

**GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518**

November 2, 2011

WORK SESSION MINUTES

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:17 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Yolette C. Ross, Vice Chair
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Mr. Andrew A. DiNardo
Ms. Jean L. DuBois
Dr. James Lavender (6:20p.m.)
Mr. William C. Packer III
Mr. Fred Keating, ex-officio

Members Absent:

Dr. George J. Scott
Mrs. Virginia N. Scott

Advisors Present:

Mr. Chris Gibson, Esq.
Dr. Geraldine Martin
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington
Ms. Eileen Shute

Chair Gene J. Concordia called the meeting to order and roll call was taken to begin the *Work Session*. Chair Concordia acknowledged Dr. Geraldine Martin, Faculty Board Representative, and Mr. Mike Rossini, Student Government Representative. Chair Concordia turned the meeting over to Mr. Fred Keating, Interim President, to present the *Interim President's Report*.

WORK SESSION MINUTES

November 2, 2011

Page 2

Mr. Keating gave a report on the following topic areas: (report attached)

- 2011 Annual Institutional Profile Report(summary attached)
- Dates to Remember
- Board of Trustees College Community Recognition
 - Interim President Keating introduced GCC's Student Government Association students:
 - **Mike Rossini**
 - **Bill Studioso**
 - **Malika Kingston**
 - **Grace Van Zoeren**
 - **Steve Brendlinger**
 - **Matt Runquist**
 - Provost John Henzy introduced faculty member: **Namorah Byrd**, Assistant Professor, Developmental English.
 - Ms. Danielle Morganti, Executive Director, Human Resources introduced the GCC September Employee of the Month, Ms. **Dawn Sowers**, Head Teacher, Early Education Center.

After each introduction, photographs were taken by staff member, Nick Smargisso, Technician, Instructional Technology, as a memento of the occasion for the individuals being recognized.

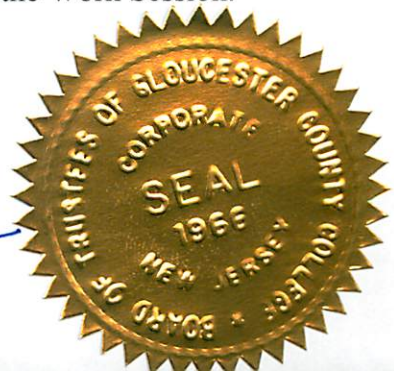
The presentation by Patty Claghorn, Dean, Continuing Education/Institutional Advancement, was postponed by Interim President Keating until a later date. Mr. Keating informed the Board that GCC's Continuing Education Division was recognized by South Jersey.com as one of their seventy five "Best of Biz 2100" in the education category for professional development. He also made the Board aware that Tidewater Community College named GCC's Health Information Technology Grant was one of its eight most successful grant partners in terms of number of program graduates.

At 6:40 p.m., Mr. Concordia read a resolution to go into Closed Session. Ms. Ross made a motion, seconded by Ms. DuBois to approve the resolution. It was unanimously passed.

At 7:49 p.m., Ms. Ross made a motion to end both the Closed Session and the Work Session. Mr. Wills seconded the motion, and it was unanimously passed.

Respectfully submitted,


Isabelita M. Abele
Secretary





Gloucester County College

The Interim President's Report

November 2, 2011

2011 Annual Institutional Profile Report

The Office of Institutional Research and Assessment, under the direction of Executive Director Karen Durkin, has provided you with the *Institutional Profile Report*. This annual report includes federal and state mandated data as well as other institutional information such as number of students served, continuing education enrollments, characteristics of students, student outcomes, faculty characteristics, and research and public service activities.

- Enrollment
- Retention
- Graduation
- Program Design
- Capital

Dates to Remember:

November

- | | |
|--------|--|
| 2 | Board of Trustee meeting – 6:15 p.m., Library Board Room |
| 9 | Professional Development Day – No classes before 4 p.m. |
| 10 | Veterans Day Ceremony – 10:00 a.m., Mezzanine |
| 24, 25 | Thanksgiving – College Closed |

December

- | | |
|----|--|
| 7 | Board of Trustee meeting – 6:15 p.m., Library Board Room |
| 26 | College closed – Holiday |
| 30 | College closed – Holiday |

Recognition

- “Meet our Students” introduction of Student Government Association students:
 - Mike Rossini
 - Alexis Scaffidi
 - Bill Studioso
 - Malika Kingston
 - Grace Van Zoeren
 - Jasmine Robinson
 - Alexa Chiaffa
 - Kala Burns
 - Aaron Williams
 - Steve Brendlinger

- “Meet our Faculty” introduction by John Henzy, Provost and Vice President of Academic Services
- “Employee of the Month” introduction by Danielle Morganti, Executive Director, Human Resources
- I am pleased to inform you that our Continuing Education Division was recognized by *South Jersey.com* as one of their 75 “Best of Biz 2011” in the Education Category for **PROFESSIONAL DEVELOPMENT**. Additionally, GCC’s Health Information Technology (HIT) Grant has been recognized by Tidewater Community College as one of its 8 most successful grant partners in terms of the number of program graduates. This recognition now entitles us to apply for another full year of grant funding for continuation of the program, despite the fact that the grant was slated to end in March of 2012.
 - “Program Presentation” by Patricia Claghorn, Dean of Continuing Education/Institutional Advancement



GLOUCESTER COUNTY COLLEGE

1400 TANYARD ROAD • SEWELL, NEW JERSEY 08080

OFFICE OF THE PRESIDENT
856-415-2100

M E M O R A N D U M

TO: GLOUCESTER COUNTY COLLEGE BOARD OF TRUSTEES
FROM: FREDERICK KEATING, INTERIM PRESIDENT
DATE: NOVEMBER 2, 2011
RE: 2011 INSTITUTIONAL PROFILE REPORT

Attached for your information is the *2011 Institutional Profile Report*. This annual report includes federal and state mandated data as well as other institutional information such as number of students served, continuing education enrollments, characteristics of students, student outcomes, faculty characteristics, and research and public service activities.

Key findings include:

- ***Enrollment increased*** 1.8% between Fall 2009 and Fall 2010. (Pages 2-3)
Fall 2011 census enrollment was 6,829, an increase of 3.33% compared to last year with full-time enrollment of 3,995 (up 0.13%) and part-time of 2,834 (up 8.21%). (Census Day Enrollment Summary) (Attachment #1)
- ***Registrations in Non-credit Open Enrollment declined*** 5.4% and ***Customized Training declined*** 53.5% respectively between Fiscal Year 2009 and 2010. (Page 5)
- ***Remediation Levels of First-Time Full-Time Students increased*** from 60.0% in Fall 2009 to 63.3% in Fall 2010. Notably, remediation rates within Math Computation decreased from 34.4% to 27.6% indicating that the high school outreach efforts in Math are working. (Page 7)
- ***Federal Funded Financial Aid Pell Grants more than doubled*** between AY09 and AY10: The number of recipients increased by 65% - from 1,362 in AY09 to 2247 in AY10 with total awards increased from \$3.5m to \$6.7m. (Page 10)
- ***Institutional Funded Financial Aid decreased*** by 23% between AY09 and AY10; \$105,000 to \$81,000 respectively. (Page 10)
- ***Graduation Rates increased*** – 2 year graduation rates increased from 9.3% to 11.8%. 3 year graduation rates increased from 19.9% to 22.4%. (Page 12)

