

**GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518**

December 7, 2011

WORK SESSION MINUTES

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Mr. Andrew A. DiNardo
Ms. Jean L. DuBois
Dr. James Lavender
Mr. William C. Packer III
Mrs. Virginia Scott
Mr. Fred Keating, ex-officio

Members Absent:

Dr. George J. Scott
Ms. Yolette C. Ross, Vice Chair

Advisors Present:

Mr. Chris Gibson, Esq.
Dr. Geraldine Martin
Mr. Mike Rossini

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti

Chair Gene J. Concordia called the meeting to order and roll call was taken. Chair Concordia acknowledged Dr. Geraldine Martin, Faculty Board Representative, and Mr. Mike Rossini, Student Government Representative. Chair Concordia turned the meeting over to Mr. Fred Keating, Interim President, to present the *Interim President's Report*.

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Mr. Keating gave a report on the following topic areas: (report attached)

- Enrollment (see attachment to report)
- Academic Reorganization
 - Business Studies/Continuing Education
- Finance
 - Framework for 2013 budget
- Capital Projects
 - University Center and proposed Chapter 12 budget
- Dual Enrollment Updates
- Public Relations
 - The Southern NJ Development Council Award
- Miscellaneous
 - Top 10 Higher Education State Policy Issues (see attachment to report)
- Dates to Remember (see report)
- Board of Trustees College Community Recognition
 - Interim President Keating presented the *A Cappella Choir*, letting each of members introduce themselves after which they sang three songs for the Board and Public. The members present were: **Jamie Longacre, Valarie Loeffler, Anika Deberry, Julie Palmisano, Mike Rossini, Hayden Sheppard, Scott Phillips, Mark Williams, Rob Huber**
 - Provost John Henzy introduced faculty member: **Dr. William DeTora**, Professor, Communications; Coordinator, Developmental Communications
 - Ms. Danielle Morganti, Executive Director, Human Resources introduced the GCC's December Employee of the Month, **Michael Slater**, Security Shift Supervisor.
 - Ms. Danielle Morganti, Executive Director, Human Resources introduced the following new GCC staff: **Kathleen Malloy**, Marketing Assistant, Public Relations; **Robert Berezny**, Director, CTE Grant, Continuing Education.

After introductions, photographs were taken by staff member, Nick Smargisso, Technician, Instructional Technology, as a memento of the occasion for the individuals being presented.

At this point in the meeting, Chair Concordia allowed GCC student, Mr. Ezekiel Olumakin, to speak to the Board. Mr. Olumakin thanked the Trustees for the opportunity to address them and spoke of his positive learning experience at the College. He also shared with the Board a petition signed by students in favor of promoting a part-time adjunct to a full-time position.

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Joseph M. Getsinger, Executive Director, Safety & Security, prior to a presentation providing a synopsis of campus security and the *Annual Security Report 2010*, introduced the following officers in the audience.

- George Johnson, Detective Lieutenant
- Guy Collins, Gloucester County Sheriff's Officer
- Sam Amico, Sargent, Gloucester County Sheriff's Department

After the presentation Mr. Getsinger fielded questions from Board Members, Gene Concordia, Doug Wills, and Bill Packer. Their questions were summarily answered to their satisfaction.

At 7:12 p.m., Mr. Concordia read a resolution to go into Closed Session. Mr. Wills made a motion, seconded by Mr. Packer to approve the resolution. It was unanimously passed.

At 7:50 p.m., Mr. Packer made a motion to end both the Closed Session and the Work Session. Dr. Lavender seconded the motion, and it was unanimously passed.

Respectfully submitted,



Isabelita M. Abele
Secretary

Notes taken by M. Resue



Gloucester County College

The Interim President's Report

December 7, 2011

Enrollment

An increase of over 74.7% in enrollment credit hours has occurred for the 2012 Winter semester, which runs from December 19 through January 21. Currently, there are 576 students registered for 2,217 credit hours. We are offering four sessions within the Winter term, which permits greater attention to students' needs for flexibility by expanding options for four-year students that are home on vacation from their universities.

Open enrollment for the Spring 2012 semester began on Monday, December 4th. Currently there are 3,912 students registered for 43,337 credit hours.

Academic Reorganization

- Business Studies/Continuing Education

Finance

- Framework for 2013 budget

Capital Projects

- University Center and proposed Chapter 12 budget

Dual Enrollment Updates

- Fairleigh Dickinson/Wilmington/Rutgers/Rowan

Public Relations

- The Southern New Jersey Development Council Award

Miscellaneous

- Top 10 higher education state policy issues

Dates to Remember:

December

7	Board of Trustee Reorganization meeting – 6:00 p.m., Library Board Room
7	Board of Trustee meeting – 6:15 p.m., Library Board Room
15	Fire Academy Graduation – 7 p.m., Fine Arts Center
19	First day of winter session I, II, IV
17, 18, 22	End of fall semester Saturday, Sunday, weekday classes
26	College closed – Holiday

30 College closed – Holiday
24 – 1/1/12 College closed - Winter recess

January

2 First day of winter semester III
16 College Closed – Holiday
18 Professional Development Day
18 End of winter session III
23, 28, 29 First day of spring semester weekday, Saturday, Sunday classes

Recognition

- “Meet our Students” introduction of *A Cappella Choir*:
 - ◆ Jamie Longacre - Soprano
 - ◆ Ariel Parent - Soprano
 - ◆ Valarie Loeffler - Soprano
 - ◆ Anika Deberry - Alto
 - ◆ Julie Palmisano - Alto
 - ◆ Christine Gramenzi - Alto
 - ◆ Mike Rossini - Tenor and Beatbox
 - ◆ Hayden Sheppard - Tenor
 - ◆ Scott Phillips - Tenor
 - ◆ Mark Williams – Bass
 - ◆ Rob Huber - Bass and Beatbox
 - ◆ Mark Williams – Bass

- “Meet our Faculty” introduction by John Henzy, Provost and Vice President of Academic Services

- “Employee of the Month” introduction by Danielle Morganti, Executive Director, Human Resources

- “Meet our New Employees” introduction by Danielle Morganti, Executive Director, Human Resources

- “Program Presentation” by Joseph M. Getsinger, Executive Director, Safety & Security



Top 10 Higher Education State Policy Issues for 2010

by AASCU State Relations
and Policy Analysis Research Team

In 2009, two contradictory movements shaped the U.S. public higher education policy landscape. At the national level, President Barack Obama placed higher education near the top of his policy agenda, focusing on increasing college access and participation by all Americans and backing it with an ambitious slate of proposed federal policies and programs. An invigorated U.S. Department of Education, led by Secretary of Education Arne Duncan, is unrolling a vision of reform throughout the K-16 continuum—and has plenty of resources to work with, courtesy of the American Recovery and Reinvestment Act.

