



# Gloucester County College

1400 Tanyard Rd., Sewell, NJ 08080  
(856) 415-2100

## AGENDA

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### 6:15 pm Work Session

May 4, 2011

- A. Call to Order
- B. Reading of the Sunshine Notice
- C. Roll Call
- D. Provost, Acting President's Report
- E. Presentations – NONE
- F. Closed Session

### 7:00 pm Regular Session

- A. Call to Order
- B. Reading of Sunshine Notice
- C. Pledge of Allegiance
- D. Roll Call
- E. Communications
- F. Acceptance of the Minutes – April 6, 2011 Work, Closed & Regular Session and the April 19, 2011 Closed & Special Session.

### G. Reports

#### 4. Facilities/Property

- a. Project List: "Chapter 12" Reallocation
- b. Bid Waiver: Atlantic City Electric
- c. Renovation Safety & Security Building
- d. Shared Services Agreement: CEC Parking Lot, Retention Basin, and Walking Path Construction

#### 5. Academic & Student Affairs

- a. Approval to Accept: *Amended Sub-Contract Between Tidewater Community College and GCC for the Heath Information Grant*
- b. Approval to Apply: *The Department of Community Affairs for the Displaced Homemaker Grant*
- c. Approval to Allow: *The Center for People in Transition to serve as a collaborative partner with People to People Foundation.*
- d. Approval to Apply: *National Science Foundation-Transforming Undergraduate Education in Science Technology, Engineering and Mathematics*

6. Finance
  - a. Statement
  - b. GCIC Representative – Indoor Air Quality
  
7. Personnel
  - a. One (1) Appointment
    - Replacement
  - Three (3) Part Time Hires
  - One (1) Addition to the 2010-11 Adjunct List
  
8. Other
  1. Art Donations
    - Three (3) handcrafted pieces:
    - One (1) from United Arab Emirates
    - Two (2) from Oman

- H. Public Portion
- I. Closed Session
- J. Adjournment

**GLOUCESTER COUNTY COLLEGE**

**1400 Tanyard Road  
Sewell, NJ 08080-9518**

**May 4, 2011**

**WORK SESSION MINUTES**

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:18 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene J. Concordia, Chair  
Ms. Yolette C. Ross, Vice Chair  
Ms. Isabelita M. Abele, Secretary  
Mr. Robert L. Bumpus  
Ms. Jean L. DuBois  
Mr. William C. Packer III  
Dr. George J. Scott (6:24p.m.)  
Mrs. Virginia N. Scott  
Mr. John Henzy

**Members Absent:**

Dr. James Lavender  
Mr. Andrew A. DiNardo  
Mr. Douglas J. Wills, Esq.

**Advisors Present:**

Mr. Chris Gibson, Esq.  
Mr. Fred Keating (6:21p.m.)  
Dr. Geraldine Martin  
Mr. Cody Miller

**Cabinet Present:**

Ms. Judy Atkinson  
Mr. Nick Burzichelli  
Ms. Patty Claghorn  
Ms. Karen Durkin  
Mr. Joseph Getsinger  
Ms. Beth Hall  
Ms. Almarie Jones  
Ms. Danielle Morganti  
Ms. Ilene Shute

Chair Gene J. Concordia called the meeting to order and roll call was taken. Chair Concordia acknowledged the Faculty Board Representative, Dr. Geraldine Martin, and Mr. Cody Miller, Student Government Representative. Mr. Cody Miller briefly introduced Mr. Mike Rossini, the new Student Government President, who will be taking over Mr. Cody seat as Board Student Representative. Chair Concordia turned the meeting over to Mr. John Henzy, Acting President & Provost, to present the *Provost's (aka: President's) Report*. (attached)

In addition to the *Provost's Report*, Mr. Henzy discussed the increases in summer enrollment. Summer I was up by 3% and Summer II increased by 9%. He indicated the current scheduling system of these class offerings has facilitated capturing students returning for the summer from other universities.

**WORK SESSION MINUTES**

**May 4, 2011**

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At 6:25 p.m., Mr. Concordia read a resolution to go into Closed Session. Ms. Ross made a motion, seconded by Mr. Packer, to approve the resolution. It was unanimously passed.

At 7:35 p.m., Ms. Ross made a motion to end both the Closed Session and the Work Session. Ms. Abele seconded the motion, and it was unanimously passed.

Respectfully submitted,



Isabelita M. Abele  
Secretary

Notes taken by M. Resue



# Gloucester County College

## The Provost's Report

May 4, 2011

### Trustee Conference

College Trustees are invited to attend the "Strong Trustee Leadership and Governance = Student Success" conference hosted by the New Jersey Council of County Colleges on June 20 in Trenton. Topics will include fiduciary, strategic and generative responsibilities of Trustees, and the role of Trustees in the accreditation process. More details will be provided in the near future.

### Year End Activities

This month is busy with many events. I thank the Trustees in advance for participating in these activities, which include:

- Nurses Pinning Ceremony
- Athletic Banquet
- President's Award Ceremony
- Adult High School Graduation
- Commencement
- Police Academy Special Officer II Graduation
- Fire Academy Graduation

### *Dates to Remember:*

#### May

4	Board of Trustee Meeting – Library Board Room, 6:15 pm
13/14/15	End of weekday/Saturday/Sunday classes
16	Nurses' Pinning Ceremony - Gymnasium, 6 pm
17	Athletic Banquet – Masso's
18	President's Awards Ceremony – Gymnasium, 7 pm
19	Adult High School Recognition Ceremony – Fine Arts Center, 7 pm
20	Commencement - 6 pm
23	Summer Session I begins
25	Police Academy Special Officer II Graduation – Gymnasium, 6 pm
27	Fire Academy Graduation – Fine Arts Center, 7 pm
30	College Holiday

#### June

1	Board of Trustee Meeting – Library Board Room, 6:15 pm
20	NJCCC Trustee Seminar – Trenton Marriott

**GLOUCESTER COUNTY COLLEGE  
1400 Tanyard Road  
Sewell, NJ 08080-9518**

**May 4, 2011**

**REGULAR SESSION MINUTES**

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:37 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene J. Concordia, Chair  
Ms. Yolette C. Ross, Vice Chair  
Ms. Isabelita M. Abele, Secretary  
Mr. Robert L. Bumpus  
Ms. Jean L. DuBois  
Mr. William C. Packer III  
Dr. George J. Scott  
Mrs. Virginia N. Scott  
Mr. John Henzy

**Members Absent:**

Dr. James Lavender  
Mr. Andrew A. DiNardo  
Mr. Douglas J. Wills, Esq.