GCC is ranked 5th in the state with respect to graduation rates (See NJCC Peer Comparison Data, 3 Year Graduation Rates, 2007 Cohort). The national average is 22% (Source: NCES) (Attachment #2)

- **Transfer-Out Rates decreased** from 23.1% to 22.5%. This shift is likely reflective of the increased graduation rates. (Page 12)

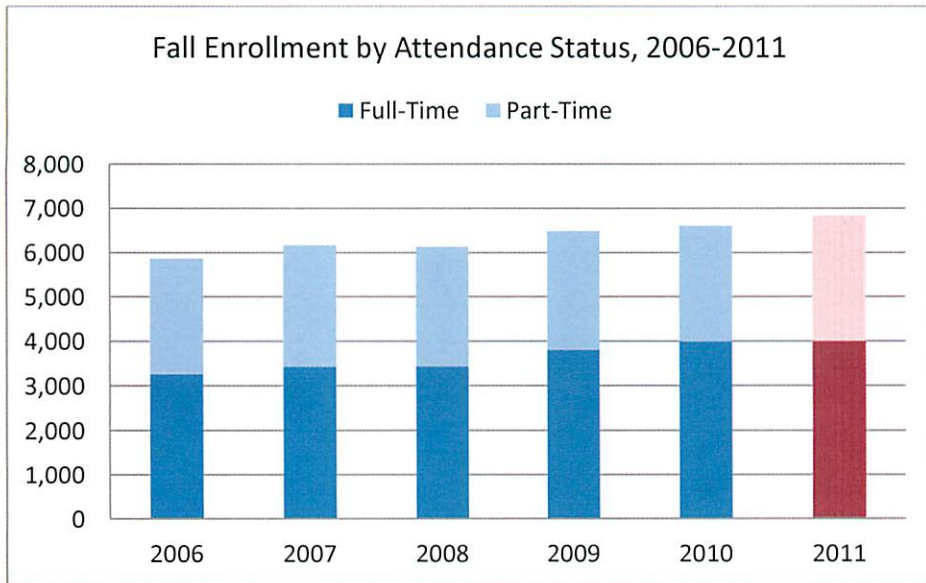
GCC is ranked 7th in the state with respect to transfer-out rates. (See NJCC Peer Comparison Data, 3 Year Transfer Out Rates, 2007 Cohort) (Attachment #3)

- **Combined 3-Year Graduation/Transfer Rates increased** from 43.0% to 44.9%. There are notable differences by ethnicity – Hispanic and Black students have a much lower graduation rate and the highest transfer-out rates compared to white students. (Page 13)
- **Part-time retention rates increased** from 40.2% in 2009 to 44.5% in 2010. Conversely, full-time retention rates declined from 63.7% to 62.6% during the same time period. As part-time enrollments have increased by 10% - retention of part-time students will be a major driver in maintaining enrollment levels. (Page 14)

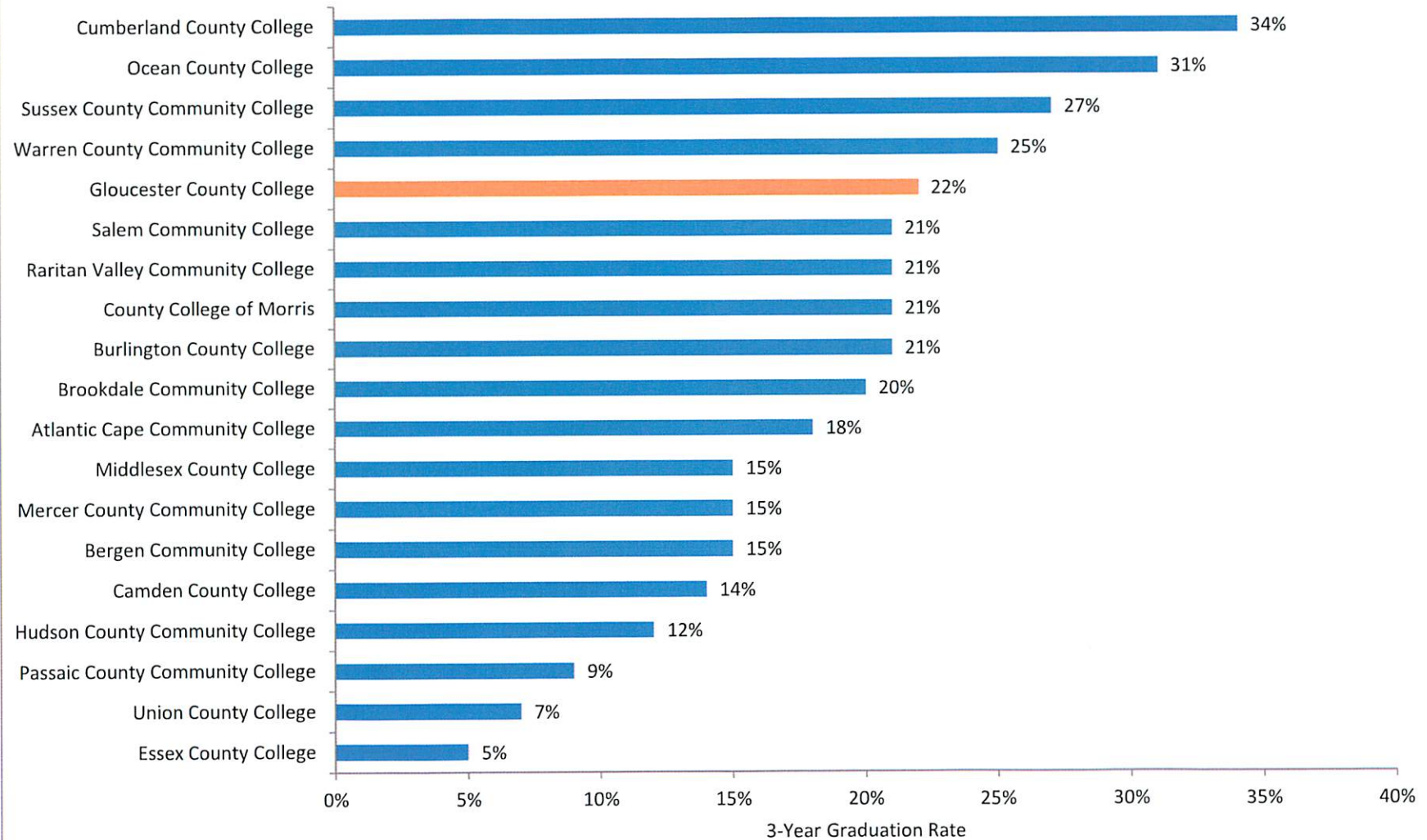
GCC is ranked 8th in the state with respect to part-time retention rates and 11th with respect to full-time retention rates. (See NJCC Peer Comparison Data, 2010 Retention Rates, Full-Time and Part-Time Students) (Attachments #4 and #5)

