

CUMBERLAND COUNTY COLLEGE

BOARD OF TRUSTEES

MEETING OF APRIL 18, 2019

The regular meeting of the Board of Trustees was called to order by Chair Ms. Perez at 5:30 P.M. in the Executive Board Room located in George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Todd W. Heck, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting.

Ms. Perez asked everyone to stand for the Pledge of Allegiance led by Honorable Asselta.

Roll Call: Hon. Asselta, Ms. Brown, Ms. Garcia Balicki, Mr. Gruccio, Dr. Ocasio-Jimenez, Mr. Riley, Mr. Whelan, Ms. White-Coursey, Dr. Ward Garrison, Ms. Perez.

Secretary’s Report –

A motion was made by Dr. Ward Garrison to approve the Minutes of the Budget Retreat Meeting Minutes held on March 9, 2019. The motion was seconded by Ms. Garcia Balicki and was passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Dr. Ocasio-Jimenez	Yes
Ms. Garcia Balicki	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Abstain
Ms. Brown	Yes	Ms. White-Coursey	Yes
Mr. Gruccio	Yes	Ms. Perez	Yes

A motion was made by Mr. Whelan to approve the Minutes of the Regular Meeting Minutes held on March 21, 2019. The motion was seconded by Ms. White-Coursey and was passed by roll call vote as follows:

Mr. Whelan	Yes	Mr. Gruccio	Yes
Ms. White-Coursey	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Riley	Abstain
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

Correspondence – NONE

Persons Wishing To Address The Board With Respect To The Current Meeting Agenda - NONE

Freeholder Liaison Remarks – NONE

Campus Reports –

Ms. N. MiSun Phillips, Director III of Admissions and Recruitment, gave the PowerPoint presentation on the official spring enrollment report on behalf of Ms. Kellie Slade.

She reported the enrollment headcount and credits are almost the same. Currently there is an 8% difference in enrollment student headcount and a 3% difference in credits.

Ms. N. MiSun Phillips displayed a NJ Community College Regional Trends chart. She reported in the registration status summary there are 162 first time degree-seeking students, 2,235 continuing-degree seeking students, 43 transfer degree-seeking students, and 563 non-degree seeking students. She reported 88% percent of part-time enrolled students were retained for the spring semester. This number is unusually high compared to past statistics regarding part-time enrollment retention.

Ms. N. MiSun Phillips displayed an Age and Gender chart and a Race and Ethnicity chart. She reported the demographics in the charts reflect the community demographics. She stated the large proportion of students aged 17 and under and 18-21 was due to the students enrolled in the Early College High School Program.

Ms. Perez asked Ms. N. MiSun Phillips if this was the first full year for the Early College High School Program. Dr. James Piccone, Vice President of Academic and Student Affairs, responded it is the second full year of the Early College High School Program. He reported this year, he estimated, there are five hundred students currently taking dual enrollment college classes in high school. Last year he estimated there were three hundred to four hundred high school students enrolled in dual enrollment courses.

Ms. N. MiSun Phillips reported on scholarship programs offered at the college. She commented the School Counts! scholarship program served 114 students, the New Jersey Stars scholarship program served 104 students, and the Veterans scholarship program served 51 students. Ms. N. MiSun Phillips reported on student support programs offered at the college. She commented

the EOF program served 179 students, the TRIO program served 215 students, the Las Vias program served 210 students, the STEM program served 135 students, the LWD served 19 students, the Disability Support Services program served 131 students, New Jersey Community College Opportunity Grant program served 75 students, and the Dukes athletic program served 150 students.

Dr. Fried-Goodnight began the second part of the presentation on the College's University Center Enrollment Report. She reported the University Center has been very active this spring and it recently hosted an open house. She reported the open house did not have many "window shoppers" at the event. A majority of the potential students were ready to sign up for classes at the open house and were ready with transcripts. She reported the first bachelor social work class of on campus partner Georgian Court University will be graduating this spring.

Dr. Fried-Goodnight reported Fairleigh Dickinson University and Montclair State University are the two oldest university partners offered at the College. She reported Wilmington University is the most sought after university partner students seek at the College. She reported out of 308 students currently enrolled at the university center there were 168 students enrolled in the Wilmington University program. She reported Wilmington University has seen an increase in online enrollment and not as many students are choosing to take in person classes. She reported Montclair State University is going to offer a new Master's in Higher Education Program at the College. Dr. Fried-Goodnight reported Rowan has been very accommodating with the upcoming potential merger with Rowan College at Gloucester County (R.C.G.C.). She reported she and Dr. James Piccone (Vice President of Academic and Student Affairs) have been working with Rowan to increase master's degree programs offerings at the College for teachers in the community. Dr. Fried-Goodnight asked if there were any questions. Ms. Perez thanked Dr. Fried-Goodnight for her presentation.

