

**CUMBERLAND COUNTY COLLEGE**

**BOARD OF TRUSTEES**

**MEETING OF MARCH 17, 2016**

The Meeting of the Board of Trustees was called to order by Chair Pamela Sjogren at 6:00 P.M. in the Executive Board Room located in the George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Michael L. Testa, Esquire read the applicable section of the Open Public Meetings Act.

Ms. Sjogren asked everyone to stand for the Pledge of Allegiance led by Mr. DeLeon.

Roll Call: Ms. Brown, Mr. Cassisi, Ms. Chase, Mr. DeLeon, Ms. Perez, Dr. Garrison, and Ms. Sjogren.

A motion was made by Ms. Perez for approval of the Minutes of the Regular Meeting held on February 18, 2016. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Ms. Perez	Yes	Mr. DeLeon	Abstain
Mr. Cassisi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Ms. Chase	Abstain		

A motion was made by Dr. Garrison for approval of the Minutes of the Special Meeting Minutes held on February 25, 2016. The motion was seconded by Ms. Perez and passed by roll call vote as follows:

Dr. Garrison	Yes	Ms. Chase	Yes
Ms. Perez	Yes	Mr. DeLeon	Abstain
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

A motion was made by Ms. Chase for approval of the Minutes of the Special Meeting Executive Session Minutes held on February 25, 2016. The motion was seconded by Dr. Ward Garrison and passed by roll call vote as follows:

Ms. Chase	Yes	Mr. DeLeon	Abstain
Dr. Garrison	Yes	Ms. Perez	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

A motion was made by Dr. Garrison for consideration to adopt Resolution #1996-2016, authorizing the Board of Trustees to enter into a contract for the position of President of Cumberland County College with Dr. Yves Salomon-Fernandez, commencing July 1, 2016, and ending June 30, 2019, per the terms of the attached contract. The motion was seconded by Ms. Brown and passed by roll call vote as follows:

Dr. Garrison	Yes	Mr. DeLeon	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes	Ms. Sjogren	Yes
Ms. Chase	Yes		

### **Correspondence**

- Letter from Helen Albright, Chair, and Dr. Lawrence A. Nespoli, President, NJCCC, thanking Governor Chris Christie for including \$1 million in the FY 2017 State Budget to fund College Readiness Now grant.
- Letters from Dr. Lawrence A. Nespoli, President, New Jersey Council of County Colleges, informing Dr. Shelly Schneider that two of Cumberland County College's students, Shawna Stezzi and Sarah Galzerano, have been named to the 2016 NJ All-State Academic Team.

### **Persons wishing to address the Board with respect to the current meeting agenda.**

NONE

### **Freeholder Liaison Remarks**

Freeholder Derella thanked Dr. Schneider for her efforts in leading the College

as the interim president. He thanked Dr. Galbiati for being part of the recruitment process.

Mr. Derella thanked Ms. Chase for her work at the beginning of the recruitment process and Ms. Sjogren for her efforts in seeing it to the end.

### **Review of Consent Agenda**

#### **A. Personnel & Affirmative Action**

1. Consideration to approve Employment of Mr. Robert Turner as Part time Safety and Security Officer, at an hourly rate of \$15.62, effective April 1, 2016.
2. Consideration to approve Employment of Ms. Sherri Welch as Full time Executive Director, Finance, Budget and Facilities, at a salary of \$88,287.00, effective April 1, 2016.
3. Consideration to approve Employment of Mr. Nathaniel Alridge as Full time Director I, Adjunct Faculty Development and Judicial Affairs, at a salary of \$60,354.00 effective April 1, 2016.
4. Consideration to approve Employment of Mr. Keith Gorman as Full time Director II, Student Life and Athletics, at a salary of \$62,174.00, effective April 1, 2016.
5. Consideration to approve Employment of Ms. Kellie Slade as Full time Executive Director, Center for Academic and Student Success, at a salary of \$80,000.00, effective April 1, 2016.
6. Consideration to approve Employment of Ms. Anne Daly Eimer as Full time Executive Director, Enrollment Services, at a salary of \$87,000.00, effective April 1, 2016.
7. Consideration to approve Employment of Ms. Jennifer Aron as Full time Library Services Assistant, at a salary of \$32,514.00, effective April 1, 2016.
8. Consideration to approve Employment of Ms. Gayle Gates as Full time Assistant Director, Finance and Budget, at a salary of \$50,035.00, effective April 1, 2016.
9. Consideration to approve Employment of Mr. Kyle Dangler as Full time Accountant II, at a salary of \$40,878.00, effective April 1, 2016.
10. Consideration to approve Employment of Ms. Tracy Butcher as Full time Assistant to the Director/Accounts Payable, at a salary of \$40,878.00, effective April 1, 2016.
11. Consideration to approve Employment of Ms. Evelyn Rodriguez as Full time One Stop Enrollment Services, Admissions Assistant, at a salary of \$37,750.00, effective April 1, 2016.