**Advisors Present:**

Mr. Chris Gibson, Esq.  
Mr. Fred Keating  
Dr. Geraldine Martin  
Mr. Cody Miller

**Cabinet Present:**

Ms. Judy Atkinson  
Mr. Nick Burzichelli  
Ms. Patty Claghorn  
Ms. Karen Durkin  
Mr. Joseph Getsinger  
Ms. Beth Hall  
Ms. Almarie Jones  
Ms. Danielle Morganti  
Ms. Ilene Shute

Ms. Ross, Vice Chair, led the Pledge of Allegiance and roll call was taken.

**COMMUNICATIONS**

Mr. Concordia told the Board he had received a letter from a neighbor of Dr. Davis'. He proceeded to give a summary of a several page letter that stated the viewpoint and opinion of the writer on the matter and manner of Dr. Davis' resignation.

## REGULAR SESSION MINUTES

May 4, 2011

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### ACCEPTANCE OF MINUTES

Chair Concordia declared the April 6, 2011, Work, Closed & Regular Session and the April 19, 2011 Closed & Special Session Minutes approved as presented.

### FACILITIES/PROPERTY

#### Project List: "Chapter 12" Reallocation

On the recommendation of the President, Mr. Packer made a motion, seconded by Mr. Bumpus and unanimously approved the proposed reallocated \$4,722,625 balance transfer from the 2004, 2006 and 2008 "Chapter 12" funding capital budgets to the attached revised project list. (attached)

#### Bid Waiver: Atlantic City Electric

On the recommendation of the President, Mr. Packer made a motion, seconded by Mr. Bumpus and was unanimously approved entering into agreement with Atlantic City Electric to install and service lights on the Continuing Education Center expanded parking lot and walking path for \$61,260.91.

#### Renovation Safety & Security Building

On the recommendation of the President, Mr. Packer made a motion, seconded by Mr. Bumpus and approved, with Ms. Abele abstaining, awarding a contract to convert warehouse space to office space as follows:

<b>Company Name</b>	<b>Total Amount</b>
Straga Brothers, Inc. of Glassboro, NJ	\$24,384.00

#### Shared Services Agreement: CEC Parking Lot, Retention Basin, and Walking Path Construction

On the recommendation of the President, Mr. Packer made a motion, seconded by Mr. Bumpus and unanimously accepted the resolution stating Gloucester County College will work with the County of Gloucester through its Department of Public Works, Highway Division to construct additional parking, retention basin and walking path at the Continuing Education Center and reimburse the County an estimated sum of \$51,524.90, plus any and all costs incurred by the County of Gloucester in completing this project.

### ACADEMIC & STUDENT AFFAIRS

#### Approval to Accept: Amended Sub-Contract Between Tidewater Community College and GCC for the Heath Information Grant

On the recommendation of the President, Mr. Bumpus made a motion, seconded by Mrs. Scott and unanimously approved to adopt the resolution accepting the amended sub-contract Between Tidewater Community College and GCC for the Heath Information Grant adding 2 year funding in the amount of \$247,616.00 and extending the end date by twelve months from April 2, 2011 through April 1, 2012.

## REGULAR SESSION MINUTES

May 4, 2011

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### ACADEMIC & STUDENT AFFAIRS – Con't

#### Approval to Apply: *The Department of Community Affairs for the Displaced Homemaker Grant*

On the recommendation of the President, Mr. Bumpus made a motion, seconded by Mr. Packer and unanimously approved to apply to the Department of Community Affairs for the Displace Homemaker Grant in the approximate amount of \$123,014.00 for FY12

#### Approval to Allow: *The Center for People in Transition to serve as a collaborative partner with People to People Foundation.*

On the recommendation of the President, Mr. Bumpus made a motion, seconded by Mr. Packer and unanimously approved the Center for People in Transition to serve as a collaborative partner with the People to People Foundation, the lead applicant in the submission of Letters of Interest to the Pascale Sykes Foundation.

#### Approval to Apply: *National Science Foundation-Transforming Undergraduate Education in Science Technology, Engineering and Mathematics*

On the recommendation of the President, Mr. Bumpus made a motion, seconded by Mr. Packer and unanimously approved applying to the National Science Foundation-Transforming Undergraduate Education in Science Technology, Engineering and Mathematics grant, providing by the national Science Foundation Grant in the amount of \$200,000 for years 2011 through 2013.

### FINANCE

#### Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending March 31, 2011, was presented to the Board. (attached)

#### GCIC Representative – Indoor Air Quality

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. Packer and unanimously approved Paul Grasso as the person responsible for compliance for the New Jersey PEOSH Indoor Air Quality Standard.

### PERSONNEL

#### Education/General Fund Actions

On the recommendation of the President, Ms. Ross made a motion, seconded by Mr. Bumpus and unanimously passed to approve the following: (see attached)

One (1) appointment

- James Fetty

Three (3) Part Time Hires

- Armand Berardi
- Carlton Folks
- Margaret Rossini

One (1) Addition to the 2010-11 Adjunct List

- Michael McGowan



**REGULAR SESSION MINUTES**

**May 4, 2011**

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**OTHER**

**Art Donations**

On the recommendation of the President, Dr. Scott made a motion, seconded by Ms. Ross and unanimously approved, to accept the following art donations to be added to the Gloucester County College Permanent Art Collection for a value of \$2,500.00.

