

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

February 2, 2011

WORK SESSION MINUTES

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:18 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Ms. Yolette C. Ross, Vice Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Ms. Jean L. DuBois
Dr. James Lavender
Mr. William C. Packer III
Dr. George J. Scott
Mrs. Virginia N. Scott
Dr. Russell A. Davis

Members Absent:

Mr. Andrew A. DiNardo

Advisors Present:

Mr. Chris Gibson, Esq.
Mr. Fred Keating
Dr. Geraldine Martin
Mr. Cody Miller

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Ms. Ilene Shute

Ms. Jean L. DuBois was sworn in as a member of the Gloucester County College Board of Trustees by Mr. Chris Gibson, Esq. Ms. DuBois was appointed by Gloucester County Board of Chosen Freeholders to fill a vacated seat on the College Board of Trustees.

Ms. Yolette C. Ross was sworn in as a member of the Gloucester County College Board of Trustees by Mr. Chris Gibson, Esq. Ms. Ross was reappointed by Gloucester County Board of Chosen Freeholders.

Chair Gene J. Concordia called the meeting to order and roll call was taken. Chair Concordia recognized the Faculty Board Representative, Dr. Geraldine Martin, Mr. Fred Keating, County Education Liaison and Mr. Cody Miller, Student Government Representative. Chair Concordia turned the meeting over to Dr. Davis to present the *President's Report*. (attached)

Meet Our Students

Dr. Davis introduced Heather Wilson who thanked the Board for the invitation to speak to them. She has had a positive experience at GCC and noted her plans to attend Rutgers University after graduation.

WORK SESSION MINUTES

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Public Safety and Security Division

Mr. Fred Madden, Dean of Public Safety and Security, provided a succinct overview of his division along with handouts outlining enrollment statistics (attached). He then answered questions to clarify various points of his presentation to the Board.

At 6:40 p.m., Mr. Concordia read a resolution to go into Closed Session. Ms. Ross made a motion, seconded by Mr. Packer, to approve the resolution. It was unanimously passed.

At 7:04 p.m., Mr. Wills made a motion to end both the Closed Session and the Work Session. Ms. Abel seconded the motion, and it was unanimously passed.

Respectfully submitted,


Isabelita M. Abele

Secretary

Notes taken by M. Resue



Gloucester County College

The President's Report

February 2, 2011

Meet our Students

Tonight I have invited Heather Wilson to speak with you about her experience as a student at Gloucester County College. Heather graduated from West Deptford High School in June 2009. She is currently a sophomore at GCC and is majoring in Criminal Justice. Heather is one of GCC's Student Ambassadors. She is also the Chapter Historian for Phi Theta Kappa, and Secretary for the Student Government Association. This May, Heather will compete for the All Star Academic Scholarship for New Jersey Phi Theta Kappa members in Trenton. After graduation from GCC, she plans to transfer to Rutgers University to finish her BA in Criminal Justice and eventually pursue a law degree.

Public Safety and Security Division

Mr. Fred Madden, Dean of Public Safety and Security, will speak with us tonight about the Public Safety and Security division.

Enrollment

I am pleased to report that there are 6,138 students enrolled for the spring semester, with 63,758 credit hours. In comparison, at this time last year there were 6,125 students enrolled, with 64,028 credit hours. Census enrollment for the spring semester will be captured this Friday.

Dates to Remember:

February

2 Board of Trustee meeting – Library Board Room, 6:15 pm

March

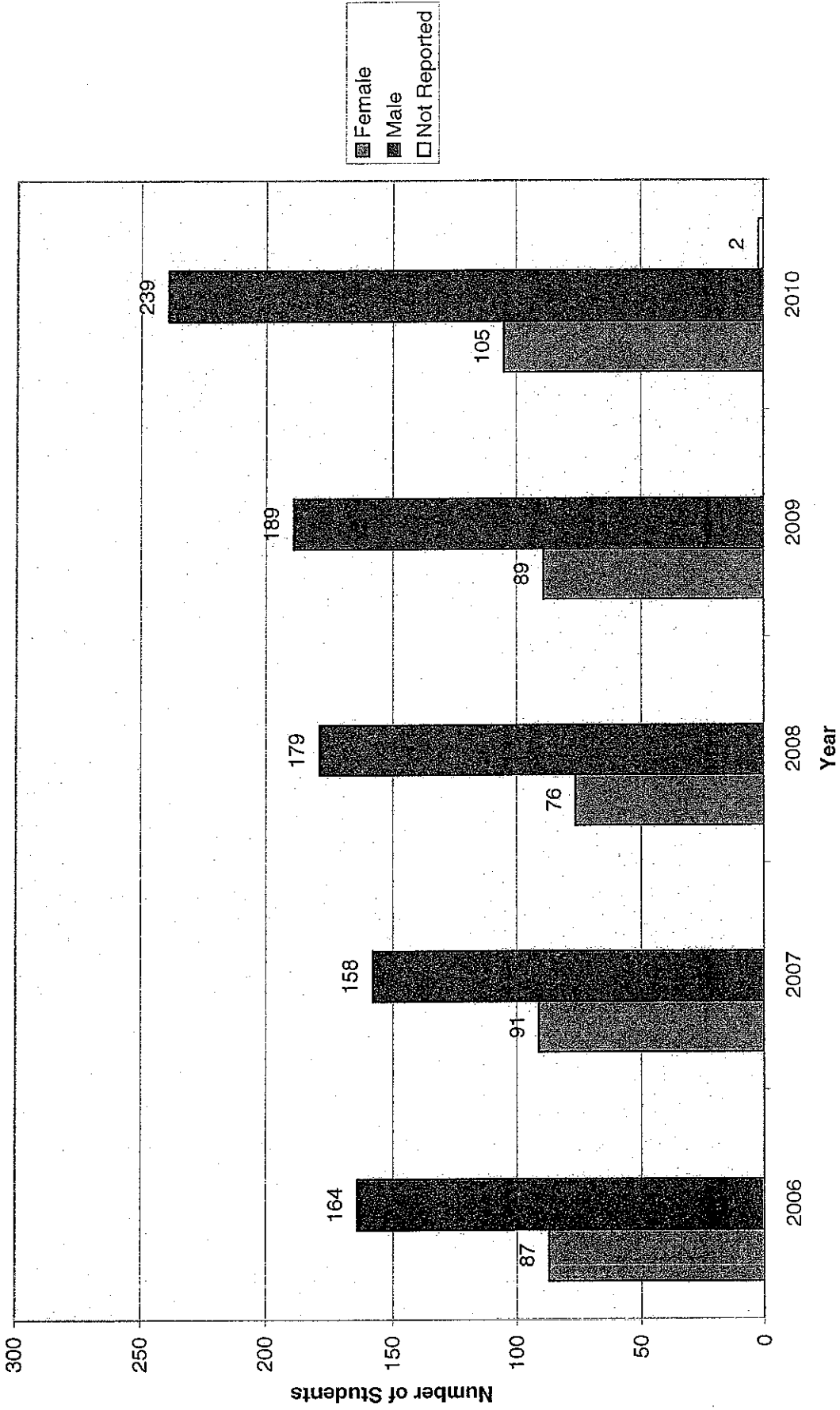
2 Board of Trustee meeting – Library Board Room, 6:15 pm
7, 8 College closed – spring recess
9 – 13 College open with no classes – spring recess
17 GCC Open House recruitment event – College Center, 6-8 pm
30 President/Deans' List Ceremony – Fine Arts Center 6:30 p.m.

