



BOARD OF TRUSTEES MEETING – CUMBERLAND CAMPUS

REGULAR SESSION MINUTES

April 21, 2026

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:31 p.m. held in-person on the Cumberland Campus in the Luciano Center.

Meg Resue, Chief of Staff to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 3, 2025, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities.”

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

Members Present:

Ms. Lita Abele
Ms. Jennica Bileci
Mr. Robert Bumpus
Ms. Danielle Carroll
Dr. Edward Geletka
Mr. Gene Concordia
Mr. Greg Lopergolo
Ms. Jodi Trivellini
Dr. Warren Wallace
Mr. Douglas Wills, Esq.
Dr. Brenden Rickards, President, Ex-Officio

Members Absent:

Honorable Christine Allen-Jackson, JSC

Advisor Present:

Mr. Chris Gibson, Esq.

Chair Gene Concordia welcomed Cumberland County Commissioners Yolanda Garcia Balicki and James Sauro, Faculty Senate Chair Melissa Young, College Assembly Secretary Brittany Cresci and SGA President Juan Tinoco-Maximo, as well as everyone else present for the meeting.

STUDENT & FACULTY RECOGNITION

Dr. Jim Piccone introduced the following groups to come up for the Student and Faculty recognition portion of the meeting.

Student Recognition

Phi Theta Kappa – Jennifer Riggio, PTK Chapter Advisor introduced the following students. Each student was given an opportunity to share their personnel experience while participating in their programs.

- Paityn Kates - High School Options Program

Tri-Alpha – Esther Rodriguez , Tri-Alpha Chapter Advisor. Each student was given an opportunity to share their particular experience as active participants involved in Tri-Alpha.

- Gloria Tomas – Health Science

Alpha Delta Nu – Dr. Stella Barber, Assoc. Dean, NPH introduced the following students who told the Board a little bit about themselves and what they got out of the organization.

- Keyoni Collins – Nursing Program

Faculty Senate & College Assembly Recognition

Faculty Spotlight for April was presented by Melissa Young, who provided the following statement with regard to why Arthur Horn, Professor II, Business Studies was nominated for this recognition:

Mr. Horn began his career at the College in September 2000 as an Adjunct Professor and transitioned to a full-time Equal Opportunity Fund (EOF) Advisor in 2007. In this role, he received the Academic Advisor of the Year Award for the 2013–2014 academic year. Through his presentations and networking efforts, Professor Horn significantly enhanced the visibility of the EOF program across both the College and the broader community. In 2024, he was appointed Assistant Professor II in the Business Department while continuing to teach as an Adjunct Professor in the Behavioral Science and Law & Justice Division. Professor Horn is an exceptional educator whose students consistently praise his engaging approach, particularly his ability to make entrepreneurship practical and relevant. In 2025, he further enriched the macroeconomics curriculum by integrating analysis of the economic impact of domestic violence at local, state, and global levels. He also incorporated experiential learning through a Domestic Violence Awareness tie-dye event, fostering both academic and social awareness. Professor Horn is widely respected as a leader among faculty and within the community. Both on the Cumberland Campus and in the community, he is an active and impactful community leader.

Professor Horn’s sustained excellence in teaching, leadership, and community service makes him an outstanding candidate for this recognition.

College Assembly Spotlight was presented by Brittany Cresci, Secretary, who provided the following profile about why Karen Wilson-Wylie was chosen for this recognition. Unfortunately, Karen was unable to attend the meeting.

The College Assembly is proud to recognize Karen Wilson-Wylie as the Spring 2026 recipient of RCSJ–Cumberland’s Employee Spotlight award. The award is given to RCSJ–Cumberland employees who make a meaningful difference through their exceptional service, compassion, and commitment to the campus community. Karen is receiving this award because of her hard work, dedication, and high standard of excellence she consistently brings to her role as Senior Assistant Director of Financial Aid for the College.

Karen earned her master’s degree in Human Services from Stockton University. She has more than 20 years of experience working in Financial Aid offices in higher education institutions and has been with RCSJ for three years. During her time at the College, she has developed a great rapport with students, her colleagues and everyone within the RCSJ community.

PRESIDENT’S REPORT

For the President’s report, Dr. Rickards introduced Dr. Christina Nase, to speak to the Board about the STEM Honors Research Program. Dr. Nase provided the highlights of the program through a PowerPoint presentation (attached) and introduced McKensy Crosby and Savannah Wheeler to tell the Trustees what the program meant to them personally. After introduction, Dr. Cortney Bolden discussed the Engineering Technology and Advanced Manufacturing program from the perspective of credit and non-credit opportunities and the importance of academic and certificate pathways that empower students and strengthen our regional workforce. She introduced program students, Noah Lando and Jordan Manning, who talked about what they experienced and their thoughts on the program.

ACCEPTANCE OF MINUTES

March 31, 2026, Regular Meeting minutes were approved as published.

FINANCE

Report summary: **Nick Burzichelli**, EVP, COO & CFO, reviewed the financial statements and asked for questions.

Informational Item: Separate RCSJ Gloucester & Cumberland Campus Financial Statements for the month ending March 31, 2026

PLANNING/FACILITIES

Report Summary: **Nick Burzichelli**, Exec. VP, COO & CFO presented the Campus Safety report and went over the resolutions below, which had been reviewed by Board committee.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Safety Crime Statistics for March 2026 for both campuses (attached).

On the recommendation of the President, Trustee Bileci made a motion, seconded by Trustee Lopergolo, approving the following items 1 through 5. (resolutions attached)

1. Purchase: Buzz Seating for Rowan Virtua Nursing School
2. Purchase: Groupe Lacasse for Rowan Virtua Nursing School
3. Purchase: Henry Schein - RCSJ
4. Purchase: Krueger International for Rowan Virtua Nursing School
5. Purchase: SOI/Exemplis for Rowan Virtua Nursing School

PERSONNEL - **Nick Burzichelli**, Exec. VP, COO & CFO

On the recommendation of the President, Trustee Bileci made a motion, seconded by Trustee Lopergolo, approving the Personnel Actions for the following item 1. (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

ACADEMIC SERVICES

Report Summary: **Dr. Brenden Rickards**, Chief Academic Officer, Academic Services presented the resolutions for approval, which had previously been reviewed by Board committee.