Review of Consent Agenda -

A. Personnel & Affirmative Action

1. Consideration to approve Employment of Amanda Sorshek as Full Time, Assistant Director, for Equal Opportunity Fund at an annual rate of \$56,603.00 effective May 1, 2019.

2. Consideration to approve Employment of Maria Giordano as Part Time, Purchasing Representative, at an hourly rate of \$16.74 effective May 1, 2019.
3. Consideration to approve Employment of Crystal Durham as Full Time, Administrative Assistant for Center for Academic and Student Success, at an annual rate of \$38,586.00 effective May 1, 2019.
4. Consideration to approve Employment of Brittany Cresci as Full Time, Student Development Advisor, at an annual rate of \$51,668.00 effective May 1, 2019. *(This is a Hispanic Serving Institute grant funded position).*
5. Consideration to accept the attached list of resignations/retirements/terminations.

B. Finance & Planning – NONE

C. Academic and Student Affairs – NONE

A motion was made by Dr. Ward Garrison to approve Consent Agenda Item(s). The motion was seconded by Ms. White-Coursey and passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Ms. White-Coursey	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

Reports of Standing Committees -

A. Personnel & Affirmative Action – Dr. Christine Ward Garrison, Chair

1. A motion was made by Ms. Brown for consideration to approve an additional 8 weeks’ leave of absence beyond FMLA, for Faik Asadov, Full Time Maintenance III, per Board Policy 6.5. The motion was seconded by Hon. Asselta and was passed by roll call as follows:

Ms. Brown	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Garcia Balicki	Yes	Ms. White-Coursey	Yes
Mr. Gruccio	Yes	Dr. Ward Garrison	Yes
Dr. Ocasio-Jimenez	Yes	Ms. Perez	Yes

B. Finance & Planning – Ms. Michelle Brown, Chair

1. A motion was made by Mr. Whelan for consideration to adopt Resolution #2408-2019 requesting Chapter 12 Bonding in the amount not to exceed One Million, Three Hundred Thousand Dollars (\$1,300,000.00) for FY 2019-2020 from the Cumberland County Board of

Chosen Freeholders and appropriate additional dollars to fund the cost of the bond sale for the referenced projects. The motion was seconded by Mr. Riley and was passed by roll call as follows:

Mr. Whelan	Yes	Mr. Gruccio	Yes
Mr. Riley	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Ms. White-Coursey	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

2. A motion was made by Mr. Whelan for consideration to adopt Resolution #2409-2019 authorizing the College to award a contract for the roof replacement project at the College's Academic Building, Science Building, Library, Fine Performance Arts Center and the Central Plant Building to Union Roofing Contractors, Inc., of Philadelphia, PA in the amount of \$1,486,000.00. This project funded using Chapter 12 funds. The motion was seconded by Ms. White-Coursey and was passed by roll call as follows.

Mr. Whelan	Yes	Mr. Gruccio	Yes
Ms. White-Coursey	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

3. A motion was made by Mr. Riley for consideration to amend Resolution #1984-2016 Chapter 12 Bonding Request from FY 2016-2017. The motion was seconded by Mr. Whelan and was passed by roll call as follows.

Mr. Riley	Yes	Mr. Gruccio	Yes
Mr. Whelan	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Ms. White-Coursey	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

4. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2410-2019 authorizing the College to enter into a Confidentiality and Non-Disclosure Agreement with Rowan College at Gloucester County. The motion was seconded by Mr. Riley and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Mr. Riley	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. White-Coursey	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

5. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2411-2019 authorizing the College's administration to submit to the New Jersey Office of Education a budget modification for the 2018–2019 Carl D. Perkins Career and Technical Education Improvement Act of 2006 Grant. The motion was seconded by Mr. Whelan and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Mr. Whelan	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Ms. White-Coursey	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

6. A motion was made by Mr. Riley for consideration to adopt Resolution #2412-2019 authorizing the College's administration to submit phase 1 application in the amount of \$330,728.00, under the Carl D. Perkins Career and Technical Education Act of 2006, starting on July 1, 2019, and ending on June 30, 2020. The motion was seconded by Ms. White-Coursey and was passed by roll call as follows:

Mr. Riley	Yes	Mr. Guccio	Yes
Ms. White-Coursey	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

7. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2413-2019 authorizing purchases and disbursements in the amount of \$813,111.87 for the current period.

