

# Transfer of College Credits Request

Please return to the Office of Admissions in Student Services.  
You may also email to **admissions@rcsj.edu** or fax to 856-468-8498

In order to review your transcript(s), please check that the following has been completed prior to submitting this form:

- You have applied to RCSJ and selected your major.
- Official transcripts from all colleges attended have been sent to the admissions office.
- The major you listed below matches the major in your student portal.

**FOR OFFICE USE ONLY**

Rec'd \_\_\_\_\_

Date sent for eval: \_\_\_\_\_

Name: \_\_\_\_\_

Former Name(s): \_\_\_\_\_

RCSJ Student Identification Number: A \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Major at RCSJ: \_\_\_\_\_

***Please note: If you change your major, you will need to request another evaluation.***

Name(s) of College(s) to be evaluated for transfer of credits:


\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

✓ *Once all required documentation has been received, your transcripts will be evaluated for transfer credits applicable to your RCSJ degree program (major).*

✓ *You will be notified by email of the evaluation results.*