Three (3) handcrafted pieces – see attached

- One (1) from United Arab Emirates
- Two (2) from Oman

**Public Portion**


Mr. Cody Miller, Board Student Representative, expressed his appreciation for the opportunity to sit on the Board and reintroduced the new Student Representative; Mr. Mike Rossini.

Dr. Gerald Martin expressed that she only spoke for herself at the last meeting and at this meeting. She had handouts for each Board member. She hoped all would go forward to an enjoyable graduation.

Mr. Concordia echoed those sentiments saying, “Let’s have a great Commencement!”

At 7:50 p.m., Ms. Ross made a motion, seconded by Ms. DuBois and unanimously passed, to end Regular Session and adjourn.

Respectfully submitted,

  
Isabella M. Abele  
Secretary

Notes taken by M. Resue

Revised 5/4/2011					
2004, 2006 and 2008 Chapter 12					
Bond Year	Index	Location	Project Description	Revised	Status
2004	75046	Physical Education Center and Boiler Plant	Boiler Plant: Replace valve pit from underground to above ground enclosure and to add additional valves for isolation of heating loop.	\$281,347	Closed
2004	75043	College Center	Sever Room	\$731,064	Closed
2004	75047	Classrooms and parking lots	Campus wide emergency notification, phones and cameras to improve campus safety and security	\$61,732	Closed
2006	75070	Tanyard and Barnesboro entrances	Enhance entrance signs to identify Educational Campus	\$78,164	Closed
2006	75071	Instructional Center Phase 1 and 2	Demo and renovate all room fixed furnisher, carpeting and finishes in IC 430 lecture hall. Renovation 1: Remove abandoned science casework and tiles in IC rooms 401, 403, 405, 407 and 421 and convert existing prep rooms into classrooms and upgrading existing classrooms	\$1,528,065	Closed
			Ceiling Replacement (corridor only)		Closed
			Lighting Replacement (corridor only),		Closed
			Interior Door and Hardware Replacement		Closed
			Relocate some interior door locations to address ADD Access		Closed
			Painting the corridor wall and door frames		Closed
2006	75072	Fine Arts Center	Renovate auditorium seating, lighting, sound, stage, carpeting, finishes, safety railings	\$462,563	Closed
2006	75074	County Superintendent Office	Renovation to accommodate Continuing Education Allied Health Certificate Programs and Customized Training	\$159,897	Closed
			Parking Lot expansion, walking path and lighting	\$144,412	Balance - \$132,427
2006	75075	Educational Campus	Fiber line installed for connectivity to GCC, GCIT, SSD and Superintendents building	\$369,045	Closed
2006	75079	Instructional Center	Primary electrical feed	\$15,850	Closed
2006	75073	Convenience Store	Renovations of Pool room to convince Store	\$133,630	Closed
2006	75076	Fire Academy Upgrades	Concrete pads, waterproofing wells, gate, low capacity well	\$71,600	Closed
2006	75059	Kitchen Renovation	Kitchen equipment	\$33,811	Closed
2006	75102	New Building	Herbert Building renovations	\$89,122	Balance - \$6,401
2006	75077	CC Rooms 211 and 212 renovation	Renovate into University Center	\$46,796	Closed
2004	75048	ECEC Chiller Renovation	Replace and install new chiller unit	\$44,450	Closed
	75078	College Services Renovation	Generator, camera monitoring relocation and equipment	\$50,000	Balance - \$48,479
		Bond cost added back		\$67,720	

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT MADE BY AND BETWEEN THE COUNTY OF GLOUCESTER AND GLOUCESTER COUNTY COLLEGE FOR THE CONSTRUCTION OF A PARKING LOT, RETENTION BASIN AND WALKING PATH**

WHEREAS, Gloucester County College (hereinafter "GCC"), a County College in the State of New Jersey, has a need for the construction of a parking lot, retention basin, and walking path at its Deptford Township Campus located at 1400 Tanyard Road, Sewell, New Jersey; and

WHEREAS, the County of Gloucester (hereinafter the "County") through its Department of Public Works, Highway Division, has the capability of providing said construction services for GCC; and

WHEREAS, construction of the parking lot, retention basin and walking path is the obligation of the GCC, but can be efficiently constructed by the County through the County's Department of Public Works, Highway Division; and

WHEREAS, the County is willing and able to construct the parking lot, retention basin, and walking path, provided that GCC reimburses the County for any and all costs related to, and associated with, the said construction; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., authorizes the County and GCC, as local units, to enter into agreements for such activities.

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester, that the Director of the Board, and the Clerk of the Board, be and are hereby authorized and directed to execute the Shared Services Agreement attached hereto between the County of Gloucester and the Gloucester County College for the construction of a parking lot, retention basin and walking path by the County of Gloucester at Gloucester County College's Deptford Township Campus located at 1400 Tanyard Road for the estimated sum of \$ 51,524.90, plus any and all other additional costs incurred by the County of Gloucester in completing the said project.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, April 20, 2011, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

  
ROBERT M. DAMMING, DIRECTOR

ATTEST:

  
ROBERT N. DIELLA, CLERK



## GLOUCESTER COUNTY COLLEGE

### RESOLUTION APPROVING THE AMENDMENT OF THE SUB-CONTRACT BETWEEN TIDEWATER COMMUNITY COLLEGE AND GLOUCESTER COUNTY COLLEGE FOR THE HEALTH INFORMATION TECHNOLOGY GRANT

**WHEREAS**, The Tidewater Community College and Gloucester County College entered into a contract on July 7, 2010 for the Health Information Technology Grant; and