On the recommendation of the President, Trustee Carroll made a motion, seconded by Trustee Wills, approving the following items 1 through 12: (resolutions attached)

1. Professor Emertius- Gloucester Campus
2. Application & acceptance of grant funding: Campus Consortium Foundation
3. Application & acceptance of funding: Congressionally Directed Spending/D. Norcross
4. Application & acceptance of Funding: Congressionally Directed Spending/A. Kim
5. Application & acceptance of Funding: Congressionally Directed Spending/C. Booker
6. Approval to offer: Certificate of Achievement/CNC Operator
7. Approval to offer: Certificate of Achievement/Electromechanic Technician
8. Approval to offer: Certificate of Achievement/Engineering Tech/Electronic Tech
9. Approval to offer: Certificate of Achievement/Programmable Logic Controller Technician
10. Approval to offer: Certificate of Achievement/Quality Control in Manufacturing
11. Application & acceptance of funding: Job Opportunities for Building Success Program
12. Application & acceptance of funding: LEOTEF Grant

POLICY

Report Summary: **Sandy Evans**, Executive Director, President's Office presented the listed policies below.

On the recommendation of the President, Trustee Geletka made a motion, seconded by Trustee Lopergolo, approving the policies as listed under 1: (copies attached)

1. Revised Policy:
 - 4001 Acceptable Use of Technology
 - 4005 Online Proctoring
 - 4009 Collaboration Platforms

SERVICE AWARD

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Lopergolo, approving awarding former Trustee Len Daws the Citizens Award for Community Service to the College listed under 1.

1. Citizens Award – Former Trustee Mr. Len Daws

STUDENT SERVICES - **Judy Atkinson**, Vice President, Chief Student Affairs Officer, Student Services informed the Board that RCSJ hosted the NJ All-State Academic Team Awards ceremony last Friday, April 10, at its Cumberland Campus. All honorees are PTK members at NJ community colleges and our students were nominated by RCSJ leaders for their academic performance, leadership, and contributions to both the college and community. This year, RCSJ had four honorees. Ms. Atkinson noted we had beautiful weather for RCSJ's the two festive commencement ceremonies that occurred at each campus May 14th (Cumberland) and May 15th (Gloucester). She was also happy to report that at least 100 high school students graduated from RCSJ before graduating from their various high schools.

- *Student Government Association (SGA)* - **Juan Tinoco-Maximo**, President went over the activities of SGA with his current objective to connect in the fall with the Gloucester Campus SGA to facilitate joint campus activities aimed at engaging students across both campuses - all part of his usual plan to keep up the positive student engagement momentum.

BRANCH CAMPUS - **Dr. Jim Piccone**, Vice President/CAO, provided the following update notes.

*Dr. Piccone highlighted that our faculty spotlight, **Prof. Arthur Horn**, who teaches courses at FCI, the federal prison in Cumberland County. He thanked him [personally and on behalf of the college] for his contributions to this successful program.*

***Dr. Courtney Bolden** was recognized as an innovation leader in the NJ INNOVATE100 initiative. The NJ INNOVATE100 initiative is an annual recognition program in New Jersey that highlights and celebrates the state's most influential innovation leaders across many sectors (education).*

The Cumberland Campus now has a new Phi Theta Kappa and Tri Alpha office suite on campus for the advisors and students.

ROWAN COLLEGE FOUNDATION – **Cody Miller**, Executive Director, Advancement & Foundation thanked everyone who could attend RCSJ Foundation's Annual Gala held on April 16th, where proceeds to benefit students on both campuses exceeded \$100,000. In addition, Mr. Miller announced at the Gala that the wife of former Trustee Ben Griffith, Mary Jane Griffith, established an endowment of \$100,000, in his memory to provide potential student scholarships across both campuses, across all majors.

PUBLIC PORTION

Chair Concordia asked Public comment.

Commissioner Sauro indicated he is proud of what is going on at the College and was impressed by the Faculty and students who were highlighted at the meeting. Commissioner Sauro suggested perhaps Dr. Rickards could ask the Cumberland Commissioner Board if they would be open to RCSJ coming to one of their meetings to provide a presentation similar to the ones he heard earlier. He thought it would be a great way to showcase the quality of the faculty and students; letting them know not only about the many opportunities and successes the student body can attain, but also to illustrate to the Board and community the college's positive impact on economic/workforce development.

ADJOURNMENT

At 7:36 p.m., Trustee Wills made a motion, seconded by Trustee Abele to adjourn the Regular meeting.

