Rowan College of SOUTH JERSEY

**BOARD OF TRUSTEES MEETING – GLOUCESTER CAMPUS**

**REGULAR SESSION MINUTES**
**September 15, 2026**

Mr. Chris Gibson, Esq. administered the Oath of Office to Mr. David Joye and Mr. Ken Barnshaw prior to the start of the Regular Session.

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:38 p.m. meeting held in-person on the Gloucester Campus.

Meg Resue, Chief of Staff to President and Board of Trustees, read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 3, 2026, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities."

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

**Members Present:**
Ms. Lita Abele
Ms.Christine Allen-Jackson, JSC
Ms. Jennica Bileci
Mr. Ken Barnshaw
Ms. Danielle Carroll
Mr. Gene Concordia
Dr. Edward Geletka
Mr. David Joye
Mr. Greg Lopergolo
Ms. Jodi Trivellini
Mr. Douglas Wills, Esq.
Dr. Warren Wallace
Dr. Brenden Rickards, President, Ex-Officio

**Members Absent:**
None

**Advisor Present:**
Mr. Chris Gibson, Esq.

Chair Gene Concordia welcomed Gloucester County Commissioner Gattinelli, as well as everyone else present for the meeting.

**PRESIDENT'S REPORT**

For the President's report, Dr. Rickards provided a presentation which was a shortened version of his September 8, 2026, Town Hall presentation to the college faculty and staff. Dr. Rickards discussed connecting the college to the regional communities through service opportunities. In addition, he indicated focusing on a data-driven re-structuring strategy tied directly to institutional accreditation requirements, the college's Strategic Plan and Institutional Effectiveness outcomes to underpin sustainability as RCSJ moves forward. (presentation attached)

## ACCEPTANCE OF MINUTES

The June 16, 2026 Regular Meeting and Closed Session minutes were approved as published.

## FINANCE

Report Summary: **Nick Burzichelli,** Exec. VP, COO & CFO presented the financial statements. Informational Item: Separate RCSJ Gloucester & Cumberland Campus Financial Statements for the months ending June 30, 2026 and August 31, 2026.

On the recommendation of the President, Trustee Lopergolo made a motion, seconded by Trustee Trivellini, approving the following item1 with Trustee Barnshaw abstaining. (resolution attached)

1. RCSJ FY2027 Revised Tuition & Fees Schedule

## PLANNING/FACILITIES

Report Summary: **Nick Burzichelli,** Exec. VP, COO & CFO presented the Campus Safety report and went over the resolutions below, which had been reviewed by Board committee.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Safety Crime Statistics for June, July & August 2026 for both campuses (attached).

On the recommendation of the President, Trustee Lopergolo made a motion, seconded by Trustee Wallace, approving the following items 1 through 15, with Trustee Joye abstaining for 13, 14, & 15; and Trustee Barnshaw abstaining of items 1 through 15. (resolutions attached)

1. Authorize lease: Canon
2. Shared Service Agreement: Cumberland County Board of Vocational Ed – Security Services (CC)
3. Authorize: CTE Specialized Training to County of Gloucester Employees
4. Change Order: Arthur J. Ogren Construction – Gloucester Campus
5. Agreement: Instrata Communications – CTE addition (GC)
6. Agreement: Johnson Controls – Security system monitoring
7. Authorize lease: Lenovo Global Technology-IT hardware, software & warranties
8. Agreement: Marino General Construction-Allied Health Center roof project
9. Purchase: Emergency Phone Repairs/Replacement
10. Purchase: SHI International - Zoom software
11. Agreement: TTI Environmental
12. Purchase: Winner Ford – F150 truck w/snowplow
13. Agreement: Laerdal Medical SimCapture Pro Cloud (Perkins)
14. Agreement: Henry Schein (Ultrasound Unit) (Perkins)
15. Agreement: Henry Schein (DRX-Revolution System) (Perkins)

**PERSONNEL** - **Nick Burzichelli**, Exec. VP, COO & CFO reviewed the Personnel documents prior to Board action.

On the recommendation of the President, Trustee Lopergolo made a motion, seconded by Trustee Wallace, approving the Personnel Actions for the following item 1, with Trustee Barnshaw abstaining. (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

## ACADEMIC SERVICES

Report Summary: **Dr. Brenden Rickards**, Chief Academic Officer, presented the resolutions for approval, which had previously been reviewed by Board committee.

On the recommendation of the President, Trustee Carroll made a motion, seconded by Trustee Abele, approving the following items 1 through 9, with Trustee Concordia abstaining on item 7; and Trustee Barnshaw abstaining for items 1 through 9. (resolutions attached)

1. Accept additional Adult Basic Skills funding: Salem County Vocational Technical School District (Cumberland Campus)
2. Approve offering: Certificate of Achievement: Social Service
3. Apply and accept funding: FY2026-27 Displaced Homemaker Program (Cumberland)
4. Apply & accept funding: FY2026-27 Displaced Homemaker Program (Gloucester)
5. Accept funding: EOF Cumberland Campus Article IV Program Support Budget
6. Accept funding: Gloucester Campus Article IV Program Support Budget
7. Approve: Academic Services to provide noncredit training programs to Gloucester County employees
8. Apply & accept funding: NJ Secretary of Higher Education & NJCCC Economic Development (development & delivery of CNA Program w/Clipboard Health
9. Apply & accept supplemental funding: U.S. Dept. of Ed, Title III Strengthening Institutions Program (SIP) grant

## POLICY

Report Summary: **Sandy Evans, Exec. Director**, President's Office presented the following policies for approval.

On the recommendation of the President, Trustee Geletka made a motion, seconded by Trustee Lopergolo approving the following policies, 1 through 3 below with Trustee Barnshaw abstaining for items 1 through 3.

1. New Policy
   1011 President Emeritus
   3012 Credits for Prior Learning
2. Revised Policy
   7001 Equal Employment Opportunity
   7019 Pregnant and Parenting Students and Employees
   7105 Lactation Room Accommodations for Employees and Students
   7413 Nepotism
3. Rescinded Policy
   7101 Health Insurance, Waiver of Coverage, and Continuation of Benefits

## STUDENT SERVICES

**Judy Atkinson**, Vice President, Chief Student Affairs Officer, highlighted a couple of events that Campus Life created to celebrate the opening of the Fall semester. The first was a Fall Festival to welcome them returning to campus or just beginning they educational journey. Next there is a Student Club Day on September 22 and 23 to encourage returning and new students to get connected with any of the various clubs RCSJ has to offer. Vice President Atkinson noted that it was nice to see all the activity on campus again.

**BRANCH CAMPUS** - **Dr. Jim Piccone**, Vice President/CAO (Notes provided by Dr. Piccone)
As the Grant Office continues to identify and pursue funding opportunities, [here] are the Mission Areas that are currently funded: Educational Opportunity & Access, Adult Education & ESL, Student Basic Needs & Wellness, Community, Seniors & Culture, Workforce & Career Training, Career & Technical Education, STEM & Undergraduate Research, and Campus Infrastructure.

RCSJ Week of Service 9/11 Remembrance: RCSJ participated in remembrance activities at the Veterans Memorial Home in Vineland, where 85 veterans received college-made decorative blankets. The annual campus remembrance, led by Criminal Justice professors Dr. Charles Kocher and Dr. William Addison drew more than 70 students, faculty, and staff.

**ROWAN COLLEGE FOUNDATION** - **Cody Miller,** Exec. Director, Advancement & Foundation
Susan Nardelli, Vice President, Communications, Marketing and Enrollment Management, filled in for Cody Miller who was unable to attend due to illness to let the Trustees know that the President's Golf Classic is on October 19, 2026, with a 11:00 a.m. start and that this year's funds are going to support the CTE Scholarship Apprenticeships. Also, she noted another event that is coming up on November 5th, at 6:00 p.m. when the Foundation will hold its annual Student Scholarship Reception/Dinner.

Vice President Nardelli informed everyone the President's Newsletter just went out (via email) and it is filled with loads of RCSJ information across both campuses, which includes the two events mentioned above.

**PUBLIC PORTION**
Chair Concordia asked Public comment. No comments were received.

**CLOSED SESSION**
A Closed Session announcement was read follows: "The Board will go into closed session following the reading of the closed session resolution. Board action may or may not occur after the closed session ends, therefore, it is the Public's choice to leave the venue for the evening. If the Public wishes to stay, you are asked to leave the room and move to the mezzanine outside of the main cafeteria. You will be notified when to return if further business is to be conducted. Meg Resue then read the resolution to go into to Closed Session.

At 7:26 p.m., Trustee Geletka made a motion, seconded by Trustee Loergolo, to approve the resolution to go into a Closed Session. The motion was unanimously approved with Trustee Barnshaw abstaining. The Public vacated the area to the mezzanine as directed.

**ADJOURNMENT**
At 8:16 p.m., Trustee Abele made a motion, seconded by Trustee Allen-Jackson that adjourned the Regular meeting.

Respectfully submitted,

Lita M. Abele

Lita M. Abele, Secretary

Notes taken by Meg Resue

Rowan College of SOUTH JERSEY

## RCSJ BOARD OF TRUSTEES CLOSED SESSION MINUTES
## September 15, 2026

At 7:26 p.m., Trustee Geletka made a motion, seconded by Trustee Lopergolo, to approve the resolution to go into a Closed Session. The motion was approved with Trustee Barnshaw abstaining. The Public vacated the Gloucester Campus Board Room as directed.

**Members Present:**
Ms. Lita Abele
Ms. Christine Allen-Jackson, JSC
Ms. Jennica Bileci
Mr. Ken Barnshaw
Ms. Danielle Carroll
Mr. Gene Concordia
Dr. Edward Geletka
Mr. David Joye
Mr. Greg Lopergolo
Ms. Jodi Trivellini
Mr. Douglas Wills, Esq.
Dr. Warren Wallace
Dr. Brenden Rickards, President, Ex-Officio

**Members Absent:**
None

**Advisor Present:**
Mr. Chris Gibson, Esq.
Mr. Mike DiPiero, Esq.
Mr. Nick Burzichelli, Exec. VP, COO & CFO

Board of Trustees discussed personnel matters, contract negotiation and general finance.

At 8:16 p.m., Trustee Abele made a motion, seconded by Trustee Allen-Jackson, unanimously approving to end the Closed Session and to the Regular Meeting.

Respectfully submitted,

Lita M. Abele

Lita M. Abele, Secretary

Notes taken by Meg Resue

Rowan College
SOUTH JERSEY

# Board of Trustees

President's Report
September 15, 2026

# Where Ambition Meets Opportunity

RC SJ

Where ambition meets opportunity



# Welcome!

RC SJ

## RCSJ Serves

- Kicking off the academic year with community-building and engagement
- Will look for more opportunities to engage everyone: Students, Faculty, Staff, Community
- Michele Francesconi, Volunteer Center of South Jersey, a Program of Jersey Cares

## READY TO MAKE AN IMPACT?

**Scan the QR Code to register for RCSJ Serves and find volunteer opportunities.**

*bit.ly/m/RCSJServes*

# What does it mean to be a Community College?

**Service**

- To the public, our students, our communities and one another
- Day of Service!

**Support**

- Enhance behavioral and emotional support for students and employees

**Trainings**

- Faculty and staff must be prepared for the student of tomorrow
  - ✓ AI
  - ✓ Trauma Informed Teaching
  - ✓ Best Practices in Instruction
  - ✓ Innovative Teaching

**Engagement**

- Engage in College initiatives such as strategic planning so we can collectively make RCSJ a place we can all be proud to work at

# Moving to Banner

- **RCSJ Serves** is more than this single week of service. It's our internal statement moving forward. The Banner SaaS project, will be called **"One RCSJ Serves."** The addition of "One" on the project is to clearly acknowledge our continued progress to a single system with single processes across our two campuses.
- Architecture Alignment Workshops — a series of interactive and collaborative sessions hosted by Ellucian to review the baseline best practice application processes — have completed and no customization was noted.