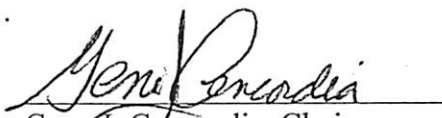
**WHEREAS**, Tidewater Community College and Gloucester County College requests approval to amend the sub-contract adding Year 2 funding in the amount of \$247,616; thereby increasing the total project funding from \$244,673 to \$492,289 and extending the end date by twelve (12) months from April 2, 2011 through April 1, 2012; and

**WHEREAS**, The mission of the Health Information Technology Grant is to educate health care and information technology professionals who can facilitate the implantation and support of an electronic health care system in the region, enabled by a partnership focused on recruitment, training, placement and follow-up and supported through a model of current curriculum, strong instruction and continuous improvement,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to amend the sub-contract between Tidewater Community College and Gloucester County College for the Health Information Technology Grant adding Year 2 funding in the amount of \$247,616 and extending the end date by twelve (12) months from April 2, 2011 through April 2, 2012.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Gloucester County College held May 4, 2011.

  
Isabelita M. Abele, Secretary

  
Gene J. Concordia, Chairperson



# SCHEDULE I: RESOLUTION

Whereas, Gloucester County College desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$ 123,014 to carry out a project to assist displaced homemakers to become self-sufficient

Be it therefore **RESOLVED**,

1) that Gloucester County College  
(formal name of organization)  
does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between  
Gloucester County College  
(formal name of organization)  
and the New Jersey Department of Community Affairs.

Be it further **RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

*John Henry*  
(signature)

*Elizabeth Hall*  
(signature)

MR. JOHN HENZY  
~~Dr. Russell A. Davis~~  
(type or print name)

Elizabeth Hall  
(type or print name)

PROVOST, ACTING PRESIDENT  
~~President of GOC~~  
(title)

Executive Director, Financial Services  
(title)

## CERTIFICATION:

I, Isabelita (Lita) M. Abele, the Secretary of Board of Trustees  
(title of position - Board Secretary or Government Clerk)  
of Gloucester County College  
(formal name of organization)

hereby certify that at a meeting of the Board of Directors / Governing Body held on May 4, 2011  
(meeting date)  
the above **RESOLUTION** was duly adopted.

AFFIX GOVT;  
CORPORATE OR *Isabelita M. Abele*  
NOTARY SEAL (Signature of Secretary of the Board of Directors or Government)





## GLOUCESTER COUNTY COLLEGE

### BOARD RESOLUTION APPROVING COLLABORATION WITH DREXEL UNIVERSITY FOR THE NSF TRANSFORMING UNDERGRADUATE EDUCATION IN SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS (STEM) GRANT


**WHEREAS**, the National Science Foundation Grant Transforming Undergraduate Education in Science, Technology, Engineering and Mathematics (STEM) is offering funds in the amount of \$200,000 for a three year grant to develop an innovative science project for Undergraduate Education,


**WHEREAS**, Gloucester County College seeks approval from the Gloucester County College Board of Trustees to partner with Drexel University; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to collaborate with Drexel University to submit an application to the National Science Foundation in the amount of \$200,000. for a three year grant period.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Gloucester County College held May 4, 2011.

Attested:

  
Isabelita M. Abele, Secretary  
Board of Trustees

  
Gene J. Concordia, Chairperson  
Board of Trustees



GLOUCESTER COUNTY COLLEGE  
COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES  
FOR THE MONTH ENDING MARCH 31, 2011

	3/31/2011			3/31/2010				FY11 vs FY10	
	Budget Amount	Y-T-D	% of Budget	09/10 Budget	09/10* Actuals	Y-T-D	% of Budget	Change Between Years	% Change Between Years
<b>Current Operating Revenues</b>									
Educational and General									
Student Tuition	\$ 12,386,538	\$ 12,259,257	98.97%	\$ 11,815,823	\$ 12,059,054	\$ 11,523,752	97.53%	\$ 735,505	6.38%
Fees	5,908,177	5,903,795	99.93%	5,564,132	5,636,044	5,305,918	95.36%	597,877	11.27%
Out of County	32,000	31,167	97.40%	30,000	25,460	25,460	84.87%	5,707.00	22.42%
Government Appropriations									
State	5,041,384	3,780,369	74.99%	5,240,524	5,428,524	4,254,210	81.18%	(473,841)	-11.14%
County	7,654,944	5,741,208	75.00%	8,454,942	8,454,944	6,341,208	75.00%	(600,000)	-9.46%
Other Revenues	211,704	95,809	45.26%	201,059	146,788	125,308	62.32%	(29,499)	-23.54%
Auxiliary Enterprises**	342,500	535,451	156.34%	585,800	410,946	156,870	26.78%	378,581	241.33%
<b>Total Operating Revenues</b>	<b>\$ 31,577,247</b>	<b>\$ 28,347,056</b>	<b>89.77%</b>	<b>\$ 31,892,280</b>	<b>\$ 32,161,760</b>	<b>\$ 27,732,726</b>	<b>86.96%</b>	<b>\$ 614,330</b>	<b>2.22%</b>
<b>Current Operating Expenditures</b>									
Instruction	\$ 13,994,580	\$ 10,373,296	74.12%	\$ 13,483,910	\$ 14,239,114	\$ 9,676,315	71.76%	696,981	7.20%
Academic Support	3,655,476	2,063,548	56.45%	3,115,962	2,890,107	1,898,425	60.93%	165,123	8.70%
Student Services	4,269,500	2,908,361	68.12%	3,889,645	4,144,113	2,737,683	70.38%	170,678	6.23%
Institutional Support	4,728,594	3,578,107	75.67%	5,583,635	5,586,605	3,576,903	64.06%	1,204	0.03%
Operating & Maintenance	5,213,865	3,393,795	65.09%	4,615,254	3,982,355	2,750,379	59.59%	643,416	23.39%
Leasing Expenses	88,550	26,289	29.69%	141,000	156,516	83,647	59.32%	(57,358)	-68.57%
Retiree Benefits	375,044	282,487	75.32%	314,512	320,790	234,288	74.49%	48,199	20.57%
<b>Total Operating Expenditures</b>	<b>\$ 32,325,609</b>	<b>\$ 22,625,883</b>	<b>69.99%</b>	<b>\$ 31,143,918</b>	<b>\$ 31,319,600</b>	<b>\$ 20,957,640</b>	<b>67.29%</b>	<b>1,668,243</b>	<b>7.96%</b>
Budget Subsidy	\$ (748,362)	\$ 5,721,173		\$ 748,362	\$ 842,160	\$ 6,775,086			
FY10 Excess - reserve for FY11 budget									