DIVISION OF
PUBLIC SAFETY
AND SECURITY

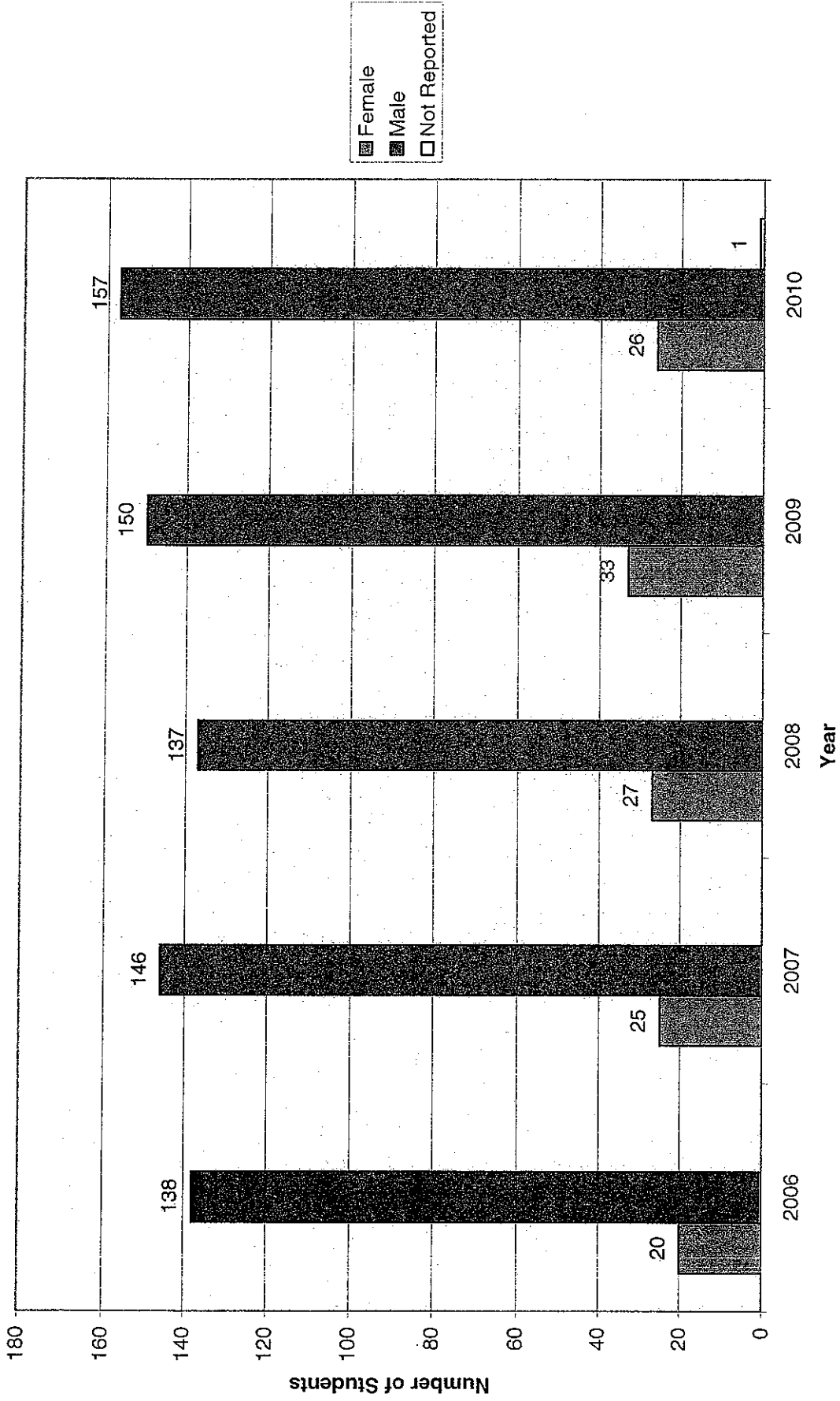
PRESENTATION TO
THE GLOUCESTER
COUNTY COLLEGE
BOARD OF TRUSTEES

FEBRUARY 2, 2011

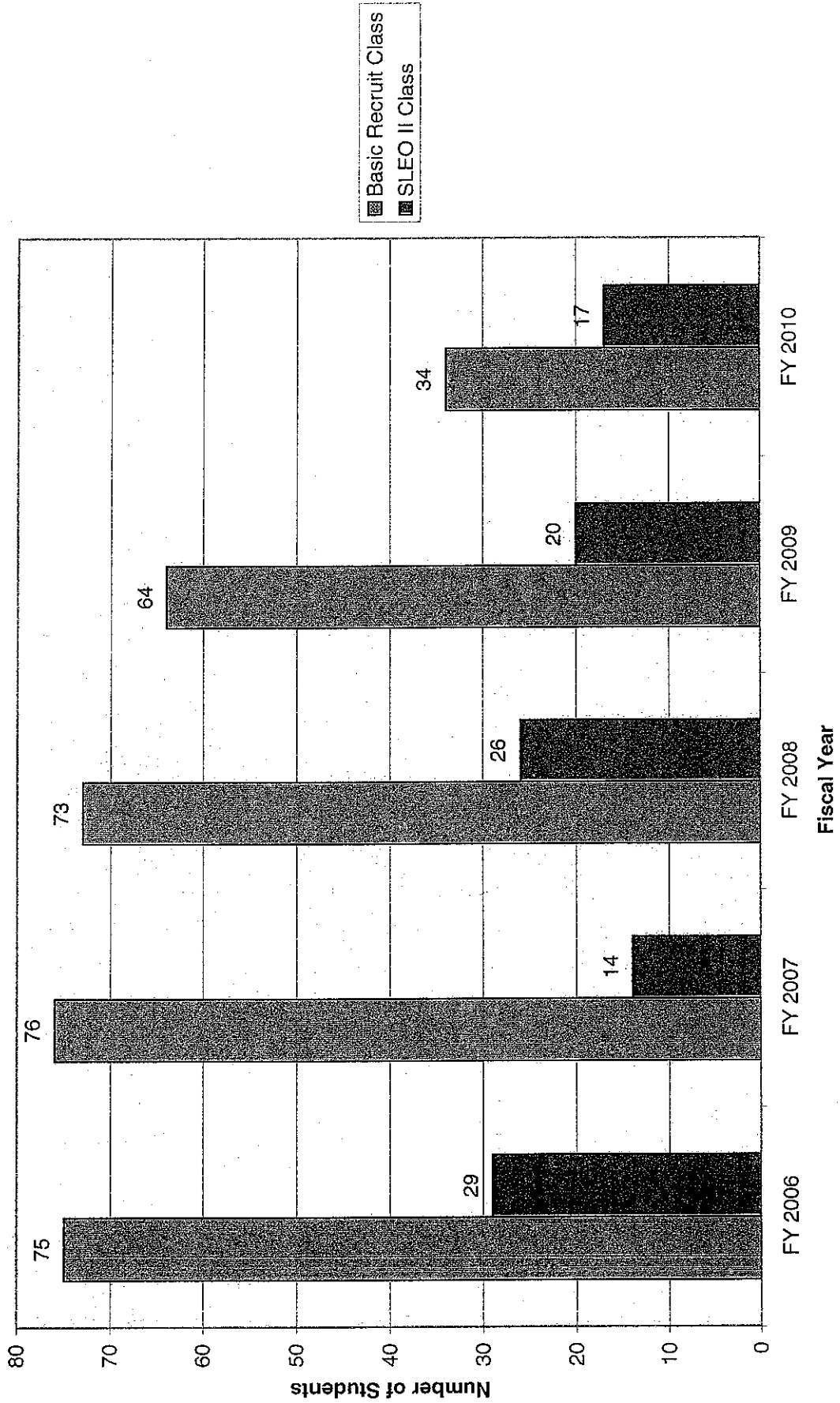
A.S. Criminal Justice Degree Enrollment by Gender