- **The percent of sections taught by full-time faculty decreased** from 41.6% in 2009 to 38.2% in 2010. (Page 16)
- **The ratio of full-time to part-time faculty improved** from 1:3.7 in 2009 to 1:3.4 in 2010. (Page 16)
- **Capital Projects** (Page 22) (Attachment #6)

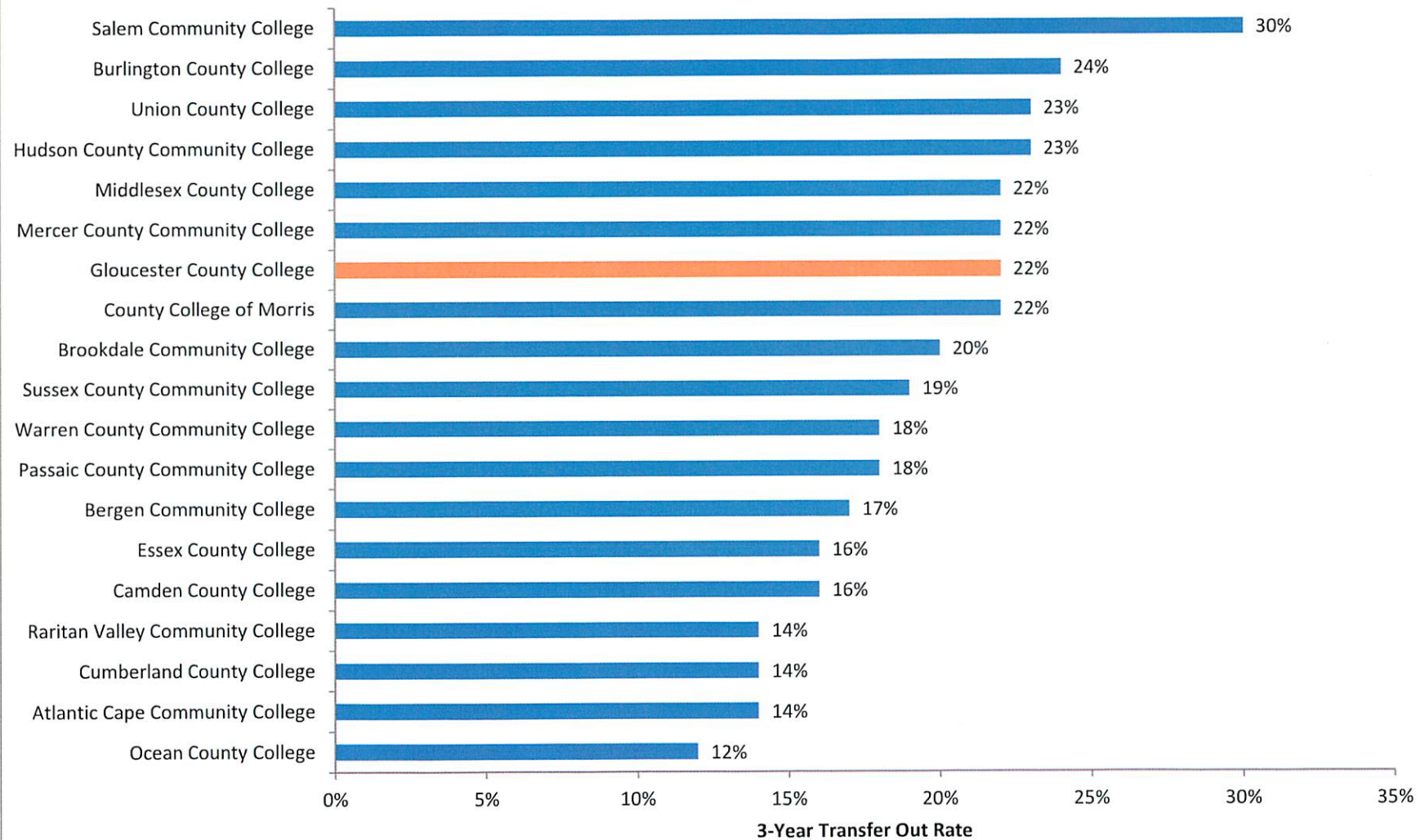
Revised Graph with 2011 Enrollment



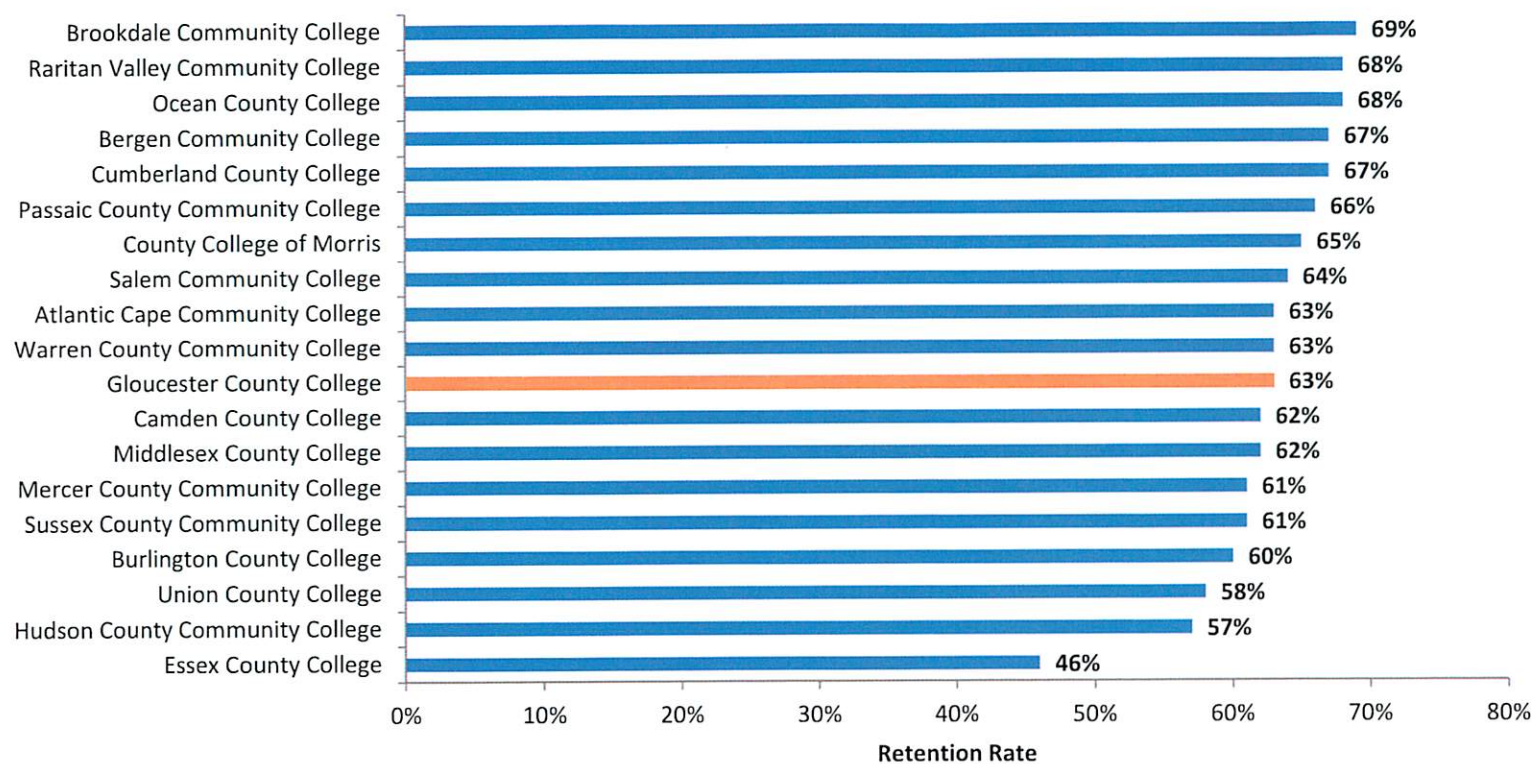
NJCC Peer Comparison Data 3-Year Graduation Rate 2007 Cohort



