

GLOUCESTER COUNTY COLLEGE

1400 Tanyard Road
Sewell, NJ 08080-9518

March 3, 2010

WORK SESSION MINUTES

Chair Gene J. Concordia, called the Work Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Edward J. Campbell, Vice Chair
Ms. Yolette C. Ross, Secretary
Mr. Joseph A. Scaffidi, Treasurer
Ms. Isabelita Abele (6:25)
Mr. Andrew A. DiNardo
Mr. Grant W. Keller, Esq.
Mrs. Virginia N. Scott.

Members Absent:

Dr. George J. Scott
Dr. H. Mark Stanwood
Mr. Douglas J. Wills, Esq.
Dr. Russell A. Davis, ex-officio

Cabinet Present:

Mr. Nick Burzichelli
Mr. John Henzy
Ms. Patricia Claghorn
Ms. Maureen D'Andrea
Ms. Karen Durkin
Ms. Elizabeth Hall
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington

Advisors Present:

Mr. Christopher Gibson, Esq.
Dr. Geraldine Martin
Mr. Fred Keating
Mr. Frank Hayden

Trustees Andrew DiNardo and Joseph Scaffidi took, the Oath of Office and were sworn in by the College's solicitor, Mr. Christopher Gibson. Their new terms expire in 2013.

Chair Gene Concordia recognized Dr. Geraldine Martin the Faculty Board Representative, Mr. Fred Keating, County Educational Director/GCC Vice President of Academic & Student Services, and Mr. Frank Hayden, Student Government President.

Mr. John Henzy, College Provost and Vice President, substituted for Dr. Davis in his absence.

President's Report

Meet Our Students

Mr. Henzy introduced Mr. Cody Miller who is a Freshman Senator in the Student Government Association. He graduated from Williamstown High School in 2009 and entered GCC as a history/political science major. He thanked the whole college community, his mother and God for his success. He gave kudos to the College for the hard work toward students and ended by saying that education is the key to his success.

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People in Transition

Ms. Jeanne LaBuz, Director of People in Transition, gave a power point presentation of her organization, mentioning that there are 15 organizational centers in New Jersey who help many people through all types of counseling. There were questions and answers regarding marketing and clientele.

Facilities Master Plan

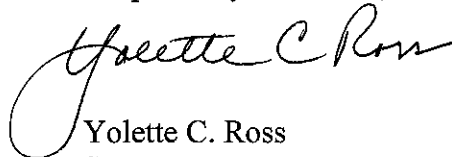
Mr. Dominick Burzichelli, Vice President of College Operations, gave an update on the Facilities Master Plan. He spoke regarding the 2009-2010 Capital Projects, renovations of the Instructional Center, Fine Arts Center, and Physical Education Building. He also spoke about the relocation of the BIT Center and other campus projects.

Mr. Henzy continued with the President's Report (attached).

At 6:50 p.m. Mr. Concordia read a resolution to go into Closed Session. Mr. Campbell made a motion, and seconded by Ms. Ross to approve the resolution. It was unanimously passed.

At 7:25 p.m., Ms. Ross made a motion to end both the Closed Session and the Work Session. Mr. Campbell seconded the motion, and it was unanimously passed.

Respectfully submitted,



Yvette C. Ross
Secretary



Gloucester County College

The President's Report

March 3, 2010

Meet our Students

Tonight I have invited Mr. Cody Miller to speak with you about his experience as a student at Gloucester County College. Cody graduated from Williamstown High School in 2009, and entered GCC this past Fall as a history/political science major.

Cody can be found on campus almost every day not just for classes, but for his numerous campus activities. He currently is a Freshman Senator in the Student Government Association, and he is President-elect of the Student Advisory Council on Volunteerism.

Cody believes that education, community service, and volunteer work are the key components to success, and he strongly believes that GCC has focused on these. His future plans include dedication to public service.

People in Transition

Ms. Jeanne LaBuz, Director of People in Transition, will speak with us tonight about her organization.

Facilities Master Plan

Mr. Dominick Burzichelli, Vice President of College Operations, will provide us with a facilities master plan update.

Student Success:

Instant Decision Transfer Day: On February 17th, graduating students were invited to meet with admission representatives from senior colleges and receive an instant decision on admission for the fall semester. I am pleased to report that 408 interviews were conducted, and offers of immediate acceptance were given to 380 students.

Phi Theta Kappa: I am very proud to inform you that last month, the GCC Phi Theta Kappa Alpha Psi Pi chapter was presented with the "Award of Achievement" at the 2010 Middle States Regional Convention. Of the 77 chapters competing, GCC was one of only 2 chapters in the Middle States region to receive this prestigious award. We also received the "Pinnacle Award" for inducting over 10% new members over the previous year, and the "Five Star Chapter Development Award" for the 10th year in a row. GCC student Kevin Walsh received the "Distinguished Member" award, and Michelle Gotti received the "Hall of Honor Officer" award. In addition, Frank Hayden won the "Best Regional Candidate Speech" award, and he was elected to the office of Middle States Vice President for Service for 2010-2011. Mr. Hayden is the first GCC student to be elected as a Middle States officer. Congratulations!