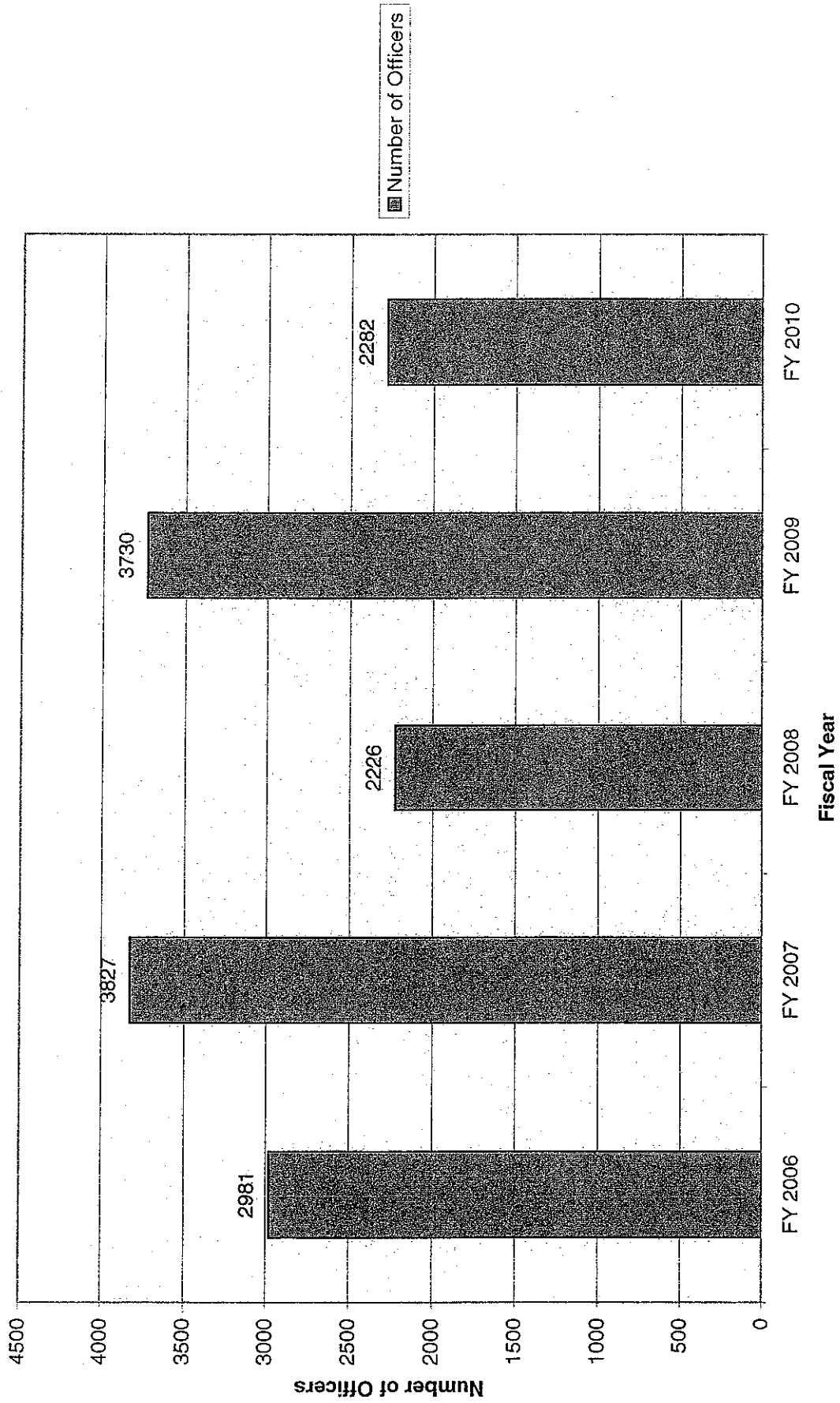
A.A.S. Law Enforcement Degree Enrollment by Gender



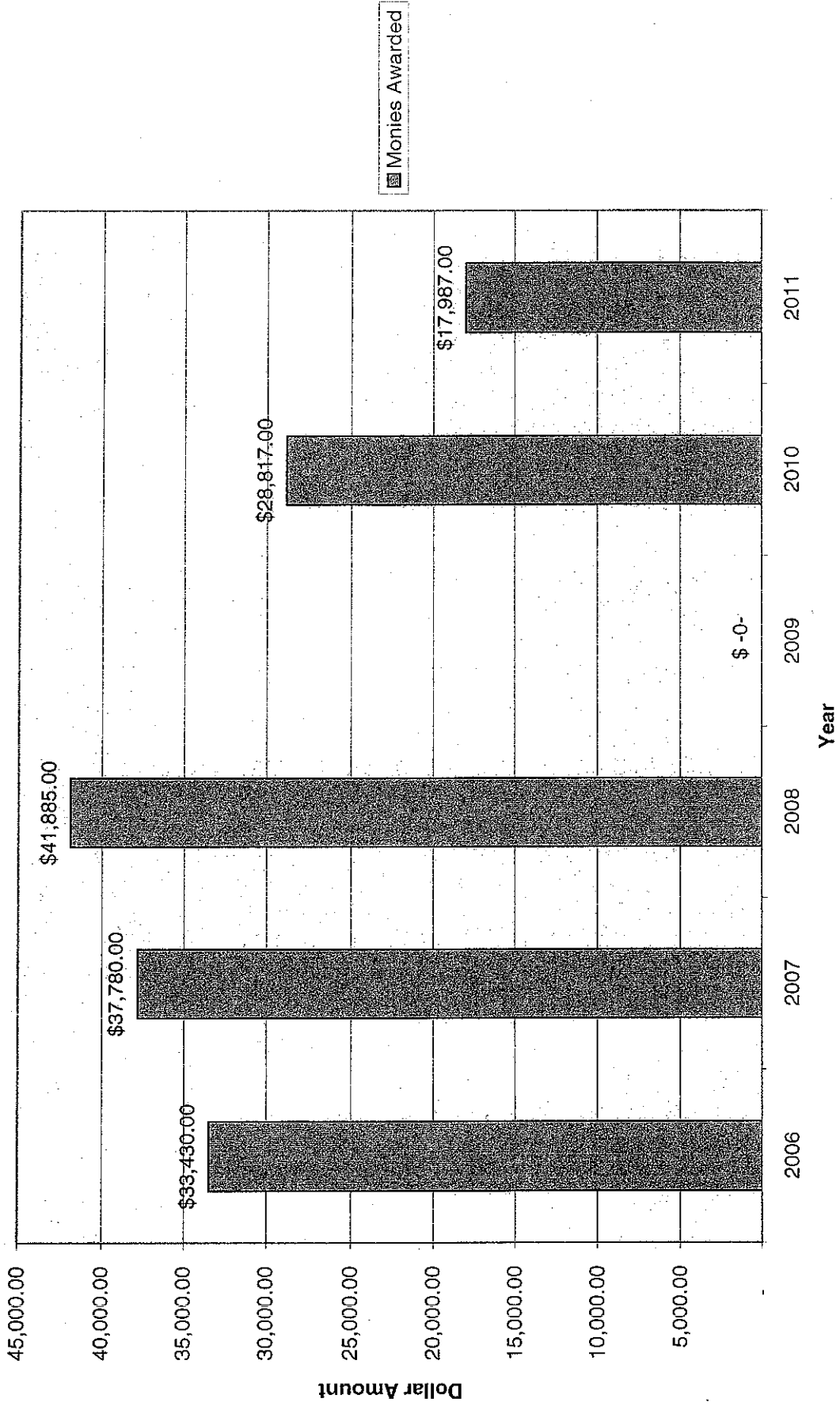
Police Academy--Total Enrollment for Basic and SLEO II Classes



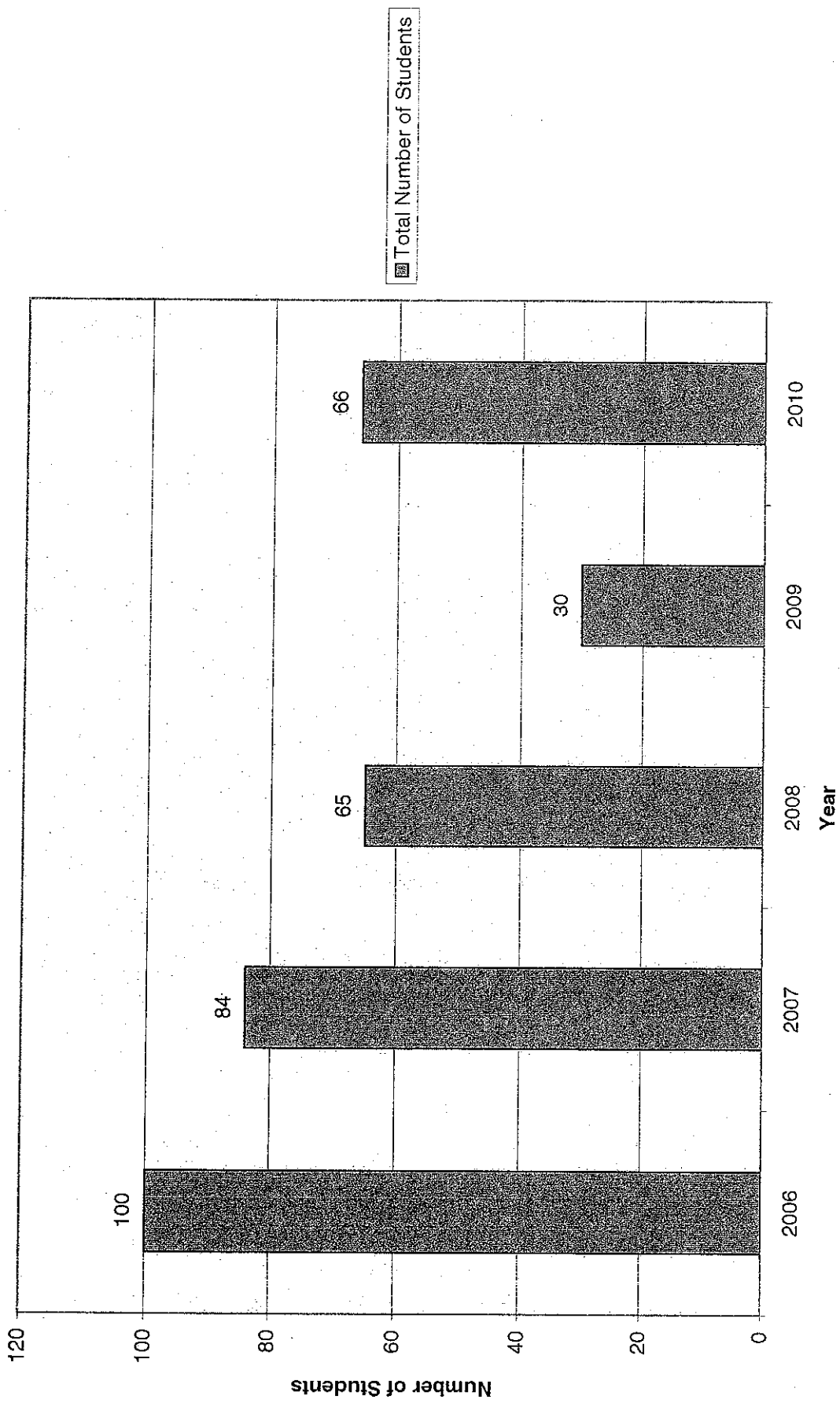
Police Academy Advanced Training & Education Class Enrollment