# Connecting Community. Leading Learning.

**Connecting Community through Service**

- Foster authentic partnerships in which RCSJ and community organizations collaboratively identify goals and needs.

**Learning Beyond the Classroom**

- Create meaningful, hands-on experiences that connect academic learning.

**Leading in AI Education**

- RCSJ will position itself as a leader in AI education, workforce preparation, and responsible AI use.










# Results-Driven Restructuring

**Middle States**
RCSJ has received its Statement of Accreditation Status from the Middle States Commission on Higher Education (MSCHE) where our status is "Accreditation Reaffirmed" with the next self-study evaluation set to take place in 2033-34.

**Strategic Plan**
August 2026: External Leadership Committee
September 2026: Employee All Call Participation
October 2026: Student All Call Participation
October 2026: Committee Development
October-December 2026: Plan Development
February 2027: Strategic Plan Finalized



# Results-Driven Restructuring

**Middle States Recommendations**

- RCSJ should develop a new inclusive Strategic Plan and review the mission statement
- RCSJ should schedule Administrative Unit reviews for continuous improvement
- RCSJ should implement a unified General Education Assessment plan and share the data
- RCSJ should make student outcomes data available for faculty doing curricular changes and Program Reviews
- RCSJ should develop a comprehensive Strategic Enrollment Management Plan
- RCSJ should address operational issues with the current ERP, Anthology
- RCSJ should unify assessments for Academic Program Reviews, including use of common assessments
- RCSJ should develop and implement a multi-year plan to address the financial structural deficits and use informed campus participation to develop budgets
- RCSJ should implement an evaluation process for the President and senior leaders with the Board of Trustees
- RCSJ should strengthen shared governance by establishing regular engagement with Administration and explore the unification of governance units

# College Planning and Goals

**Stabilization of finances and system operations**

- ERP Stabilization – Now – Fall 2027 launch
- Restructuring - Now

**Program evaluation and expansions**

- Trades programming – Spring 2027 start
- Healthcare programming – expanded Fall 2026
- Technician trainings – expanding Fall 2027
- Industry engagement - Now

**External Partnerships**

- Rowan College Preps (high school seniors)
- Rowan Choice
- Rowan University



# Restructuring — the path forward

- IR
- IT
- Student Services – Advisement, Admissions, and Recruitment
- Bursar
- Library
- Behavioral Support – Counseling and Wellness
- County and External initiatives and Partnerships with Colleges
- CTE
- MSCHE
- Future planning – Military Affairs, Student Affairs, Appeals, and Student Life

# Where are we going?

- Service to the Community at large
- Enhanced trainings for faculty and staff
- Enrollment Management Plan and outreach shift
- Market and highlight our student successes
- Engagement with industry for programmatic expansion
- STRATEGIC PLAN – get involved!

Rowan College of SOUTH JERSEY

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY**

WHEREAS, the Open Public Meetings Act of the State of New Jersey allows closed sessions for the purpose of discussing personnel matters, anticipated litigation, negotiations, and purchase of real property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey, County of Gloucester and State of New Jersey, as follows:

1. That in accordance with Section 7B7, and 7b8, of the Open Public Meetings Act of the State of New Jersey, a closed session will be held at this meeting to discuss personnel matters, anticipated litigation, negotiations, and purchase of real property: and

2. The results of the discussion may be disclosed to the public at such time or at such other time deemed proper by the Board of Trustees.

ADOPTED at a meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene Conecordia, Chair

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2026

| | 6/30/2026 | | |
|---|---|---|---|
| | Budget Amount | Unaudited Y-T-D | Delta Y-T-D |
| **Current Operating Revenues** | | | |
| Educational and General | | | |
| Student Tuition - Credit | $ 17,292,756 | $ 16,273,036 | $ (1,019,720) |
| Police Academy - Tuition | 107,670 | 79,190 | (28,480) |
| Fire Academy - Tuition | 170,000 | 217,665 | 47,665 |
| Continuing Education | 900,000 | 1,059,003 | 159,003 |
| Fees | 10,553,577 | 9,208,410 | (1,345,167) |
| Out of County (Charge back) | 38,229 | | (38,229) |
| Government Appropriations | | | |
| State | 7,047,215 | 7,047,215 | (0) |
| Police Academy - State Funding | 60,000 | 60,000 | - |
| Fire Academy - State Funding | 9,430 | 9,430 | - |
| Continuing Ed - State Funding | 107,168 | 107,168 | - |
| Act - State Funding | 87,500 | 87,500 | - |
| County | 8,218,993 | 8,268,993 | 50,000 |
| EDC - County Funding | 275,000 | 275,000 | - |
| Rowan Medicine - County Funding | 75,000 | 75,000 | - |
| Police Academy - County Funding | 132,245 | 132,245 | - |
| Fire Academy - County Funding | 193,000 | 193,000 | - |
| ACT Center - County Funding | 205,762 | 205,762 | - |
| Other Revenues | 1,656,000 | 1,201,423 | (454,577) |
| Auxiliary Enterprises | 370,300 | 360,491 | (9,809) |
| Drawdown from Unrestriced Fund Balance | 3,135,729 | 3,135,729 | - |
| Total Operating Revenues | $ 50,635,574 | $ 47,996,259 | $ (2,639,315) |
| **Current Operating Expenditures** | | | |
| Personnel | $ 28,373,151 | $ 29,716,360 | $ (1,343,209) |
| Benefits | 13,013,509 | 13,235,047 | (221,538) |
| Expenses | 8,703,681 | 8,959,772 | (256,091) |
| Debt Service | 63,900 | 49,105 | 14,795 |
| Retiree Benefits | 440,037 | 536,716 | (96,679) |
| Auxiliary Enterprises | 41,296 | 10,213 | 31,083 |
| Total Operating Expenditures | $ 50,635,574 | $ 52,507,214 | $ (1,871,640) |

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2026

| | 6/30/2026 | | |
|---|---|---|---|
| | Budget Amount | Unaudited Y-T-D | Delta Y-T-D |
| **Current Operating Revenues** | | | |
| Educational and General | | | |
| Student Tuition - Credit | $ 8,492,046 | $ 8,771,612 | $ 279,566 |
| Continuing Education | 1,072,500 | 1,222,560 | 150,060 |
| Fees | 4,884,126 | 4,892,489 | 8,363 |
| Out of County (Charge back) | 10,000 | 2,478 | (7,522) |
| Government Appropriations | | | |
| State | 4,573,883 | 4,573,883 | - |
| County | 7,000,000 | 7,000,000 | - |
| Other Revenues | 480,000 | 272,520 | (207,480) |
| Auxiliary Enterprises | 334,620 | 390,722 | 56,102 |
| | | | - |
| | - | | - |
| Drawdown from Unrestriced Fund Balance | - | | - |
| | - | - | - |
| Total Revenues | $ 26,847,175 | $ 27,126,264 | $ 279,089 |
| **Current Operating Expenditures** | | | |
| Personnel | 13,583,116 | 13,652,258 | (69,142) |
| Benefits | 5,954,388 | 5,936,739 | 17,649 |
| Expenses | 7,159,670 | 5,884,162 | 1,275,508 |
| Debt Service | $ 24,045 | 21,045 | $ 3,000 |
| Retiree Benefits | | | $ - |
| Auxiliary Enterprises | $ 38,975 | 72,132 | $ (33,157) |
| Total Operating Expenditures | $ 26,760,194 | $ 25,566,336 | $ 1,193,858 |

ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING AUGUST 31, 2026

| | 8/31/2026 | | |
|---|---|---|---|
| | Budget Amount | Unaudited Y-T-D | Delta Y-T-D |
| **Current Operating Revenues** | | | |
| Educational and General | | | |
| Student Tuition - Credit | $ 17,786,965 | $ 6,601,108 | $ (11,185,857) |
| Police Academy - Tuition | 107,670 | 650 | (107,020) |
| Fire Academy - Tuition | 170,000 | 18,600 | (151,400) |
| Continuing Education | 900,000 | 266 | (899,734) |
| Fees | 12,753,438 | 4,098,440 | (8,654,998) |
| Out of County (Charge back) | 38,229 | | (38,229) |
| Government Appropriations | | | |
| State | 6,335,955 | 584,401 | (5,751,554) |
| Police Academy - State Funding | 60,000 | 5,534 | (54,466) |
| Fire Academy - State Funding | 9,430 | 870 | (8,560) |
| Continuing Ed - State Funding | 107,168 | 9,885 | (97,283) |
| Act - State Funding | 87,500 | 8,071 | (79,429) |
| County | 8,218,993 | 2,054,748 | (6,164,245) |
| EDC - County Funding | 275,000 | 68,750 | (206,250) |
| Rowan Medicine - County Funding | 75,000 | 18,750 | (56,250) |
| Police Academy - County Funding | 132,245 | 33,061 | (99,184) |
| Fire Academy - County Funding | 193,000 | 48,250 | (144,750) |
| ACT Center - County Funding | 205,762 | 51,441 | (154,322) |
| Other Revenues | 1,456,000 | 2,629 | (1,453,371) |
| Auxiliary Enterprises | 370,300 | 15,330 | (354,970) |
| Drawdown from Unrestriced Fund Balance | 1,292,214 | | (1,292,214) |
| Total Operating Revenues | $ 50,574,869 | $ 13,620,783 | $ (36,954,085) |
| **Current Operating Expenditures** | | | |
| Personnel | $ 27,163,622 | $ 2,955,757 | $ 24,207,865 |
| Benefits | 13,767,529 | 1,653,945 | 12,113,585 |
| Expenses | 9,098,485 | 1,176,693 | 7,921,792 |
| Debt Service | 63,900 | - | 63,900 |
| Retiree Benefits | 440,037 | 103,552 | 336,485 |
| Auxiliary Enterprises | 41,296 | | 41,296 |
| Total Operating Expenditures | $ 50,574,869 | $ 5,889,947 | $ 44,684,923 |

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING AUGUST 31, 2026

| | 8/31/2026 | | |
|---|---|---|---|
| | Budget Amount | Unaudited Y-T-D | Delta Y-T-D |
| **Current Operating Revenues** | | | |
| Educational and General | | | |
| Student Tuition - Credit | $ 8,368,293 | $ 3,400,978 | $ (4,967,315) |
| Continuing Education | 972,500 | 42 | (972,458) |
| Fees | 5,734,461 | 2,363,272 | (3,371,189) |
| Out of County (Charge back) | 10,000 | - | (10,000) |
| Government Appropriations | | | |
| State | 4,286,672 | 380,691 | (3,905,981) |
| County | 6,500,000 | - | (6,500,000) |
| Other Revenues | 480,000 | 409 | (479,591) |
| Auxiliary Enterprises | 326,370 | 36,214 | (290,156) |
| | | | - |
| | - | | - |
| Drawdown from Unrestriced Fund Balance | 952,571 | | (952,571) |
| | - | - | - |
| Total Revenues | $ 27,630,867 | $ 6,181,606 | $ (21,449,261) |
| **Current Operating Expenditures** | | | |
| Personnel | 13,821,212 | 1,488,052 | 12,333,160 |
| Benefits | 6,249,827 | 730,697 | 5,519,130 |
| Expenses | 7,501,283 | 721,229 | 6,780,054 |
| Debt Service | $ 19,845 | - | $ 19,845 |
| Retiree Benefits | | | $ - |
| Auxiliary Enterprises | $ 38,700 | 7,282 | $ 31,418 |
| Total Operating Expenditures | $ 27,630,867 | $ 2,947,260 | $ 24,683,607 |

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY FISCAL YEAR 2027 REVISED TUITION AND FEE SCHEDULE.**

**WHEREAS,** Rowan College of South Jersey has a need to revise the tuition and fee schedule for the Fiscal Year 2027 that was approved by the Board of Trustees on June 16th, 2026, and

**WHEREAS**, there is a need to update and revise the Course Fees and Additional Fees;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 15th day of September 2026 that the revised Fiscal Year 2027 tuition and fees schedule had been approved.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held September 15, 2026.

