

**CUMBERLAND COUNTY COLLEGE**

**BOARD OF TRUSTEES**

**MEETING OF FEBRUARY 15, 2018**

The regular meeting of the Board of Trustees was called to order by Chair Ms. Perez at 5:30 P.M. in the Executive Board Room located in George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Todd W. Heck, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting.

Ms. Perez asked everyone to stand for the Pledge of Allegiance led by Ms. Nicolosi.

**Roll Call:** Hon. Asselta, Ms. Brown, Mr. Cassisi, Mr. Gruccio, Mr. McGrory, Ms. Nicolosi, Mr. Riley, Mr. Whelan, Dr. Ward Garrison, Ms. Perez.

A motion was made by Dr. Ward Garrison to approve the Minutes of the Regular Meeting held on January 18, 2018. The motion was seconded by Mr. Riley and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Mr. Riley	Yes	Mr. McGrory	Yes
Hon. Asselta	Yes	Ms. Nicolosi	Abstain
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

A motion was made by Dr. Ward Garrison to approve the Minutes of the Executive Meeting held on January 18, 2018. The motion was seconded by Mr. Riley and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Mr. Riley	Yes	Mr. McGrory	Yes
Hon. Asselta	Yes	Ms. Nicolosi	Abstain
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

**Presentation of Doctoral Tam Dr. Valerie Gouse -**

A presentation was conducted at the board meeting for Dr. Valerie Gouse. Dr. Salomon-Fernandez commented Dr. Gouse is one of our best and brightest doctorate recipients on staff at the

College. Dr. Salomon-Fernandez praised Dr. Gouse for her hard work and commented how proud the College is of her accomplishment. Dr. Gouse thanked Dr. Salomon-Fernandez for the recognition of her achievement. She reported she made a personal goal after receiving her bachelor degree to get her doctorate degree before the age of forty and she was proud to report she achieved her goal.

**Correspondence – NONE**

**Freeholder Liaison Remarks –**

Deputy Freeholder Director, Darlene Barber, was present. She reported in the Freeholder Director's absence. She congratulated Dr. Gouse on her doctoral achievement. She reported their agency is working hard on the budget at the freeholder level. She reported the department will try to introduce the budget at the end of the month and adopt it possibly in March of 2018.

Freeholder Director, Joe DeRella, arrived and was present. He congratulated Dr. Valerie Gouse and reported he was very proud of her achievement.

**Review of Consent Agenda**

**A. Personnel & Affirmative Action**

1. Consideration to approve Employment of William Reyes as Full-time, Coordinator, Admissions and Recruitment, One Stop Enrollment Services, at an annual rate of \$52,458, effective March 1, 2018.
2. Consideration to approve Employment of Nyambura (MiSun) Phillips as Full-time, Director III, Admissions & Recruitment, One Stop Enrollment Services, at an annual rate of \$71,505, effective March 1, 2018.
3. Consideration to approve Employment of Sheree Pace as Full-time, Director Assessment, Planning, Research, and Institutional Effectiveness, at an annual rate of \$53,330, effective February 20, 2018.
4. Consideration to approve Employment of LaToya Gibbons as Full-time, Recruiter, Veterans, Transfers, and Pre-College, Admissions and Registration, at an annual rate of \$44,308, effective March 1, 2018.
5. Consideration to approve Employment of Maryann Dombroski as Full-time, Assistant to the President/Board of Trustee Liaison, President's Office, at an annual rate of \$44,965, effective March 1, 2018.
6. Consideration to approve Employment of Iris Torres as a Full-time, Bilingual Student Development Advisor, Title V Grant, at an annual rate of \$49,179, effective March 1, 2018. *(This is a grant-funded position funded by the Title V Las Vias grant)*

7. Consideration to approve Employment of Christopher Lopez as Part-time, Enrollment Services Representative III, One Stop Enrollment Services, at an hourly rate of \$18.03, effective February 12, 2018.
8. Consideration to approve the attached list of non-renewals of contracts and/or eliminations of positions.
9. Consideration to accept the attached list of resignations/retirements/terminations.