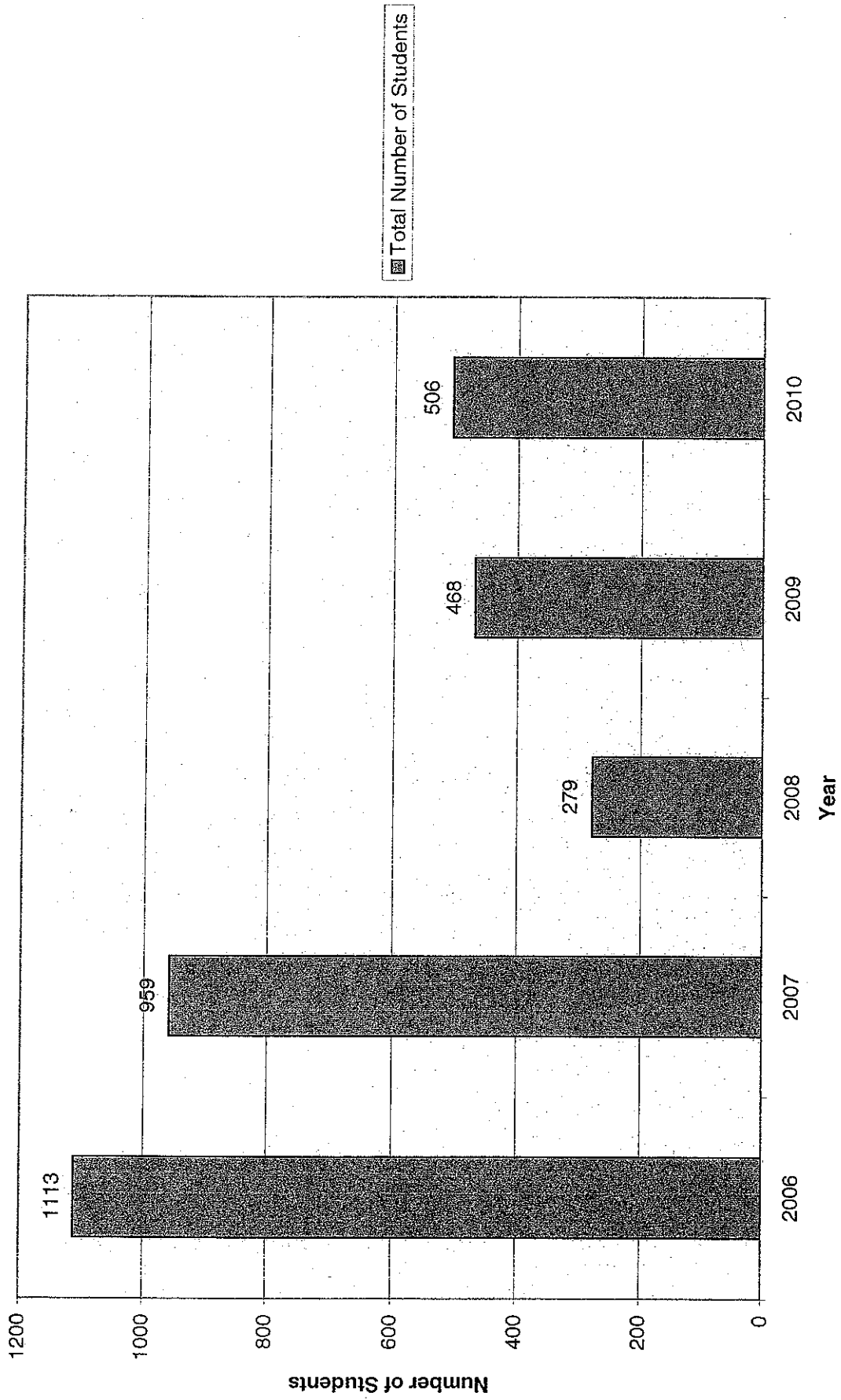
Police Academy LEOTF Grant Summary



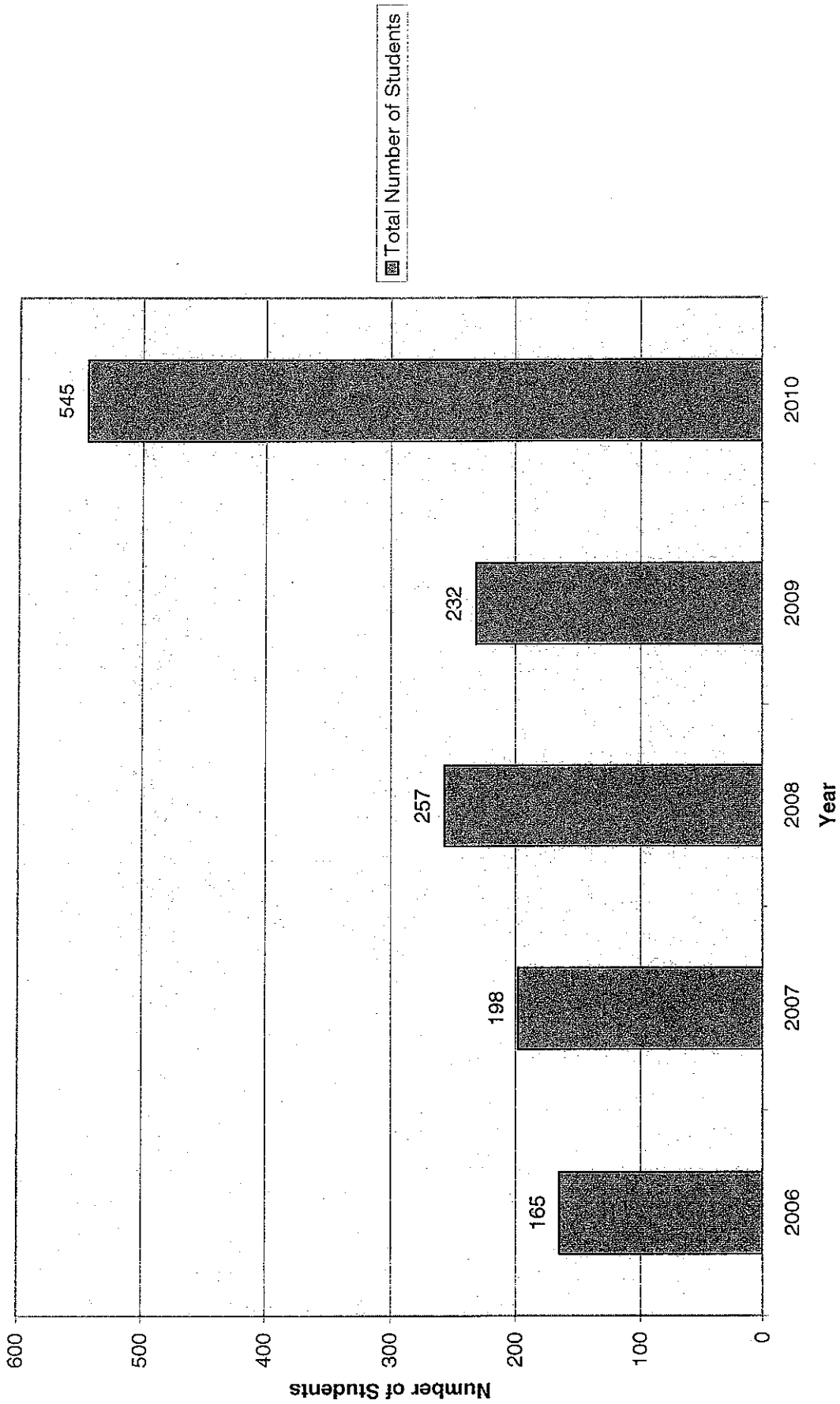
Fire Academy Firefighter I Enrollment



Fire Academy Advanced Training & Education Class Enrollment



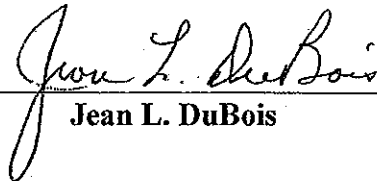
Fire Academy Private Sector Training Enrollment





Oath for Members of the Gloucester County College Board of Trustees

I, **Jean L. DuBois**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Government established in the United States and in this State, and that I will faithfully, impartially and justly perform all of the duties of the office as a member of the Board of Trustees of Gloucester County College to the best of my ability, so help me God.



Jean L. DuBois

*Sworn to and subscribed before me
this 2nd Day of February, 2011*



Christopher R. Gibson, Esquire

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

February 2, 2011

REGULAR SESSION MINUTES

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:06 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Ms. Yvette C. Ross, Vice Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Ms. Jean L. DuBois
Dr. James Lavender
Mr. William C. Packer III
Dr. George J. Scott
Mrs. Virginia N. Scott
Dr. Russell A. Davis

Members Absent:

Mr. Andrew A. DiNardo

Advisors Present:

Mr. Chris Gibson, Esq.
Mr. Fred Keating
Dr. Geraldine Martin
Mr. Cody Miller

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Ms. Ilene Shute

Mr. Concordia, Chair, led the Pledge of Allegiance and roll call was taken.

ACCEPTANCE OF MINUTES

Chair Concordia declared the January 12, 2011, Work, Closed & Regular Session Minutes approved as presented.

REGULAR SESSION MINUTES

February 2, 2011

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FACILITIES/PROPERTY

“Chapter 12’ Funding Capital Budgets Revised Project List

On the recommendation of the President, Mr. Packer made a motion, seconded by Mr. Wills and unanimously approved, the proposed reallocated \$4,722,625.00 balance transfer from the 2004, 2006 and 2008 ‘Chapter 12’ funding capital budgets to the attached revised project sheet,

Change Order: Kane Communications – Fiber Optic Backbone Project

On the recommendation of the President, Mr. Packer made a motion, seconded by Mr. Wills and unanimously approved the resolution for change order number one (1) increasing the amount of the project by \$13,416.50 from the original contract awarded to Kane Communications.

Change Order: A.C. Schultes, Inc. – Well Pump & Fire Training Supply System

On the recommendation of the President, Mr. Packer made a motion, seconded by Mrs. Scott and unanimously approved the resolution for change order number one (1) increasing the amount of the project by \$7,708.00 from the original contract awarded to A.C. Schultes, Inc.

Service Contract Approval: Tozour-Trane – Turnkey Tank Repairs & Valve Upgrades

On the recommendation of the President, Mr. Packer made a motion, seconded by Ms. Ross and unanimously approving the service contract with Tozour-Trane for a cost not to exceed \$30,260.00.

Approval to Negotiate: GREYHAWK for Construction Management

On the recommendation of the President, Mr. Packer made a motion, seconded by Mrs. Scott and unanimously approving negotiation with GREYHAWK for construction management for pre-construction, testing and balancing services and to enter into contract for services. And contingent on available funding - negotiate and enter into agreement for construction and post construction services.

Approval: RDS Vending Services

On the recommendation of the President, Mr. Packer made a motion, seconded by Mrs. Scott and unanimously approving a one-year vending contract to RDS Vending Services commencing February 1, 2011 through January 31, 2012, with the right to extend the contract for one year February 1, 2012 through January 31, 2013.

Contract Award: Engle Printing & Publishing Co., Inc. – Campus Courier

On the recommendation of the President, Mr. Packer made a motion, seconded by Mr. Wills and unanimously approved, awarding a contract to Engle Printing and Publishing Company, Inc., 1425 West Main Street, Mount Joy, PA 17552 in the amount of \$130,061.00.