At the state level, however, rhetoric and policy action were considerably more subdued, with most attention focused on mitigating the effects of state funding cuts to public postsecondary education institutions. This is not to suggest that state policymakers and higher education leaders have completely placed progress and innovation on the backburner. Clearly, however, the main priority is developing short-term solutions to maintaining college affordability while ensuring high-quality instruction in the wake of drastic reductions in state appropriations for higher education.

What higher education state policy issues will be at the forefront of discussion and legislative activity throughout the United States in 2010? Provided here is the consensus of the AASCU state relations and policy analysis staff, informed by continual scanning of state policy activities, current trends, and consideration of events likely to shape the policy landscape. Some issues are perennial in nature, while others reflect near-term circumstances; however, even perennial issues are shaped by current events and take a particular direction in a given year. The influence of any given issue will, of course, vary across individual states. While numerous topics shape state higher education policy, each affecting the issues of affordability and quality, our focus is on the overarching issue of college access.

#1—States' Fiscal Crises

The overwhelming force behind much of the policy action that will occur in 2010 is the quarter-trillion-dollar collective deficit that has devastated states' budgets in the past 24 months. Public colleges and universities throughout most of the U.S. are performing budgeting triage in the wake of major reductions in state appropriations. From classrooms to state capitols, virtually every aspect of the public postsecondary pipeline is being dramatically

affected by insufficient taxpayer-provided dollars for higher education. Such dollars are critical to keeping tuition prices affordable, especially in light of current spikes in student enrollment accompanying state economic downturns. While higher education systems coast-to-coast are facing heightened fiscal challenges, nowhere is it more apparent that this recession has fundamentally reshaped the relationship between states and their citizens' access to college than in California. Tuition prices in the state are increasing at unprecedented rates, while tens of thousands of prospective students are simultaneously being denied educational opportunity as a result of enrollment caps and limited instructional capacity due to huge reductions in state funding. Unfortunately, forecasts suggest that state revenues may not return to pre-recession levels until 2013. While the federal stimulus monies given to states have provided a much-needed fiscal lifeline, most of these dollars will be exhausted this year, leaving little prospect for greater breathing room in the foreseeable future.

A lack of money, however, also provides opportunity. The current recession provides a chance to fundamentally change how higher education is delivered and how campuses operate. Amidst a drought of new state revenues, seeds of innovation—born of necessity—are being planted at the institutional level. The same may also take place at the state level. Recession-induced reform may be witnessed on issues such as appropriations policy, tuition policy, state student grant aid programs, system and institutional governance structures, and capital outlay policy and related funding.

#2—President Obama's American Graduation Initiative

The ambitious American Graduation Initiative proposed by President Obama calls for America to lead the world again in college graduates by 2020 and to have every American enroll in at least one year of college or career training after high school. While there is continued debate in the higher education community on whether America has actually fallen behind in graduating students from college or whether the methodology used in international studies accurately compares the

American higher educational system to other tertiary education systems around the world, one thing is certain: billions of federal dollars are being invested in this plan. The American Recovery and Reinvestment Act (ARRA) and the Student Financial Aid and Fiscal Responsibility Act (SAFRA) also reflect a significant Obama administration investment in higher education with the expectation of significant human capital return.

The impact on states is multifaceted. While state community colleges are getting the lion's share of attention and funding, states are also being pressured to graduate more students from both two-year and four-year colleges and universities. This means states and their four-year public institutions will be required to demonstrate more accountability and more precise measurement of where students go after high school—be it to a community college or a four-year institution—in order to document their contributions to the Obama administration's goals.

#3—Tuition Policy and Prices

The complex issue of tuition and fee increases at state colleges and universities will continue to be a major issue in 2010. This includes how college price increases affect access to higher education for not only the neediest students, but also middle-class students and families battered by the recession. Specifically, mid-year tuition increases are one way in which public colleges and universities attempt to partially compensate for drastic state budget cuts (mid-“academic” year, beginning in January). For instance, several public colleges and universities in Virginia have imposed mid-year tuition increases for the 2009–2010 academic year ranging from \$100 to \$300. Similarly, the University of California system was forced to levy a 15 percent mid-year increase in fees for undergraduates and professional students in the spring of 2010, with another 15 percent increase effective this upcoming summer.

However necessary they may be, mid-year tuition increases can provoke backlash. Recent student protests at California State University and University of California campuses are one example. This situation is further complicated by the different

ways states set tuition rates for their public colleges and universities. Not all states allow public institutions full legal authority to set tuition. Other state entities or individuals who play differing roles include the governor, the state legislature, state higher education coordinating agencies, and system governing boards. A potential harbinger of future trends is in Louisiana, where the state-level commission charged with reviewing Louisiana's public postsecondary educational systems—the Postsecondary Education Review Commission—has recently suggested the Louisiana state legislature give up its control over tuition increases at state public colleges. Currently, the state legislature must approve tuition increases by a two-thirds vote, which is the most restrictive requirement in the country; a temporary arrangement by which public institutions' governing boards can raise tuition up to 5 percent without a vote will expire in two years. Other states may follow suit and review their tuition-setting methods based on the current economic climate.

#4—Enrollment Capacity

The tail end of the Baby Boom Echo generation is graduating from high school in large numbers. Combined with a return to college by thousands of unemployed and underemployed workers, this has contributed to an enrollment surge at public two- and four-year colleges and universities throughout the nation. The Pew Research Center has estimated that nearly 40 percent, or 11.5 million, of 18-24 year olds were enrolled in college in 2008. The percentage share and absolute numbers are both record highs. Two-year colleges, which educate roughly 44 percent of American undergraduates, have recorded significant enrollment increases as students seek less costly college options. According to the American Association of Community Colleges (AACC), headcount in credit classes is up 11.4 percent from last year and 16.9 percent over two years. The increase has led to concerns over capacity issues at some institutions. Four-year public college and university enrollment has increased more modestly, yet many institutions are witnessing record-setting highs. State university officials in Georgia, Kentucky, Oregon, Rhode Island, Arkansas, Texas and elsewhere have reported record enrollments for the fall 2009 semester.