12. Consideration to approve Employment of Ms. Ann Nitsche as Full time One Stop Enrollment Services, Representative III, at a salary of \$32,514.00, effective April 1, 2016.
13. Consideration to approve Employment of Ms. Joyce Webster as Full time One Stop Enrollment Services, Representative III, at a salary of \$32,514.00, effective April 1, 2016.
14. Consideration to approve Employment of Ms. Yolanda Colon as Part time One Stop Enrollment Services, Representative III, at a hourly rate of \$17.86, effective April 1, 2016.
15. Consideration to approve Employment of Ms. Andrea Nunberg as Part time One Stop Enrollment Services, Representative III, at a hourly rate of \$17.86, effective April 1, 2016.
16. Consideration to approve Employment of Ms. Vanessa Reynolds as Full time One Stop Enrollment Services, Bursar Assistant, at a salary of \$36,727.00, effective April 1, 2016.
17. Consideration to approve Employment of Ms. Marie Durham-Bailey as Technical Specialist, Bursar, at a salary of \$44,965.00, effective April 1, 2016.
18. Consideration to approve Employment of Ms. Zoraida Cortez-Stolar as Full time Technical Assistant III, Financial Aid, at a salary of \$48,468.00 effective April 1, 2016.
19. Consideration to approve Employment of Mr. Albert Fernandez as Full time Technical Assistant III, Financial Aid, at a salary of \$40,878.00, effective April 1, 2016.
20. Consideration to approve Employment of Ms. Karen Henry as Full time Technical Assistant III, Financial Aid, at a salary of \$40,878.00, effective April 1, 2016.
21. Consideration to approve Employment of Ms. Melanie Martinez as Full time Financial Aid Assistant, at a salary of \$36,727.00, effective April 1, 2016.
22. Consideration to approve the reemployment of college funded Administrators for 2016-2017, under the terms of the collective bargaining agreement between the Board of Trustees and the Administrators Association Contract in accordance with the attached list.
23. Consideration to approve the reemployment of grant funded Administrators for 2016-2017, under the terms of the collective bargaining agreement between the Board of Trustees and the Administrators Association Contract in accordance with the attached list, contingent upon the renewal of grant dollars.
24. Consideration to approve the reemployment of college funded Faculty for 2016-2017, under the terms of the collective bargaining agreement between the Board of Trustees and the Faculty Association Contract in accordance with the attached list.

25. Consideration to approve the reemployment of grant funded Faculty for 2016-2017, under the terms of the collective bargaining agreement between the Board of Trustees and the Faculty Association Contract in accordance with the attached list, contingent upon the renewal of grant dollars.
26. Consideration to approve the reemployment of college funded Staff Personnel for 2016-2017, under the terms of the collective bargaining agreement between the Board of Trustees and the Staff Association Contract in accordance with the attached list.
27. Consideration to approve the reemployment of college funded Technical Assistants for 2016-2017, under the terms of the negotiated collective bargaining agreement between the Board of Trustees and the Technical Assistants Association Contract in accordance with the attached list.
28. Consideration to approve the reemployment of grant funded Technical Assistants for 2016-2017, under the terms of the negotiated collective bargaining agreement between the Board of Trustees and the Technical Assistants Association Contract in accordance with the attached list, contingent upon the renewal of grant dollars.
29. Consideration to approve the reemployment of college funded Management Team for 2016-2017, under the terms of the collective bargaining agreement between the Board of Trustees and the Management Team Association Contract in accordance with the attached list.
30. Consideration to approve the reemployment of grant funded Management Team for 2016-2017, under the terms of the collective bargaining agreement between the Board of Trustees and the Management Team Association Contract in accordance with the attached list, contingent upon the renewal of grant dollars.
31. Consideration to approve the reemployment of college funded Part-time staff for 2016-2017, at the rates indicated per the attached list.
32. Consideration to approve the reemployment of grant funded Part-time staff for 2016-2017, at the rates indicated per the attached list, contingent upon the renewal of grant dollars.
33. Consideration to approve the reemployment of college funded Executive Leadership Team for 2016- 2017 per the attached list.
34. Consideration to approve the reemployment of the college funded Non-Aligned Staff for 2015-2016 per the attached list.
35. Consideration to accept the attached list of resignations/ retirements/ terminations.

## B. Finance & Planning

NONE

C. Academic and Student Affairs

NONE

A motion was made by Ms. Chase for consideration to approve the Consent Agenda Item

A. The motion was seconded by Ms. Perez and passed by roll call vote as follows:

Ms. Chase	Yes	Mr. DeLeon	Yes
Ms. Perez	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

**Reports of Standing Committees**

**A. Personnel & Affirmative Action – Ms. Donna M. Perez, Chair**

1. A motion was made by Ms. Chase for consideration to approve the contract between Cumberland County College and Jacqueline Galbiati, R.N., M.S.N., Ed.D., Vice President for Academic Affairs and Student Services, effective July 1, 2016 through June 30, 2019.