REGULAR SESSION MINUTES

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ACADEMIC & STUDENT AFFAIRS

Approval for Shared Services: Operating Agency of the Work First NJ Adult Literacy Alternative Work Experience Program

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Wills and unanimously approved acceptance of the Shared Services Agreement Contract with the County of Gloucester in the amount of \$156,500.00, from November 1, 2010 through October 31, 2011.

Approval to Apply: Trade Adjustment Assistance Community College & Career Training Grant Program (individual applicant)

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Wills and unanimously approved the resolution to apply for a Trade Adjustment Assistance Community College and Career Training Grant Program from the U.S. Department of Labor as an individual applicant in the amount of \$2.5 million dollars.

Approval to Apply: Trade Adjustment Assistance Community College & Career Training Grant Program (as sub-contracted partner)

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. Ross and unanimously approved the resolution to apply for a Trade Adjustment Assistance Community College and Career Training Grant Program from the U.S. Department of Labor as a sub-contracted partner with Camden County Community College Consortia, with total funding in the amount of \$2.5 million to \$5 million dollars.

Approval to Apply: Medical Improvements for Patients & Providers Act (MIPPA). NJ Division of Health & Senior Services Grant (40K)

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. DuBois and unanimously approved the adoption of a resolution to apply for the NJ Division of Health and Senior Services grant in the amount of \$40,000.00 for Fiscal Year 2011-2012.

Approval to Apply: Medical Improvements for Patients & Providers Act (MIPPA). NJ Division of Health & Senior Services Grant (65K)

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus and unanimously approved the adoption of a resolution to apply for the NJ Division of Health and Senior Services grant opportunity in the amount of \$65,000.00 for Fiscal Year 2011-2012.

Approval to Apply: Senior Corps/Community Service Corps United Way Grant

On the recommendation of the President, Mrs. Scott made a motion, seconded by Ms. DuBois and unanimously approved the adoption of a resolution to apply for the Senior Corps/Community Services Corps United Way grant opportunity in the amount of \$25,000.00 for Fiscal Year 2012.

REGULAR SESSION MINUTES

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FINANCE

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending December 31, 2010, was presented to the Board. (attached)

Approval: Donation of Classical & Jazz CDs

On the recommendation of the President, Mr. Wills made a motion, seconded by Dr. Scott and unanimously approved accepting the donated CDs from the Hazelton Estate valued at \$2,000.00 for use by the Music department.

PERSONNEL

Education/General Fund Actions

One (1) Reclassification

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed to approve one (1) reclassification. (Detail attached)

- Mark Getsinger

Five (5) Reappointments of non-tenured faculty in 1st or 2nd year of service for the 2011-12 academic year.

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed to approve five (5) reappointments. (Detail attached)

Two (2) Reappointments of NJEA Faculty (12mo. Non-Teaching) with less than 5 years of service for the 2011-12 academic year

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed to approve two (2) reappointments. (Detail attached)

Three (3) Reappointments of NJEA Directors with less than 5 years of service for the 2011-12 academic year.

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed to approve three (3) reappointments. (Detail attached)

Forty-four (44) Reappointments of Non-Represented Professional and Non-Professional employees with less than 5 years of service for the 2011-12 academic year.