As state tax revenues continue to dissipate, legislators have substantially reduced higher education budgets. The reduction in public investment to higher education is having a tangible impact on student access in some states. Nationwide, state appropriations per students declined by 5.7 percent in 2008–09 in inflation-adjusted dollars, with funding likely to decline further in the current and coming fiscal year. Many public institutions and systems of higher education are being forced to make the unenviable decision on how to offset reductions in state appropriations through a blend of increasing tuition or capping enrollment. Here again, California serves as an example. An \$825 million reduction in state support to the state's 110 community colleges may limit their collective ability to serve as many as 250,000 students. The California State University System, the nation's largest four-year public university system, projects that nearly 56,000 students may be denied access by 2011 due to the state budgetary crisis. Other states will be coping in 2010 with how to address heavy demand for public college access with constraints on those colleges' state funding, including essential capital outlays needed to maintain and expand upon instructional space.

#5—State Student Aid Programs

According to The College Board's 2009 *Trends in Student Aid* report, preliminary numbers indicate a flatlining of total state grant aid during the 2008–09 academic year. The total amount of grant aid held constant at \$8.4 billion from the 2007-08 to the 2008-09 academic year. However, the amount represents a 72 percent increase in constant dollars from the 1998–99 school year. Funding reductions to state aid programs have been either proposed or implemented in a number of states, including California, Florida, Illinois, Michigan, Missouri; Utah and Washington. Declining revenues from dedicated funding streams (such as state lotteries) continue to adversely affect funding for some state grant aid programs. State legislators may have to make difficult decisions in upcoming years on how to fund these programs. Moreover, the proportion of state aid for students with financial need continues to erode from 90 percent in 1992–93 to 72 percent in 2007–2008. Southern states have shown a preference for the merit-based state grant

funding model, with popular large-scale merit-based programs in Florida and Georgia. However, revenue declines have forced these states to tighten eligibility requirements or freeze grant awards while tuition prices increase.

Students may get help from the federal government in 2010. Under provisions in the Student Aid and Fiscal Responsibility Act (H.R. 3221), the maximum Pell Grant amount will be increased to \$5,550 in 2010 and increased up to \$6,900 by 2019. The proposed legislation also seeks to expand access to the Perkins Loan program and provide lower interest rates on student loans.

#6—Federal Focus on Community Colleges

A major portion of the federal American Graduation Initiative focuses on community colleges, calling for an additional 5 million students to graduate from these institutions by 2020. Further, the creation of the initiative's Community College Challenge Fund injects approximately \$9 billion in challenge grant funding into the sector for innovative programs such as workforce partnerships and \$500 million to develop online courses. Another \$2.5 billion is slated for investment in upgrading community colleges' facilities so they can expand their infrastructure to meet the challenge of graduating considerably more students. The total cost of the program is expected to be \$12 billion over the next decade.

This unprecedented focus on community colleges by the federal government will affect states both in terms of money and workforce development. The Community College Challenge Fund focuses on creating and strengthening community-based partnerships between businesses and colleges; state workforce development agencies are part of this equation. The federal investment in community colleges' infrastructure also affects states. One suggestion in the White House announcement of the initiative proposed that state revolving loan funds be created for the purpose of modernizing community college facilities. Presently, it appears that the full impact of the federal Community College Challenge Fund will play out over a decade at the state level.

#7—Expansion of Statewide Data Systems and New Reporting Metrics

There is widespread consensus that improved information on student outcomes is needed if the nation is to meet its ambitious educational attainment goals. In the year ahead, states will strive for continued progress in the development of comprehensive data systems designed to measure student growth and success, with momentum fueled by federal support. State Education Agencies (K-12) will benefit from the Race to the Top Fund and the State Fiscal Stabilization Fund, both part of the 2009 American Recovery and Reinvestment Act (ARRA); in part, these provide funding for and require implementation of statewide longitudinal data systems that meet specific criteria. All governors the Chief State School Officers (CSSO) have committed to building these data systems by 2011. Also, in September 2009, the U.S. House of Representatives passed the Student Aid and Fiscal Responsibility Act (HR 3221); the Senate is currently drafting its version of the legislation. The College Access and Completion Initiative, a component of this bill, provides funding to expand state data systems to track students' performance.

Also in the year ahead, many national organizations, state policymakers, and institutional leaders will continue to develop and promote improved metrics for understanding and reporting student progression. Compared to the federal IPEDS graduation rate measure currently in use, the new measures are more inclusive, disaggregated and multifaceted—better able to suggest strategies for improvement. For example, the National Governors Association (NGA) has identified four achievement milestones that all states should track: completion of remedial and core courses, advancement from remedial to credit-bearing courses, transfer from a two-year to a four-year institution, and credential attainment. The Education Trust and the National Association of System Heads (NASH) have underway an initiative tracking the progress of low-income students and racial minorities. The Thurgood Marshall College Fund supports taking into account student preparation and Pell Grant eligibility when

measuring degree attainment at Historically Black Colleges and Universities (HBCUs). Finally, several initiatives are underway to develop improved progression measures and performance indicators for community colleges.

#8—Veterans Education (Implementation of the Post-9/11 GI Bill and State Issues)

As the Post-9/11 GI Bill (formally known as the Post-9/11 Veterans Educational Assistance Act of 2008) enters its first full year of implementation in 2010, states are evaluating how this federal program meshes with state-level assistance programs for veteran students. Complicating the matter is the claim-processing backlog that has plagued the Post-9/11 GI Bill since its inception in August 2009. At the time of this writing, the U.S. Department of Veterans Affairs has closed its Education Call Center for two days a week to allow staff to process education benefit claims.