Gene J. Concordia

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary



# ROWAN COLLEGE OF SOUTH JERSEY
## TUITION AND FEES SCHEDULE (CONT'D)
## (Effective for Fall 2026 Classes)

### 1. Tuition

| | | |
|---|---|---|
| Gloucester and Cumberland County Residents | $155.00 | per credit |
| Out-of-County Residents[1] | 183.00 | per credit |
| High School Option (HSOP) *(no course fees for an unlimited # of courses)* | 85.00 | per credit |
| High School Dual Credit *(‡High School courses taught by approved high school faculty.)* | 50.00 | per credit‡ |
| Partnership Agreements *(discount applies only to tuition and per credit fees)* | 33-50% Discount | |
| Senior Citizen Discount *(discount applies only to tuition, no limit on number of courses)* | 100% Discount | |
| Military Students | 155.00 | per credit‡ |

### 2. Per Credit Fees

| | | |
|---|---|---|
| Admin Systems Fee | $14.00 | per credit |
| General Service Fee | 48.00 | per credit |
| Capital Construction Fee | 5.00 | per credit |
| First Day Complete | 25.00 | per credit |

### 3. Program Fees

| | | |
|---|---|---|
| **Nursing, Health Professions, Dental & Radiography Fee** is applied per semester - *for students enrolled in Nursing, Health Professions, Dental & Radiography* | $2,000.00 | |
| **Auto Tech Fee** is applied per semester - *beginning second academic term for students enrolled in Automotive Technology* | $1,500.00 | |
| **Vet Tech Fee** is applied per semester *beginning second academic term for students enrolled in Veterinary Technology* | $1,500.00 | |

### 4. Refund Schedule – approved withdrawals only

| | | |
|---|---|---|
| **Full-term course** *Prior to and during the first week of classes* | 100% refund | |
| **Full-term Course** *After the first full week of classes* | 0% refund | |
| **Accelerated Courses** *See Admin Procedure 6210 for the refund schedule* | | |

### 5. Course Fees

Fees are applied to courses according to the following categories. Please check the course description section to see which fees apply to your selected course(s).

| | | |
|---|---|---|
| A. Computer Laboratory | 25.00 | |
| B. Art (some courses), Civil Engineering, Drafting, Computer Graphic Arts | 40.00* | |
| C. Select Hands-On Courses | 95.00 | |
| D. Materials Fee – BIOL 203, BIOL 221 | 165.00 | |
| G. Lab Fee – 1 Contact | 155.00× | |
| H. Lab Fee – 2 Contacts | 310.00* | |
| I. Lab Fee – 3 Contacts | 465.00* | |
| J. DMSI 120, 210, 255 | 50.00* | |
| K. Curriculum Review Fee | 618.00* | |
| O. Online Technology Fee | 75.00 | |
| Q. Quickbooks – ACCT 207 | 108.00* | |
| W. BIOL 212 (Wetlands Institute) | 250.00* | |
| Y. Honors Research – SCIN 201 | 200.00* | |

### 6. Additional Fees

| | | |
|---|---|---|
| Late Payment Fee | 30.00 | |
| Payment Plan Fee | 50.00 | |
| Credit Card Processing Fee | 2.99% | per transaction |
| Returned Check Fee | ¤ plus 30.00 | |
| Stop and Reissue Check Fee | ¤ plus 30.00 | |
| Reissue Check Fee | ¤ plus 30.00 | |
| Reissue NMTI Badge Fee | ¤ | |
| ID card Replacement Fee | 10.00 | |
| CPR Card Fee | 25.00 | |
| ACT (Residual) Exam° | | |
| LEXIS-NEXIS Annual Fee° | ¤ | |
| CCMA Phlebotomy, EKG and Medical Assistant Fees° | ¤ | |
| Accuplacer Challenge Fee | 10.00 | per section |
| Nursing and PTA HESI Admission Assessment Exam Fee°[a] (per test) | § | |
| | | |
| PTA Exit Exam Fee (PTAS 240) | 125.00 | per test |
| Radiography Exit Exam Fee (RADT 205) | 125.00 | per test |
| Radiography Review Course Fee (RADT 205) | 300.00 | per student |
| Practical Nursing Review Course Fee (PRAC 140) | 600.00 | per student |
| CLEP/DSST Fees — Test Administration Fee<br>Examination Fee | 25.00<br>§ | per exam |
| Other Standardized Tests Fee | § | |
| Liability Insurance (Nursing and Health Professions students only) | ¤ | |
| Library Membership Fee — Non-student County Residents** | 10.00 | per annum |
| Transcripts (processing options) | 5.00<br>10.00<br>25.00 | plus ¤ per standard (3-5 business days)<br>plus¤ per expedited (next business day)<br>per same day |
| Replacement Diploma Fee | 35.00 | |
| Portfolio Assessment Prior Learning | 125.00 | |
| Laptop cost pass-through | 600.00-800.00 | |

° Fee subject to change
¤ Cost pass through
§ *Cost pass through plus $30 administration*

1 *Out-of-county students must apply for a Certificate of Residence (charge-back) from their home county as required by State Statute 18A:64A-23; 18A:64B-4.*

2 *The NJVCC Online course fee is an estimate for informational purposes only. The actual rate is set by the Council of County Colleges.*

[a] *Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately $30 to $50 per test) plus $25 fee to administer the test.*

\+ *The NET is NOT required for applicants to Rowan College's Nursing program. Rowan College is a NET testing site for other Nursing programs.*

** *County borrowers from communities not participating in the GOLD System.*

× *These course fees are in accordance with programs listed in the Academic Catalog.*

*(Reference Board policy 6011)*

# ROWAN COLLEGE OF SOUTH JERSEY
## TUITION AND FEES SCHEDULE (CONT'D)
## (Effective for Fall 2026 Classes)

7. *Print Management Fees*

*(in excess of free copies allotted per semester)*

| | | |
|---|---|---|
| **Black Ink** | $0.07 | Per page |
| **Color Ink** | $0.22 | Per page |

8. *Library Fines*

| | | |
|---|---|---|
| **Fines** | $0.25 per day/per item | $10 maximum per item |
| **Replacement** | Cost of the item, plus $5 processing fee | |
| **Withdrawn Item (item not being replaced)** | Cost of the item | |

9. *Office of Student Affairs Fines*

| Violation Type | First Violation | Second Violation | Third Violation |
|---|---|---|---|
| **Alcohol Related** | $50 Fine | $100 Fine | $150 Fine |
| **Illegal Drug Related*** | $100 Fine | $200 Fine | |
| **Other Violations (includes obstruction/disruption, failure to comply, and safety-related violations)** | $50 Fine | $100 Fine | $150 Fine |

** For violations dealing with the manufacturing, sale, purchase or distribution of illegal drugs or controlled substances all first time violations may result in expulsion.*

# SAFETY AND SECURITY DEPARMENT

Rowan College SOUTH JERSEY

## REPORT

**TO:** Meg Resue, Chief of Staff to the President & Board of Trustees
**FROM:** Paul Babcock, Director of Campus Safety and Security
**DATE:** September 1st, 2026
**SUBJECT:** **Clery Crimes for the month of August 2026**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

| DESCRIPTION | GLOUCESTER | CUMBERLAND |
|---|---|---|
| Criminal Homicide | 0 Incidents | 0 Incidents |
| Aggravated Assault | 0 Incidents | 0 Incidents |
| Sexual Assault | 0 Incidents | 0 Incidents |
| Burglary | 0 Incidents | 0 Incidents |
| Robbery | 0 Incidents | 0 Incidents |
| Motor Vehicle Theft | 0 Incidents | 0 Incidents |
| Arson | 0 Incidents | 0 Incidents |
| Dating Violence | 0 Incidents | 0 Incidents |
| Domestic Violence | 0 Incidents | 0 Incidents |
| Stalking | 0 Incidents | 0 Incidents |
| Liquor Law Violations | 0 Incidents | 0 Incidents |
| Drug Law Violations | 0 Incidents | 0 Incidents |
| Weapons Violations | 0 Incidents | 0 Incidents |
| Hazing | 0 Incidents | 0 Incidents |
| Timely Warnings | 0 incidents | 0 Incidents |
| Notifications | 0 Incidents | 0 Incidents |

# SAFETY AND SECURITY DEPARMENT

Rowan College SOUTH JERSEY

# REPORT

**TO:** Meg Resue, Chief of Staff to the President & Board of Trustees
**FROM:** Paul Babcock, Director of Campus Safety and Security
**DATE:** August 6th, 2026
**SUBJECT:** **Clery Crimes for the month of July 2026**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

| DESCRIPTION | GLOUCESTER | CUMBERLAND |
|---|---|---|
| Criminal Homicide | 0 Incidents | 0 Incidents |
| Aggravated Assault | 0 Incidents | 0 Incidents |
| Sexual Assault | 0 Incidents | 0 Incidents |
| Burglary | 0 Incidents | 0 Incidents |
| Robbery | 0 Incidents | 0 Incidents |
| Motor Vehicle Theft | 0 Incidents | 0 Incidents |
| Arson | 0 Incidents | 0 Incidents |
| Dating Violence | 0 Incidents | 0 Incidents |
| Domestic Violence | 0 Incidents | 0 Incidents |
| Stalking | 0 Incidents | 0 Incidents |
| Liquor Law Violations | 0 Incidents | 0 Incidents |
| Drug Law Violations | 0 Incidents | 0 Incidents |
| Weapons Violations | 0 Incidents | 0 Incidents |
| Hazing | 0 Incidents | 0 Incidents |
| Timely Warnings | 0 incidents | 0 Incidents |
| Notifications | 0 Incidents | 0 Incidents |

# SAFETY AND SECURITY DEPARMENT

Rowan College SOUTH JERSEY

# REPORT

**TO:** Meg Resue, Chief of Staff, Pres. & BOT Office
**FROM:** Paul Babcock, Director of Campus Safety and Security
**DATE:** July 6th, 2026
**SUBJECT:** **Clery Crimes for the month of June 2026**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

| DESCRIPTION | GLOUCESTER | CUMBERLAND |
|---|---|---|
| Criminal Homicide | 0 Incidents | 0 Incidents |
| Aggravated Assault | 0 Incidents | 0 Incidents |
| Sexual Assault | 0 Incidents | 0 Incidents |
| Burglary | 0 Incidents | 0 Incidents |
| Robbery | 0 Incidents | 0 Incidents |
| Motor Vehicle Theft | 0 Incidents | 0 Incidents |
| Arson | 0 Incidents | 0 Incidents |
| Dating Violence | 0 Incidents | 0 Incidents |
| Domestic Violence | 0 Incidents | 0 Incidents |
| Stalking | 0 Incidents | 0 Incidents |
| Liquor Law Violations | 0 Incidents | 0 Incidents |
| Drug Law Violations | 0 Incidents | 0 Incidents |
| Weapons Violations | 0 Incidents | 0 Incidents |
| Hazing | 0 Incidents | 0 Incidents |
| Timely Warnings | 0 incidents | 0 Incidents |
| Notifications | 0 Incidents | 0 Incidents |

Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN CANON AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS,** Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Canon, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the college administration will enter into a 60 month lease agreement for copiers at a cost of $8,919.21 per quarter for the Cumberland Campus and $16,963.86 for the Gloucester Campus with Canon for the period beginning August 1, 2026 and ending July 31, 2031 using OMNIA contract 2020002755.