Respectfully submitted,



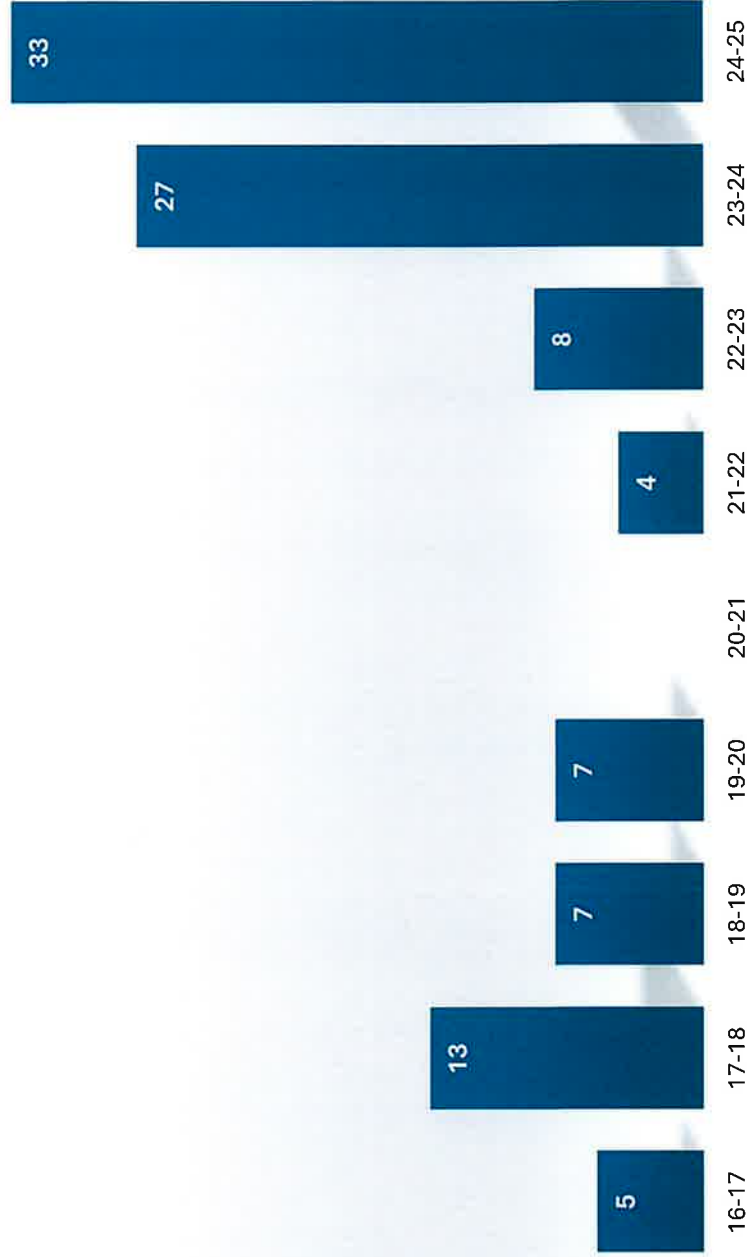
Lita M. Abele, Secretary

Notes taken by Meg Resue

Honors Research

Number of Honors Research Students

- Chemistry
- Biology
- Engineering
- Geology
- Environmental Science
- Physics



Program Goals

- Experiential learning
 - laboratory safety
 - technical skills
 - introduction to basic instrumentation
- Professional development/Career Preparation
 - soft skills (i.e., communication, presentation, networking, etc.)
 - resume writing
 - mock interviews
 - SJ ACS meetings
- Career exploration
 - LinkedIn, Handshake, Indeed, etc.
 - Industry tours



CORIELL INSTITUTE
FOR MEDICAL RESEARCH



THE WISTAR
INSTITUTE



Lancolfa



CHEMYKA

JM
Johnson
Matthey



AMETEK

R²CAT

- Partnership - RCSJ, Rowan University, and local chemical industry
- 10-week paid research experience (\$4,000) in Chemistry or Biochemistry over the summer at Rowan University.
- Fall and Spring stipends (\$500) career exploration activities
 - Focus2 Workshop (9/17)
 - Speed Interview (10/29)
 - LinkedIn and Handshake (11/21)
 - Preparing for Internships (12/6)



Exploring the natural history of the Adirondacks: a field course in geology

- Weekly meetings for 6 weeks
- Five days in upstate New York learning about the geologic history of the region
- Skills are developed through the examination of geologic evidence including mineral identification, landform interpretation, and data analysis.
- All travel, lodging, and meal expenses are covered by a research grant from the National Science Foundation as well as a daily stipend (\$100/day) for each student.





Summer STEM Scholar Program in Microbiology

- 10-week paid research experience (\$3,500) in Microbiology over the summer at Rowan University
- There is a possibility of continued funded research in the fall
- This opportunity is open to current community college students who are interested in transferring into Rowan University.



Biomedical Technician Training (BTT) Program

- Paid summer program
 - 2 weeks: Hands-on laboratory orientation at Wistar
 - 5 weeks: Academic Lab experience
 - 5 weeks: Industry Lab experience



Premedical Urban Leaders Summer Enrichment (PULSE) program

- Six-week summer academic enrichment program for undergraduate students interested in pursuing a healthcare profession
- Provides academic, clinical, research and service-learning opportunities with a focus on urban health needs
- Developed by the [Cooper Medical School of Rowan University \(CMSRU\)](#), the PULSE program helps students become lifelong learners and empowers them to use their knowledge to make a difference in their communities.



Transfer Scholars Initiative at Princeton University

- Full-time, eight-week academic curriculum, in which they will take two for-credit Princeton courses at no cost to the student.
- Engage with other Princeton faculty, students, and summer programs and access campus resources comparable to Princeton undergraduates
- After the summer program, they will benefit from transfer success programming to help them plan their four-year application process as they curate and revise their materials





Internships

- East Oak Animal Hospital
- Chemyka
- Lab technician position on campus (open now)
 - vpetrany@rcsj.edu
- Johnson Matthey
- Wedgewood Pharmacy

ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING MARCH 31, 2026

	3/31/2026		
	Budget Amount	Unaudited Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 17,781,208	\$ 15,197,817	\$ (2,583,391)
Police Academy - Tuition	107,670	52,845	(54,825)
Fire Academy - Tuition	170,000	133,770	(36,230)
Continuing Education	900,000	745,488	(154,512)
Fees	10,458,299	8,345,075	(2,113,224)
Out of County (Charge back)	38,229		(38,229)
Government Appropriations			
State	6,888,508	5,282,508	(1,606,000)
Police Academy - State Funding	60,000	46,011	(13,989)
Fire Academy - State Funding	9,430	7,231	(2,199)
Continuing Ed - State Funding	107,168	82,183	(24,985)
Act - State Funding	87,500	67,100	(20,400)
County	8,218,993	6,425,686	(1,793,307)
EDC - County Funding	275,000	140,250	(134,750)
Rowan Medicine - County Funding	75,000	38,250	(36,750)
Police Academy - County Funding	132,245	67,445	(64,800)
Fire Academy - County Funding	193,000	98,430	(94,570)
ACT Center - County Funding	205,762	104,939	(100,823)
Other Revenues	1,656,000	355,819	(1,300,181)
Auxiliary Enterprises	370,300	130,774	(239,526)
Drawdown from Unrestricted Fund Balance	-		-
Total Operating Revenues	\$ 47,734,312	\$ 37,321,621	\$ (10,412,691)
Current Operating Expenditures			
Personnel	\$ 28,936,243	\$ 21,769,552	\$ 7,166,691
Benefits	11,118,705	9,533,298	1,585,407
Expenses	7,134,132	6,522,689	611,443
Debt Service	63,900	49,105	14,795
Retiree Benefits	440,037	365,927	74,110
Auxiliary Enterprises	41,296	10,213	31,083
Total Operating Expenditures	\$ 47,734,312	\$ 38,250,784	\$ 9,483,529