Foundation:

Despite the weather this past weekend, the Gloucester County College Foundation held another successful Gala, raising over \$30,000 for student scholarships.

Dates to Remember:

March

- 3 Board of Trustee meeting – Library Board Room, 6:15 pm
- 9 President/Deans' List Reception – Fine Arts Center, 6:30 pm
- 11 GCC Open House recruitment event – College Center, 6-8 pm
- 15 - 20 Spring Recess – no classes
- 25 Phi Theta Kappa Honor Society Induction – Gymnasium, 7:00 pm

April

- 1 – 2 College Holiday – no classes
- 7 Board of Trustee meeting – Library Board Room, 6:15 pm
- 14 Professional Development Day, No Classes

May

- 5 Board of Trustee Meeting – Library Board Room, 6:15 pm
- 17 Nurses' Pinning Ceremony - Gymnasium, 6 pm
- 18 Women in Technology Fair – 8:30 am
- 18 Athletic Banquet – Masso's
- 19 President's Awards Ceremony - Gymnasium, 7 pm
- 20 GED/Adult High School Graduation – Gymnasium, 7 pm
- 21 Commencement - 6 pm
- 25 Fire Academy Graduation - Gymnasium
- 31 College Holiday, No Classes

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1400 Tanyard Road
Sewell, NJ 08080

March 3, 2010

REGULAR SESSION MINUTES

Chair Gene Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:26 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Edward J. Campbell, Vice Chair
Ms. Yolette C. Ross, Secretary
Mr. Joseph A. Scaffidi, Treasurer
Ms. Isabelita Abele
Mr. Andrew A. DiNardo
Mr. Grant W. Keller, Esq.
Mrs. Virginia N. Scott

Members Absent:

Dr. George J. Scott
Dr. H. Mark Stanwood
Mr. Douglas J. Wills, Esq.
Dr. Russell A. Davis, ex-officio

Cabinet Present:

Mr. Nick Burzichelli
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Ms. Patricia Claghorn
Ms. Maureen D'Andrea
Ms. Karen Durkin
Ms. Elizabeth Hall
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington

Advisors Present:

Mr. Christopher Gibson, Esq.
Dr. Geraldine Martin
Mr. Fred Keating
Mr. Frank Hayden

Vice Chair Campbell lead the Pledge of Allegiance and roll was taken.

COMMUNICATIONS

Ms. Somers explained the handouts which were the Gloucester County School Directories, brochures for the ACCT Leadership Congress in Toronto October 20-23, 2010, Trustee Quarterlies, and invitations to the Opening of the GCC Automotive Center from Jeff Silvestri.

ACCEPTANCE OF MINUTES

The February 3, 2010 Work, Regular, and Closed Session minutes were approved as published.

COMMITTEE REPORTS

PROPERTY/FACILITIES

Bid-Rejection – Fiber Optic Backbone Project

On the recommendation of the President, Mr. Keller made a motion, seconded by Mr. Campbell and unanimously passed to reject the lowest bid due to the contractor's bonding insurance company listing another college as the beneficiary of the project.

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Bid Rejection – Fire Academy Well Pump Project.

On the recommendation of the President, Mr. Keller made a motion, seconded by Ms. Ross and unanimously passed to reject the lone bid from A.C. Shultes of Woodbury Heights, NJ and rebid to solicit more competitive bids.

ACADEMIC AND STUDENT SERVICES

Corporation for National & Community Services, Senior Corps RSVP Grant

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. DiNardo, and unanimously passed to approve application for the National and Community Service, Senior Corps RSVP grant for the period FY 2010 through 2013.

Maternal & Child Health Knowledge to Practice Program Grant

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. Ross, and unanimously passed to approve application for the U.S. Department of Health and Human Services, Maternal and Child Health Knowledge to Practice Program grant in the amount of \$30,000 per year for the period FY 2010 through FY 2013.

SAFETY & SECURITY

None

FINANCE

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending January 31, 2010 was presented to the Board.

PERSONNEL

Education/General Fund Actions

Reappointment of Non-Represented Professionals with less than five years of service and Non-Represented Non-Professional Employees for the 2010-2011 Academic Year

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Ms. Ross and passed with Mr. Scaffidi abstaining, to approve the Reappointment of Non-Represented Professionals with less than five years of service and Non-Represented Non-Professional Employees for the 2010-2011 Academic Year (list attached).