\* 09/10 Actuals are finalized

\*\* The Y-T-D for Auxiliary Enterprises for 3/31/2011 is detailed on page 2.



**GLOUCESTER COUNTY COLLEGE  
RESOLUTION APPOINTING A DESIGNATED PERSON FOR  
NEW JERSEY PEOSH INDOOR AIR QUALITY STANDARD**

**WHEREAS**, New Jersey PEOSH Indoor Air Quality Standard requires a person be designated as the person responsible for Gloucester County College's compliance with the standard; and

**WHEREAS**, the designated person is the person who has been trained and given the responsibility by Gloucester County College to make routine visual inspections, oversee preventive maintenance programs, and maintain required records in order to ensure compliance with the IAQ Standard; and

**WHEREAS**, the designated person is also assigned to receive employee concerns/complaints about indoor air quality, conduct investigations, facilitate repairs or further investigation as necessary, maintain required records, and update the written program annually.

**NOW THEREFORE BE IT RESOLVED**, Gloucester County College appoints Paul Grasso as the designated person and authorizes him to carry out the responsibilities outlined in this Resolution.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Gloucester County College held May 4, 2011.

  
Gene J. Concordia, Chairperson  
Board of Trustees

Attested:

  
Isabelita M. Abele, Secretary  
Board of Trustees





GLOUCESTER COUNTY COLLEGE

Deptford Township  
Sewell, NJ 08080

BOARD MEETING

DATE: 5/4/11

PERSONNEL ACTIONS

**STATEMENT OF FACTS:**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**BACKGROUND:**

**One (1) Appointment:**

James Fetty. Mr. Fetty is a graduate of Gloucester County College with an AAS degree. He has worked for the past twelve years in the custodial/maintenance field for both West Deptford Board of Education and Riverwinds Community Center.

Reason: Replacement

Title: Custodian/Utility

Salary Band: H6 \$14.00 – \$18.75 – \$23.49

Salary: \$14.00 per hour

Start Date: 5/9/11

**Three (3) Part Time Hires:**

Armand Berardi, GED Testing Proctor, \$10.00 per hour

Carlton Folks, GED Examiner, \$25.00 per hour

Margaret Rossini, Technician, Dean of Students, \$8.25 per hour

**Additions to the 2010-11 Adjunct list:**

Michael McGowan, Liberal Arts

**PROVOST, ACTING VICE PRESIDENT'S RECOMMENDATION:**

Recommend approval of actions listed above.



# GLOUCESTER COUNTY COLLEGE

learning for real life ■■■■■

March 21, 2011

Dear Mr. Wills,

In February, I went to the United Arab Emirates to see Dubai and Abu Dhabi. Both cities are amazing. The architecture is a real treat for the eye and both cities are the cleanest I have ever seen. The experience was quite rewarding. From there I traveled to Oman. Super clean!

There are three pieces I would appreciate you presenting to the Board of Trustees that will create a new visual dialogue for our students and community at large.

1. A dagger (Khanjar) made of desert silver. It is a copy of one carried by Sultan Qaboos bin Said. He has ruled for the past four decades. It is a symbol of manhood and courage. The handle is made of bone and is referred to as a *sadie* handle. The back is covered in leather. The filigree work is quite detailed. The seven rings symbolize the Royal Family. Khanjar are generally carried by men in what looks like a *cumberbun*. I have had it mounted on a fine piece of French tapestry that I have supplied from my own collection. The value is \$310.00. In the United States, I suggest the value to be in the \$500.00 range. Getting it to the United States was indeed a royal pain task. Security in Dubai, Heathrow, London and Philadelphia were shall I say, **SUSPICIOUS!**
2. A coral necklace made by hand that includes brass beads, free form chunks of turquoise, and sea shells (they have no meaning). In Christian Art, they often symbolize a pilgrimage. As many Americans did in the 1950's and 1960's, wanting the "new NEW" and deleted stained glass window and Tiffany shades, the people of Amman deleted old hand-made jewelry for the "new NEW." The "n N" is not always the best. This special occasion necklace is timeless, well designed, hand-made, and very much Omani. I found this piece and work searching through the avenues and small alleys in the souk of Muscat. It is rare and now represents the first piece of jewelry for our growing multi-cultural collection. It is valued at \$75.00 in Oman. Here it would have a \$1,600.00 assessment.

3. I really enjoy bargaining in the back alleys of souks. Most travelers stick to the main walking avenues. That is fine, but the narrow, sometimes dark alleys are always a good place to find old treasures and relate to the people who work there. Oman has only opened its ports three years ago so the people are as curious about me as I am of them. One shopkeeper was selling newish watercolor prints of major sights in and around Muscat. In a corner of his shop, I uncovered a small pile of dusty one-of-a-kind old paper pages. The piece you see shows the Shaw of Persia (now Iran) with two women/wives and one attendant. Works like this require a very skilled artist. The brushes used need only a few hairs and a steady hand. This style has fallen out of "star status" artistically for them. I couldn't wait to purchase it. Of course, as with most Arab countries, you must bargain for the best price which sometimes takes forever and several cups of tea. The shop keeper didn't stand a chance! The value in Muscat, Oman would be \$28.00 plus \$75.00 for the frame. Here in the United States, I would suggest a framed value of \$400.00 plus. I believe this piece represents the first work created in Persia for our collection. Please note the story about the scene is on the back side. Please don't hesitate to read the description to your colleagues on the Board!