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING MARCH 31, 2026

	3/31/2026		
	Budget Amount	Unaudited Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 7,742,046	\$ 7,899,987	\$ 157,941
Continuing Education	972,500	933,033	(39,467)
Fees	4,668,499	4,447,996	(220,503)
Out of County (Charge back)	50,000	2,478	(47,522)
Government Appropriations			
State	4,257,765	3,431,810	(825,955)
County	7,000,000	5,087,500	(1,912,500)
Other Revenues	480,000	183,763	(296,237)
Auxiliary Enterprises	341,620	265,567	(76,053)
			-
			-
Drawdown from Unrestricted Fund Balance	-	-	-
			-
Total Revenues	\$ 25,512,430	\$ 22,252,134	\$ (3,260,296)
Current Operating Expenditures			
Personnel	13,930,805	9,974,708	3,956,097
Benefits	4,554,388	4,420,955	133,433
Expenses	6,964,217	4,015,123	2,949,094
Debt Service	\$ 24,045	21,045	\$ 3,000
Retiree Benefits			\$ -
Auxiliary Enterprises	\$ 38,975	45,535	\$ (6,560)
Total Operating Expenditures	\$ 25,512,430	\$ 18,477,366	\$ 7,035,064

SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Meg Resue, Special Assistant to the President
FROM: Paul Babcock, Director of Campus Safety and Security
DATE: April 6th, 2026
SUBJECT: Clery Crimes for the month of March 2026

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Criminal Homicide	0 Incidents	0 Incidents
Aggravated Assault	0 Incidents	0 Incidents
Sexual Assault	0 Incidents	0 Incidents
Burglary	0 Incidents	0 Incidents
Robbery	0 Incidents	0 Incidents
Motor Vehicle Theft	0 Incidents	0 Incidents
Arson	0 Incidents	0 Incidents
Dating Violence	0 Incidents	0 Incidents
Domestic Violence	0 Incidents	0 Incidents
Stalking	0 Incidents	0 Incidents
Liquor Law Violations	0 Incidents	0 Incidents
Drug Law Violations	0 Incidents	0 Incidents
Weapons Violations	0 Incidents	0 Incidents
Hazing	0 Incidents	0 Incidents
Timely Warnings	1 Incidents	1 Incidents
Notifications	0 Incidents	0 Incidents



**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN BUZZ SEATING
AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-
6.2 AND LFN 2012-10**

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Buzz Seating, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase furniture and installation for the Rowan Virtua Nursing School as per quote 64639 in the amount of \$99,842.00 using TIPS Contract Number 230301; and

WHEREAS, the financial obligation will be paid from County of Gloucester bond funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase furniture for the Rowan Virtua Nursing School from Buzz Seating as per quote 64639 in the amount of \$99,842.00 using TIPS Contract Number 230301.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN GROUPE LACASSE
AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-
6.2 AND LFN 2012-10**

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Groupe Lacasse, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase furniture and installation for the Rowan Virtua Nursing School as per quote 94636 in the amount of \$266,521.95 using TIPS Contract Number 210305; and

WHEREAS, the financial obligation will be paid from County of Gloucester bond funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase furniture for the Rowan Virtua Nursing School from Groupe Lacasse as per quote 94636 in the amount of \$266,521.95 using TIPS Contract Number 210305.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested:


Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN HENRY SCHEIN
AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-
6.2 AND LFN 2012-10**

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered under a National Cooperative Purchasing Program; and

WHEREAS, Rowan College of South Jersey intends to enter contracts with National Cooperative Vendor, Henry Schein, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the college will purchase medical equipment from Henry Schein as per quote number EQ26031700038 in the amount of \$118,436.67, quote number 75648360 in the amount of \$85,568.24 and quote number 75660138 in the amount of \$26,561.00 using OMNIA contract 2021002973; and

WHEREAS, the financial obligation will be paid from County of Gloucester bond funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of medical equipment from Henry Schein using OMNIA Partners Contract number 2021002973 in the amount of \$230,565.91.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested:


Lita M. Abele, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN KRUEGER INTERNATIONAL AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 18A:64A-25.10

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes the board of trustees of county colleges, other institutions of higher education and other units of government to provide jointly by agreement for the purchase of work, materials, or supplies for their respective agencies; and

WHEREAS, Rowan College of South Jersey has joined The Educational Services Commission of New Jersey, (ESCNJ), for the purpose to work together to negotiate the best rates and costs for the benefit of the participating agencies; and

WHEREAS, Krueger International goods and services are provided under ESCNJ Furniture & Accessories contract number ESCNJ 22/23-08; and

WHEREAS, Rowan College of South Jersey intends to purchase furniture for the Rowan Virtua Nursing School from Krueger International as per quote number 64634 in the amount of \$165,903.72 using ESCNJ award 22/23-08; and

WHEREAS, the financial obligation will be paid from County of Gloucester bond funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase furniture for the Rowan Virtua Nursing School from Krueger International using ESCNJ award 22/23-08 in the amount of \$165,903.72.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested:


Lita M. Abele, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN SOI/EXEMPLIS AND
ROWAN COLLEGE OF SOUTH JERSEY**

WHEREAS, Rowan College of South Jersey, pursuant to 18A: 64A-25.9A, may by resolution and without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Rowan College of South Jersey intends to enter into contracts with New Jersey State Contract Vendor, SOI/Exemplis, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the vendor has provided quote 64638 based on New Jersey State Contract #25-COMG-94142 in the amount of \$98,452.12 for Rowan Virtua Nursing School furniture, delivery and installation; and

WHEREAS, the financial obligation will be paid from County of Gloucester bond funds; and

WHEREAS, the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of furniture, delivery and installation for the Rowan Virtua Nursing School as per quote 64638 from SOI/Exemplis based on New Jersey State Contract 25-COMG-94142 in the amount of \$98,452.12.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary



RCSJ - GLOUCESTER - PERSONNEL ACTIONS

DATE: April 21, 2026

The following Education/General Fund Actions are presented for Board of Trustee approval.