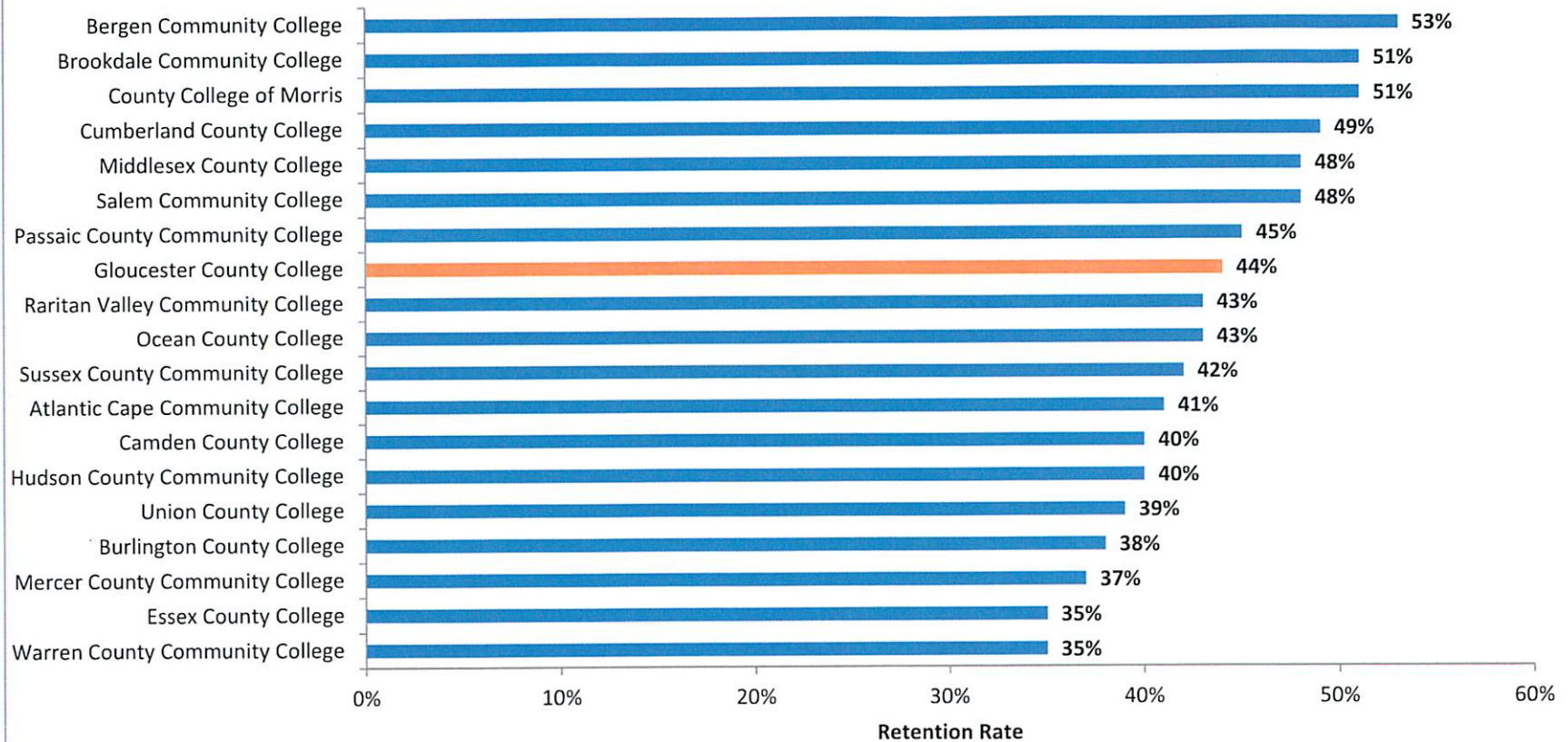
NJCC Peer Comparison Data 3-Year Transfer-Out Rate 2007 Cohort