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the lease of copiers from Canon under OMNIA Partners Contract number 2020002755 in the amount of $517,661.40 over the 60 month contract term.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chairperson

Attested: Lita M. Abele
Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES APPROVING A SHARED SERVICES AGREEMENT WITH THE CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION TO PROVIDE SECURITY SERVICES FOR THE CUMBERLAND CAMPUS**

**WHEREAS,** Rowan College of South Jersey (RCSJ), the Cumberland County Board of Vocational Education (CCBVE) desire to formalize a shared services agreement to provide security services to the Cumberland Campus; and

**WHEREAS,** RCSJ and CCBVE agree to terminate a previous security services agreement dated July 1, 2019 effective June 30, 2026; and

**WHEREAS,** RCSJ and CCBVE have negotiated a new shared services agreement after identifying cost saving measures; and

**WHEREAS**, the hourly rate shall be $33.00 per hour for Officers and $36.00 per hour for the Lead Officer. The hourly rate shall thereafter be established annually by CCBVE in the spring and communicated to the College, and the parties acknowledge and agree that any such adjustments shall not require a formal amendment to this Agreement; and

**WHEREAS,** the attached Shared Service Agreement shall be the governing document for the term of the agreement; and

**WHEREAS,** the agreement shall be for a period of twenty-five (25) years starting on July 1, 2026, and ending on June 30, 2051; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to execute and enter into the shared services agreement with the Cumberland County Board of Vocational Education (CCBVE) for security services for a period of 25 years.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE SPECIALIZED TRAINING, THROUGH THE CAREER AND TECHNICAL EDUCATION CENTER, FOR COUNTY EMPLOYEES AT NO COST**

**WHEREAS,** Rowan College of South Jersey (hereinafter the "College") is a public institution of higher education established pursuant to N.J.S.A. 18A:64A-1 et seq., and operates as a co-sponsored county college of the County of Gloucester (hereinafter the "County"); and

**WHEREAS**, the County provides annual appropriations to support and fund the College's educational operations and capital needs; and

**WHEREAS,** the College, through its Career and Educational Training Center, possesses the expertise and infrastructure to offer continuing education and professional development programs for various industries and public sectors; and

**WHEREAS**, the College desires to offer a specialized training programs for County employees on a continuing basis; and

**WHEREAS,** the College will collaborate directly with a designated County Department Head or Authority Head to design and customize the curriculum for said training; and

**WHEREAS,** the College will provide this specialized curriculum design and pilot training program at no financial cost to the County.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the college to provide specialized training, through the Career and Technical Education Center, to County employees at no cost.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Greg Lopergolo, Treasurer

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE CHANGE ORDER NUMBER TWO (2) FROM ARTHUR J. OGREN CONSTRUCTION FOR THE CAREER AND TECHNICAL EDUCATION CENTER RENOVATIONS AND CONSTRUCTION TRADES ADDITION**

**WHEREAS,** in accordance with New Jersey's public bidding and contract laws the Rowan College of South Jersey, by resolution, entered into a contract with Arthur J. Ogren Construction on July 29, 2025 for the construction and renovation of the Career and Technical Education center and the Construction Trades addition for the base bid of $7,470,000.

**WHEREAS,** change order number one (1) in the amount of $416,237.31, increasing the contract amount to $7,886,237.31 was approved at the February 17, 2026, meeting; and

**WHEREAS**, it has been determined that a second change order is needed to add an amount allocated to labor and materials; and

**WHEREAS**, Arthur J. Ogren submitted change order number two (2) adding $568,940 to the contract amount resulting in a final cost of $8,455,177; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus to accept change order two (2) as submitted by Arthur J. Ogren Construction in the amount of $568,940 which increases the final project cost to $8,455.177.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN HENRY SCHEIN AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS,** Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Henry Schein, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the vendor selected has a Contract with OMNIA, which Rowan College of South Jersey is a member utilizing contract #2021002973; and

**WHEREAS,** the college will purchase a LOGIQ P10 Ultrasound unit and associated hardware/software from Henry Schein as per quote number 0403896 in the amount of $46,330.14 using OMNIA contract 2021002973; and

**WHEREAS**, the financial obligation will be paid from Perkins grant funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Henry Schein in the amount of $46,330.14 to provide a LOGIQ P10 Ultrasound unit and associated hardware/software.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chairperson

Attested: Lita M. Abele, Secretary



Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN HENRY SCHEIN AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS,** Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Henry Schein, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the vendor selected has a Contract with OMNIA, which Rowan College of South Jersey is a member utilizing contract #2021002973; and

**WHEREAS,** the college will purchase a DRX-Revolution System R3 Mobile X-Ray System, associated hardware/software, training and installation from Herny Schein as per quote number QUO-07744-K1D6K7 in the amount of $123,900 using OMNIA contract 2021002973; and

**WHEREAS**, the financial obligation will be paid from Perkins grant funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Henry Schein in the amount of $123,900 to provide a DRX-Revolution System R3 Mobile X-Ray System and associated hardware/software, training and installation.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chairperson

Attested: Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1956 STATE OF NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO INSTRATA COMMUNICATIONS FOR THE INSTALLATION OF COMMUNICATIONS CABLING FOR THE CTE BUILDING ADDITION PROJECT**

**WHEREAS,** pursuant to NJSA 18A:64A-25.5, Rowan College of South Jersey (the "College") may enter a joint agreement with "a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof" without advertising for bids; and

**WHEREAS**, the College entered into a cooperative purchasing agreement via resolution on April 12, 2016 with Rowan University; and

**WHEREAS**, Rowan University has awarded a contract to Instrata Communications (formerly Kane Communications) for telecommunications, electrical, audio and video communications services for inside and outside cabling plant based on RFP 22-55; and

**WHEREAS**, Instrata Communications submitted a proposal based on the specifications provided by the College and Rowan University RFP 22-55 for $76,469; and

**WHEREAS**, the financial obligation will be paid from 2025 Chapter 12 funding; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Instrata Communications in the amount of $76,469 for the purchase of communications cabling, electrical wiring and installation for the CTE addition project on the Gloucester Campus based on Rowan University RFP 22-55 and the cooperative purchasing agreement.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY
CORPORATE SEAL
1966
NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH JOHNSON CONTROLS**

**WHEREAS**, the Rowan College of South Jersey, pursuant to the provisions of NJSA 18A:64A-25.5 (3), the Board of Trustees may by resolution purchase materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

**WHEREAS**, the Rowan College of South Jersey, pursuant to the provisions of NJSA 18A:64A-25.5 (19), the Board of Trustees may by resolution purchase goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware without public advertising for bids; and

**WHEREAS,** the college administration has determined that Johnson Controls is the sole source supplier of fire and burglar security systems monitoring and wishes to enter into a five (5) year agreement as per NJSA 18A:64A-25.28 (d); and

**WHEREAS,** the term of the agreement will be from 7/1/26 to 6/30/31; and

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into a five (5) year agreement with Johnson Controls in the amount of $164,035.57 annually for security system monitoring.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele
Lita M. Abele, Secretary



Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN LAERDAL MEDICAL AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS,** Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Laerdal Medical, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the vendor selected has a Contract with Sourcewell, which Rowan College of South Jersey is a member utilizing contract # 011822-LAE; and

**WHEREAS,** the college will purchase SimCapture Pro Cloud, associated hardware/software, and training from Laerdal Medical as per quote number Q-1227362 in the amount of $104,486.20 using Sourcewell contract 011822-LAE; and

**WHEREAS**, the financial obligation will be paid from Perkins grant funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Laerdal Medical in the amount of $104,486.20 to provide SimCapture Pro Cloud, associated hardware/software, and training.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chairperson

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY
CORPORATE SEAL
1958
NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN LENOVO GLOBAL TECHNOLOGY AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS,** Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS,** Rowan College of South Jersey may enter into a lease agreement for a term of up to five years for any equipment as per County College Contract law; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Lenovo Global Technology, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the college will lease IT hardware, software and associated warranties from Lenovo for a period of four (4) years as per quote BRPNS010789871 V1 in the amount of $59,802.80 annually, or $239,211.20 over the contract term, using OMNIA contract NCPA-01-146; and

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the lease of IT hardware, software and warranties from Lenovo Global Technology using OMNIA Partners contract number NCPA-01-146 in the amount of $239,211.20 for a four (4) year lease term.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chairperson

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING CONTRACT WITH APPROVED COUNTY OF GLOUCESTER CONTRACT VENDOR MARINO GENERAL CONSTRUCTION**

**WHEREAS,** Rowan College of South Jersey, in accordance with 18A:64A-25.10, governmental units are permitted to enter into agreements with other local governmental units; and

**WHEREAS**, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system identifier CK-01-GC; and

**WHEREAS,** Rowan College of South Jersey intends to enter into contract with Marino General Construction as per Gloucester Co-op Purchasing bid # PD-26-013 through this resolution and properly executed contracts, which shall be subject to all of the conditions applicable to current State contracting laws; and

**WHEREAS**, Marino General Construction has provided an estimate in the amount of $124,780 to provide materials and labor for the Allied Health Center roof replacement project; and

**WHEREAS**, the financial obligation will be paid from institutional funding; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Rowan College of South Jersey authorizes the Rowan College of South Jersey to enter into an Agreement, under the Uniform Shared Services and Consolidation Act, with the County of Gloucester serving as lead county cooperative purchasing agent, with Marino General Construction in the amount of $124,780 for materials and labor related to the Allied Health Center roof replacement project.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chairperson

Attested:

Lita M. Abele, Secretary



Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN MASON TECHNOLOGIES AND ROWAN COLLAGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS,** Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter into contracts with National Cooperative Vendor, Mason Technologies, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the college administration will enter into an agreement for Emergency Phone System Repair/Replacement at a cost of $79,313.07 using OMNIA contract R250206.

**WHEREAS**, the financial obligation will be paid from Chapter 12 funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of Emergency Phone Repairs/Replacement using OMNIA Partners Contract number R250206 in the amount of $79,313.07.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chairperson

Attested: Lita M. Abele
Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN SHI INTERNATIONAL AND ROWAN COLLEGE OF SOUTH JERSEY PURSUANT TO N.J.S.A. 52:34-6.2 AND LFN 2012-10**

**WHEREAS,** Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, by resolution and without advertising for bids, may purchase any materials, supplies, goods, services, or equipment entered under a National Cooperative Purchasing Program; and

**WHEREAS**, Rowan College of South Jersey intends to enter contracts with National Cooperative Vendor, SHI International, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the College will purchase a Zoom software renewal from SHI International as per quote number 27861016 in the amount of $52,408 per year for two years using NJEdge contract 269EMCPS-21-001-EM-SHI for a total of $104,816; and

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the purchase of Zoom software from SHI International using NJEdge Contract number 269EMCPS-21-001-EM-SHI in the total amount of $104,816.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele
Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH TTI ENVIRONMENTAL**

**WHEREAS,** N.J.S.A. 18A:64A-25.10 authorizes the board of trustees of county colleges, other institutions of higher education and other units of government to provide jointly by agreement for the purchase of work, materials, or supplies for their respective agencies; and

**WHEREAS,** Rowan College of South Jersey has joined Camden County Educational Services Commission (CCESC) for the purpose of working together to negotiate the best rates and costs for the benefit of the participating agencies; and

**WHEREAS**, TTI Environmental goods and services are provided under CCESC RFP FY23-02; and

**WHEREAS**, Rowan College of South Jersey intends to enter into a contract with TTI Environmental for environmental services as outlined in TTI Estimate No. EST2377 in the amount of $73,388 using CCESC RFP FY23-02; and

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with TTI Environmental in the amount of $73,388 for environmental services as outlined in TTI Estimate EST2377.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PURCHASE AN F-250 REGULAR CAB TRUCK WITH SNOWPLOW**

**WHEREAS,** The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College; and

**WHEREAS**, Winner Ford, under New Jersey State contract number 24-FLEET-103120 is an authorized sales agent for Ford vehicles; and

**WHEREAS**, Winner Ford has submitted a quote based on the specifications provided by the Rowan College of South Jersey and NJSC pricing for $60,749.00; and

**WHEREAS**, the financial obligation will be paid from institutional funds; and

**WHEREAS,** the Executive Vice President, Chief Operating Officer and Chief Financial Officer has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus, to enter into an agreement with Winner Ford in the amount of $60,749 for the purchase of an F-250 with snowplow based on state contract pricing.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