Common forms of state aid to veteran students are either tuition waivers or adjustment of their residency status. These forms of state aid are not technically related to the federal Post-9/11 GI Bill. However, since some veteran students may be better off financially if they remain in the old Montgomery GI Bill program, state aid is still necessary for these students and the public institutions they attend. Thus, cuts to state aid for veterans can be more problematic than they may initially appear. For instance, the Illinois Veterans Grant program offers resident veteran students free tuition at public colleges and universities. The state's public colleges and universities waived veteran students' tuition and were reimbursed by the state. However, this reimbursement was cut from the 2009 state budget. And contrary to state expectations, Illinois veterans did not switch to the Post-9/11 GI Bill in overwhelming numbers; for many, combining the old Montgomery GI Bill program with the Illinois Veterans Grant program was simply a better deal. The funding cut is therefore anticipated to cost some Illinois public colleges and universities between \$723,000 and \$4,000,000 in 2009, which will have to be made up from their own budgets. As veteran students evaluate the advantages and disadvantages of the Post-9/11 GI Bill program

in relation to varying levels of state financial assistance—and cash-strapped states decide whether to cut state-level veteran aid based on Post-9/11 GI Bill benefits—this kind of situation may become more common.

#9—College Readiness

Though states have made significant progress over the past decade in implementing K-12 education standards, there is currently great variation among states in the rigor of these standards and lack of alignment with college and workplace expectations. As a result, many students can pass all required tests for high school graduation, but still need remedial work in college; many of these students will ultimately not reach their education goals. Some recent progress has been made through the American Diploma Project, through which 35 states are now working to raise high schools standards and align them with college and employer expectations. However, the nation's long tradition of local autonomy in public education has led to resistance to federal involvement in developing rigorous national standards.

In 2009 there was a major breakthrough in the development of national (not federal) college and career-readiness standards, which should undergo continued progress over the coming year. The National Governors Association and the Council of Chief State School Officers undertook the Common Core State Standards Initiative, and by year's end, 48 states and the District of Columbia had signed on. The effort has thus far developed draft standards for English-language arts and math. The next step will be the development of grade-by-grade standards, to be followed by development of assessments and appropriate curricula.

This effort was stimulated by the Obama administration, which supports the notion of common standards. Specifically, in order for states to receive Race to the Top funds, they are required to adopt common, internationally benchmarked standards and work toward developing and implementing common, high-quality assessments. The federal government has set aside \$350 million for a separate competition in 2010 to help states develop assessments tied to the common standards.

Though there is much work left to do, these efforts are noteworthy, with potential for a major impact on postsecondary education in the future.

#10—Teacher Effectiveness

Though certainly not new, issues of teacher quality and effectiveness will be front and center in 2010 as the federal government and states work to improve student readiness and success. Recognizing the well-documented assertion that teacher quality is the most important school-based factor affecting student learning, Race to the Top requires states applying for funds to develop longitudinal data systems that link K-12 student achievement with teacher data. Data on teacher effectiveness are to be used to identify and reward effective teachers as well as to inform professional development. States are also being challenged to use teacher effectiveness data to rate the quality of their teacher education programs so that such programs can be improved. Also in 2010, teacher education issues will be central as the reauthorization of the Elementary and Secondary Education Act (ESEA) is discussed.

At the state level, Louisiana has been a leader in linking student achievement data with teacher preparation programs. As the first state in the nation to use student test scores to evaluate teachers and then teacher education programs, the state is now working out the details on policies to guide improvements in postsecondary teacher education programs. Several other states are closely studying what is happening in Louisiana and considering similar efforts.

Conclusion

Other higher education policy issues are sure to make headlines in the months ahead, with potential reverberations across the U.S. Some will be economic, such as state actions regarding prepaid tuition plans (which have been hit hard by Wall Street), and state efforts to harness the full capacity of public colleges and universities to drive economic recovery. Others pertain to social policy, such as court decisions related to affirmative action as it affects college admissions decisions and states' policies regarding undocumented individuals, prompted by additional court action and immigration reform legislation that may be taken up by Congress. Additionally, higher education policy proposals and programs will be given enhanced visibility via the 2010 midterm elections, where 37 states will be holding gubernatorial elections.

The current economic downturn has increased the focus on the value of postsecondary education for individuals, as well as for communities, states and the nation as a whole. The public's and lawmakers' attention to issues such as college access, affordability, accountability and cost containment will further spur state higher education leaders to redouble their efforts to innovate and collaborate and in so doing help fulfill American aspirations in the wake of the greatest recession since the Great Depression.

Contact:

AASCU State Relations and Policy Analysis Research Team
Daniel J. Hurley, Director of State Relations and Policy Analysis
Lesley McBain, Senior Research and Policy Analyst
Thomas Harnisch, Research Associate
Alene Russell, Senior State Policy Consultant

www.congressweb.com/aascu • hurleyd@aascu.org • 202-293-7070

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

December 7, 2011

REGULAR SESSION MINUTES

Chair Gene J. Concordia, who advised that proper notification of the meeting had been given in accordance with the Sunshine Law Requirements, called the Regular Session of the Board of Trustees of Gloucester County College to order at 7:50 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Ms. Isabelita M. Abele, Secretary
Mr. Robert L. Bumpus
Mr. Andrew A. DiNardo
Ms. Jean L. DuBois
Dr. James Lavender
Mr. William C. Packer III
Mr. Fred Keating, ex-officio

Members Absent:

Ms. Yolette C. Ross, Vice Chair
Mrs. Virginia N. Scott

Advisors Present:

Mr. Chris Gibson, Esq.
Dr. Geraldine Martin

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Mr. Joseph Getsinger
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti

Board Chair Concordia led the Pledge of Allegiance and roll call was taken.

ACCEPTANCE OF MINUTES

Chair Concordia declared the November 2, 2011, Work, Closed and Regular Session minutes were approved as presented.

REGULAR SESSION MINUTES

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FACILITIES/PROPERTY

Construction Management: GREYHAWK

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mr. Wills unanimously approving GREYHAWK from part-time to full-time construction management for an additional \$7,500.00 per month.

Shared Service Agreement: Sterling High School District

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Ms. DuBois unanimously approving to accept a resolution stating that the Gloucester County College (Shared Service District) will join with Sterling High School District, Somerdale, NJ to share services.

