

CUMBERLAND COUNTY COLLEGE

BOARD OF TRUSTEES

MEETING OF JANUARY 19, 2017

The Meeting of the Board of Trustees was called to order by Chair Pamela Sjogren at 6:01 P.M. in the Executive Board Room located in the George P. Luciano Family Center for Public Service and Leadership on Campus. Solicitor Todd W. Heck, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting and the Board of Trustees meeting in executive session.

Ms. Sjogren began by relating a health issue to the Board, but assured them that she is on the road to recovery and capable of continuing as Board Chair.

Ms. Sjogren asked everyone to stand for the Pledge of Allegiance led by Mr. Riley.

Roll Call: Ms. Brown, Mr. Cassisi, Mr. DeLeon, Mr. McGrory, Ms. Nicolosi, Dr. Garrison, and Ms. Sjogren.

A motion was made by Mr. DeLeon for approval of the Minutes of the Regular Meeting Minutes held on December 15, 2016. The motion was seconded by Dr. Garrison and passed by roll call vote as follows:

Mr. DeLeon	Yes	Mr. McGrory	Yes
Dr. Garrison	Yes	Ms. Nicolosi	Abstain
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

Correspondence – Dr. Yves Salomon-Fernandez - None

Persons wishing to address the Board with respect to the current meeting agenda - None

Freeholder Liaison Remarks – None

Review of Consent Agenda -

A. Personnel & Affirmative Action

1. Consideration to approve Employment of Ms. Patricia Mooneyham as Full-time, Assistant to the Director, Workforce, Community and Technical Education, at an annual salary of \$43,878.00, prorated and effective January 18, 2017. *Due to immediate manpower needs, the President has approved a start date of January 18, 2017, pending Board approval on January 19, 2017.*
2. Consideration to approve Employment of Ms. Tammy Collins as Part-time, Event Planning Specialist, Foundation Alumni Office, at an hourly rate of \$18.52, effective January 18, 2017. *Due to immediate manpower needs, the President has approved a start date of January 18, 2017, pending Board approval on January 19, 2017.*
3. Consideration to approve Employment of Ms. Ana Saull as Full-time, Assistant to the Director, Foundation Alumni Office, at an annual salary of \$40,878.00, prorated and effective February 1, 2017.
4. Consideration to approve Employment of Ms. April Gomez as Part-time, Research Administrative Specialist, Title V, at an hourly rate of \$18.52, effective February 1, 2017. *This is a grant-funded position. (Title V)*
5. Consideration to approve Employment of Ms. Joyce Webster as Full-time, Administrative Assistant, Health Science/Allied Health, at an annual salary of \$36,727.00, prorated and effective February 1, 2017.
6. Consideration to approve Employment of Mr. John Wojtowicz as Full-time, EOF Mental Health Counselor, at an annual salary of \$54,705.00, prorated and effective February 16, 2017. *This is a partially grant funded position. (EOF)*
7. Consideration to approve the revised employment contract (initially approved October 20, 2016) for Dr. Jacqueline Galbiati, as Executive Vice President, at a revised salary of \$159,019, prorated, and effective November 1, 2016.

B. Finance & Planning - NONE

C. Academic and Student Affairs - NONE

A motion was made by Mr. McGrory to approve Consent Agenda Items A. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Mr. McGrory	Yes	Ms. Nicolosi	Yes
Mr. Cassisi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. DeLeon	Yes		

Reports of Standing Committees -

A. Personnel & Affirmative Action - Ms. Donna M. Perez, Chair

Mr. Cassisi read the consideration in Ms. Perez' absence.

1. A motion was made by Dr. Garrison for consideration to approve the Sabbatical Request of Assistant Professor Karrol Ann Jordan, per the provisions of the Faculty Association Contract, for the period of January 1, 2017 to June 30, 2017. The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Dr. Garrison	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

B. Finance & Planning - Dr. Christine L. Ward Garrison, Chair

1. A motion was made by Mr. McGrory for consideration to adopt Resolution #2117 -2017, authorizing the College to award a contract to acquire additional engineering services, consulting services and construction implementation oversight with regard to an energy savings infrastructure improvement project, for the Fine and Performing Arts Building HV AC and lighting upgrade to Biagi, Chance, Cummins, London, Titzer, Inc. of Vineland, NJ, in an amount not to exceed \$16,800.00. This project will be funded by the Chapter 12 funds. The motion as seconded by Mr. Cassisi and passed by roll call vote as follows:

Mr. McGrory	Yes	Ms. Nicolosi	Yes
Mr. Cassisi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. DeLeon	Yes		

2. A motion was made by Mr. McGrory for consideration to adopt Resolution #2118-2017, authorizing the College to purchase copy paper on an as needed basis from WB Mason per the bid number MRESC 14/15-51 awarded by ESCNJ for the period January 1,2017 through July 31, 2017, in an anticipated amount of \$8,685.11. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Mr. McGrory	Yes	Ms. Nicolosi	Yes
Mr. Cassisi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. DeLeon	Yes		

3. A motion was made by Mr. McGrory for consideration to adopt Resolution #2119-2017, authorizing the College to award a contract for the Ellucian Customer Relationship Management Online Admission System with consulting and maintenance, to Ellucian, Inc. of Fairfax, Virginia, for an amount not to exceed \$64,177.00. The motion was seconded by Ms. Nicolosi and passed by roll call vote as follows:

Mr. McGrory	Yes	Mr. DeLeon	Yes
Ms. Nicolosi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

4. A motion was made by Mr. Cassisi for consideration to adopt Resolution #2120-2017, authorizing purchases and disbursements in the amount of \$726,000.17 for the current period. The motion was seconded by Ms. Nicolosi and passed by roll call vote as follows:

Mr. Cassisi	Yes	Mr. McGrory	Yes
Ms. Nicolosi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. DeLeon	Yes		

C. Academic & Student Affairs - Ms. Michelle Brown, Chair

1. A motion was made by Dr. Garrison for consideration to adopt Resolution #2121-2017, authorizing the College administration to enter into a Degree Completion agreement with Georgian Court University for the Bachelor of Social Work degree, for the period of July 1, 2017, through June 30, 2020. The motion was seconded by Ms. Nicolosi and passed by roll call vote as follows:

Dr. Garrison	Yes	Mr. DeLeon	Yes
Ms. Nicolosi	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

2. A motion was made by Dr. Garrison for consideration to adopt Resolution #2122-2017 approving an Academic Certificate in Health Science. The motion was seconded by Ms. Nicolosi and passed by roll call vote as follows:

Dr. Garrison	Yes	Mr. DeLeon	Yes
Ms. Nicolosi	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

3. A motion was made by Ms. Nicolosi for consideration to adopt Resolution #2123-2017 converting Agriculture A.A.S. to Agriculture A.S. The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Ms. Nicolosi	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

Consideration of Old Business - NONE

Consideration of New Business - NONE

Dr. Salomon-Fernandez recognized some of the visitors to the meeting. They were identified as: President of the Faculty Association, Professor Mary Thorstensen; President of the Administrator Association, Dr. Steven Stolar; and the Director of the Foundation, Ms. Alice Woods.

Ms. Woods introduced herself and said that she is looking forward to being a part of Cumberland County College.

Dr. Galbiati introduced Mr. Gorman, who will give the campus report. She said that Mr. Gorman has been a great addition to the College. She described Keith as an individual who does not put winning above students athletes' academic achievement, and as such the athletic program has been very successful in both areas.

Campus Reports –

Athletics Effectiveness Report – Mr. Keith Gorman, Director, Student Life & Athletics

Mr. Gorman opened up with some trivia. He then showed the Board a before and after picture of the gym highlighting the improvements of the renovation, which was funded through Chapter 12. The gym has become a good recruitment tool.

The Cross Country Team hosted the Dukes Invitational and took first place. Coach Boney is four wins away from 100 for Women's Basketball, and the Women's Softball team was one win away from going to the national championships.

CCC is part of Division III Region 19 of the NJCAA which includes New Jersey, Delaware, and Eastern Pennsylvania. This is a non-scholarship division. The College is also part of the Garden State Athletic Conference and hosts eight athletic teams- 4 male and 4 female.

Alumni Athlete Spotlight – Anthony Lopez – 2014 Criminal Justice Major. Mr. Lopez was a star athletic and now works as an investigator in the Cumberland County public defender's office. He went to Campbell University and graduated in 2016 with a Criminal Justice degree. He is

anticipating going to Europe to play baseball.