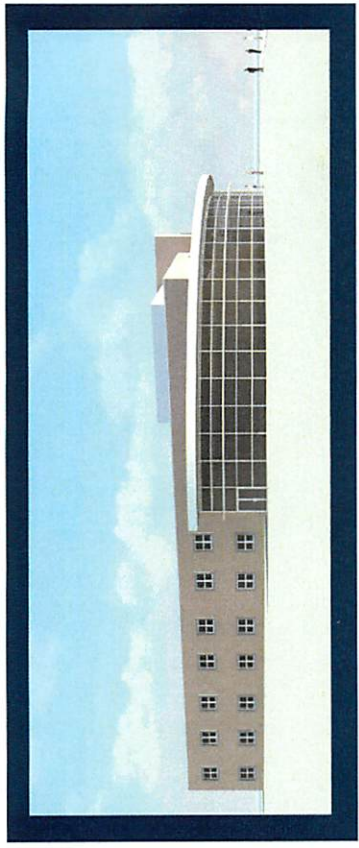


NJCC Peer Comparison Data 2010 Fall-to-Fall Retention Rates Full-Time Students



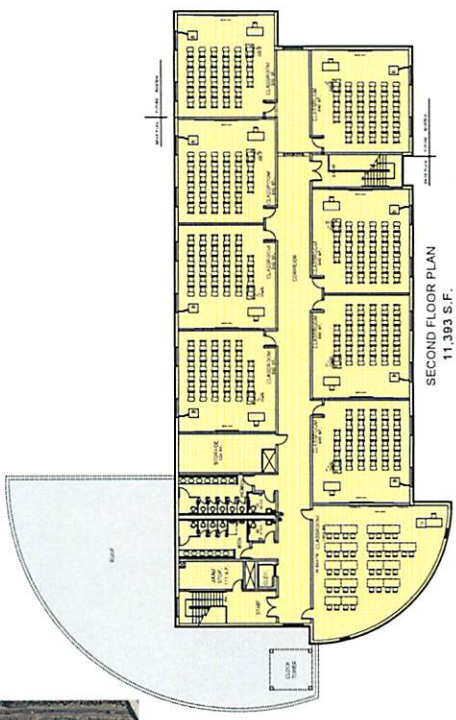
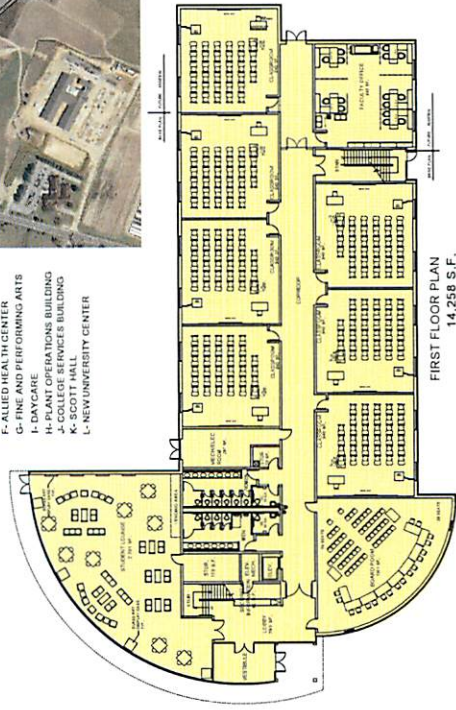
NJCC Peer Comparison Data 2010 Fall-to-Fall Retention Rates Part-Time Students





MASTER PLAN

- A- PHYSICAL EDUCATION CENTER
- B- LIBRARY AND MEDIA BUILDING
- C- COLLEGE CENTER BUILDING
- D- INSTRUCTION CENTER BUILDING
- E- STUDENT SERVICES BUILDING
- F- ALLIED HEALTH CENTER
- G- FINE AND PERFORMING ARTS
- H- DAYCARE
- I- PLANT OPERATIONS BUILDING
- J- COLLEGE SERVICES BUILDING
- K- FOOD SERVICE BUILDING
- L- NEW UNIVERSITY CENTER



**GLOUCESTER COUNTY COLLEGE
PROPOSED UNIVERSITY CENTER**

GA
GARRISON ARCHITECTS

SK-16
GA # 10-29
DATE: 8-16-11

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

November 2, 2011

REGULAR SESSION MINUTES

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:51 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Yolette C. Ross, Vice Chair
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Mr. Andrew A. DiNardo
Ms. Jean L. DuBois
Dr. James Lavender
Mr. William C. Packer III
Mr. Fred Keating, ex-officio

Members Absent:

Dr. George J. Scott
Mrs. Virginia N. Scott

Advisors Present:

Mr. Chris Gibson, Esq.
Dr. Geraldine Martin
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington
Ms. Eileen Shute

The Vice Chair Ross led the Pledge of Allegiance and roll call was taken.

ACCEPTANCE OF MINUTES

Chair Concordia declared the October 5, 2011, Work and Regular Session minutes were approved as presented.

REGULAR SESSION MINUTES

November 2, 2011

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FACILITIES/PROPERTY

Bid Waiver: 2012 TD-1500 Bush Hog

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Ms. DuBois unanimously approving the purchase of a 2012 TD-1500 Bush Hog from Peach Country Tractor, Inc., of Richwood, NJ for \$13,699.00.

ACADEMIC & STUDENT AFFAIRS

Approval to Accept: NJ Department of Community Affairs Division on Women Grant

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept a grant award funded through the Department of Community Affairs Division on Women for the Center for People in Transition's Displaced Homemaker Program for FY2012 in the amount of \$123,280.00.

Approval to Accept: a sub-award agreement- funding through the National Science Foundation

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. DiNardo unanimously approving a resolution to accept a sub-award agreement titled, "Collaborative Research: TUES: Vertical Integration of Concepts and Laboratory Experiences in Biometrics Across the Four Year Electrical and Computer Engineering Curriculum" between Rowan University and GCC, funded through the National Science Foundation for the period of October 1, 2011 through September 30, 2015 in the amount of \$20,000.00 (\$5,000.00 per year subject to NSF funding).

Approval to Accept: a contract for - WIA Title II, Adult Basic Skills and IELCE Grant Program

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. DiNardo unanimously approving a resolution to accept a contract between the New Jersey Department of Labor and Workforce Development and GCC for the WIA Title II, Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Program allotments, for the period from July 1, 2011 through June 30, 2012 in the amount of \$271,928.00.

REGULAR SESSION MINUTES

November 2, 2011

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FINANCE

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending September 30, 2011 was presented to the Board. (attached)

IRS Audit Resolution

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Ms. DuBois unanimously approving a resolution to amicably resolve the IRS classifications and tax assessments without further legal process in the amount of \$7,898.72

Davis Group Settlement

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Ms. DuBois unanimously approving a resolution where by representatives of the College and Keith Davis, individually, and the Davis Group, Inc. have agreed to resolve their dispute for \$4,500 in settlement of the Davis Group Litigation. Additionally, representatives of the College and American Zurich Insurance Company and American Guarantee and Liability Insurance Company have agreed to resolve their dispute for \$7,500 in settlement of the Insurance Litigation.

PERSONNEL

Education/General Fund Actions

On the recommendation of the Interim President, Ms. Ross made a motion, seconded by Mr. DiNardo and unanimously passed to approve the following: (see attached)

Four (4) Appointments

- Robert Berezny
- Scott Alscher
- Kathleen Malloy
- Sheryl Klein

One (1) Promotion

- Caren Sheppard

Two (2) Salary Adjustments: (Revised position descriptions/change in scope)

- Karen Durkin
- Danielle Morganti

One (1) Termination

- John Driscoll

Three (3) Part Time Hire

- Susan Wahl
- Constantine Sypsomos
- Harry Glenz

REGULAR SESSION MINUTES

November 2, 2011

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Education/General Fund Actions (con't)

Four (4) Additions to the 2011-2012 Adjunct List

- See attached for listing

Seven (7) Additions to the 2011-12 GCIT Adjunct List

- See attached for listing

One (1) Deletion from the Approved GCIT Adjunct List

- See attached for listing

Employee Winter Recess Designation

On the recommendation of the Interim President, Ms. Ross made a motion, seconded by Mr. Wills unanimously approved the recommendation to designate December 26 through December 30, 2011 as "Winter Recess".

OTHER

Art Donations

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mr. DiNardo and unanimously approved, to accept the following art donations to be added to the Gloucester County College Permanent Art Collection for a value of \$1,690.00.


- Nine (9) framed photographs by Robert Reid
Framed value \$1,460.00
- One (1) etching by Marina Terauds
Framed value \$230.00

Public Portion

The Chair asked for Public commentary. Dr. Martin shared a brief story of a young family from Turkey she met and subsequently assisted recently on the GCC Campus. She stated how proud and fortunate we are to have a College where people can get assistance they need and she finished by declaring "...how blessed are we to have been born and raised in America."

At 8:01 p.m., Ms. Ross made a motion, seconded by Mr. Packer and unanimously passed, to end Regular Session and adjourn.