Bid Waiver: Purchase of Two (2) Cub Cadets

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mr. Bumpus unanimously approving a resolution to purchase two (2) 2012 4X2 Cub Cadets from Peach Country Tractor, Inc. Richwood, NJ for \$12,778.00 or \$6,389.00 each

Donation: Fire Academy Equipment

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mr. DiNardo unanimously approving to accept the following equipment with a value (including delivery) of \$20,500.00:

- One (1) 40 ft. metal conex box for interior firefighting.
- One (1) Pump fire prop with metal base and piping attached.
- One (1) Vertical confine space prop.
- One (1) Wooden shed barn for storage of hay for interior prop.

ACADEMIC & STUDENT AFFAIRS

Approval to Accept: *Christian R. & Mary F. Lindback Foundation*

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept funds from the Christian R. & Mary F. Lindback Foundation for the Spring of 2012 in the amount of \$4,000.

Approval to Accept: *Philadelphia Workforce Investment Board H-1B Consortia*

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Packer unanimously approving a resolution to partner with the Philadelphia Workforce Investment Board H-1B Consortia to provide workforce training and education for employees of H-1B sponsored employers over a four year period, with the amount received by GCC confirmed after the grant is awarded.

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ACADEMIC & STUDENT AFFAIRS – Con't

Approval to Apply: NJ Department of State Faith Based Initiative Grant

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to apply for the NJ Department of State Faith Based Initiative grant in the amount of \$20,000 to provide assistance to isolated and home-bound senior residents of Gloucester County for FY 2012.

Approval to Accept & Sign: Workforce Investment Act Training Provider Agreement

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept and sign the Workforce Investment Act Training Provider Agreement between the Gloucester County and GCC for the period of July 1, 2011 Through June 30, 2012.

Approve: Shared Services Agreement – Workplace Literacy Programs

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution authorizing a shared services agreement between Gloucester County and GCC for the provision of Workforce Literacy Programs for the period of July 1, 2011 through July 30, 2012 in the amount of \$80,000.

Approval to Accept: CTEP Partnership Grant: Enhancing Teaching & Student Leadership in the Career Cluster of Health Science.

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept a grant award for the CTEP Partnership Grant: Enhancing Teaching & Student Leadership in the Career Cluster of Health Science from the NJ Department of Education, in the amount of \$315,000 for the time period of September 1, 2011 through August 31, 2012.

Approval to Accept: Corporation for National & Community Service

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept a grant from the Corporation for National & Community Service for FY 2011 – FY 2012 in the amount of \$43,255.

Approval to Accept: Senior Corps Wellness – Div. of Health and Senior Services

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to accept the Senior Corps Wellness from the Division of Health and Senior Services in the amount of \$4,300 for the period of January 1, 2012 through December 31, 2012.

Approve Extension: Adult Work Experience Program (AWEP) Contract

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution approve the addendum to extend the AWEP contract between Gloucester County and GCC for an additional one (1) month period, November 1, 2011 until November 30, 2011.

Approval to Apply: Center for People in Transition's Displaced Homemaker Program – United Way of Gloucester County Grant

On the recommendation of the Interim President, Dr. Lavender made a motion, seconded by Mr. Bumpus unanimously approving a resolution to apply for the United Way of Gloucester County grant for the Center for People in Transition's Displaced Homemaker Program in the amount of \$50,000 for the time period of FY 13.

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FINANCE

Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending October 31, 2011 was presented to the Board. (attached)

PERSONNEL

Education/General Fund Actions

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Dr. Lavender and unanimously passed to approve the following Education/General Fund Actions:

Two (2) Resignations/Retirements (see attached)

- C. Joseph Nace
- Jeffrey Williams

Six (6) Promotions (see attached)

- Michael Chando
- Kathleen Ellis-Foultz
- Eileen Mantici
- Paul Roach
- Sherri Pratt
- Catherine DeMartino

One (1) Salary Adjustment: (see attached)

- Kelly E'We

Two (2) Salary Adjustments: (Revised position descriptions/change in scope) (see attached)

- Patricia Claghorn
- Brigette Satchell

Seven (7) Part Time Hire (see attached)

- Raymond Akumuo
- Donna Cavallaro,
- Connie Estera's-Morales
- Della Myers
- Michael Polidoro
- June Ragone
- Jason Schmeling

REGULAR SESSION MINUTES

December 7, 2011

Page 5

Education/General Fund Actions (con't)

Two (2) Additions to the 2011-2012 Adjunct List

- Tiffany Slotwinsky
- Susan Weiss

Reappointments – Non Tenure Faculty for Tenure Appointment

- Robert Freeman, Instructor I
- Brenden Rickards, Assistant Professor
- Gina Rongione-D'Argenio, Instructor I
- Linda Roth, Instructor I
- Carole Subotich, Associate Professor

Reappointments – Non Tenure Faculty in 3rd & 4th Years of Service

- Gina Galosi, Instructor I
- Sarah Baxter, Instructor I
- Chara Doyle, Instructor I
- Eoin Kinnarney, Associate Professor
- Edward LaBelle, Assistant Professor
- Milton Corsey, Assistant Professor
- Jessica Goodwin, Assistant Professor
- Radovan Milincic, Assistant Professor
- Gregory Buthusiem, Instructor I
- Bryan Buttler, Assistant Professor
- Dawn Conley, Assistant Professor
- H. David Schleicher, Instructor I
- Marcela Stein-Savelski, Instructor I

Reappointments – NJEA Directors with Over 5 Years of Service

- Richard Brown, Director II, Advising
- Michael Chando, Director II, Financial Aid
- Dennis Cook, Director I, Special Needs Services
- Jane Crocker, Senior Director, Library
- Robert Hill, Director II, Fire Academy
- Sandra Hoffman, Director II, Admissions
- Jeanne Labuz, Director II, People in Transition*
- Lois Lawson-Briddell, Director II, Undeclared Majors
- John Ortiz, Director I, Career Academic Planning
- Audreen Pittman, Director II, EOF*
- Hilda Santiago, Director II, Student Affairs

REGULAR SESSION MINUTES

December 7, 2011

Page 6

Education/General Fund Actions (con't)