**B. Finance & Planning – NONE**

**C. Academic and Student Affairs - NONE**

A motion was made by Mr. McGrory to approve Consent Agenda Item(s). The motion was seconded by Ms. Nicolosi and passed by roll call as follows:

Mr. McGrory	Yes	Mr. Guccio	Yes
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

**Reports of Standing Committees**

**A. Personnel & Affirmative Action – Dr. Christine Ward Garrison, Chair**

1. A motion was made by Ms. Nicolosi for consideration to approve the recommendation to grant tenure status to Ms. Jan Hanselman, effective September 1, 2018. The motion was seconded by Ms. Brown and passed by roll call as follows:

Ms. Nicolosi	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Dr. Ward Garrison	Yes
Mr. Guccio	Yes	Ms. Perez	Yes

Dr. Salomon-Fernandez commented she was very proud to approve Ms. Hanselman’s tenure and praised her for her achievement. The adjunct coordinator was present and commented Ms. Hanselman was a great choice due to her amazing work. Ms. Hanselman commented it was an honor and privilege to receive tenure status. She reported to see her students succeed was her reward as a sociology teacher.

**B. Finance & Planning – Mr. Joseph P. Cassisi, Chair**

1. A motion was made by Dr. Ward Garrison for consideration to amend Resolution #2102-2016, authorizing an amended award to W.B. Mason of Boston, MA for office supply purchases for the period beginning January 1, 2018 and ending March 31, 2018, in an anticipated additional amount of between \$0 and \$13,000.00. The motion was seconded by Mr. McGrory and passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

2. A motion was made by Mr. McGrory for consideration to adopt Resolution #2273-2018 authorizing the College to reimburse Millville Urban Redevelopment Corp., of Millville, NJ for insurance covering the Millville Arts and Innovation Center Building, through Liberty Mutual Insurance, for the term beginning January 26, 2018 and ending January 25, 2019 in the amount of \$5,496.96. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows.

Mr. McGrory	Yes	Mr. Gruccio	Abstain
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

3. A motion was made by Dr. Ward Garrison for consideration to amend Resolution #2006-2016, authorizing an amended award to Paul T. Bucci PhD LLC of Bethesda, MD, to align with grant reporting dates and fiscal year deadlines, for one two year term and one two year optional renewal term, at the discretion of the College, per attached. Funding for evaluation services and travel expenses will be available from the HSI STEM Grant. The motion was seconded by Mr. McGrory and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

4. A motion was made by Mr. McGrory for consideration to adopt Resolution #2274-2018 authorizing the College to award a contract for the purchase of NHA Exams to the National Healthcareer Association of Leawood, KS, doing business as Ascend Learning , for the period July 1, 2017 to June 30, 2018 in an amount not to exceed \$33,000.00. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows:

Mr. McGrory	Yes	Mr. Gruccio	Yes
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

5. A motion was made by Dr. Ward Garrison for consideration to amend Resolution #2245-2017, authorizing an amended award to Lamme + Giorgio, of Haddon Township, NJ for additional fees in the amount of \$120.00 per sample for core roof samples if required in a total amount not to exceed \$1800.00. This project funded using Chapter 12 funds. The motion was seconded by Mr. McGrory and passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

6. A motion was made by Mr. McGrory for consideration to adopt Resolution #2275-2018 authorizing the College's administration to enter into an Early College High School Program agreement with Cumberland Regional High School in order to provide an opportunity for high school students to obtain college-level credits while attending high school, for the period of September 1, 2018 to June 30, 2019. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows.

Mr. McGrory	Yes	Mr. Gruccio	Yes
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

7. A motion was made by Mr. McGrory for consideration to adopt Resolution #2276-2018 authorizing the College’s administration to enter into an Early College High School Program agreement with Millville High School in order to provide an opportunity for high school students to obtain college-level credits while attending high school, for the period of September 1, 2018 to June 30, 2019. The motion was seconded by Dr. Ward Garrison and was passed by roll call as follows:

Mr. McGrory	Yes	Mr. Gruccio	Yes
Dr. Ward Garrison	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

8. First Reading - Revision to Policy 6.40 - Volunteer Policy

9. A motion was made by Mr. Whelan for consideration to adopt Policy 6.42 – Internship. The motion was seconded by Mr. McGrory and passed by roll call as follows:

Mr. Whelan	Yes	Mr. Gruccio	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

10. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2277-2018 authorizing purchases and disbursements in the amount of \$483,183.37 for the current period.

The motion was seconded by Ms. Brown and was passed by roll call as follows.