The motion was seconded by Ms. Perez and passed by roll call vote as follows:

Ms. Chase	Yes	Mr. DeLeon	Yes
Ms. Perez	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

**B. Finance & Planning – Dr. Christine L. Ward Garrison, Chair**

1. A motion was made by Ms. Perez for consideration to adopt Resolution #1997-2016 authorizing the College to award a contract for the rental and installation of commencement tent, chairs, and associated equipment to Rental City, LLC of Vineland, New Jersey in the amount of \$22,820.75. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Ms. Perez	Yes	Mr. DeLeon	Yes
Mr. Cassisi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Ms. Chase	Yes		

2. A motion was made by Ms. Chase for consideration to adopt Resolution #1998-2016 authorizing the College to award a contract for theater lighting, supplies, and equipment to Philadelphia Theatrical Supply of Philadelphia, PA in an amount not to exceed \$23,818.00. Funds for this purchase are available through the Perkins Grant. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Ms. Chase	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. DeLeon	Yes		

3. A motion was made by Ms. Perez for consideration to adopt Resolution # 1999-2016 authorizing the College to award a contract for theater furniture to Wenger Corporation of Owatonna, MN in an amount not to exceed \$20,080.00. Funds for this purchase are available through the Perkins Grant. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Ms. Perez	Yes	Mr. DeLeon	Yes
Mr. Cassisi	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Ms. Chase	Yes		

4. A motion was made by Mr. DeLeon for consideration to adopt Resolution #2000-2016 authorizing the College to award a contract for 3D scanner and on-site training to Allegheny Educational Systems of Tarentum, P A, for an anticipated amount of \$12,400.00. Funds for this purchase are available through the Perkins Grant. The motion was seconded by Ms. Brown and passed by roll call vote as follows:

Mr. DeLeon	Yes	Ms. Perez	Yes
Ms. Brown	Yes	Dr. Garrison	Yes
Mr. Cassisi	Yes	Ms. Sjogren	Yes
Ms. Chase	Yes		

5. A Motion was made by Mr. Cassisi for consideration to adopt Resolution #2001-2016 authorizing an amendment to Resolution #1866-2015, adopted March 19, 2015 to initiate construction change orders for the Student Center Additions and Alterations project, with Arthur I. Orgen, Inc. of Vineland, NJ in an amount not to exceed \$53,500.00. Funds for this purchase are available through Chapter 12. The motion was seconded by Mr. DeLeon and passed by roll call vote as follows:

Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Ms. Chase	Yes		

6. A motion was made by Mr. Cassisi for consideration to adopt Resolution #2002-2016 authorizing the College to award a contract per the attached list under the State of New Jersey Cooperative Purchasing Services currently in effect for the period March 18, 2016 through June 30, 2016. The motion was seconded by Mr. DeLeon and passed by roll call vote as follows:

Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Ms. Chase	Yes		

7. A motion was made by Ms. Perez for consideration to adopt Resolution #2003-2016 authorizing the College to award a contract for one 3D printer to Educational Solutions Enterprises of Effort, PA, for an anticipated amount of \$6,400.00. Funds for this purchase are available through the Perkins Grant. The motion was seconded by Mr. DeLeon and



passed by roll call vote as follows:

Ms. Perez	Yes	Ms. Chase	Yes
Mr. DeLeon	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Mr. Cassisi	Yes		

8. A motion was made by Ms. Perez for consideration to adopt Resolution #2004-2016 authorizing purchases and disbursements in the amount of \$936,419.37 for the current period. The motion was seconded by Ms. Chase and passed by roll call vote as follows:

Ms. Perez	Yes	Mr. DeLeon	Yes
Ms. Chase	Yes	Dr. Garrison	Yes
Ms. Brown	Yes	Ms. Sjogren	Yes
Ms. Cassisi	Yes		

**C. Academic & Student Affairs - Ms. Ginger Chase, Chair**

NONE

**Consideration of Old Business**

NONE

**Consideration of New Business**

NONE

**Campus Reports**

NONE

**CCC Foundation Liaison Report - Mr. Patrick W. McGrory**

The Board was referred to their board packet in Mr. McGrory's absence.

Total gifts received for February were \$107,037 and the total since July 1, 2015 is \$331,569.

**NJCCC Trustee Ambassador Report - Mr. Joseph Cassisi/Mr. Michael DeLeon**

On Monday March 14, 2016, there was a student lobbying day held. CCC has good

representation. They met with the Assembly speaker in the morning and Senator Stephen Sweeney in the afternoon. Cumberland County College had the most representation in the State.

There was a Trustee Ambassadors meeting held on March 15, 2016. Mr. Cassisi was unable to attend, but gave some highlights from the minutes he received from that meeting.

**President's Report:**

Dr. Schneider referred the Board to her report. She advised the Board to fill out the College event sheets and turn them back in. She noted that they are working to split the CCC commencement and University Center commencement. CCC will remain on Thursday, May 19, 2016 at 6:00 P.M. and the University Center commencement will take place that same day at 11:00 A.M. in the Luciano Theater.

**Persons wishing to address the Board**

NONE

There being no further business to come before the Board, a motion was made by Dr. Ward Garrison to adjourn the meeting. The meeting was adjourned at 6:23 P.M.

Respectfully submitted,

MR. JOSEPH P. CASSISI, SECRETARY