Reappointments – Non Represented Professionals with Over 5 Years of Service

- Helen Antonucci, Coordinator, Senior Corps *
- Judith Atkinson, Registrar
- Steven Awalt, Accountant
- Edward Blaetz, Instructor, Ford Asset Program
- Dominick Burzichelli, V.P. and Chief Operating Officer
- Ronald Case, Dean, HPER/Athletic Director
- Jeanne Castagnoli, Nursing/Allied Health Project Supervisor
- Michael Chando, Director II, Financial Aid/Veterans Affairs
- Patricia Claghorn, Dean, Business Studies & Continuing Education
- Rande Davidson, Manager, Career Services
- Christina Denney, Supervisor, College Services
- Margaret DiPatri, Admissions Supervisor
- Joseph Getsinger, Executive Director, Safety and Security
- Paul Grasso, Manager, Maintenance and New Construction
- Elizabeth Hall, Executive Director, Financial Services
- Susan Hall, Dean, Nursing/Allied Health
- John Henzy, Provost and V.P., Academic Services
- Annette Hughes, Supervisor, Business Safety Program
- Almarie Jones, Executive Director, Diversity and Equity
- Cheryl Lewis, Controller
- Frederick Madden, Dean, Public Safety and Security
- Allen Magid, Sales Representative, Continuing Education
- Danielle Morganti, Executive Director, Human Resources
- Barbara Nienstedt-McCormack, Dean, Liberal Arts
- Raymond Page, Director of the Foundation
- Josh Piddington, Chief Information Officer
- Sherri Pratt, Director, Business Services
- Margaret Resue, Executive Assistant, Board of Trustees
- Brigitte Satchell, Assistant Dean, Continuing Education
- James Sentell, Police Academy Coordinator
- Jeffrey Silvestri, Instructor, Ford Asset Program
- Karen Sitarski, Executive Assistant to the President
- Roxanne Somers, Development Assistant
- Ellise Spaulding, Athletic Trainer
- Eleanor Ternay, Supervisor, Standardized Testing Services
- David Thompson, Manager, Buildings and Grounds
- Barbara Turner, Dean, STEM
- Barbara Walker, ABE Counselor/Instructor *

REGULAR SESSION MINUTES

December 7, 2011

Page 7

Education/General Fund Actions (con't)

Approved Exemption Report for NJ First Act

Gloucester County College		
NJ First Act - Exemption List		
The titles listed below require a minimum of master's level or significant technical expertise. Failure to exempt these positions would seriously impede the ability of Gloucester County College to compete successfully with similar colleges in other states.		
Title	Division	Department/Expertise
Adjunct Instructor	Academic Services	ALL
Full Time Faculty	Academic Services	STEM, Nursing, Business Studies
Dean, STEM	Academic Services	Science, Technology, Engineering, Math
Instructor, Ford Asset Program	Academic Services	Business Studies, Automotive Technology
Provost and V.P, Academic Serv	Academic Services	All academic areas
Ass't Dir Network & System Admin	Operations	Instructional Technology
Chief Information Officer	Operations	Instructional Technology
Network & System Administrator	Operations	Instructional Technology
Programmer Analyst	Operations	Instructional Technology
V.P. of Operations	Operations	Finance and Administration
Executive Director, Financial Services	Operations	Accounting/Purchasing/Budgeting
V.P., Student Services	Student Services	Registrar/Counseling/Admissions/Financial Aid
Executive Director, Diversity & Equity	President's Office	Affirmative Action/EEO
Executive Director, I.R. & Assessment	President's Office	Institutional Research
Executive Director, Human Resources	President's Office	Human Resources/Labor Relations

OTHER

Policy

On the recommendation of the Board Chair, Ms. DuBois made a motion, seconded by Mr. Bumpus and unanimously passed to approved the revise to Board Policy 1017, *Standard for Presidential Searches*. (attached)

Art Donations

On the recommendation of the Interim President, Mr. Wills made a motion, seconded by Mr. Packer and unanimously approved to accept the following art donations to be added to the Gloucester County College Permanent Art Collection for a value of \$8,300.00.

- One (1) framed acrylic painting by Joseph M. Getsinger
Framed value \$7,500.00
- One (1) framed landscape painting by Wolfgang Finger
Framed value \$300.00
- One (1) wood carving and glass sculpture by Wolfgang Finger
Value \$500.00

REGULAR SESSION MINUTES

December 7, 2011

Page 8

Public Portion

The Chair took a few moments to extend his thanks to many people present and not present for their hard work and dedication to the College. Mr. Concordia indicated the Board would go into a second closed session after the public portion. He stated there would be no action taken if the audience would prefer not to stay knowing this in advance. He wished all a happy holiday season.

Dr. Martin spoke on behalf of the College community thanking the Board for their contributions to the College with the objective of continued student success. She wished the Board a happy holiday as well.

At 8:15p.m., Mr. Concordia read a resolution to go into Closed Session. Ms. DuBois made a motion, seconded by Dr. Lavender to approve the resolution. It was unanimously passed.

At 9:20 p.m., Dr. Lavender made a motion to end both the Closed Session and the Regular Session. Mr. DiNardo seconded the motion, and it was unanimously passed.

Respectfully submitted,



Isabelita M. Abele
Secretary



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE
BOARD OF TRUSTEES AUTHORIZING PURCHASES PURSUANT TO N.J.S.A.
18A:64A-25.3**

WHEREAS, Gloucester County College, pursuant to 18A: 64A-25.3, may by resolution and without advertising for bids, procure supplies for the performance of any work, the cost of which does not exceed the sum of \$32,000 (current bid threshold), without public advertising for bids; and

WHEREAS, Gloucester County College has the need on a timely basis to purchase a vehicle; and

WHEREAS, the Vice President and Chief Operating Officer has determined the value of two (2) 2012 4x2 Cub Cadets to be \$12,778. or \$6,389 each; and

WHEREAS, the Chief Financial Officer of the College has certified that funds are available for this purchase; and

WHEREAS, the College has caused quotations to be solicited in accordance with a fair and open process; and

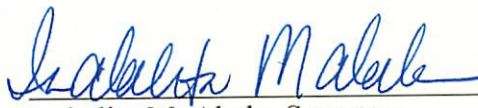
WHEREAS, quotations have been received and made part hereof by reference; and

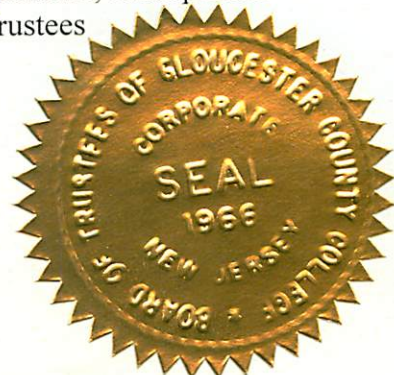
NOW, THEREFORE, BE IT RESOLVED that Gloucester County College authorizes the Purchasing Officer to purchase two (2) 2012 4x2 Cub Cadets in the amount of \$12,778 or \$6,389 each from Peach Country Tractor, Inc. of Richwood, NJ.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held December 7, 2011.