Respectfully submitted,


Isabelita M. Abele
Secretary





**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AUTHORIZING PURCHASES PURSUANT TO N.J.S.A.
18A:64A-25.3**

WHEREAS, Gloucester County College, pursuant to 18A: 64A-25.3, may by resolution and without advertising for bids, procure supplies for the performance of any work, the cost of which does not exceed the sum of \$32,000 (current bid threshold), without public advertising for bids; and

WHEREAS, Gloucester County College has the need on a timely basis to purchase a vehicle; and

WHEREAS, the Vice President and Chief Operating Officer has determined the value of the 2012 TD-1500 Bush Hog to be \$13,699.; and

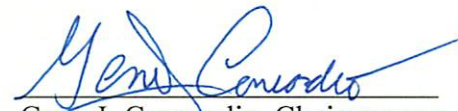
WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

WHEREAS, quotations have been received and made part hereof by reference; and

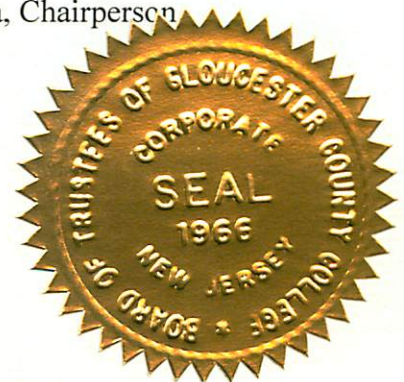
NOW, THEREFORE, BE IT RESOLVED that Gloucester County College authorizes the Purchasing Officer to purchase a 2012 TD-1500 Bush Hog in the amount of \$13,699. from Peach Country Tractor, Inc. of Richwood, NJ.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held November 2, 2011.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Isabelita M. Abele, Secretary
Board of Trustees





BOARD RESOLUTION TO ACCEPT A GRANT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to the Center for People in Transition to accept funding from:

The Department of Community Affairs Division on Women


The Center for People in Transition will assist displaced homemakers to become emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services.


For FY12

**In the amount of
\$123,280**

The approval of the resolution for The Center for People in Transition to accept funding from The Department of Community Affairs, Division on Women was authorized at the Gloucester County College Board of Trustees meeting held on

November 2, 2011


Gene J. Concordia
Chairman of the Board


Isabelita M. Abele
Secretary of the Board





BOARD RESOLUTION TO ACCEPT A SUBAWARD AGREEMENT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a subaward agreement between Rowan University and Gloucester County College Titled:

Collaborative Research: TUES: Vertical Integration of Concepts
And Laboratory Experiences in Biometrics Across the
Four Year Electrical and Computer Engineering Curriculum


This subaward is funded through the National Science Foundation for the period of October 1, 2011 through September 30, 2015


In the amount of

\$20,000
(\$5,000 per year, subject to NSF funding)

WHEREAS: The approval of the resolution to accept a subaward agreement between Rowan University and Gloucester County College titled "Collaborative Research: TUES: Vertical Integration of Concepts and Laboratory Experiences in Biometrics Across the Four Year Electrical and Computer Engineering Curriculum" funded through the National Science Foundation for the period of October 1, 2011 through September 30, 2015 in the amount of \$20,000 (\$5,000 per year, subject to NSF funding) was authorized at the Gloucester County College Board of Trustees meeting held on,

November 2, 2011


Gene J. Concordia
Chairman of the Board


Isabelita M. Abele
Secretary of the Board





BOARD RESOLUTION TO ACCEPT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a contract between
The New Jersey Department of Labor and Workforce Development
and
The Gloucester County College
for the

WIA Title II, Adult Basic Skills (ABS) and Integrated English Literacy And Civics Education Grant Program

This program is designed to provide training in Adult Basic Education (ABE), English as a Second Language (ESL), and General Education Diploma (GED) for the period of July 1, 2011 through June 30, 2012

In the amount of

\$271,928

The approval of the resolution to accept a contract between the New Jersey Department of Labor and Workforce Development and the Gloucester County College for the WIA Title II, Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education Grant Program for the period of July 1, 2011 through June 30, 2012 in the amount of \$271,928 was authorized at the Gloucester County College Board of Trustees meeting held on,

November 2, 2011

Handwritten signature of Isabelita M. Abele in blue ink.

Isabelita M. Abele
Secretary of the Board



Handwritten signature of Gene J. Concordia in blue ink.
Gene J. Concordia
Chairman of the Board



**RESOLUTION AUTHORIZING RESOLUTION OF
INTERNAL REVENUE SERVICE AUDIT**

WHEREAS, the Gloucester County College (the "College") was audited by the Internal Revenue Service related to the College's employment tax remittances (the "Audit");

WHEREAS, the IRS issued an initial report reclassifying certain independent contractors as employees and assessing \$61,241 in taxes as owed by the College;

WHEREAS, the College, through its counsel in this matter, Archer & Greiner, P.C., filed objections to the IRS reclassification and tax assessment;

WHEREAS, the College, through its counsel, has engaged in negotiations with the IRS, and the College, along with the IRS, desires to resolve the classification issues and the tax assessments amicably without the need for or the expense of further legal process;

WHEREAS, the College has agreed to reclassify certain workers as employees while the IRS has agreed to accept the College's classification of the majority as independent contractors;

WHEREAS, the College has agreed to pay, and the IRS has agreed to accept, the sum of \$7,898.72 in full settlement of the audit.

WHEREAS, the College's counsel in this matter has recommended to the College that it accept the resolution outlined herein with the IRS; and

WHEREAS, the Board of Trustees (the "Board") has determined, consistent with the recommendation of its counsel, that it is in the best interests of the College to amicably resolve this matter;

NOW, THEREFORE, BE IT RESOLVED, as follows:

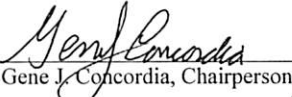
Section 1. The Board hereby authorizes resolution of the Audit under the terms set forth above.

Section 2. The College's counsel, Archer & Greiner, is hereby authorized and directed to prepare and/or review any necessary stipulations and/or other documents memorializing and effectuating said resolution.

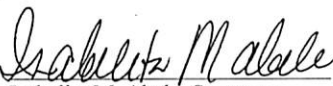
Section 3. The Acting President of the College or his designee is hereby authorized and directed to execute any and all documents deemed necessary by the College's counsel to effectuate this resolution pursuant to the terms set forth above, including remittance of the full payment of the agreed upon amount to the IRS

Section 4. This Resolution shall take effect immediately upon adoption this 2nd day of November 2011.

ADOPTED at a meeting of the Board of Trustees of Gloucester County College held on November 2, 2011.