Full-Time Personnel Actions:

Name	Rationale	Title	Salary	Effective Date
Edward Gillies	Skills Adjustment	Grounds/Utility Person	\$23.87 per hour	3/28/2026
Raymond McCann	Skills Adjustment	Grounds/Utility Person	\$29.73 per hour	3/28/2026
David Vogel	Skills Adjustment	Grounds Person	\$23.87 per hour	3/28/2026
Jennie Cusick	Promotion	Associate Professor, Education & Humanities	-	9/1/2026
Sarah Hastings	Promotion	Associate Professor, CCPA	-	9/1/2026
Jennifer Hoxworth	Promotion	Professor, STEM	-	9/1/2026
Emily Maddox	Promotion	Associate Professor, CCPA	-	9/1/2026
Nicholas Raddi	Promotion	Sr. Counseling Advisor, Advisement & Retention	-	7/1/2026
Anthony Weaver	Promotion	Sr. Counseling Advisor, Advisement & Retention	-	7/1/2026
Matthew Corsi	Resignation	Counseling Advisor, ACT & Special Svcs	\$49,162.50 per year	2/6/2026
Nicole Webb	Resignation	Counseling Advisor, Advisement & Retention	\$47,500.00 per year	4/24/2026
Natalika Pavlovsky	Retirement	Sr. Professor, CCPA	\$93,090.40 per year	7/1/2026

Part-Time Personnel Action:

Name	Rationale	Title	Salary	Effective Date
Ronald Solomone	New Hire - Replacement Brandon Williams	Head Men's Basketball Coach	\$11,598.00 per year	4/6/2026
Brian Perino	New Hire - Replacement Lauren Vilimas	Assistant Men's Golf Coach, Assistant 1	\$1,692.00 per year	4/6/2026
Brian Perino	New Hire - Replacement Lauren Vilimas	Assistant Women's Golf Coach, Assistant 1	\$1,692.00 per year	4/6/2026

Personal Leave of Absence:

Name	Rationale	Title	Effective Date
Michelle Shirey	Personal Leave of Absence	Associate Vice President, Workforce Innovation	4/6/2026 - 5/1/2026

New Hire Adjuncts 2025-2026 (Dual Campus):

Name	Division
Christopher Rodriguez	Behav Sci & Law & Soc Jus
Patrick Chestnut	Nsg & Health Professions
Sandy Swift	Nsg & Health Professions
Valerie Gambale	STEM

RCSJ - CUMBERLAND - PERSONNEL ACTIONS

DATE: April 21, 2026

The following Education/General Fund Actions are presented for Board of Trustee approval.

Full-Time Personnel Actions:

Name	Rationale	Title	Salary	Effective Date
Cristofer Cecola	Resignation	Programmer, Application Developer	\$72,540.09 per year	5/1/2026
Vanessa Oliphant	Retirement	Program Instructor, ACT	\$53,162.22 per year	5/1/2026
Devin O. Barton-Torres	Termination	Director I, Behavioral Services	\$56,590.00 per year	4/9/2026

Part-Time Personnel Action:

Name	Rationale	Title	Salary	Effective Date
Richard Adkisson	Additional position - Replacement Darrin Stalling	Interim Head Men's Track & Field Coach	\$4,821.00 per year	4/13/2026
Laura Kousmine	New Hire - Replacement Andrew Kerestesy	Assistant Women's Golf Coach, Assistant I	\$2,142.00 per year	4/6/2026



RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY AWARDING RANK OF PROFESSOR EMERITUS- GLOUCESTER CAMPUS

Thomas McCormack

WHEREAS, the Rowan College of South Jersey Board of Trustees honors outstanding professors by bestowing upon them the rank of Professor Emeriti; and

WHEREAS, the President has recommended that Thomas McCormack be awarded the rank of Professor Emeritus. Professor McCormack came to Gloucester County College (RCSJ) fifty-five years ago; and

WHEREAS, Professor McCormack has always been a model of professionalism and academic excellence. Students have recognized him for his ability to engage learning, communicate course content effectively, and foster critical thinking and intellectual growth; and

WHEREAS, Professor McCormack has also been a valuable asset to our community, serving on the Faculty Senate, the head of the Faculty Association, and the Faculty Issues Committee. Professor McCormack made notable contributions as the Head Women's Basketball Coach, promoting the values of discipline, teamwork, and accountability. He also led three county youth organizations focused on leadership development, as a youth coach in basketball and soccer, supported many youth programs, and provided Volunteer Income Tax Assistance to elderly community members; and

NOW, THEREFORE, BE IT RESOLVED that in recognition of his fifty-five years of exemplary service, dedication and loyalty to Rowan College of South Jersey, Thomas McCormack be awarded the rank of Professor Emeritus, including all the rights and privileges thereof; and

BE IT FURTHER RESOLVED that a copy of this resolution be made a part of the official minutes of the Board of Trustees and that a copy be forwarded to Thomas McCormack as a token of the Board's recognition and appreciation for his services.

ADOPTED at the meeting of the Board of Trustees of Rowan College of South Jersey held on April 21, 2026.