Gene J. Concordia, Chairperson
Board of Trustees

Attested:


Isabelita M. Abele, Secretary
Board of Trustees





**BOARD RESOLUTION TO ACCEPT FUNDING FROM THE
CHRISTIAN R. & MARY F. LINDBACK FOUNDATION**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding from the Christian R. and Mary F. Lindback Foundation for

the

LINDBACK DISTINGUISHED TEACHING AWARD

The grant will provide financial support for a distinguished faculty member of Gloucester County College. The Award will be announced and presented in

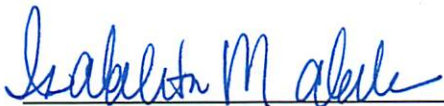
FY 2012

in the amount of
\$4,000

The approval of the resolution to accept funding from the Christian R. and Mary F. Lindback Foundation for the Lindback Distinguished Teaching Award FY 2012 in the amount of \$4,000

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011



Isabelita M. Abele,
Secretary of the Board



Gene J. Concordia,
Chairman of the Board





**BOARD RESOLUTION TO PARTNER WITH THE PHILADELPHIA WORKFORCE
INVESTMENT BOARD H-1B CONSORTIA**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to partner with the Philadelphia Workforce Investment Board H-1B Consortia to apply for a four year grant award from the Employment and Training Administration, U.S. Department of Labor

for the

H-1B TECHNICAL SKILLS TRAINING GRANT

for


FY 2011 through FY 2014

This grant program is designed to provide education and customized training for American workers in the occupations and industries such as advanced manufacturing, computer technologies, and others for which employers are using H-1B visas to hire foreign workers.

Approval for Gloucester County College, County of Gloucester and State of New Jersey is given to join the Philadelphia Workforce Investment Board H-1B Consortia to submit an application to the Employment and Training Administration, U.S. Department of Labor for the *H-1B Technical Skills Training Grant*, as a partner for a 4 year grant with Gloucester County College's amount to be confirmed after the grant is awarded

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011


Isabelita M. Abele
Secretary of the Board


Gene J. Concordia
Chairman of the Board





**BOARD RESOLUTION TO APPLY FOR THE NEW JERSEY DEPARTMENT OF
STATE FAITH BASED INITIATIVE GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for

the

NEW JERSEY DEPARTMENT OF STATE FAITH BASED INITIATIVE GRANT

For

FY 2012

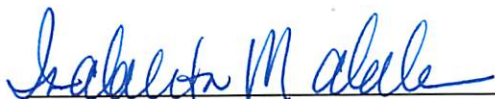
This grant is designed to provide funds for volunteer placement for in-home assistance to the frail, elderly and isolated residents of Gloucester County as "friendly visitors" with tasks such as reading, bill paying, grocery shopping and running small errands


in the amount of
\$20,000

The approval of the resolution to apply for the New Jersey Department of State Faith Based Initiative Grant for FY 2012 in the amount of \$20,000

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011


Isabelita M. Abele,
Secretary of the Board


Gene J. Concordia,
Chairman of the Board





**BOARD RESOLUTION TO ACCEPT AND SIGN THE WORKFORCE INVESTMENT
ACT TRAINING PROVIDER AGREEMENT BETWEEN THE COUNTY OF
GLOUCESTER AND GLOUCESTER COUNTY COLLEGE**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept and sign the Workforce Investment ACT Training Provider Agreement between the County of Gloucester and Gloucester County College entitled:

**WORKFORCE INVESTMENT ACT TRAINING PROVIDER AGREEMENT
BETWEEN THE COUNTY OF GLOUCESTER AND GLOUCESTER COUNTY
COLLEGE**

for
FY 2012

This agreement authorizes Gloucester County College to serve as authorized "Training Provider" providing training services for individuals who are eligible for benefits under the 1991 NJ Employment Workforce Development Act. The agreement will allow Gloucester County College to receive funds for students referred to the College for credit and noncredit educational opportunities.

The approval of the resolution to approve and sign the Workforce Investment ACT Training Provider Agreement between the County of Gloucester and Gloucester County College

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011



Isabelita M. Abele,
Secretary of the Board





Gene J. Concordia,
Chairman of the Board



**BOARD RESOLUTION TO AUTHORIZE A SHARED SERVICE AGREEMENT
BETWEEN THE COUNTY OF GLOUCESTER AND GLOUCESTER COUNTY
COLLEGE FOR THE WORKPLACE LITERACY PROGRAMS**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to authorize a Shared Services Agreement between the County of Gloucester and Gloucester County College

for the

WORKPLACE LITERACY PROGRAMS

Gloucester County College will assist in the coordination of Literacy Services and will deliver services at the 1-Stop Learning Link, the Learning Link at Gloucester County College, and the County Correctional Facilities (20 hours of instruction & 21 days of testing per week) and at St. Matthews in Williamstown

for the period of

July 1, 2011 through June 30, 2012

in the amount of

\$80,000

The approval of the resolution to authorize a Shared Services Agreement between the County of Gloucester and Gloucester County College for the provision of Workplace Literacy Programs for the period from July 1, 2011 through June 30, 2012 in the amount of \$80,000

Was authorized at the Gloucester County College Board of meeting held on

December 7, 2011

Gene J. Concordia
Chairman of the Board

Isabelita M. Abele,
Secretary of the Board





BOARD RESOLUTION TO ACCEPT THE CAREER & TECHNICAL EDUCATION PARTNERSHIPS GRANT: ENHANCING TEACHING AND STUDENT LEADERSHIP IN THE CAREER CLUSTER OF HEALTH

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a grant award from the New Jersey Department of Education

for the

**CAREER & TECHNICAL EDUCATION PARTNERHIPS GRANT:
ENHANCING TEACHING AND STUDENT LEADERSHIP IN THE CAREER
CLUSTER OF HEALTH SCIENCE
(CTEP Grant)**

This award is for year 3 of the 4 year grant for the period of

September 1, 2011 through August 31, 2012

in the amount of
\$315,000

The approval of the resolution to accept a grant award for the *Career & Technical Education Partnership Grant: Enhancing Teaching and Student Leadership in the Career Cluster of Health Science (CTEP Grant)* for year 3 of the 4 year grant for the period of September 1, 2011 through August 31, 2012 in the amount of \$315,000

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011

A handwritten signature in blue ink that reads "Gene J. Concordia".