**RCSJ - GLOUCESTER - PERSONNEL ACTIONS** **DATE: September 15, 2026**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**Full-Time Personnel Actions:**

| Name | Rationale | Title | Salary | Effective Date |
|---|---|---|---|---|
| Jonathan Sutton | New Hire - Replacement Aleeka Michell-Worrell | Team Coordinator, CTE | $18.93 per hour | 8/24/2026 |
| Luis Almeyda | Reassignment fr: Program Director, Wind | Instructor, WFNJ Pre-Industry Skills Training | $52,000.00 per year (grant funded) | 6/27/2026 |
| Danielle Crawford | Reassignment fr: Manager, Student Affairs & Military Comp | Director I, Keating Family Institute First Gen | $60,042.73 per year (externally funded) | 7/25/2026 |
| Lorna LaMaestra | Reassignment fr: One Stop Representative IV | Team Coordinator IV, Admissions | $25.94 per hour (no salary change) | 8/1/2026 |
| Emily Maddox | Reassignment fr: Asst Professor, CCPA | Assistant Dean, CCPA | $67,482.00 per year | 8/8/20226 |
| Olga Ostrovski | Reassignment fr: Adjunct Instructor, STEM | Instructor I, STEM | $45,000.00 per year | 9/1/2026 |

**Part-Time Personnel Action:**

| Name | Rationale | Title | Salary | Effective Date |
|---|---|---|---|---|
| Emily McCutcheon | New Hire - Replacement William Collins | Assistant Women's Softball Coach - 1st Asst. | $6,840.00 per year | 8/17/2026 |
| Frank Copestick | New Hire - Replacement John Byrd | Assistant Men's Basketball Coach - 1st Asst. | $6,363.00 per year | 6/22/2026 |
| Morgan Tripodi | New Hire - Replacement Stephen DePasquale | Head Women's Softball Coach | $12,000.00 (Spring season) $5,962.00 (Fall season) | 7/13/2026 |
| Alexander Stermen | Reassignment fr: Special Events Technician | Part-Time Instructional Technology Specialist | $21.41 per hour | 7/25/2026 |

**Personal Leave of Absence:**

| Name | Rationale | Title |
|---|---|---|
| Dylan Coates | Unpaid Personal LOA - 8/31/2026 - 5/15/2027 | Employment Advisor |
| Alice Smith | Unpaid Personal LOA - 8/31/26 - 9/30/2026 | Director, Prog Dev & Career Prep |

**Sabbatical Leave:**

| Name | Rationale | Title |
|---|---|---|
| Fang-Chi Benson | Spring Semester - 1/19/2027 - 6/30/2027 | Assistant Professor, STEM |

| **New Hire Adjuncts 2026-2027 (Dual Campus):** | |
|---|---|
| **Name** | **Division** |
| Nathaniel Alridge | Behav Sci & Law & Soc Justice |
| Matthew Boone | Behav Sci & Law & Soc Justice |
| Meghan Hoerner | Behav Sci & Law & Soc Justice |
| Eugenia Veksler | Behav Sci & Law & Soc Justice |
| Seante Warren | Behav Sci & Law & Soc Justice |
| Katherine Bond | Communications & Creative & Performing Arts |
| Lisa Hunt | Communications & Creative & Performing Arts |
| Francis Lute | Communications & Creative & Performing Arts |
| Ryan Sickles | Communications & Creative & Performing Arts |
| Bethaney Randazzo | Communications & Creative & Performing Arts |
| Makayla Rossi | Education and Humanities |
| Anthony Scutti | Education and Humanities |
| Ross Bear | Dual Credit |
| Annalisa Ciro | Dual Credit |
| Verne Joyce | Dual Credit |
| Laura McMaster | Dual Credit |
| David Alexander Metelow | Dual Credit |
| Allison Ninfa | Dual Credit |
| Reena Ninan | Dual Credit |
| Laura Pipitone | Dual Credit |
| Kerry Rocks | Dual Credit |
| Ed Savre | Dual Credit |
| Allison Seates | Dual Credit |
| Brianna Stevens | Dual Credit |
| Matthew Dever | Nsg & Health Professions |
| Morgan Hacker | Nsg & Health Professions |
| Faydeen Mauger | Nsg & Health Professions |
| Megan McLaughlin | Nsg & Health Professions |
| Benjamin Ballier | STEM |
| Daniel Arango-Cardona | STEM |
| Kevin B. Corcoran | STEM |
| Heather McAndrews | STEM |
| Julian Ostrovsky | STEM |
| Margaret J. VanDiehl | STEM |

| **President's Recommendations:** |
|---|
| Resolution to Approve Ratification and Authorization to Execute Collective Bargaining Agreements (attached) |
| Resolution to Approve RCSJ Voluntary Retirement Separation Program (attached) |
| RCSJ - 2026-2027 Gloucester Coach Salaries |
| RCSJ - 2026-2027 Special Services Contract |
| 4 Personal Days for Non-Represented Full-Time Employees |
| 2026-2027 Adjunct Rate $950.00 effective 9/1/2026 |
| 2026-2028 - $500 Health Reimbursement Arrangement Contribution (non-represented full-time) |
| **(2) Two Annual Appointments:** |
| Resolution to Approve Affirmative Action/Title IV Officer and ADA/Section 504 Officer (attached) |
| Resolution to Approve Certifying Officer and Supervisor of Certifying Officer (attached) |

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE MEMORANDUM OF AGREEMENTS TO THE NEW JERSEY EDUCATION ASSOCIATION BARGAINING UNITS, AND AUTHORIZING EXECUTION OF COLLECTIVE BARGAINING AGREEMENTS CONSISTENT WITH THE TERMS OF THE RATIFIED MEMORANDUM OF AGREEMENTS**

**WHEREAS,** The New Jersey Education Association (NJEA) is the recognized bargaining agent for Directors Association - GC, Administrators Association - GC, Technical/Academic Staff Professional Association - GC, Educational Association Facilities Group - GC, Education Association Support Staff Group - GC, and Regular Part-time Employees – GC of Rowan College of South Jersey; and

**WHEREAS**, Rowan College of South Jersey and the New Jersey Education Association (NJEA) have engaged in good faith in an effort to reach a settlement of all outstanding issues related to the expired collective bargaining agreements; and

**WHEREAS**, on various dates in July the Directors Association - GC, Administrators Association - GC, Technical/Academic Staff Professional Association - GC, Educational Association Facilities Group - GC, Education Association Support Staff Group - GC, and Regular Part-time Employees – GC, accepted the proposals of the Board of Trustees' by the negotiations committees for the College and NJEA for successor collective bargaining agreements for the period from July 1, 2026, through June 30, 2029 (see attached documents); and

**WHEREAS**, the College negotiating committee recommends and endorses the terms of the agreement for each bargaining unit; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes and directs Gene J. Concordia, Chairperson of the Rowan College of South Jersey Board of Trustees, and Lita Abele, Secretary of the Board of Trustees, to execute collective bargaining agreements between the College and each of the NJEA Gloucester bargaining units which are consistent with the terms of the ratified agreements referenced herein.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES ENDORSING A VOLUNTARY SEPARATION PROGRAM**

**WHEREAS,** over the last few fiscal years, the College has been experiencing a reduction in enrollment, a reduction in revenue, an increase in operational expenses, an increase in labor and benefits, and is forecasting the next three (3) fiscal years to be the same; and

**WHEREAS,** in an effort to avoid involuntary staff reductions, the College has created a voluntary retirement separation program for all retirement-eligible employees who choose to retire from the College on or before December 31, 2026; and

**WHEREAS,** retirement-eligible is defined by the State of New Jersey Division of Pensions & Benefits; and

**WHEREAS,** the program is also for those employees who are already participating in a current retirement program and have not paid into the State of New Jersey Division of Pensions & Benefits while employed at the College; and

**WHEREAS,** the College will provide an incentive of $10,000 to their payout upon acceptance of the program and exit from the College.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby endorses the Voluntary Separation Program and its intended outcome.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY
CORPORATE SEAL
1966
NEW JERSEY

**ROWAN COLLEGE OF SOUTH JERSEY (Gloucester Campus)**
**Coaches Salary Schedule 2026-2027 (Proposed)**

| **Men's Soccer** | **2026-2027** |
|---|---|
| Head Coach | $11,299 |
| 1st Assistant Coach | $6,280 |
| 2nd Assistant Coach | $2,854 |

| **Women's Soccer** | **2026-2027** |
|---|---|
| Head Coach | $11,299 |
| 1st Assistant Coach | $6,280 |
| 2nd Assistant Coach | $2,854 |

| **Men's Cross Country** | **2026-2027** |
|---|---|
| Head Coach | $6,992 |
| 1st Assistant Coach | $2,996 |
| | |
| **Women's Cross Country** | **2026-2027** |
| Head Coach | $6,992 |
| 1st Assistant Coach | $2,996 |

| **Women's Tennis** | **2026-2027** |
|---|---|
| Head Coach | $9,396 |
| 1st Assistant Coach | $4,339 |

| **Women's Volleyball** | **2026-2027** |
|---|---|
| Head Coach | $8,620 |
| 1st Assistant Coach | $4,299 |
| 2nd Assistant Coach | $1,751 |

| **Men's Basketball** | **2026-2027** |
|---|---|
| Head Coach | $11,973 |
| 1st Assistant Coach | $6,586 |
| 2nd Assistant Coach | $2,854 |

| **Women's Basketball** | **2026-2027** |
|---|---|
| Head Coach | $11,973 |
| 1st Assistant Coach | $6,586 |
| 2nd Assistant Coach | $2,854 |

| **Men's Wrestling** | **2026-2027** |
|---|---|
| Head Coach | $11,743 |
| 1st Assistant Coach | $5,755 |
| 2nd Assistant Coach | $1,751 |

| **Baseball** | **2026-2027** |
|---|---|
| Head Coach (Spring) | $19,407 |
| 1st Assistant Coach | $7,079 |
| 2nd Assistant Coach | $2,899 |
| Head Coach (Fall) | $8,312 |

| **Men's Tennis** | **2026-2027** |
|---|---|
| Head Coach | $9,396 |
| 1st Assistant Coach | $4,339 |

| **Softball** | **2026-2027** |
|---|---|
| Head Coach (Spring) | $12,109 |
| 1st Assistant Coach | $7,079 |
| 2nd Assistant Coach | $2,899 |
| Head Coach (Fall) | $5,891 |

| **Men's Outdoor Track & Field** | **2026-2027** |
|---|---|
| Head Coach | $6,992 |
| 1st Assistant Coach | $3,198 |
| 2nd Assistant Coach | $2,854 |

| **Women's Outdoor Track & Field** | **2026-2027** |
|---|---|
| Head Coach | $6,992 |
| 1st Assistant Coach | $3,198 |
| 2nd Assistant Coach | $2,854 |

| **Men's Golf** | **2026-2027** |
|---|---|
| Head Coach | $4,280 |
| 1st Assistant Coach | $1,751 |

| **Women's Golf** | **2026-2027** |
|---|---|
| Head Coach | $4,280 |
| 1st Assistant Coach | $1,751 |

| **Flag Football** | **2026-2027** |
|---|---|
| Head Coach | $8,000 |
| 1st Assistant Coach | $4,250 |

| **Total** | $281,132 |
|---|---|

**ROWAN COLLEGE of SOUTH JERSEY - GLOUCESTER**

## Schedule of Special Service Contracts

***FISCAL YEAR: 2026- 2027***

| | |
|---|---|
| **STUDENT SERVICES:** | |
| PTK Senior Advisor | $5,000.00 |
| PTK Advisor | $3,000.00 |
| Tri-Alpha Advisor | $3,000.00 |
| Designated Veterans Services Liaison | $3,000.00 |
| Club Advisors | $1,000.00 |
| First Generation Senior Student Advisor | $5,000.00 |
| First Generation Military Student Liaison | $3,000.00 |
| **PRESIDENT'S OFFICE:** | |
| Cohort Advisors | $1,000.00 |
| FUEL Liaison | $1,000.00 |
| **ACADEMICS:** | |
| Unified Sports Assistant | $2,500.00 |
| Honors Program - Lead | $5,000.00 |
| **Communication, Marketing and Enrollment Management:** | |
| Foundation Support Liaison | $2,000.00 |
| **OPERATIONS:** | |
| Athlete in Action Liaison | $1,000.00 |
| **INFORMATION TECHNOLOGY:** | |
| Online Campus | $5,000.00 |
| IT Operation Liaison | $5,000.00 |
| **INTERNSHIP AND CAREER PLANNING:** | |
| PT/Director/Intern/Scholarship | $10,000.00 |
| **FINE ARTS:** | |
| Art Gallery Curator | $2,500.00 |
| **CHORUS:** | |
| Community Chorus Director | $4,900.00 |
| Conductor of Community Chorus | $1,300.00 |
| Community Chorus Assistant | $2,450.00 |
| Community Chorus Accompaniment | $2,300.00 |
| Music Society Coordinator | $2,500.00 |