Last year the College hosted its first Region 19 Baseball Tournament. CCC ran a high level championship tournament. There were many volunteers who helped to make it successful.

The Athletic Effectiveness Report was created in 2004. It has twelve measurements. The academic measurements are the same as the institutions. Three factors that are measured are graduation rate, retention and success. It is a very thorough report. The Athletic Department hit 13 out of 14 of its goals. They hit the commendable level on 9 out of 14.

The department is trending up in its effectiveness. Graduation rate was 33% with a three year average of 37%. The retention rate was 80% from fall to fall. The success rate for an athlete moving on from CCC after graduation is 78%.

The winning percentage is 58%. Winning is a byproduct of doing academics really well. The three year average for winning is 61%. In the previous nine years, the average was never over 44%. As academic trends have gone up so have the athletic trends. Six out of the College's eight teams have made the playoffs.

Looking into what is next: live streaming, enhanced academic monitoring and maybe a National Championship.

Mr. Cassisi commended Mr. Gorman and asked how many of the students are Cumberland County residents and what the advantage to recruiting out of county is.

Mr. Gorman said that 50% are Cumberland County residents. Some of the students are not that far out of the county. The advantage of recruiting is diversity and allows CCC to compete with the bigger counties. It also helps to bring revenue into the College.

Ms. Sjogren commended Mr. Gorman on the great job he is doing and said that athletics is an important part of the College.

CCC Foundation Liaison Report - Mr. Patrick W. McGrory

Total gifts for December were \$117,799.27 and the total giving since July 1, 2016 year is \$179,236.15.

Mr. McGrory announced the *School Counts!* Golf Tournament will be held on June 7, 2017, at Sand Barrens Golf Club. This is always a great event.

He reminded the Board of the May 5, 2017 inauguration of President Yves Salomon-Fernandez and the May 6, 2017 Gala, and encouraged all Trustees to attend.

Mr. McGrory also announced the Leadership Summit scheduled for April 13, 2017.

He recognized the new Foundation staff: Director Alice Woods, Ana Saull, and Tammy Collins. He also recognized former BOT Chair Ginger Chase for her volunteer work in the Foundation Office.

Dr. Garrison said that the Board met with Alice Woods who shared her vision for the Foundation and there is a feeling of optimism.

Ms. Sjogren said the College is very happy to have her on board.

NJCCC Trustee Ambassador Report- Mr. Joseph Cassisi - NONE

President's Report – Dr. Yves Salomon-Fernandez

Regarding the Foundation, Dr. Salomon-Fernandez encouraged Board commitment to the Sue Perry Scholarship. At the Gala there will be a silent auction and encouraged the Board to help with donations of items or experiences.

Beginning in January, the College will offer adult technical programs that were previously offered by the John F. Scarpa Technical Education Center. The programs include: Welding, Diesel Mechanic, Auto Technician, Dental Assistant and Certified Production Technician, as well as two new programs: Industrial Maintenance Technician and Transportation, Logistics and Distribution. There is high interest in these programs, many of which have resulted in a waiting list.

ClearBridge Media, in conjunction with the College, is working on a Comprehensive Marketing Strategy. In the past, the College had spent next to nothing in advertising. This caused significant deficiencies in the utilization of the Campus. It is the goal to build up the base of the University Center, the Conference Center and the Guaracini Fine and Performing Arts Center.

The College is developing a Strategic Workforce Development and Corporate Training Plan based on information gathered through industry engagement. The College is looking to restructure the Workforce Community and Technical Education Office with a target of tripled revenue for the coming year.

OceanFirst Bank gifted the College with \$50,000 to be used for fifty \$1,000 scholarships. These funds will be used as incentives for the First2Go/Primer-A-Ir campaign to increase the number of first-generation college students. These will be offered to 2017 graduating high school students.

Union negotiations began on January 13. Mr. Todd Heck will serve as the lead negotiator. Ms. Fiscus and Ms. Welch will serve as resource personnel and Dr. Galbiati will represent the administration at the table.

Persons wishing to address the Board - NONE

There being no further business to come before the Board, a motion was made by Mr. McGrory to adjourn the meeting seconded by Ms. Nicolosi. The meeting was adjourned at 6:51 P.M.

Respectfully submitted,

MR. JOSEPH P. CASSISI,
SECRETARY