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed to approve forty-four (44) reappointments. (Detail attached)

One (1) Non-Reappointment of Professional employee for academic 2011-12 year

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed to approve one (1) non-reappointment. (Detail attached)

REGULAR SESSION MINUTES

February 2, 2011

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Education/General Fund Actions - con't

One (1) Transfer

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed, to approve the one (1) transfer. (Detail attached)

- Andrew Colo

One (1) Title Change

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and passed, to approve one (1) title change. (Detail attached)

- Megan Ruttler

Three (3) Promotions

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and passed, to approve three (3) promotions. (Detail attached)

- Joan Kuhar
- Kathleen McKenna
- Marguerite Vacchiano

Two (2) Family Leaves

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and passed, to approve two (2) leaves. (Detail attached)

- Sharon Adams
- Jacqueline Wyatt

Five (5) Additions to 2010-11 Adjunct List

On the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and unanimously passed, to approve five (5) additions to 2010-11 adjunct list.

- Sarah Eichenberg
- Francis Gayeski
- Douglas Horton
- Mark Rosen
- Brandi Sanders

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February 2, 2011

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OTHER

Smoking Policy 5009

After brief discussion of opposing viewpoints, on the recommendation of the President, Ms. Ross made a motion, seconded by Mrs. Scott and passed with opposed votes from Mr. Wills, Mr. Bumpus and Dr. Scott, approving the revise of Board Policy 5009 Smoke-Free College Facilities and Grounds to include 'designated' smoking areas. (Attached)


Public Portion

Mr. Concordia addressed the Board and the Public on the draft of the FY2012 – FY 2014 Strategic Plan, which was reviewed by the Trustees. He indicated the process has resulted in a plan that will move the College forward; offering 'the opportunity to change the way we deliver our product'. Both the Chair and the President congratulated Ms. Karen Durkin and the members of the Strategic Plan Steering Committee for a job well done.

Mr. Concordia asked if the Public would like to say anything, and then asked Dr. Martin, Faculty Representative, if she had anything to add. Dr. Martin referred to a comment the Chair had made regarding an editorial published in the *Gloucester County Times* on the status of the College's smoking policy. She indicated she was in agreement; what was written was not flattering or factual. Dr. Martin said that she agreed with Trustee Wills in upholding the smoking policy in its original form.

At 7:48 p.m., Ms. Ross made a motion, seconded by Mr. Wills and unanimously passed, to end Regular Session and adjourn.

Respectfully submitted,



Isabelita M. Abele
Secretary

Bond Year	Index	Location	Project Description	Revised	Current	Status
2004	75046	Physical Education Center and Boiler Plant	Boiler Plant: Replace valve pit from underground to above ground enclosure and to add additional valves for isolation of heating loop.			
2004	75043	College Center	Server Room	\$281,347	\$300,000	Closed
2004	75047	Classrooms and parking lots	Classrooms	\$731,664	\$730,000	Closed
2006	75070	Tanvard and Barnesboro entrances	Campana wide emergency notification, phones and cameras to improve campus safety and security	\$81,732	\$62,000	Closed
2006	75071	Instructional Center Phase 1 and 2	Enhance entrance signs to identify Educational Campus	\$78,164	\$78,164	Closed
			Demolish and renovate all room fixed furniture, carpeting and finishes in IC 430 lecture hall. Renovation 1: Remove abandoned science casework and tiles in IC rooms 401, 403, 405, 407 and 421 and convert existing prep rooms into classrooms and upgrading existing classrooms			
			Callings Replacement (corridor only)	\$1,531,364	\$1,531,364	Closed
			Lighting Replacement			Closed
			Interior Door and Hardware Replacement			Closed
			Relocate some interior door locations to address AOD Access			Closed
			Painting the corridor wall and door frames			Closed
			Renovate auditorium seating, lighting, sound, stage, carpeting, finishes, safety railings	\$458,765	\$458,765	Closed
2008	75072	Fire Arts Center	Renovation to accommodate Continuing Education Allied Health Certificate Programs and Customized Training	\$276,607	\$200,000	Total expenditures to date \$159,897. Remaining balance for parking lot and lighting.
2006	75074	County Superintendent Office	Fiber line installed for connectivity to GCC, GCIT, SSD and Superintendent's Building	\$374,868	\$359,125	Closed
2006	75073	Instructional Center	Primary electrical feed	\$16,850	\$15,850	Closed
2006	75076	Convenience Store	Renovations of Pool room to convince Store	\$193,650	\$193,650	Closed
2006	75078	Fire Academy Upgrades	Concrete pads, waterproofing, walls, gate, low capacity well	\$71,600	\$75,000	Closed
2006	75102	Kitchen Renovation	Kitchen equipment	\$33,811	\$33,811	Closed
2006	75077	New Building	Herbert Building renovations	\$95,000	\$125,000	Total expenditures to date \$79,042
2006	75077	CC Rooms 211 and 212 renovation	Renovate into University Center	\$47,000	\$50,000	Closed
2006	75048	ECCE Chiller Renovation	Replace and install new chiller unit	\$44,460	\$44,500	Closed
2006	75078	College Services Renovation	Generator, camera monitoring relocation and equipment	\$50,000	\$50,000	Currently soliciting quotes.
			Band cost added back	\$57,720	\$57,720	Closed
			Totals	\$4,657,006	\$4,352,673	Balance carried over to PE project



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES
ACCEPTING CHANGE ORDERS WITH
KANE COMMUNICATIONS, LLC FOR THE PROJECT KNOWN
AS FIBER OPTIC BACKBONE PROJECT**

WHEREAS, there existed a need by Gloucester County College to install a fiber optic backbone between Gloucester County College, the Special Services School District and the Vocational School District of Gloucester County; and

WHEREAS, during the course of the installation it was deemed necessary to install additional product and services outside the original scope of work; and

WHEREAS, as a result of the work performed some unforeseen conditions arose; and

WHEREAS, once the new product and services were performed, the project was completed and the cost of the necessary repairs identified, when added to the base bid price equaled a sum of \$13,416.50, as more fully detailed in the change orders and payment application from Kane Communications and verified by the College engineer, a copy of which is submitted herewith, and incorporated herein by reference; and

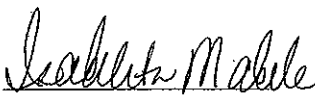
NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees on the 2nd day of February, 2011 that the College will accept, in accordance with N.J.A.C. 5:34-4, change orders and credit from the allowance for unforeseen conditions in the amount of \$13,416.50 thereby increasing the amount of the project from \$256,667.53 to \$270,084.03, this is being done without an impact on the scope of the project

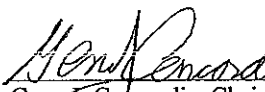
BE IT FURTHER RESOLVED, that the College has performed the following requirements as set forth in the laws and Codes of the State of New Jersey:

1. By the adoption of this Resolution, the College has assured that the issuance of Change Order is authorized under New Jersey Public Contracts Laws.
2. This Resolution is passed prior to execution of the Change Order.
3. The Board of Trustees has certified that funds are available for this project.
4. The College shall cause to be printed in the authorized newspaper a copy of the Resolution including the amount to be expended, the original contract price and the need for the additional work.
5. The College shall cause to be reported this change in their annual audit. The Authority shall report to the New Jersey Division of Local Government Services all changes from the preceding year that exceeded the 20% limitation. This report shall be made on a form provided by the New Jersey Division of Local Government Services and shall contain all required and/or necessary information.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held February 2, 2011.