Gene J. Concordia, Chairperson

Attested:


Isabelita M. Abele, Secretary





**RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION WITH DAVIS GROUP,
INC.,
AMERICAN ZURICH INSURANCE COMPANY AND AMERICAN GUARANTEE AND
LIABILITY INSURANCE COMPANY**

WHEREAS, the Gloucester County College (the "College") Court filed a Complaint in New Jersey Superior against Keith Davis, individually, and the Davis Group, Inc. (the "Davis Group Litigation");

WHEREAS, the College also filed a separate Complaint in New Jersey Superior against American Zurich Insurance Company and American Guarantee and Liability Insurance Company (the "Insurance Litigation");

WHEREAS, the College has engaged in settlement negotiations with the respective parties to resolve both the Davis Group Litigation and the Insurance Litigation, and mutually, with each of the separate parties, desires to resolve amicably all of claims and disputes with such respective parties, including but not limited to those raised in the Davis Group Litigation and the Insurance Litigation;

WHEREAS, representatives of the College and Keith Davis, individually, and the Davis Group, Inc. have agreed to resolve their dispute for the total sum of \$4,500 in settlement of the Davis Group Litigation;

WHEREAS, representatives of the College and American Zurich Insurance Company and American Guarantee and Liability Insurance Company have agreed to resolve their dispute for the total sum of \$7,500 in settlement of the Insurance Litigation;

WHEREAS, the College's counsel in this matter, Archer & Greiner, P.C., has recommended to the College that it agree to settle the Davis Group Litigation and the Insurance Litigation as set forth herein; and

WHEREAS, the Board of Trustees (the "Board") has determined, consistent with the recommendation of its counsel, that it is in the best interests of the College to amicably resolve these matters without the need for further litigation;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board hereby authorizes settlement of the Davis Group Litigation under the terms set forth above.

Section 2. The Board hereby authorizes settlement of the Insurance Litigation under the terms set forth above.


Section 3. The College's counsel, Archer & Greiner, is hereby authorized and directed to prepare and/or review any necessary stipulations of settlement, stipulations of dismissal, releases and/or other documents memorializing and effectuating said settlements.

Section 4. The Chairman of the Board or his designee is hereby authorized and directed to execute any and all documents deemed necessary by the College's counsel to effectuate these settlements pursuant to the terms set forth above.

Section 5. This Resolution shall take effect immediately upon adoption this 2nd day of November 2011.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held November 2, 2011.


Gene J. Concordia, Chairperson

Attested: 
Isabelita M. Abele, Secretary



**GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING SEPTEMBER 30, 2011**

	9/30/2011		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - credit	\$ 13,137,123	\$ 7,008,570	\$ 6,128,554
Police Academy - Tuition	58,000	9,810	48,190
Fire Academy - Tuition	65,000	4,028	60,972
Continuing Education	1,788,760	946,694	842,066
Fees	6,821,033	3,427,906	3,393,127
Out of County	40,000	-	40,000
Government Appropriations			
State	4,711,370	1,177,842	3,533,528
Police Academy - State Funding	198,523	49,631	148,892
Fire Academy - State Funding	9,430	2,357	7,072
Continuing Ed - State Funding	107,168	26,792	80,376
County	7,654,944	1,913,736	5,741,208
Other Revenues	81,779	34,851	46,928
Auxiliary Enterprises**	839,000	39,743	799,257
Total Revenues	\$ 35,512,130	\$ 14,641,959	\$ 20,870,171
Current Operating Expenditures			
Instruction - Total	\$ 13,643,564	\$ 1,502,117	\$ 12,141,446
Personnel - FT	6,495,354	726,332	5,769,022
Personnel - FT OT, OL, Misc	1,363,492	194,437	1,169,056
Benefits	2,913,699	385,065	2,528,634
Personnel - PT	2,547,792	125,506	2,422,286
Expenses	323,227	70,778	252,449
Continuing Education - Total	\$ 1,925,770	\$ 639,846	\$ 1,285,924
Personnel - FT	466,237	125,534	340,703
Personnel - FT OT, OL, Misc	-	-	-
Benefits	242,079	88,385	153,694
Personnel - PT	339,290	114,622	224,668
Expenses	878,164	311,305	566,859
Police Academy - Total	\$ 533,407	\$ 81,097	\$ 452,309
Personnel - FT	213,339	49,147	164,192

Personnel - FT OT, OL, Misc	-	-	-
Benefits	218,495	19,940	198,555
Personnel - PT	28,373	5,032	23,341
Expenses	73,200	6,978	66,222
Fire Academy - Total	\$ 430,362	\$ 60,357	\$ 370,006
Personnel - FT	116,985	25,595	91,390
Personnel - FT OT, OL, Misc	-	-	-
Benefits	124,063	11,757	112,307
Personnel - PT	69,984	6,349	63,635
Expenses	119,330	16,655	102,675
Academic Support - Total	\$ 3,175,501	\$ 650,438	\$ 2,525,063
Personnel - FT	1,391,621	299,977	1,091,644
Personnel - FT OT, OL, Misc	92,870	3,600	89,270
Benefits	585,527	141,540	443,988
Personnel - PT	463,873	81,006	382,867
Expenses	641,610	124,316	517,294
Student Services - Total	\$ 4,596,793	\$ 941,381	\$ 3,655,413
Personnel - FT	2,507,537	538,331	1,969,206
Personnel - FT OT, OL, Misc	16,900	584	16,316
Benefits	865,174	211,128	654,046
Personnel - PT	354,463	34,750	319,713
Expenses	852,719	156,587	696,132
Institutional Support - Total	\$ 5,262,912	\$ 1,294,183	\$ 3,968,729
Personnel - FT	2,317,185	509,222	1,807,963
Personnel - FT OT, OL, Misc	17,385	525	16,860
Benefits	720,635	192,139	528,496
Personnel - PT	63,370	12,321	51,049
Expenses	2,144,337	579,976	1,564,361
Operating & Maintenance - Total	\$ 5,318,202	\$ 958,101	\$ 4,360,102
Personnel - FT	1,512,422	291,367	1,221,055
Personnel - FT OT, OL, Misc	31,000	12,729	18,271
Benefits	502,762	119,093	383,669
Personnel - PT	129,539	19,497	110,042
Expenses	3,142,479	515,415	2,627,064
Leasing Expenses	142,550	-	\$ 142,550
Retiree Benefits	406,753	96,287	\$ 310,466
Total Operating Expenditures	\$ 35,435,815	\$ 6,223,808	\$ 29,212,007

** The Y-T-D for Auxiliary Enterprises for 09/30/2011 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE

Deptford Township
Sewell, NJ 08080

BOARD MEETING

DATE: 11/2/11

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

Four (4) Appointments:

Robert Berezny. Mr. Berezny has BA in Liberal Arts from Canaan College and a MA Ed. in Education; Curriculum and Instruction from Castleton State College. He has worked for the past eight years for the NJ Department of Education where he was the Manager of the Bureau of Adult Education, the Office of Teacher Licensing, and the Office of Private Vocational Schools. Mr. Berezny also acted as the State Administrator for NJ GED Testing facilities.

Reason: Replace resigned employee

Title: Director, CTE

Salary Band: S13 \$50,200 – 75,050 – 99,900

Salary: \$55,000 per annum, prorated

Start Date: 10/17/11

Scott Alscher. Mr. Alscher has worked for the past five years as a custodian and maintenance employee. His responsibilities included cleaning, setting up events, stripping and waxing floors, and building lock up.