Rowan College of SOUTH JERSEY

**RESOLUTION TO APPROVE AFFIRMATIVE ACTION/TITLE IX OFFICERS and ADA/SECTION 504 OFFICERS**

**WHEREAS,** Rowan College of South Jersey is a recipient of federal financial assistance; and

**WHEREAS,** Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 – 1688 states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance; and

**WHEREAS**, Title VII prohibits employment discrimination based on race, color, religion, sex, and national origin; and

**WHEREAS**, in accordance with Board Policy 7001, the College shall annually appoint individuals who will be responsible for oversight of Affirmative Action (AA), Equal Employment Opportunity (EEO), Title IX, and the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973.; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby appoints Almarie Jones, Vice President and Chief Compliance Officer, and Senior Title IX Officer (Main and Branch Campus), and Nathaniel Alridge, Jr. JD, Executive Director, Threat Assessment Management, Compliance, Title IX, and Judicial Affairs (Main and Branch Campus), and Carol Weinhardt, Director II, Special Services (Main Campus) and Meredith Vicente, Senior Director, Accessibility & Support Services (Branch Campus), as the ADA/Section 504 Officers.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

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Gene J. Concordia, Chair

Attested:

Lita Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE CERTIFYING OFFICER AND SUPERVISOR OF CERTIFYING OFFICER**

**WHEREAS,** Rowan College of South Jersey is a participating member of the New Jersey Division of Pensions and Benefits; and

**WHEREAS,** the New Jersey Division of Pensions and Benefits (NJDPB) is duly constituted as the Administrator of Pensions and Benefits pursuant to N.J.S.A. 43:3C-15 et. seq.; and

**WHEREAS**, the NJDPB has adopted Chapter 52, P.L. 2011 effective June 19, 2011; and

**WHEREAS**, in accordance with said pension laws the NJDPB has requested participating members designate a Certifying Officer and a Supervisor of the Certifying Officer for all enrollments and/or transfers of employees into the State-administered retirement systems; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs:

The following persons are designated as Certifying Officer and Supervisor of Certifying Officer:

1. Lauren Vilimas — Certifying Officer (Main and Branch Campus)
2. Coryndi McFadden — Supervisor of Certifying Officer (Main and Branch Campus)

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

**RCSJ - CUMBERLAND - PERSONNEL ACTIONS** **DATE: September 15, 2026**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**Full-Time Personnel Actions:**

| Name | Rationale | Title | Salary | Effective Date |
|---|---|---|---|---|
| Ayden Pulman | New Hire - New Position | Student Development Advisor, Advisement & Retention | $52,185.00 per year | 8/10/2026 |
| Kaila Boyer | Promotion | Sr. Athletic Trainer | $64,846.96 per year | 9/19/2026 |
| Sharon Murray | Promotion | IT Technician II | $48,141.53 per year | 9/19/2026 |
| Andrew Taylor | Promotion | IT Coordinator II | $42,765.38 per year | 7/25/2026 |
| Caitlyn Jaconski | Reassignment fr: Adjunct Instructor, BSLSJ | ACT Program Instructor | $40,000.00 per year | 6/27/2026 |
| Kandice Portalatin | Reassignment fr: Adjunct Instructor, CCPA | Assistant Professor II, CCPA | $55,500.00 per year | 9/1/2026 |
| Alysa Serrano | Reassignment fr: Temp PT Communication Writer | Assistant Director, Adv Communication & Development | $52,185.00 per year | 6/27/2026 |
| Deyaa Abusalim | Resignation | Assistant Professor, STEM | $65,003.10 per year | 6/30/2026 |
| Jennifer Bates | Resignation | Assistant Director, Business Development | $55,011.48 per year | 7/10/2026 |
| Jennifer Schwartz | Resignation | Assistant Director, Selective Entry | $55,901.88 per year | 8/17/2026 |
| Fernanda Cuadrado | Termination - Grant | Administrative Specialist | $34,507.20 per year | 8/1/2026 |

**Part-Time Personnel Action:**

| Name | Rationale | Title | Salary | Effective Date |
|---|---|---|---|---|
| Mackenzie Cochran | New Hire - Replacement Joseph Gorman | Part-Time Athletic Media Assistant | $20.00 per hour | 8/17/2026 |
| Vincent Londino | New Hire - Replacement Joseph Gorman | Head Men's Baseball Coach | $12,855.00 per year | 7/27/2026 |
| Joseph Sauers | Reassignment fr: Assistant Men's Basketball Coach | Head Men's Basketball Coach | $9,641.00 per year | 6/22/2026 |

| **President's Recommendation:** |
|---|
| Resolution to Approve RCSJ Voluntary Retirement Separation Program (attached) |
| RCSJ - 2026-2027 Cumberland Coach Salaries |
| 2026-2027 Adjunct Rate - $950.00 effective 9/1/2026 |
| 2026-2028 - $500 Health Reimbursement Arrangement Contribution (non-represented full-time) |
| **(2) Two Annual Appointments:** |
| Resolution to Approve Affirmative Action/Title IV Officer and ADA/Section 504 Officer (attached) |
| Resolution to Approve Certifying Officer and Supervisor of Certifying Officer (attached) |

**ROWAN COLLEGE OF SOUTH JERSEY (Cumberland Campus)**
**Coaches Salary Schedule 2026-2027 (Proposed)**

| **Men's Soccer** | **2026-2027** |
|---|---|
| Head Coach | $9,978 |
| 1st Assistant Coach | $4,435 |
| 2nd Assistant Coach | $1,108 |

| **Women's Soccer** | **2026-2027** |
|---|---|
| Head Coach | $9,978 |
| 1st Assistant Coach | $4,435 |
| 2nd Assistant Coach | $1,108 |

| **Men's Basketball** | **2026-2027** |
|---|---|
| Head Coach | $9,978 |
| 1st Assistant Coach | $3,326 |
| 2nd Assistant Coach | $1,108 |

| **Women's Basketball** | **2026-2027** |
|---|---|
| Head Coach | $9,978 |
| 1st Assistant Coach | $3,326 |
| 2nd Assistant Coach | $1,108 |

| **Baseball** | **2026-2027** |
|---|---|
| Head Coach (Fall) | $5,543 |
| 1st Assistant Coach | $4,435 |
| 2nd Assistant Coach | $2,828 |
| Head Coach (Spring) | $7,761 |

| **Softball** | **2026-2027** |
|---|---|
| Head Coach (Fall) | $5,543 |
| 1st Assistant Coach (Fall/Spring) | $5,654 |
| Head Coach (Spring) | $7,761 |

| **Men's Outdoor Track & Field** | **2026-2027** |
|---|---|
| Head Coach | $4,990 |
| 1st Assistant Coach | $2,217 |

| **Women's Outdoor Track & Field** | **2026-2027** |
|---|---|
| Head Coach | $4,990 |
| 1st Assistant Coach | $2,217 |

| **Men's Golf** | **2026-2027** |
|---|---|
| Head Coach | $4,990 |
| 1st Assistant Coach | $2,217 |

| Women's Golf | 2026-2027 |
|---|---|
| Head Coach | $4,990 |
| 1st Assistant Coach | $2,217 |

| Women's Flag Football | 2026-2027 |
|---|---|
| Head Coach | $8,000 |

| Total | $136,219 |
|---|---|

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY FOR AND ACCEPT FUNDING FROM THE CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT PROGRAM (TITLE II) THROUGH CONSORTIUM PARTNER, SALEM COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**WHEREAS,** Rowan College of South Jersey's Board of Trustees resolved to apply and accept funding from the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program (Title II) as a consortium partner with the Salem County Vocational Technical School District at the June 16, 2026 meeting in the amount of $150,000; and

**WHEREAS**, additional funding has been offered in the amount of $27,000; and

**WHEREAS**, funds will be utilized in the development, implementation and improvement of adult education and literacy programs and activities through operation of RCSJ, Cumberland Campus' Adult Education and Literacy Program.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the RCSJ Cumberland Campus to accept additional funding, through a consortium partnership with the Salem County Vocational Technical School District, for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program and accept a new sum up to $177,000 to operate the Adult Education and Literacy program at RCSJ, Cumberland Campus.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY
CORPORATE SEAL
1966
NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO OFFER A CERTIFICATE OF ACHIEVEMENT IN SOCIAL SERVICE ON BOTH CAMPUSES**

**WHEREAS,** Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to offer a Certificate of Achievement in Social Service on both campuses; and

**WHEREAS**, this program will be offered beginning September 1, 2027; and

**WHEREAS**, this program will provide one semester of concentrated study in education for those who plan to upskill their current skill set in Social Service, augment their training opportunities, or continue their education to earn a full degree in Social Service leading to Social Work; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to offer a Certificate of Achievement in Social Service beginning September 1, 2027.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary



Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY FOR AND ACCEPT UP TO $181,898 FUNDS TO SUPPORT THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES DISPLACED HOMEMAKER PROGRAM ON THE CUMBERLAND CAMPUS**

**WHEREAS**, the New Jersey Department of Children and Families has announced the ability to renew Rowan College of South Jersey's (RCSJ)'s contract in the amount of $181,898 to support the Displaced Homemaker program for the fiscal year 2026-2027; and

**WHEREAS**, RCSJ will use these funds to enhance the program's capacity to reach and assist individuals facing economic and personal challenges associated with returning to the workforce after a period of homemaking; and

**WHEREAS,** the renewed contract period runs from July 1, 2026, to June 30, 2027.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees approves the application and acceptance of $181,898 for the fiscal year 2026-2027 New Jersey Department of Children and Families to support the Division on Women (DOW) Displaced Homemaker's program on the Cumberland Campus.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary



Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY FOR AND ACCEPT UP TO $160,499 FUNDS TO SUPPORT THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES DISPLACED HOMEMAKER PROGRAM ON THE GLOUCESTER CAMPUS**

**WHEREAS**, the New Jersey Department of Children and Families has announced the ability to renew Rowan College of South Jersey's (RCSJ)'s contract in the amount of $160,499 to support the Displaced Homemaker program for the fiscal year 2026-2027; and

**WHEREAS**, RCSJ will use these funds to enhance the program's capacity to reach and assist individuals facing economic and personal challenges associated with returning to the workforce after a period of homemaking; and

**WHEREAS,** the renewed contract period runs from July 1, 2026, to June 30, 2027.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees approves the application and acceptance of $160,499 for the fiscal year 2026-2027 New Jersey Department of Children and Families to support the Division of Women (DOW) Displaced Homemaker's program on the Gloucester Campus.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY
CORPORATE SEAL
1966
NEW JERSEY

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING ACCEPTANCE OF FUNDING FOR THE EDUCATIONAL OPPORTUNITY FUND (EOF) ARTICLE IV PROGRAM SUPPORT BUDGET – CUMBERLAND CAMPUS FOR ACADEMIC YEAR 2026-2027**

**WHEREAS,** the New Jersey Office of the Secretary of Higher Education (OSHE) has authorized Rowan College of South Jersey to accept funding associated with the Educational Opportunity Fund (EOF) Cumberland Campus Article IV Program Support Budget for Academic Year 2026-2027; and

**WHEREAS,** the Educational Opportunity Fund provides support for programs and services designed to promote access, retention, academic success, and completion for eligible students; and

**WHEREAS,** the EOF Cumberland Campus Article IV Program Support Budget provides funding in the amount of $292,938 to support the continued operation and delivery of EOF program services and activities for eligible students during Academic Year 2026-2027; and

**WHEREAS,** acceptance of these funds will enable Rowan College of South Jersey to continue providing academic, financial, and supportive services to EOF-eligible students in furtherance of the goals and objectives of the Educational Opportunity Fund program.