Attested:


Isabelita M. Abele, Secretary
Board of Trustees


Gene J. Concordia, Chair
Board of Trustees





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES
ACCEPTING CHANGE ORDERS A.C. SCHULTES, INC. WITH
FOR THE PROJECT KNOWN
WELL PUMP & FIRE TRAINING WATER SUPPLY SYSTEM**

WHEREAS, there existed a need by Gloucester County College to install a well pump and repair the water supply system at the Gloucester County College Fire Training Building; and

WHEREAS, during the course of the installation and repair it was deemed necessary to install additional product and services outside the original scope of work: and

WHEREAS, once the new product and services were installed, the project was completed and the cost of the necessary repairs identified, when added to the base bid price equaled a sum of \$7,708, as more fully detailed in the change orders and payment application from A.C. Schultes and verified by the College engineer, a copy of which is submitted herewith, and incorporated herein by reference; and

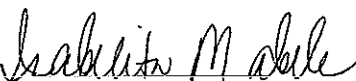
NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees on the 2nd day of February, 2011 that the College will accept, in accordance with N.J.A.C. 5:34-4, change in the amount of \$7,708 thereby increasing the amount of the project from \$39,880 to \$47,588 this is being done without an impact on the scope of the project


BE IT FURTHER RESOLVED, that the College has performed the following requirements as set forth in the laws and Codes of the State of New Jersey:

1. By the adoption of this Resolution, the College has assured that the issuance of Change Order is authorized under New Jersey Public Contracts Laws.
2. This Resolution is passed prior to execution of the Change Order.
3. The Board of Trustees has certified that funds are available for this project.
4. The College shall cause to be printed in the authorized newspaper a copy of the Resolution including the amount to be expended, the original contract price and the need for the additional work.
5. The College shall cause to be reported this change in their annual audit. The Authority shall report to the New Jersey Division of Local Government Services all changes from the preceding year that exceeded the 20% limitation. This report shall be made on a form provided by the New Jersey Division of Local Government Services and shall contain all required and/or necessary information.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held February 2, 2011.

Attested:


Isabelita M. Abele, Secretary
Board of Trustees


Gene J. Corjcordia, Chairperson
Board of Trustees





**RESOLUTION AUTHORIZING THE SHARED PROFESSIONAL SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF GLOUCESTER, NEW JERSEY
AND
THE GLOUCESTER COUNTY COLLEGE
AS THE OPERATING AGENCY OF THE WORK FIRST NEW JERSEY
ADULT LITERACY
ALTERNATIVE WORK EXPERIENCE PROGRAM (AWEP)**

WHEREAS, it is the continuing goal of Gloucester County government to achieve cost saving, maximize fiscal efficiency, increase operational efficiency, and increase accountability on all levels of government; and

WHEREAS, The County of Gloucester intends to provide a Shared Service Agreement with Gloucester County College as the Operating Agency of the Work First New Jersey Adult Literacy Alternative Work Experience Program; and

WHEREAS, the County of Gloucester agrees to compensate Gloucester County College in the amount not to exceed \$156,500 for the continuation of the workplace literacy programs to assist adults to obtain basic education, pre-employment and New Jersey High School Diplomas through the New Jersey State Department of Labor for the period November 1, 2010 and terminating October 31, 2011;

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Gloucester County College, that the Gloucester County College Board of Trustees will approve signing the contract accepting the funding in the amount of \$156,500 as Operating Agency of the Work First New Jersey Adult Literacy Alternative Work Experience Program for the period November 1, 2010 and terminating October 31, 2011.

ADOPTED at a meeting of the Board of Trustees of Gloucester County College held on
February 2, 2011.

Isabelita Abele, Secretary

Gene J. Concordia, Chairperson





GLOUCESTER COUNTY COLLEGE

RESOLUTION APPROVING APPLICATION FOR THE TAA COMMUNITY COLLEGE AND CAREER TRAINING GRANT

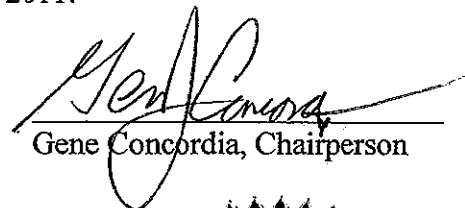
WHEREAS, The U.S. Department of Labor and Workforce Development grant titled TAA Community College and Career Training Grant is offering funds in the amount of \$2.5 million dollars for a three-year grant to develop, offer, or improve educational or career training programs that are targeted to (but not limited to) TAA-certified workers and provides educational and/or career training needs; and

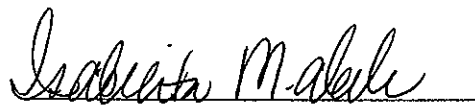
WHEREAS, Gloucester County College requests approval to submit an individual grant application and create a partnership with existing workforce development partners, business and colleges; and

WHEREAS, Gloucester County College has a history of successfully administering large workforce development grants and is ready to apply for this grant opportunity; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to submit an application to the U.S. Department of Labor for the TAA Community College and Career Training Grant Program as an individual applicant in the amount of \$2.5 million dollars for a three-year grant.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held February 2, 2011.


Gene Concordia, Chairperson

Attested: 
Isabelita Abele, Secretary
Board of Trustees





GLOUCESTER COUNTY COLLEGE

RESOLUTION APPROVING PARTNERSHIP WITH CAMDEN COUNTY COMMUNITY COLLEGE CONSORTIA FOR THE TAA COMMUNITY COLLEGE AND CAREER TRAINING GRANT

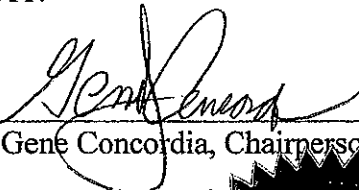
WHEREAS, The U.S. Department of Labor and Workforce Development grant titled TAA Community College and Career Training Grant is offering funds in the amount of \$2.5 to \$5 million dollars for a three-year grant to develop, offer, or improve educational or career training programs that are targeted to (but not limited to) TAA-certified workers and provides educational and/or career training needs; and

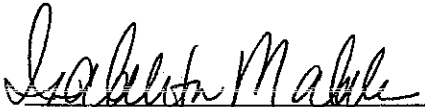
WHEREAS, The U.S. Department of Labor and Workforce Development has sub-contracted Camden County Community College as the lead consortia comprised of 19 New Jersey Community Colleges; and

WHEREAS, Gloucester County College seeks approval from the Gloucester County College Board of Trustees to partner with the Camden County Community College Consortia; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to partner with the Camden County Community College Consortia to submit an application to the U.S. Department of Labor for the TAA Community College and Career Training Grant Program as a lead applicant in the amount of \$2.5 to \$5 million dollars for a three-year grant.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held February 2, 2011.


Gene Concordia, Chairperson

Attested: 
Isabelita Abele, Secretary
Board of Trustees



Gloucester County College

BOARD RESOLUTION TO APPLY

The Gloucester County College Board hereby certifies that permission has been
Granted to apply for the grant program entitled:

Senior Corps/Community Service Corps/ Medicare Improvements for Patients and
Providers Act

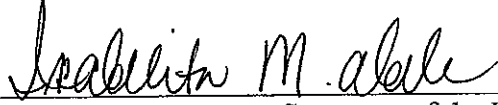
For the purposes described in the application, in the amount of,

\$40,000

For FY 2011 – 2012

The filing of this application was authorized at the Board meeting held on,

February 2, 2011


Secretary of the Board

February 2, 2011

BOARD RESOLUTION TO APPLY

The Gloucester County College Board hereby certifies that permission has been
Granted to apply for the grant program entitled:

Senior Corps/Community Service Corps/ Medicare Improvements
For Patients and Providers Act

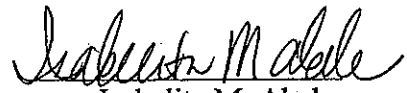
For the purposes described in the application, in the amount of,

\$65,000

For FY 2011

The filing of this application was authorized at the Board meeting held on,

February 2, 2011


Isabelita M. Abele,
Secretary of the Board

February 2, 2011



BOARD RESOLUTION TO APPLY

The Gloucester County College Board hereby certifies that permission has been
Granted to apply for the grant program entitled:

Senior Corps/Community Service Corps United Way Grant

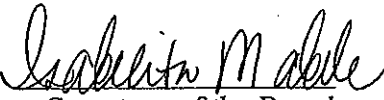
for the purposes described in the application, in the amount of,