Gene J. Concordia, Chair

Attested:


Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE APPLICATION FOR AND
ACCEPTANCE OF CAMPUS CONSORTIUM FOUNDATION AI HELP DESK
GRANT FUNDING**

WHEREAS, Rowan College of South Jersey is committed to enhancing student support services, improving operational efficiency, and leveraging innovative technologies to advance institutional effectiveness; and

WHEREAS, the Campus Consortium Foundation is offering AI Help Desk Grant funding to support colleges and universities in modernizing IT Help Desk and One Stop operations through the implementation of AI-enabled service solutions; and

WHEREAS, this grant initiative provides a total funding pool of up to \$500,000 with individual award amounts determined by the Campus Consortium Foundation based on institutional scope, readiness, and demonstrated strategic alignment; and

WHEREAS, this grant initiative is designed to assist institutions in strengthening service delivery, ensuring operational continuity, and enhancing student access through 24x7 AI-powered support capabilities; and

WHEREAS, Rowan College of South Jersey seeks authorization to apply for and, if awarded, accept funding in the amount determined by the Campus Consortium Foundation to support the modernization of IT Help Desk and One Stop services through AI-enabled solutions of up to \$500,000; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the application for and acceptance of grant funding from the Campus Consortium Foundation, in an amount to be determined by the grantor of up to \$500,000, to support the implementation of AI-enabled Help Desk and One Stop service enhancements to improve student support and institutional operations.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE APPLICATION FOR AND
ACCEPTANCE CONGRESSIONALLY DIRECTED SPENDING FUND FOR
THE ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM TRANSITION**

WHEREAS, Rowan College of South Jersey is committed to strengthening institutional infrastructure, enhancing operational efficiency, and improving student access, success, and support services across its campuses; and

WHEREAS, the College seeks to transition to a modern, cloud-based Enterprise Resource Planning (ERP) system to restore and enhance critical administrative and student services operations; and

WHEREAS, the proposed ERP system, Ellucian Banner SaaS, will support essential institutional functions including financial aid processing, student records, advising, enrollment management, and financial operations, thereby improving service delivery, regulatory compliance, and data-driven decision-making; and

WHEREAS, Rowan College of South Jersey has the opportunity to apply for Congressionally Directed Spending funding through the Office of U.S. Representative Donald Norcross under the Fund for Improvement of Postsecondary Education (FIPSE) to support this initiative; and

WHEREAS, Rowan College of South Jersey seeks authorization to apply for and, if awarded, accept funding in an amount not to exceed \$900,000 to support the transition to a Unified Cloud-Based Enterprise Planning (ERP) System benefiting students and operations in Cumberland and Gloucester Counties; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the application for and acceptance of Congressionally Directed Spending funding, through the Office of U.S. Representative Donald Norcross, in an amount not to exceed \$900,000 to support the transition to the Ellucian Banner cloud-based Enterprise Resource Planning (ERP) system to enhance institutional effectiveness and student success.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.

Attested:

A handwritten signature in blue ink that reads "Lita M. Abele".

Lita M. Abele, Secretary

A handwritten signature in blue ink that reads "Gene J. Concordia".

Gene J. Concordia, Chair





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE APPLICATION FOR AND
ACCEPTANCE OF CONGRESSIONALLY DIRECTED SPENDING FUND FOR
THE ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM TRANSITION**

WHEREAS, Rowan College of South Jersey is committed to strengthening institutional infrastructure, enhancing operational efficiency, and improving student access, success, and support services across its campuses; and

WHEREAS, the College seeks to transition to a modern, cloud-based Enterprise Resource Planning (ERP) system to restore and enhance critical administrative and student services operations; and

WHEREAS, the proposed ERP system, Ellucian Banner SaaS, will support essential institutional functions including financial aid processing, student records, advising, enrollment management, and financial operations, thereby improving service delivery, regulatory compliance, and data-driven decision-making; and

WHEREAS, Rowan College of South Jersey has the opportunity to apply for Congressionally Directed Spending funding through the Office of U.S. Senator Andy Kim under the Fund for Improvement of Postsecondary Education (FIPSE) to support this initiative; and

WHEREAS, Rowan College of South Jersey seeks authorization to apply for and, if awarded, accept funding in an amount not to exceed \$900,000 to support the transition to a Unified Cloud-Based Enterprise Planning (ERP) System benefiting students and operations in Cumberland and Gloucester Counties; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the application for and acceptance of Congressionally Directed Spending funding, through the Office of U.S. Senator Andy Kim, in an amount not to exceed \$900,000 to support the transition to the Ellucian Banner cloud-based Enterprise Resource Planning (ERP) system to enhance institutional effectiveness and student success.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.

Attested:


Lita M. Abele, Secretary


Gene J. Concordia, Chair





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE APPLICATION FOR AND
ACCEPTANCE OF CONGRESSIONALLY DIRECTED SPENDING FUND FOR
THE ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM TRANSITION**

WHEREAS, Rowan College of South Jersey is committed to strengthening institutional infrastructure, enhancing operational efficiency, and improving student access, success, and support services across its campuses; and

WHEREAS, the College seeks to transition to a modern, cloud-based Enterprise Resource Planning (ERP) system to restore and enhance critical administrative and student services operations; and

WHEREAS, the proposed ERP system, Ellucian Banner SaaS, will support essential institutional functions including financial aid processing, student records, advising, enrollment management, and financial operations, thereby improving service delivery, regulatory compliance, and data-driven decision-making; and

WHEREAS, Rowan College of South Jersey has the opportunity to apply for Congressionally Directed Spending funding through the Office of U.S. Senator Cory Booker under the Fund for Improvement of Postsecondary Education (FIPSE) to support this initiative; and

WHEREAS, Rowan College of South Jersey seeks authorization to apply for and, if awarded, accept funding in an amount not to exceed \$900,000 to support the transition to a Unified Cloud-Based Enterprise Planning (ERP) System benefiting students and operations in Cumberland and Gloucester Counties; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the application for and acceptance of Congressionally Directed Spending funding, through the Office of U.S. Senator Cory Booker, in an amount not to exceed \$900,000 to support the transition to the Ellucian Banner cloud-based Enterprise Resource Planning (ERP) system to enhance institutional effectiveness and student success.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.