I would also like to give Special Thanks to David Coates. He is always ready and willing to help and deserves applause. David created the visual explanation of the Wedding Dress Top in concert with Beth Becroft. It is a professional job well done.

Should you have any questions please don't hesitate to contact me. I am at your service.

Aesthetically,

  
Dr. Ross Beitzel

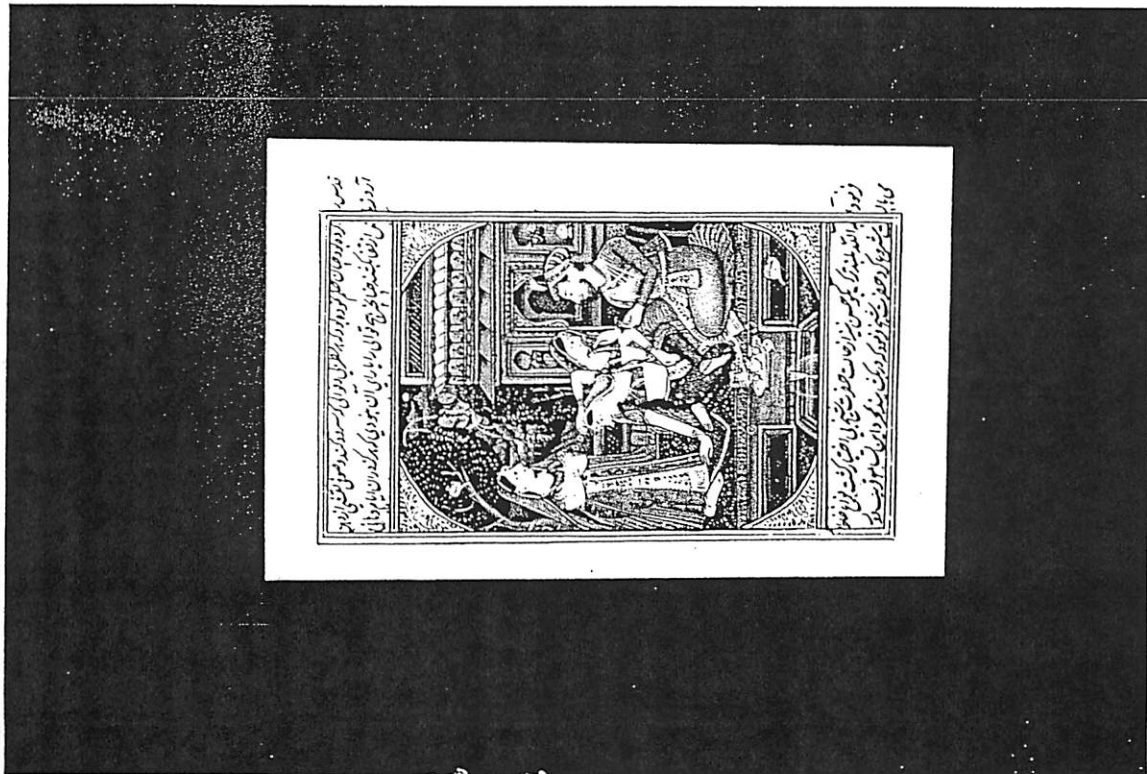
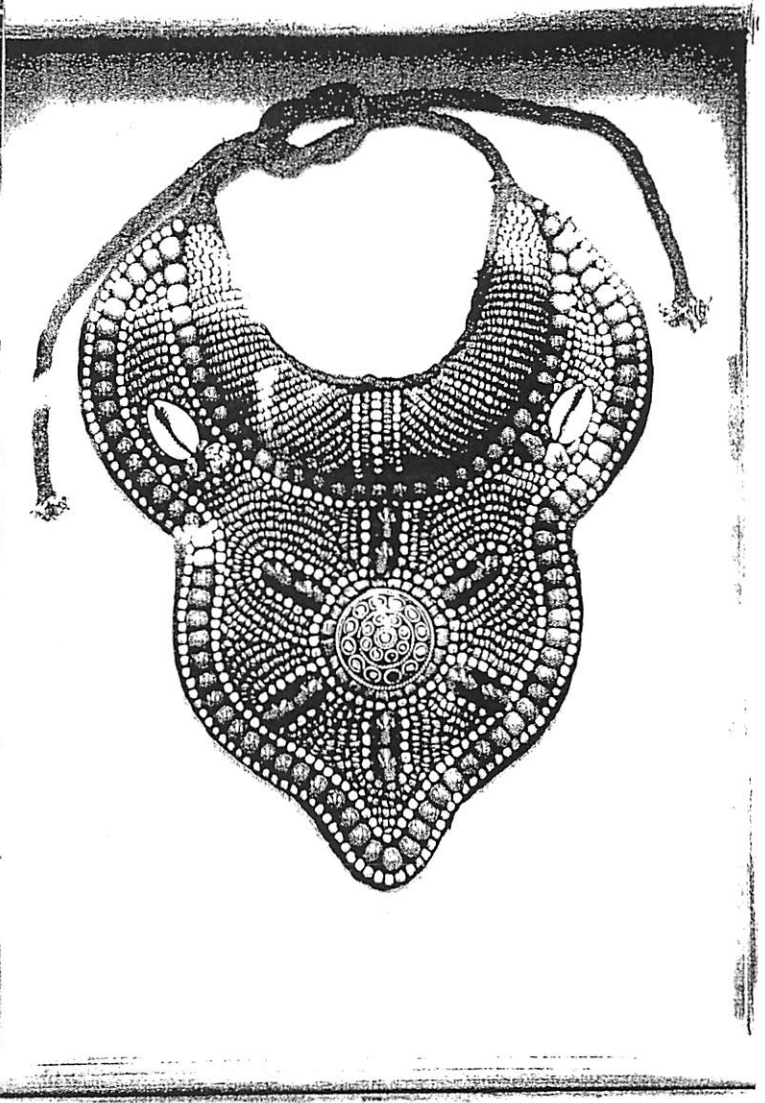
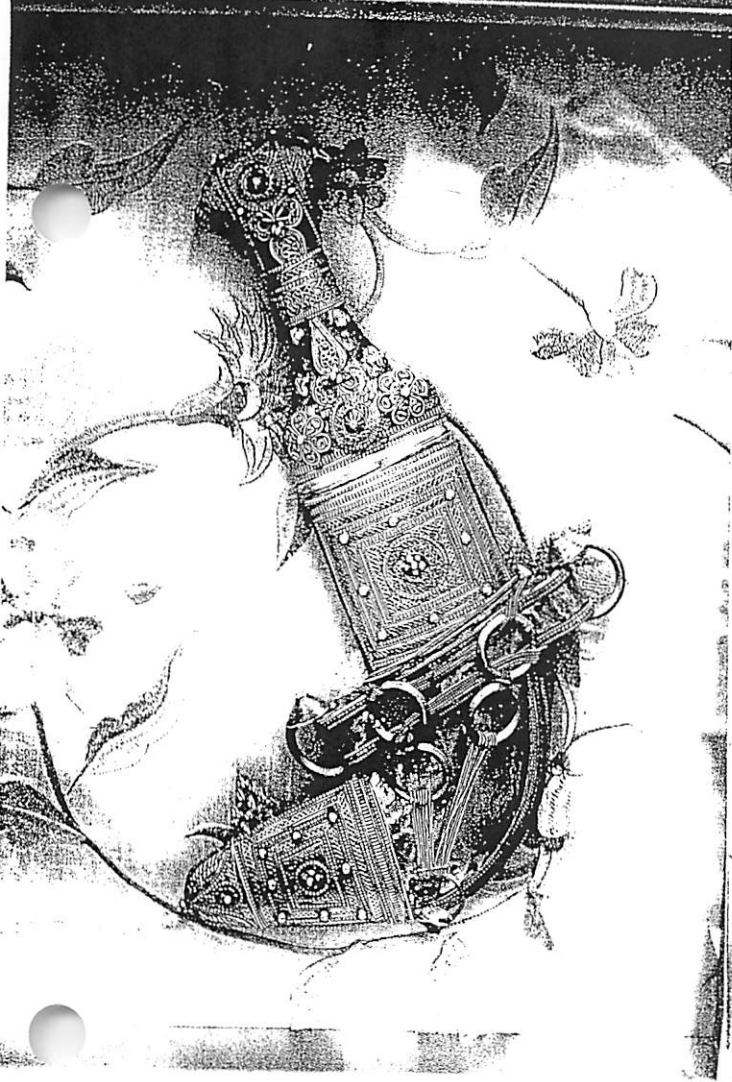
Professor Emeritus

