

**CUMBERLAND COUNTY COLLEGE**

**BOARD OF TRUSTEES**

**MEETING OF JANUARY 18, 2018**

The regular meeting of the Board of Trustees was called to order by Chair Ms. Perez at 5:30 P.M. in the Executive Board Room located in George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Michael L. Testa, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting.

Ms. Perez asked everyone to stand for the Pledge of Allegiance led by Ms. Brown.

**Roll Call:** Hon. Asselta, Ms. Brown, Mr. Cassisi, Mr. Gruccio, Mr. Riley, Mr. Whelan, Dr. Ward Garrison, Ms. Perez.

A motion was made by Dr. Ward Garrison to approve the Minutes of the Regular Meeting held on December 21, 2017. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Mr. Cassisi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. Perez	Yes

**Correspondence - NONE**

**Freeholder Liaison Remarks –**

Freeholder Director, Joe DeRella, was present. He reported he was looking forward to the excitement on campus as the College’s spring semester begins in January.

**Review of Consent Agenda**

**A. Personnel & Affirmative Action**

1. Consideration to approve Employment of Mr. Jonathan Dijamco as Full-time, Assistant Director, Student Life & Athletics, at an annual salary of \$51,279, effective February 1, 2018.

2. Consideration to approve Employment of Ms. Lisa Scarfo as Part-time, Enrollment Services Representative III, One Stop Enrollment Services, at an hourly rate of \$18.52, effective February 1, 2018.
3. Consideration to approve Employment of Ms. Ann Parrish as Part-time, Administrative Specialist, Workforce, at an hourly rate of \$18.52, effective February 1, 2018.
4. Consideration to accept the attached list of resignations/retirements/terminations.

**B. Finance & Planning – NONE**

**C. Academic and Student Affairs - NONE**

A motion was made by Dr. Ward Garrison to approve Consent Agenda Item(s). The motion was seconded by Mr. Cassisi and passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Mr. Cassisi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. Perez	Yes

**Reports of Standing Committees**

**A. Personnel & Affirmative Action – Dr. Christine Ward Garrison, Chair**

1. A motion was made by Mr. Guccio for consideration to approve an additional 5 weeks’ leave of absence beyond FMLA, for Ismail Asadov, Executive Director of Workforce Development, Communications, and Marketing, per Board Policy 6.5. The motion was seconded by Ms. Brown and passed by roll call as follows:

Mr. Guccio	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Hon. Asselta	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

**Finance & Planning – Mr. Joseph P. Cassisi, Chair**

1. A motion was made by Ms. Brown for consideration to adopt Resolution #2268-2018 authorizing the College to purchase copy paper on an as needed basis from WB Mason per the bid number ESCNJ 17/18-17 by ESCNJ for the extended award period February

1, 2018 through January 31, 2019 in an anticipated amount of \$17,304.00. The motion was seconded by Mr. Riley and passed by roll call as follows:

Ms. Brown	Yes	Mr. Guccio	Yes
Mr. Riley	Yes	Mr. Whelan	Yes
Hon. Asselta	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

2. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2269-2018 authorizing the College to award a contract for Softball and Baseball training camps with lodging to Extra Bases d/b/a/ The Ripken Experience of Myrtle Beach, SC, in an approximate amount of \$20,827.00. The motion was seconded by Mr. Riley and was passed by roll call as follows.

Dr. Ward Garrison	Yes	Mr. Cassisi	Yes
Mr. Riley	Yes	Mr. Guccio	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. Perez	Yes

3. A motion was made by Dr. Ward Garrison for Consideration to amend Resolution #2140-2017, authorizing the College to initiate change orders for the 2017 Fiscal Year Audit, due to unforeseen circumstances resulting in additional services awarded to Bowman and Company LLP of Voorhees, NJ., in the amount of \$5,000.00. The motion was seconded by Ms. Brown and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Ms. Brown	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

4. A motion was made by Mr. Riley for Consideration to adopt Resolution #2270-2018 authorizing purchases and disbursements in the amount of \$464,323.16 for the current period. The motion was seconded by Ms. Brown and was passed by roll call as follows:

Mr. Riley	Yes	Mr. Guccio	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Hon. Asselta	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

5. First Reading – Policy 6.42 Internships

**B. Academic & Student Affairs – Ms. Michelle D. Brown, Chair - NONE**

6. A motion was made by Ms. Brown for consideration to adopt Resolution #2271-2018 approving the nomenclature change from: Computer Graphics/Desktop Publishing, to Multimedia Design, Academic Certificate. The motion was seconded by Hon. Asselta and was passed by roll call as follows:

Ms. Brown	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Dr. Ward Garrison	Yes
Mr. Gruccio	Yes	Ms. Perez	Yes

**Consideration of Old Business - NONE**

**Consideration of New Business - NONE**

**Campus Reports - NONE**

**CCC Foundation Liaison Report – Mr. Patrick W. McGrory**

Dr. Ward Garrison reported in Mr. McGrory’s absence. She announced the Foundation board committees are meeting and the Foundation has been very successful raising funds.

**NJCCC Trustee Ambassador Report – Mr. Joseph Cassisi**

Mr. Cassisi reported a conference call to vote in the new NJCCC president will be taking place on Monday January 22, 2018.

**President’s Report – Dr. Yves Salomon-Fernandez - NONE**

**Persons wishing to address the board – NONE**

A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2272-2018 authorizing the Board of Trustees to meet in Executive Session to discuss matters that are deemed privileged pursuant to N.J.S.A. 10:4-12(b)(8), regarding personnel. The motion was seconded by Mr. Cassisi and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Mr. Cassisi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Ms. Perez	Yes

There being no further business to come before the Board, a motion was made by Mr. Cassisi to adjourn the meeting seconded by Ms. Brown. The meeting was adjourned at 6:25 P.M.

Respectfully Submitted,

MS. MICHELLE BROWN,  
SECRETARY