I will begin classes in Fall (Sept.–Dec.)

☐ I will begin classes in Spring (Jan.–May.)

☐ I will attend Full-time (12 or more credits)

☐ I will attend Part-time (less than 12 credits)

☐ I plan to attend for a Summer or Winter class only *(This would make you a non-matriculating student and not eligible for Financial Aid.)*

☐ I plan to begin classes for a Summer Term and return in the Fall as a matriculating student.

☐ I am a visiting student only enrolling in Summer or Winter class.

ENROLLMENT INTENT

Check if you are interested in participating in the following programs:

☐ Online degree programs

☐ Educational Opportunity Fund (EOF)

☐ "3+1" Program

SPORTS/ACTIVITIES

☐ I am interested in participating in athletics while attending Rowan College at Gloucester County.

Please indicate which sport(s):

☐ Baseball    ☐ Softball     ☐ Tennis     ☐ Track & Field

☐ Basketball  ☐ Soccer       ☐ Cross Country ☐ Wrestling   ☐ Volleyball
## Programs of Study

Please Note: if you are applying as a full-time student or intend to apply for Financial Aid, you must choose an Associate Degree or Certificate Program.

### Please choose one

#### Associate in Arts (A.A.)
- **ASC**: Arts & Sciences
- **ART**: Arts & Sciences — Art Option
- **COM**: Arts & Sciences — Communications Option
- **PHD**: Arts & Sciences — Digital Photography Option
- **ENG**: Arts & Sciences — English Option
- **HST**: Arts & Sciences — History Option
- **MUS**: Arts & Sciences — Music Option
- **PHI**: Arts & Sciences — Philosophy Option
- **LAW**: Arts & Sciences — Pre-Law Option
- **PSY**: Arts & Sciences — Psychology Option
- **RTF**: Arts & Sciences — Radio, Television & Film Option
- **SON**: Arts & Sciences — Social Work
- **SOC**: Arts & Sciences — Sociology Option
- **SPA**: Arts & Sciences — Spanish
- **THR**: Arts & Sciences — Theatre, Drama Option
- **EDU**: Education
- **HEP**: Health, Physical Education & Recreation

#### Associate in Science (A.S.)
- **ASC**: Arts & Sciences
- **CRJ**: Arts & Sciences — Criminal Justice Option
- **PHY**: Arts & Sciences — Physics
- **BIO**: Biology
- **BIO-TEC**: Biology — Bioscience Technologies Option
- **BUS**: Business Administration
- **CHM**: Chemistry
- **CHM PHA**: Chemistry — Pre-Pharm.D. Option
- **CIS**: Computer Information Systems
- **CSC**: Computer Science
- **ENG**: Engineering Science
- **ESC**: Equine Science
- **EXS**: Exercise Science
- **HRM**: Human Resource Management (coming soon)
- **MSC**: Marine Science
- **MAT**: Mathematics

#### Selective Admissions Programs:
The following programs are Selective Admissions Process to the Health Science Degree Pathways.

If you are choosing on these programs, you will be entered as a Health Science Major with this program as your concentration. Please contact the Office of Admissions for details concerning the admission process to the Health Science Degree Pathways:

- A.S. NUR: Nursing
- A.S. NUR: Nursing — LPN — RN
- A.A.S. DMS: Diagnostic Medical Sonography
- A.A.S. NMT: Nuclear Medicine Technology

#### Special Admissions Programs:
The following programs require additional documentation. Please contact the Office of Admissions for details concerning the admission process to these programs:

- PRE AUT: X A.A.S. Automotive Technology (Ford ASSET)
- PRE TEC: A.A.S. Technical Studies
- PRE CER PLG: Certificate Paralegal

#### Certificate Programs:
Certificate programs offer students a concentration of courses generally extracted from parallel A.A.S. career programs. These concentrated programs give students knowledge and skills needed for employment in related fields. Certificate programs typically require a maximum of 36 semester hours of instruction.