Curator of the Permanent Collection

P.S. Please invite all the Board Members to support our Art Exhibition programs by their attendance at a couple of openings each year. Their attendance is even rarer than black diamonds.

cc: Dr. Russell Davis, President

Gallery11letter.doc



# SCHEDULE I: RESOLUTION

Whereas, Gloucester County College desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$ 123,014 to carry out a project to assist displaced homemakers to become self-sufficient

**Be it therefore RESOLVED,**

1) that Gloucester County College  
(formal name of organization)  
does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between  
Gloucester County College  
(formal name of organization)  
and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

  
(signature)

MR. JOHN HENZY  
~~Dr. Russell A. Davis~~  
(type or print name)

PROVOST, ACTING PRESIDENT  
~~President of GCC~~  
(title)

  
(signature)

Elizabeth Hall  
(type or print name)

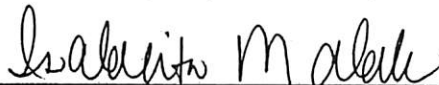
Executive Director, Financial Services  
(title)

## CERTIFICATION:

I, Isabelita (Lita) M. Abele, the Secretary of Board of Trustees  
(title of position - Board Secretary or Government Clerk)  
of Gloucester County College  
(formal name of organization)

hereby certify that at a meeting of the Board of Directors / Governing Body held on May 4, 2011  
(meeting date)

the above RESOLUTION was duly adopted.

AFFIX GOVT,  
CORPORATE OR   
NOTARY SEAL (Signature of Secretary of the Board of Directors or Governm



Displaced Homemaker Centers 2012  
STATEMENT OF BOARD PRESIDENT/CHAIR

I have reviewed and/or discussed the above proposed grant application with the Named Applicant and make the following statement:

I am in support of this application.

**COMMENTS**

People in Transition (PIT) is well known in the community. Each year PIT's services & workshops bring hundreds of displaced homemakers to our campus. Many clients become students. The College's mission states that it "supports the economic development of the community and seeks to enhance the community's quality of life." We feel that the Center does that and more. Resolution was signed on 5/4/2011 authorizing PIT to apply for this grant.

**Signature of President of the Board of Treasury/Directors**

<b>Name of Board President:</b>	Gene J. Concordia <i>Gene J. Concordia</i>
<b>Title of Board President:</b>	Chairman
<b>Address:</b>	Gloucester County College
<b>Address 2:</b>	1400 Tanyard Road
<b>City:</b>	Sewell
<b>Zip:</b>	08080
<b>President of the Board:</b>	

<input checked="" type="checkbox"/> I will/have mailed this attachment	<input type="checkbox"/> I will/have hand delivered this attachment
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**AGENCY DESCRIPTION**

Briefly describe your agency and qualifications for implementing the proposed program/project. Please include your agency's mission statement.