Attested:


Lita M. Abele, Secretary


Gene J. Concordia, Chair





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE OF ACHIEVEMENT IN CNC OPERATOR (CNC) ON BOTH CAMPUSES

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate of Achievement in CNC Operator (CNC) on both campuses; and

WHEREAS, this program will be offered beginning September 1, 2026; and

WHEREAS, this program will provide one semester of concentrated study in education for those who plan to enter into the workforce as a CNC Operator, upskill their current skill set in CNC operations, or continue their education to earn a full degree in Technical Studies; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to offer a Certificate of Achievement in CNC Operator (CNC) beginning September 1, 2026.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE OF ACHIEVEMENT IN ELECTROMECHANIC TECHNICIAN ON BOTH CAMPUSES

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate of Achievement in Electromechanic Technician on both campuses; and

WHEREAS, this program will be offered beginning September 1, 2026; and

WHEREAS, this program will provide one semester of concentrated study in education for those who plan to enter into the workforce as an Electromechanic Technician, upskill their current skill set in Electronics and Mechanics, or continue their education to earn a full degree in Technical Studies, Electrical Engineering Technology or Mechanical Engineering Technology; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to offer a Certificate of Achievement in Electromechanic Technician beginning September 1, 2026.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE OF ACHIEVEMENT IN ENGINEERING TECHNOLOGY/ELECTRONICS TECHNOLOGY ON BOTH CAMPUSES

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate of Achievement in Engineering Technology/Electronics Technology on both campuses; and

WHEREAS, this program will be offered beginning September 1, 2026; and

WHEREAS, this program will provide one semester of concentrated study in education for those who plan to enter into the workforce as an Electronics Technician, upskill their current skill set in Electronics, or continue their education to earn a full degree in Technical Studies or Electrical Engineering Technology; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to offer a Certificate of Achievement in Engineering Technology/Electronics Technology beginning September 1, 2026.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE OF ACHIEVEMENT IN PROGRAMMABLE LOGIC CONTROLLER TECHNICIAN ON BOTH CAMPUSES

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate of Achievement in Programmable Logic Controller Technician on both campuses; and

WHEREAS, this program will be offered beginning September 1, 2026; and

WHEREAS, this program will provide one semester of concentrated study in education for those who plan to enter into the workforce as a Programmable Logic Controller (PLC) Technician, upskill their current skill set in PLC operations, or continue their education to earn a full degree in Technical Studies; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to offer a Certificate of Achievement in Programmable Logic Controller Technician beginning September 1, 2026.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE OF ACHIEVEMENT IN QUALITY CONTROL IN MANUFACTURING ON BOTH CAMPUSES

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate of Achievement in Quality Control in Manufacturing on both campuses; and

WHEREAS, this program will be offered beginning September 1, 2026; and

WHEREAS, this program will provide one semester of concentrated study in education for those who plan to enter into the workforce as a Quality Control Specialist, upskill their current skill set in Quality Control, or continue their education to earn a full degree in Technical Studies; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to offer a Certificate of Achievement in Quality Control in Manufacturing beginning September 1, 2026.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES TO APPROVE APPLICATION FOR AND
ACCEPTANCE OF NEW JERSEY DEPARTMENT OF LABOR AND
WORKFORCE DEVELOPMENT JOB OPPORTUNITIES FOR BUILDING
SUCCESS (JOBS) GRANT FUNDING**

WHEREAS, Rowan College of South Jersey is committed to advancing workforce development initiatives that promote equitable access to education, training, and employment opportunities for residents throughout the region; and

WHEREAS, the New Jersey Department of Labor and Workforce Development has issued a Notice of Grant Opportunity for the Fiscal Year 2027 Job Opportunities for Building Success (JOBS) program, which provides funding to support employment, training, and retention services for justice-impacted individuals; and

WHEREAS, the JOBS program is designed to assist justice-impacted individuals in overcoming barriers to employment through career services, training, internships, and supportive services, ultimately promoting successful workforce reentry and long-term employment outcomes; and

WHEREAS, Rowan College of South Jersey seeks authorization to apply for and, if awarded, accept grant funding in an amount not to exceed \$1,000,000 to support the implementation of a comprehensive workforce development program serving justice-impacted individuals in Cumberland and Gloucester Counties.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the application for and acceptance of grant funding from the New Jersey Department of Labor and Workforce Development under the Job Opportunities for Building Success (JOBS) program, in an amount not to exceed \$1,000,000 to support workforce training and employment services in Cumberland and Gloucester Counties.

ADOPTED at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary





RESOLUTION TO GRANT THE POLICE ACADEMY PERMISSION TO APPLY FOR AND UPON AWARD, ACCEPT FUNDING FOR LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND (LEOTEF) GRANT FROM THE STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to the Police Academy to apply for and upon award, accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Law Enforcement Officers Training and Equipment Fund (LEOTEF) grant sub-award number: LEOTEF -08-26; and

WHEREAS, the period of the program will be July 1, 2025, to June 30, 2026, in the amount of \$12,954.00; and

WHEREAS, The Police Academy will assist staff of Law and Justice with operational capacity; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution for the Police Academy to apply for and upon award, accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Law Enforcement Officers Training and Equipment Fund (LEOTEF) grant for the period of July 1, 2025, to June 30, 2026, in the amount of \$12,954.00

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on April 21, 2026.


Gene J. Concordia, Chair

Attested: 
Lita M. Abele, Secretary




**State of New Jersey
Department of Law and Public Safety
Division of Criminal Justice**

CERTIFICATION OF RECORDING OFFICER

This certifies the foregoing resolution is a true and correct copy of a resolution which was duly and regularly introduced and adopted at the Rowan College of South Jersey Board of Trustees meeting held on the 21st day of April, 2026.

All requirements of law pertaining to the conduct of said meeting and the passage of this resolution were observed, and I am duly authorized to execute this certificate.



Meg Resue, M.S., H.Ed.
Chief of Staff, President &
Board of Trustees

April 21, 2026



Board of Trustees Policy Synopsis

Revised Policies:

4001 Acceptable Use of Technological Resources

Background for policy revision:

The policy was revised with an administrative title change and two additional verbiage clarifications.

4005 Online Proctoring

Background for policy revision:

The policy was revised with statements of clarification to support the academic integrity of online assessments.