The motion was seconded by Mr. Whelan and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Mr. Whelan	Yes	Dr. Ocasio-Jimenez	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Ms. White-Coursey	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

8. A motion was made by Mr. Whelan for consideration to adopt Resolution #2414-2019 authorizing purchases and disbursements in the amount of \$105,300.71 to Cumberland County Improvement Authority of Millville, NJ for the current period. The motion was seconded by Ms. Garcia Balicki and was passed by roll call as follows:

Mr. Whelan	Yes	Dr. Ocasio-Jimenez	Abstain
Ms. Garcia Balicki	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Ms. White-Coursey	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Guccio	Abstain	Ms. Perez	Abstain

9. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2415-2019 authorizing purchases and disbursements in the amount of \$31,917.00 to Cumberland County Board of Vocational Education of Vineland, NJ for the current period. The motion was seconded by Ms. White-Coursey and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Ms. White-Coursey	Yes	Dr. Ocasio-Jimenez	Abstain
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

10. A motion was made by Mr. Whelan for consideration to adopt Resolution #2416-2019 authorizing purchases and disbursements in the amount of \$6,111.00 to RST Security & Investigations of Mullica Hill, NJ for the current period. The motion was seconded by Ms. White-Coursey and was passed by roll call as follows:

Mr. Whelan	Yes	Mr. Guccio	Yes
Ms. White-Coursey	Yes	Dr. Ocasio-Jimenez	Abstain
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Ms. Garcia Balicki	Yes	Ms. Perez	Yes

C. Academic & Student Affairs — Mr. Bruce Riley, Chair – NONE

Consideration of Old Business – NONE

Consideration of New Business – NONE

CCC Foundation Liaison Report – Dr. Christine L. Ward Garrison –

Dr. Ward Garrison thanked the madam chair and reported the Foundation meets monthly. She stated the Foundation is very busy with scholarship awards and the upcoming graduation commencement. She reported the Annual Golf Classic will be held on Wednesday, June 5, 2019 at the Union League National Golf Club (formerly known as the Sand Barrens Golf Club). Furthermore, Dr. Ward Garrison commented she hopes to see some of the Board members at the campus events this spring.

NJCCC Trustee Ambassador Report – Mr. William Gruccio & Hon. Nicholas Asselta –

Mr. Gruccio and Hon. Asselta reported there was nothing to report on the Trustee Ambassador Committee. Mr. Gruccio reported two emails circulated regarding the committee, but he did not have a chance to read them before the board meeting. He reported he sent a correspondence to make sure Hon. Asselta was added to the correspondence list.

President’s Report – Dr. Shelly O. Schneider –

Ms. Perez reported she visited The Center for Academic and Student Success (C.A.S.S.) on campus recently and it was really nice to see the new space. She commented the C.A.S.S. is not just a designated place for struggling students, but for all students on campus. In addition, Ms. Perez reported she visited the Mechatronics Innovation Learning Lab (M.I.L.L.) on campus. She commented during her visit she saw drones the students made and a demonstration of drones in flight. She reported she received a lot of great information on the everyday usage of drones. She stated drones are used by farmers to monitor crops and drones are used by Atlantic City Electric as an alternative to utilizing an employee in an electric utility bucket loader truck to check on the electric poles.

Dr. Schneider expounded on her President’s Report. She commented a lot of events are coming up and she encouraged the Board to attend the events to support the college. She reported Melissa Young, Assistant Professor II Environmental Biology, was spotlighted in an earth day article produced by SNJ Today. She reported the College’s Arts and Innovation Center was awarded a \$5,000.00 grant. Dr. Schneider distributed an Arts and Innovation Center 2019 Adult and Children

Non-Credit Class Schedule brochure to the Board. She encouraged the Board to share information regarding the summer offerings with the community.

Persons Wishing To Address The Board – NONE

There being no further business to come before the Board, a motion was made by Dr. Ward Garrison to adjourn the meeting and was seconded by Ms. White-Coursey. The meeting was adjourned at 5:58 P.M.

Respectfully Submitted,

MR. BRUCE RILEY,
SECRETARY