Reason: Replace terminated employee

Title: Custodian/Utility (Needs to obtain Black Seal License within one year of employment)

Salary Band: H10 \$14.55 – 19.30 – 24.04

Salary: \$14.00 per hour

Start Date: 11/7/11

Kathleen Malloy. Ms. Malloy has a B.A. in Public Relations from Rowan University. She has worked for Gloucester County Times as a Copy Editor and an Editorial Intern. Ms. Malloy was also the Assistant Features Editor for "The Whit", Rowan University's Newspaper.

Reason: Part Time to Full Time

Title: Marketing Assistant

Salary Band: H1 \$13.24 – \$14.12 – \$15.00

Salary: \$14.00 per hour

Start Date: 11/7/11

Sheryl Klein. Ms. Klein has eleven years' experience as an Accounting Clerk. She handled accounts payable, accounts receivable, payroll and general office duties. Ms. Klein has been working part time for GCC as an Admissions Technician for the past seven months.

Reason: Replace transferred employee
Title: Team Coordinator, Level III, Admissions
Salary Band: H7 \$14.12 – \$19.01 – \$23.90
Salary: \$14.12 per hour
Start Date: 11/7/11

One (1) Promotion:

Caren Sheppard from HR Generalist to HR Manager

Reason: Revised Position Description/Change in Scope
Title: Human Resources Manager
Salary Band: S9 \$40,000 – \$52,500 – \$65,000
Salary: \$40,000 per annum, prorated
Start Date: 11/7/11

Two (2) Salary Adjustments: (Revised Position Description/Change in Scope)

Karen Durkin, Executive Director, IR & Assessment, \$78,980 per annum, to \$81,480 per annum, prorated, effective 11/7/11

Danielle Morganti, Executive Director, Human Resources, \$79,950 per annum, to \$82,450 per annum, prorated, effective 11/7/11

One (1) Termination:

John Driscoll, Custodian/Utility, effective 10/12/11

Three (3) Part Time Hires:

Susan Wahl, Technician, Dean of Students, \$8.75 per hour
Constantine Sypsomos, Fire Academy Instructor, \$14.00 per hour
Harry Glenz, SHIP Coordinator, \$15.00 per hour

Four (4) Additions to the 2011-12 Adjunct list:

Nancy Curtis, STEM
Magdala Jean-Gilles, Liberal Arts
Linda Maher, STEM
Jennifer Zimmerman, STEM

Seven (7) Additions to the 2011-12 GCIT Adjunct list:

Richard Clark, Business Administration
Donna Fondacaro, English
Nicole Gee, English
Daniel Pacifico, Graphic Technology
Christopher Retzbach, Business Administration
Donna Rideout, Business Administration
Kerry Rocks, History

One (1) Deletion from the Approved GCIT Adjunct list:

Walter Chandler, Business Administration

INTERIM PRESIDENT'S RECOMMENDATION

Recommend approval of actions listed above.



GLOUCESTER COUNTY COLLEGE

learning for real life 

September 29, 2011

Dear Mr. Wills:

Mr. Bob Reid has made a most generous donation of nine framed photographs to our permanent collection. They are a fine example of digital creative photography.

A. Mabry Mill	2005	\$55.00
B. The End	no date	\$55.00
C. Lots of Rings	no date	\$225.00
D. Irish spring Green	2006	\$250.00
E. Moving Water	2007	\$175.00
F. Clouds	no date	\$175.00
G. City Hall	no date	\$175.00
H. Electric Glass	2005	\$175.00
I. Valley Forge Deer	no date	<u>\$175.00</u>
	Total	\$1460.00

Sincerely,

Dr. Ross Beitzel
Professor Emeritus

Gallery 19.ltr.doc

A



B



C



D



E



F

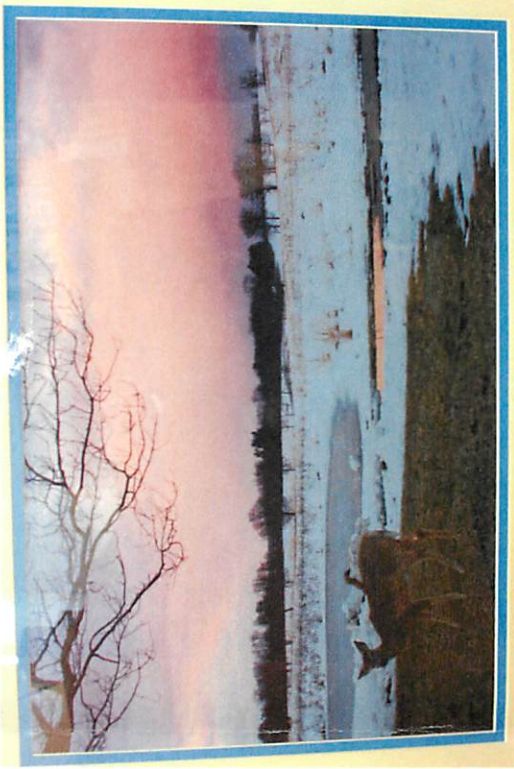


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GLOUCESTER COUNTY COLLEGE

learning for real life ■■■■■

September 29, 2011

Dear Mr. Wills:

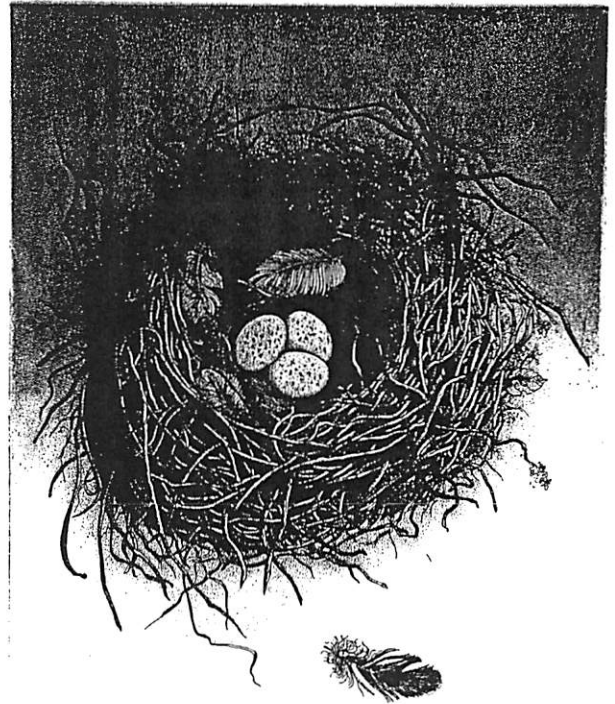
Attached please find a photo of an etching by the renowned artist Marina Terauds. It is an Artist Proof VII. The title is Sanctuary for Magnslic Warbler, Carolina Wren and Cedar Waxwing. As with any etching it is worth noting that the artist draws his work on the plate with a steel pen and it must be drawn backwards so when the print is pulled from the plate, it is seen as the artist intended. This will be a fine addition to our collection.

The value is \$150.00 and framed \$230.00.

Sincerely,

Dr. Ross Beitzel
Professor Emeritus

Gallery 21.ltr.doc



Magnslic A.P.VII



*Sanctuary of
Magnslic Warbler,
Carolina Wren,
Cedar Waxwing*



*Marina Terauds
2010*