4009 Collaboration Platforms

Background for policy revision:

The policy was revised with a policy title change from “Web Conferencing” and corresponding verbiage revisions from “Web Conferencing” to “Collaboration Platforms” in the body of the document. Additionally the statement, “No other web conferencing collaborative platforms may be used for synchronous online communication initiated by the College” was deleted.



1
2 **Rowan College**
3 **of South Jersey**

4 REVISE

5 Policy: 4001
6 Title: **ACCEPTABLE USE OF TECHNOLOGICAL RESOURCES (AUP)**
7 (Collaboration Platforms, Email, Enterprise Information System, Internet,
8 Social Media & Off-Campus Portable Presentation Equipment)
9 Area: Innovation and Technology
10 Approved: 07/01/19
11 Revised: TBD

12 As an academic community, all end-users of the College are expected to honor
13 intellectual property, respect the privacy of data, and recognize the rights of others. Each
14 individual has a right of access to available technological resources and to the data
15 privacy of files, and each has the responsibility, in turn, to use resources in an ethical
16 manner.

17 It is the intent of the College to provide high-quality technological resources to its users
18 to allow the College community to maintain its access to available local, national, and
19 international information and to provide an environment which encourages the
20 acquisition of knowledge and the sharing of information. All technology owned by the
21 College must be used in a manner consistent with the College's mission.

22 It is the responsibility of all end-users to be familiar with the particular conditions of use
23 of, and to abide by, the provisions set forth within this policy as it relates to all
24 technological resources including, but not limited to, networks, on-premise software
25 solutions, College approved third party platforms and solutions, all College-owned
26 devices such as computers, tablets, desk telephones, cell phones, printers, multifunction
27 devices, servers, network devices, telecommunication equipment, the College's
28 Enterprise Information Systems, and emerging technologies used by all end-users. On an
29 annual basis, all end-users are required to indicate they are familiar with this policy and
30 its corresponding administrative procedure.

31 In General:

32 Resources may be used for lawful and permitted purposes only. Use of resources for
33 unlawful purposes or for uses not specifically permitted by the College, or assisting
34 another in such use, is a serious violation of this policy. Violations may result in a loss of
35 access or additional disciplinary action ranging from the withholding of transcripts to
36 expulsion from the College or discipline up to and including termination of employment.

37 The College treats policy violations of technological resources, equipment, software,
38 information resources, and networks seriously. Questions concerning these guidelines
39 should be addressed to the ~~Vice President and Chief Information Officer (VP/CIO)~~
40 Executive Vice President and Chief Operating Officer/Chief Financial Officer
41 (“EVP/COO/CFO”) or designee. Allegations of harassment or other irresponsible use of
42 College technological resources should be immediately made known to the Vice
43 President and Chief Compliance Officer and the appropriate vice president (see policies
44 *7011 Harassment and Discrimination* and *8003 Anti-Bullying and Intimidation*).

45 College policies and procedures for use and access to technological resources and
46 systems extend outside the College when college-own resources and approved third party
47 platforms and solutions are accessed via the internet or through College equipment and/or
48 facilities. Network and internet service providers outside the College may additionally
49 impose their own conditions of appropriate use, for which end-users are responsible.

50 The College must comply with federal and state legislation regulating electronic
51 communications and technology use. This may mean that data compiled through the use
52 of College technology may be released under appropriate legal protocols. Additionally,
53 the unauthorized disclosure of personal data or records is a violation of law (see Policy
54 8109 Student Records).

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56 The President will have administrative procedures developed to implement this policy.
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70 References:

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72 Rowan College of South Jersey Administrative Procedure, *4001 Acceptable Use of*
73 *Technological Resources (Email, Internet, Enterprise Information System, Social*
74 *Media & Off-Campus Portable Presentation Equipment)*
75
76 Rowan College of South Jersey Board of Trustees Policy Manual, *7011 Harassment and*
77 *Discrimination, and 8003 Anti-Bullying and Intimidation, and 8109 Student*
78 *Records*



1
2 **Rowan College**
3 **of South Jersey**

4 REVISE

5 Policy: 4005
6 Title: **ONLINE PROCTORING**
7 Area: Innovation and Technology
8 Approved: 07/14/20
9 Revised: TBD

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12 In order to prepare for situations in which the College's campuses are physically closed,
13 To support the academic integrity of online assessments, and to be prepared for emergency
14 closures of the College's physical campuses, the College has adopted an online proctoring
15 solution.

16
17 Students in all courses, regardless of modality, must be able to make use of the College's
18 licensed online proctoring software platform. Because online proctoring software has specific
19 technical and hardware requirements, all students will be made aware of these requirements prior
20 to, or at the time of registration.

21
22 It is not required that faculty make use of online proctoring; it is only mandatory that students in
23 all courses be approached with the understanding that online proctoring may be used are
24 prepared technologically to use it, should it be required.

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26 Administrative procedure will be developed to provide additional information regarding online
27 proctoring.

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37 References:

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39 Rowan College of South Jersey Administrative Procedure, *4005 Online Proctoring*



1
2 **Rowan College**
3 **of South Jersey**

4 REVISE

5 Policy: 4009

6 Title: ~~WEB-CONFERENCING~~ **COLLABORATION PLATFORMS**

7 Area: Innovation and Technology

8 Approved: 07/14/20

9 Revised: TBD

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12 To ensure security and privacy of data during synchronous online collaboration communication
13 (also known as web conferencing) when using collaboration platforms (web-conferencing,
14 shared document editing, and instant messaging), all College employees must use the web
15 conferencing collaboration platforms that are officially recognized by the College -- through a
16 contractual agreement or license -- for any synchronous online communication collaboration
17 initiated by the College.

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19 ~~No other web conferencing collaborative platforms may be used for synchronous online~~
20 ~~communication initiated by the College.~~

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22 Administrative procedure will be developed to provide additional information regarding web
23 conferencing collaboration platforms.

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36 References:

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38 Rowan College of South Jersey Administrative Procedure, *4009 Web Conferencing*
39 *Collaboration Platforms*