Dr. Ward Garrison	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Mr. Cassisi	Yes	Mr. Whelan	Yes
Mr. Gruccio	Yes	Ms. Perez	Yes

**C. Academic & Student Affairs – Ms. Michelle D. Brown, Chair - NONE**

**Consideration of Old Business - NONE**

**Consideration of New Business - NONE**

**Campus Reports - NONE**

**CCC Foundation Liaison Report – Mr. Patrick W. McGrory**

Mr. McGrory reported the Foundation Board is in the planning stages of the Annual Golf Classic to be held on June 6, 2018. He reported the location is still being discussed, but the foundation hopes to hold the event at the Sand Barrens Golf Club. He reported the foundation received \$13,365.00 in donor gifts for January of 2018 and has received over \$300,000.00 since July of 2018. He commented the Foundation Board continues to work hard on planning events to bring in donors. Dr. Ward Garrison added the annual College 5K Run & Campus Walk would be taking place on Saturday April 28, 2018.

**NJCCC Trustee Ambassador Report – Mr. Joseph Cassisi**

Mr. Cassisi reported a vote was held for the new NJCCC president. Mr. Aaron Fichtner would be succeeding Mr. Lawrence Nespoli as NJCCC president. A reception would be held on February 26, 2018 for Mr. Fichtner.

**President’s Report – Dr. Yves Salomon-Fernandez – NONE**

Dr. Clark, Special Assistant to the President for Planning, Research and Institutional Effectiveness, reported a new strategic plan would be unveiled and rolled out on March 19, 2018. Dr. Clark reported the strategic plan is still in the planning process and a presentation of the plan could possibly be presented as soon as next week. The strategic plan would consist of four strategic directions and eleven goals under each strategic direction. The strategic plan would include review from seventy individuals derived from the College and the community.

**Persons wishing to address the board –**

John Lore, Assistant Professor of English, expressed his concerns regarding the possibility of cutting the programs offered at the College from ninety to forty-five. He commented not discussing the possibility of program cuts on campus does not embrace the College’s belief in shared governance.

Mary Thorstensen, Assistant Professor of English, expressed her concerns regarding the possibility of outsourcing essential services and the possibility of cutting back the IT department. Ms.

Thorstensen commented cut backs are not easy decisions to make, but outsourcing cannot replace the dedicated full time outstanding staff that chose to work at the College. The hard work and dedication of our staff is evident to visitors who frequently comment how beautiful, serene, and clean the campus is. It is not the same experience at other campuses that outsource grounds, security, and other essential services. Outsourcing essential services short changes the students and alters the lives of hard-working loyal employees.

Mary Herlihy, Paralegal Studies Professor, expressed her concerns regarding the possibility of eliminating both paralegal studies programs offered at the College. Ms. Herlihy commented the College would be giving up something significant by eliminating both paralegal programs. The College should embrace the importance of the paralegal studies programs offered and remarket it. Ms. Herlihy commented she has worked at the college for twenty-nine years in the paralegal studies department and typically teaches evening classes. She expressed her concerns regarding the safety of students and staff at night with the possibility of outsourcing evening security personnel. Safety is especially a concern after events in the news like the recent school shooting in Florida and the Cumberland County Sherriff Department officers visiting the board meeting this evening.

Renee Patterson, Technical Assistant, commented she initially began her career at the College in developmental mathematics twenty-nine years ago. She commented she was proud of the job she did at the College because she was able to help her students. She was proud to receive the 2009-2010 Advisor of the Year award. She commented she was a hard worker, a role model for her students, and wants to speak up for others in the department. Ms. Patterson expressed her concerns regarding the elimination of her position in July 2018 and the possibility of outsourcing the College's security personnel. She reported if she had any problems with students, security would make sure everyone was okay. She recited the quote by Maya Angelou, "I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel."

A motion was made by Mr. McGrory for consideration to adopt Resolution #2278-2018 authorizing the Board of Trustees to meet in Executive Session to discuss matters that are deemed privileged pursuant to N.J.S.A. 10:4-12(b)(8), regarding personnel. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows:

Mr. McGrory	Yes	Mr. Gruccio	Yes
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

There being no further business to come before the Board, a motion was made by Mr. McGrory to adjourn the meeting seconded by Ms. Nicolosi. The meeting was adjourned at 6:28 P.M.

Respectfully Submitted,

MS. MICHELLE BROWN,  
SECRETARY