Reappointment of NJEA Directors with less than five years of service for the 2010-11 Academic Year

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Campbell and unanimously passed to approve the Reappointment of NJEA Directors with less than five years of service for the 2010-11 Academic Year:

1. Josh Piddington, Director II, Technology
2. Jeanne LaBuz, Director II, People in Transition

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One (1) Reclassification

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mr. Campbell and unanimously passed to approve the following Reclassification:

1. Caren Sheppard, from Human Resources Assistant, \$30,160 per annum, to Human Resources Generalist, \$32,000 per annum, effective 3/8/10

One (1) Family Medical Leave of Absence (FMLA)

On the recommendation of the President, Mr. DiNardo made a motion seconded by Mrs. Scott and unanimously passed to approve the following Family Medical Leave of Absence:

1. Jacqueline Wyatt, Custodian, effective 1/26/10-2/22/10

One (1) Promotion

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Ms. Ross and unanimously passed to approve the following Promotion:

1. Leanne Schoening, from Project Clerk, Level II, Student Services, \$14.60/hr, to Team Coordinator, Level V, Athletics, \$16.12/hr, effective 3/8/10

Two (2) Resignations

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed to approve the following Resignations:

1. Pedro Diaz, Security Officer, effective 2/12/10
2. Christine Downs, Team Coordinator, Level V, Athletics, effective 3/5/10

One (1) Part Time Hire

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed to approve the following Part Time Hire:

1. Gwendolyn Byrd, Central Service Technician Instructor, \$50.00 per hour

Fourteen (14) Additions to the 2009-2010 Adjunct List

On the recommendation of the President, Mr. DiNardo made a motion, seconded by Mrs. Scott and unanimously passed to approve the following Part Time Hires:

1. Diana Bailey, Liberal Arts
2. Lisa Fagan, Liberal Arts
3. Karen Alone, Liberal Arts
4. Deborah Hill, Liberal Arts
5. Joseph Hoyle Public Safety and Security
6. Marlene McDermott, Liberal Arts
7. Linda Earthier, Business & Technology
8. David Roberts, Liberal Arts
9. Krystal Sloan, Liberal Arts
10. Craig Solomon, Liberal Arts
11. Joseph Sottosanti, Liberal Arts
12. Kelli Spencer, Liberal Arts
13. Erika Strube, Liberal Arts
14. Jose Torres, Liberal Arts

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OTHER

Donation of Art Work

On the recommendation of the President, Mr. Campbell made a motion, seconded by Ms. Ross and unanimously passed to accept the following donated art work:

The Tree of Life A mosaic from the Country of Jordan created by people with sociological, physiological, and psychological disabilities. This is the only mosaic in our collection at this point and represents the only work created by people with disabilities. It is created in Black Onyx, Green Jade, White Marble, Red Agate and Beige Travertine, and is the only ton' do in our collection. It is valued at \$175.00

Resolution Sponsoring Dr. Susan Glenn's Application for Permanent Employment

Certification

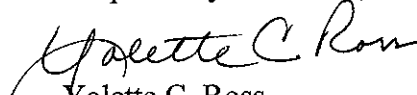
On the recommendation of the President, Mr. Campbell made a motion and seconded by Mr. DiNardo to approve the resolution authorizing the sponsorship of Dr. Susan Glenn for an application for Permanent Employment Certification (PERM). The motion was passed with one abstention from Mr. Scaffidi.

Public Portion

Mr. Concordia congratulated Mrs. Scott for receiving an honor from Salem County for her community and college service in the state of New Jersey.

At 7:45 p.m., Mr. Campbell made a motion, seconded by Mrs. Scott and unanimously passed, to end the Regular Session.

Respectfully submitted,


Yolette C. Ross
Secretary

Notes taken by: R. Somers

GLOUCESTER COUNTY COLLEGE

Deptford Township
Sewell, NJ 08080

BOARD MEETING

DATE: 3/3/10

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

Reappointment of Non-Represented Professionals with less than five (5) years of service and non-represented non-professional employees for the 2010-11 academic year:

(represents grant funded employees)*

Loretta Anthony	Administrative Assistant
Patricia Brown*	Grants Assistant - CTE
Lewis Caple	Collector/Payment Plan Representative
Jeanne Castagnoli	Nursing/Allied Health Project Supervisor
Michael Chando	Assistant Director, Financial Aid
Annette Clifford	Confidential Secretary
Dyron Corley	EOF Recruiter
Karen Durkin	Executive Director, Institutional Research and Assessment
Steven Fisher	Network and System Administrator
Cheryl Fletcher	Evening/Weekend Support Services Assistant
Michael Fox	PC Tech/Help Desk (Tier I & II)
Mark Getsinger	Sergeant
Michael Gotthold	Network and System Administrator
Robert Hanke	Security Officer
Regina Harrison*	ABE Program Aide
Tanya Johnson	Counseling Advisor
Cheryl Lewis	Assistant Controller
Matthew Libetti	Payroll Supervisor
Nayibe Lopez	Programmer Analyst
Frederick Madden	Dean, Public Safety and Security
Teresa Nate	Counseling Advisor
Valeria Petrany	Supervisor, Laboratory Science
Margaret Resue	Administrative Assistant
Robert Rice	Sergeant
Laurie Rohrman	Clinical Coordinator
Brian Rowan	Assistant Director, Athletics
Brigette Satchell	Assistant Dean, Programs and Instruction
Michael Slater	Security Officer
Kathie Scaffidi	Supervisor, Testing Services
Ellise Spaulding	Athletic Trainer
Mindy Tanenbaum	Student Recruiter
Diane Trace	Research Associate
Christopher White	PC Tech/Help Desk (Tier I)
Terrance Williams	PC Tech/Help Desk (Tier I)
Kevin Yang	Programmer Analyst