- CER ACT: Accounting
- CER CGA PRT: Computer Graphic Arts — Print Design
- CER CIT: Information Technology — Software
- CER WEB: Website Development for E-commerce

#### Professional Development Certificates
Professional development certificates are concentrated programs offered in specialized skill areas. They are designed for professionals who seek to develop or enhance workplace skills. Professional development certificates total between 12—29 credits.

- PDC ACT: Accounting
- PDC CCMA: Certified Clinical Medical Assistant
- PDC CET: Civil Engineering Technologies
- PDC CGA GIR: Computer Graphic Arts — Game/Interactive Design
- PDC CGA PRT: Computer Graphic Arts — Print Design
- PDC CON: Construction Supervision
- PDC PHO: Digital Photography
- PDC DFT: Drafting & Design
- PDC ESC: Equine Science
- PDC CET SUR: Land Surveying
- PDC WEB: Website Development

---

*continue to next page*
DEMOGRAPHIC INFORMATION (optional)

Both the State and Federal Governments periodically require that we submit information on characteristics of our students. Your response to this section is voluntary but will help us in implementing our affirmative action policy. RCGC is an equal opportunity institution. This information does not affect admission or placement.

Gender:  □ Male   □ Female

Ethnicity/Race:
- a. Do you consider yourself to be Hispanic/Latino?  □ Yes   □ No
- b. In addition, select one or more of the following racial categories to describe yourself:
  □ American Indian/Alaska Native   □ Black or African American   □ Native Hawaiian or Pacific Islander
  □ Asian   □ White
- c. Is English your first language?  □ Yes   □ No

OUTREACH NOTIFICATION

RCGC may wish to contact you by phone, email and/or text message for outreach notification regarding recruitment and registration events. While outreach notifications are highly recommended, they are optional. I wish to be Contacted for recruitment and registration events using the following methods:

□ Phone   □ Email   □ Text Message

I certify that all the information on this application is true and complete.

Applicant's Signature __________________________ Date __________________________

PROCEDURES FOR ADMISSION

- Complete and return this application to the Office of Admissions with a non-refundable, life-time application fee of $20 (check or money order payable to Rowan College at Gloucester County). Please do not send cash.

- If you have graduated from high school or college, have a copy of your official transcript(s) sent to the Office of Admissions. If you have a college degree, high school transcripts may not be required, based on your program of study.

- If you possess High School Completion Credentials from one of three approved tests (TASK, HIEST, GED), send a copy of your test scores to the Office of Admissions to complete your admissions application.

- Immunization Requirement: New Jersey State law (N.J.A.C.18A:61D-1 to 10) requires every student who is enrolled full time in a program of study leading to an academic degree to submit a valid immunization record, to the Office of Admissions.

- RETURN THIS APPLICATION TO:
  Office of Admissions
  Rowan College at Gloucester County
  1400 Tanyard Road, Sewell, NJ 08080

The security of all members of the campus community is of vital concern to Rowan College at Gloucester County (RCGC). In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, an Annual Security Report (ASR) containing information regarding campus security programs, recommended personal safety practices, the authority of the campus Safety and Security Officers, campus crime statistics for the most recent three-year period and College policies concerning disciplinary procedures, sexual assault harassment, etc. can be found online at RCGC.edu/security/documents/AnnualReports/annual-report-2016.pdf or a hard copy may be requested from the Office of Safety and Security at 856-681-6287.

Equal Opportunity

The Board of Trustees is committed to providing an educational and workplace environment free from unlawful harassment and discrimination. All forms of employment and educational discrimination and harassment based upon race, creed, color, national origin, age, ancestry, nationality, marital or domestic partner or civil union status, sex, pregnancy, gender identity or expression, disability, liability for military service, affectional, or sexual orientation, atypical cellular or blood trait, genetic information (including refusal to submit to genetic testing) are prohibited and will not be tolerated. For questions concerning discrimination contact Almarie J. Jones, Executive Director, Diversity and Equity, Affirmative Action/Title IX Officer at 856-415-2154 or ajones@rgc.edu. For disability issues, contact Dennis M. Cook, Director, Department of Special Services, ADAAA/504 Officer at 856-415-2265 or dcrock@rgc.edu.

Application Revised 11/16