\$25,000

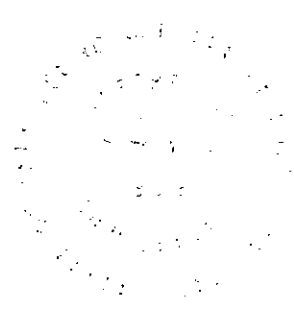
For FY 2012

The filing of this application was authorized at the Board meeting held on,

February 2, 2011


Secretary of the Board

February 2, 2011



GLOUCESTER CITY COLLEGE
COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES
FOR THE MONTH ENDING DECEMBER 31, 2010

	12/31/2010			12/31/2009			FY11 vs FY10		
	Budget Amount	Y-T-D	% of Budget	09/10 Budget	09/10* Actuals	Y-T-D	% of Budget	Change Between Years	% Change Between Years
Current Operating Revenues									
Educational and General									
Student Tuition	\$ 12,386,538	\$ 11,233,877	90.69%	\$ 11,815,823	\$ 12,059,054	\$ 10,690,706	90.48%	\$ 543,171	5.08%
Fees	5,908,177	5,375,965	90.99%	5,564,132	5,636,044	4,962,048	89.18%	413,917	8.34%
Out of County	32,000	20,595	64.36%	30,000	25,460	16,704	0.00%	3,891.00	23.29%
Government Appropriations									
State	5,041,384	2,520,246	49.99%	5,240,524	5,428,524	2,836,140	54.12%	(315,894)	-11.14%
County	7,654,944	3,827,472	50.00%	8,454,942	8,454,944	4,227,472	50.00%	(400,000)	-9.46%
Other Revenues	211,704	64,508	30.47%	201,059	146,788	87,532	43.54%	(23,024)	-26.30%
Auxiliary Enterprises**	342,500	243,525	71.10%	585,800	410,946	173,944	29.69%	69,581	40.00%
Total Operating Revenues	\$ 31,577,247	\$ 23,286,188	73.74%	\$ 31,892,280	\$ 32,161,760	\$ 22,994,546	72.10%	\$ 291,642	1.27%
Current Operating Expenditures									
Instruction	\$ 13,994,580	\$ 6,607,020	47.21%	\$ 13,483,910	\$ 14,239,114	\$ 6,082,756	45.11%	524,264	8.62%
Academic Support	3,655,476	1,461,687	39.99%	3,115,962	2,890,107	1,289,827	41.39%	171,860	13.32%
Student Services	4,269,500	1,937,700	45.38%	3,889,645	4,144,113	1,822,835	46.86%	114,865	6.30%
Institutional Support	4,728,594	2,378,155	50.29%	5,583,635	5,586,605	2,275,528	40.75%	102,627	4.51%
Operating & Maintenance	5,213,865	2,321,509	44.53%	4,615,254	3,982,355	1,754,335	38.01%	567,174	32.33%
Leasing Expenses	88,550	20,448	23.09%	141,000	156,516	74,886	53.11%	(54,438)	-72.69%
Retiree Benefits	375,044	184,837	49.28%	314,512	320,790	149,931	47.67%	34,906	23.28%
Total Operating Expenditures	\$ 32,325,609	\$ 14,911,356	46.13%	\$ 31,143,918	\$ 31,319,600	\$ 13,450,098	43.19%	1,461,258	10.86%
Budget Subsidy	\$ (748,362)	\$ 8,374,832		\$ 748,362	\$ 842,160	\$ 9,544,448			
Fy10 Excess - reserve for FY11 budget									

* 09/10 Actuals are finalized

** The Y-T-D for Auxiliary Enterprises for 12/31/2010 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE
Deptford Township
Sewell, NJ 08080

BOARD MEETING

DATE: 2/2/11

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

One (1) Reclassification:

Mark Getsinger, Sergeant, \$16.64 per hour, to Security Officer, \$12.48 per hour, effective 2/5/11

Reappointment of non-tenured faculty in their first or second year of service for the 2011-12 academic year:

<u>Name</u>	<u>Title</u>	<u>Year of Service</u>
Gregory Buthusiem	Instructor I	First
Bryan Buttler	Assistant Professor	First
Dawn Conley	Assistant Professor	First
H. David Schleicher	Instructor I	Second
Marcela Stein-Savelski	Instructor I	Second

Reappointment of NJEA Faculty (12 mo. Non-Teaching) with less than five years of service for the 2011-12 academic year:

Teresa Nate, Counseling Advisor
Walter Gholson, Counseling Advisor

Reappointment of NJEA Directors with less than five years of service for the 2011-12 academic year (*Grant funded employees):

Sheri Einhorn, Director, CTE Grant*
Sandra Hoffman, Director II, Admissions
Jeanne LaBuz, Director II, PIT

Reappointment of Non-Represented Professional and Non-Professional employees with less than five years of service for the 2011-12 academic year:

Sharon Adams, Office Aide, RSVP*
Loretta Anthony, Administrative Assistant
Emmanuel Arinze, Systems Coordinator
Patricia Brown, Grants Assistant – CTE*
Tom Capaccio, Sr., Security Officer
Lewis Caple, Collector/Payment Plan Rep

Jeanne Castagnoli, Nursing/A.H. Project Supervisor
Michael Chando, Assistant Director, Financial Aid
Elaine Charlesworth, Safety & Security Assistant
Annette Clifford, Confidential Secretary
Dyron Corley, EOF Recruiter
Catherine DeMartino, Assistant Bursar
Christina Denney, Supervisor, College Services
Lisa DiGregorio, Payroll Supervisor
Karen Durkin, Executive Director, I.R. & Assessment
Steven Fisher, Network & System Administrator
Cheryl Fletcher, Eve/Weekend Support Services Assistant
Michael Fox, PC Tech/Help Desk (Tier I & II)
Mark Getsinger, Security Officer
Ritamaria Giosa, Assistant Dean, Nursing/Allied Health
Michael Gotthold, Network & System Administrator
Robert Hanke, Security Officer
Regina Harrison, ABE Program Aide*
Latisha Johnson, HR Benefits Coordinator
Nayibe Lopez, Programmer Analyst
Valeria Petrany, Supervisor, Laboratory Science
John Pidgeon, I.R. & Assessment Manager
Anthony Pollitt, Security Officer
Margaret Resue, Administrative Liaison to President and BOT
Robert Rice, Sergeant
Laurie Rohrman, Clinical Coordinator
Brian Rowan, Assistant Director, Athletics
Kathie Scaffidi, Supervisor, Testing Services
Ana Maria Schultz, Financial Services Assistant
Caren Sheppard, Human Resources Generalist
Michael Slater, Sergeant
Ellise Spaulding, Athletic Trainer
Sharon Thomas, Manager, HIT Grant*
Christopher White, PC Tech/Help Desk (Tier I)
Kristen Wicker, Administrative Assistant
Terrance Williams, PC Tech/Help Desk (Tier I)
Jennifer Yager, Assistant Webmaster
Kevin Yang, Programmer Analyst
Mayumi Yanosov, Research Analyst

One (1) Non-Reappointment Professional employee for the 2011-12 academic year:

Mindy Tanenbaum, Student Recruiter

One (1) Transfer:

Andrew Colo, from Custodian/Utility Person to Groundskeeper/Utility Person, effective 2/7/11

One (1) Title Change:

Megan Ruttler, Student Recruiter to Admissions/Recruitment Coordinator, effective 1/12/11

Three (3) Promotions:

Joan Kuhar, from Technician, Human Resources (part time), \$15.49 per hour, to Training/Compliance Coordinator (full time), \$15.65 per hour, effective 2/14/11

Kathleen McKenna, from Technician, Dean of Students (part time), \$12.84 per hour, to Student Development Assistant (full time), \$13.24 per hour, effective 2/7/11

Marguerite Vacchiano, from Technician, Human Resources (part time), \$13.41 per hour, to Human Resources Assistant (full time), \$13.24 per hour, effective 3/1/11

Two (2) Family Medical Leaves:

Sharon Adams, Office Aide, RSVP, effective 2/4/11

Jacqueline Wyatt, Custodian, effective 2/5/11

Five (5) additions to the 2010-11 Adjunct list:

Sarah Eichenberg, Mathematics and Science

Francis Gayeski, HPER/Athletics

Douglas Horton, HPER/Athletics

Mark Rosen, Mathematics and Science

Brandi Sanders, Mathematics and Science

PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.



Gloucester County College
1400 Tanyard Road
Sewell, NJ 08080

Policy: 5009
Title: **Smoke-Free College Facilities and Grounds**
Area: Administrative Services
Approved: 8/4/93, 3/05/03, 12/02/09, 11/03/10
Revised: 2/02/2011

To ensure compliance with New Jersey State law concerning the provision of a smoke-free environment that protects, preserves and fosters the health and safety of all persons, the College prohibits smoking in all buildings and grounds except in designated smoking areas identified by "Smoking Permitted Area" signs.

References:

N.J.S.A. 18A 64A-12, General powers of the board
(N.J.S.A. 26:3D-55 New Jersey Smoke-Free Air Act)
Gloucester County College *Administrative Rules and Regulations*, 5000 series, Facilities