

Transfer of College Credits Request

(Please return to the Office of Admissions in Student Services.

You may also email to admissions@cc.rcsj.edu)

In order to review your transcript(s), please note the following must be completed prior to submitting this form:

- You have sent your official transcripts to RCSJ-Cumberland Campus
Please note: If you change your major, a new request must be submitted.
- Your declared major on file matches what you list below; if you change your major, a new request must be submitted.
- You are currently attending RCSJ. If previously attended, your admissions file may need updating.

An admissions representative will verify your file is complete prior to processing.

Name: _____

Former Name(s): _____

RCSJ Student Identification Number: _____

Address: _____

City, State ZIP: _____

Phone: (_____) _____ Date of Birth: _____

Major at RCSJ: _____

If you change your major, you need to request another evaluation.

Name(s) of College(s) to be evaluated for Transfer of Credits:

FOR OFFICE USE ONLY	
Rec'd	_____
Term	_____
<input type="checkbox"/> Preliminary	
<input type="checkbox"/> Registered	
Date sent for eval:	_____

FOR OFFICE USE ONLY		
Rec'd. <input type="checkbox"/>	Official <input type="checkbox"/>	Img. <input type="checkbox"/>
Rec'd. <input type="checkbox"/>	Official <input type="checkbox"/>	Img. <input type="checkbox"/>
Rec'd. <input type="checkbox"/>	Official <input type="checkbox"/>	Img. <input type="checkbox"/>

Signature _____

Date _____

- ✓ *Once all required documentation has been received, your transcript(s) will be evaluated for transfer credits into RCSJ-Cumberland for the **degree program (major) you selected**. Only courses with a grade of "C-" or higher from a regionally accredited institution will qualify as transferable.*
- ✓ *You will be notified by email, from advisement@cc.rcsj.edu, of the evaluation results.*