

RCSJ Steps to Enroll

***The Steps to Enroll may be different if you are:**

- Enrolling while in high school
- Transferring in from another college/university
- Enrolling while attending another college/university

For details, visit [RCSJ.edu/Future](https://www.rcsj.edu/Future)

1— Apply and Submit Official Documents

☐ Visit [RCSJ.edu/Apply](https://www.rcsj.edu/Apply) and select “Start Application”

- Create and Activate an Application Profile
- *Submit a General Application

To apply, students must use a valid, personal email address and cell phone number. Please check this personal email for communication on your next steps.

☐ Submit the following documents to the Office of Admissions:

- Official high school transcript or high school equivalency and any college transcripts
- Completed Immunization Record Form
- Standardized Test Scores (see step 3 for more information)
 - ♦ **Cumberland Admissions:**
3322 College Drive, Vineland, NJ 08360
 - ♦ **Gloucester Admissions:**
1400 Tanyard Road, Sewell, NJ 08080



2— Apply for Financial Aid

☐ Complete the Free Application for Federal Student Aid (FAFSA) at studentaid.gov

- Use School Code: 006901

☐ Log into NJFAMS to complete state requirements at njfams.hesaa.org

☐ NJ Dreamers and DACA students should complete the NJ Alternative Application at hesaa.org

☐ Complete the RCSJ Scholarship Application at [RCSJ.edu/Scholarships](https://www.rcsj.edu/Scholarships)

For more information, visit [RCSJ.edu/FinancialAid](https://www.rcsj.edu/FinancialAid)



3— Satisfy Testing Requirements

All students are required to take the Accuplacer, or provide proof of exemption, to determine proper course placement

☐ Visit [RCSJ.edu/Exemptions](https://www.rcsj.edu/Exemptions) and submit proper documentation to the Office of Admissions

☐ Visit [RCSJ.edu/Testing](https://www.rcsj.edu/Testing) to schedule an Accuplacer appointment and access test prep resources

For more information, visit [RCSJ.edu/Testing](https://www.rcsj.edu/Testing)



4— Meet with an Academic Advisor

☐ Your advisor will provide guidance and assist you with course selection and registration for your first semester at RCSJ.

Advisement services may vary throughout the year. For the most current information regarding available advisement options, visit [RCSJ.edu/Advisement](https://www.rcsj.edu/Advisement) or email advisement@rcsj.edu

Students must satisfy the step 3 requirements prior to course advisement and registration.



5— Pay Your Bill

☐ Visit RCSJ's Student Portal at [My.RCSJ.edu](https://www.rcsj.edu/MyRCSJ) to view and pay your bill or set up a payment plan

For more information, visit [RCSJ.edu/PayingForCollege](https://www.rcsj.edu/PayingForCollege)