**NOW, THEREFORE, BE IT RESOLVED,** the Board of Trustees of Rowan College of South Jersey hereby authorizes the acceptance of funding associated with the Educational Opportunity Fund (EOF) Cumberland Campus Article IV Program Support Budget for Academic Year 2026-2027 in the amount of $292,938 from the New Jersey Office of the Secretary of Higher Education.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY CORPORATE SEAL 1966 NEW JERSEY

**RESOLUTION OF THE ROWAN COLLGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING ACCEPTANCE OF FUNDING FOR THE EDUCATIONAL OPPORTUNITY FUND (EOF) ARTICLE IV PROGRAM SUPPORT BUDGET – GLOUCESTER CAMPUS FOR ACADEMIC YEAR 2026-2027**

**WHEREAS,** the New Jersey Office of the Secretary of Higher Education (OSHE) has authorized Rowan College of South Jersey to accept funding associated with the Educational Opportunity Fund (EOF) Gloucester Campus Article IV Program Support Budget for Academic Year 2026-2027; and

**WHEREAS,** the Educational Opportunity Fund provides support for programs and services designed to promote access, retention, academic success, and completion for eligible students; and

**WHEREAS,** the EOF Gloucester Campus Article IV Program Support Budget provides funding in the amount of $219,165 to support the continued operation and delivery of EOF program services and activities for eligible students during Academic Year 2026-2027; and

**WHEREAS,** acceptance of these funds will enable Rowan College of South Jersey to continue providing academic, financial, and supportive services to EOF-eligible students in furtherance of the goals and objectives of the Educational Opportunity Fund program.

**NOW, THEREFORE, BE IT RESOLVED,** the Board of Trustees of Rowan College of South Jersey hereby authorizes the acceptance of funding associated with the Educational Opportunity Fund (EOF) Gloucester Campus Article IV Program Support Budget for Academic Year 2026-2027 in the amount of $219,165 from the New Jersey Office of the Secretary of Higher Education.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary



Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE ACADEMIC SERVICES PERMISSION TO PARTNER WITH THE COUNTY OF GLOUCESTER FOR THE DELIVERY OF TRAINING PROGRAMS FOR COUNTY EMPLOYEES**

**WHEREAS,** Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services to deliver relevant non-credit training programs in workforce development and leadership to employees of Gloucester County; and

**WHEREAS**, this programs will be offered beginning September 1, 2026; and

**WHEREAS**, these partnership programs with the county will be designed and delivered by the Rowan College of South Jersey Career and Technical Education Division and will be tailored to advance the training opportunities available to county employees; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes the approval of the resolution for Academic Services to deliver relevant non-credit training programs in collaboration with the County of Gloucester for employees of Gloucester County.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary



Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY AND ACCEPT $21,600 FROM THE NEW JERSEY OFFICE OF THE SECRETARY OF HIGHER EDUCATION IN PARTNERSHIP WITH THE NEW JERSEY COUNCIL OF COUNTY COLLEGES CONSORTIUM FOR WORKFORCE AND ECONOMIC DEVELOPMENT TO DEVELOP AND DELIVER A CERTIFIED NURSING ASSISTANT (CNA) TRAINING INITIATIVE**

**WHEREAS,** the New Jersey Office of the Secretary of Higher Education has appropriated a round of funding to support the Certified Nursing Assistant program to recruit and train individuals for careers as Certified Nursing Assistants (CNAs), as well as upskill those already working in this field; and

**WHEREAS**, Rowan College of South Jersey has been selected as a CNA program site with Clipboard Health; and

**WHEREAS**, Rowan College of South Jersey will develop and deliver a CNA program that includes opportunities for work experience and education and training for individuals.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees approves application and acceptance of $21,600 from the New Jersey Office of the Secretary of Higher Education in partnership with the NJCCC Consortium for Economic Development for the development and delivery of a Certified Nursing Assistant Program with Clipboard Health.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested:

Lita M. Abele, Secretary



# MEMORANDUM OF UNDERSTANDING

**Between the**
**New Jersey Community Colleges Consortium for Workforce and Economic Development**
**and**
**Rowan College of South Jersey**

This Memorandum of Understanding ("MOU") is entered into as of August 3, 2026 (the "Effective Date"), by and between the New Jersey Community Colleges Consortium for Workforce and Economic Development ("Consortium") and Rowan College of South Jersey ("College"). Each may be referred to individually as a "Party" and collectively as the "Parties."

## 1. Purpose

This MOU establishes the College's roles, responsibilities, and expectations for participating in the Certified Nursing Assistant (CNA) Training Initiative, coordinated by the Consortium and funded by Clipboard Health. The initiative aims to strengthen New Jersey's healthcare workforce by supporting CNA training opportunities at selected community colleges through a partnership with Clipboard Health.

Under this initiative, the College agrees to administer one (1) Certified Nursing Assistant (CNA) training cohort starting in September 2026. The cohort is expected to enroll at least eight (8) students and will be administered in accordance with all applicable institutional policies, state regulations, and accreditation requirements.

## 2. Funding

Upon execution of this MOU by both Parties, the Consortium shall pay the College **twenty-one thousand six hundred dollars ($21,600)**.

The College agrees that the funds provided under this MOU shall be used solely for eligible costs directly associated with eight students in the September 2026 CNA training cohort. Allowable expenditures are limited to the following:

- Training tuition;
- Required textbooks;
- Student uniforms; and
- CNA certification examination materials and fees.

Funds provided under this MOU may not be used for any other purpose without the Consortium's prior written approval.

## 3. College Responsibilities

The College agrees to:

a. Plan, administer, and deliver one (1) Certified Nursing Assistant (CNA) training cohort beginning in September 2026 for at least eight (8) students, in compliance with all applicable institutional policies, state regulations, and accreditation requirements.

b. Recruit, enroll, and support eligible students throughout the program.

c. Use the funding provided under this MOU exclusively for the allowable expenditures listed in Section 2, and maintain adequate financial records documenting the use of funds.

d. Maintain program records sufficient to document student participation, completion, and certification.

e. Provide the Consortium with the information necessary to evaluate the initiative, including, as applicable:

- Student enrollment;
- Student completion;
- CNA certification outcomes, if available;
- Program successes and challenges; and
- Other reasonable information requested by the Consortium.

f. Promptly notify the Consortium of any significant issues that could affect the successful implementation of the CNA training cohort.

## 4. Partnership Activities with Clipboard Health

The College acknowledges that the CNA Training Initiative is supported by a partnership with Clipboard Health and agrees to participate in reasonable partnership activities that promote student success and strengthen employer engagement.

The College agrees to:

a. Coordinate with the Consortium and Clipboard Health on implementation timelines and key program milestones, as appropriate.

b. When mutually agreed upon by the Parties, welcome opportunities for Clipboard Health representatives to engage with students throughout the initiative, including classroom visits, informational sessions, networking opportunities, graduation ceremonies, and student recognition events.

c. Collaborate in good faith with the Consortium and Clipboard Health on press releases, success stories, photographs, marketing materials, and other public communications related to the initiative, subject to the College's institutional policies and approval processes.

d. Support reasonable data collection efforts necessary to evaluate the success of the initiative, including employment outcomes, to the extent such information is available and may be shared in accordance with applicable federal and state privacy laws and institutional policies.

e. Notify the Consortium of any significant partnership opportunities or issues involving Clipboard Health that could affect the implementation of the initiative.

Nothing in this MOU shall require the College to grant Clipboard Health any authority over admissions decisions, curriculum, instructional delivery, faculty oversight, student evaluation, or other academic or institutional matters. The College shall retain sole responsibility for administering its CNA training program.

## 5. Reporting

Within thirty (30) days of the completion of the CNA training cohort, the College shall submit a final report to the Consortium that includes:

- Number of students enrolled;
- Number of students completing the program;
- Number of students obtaining CNA certification, if available;
- A summary of program outcomes and lessons learned; and
- A summary of the expenditure of funds provided under this MOU.

The Consortium may request additional information reasonably necessary to evaluate the initiative's effectiveness. Any student information shared under this MOU shall be aggregated and de-identified unless otherwise permitted by law and approved by the participating colleges.

## 6. Term

This MOU shall become effective upon execution by both Parties and shall remain in effect until all program activities, reporting requirements, and financial obligations under this MOU are completed, unless terminated earlier by mutual written agreement of the Parties.

## 7. Independent Responsibilities

The College acknowledges that it is solely responsible for administering its CNA training program, including admissions, instruction, student services, financial management, employment practices, accreditation requirements, and compliance with all applicable federal, state, and institutional requirements.

## 8. Amendment

This MOU may be amended only by a written instrument signed by authorized representatives of both Parties.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed by their duly authorized representatives on the Effective Date.

NEW JERSEY COMMUNITY COLLEGES CONSORTIUM FOR WORKFORCE AND ECONOMIC DEVELOPMENT

Name: **Catherine Starghill, Esq.**

Title: **Vice President / Executive Director and Chief Workforce Innovation Officer**

Signature: _____

Date: _____

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Rowan College of South Jersey

Name: **Dr. Brenden Rickards**

Title: **President**

Signature: _____

Date: _____

Rowan College of SOUTH JERSEY

**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF SUPPLEMENTAL FUNDING UNDER THE TITLE III STRENGTHENING INSTITUTIONS PROGRAM (SIP) GRANT**

**WHEREAS,** Rowan College of South Jersey is a current grantee under the United States Department of Education's Title III Strengthening Institutions Program (SIP), Assistance Listing Number 84.031A; and

**WHEREAS**, the United States Department of Education has invited current Title III SIP grantees to apply for supplemental funding under the Predominantly Black Institutions (PBI) Part F Program; and

**WHEREAS,** Rowan College of South Jersey desires to submit an application for supplemental funding in the amount of $600,000 under the PBI Part F Program as a supplemental component of its existing Title III Strengthening Institutions Program grant; and

**WHEREAS**, the proposed supplemental activities will support eligible activities that align with the scope and objectives of the College's currently approved Title III Strengthening Institutions Program project; and

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees of Rowan College of South Jersey hereby authorizes the submission of an application to the United States Department of Education in the amount of $600,000 in supplemental funding under the Title III Strengthening Institutions Program (SIP) grant through the Predominantly Black Institutions (PBI) Part F Program and, if awarded, authorizes the acceptance of such funding and the execution of all documents necessary to receive and administer the award.

**ADOPTED** at the regularly scheduled meeting of the Board of Trustees of Rowan College of South Jersey held September 15, 2026.

Gene J. Concordia, Chair

Attested: Lita M. Abele

Lita M. Abele, Secretary

BOARD OF TRUSTEES OF ROWAN COLLEGE OF SOUTH JERSEY
CORPORATE SEAL
1966
NEW JERSEY

# Board of Trustees
## Policy Synopsis

**New Policies:**

**1011 President Emeritus**
Background for policy development:
The policy was developed to provide guidelines in naming a President Emeritus.

**3012 Credits for Prior Learning**
Background for policy development:
The policy was developed to further document the process to approve credits for prior learning.

**Revised Policies:**

**7001 Equal Employment Opportunity**
Background for policy revision:
The policy was revised to remove the terminology "Affirmative Action". No content has been revised.

**7019 Pregnant and Parenting Students and Employees**
Background for policy revisions:
The policy was revised to include a statement on retaliation and additional Reference documents related to this policy.

**7105 Lactation Room Accommodations for Employees and Students**
Background for policy revision:
The policy was revised to include additional Reference documents related to this policy.

**7413 Nepotism**
Background for policy revision:
The policy was revised to further define and clarify the hiring of closely related persons within a family or household and establishing of amorous relationships while employed at the College causing a conflict of interest.