See following page(s).

SUB-CONTRACT BETWEEN  
TIDEWATER COMMUNITY COLLEGE  
On Behalf of the Health Information Technology Consortium  
AND  
GLOUCESTER COUNTY COLLEGE  
Under  
US DHHS Office of the National Coordinator  
For Health Information Technology  
Grant Award No: 90CC0080/02  
Amendment No. 1 (Year 2)

This amendment is entered into April 1, 2011, by and between Tidewater Community College (TCC) and Gloucester County College.

1. The purpose of this amendment is to add year two funding in the amount of \$247,616; thereby, increasing the total project funding from \$244,673 to \$492,289 and to extend the end date by twelve (12) months from April 2, 2011 through April 1, 2012.
2. The Member Community College's Responsibilities are outlined in the attached Statements of Work, Exhibit 1 (Year 1) and Exhibit 1A (Year 2).
3. Consideration and Payment
  - a. In full and complete consideration of the Member College's satisfactory performance as per the guidelines established by the Office of the National Coordinator (ONC) under this agreement, the Lead Awardee agrees to reimburse the Member Community College for allowable costs incurred in accordance with the terms of this agreement in an amount not to exceed \$492,289. Payment of such sum shall be in accordance with the budget appended hereto and incorporated as Exhibit 2 (Year 1), and Exhibit 2A (Year 2).
4. All other terms and conditions of this subcontract agreement remain unchanged.

IN WITNESS THEREOF, the parties hereto have caused the agreement to be executed on the day, month, and year as written above.

Gloucester County College  
Member College Name

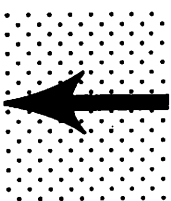
By: Gene J. Concordia  
Authorized Officer

GENE J. CONCORDIA  
Authorized Officer's Printed Name  
Date: 5/4/2011

Tidewater Community College  
Lead Awardee Name

By: \_\_\_\_\_  
Phyllis F. Milloy

Title: Vice President for Finance  
Date: \_\_\_\_\_







## GLOUCESTER COUNTY COLLEGE

### RESOLUTION APPROVING THE AMENDMENT OF THE SUB-CONTRACT BETWEEN TIDEWATER COMMUNITY COLLEGE AND GLOUCESTER COUNTY COLLEGE FOR THE HEALTH INFORMATION TECHNOLOGY GRANT

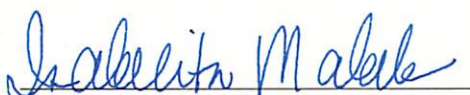
**WHEREAS**, The Tidewater Community College and Gloucester County College entered into a contract on July 7, 2010 for the Health Information Technology Grant; and

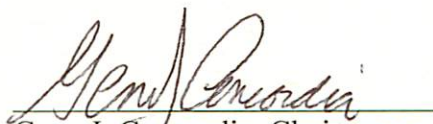
**WHEREAS**, Tidewater Community College and Gloucester County College requests approval to amend the sub-contract adding Year 2 funding in the amount of \$247,616; thereby increasing the total project funding from \$244,673 to \$492,289 and extending the end date by twelve (12) months from April 2, 2011 through April 1, 2012; and

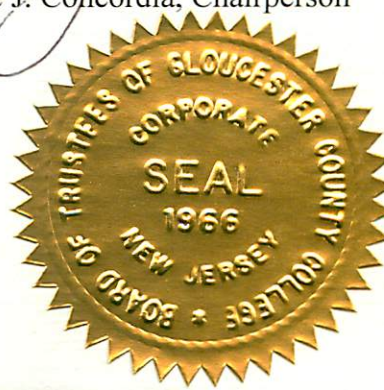
**WHEREAS**, The mission of the Health Information Technology Grant is to educate health care and information technology professionals who can facilitate the implantation and support of an electronic health care system in the region, enabled by a partnership focused on recruitment, training, placement and follow-up and supported through a model of current curriculum, strong instruction and continuous improvement,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey that permission is given to amend the sub-contract between Tidewater Community College and Gloucester County College for the Health Information Technology Grant adding Year 2 funding in the amount of \$247,616 and extending the end date by twelve (12) months from April 2, 2011 through April 2, 2012.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Gloucester County College held May 4, 2011.

  
Isabelita M. Abele, Secretary

  
Gene J. Concordia, Chairperson







**RESOLUTION AUTHORIZING A CLOSED SESSION  
OF THE BOARD OF TRUSTEES  
OF GLOUCESTER COUNTY COLLEGE**

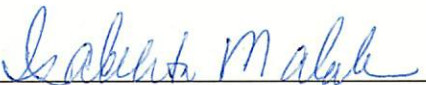
WHEREAS, the Open Public Meetings Act of the State of New Jersey allows closed sessions for the purpose of discussing, among other things, personnel matters, anticipated litigation, negotiations, purchase of real property, as well as public safety tactics and techniques and investigations of violations or possible violations of the law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey, as follows:

1. That in accordance with N.J.S.A. 10:4-12(b)(6), a closed session will be held at this meeting to discuss the investigation of possible violations of the law by a former employee of the College.
2. In addition, at this meeting, in accordance with N.J.S.A. 10:4-12(b)(7), and (8), a closed session will be held discuss personnel matters, anticipated litigation, negotiations, and purchase of real property: and
3. The results of the discussion may be disclosed to the public at such time or at such other time deemed proper by the Board of Trustees, or with respect to the investigation of possible violations of the law, at such time that the investigation has concluded and has been made public by the proper investigating authorities and as deemed proper by the Board of Trustees.

ADOPTED at a meeting of the Board of Trustees of Gloucester County College held May 4, 2011.

  
Gene J. Concordia, Chairman  
Board of Trustees

  
Isabelita M. Abele, Secretary  
Board of Trustees