**Rescind Policy:**

**7101 Health Insurance, Waiver of Coverage, and Continuation of Benefits**

Background for policy cancellation:
The policy has been rescinded as a result of a thorough fiscal review of the programs stated within this document and these programs have been determined to be cost prohibitive. General health coverage will continue as required by State and Federal law.

**Rowan College of South Jersey**

NEW

Policy: 1011
Title: **PRESIDENT EMERITUS**
Area: Board of Trustees
Approved: TBD

Rowan College of South Jersey ("RCSJ" or "College") Board of Trustees ("BOT") has established president emeritus status to recognize resigning/resigned or retiring/retired college presidents who provided outstanding and distinguished service to the College and served a significant portion of their career at the College. "Distinguished service" is defined as service that goes beyond the normal duties and responsibility of the appointment, and which has had an extraordinary impact on the College and the broader community.

## Criteria

The BOT will use the following criteria for the recommendation of president emeritus rank for a resigning/resigned or retiring/retired president:

- Served as RCSJ college president for at least 10 years;
- Demonstrated exceptional commitment and contributions to the College;
- Exemplified the highest standards of personal and professional integrity, civic responsibility, vision, and leadership;
- Recognized as having contributed significantly to the quality and growth of the College as a whole; and
- Made substantial contributions to the community.

## Procedures

A member of the Board of Trustees may nominate a resigning/resigned or retiring/retired College president as President Emeritus with distinguished service. This designation must be approved by the Board of Trustees.

The title of President Emeritus may be awarded posthumously.

**Privileges**

In addition to the benefits and privileges received by all retired faculty and staff, an RCSJ president granted emeritus status will also receive:

- The option to include this designation in appropriate College publications and/or the College website;
- Use the title "President Emeritus" in community and professional activities or in any College advocacy efforts requested by the current president;
- Invitations to appropriate College events and activities; and
- The option to participate in commencement, inaugurations, and installations, and other special College events.

The title of President Emeritus confers no compensation, rights to employment, or benefits in addition to those provided above. President Emeriti do not exercise any of the authority or administrative functions associated with holding a faculty or staff position at the College unless they are doing so in the capacity of another RCSJ position as in the case of a Professor, Instructor, or Adjunct Instructor role.

The Board of Trustees retains the authority to withdraw a President Emeritus title at its discretion, as it deems necessary and appropriate.

DRAFT

**Rowan College**
**of South Jersey**

NEW

Policy: 3012
Title: **CREDIT FOR PRIOR LEARNING**
Area: Academic Services
Approved: TBD

The Board of Trustees recognizes the diverse learning experiences of student and authorizes the President to establish a program offering Credit for Prior Learning ("CPL"). CPL will allow students to earn college credits for verifiable, college-level competencies, knowledge, and skills acquired outside of the traditional academic courses.

The President will establish rigorous and comprehensive administrative procedures to access CPL in its many forms, but not limited to:

- Work experience;
- Military service;
- Corporate training;
- Volunteer activities;
- Standard exams;
- Industrial certifications; or
- Completed apprenticeship.

The administrative procedures will establish eligibility requirements, assessment protocols (including portfolio evaluations), academic teams of subject matter experts, training program for evaluators, fee structures, and transcript recording standards.

Decisions of subject matter teams are final. Please consult the administrative procedures for additional details.

References:

Rowan College of South Jersey Administrative Procedure, *3012 Credit for Prior Learning*

**Rowan College**
**of South Jersey**

REVISE

Policy: 7001
Title: ~~**AFFIRMATIVE ACTION AND**~~ **EQUAL EMPLOYMENT OPPORTUNITY (~~AA~~/EEO)**
Area: Human Resources
Approved: 07/01/19, 12/14/21
Revised: TBD

The Board of Trustees is committed to providing a work and academic environment that maintains and promotes ~~affirmative action and~~ equal opportunity for all employees and students without discrimination on the basis of certain enumerated and protected categories. These categories are race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS and HIV related illnesses.

To the extent that any federal and/or state law identifies additional protected classes, it is the College's intent that its policies be read and applied in order to incorporate those protected classes as well.

The Board designates the College President to annually appoint individuals who will be responsible for oversight of ~~Affirmative Action (AA),~~ Equal Employment Opportunity (EEO), Title IX and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008, and Section 504 of the Rehabilitation Act of 1973.

All members of the College community will be made familiar with actions that constitute discrimination, harassment, and sexual harassment (See policies and administrative procedures *7011 Harassment and Discrimination* and *7013 Sexual Misconduct and the Rights of Victims)*. Employees and students will also be protected from discrimination or retaliation as outlined in policy *7017 Conscientious Employee Protection (Whistleblower).*

The President will ensure that administrative procedures are developed, reviewed, and provided to employees, students, and other appropriate persons to assure compliance with federal and state statutes, applicable collective bargaining agreements, and this policy.

References:

Rowan College of South Jersey Board of Trustees Policy Manual, *7001 ~~Affirmative Action and~~ Equal Employment Opportunity; 7011 Harassment and Discrimination; 7013 Sexual Misconduct and the Rights of Victims;* and *8003 Anti-Bullying and Intimidation*

Rowan College of South Jersey Administrative Procedure, *7001 ~~Affirmative Action and~~ Equal Employment Opportunity; 7011 Harassment and Discrimination;* and *7013 Sexual Misconduct*

DRAFT

**Rowan College**
**of South Jersey**

REVISE

Policy: 7019
Title: **PREGNANT AND PARENTING STUDENTS AND EMPLOYEES**
Area: Human Resources
Approved: 06/20/23
Revised: TBD

Rowan College of South Jersey ("RCSJ") is committed to creating and maintaining a community where all individuals enjoy freedom from discrimination on the basis of sex, as mandated by Title IX of the Education Amendments of 1972 (Title IX), the Family and Medical Leave Act of 1993, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act (Section 504). Sex discrimination, which includes discrimination based on pregnancy, marital status, or parental status, and is illegal in admissions, educational programs and activities, leave policies, employment policies, and health insurance coverage. RCSJ hereby establishes a policy and associated procedures for ensuring the protection and equal treatment of pregnant individuals, persons with pregnancy-related conditions, and new parents.

Concurrently, any retaliatory adverse action taken against an individual for the purpose of interfering with the individual's rights or because of that individual's participation in a complaint or investigation of alleged discrimination, will be addressed by either consolidating with the underlying complaint of discrimination or addressing through a separate process.

Administrative procedures will be developed for implementation of this policy.

Rowan College of South Jersey Board of Trustees Policy Manual, *2001 Minors on Campus, 7011 Harassment and Discrimination, 7013 Sexual Misconduct and the Rights of Victims, 7019 Pregnant and Parenting Students and Employees, 7105 Lactation Room Accommodations, 7107 Leaves of Absence,* ~~and~~ *8003 Anti-Bullying and Intimidation, and 8603 Emergent Medical and Mental Health Temporary Accommodations*

Rowan College of South Jersey Administrative Procedure, *2001 Minors on Campus, 7011 Harassment and Discrimination, 7013 Sexual Misconduct and the Rights of Victims, 7019 Pregnant and Parenting Students and Employees, 7105 Lactation Room Accommodations,* ~~and~~ *7107 Leaves of Absence, 8003 Anti-Bullying and Intinidation, and 8603 Emergent Medical and Mental Health Temporary Accommodations*

**Rowan College**
**of South Jersey**

REVISE

Policy: 7105
Title: **LACTATION ROOM ACCOMMODATIONS FOR EMPLOYEES AND STUDENTS**
Area: Human Resources
Approved: 07/01/19, 04/19/22
Revised: TBD

To support the health and well-being of all employees and students, the College will provide a lactation room that accommodates the needs of lactating parents.

The lactation room will be available during normal College operating hours and will be a private, quiet space designated for lactating parents to express milk.

The President will have administrative procedures developed to implement this policy.

References:

Rowan College of South Jersey Board of Trustees Policy Manual, *7019 Pregnant and Parenting Students and Employees, 7105 Lactation Room Accommodations for Employees and Students, and 8603 Emergent Medical and Mental Health Temporary Accommodations*

Rowan College of South Jersey Administrative Procedure, *7019 Pregnant and Parenting Students and Employees, 7105 Lactation Room Accommodations for Employees and Students, and 8603 Emergent Medical and Mental Health Temporary Accommodations*

**Rowan College**
**of South Jersey**

REVISE

Policy: 7413
Title: **NEPOTISM**
Area: Human Resources
Approved: 07/01/19, 04/19/22
Revised: TBD

It is the intent of this policy to avoid any situation where there can arise the appearance of a conflict of interest.

Members of the same family or household may be selected for faculty and staff positions when it has been determined that they are qualified for the position and their selection does not conflict with the provisions of this policy, but they may not be employed within the same division, department or program. Additionally, ~~T~~the College will not employ two or more persons concurrently who are closely related ~~or residing~~ regardless of whether they are residing in the same household in positions which would result in one person of such a relationship supervising another closely related person or having a substantial influence over employment, salary or wages, evaluation, or other management or personnel actions pertaining to a close relative.

For the purpose of this policy, "closely related" is defined to mean spouse; domestic partner; mother; father; sister; brother; biological, adopted, or foster child; stepchild; legal ward; grandparent, grandchild; first cousin; aunt; uncle; niece; nephew; mother-in-law; father-in-law, sister-in-law; brother-in-law; daughter-in-law; son-in-law; grandparent-in-law; grandchild-in-law; or corresponding relatives of the employee's domestic partner; other persons for whom the employee is legally responsible; and anyone who stood in loco parentis (acting in place of a parent and assuming the parent's rights, duties, and responsibilities) to the employee as a child.

Closely related persons or individuals residing in the same household will not be permitted to serve on the same search committee. Employees will be excluded from searches that could consider the candidacy of a closely related person or individual residing in the same household.

No one will be released from present employment at the College solely because of a conflicting relationship, who has been regularly employed by the Board prior to the inception of the relationship, the adoption of this policy, or a Board of Trustee's appointment. However, after September 16, 2026, if employees become family or household members or establish an amorous relationship, then either one of the

employees will transfer to a suitable position within the College, be assigned job duties to minimize problems of supervision, safety, security, or morale, or resign from the College.

DRAFT

References:

Rowan College of South Jersey Administrative Procedure, *7413 Nepotism*

**Rowan College**
**of South Jersey**

RESCIND

Policy: 7101
Title: **HEALTH INSURANCE, WAIVER OF COVERAGE, AND CONTINUATION OF BENEFITS**
Area: Human Resources
Approved: 07/01/19, 12/14/21
Revised: TBD

## Health Insurance

The Board of Trustees will provide each regular full-time employee with group health insurance. Coverage eligibility for College employees will be consistent with federal, state, and local rules and regulations, as well as the rules and requirements of the provider and the College.

## Waiver of Coverage

In accordance with state law (Ch. 92, P.L. 2007 and Ch 2, P.L. 2010) the College will provide compensation in-lieu-of group health insurance to each full-time employee who elects to waive his/her entitled coverage because he/she is covered under other health plans. Please refer to the administrative procedure *7101 Health Insurance, Waiver of Coverage, and Continuation of Benefits*.

## Continuation of Benefits

The Human Resources office (HR) will inform employees of their rights and responsibilities regarding continuation of health benefits when they leave their full-time positions with the College or have dependent children who become ineligible for benefits because of age. Information to continue health benefits will also be provided to the enrolled dependents of employees and retirees who have passed away.

**Health Insurance in Retirement**

The State of NJ Division of Pensions and Benefits offers health benefits to retiring full-time College employees based on certain criteria. To be eligible for health benefits coverage in retirement, full-time employees must meet the following criteria:

- At least 25 years of service credit with the State of NJ Division of Pensions and Benefits;

  or

- Hired before July 1, 2014, at least age 62, and a minimum of 15 years of service credit with the College. *Gloucester Campus Only*

HR staff will inform the employee of his/her options regarding these benefits at the time of the retirement notification. Contact HR for information regarding health insurance and retirement benefits.

DRAFT

References:

Rowan College of South Jersey Administrative Procedure, *7101 Health Insurance, Waiver of Coverage, and Continuation of Benefits*