Gene J. Concordia
Chairman of the Board

A handwritten signature in blue ink that reads "Isabelita M. Abele".

Isabelita M. Abele,
Secretary of the Board





**BOARD RESOLUTION TO ACCEPT A GRANT FROM THE
CORPORATION FOR NATIONAL AND COMMUNITY SERVICE**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a grant from the Corporation for National and Community Service.

The grant will free monetary funds for Senior Corps/Community Service to provide programming and volunteers to 80 non-profit agencies in Gloucester County for


FY 2011 – FY 2012


in the amount of
\$43,255

The approval of the resolution to accept a grant from the Corporation for national and Community Service for FY 2011- FY 2012 in the amount of \$43,255

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011


Isabelita M. Abele,
Secretary of the Board


Gene J. Concordia,
Chairman of the Board





**BOARD RESOLUTION TO ACCEPT A GRANT FROM THE
DIVISION OF HEALTH AND SENIOR SERVICES**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept a grant from the Division of Health and Senior Services.

The grant is designed to provide wellness outreach and seminars to senior residents of Gloucester County with the goal of having seniors achieving individual independences in the community.

for

January 1, 2012 through December 31, 2012

in the amount of
\$4,300

The approval of the resolution to accept a grant from the Division of Health and Senior Services for the period of January 1, 2012 through December 31, 2012 in the amount of \$4,300

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011

A handwritten signature in blue ink, reading "Isabelita M. Abele", written over a horizontal line.

Isabelita M. Abele,
Secretary of the Board

A handwritten signature in blue ink, reading "Gene J. Concordia", written over a horizontal line.

Gene J. Concordia,
Chairman of the Board





BOARD RESOLUTION TO APPROVE AN ADDENDUM TO EXTEND THE ADULT WORK EXPERIENCE PROGRAM (AWEP) CONTRACT BETWEEN GLOUCESTER COUNTY COLLEGE AND THE COUNTY OF GLOUCESTER

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to approve an addendum to amend the AWEP contract between Gloucester County College and the County of Gloucester as follows:

The Contract is amended because the Contractor (GCC) needs one (1) additional month; November 1, 2011 until November 30, 2011, in order to expend the balance of the funding. This funding stream has been obligated, but not expended. With one (1) additional month funding will be fully expended. There is no additional cost to the County incurred by this extension.

Approval to approve the addendum to extend the AWEP contract between Gloucester County College and the County of Gloucester for an additional one (1) month period, November 1, 2011 until November 30, 2011

Was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011

Handwritten signature of Isabelita M. Abele in blue ink.

Isabelita M. Abele
Secretary of the Board

Handwritten signature of Gene J. Concordia in blue ink.

Gene J. Concordia
Chairman of the Board





BOARD RESOLUTION TO APPLY AND SIGN

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to the Center for People in Transition to apply for funding from:

United Way of Gloucester County

The Center for People in Transition will assist displaced homemakers to become emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services.

\$50,000

The approval of the resolution for The Center for People in Transition to apply for funding from United Way of Gloucester County was authorized at the Gloucester County College Board of Trustees meeting held on

December 7, 2011

A handwritten signature in blue ink that reads "Isabelita M. Abele". The signature is written in a cursive style and is positioned above a horizontal line.

Isabelita M. Abele, Secretary
December 7, 2011



RESOLUTION

Whereas, Gloucester County College desires to apply for and obtain a grant from United Way of Gloucester County for approximately \$ 50,000 to carry out a project to assist displaced homemakers to become self-sufficient

Be it therefore RESOLVED,

1) that Gloucester County College
(formal name of organization)

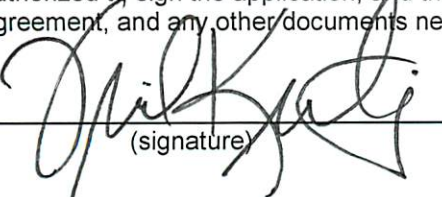
does hereby authorize the application for such a grant; and,

2) recognizes and accepts that United Way of Gloucester County may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from United Way of Gloucester County, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from United Way of Gloucester County, does further authorize the expenditure of funds pursuant to the terms of the agreement between
Gloucester County College

(formal name of organization)

and United Way of Gloucester County

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:


(signature)

Frederick Keating
(type or print name)

Interim President
(title)


(signature)

Elizabeth Hall
(type or print name)

Exec. Director, Financial Services
(title)

CERTIFICATION:

I, Isabelita M. Abele, the Board Secretary of Board of Trustees

(title of position - Board Secretary or Government Clerk)

of Gloucester County College

(formal name of organization)

hereby certify that at a meeting of the Board of Directors / Governing Body held on December 7, 2011
(meeting date)

The above RESOLUTION was duly adopted.



AL (Signature of Secretary of the Board of Directors or Government Clerk)



GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING OCTOBER 31, 2011

	10/31/2011		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,137,123	\$ 8,634,482	\$ 4,502,642
Police Academy - Tuition	58,000	11,400	46,600
Fire Academy - Tuition	65,000	9,394	55,606
Continuing Education	1,788,760	1,116,913	671,847
Fees	6,821,033	4,342,131	2,478,902
Out of County	40,000	-	40,000
Government Appropriations			
State	4,711,370	1,570,456	3,140,914
Police Academy - State Funding	198,523	66,174	132,349
Fire Academy - State Funding	9,430	3,143	6,286
Continuing Ed - State Funding	107,168	35,723	71,446
County	7,654,944	3,827,472	3,827,472
Other Revenues	81,779	15,731	66,048
Auxiliary Enterprises**	839,000	353,891	485,109
Total Revenues	\$ 35,512,130	\$ 19,986,909	\$ 15,525,221
Current Operating Expenditures			
Instruction - Total			
Personnel - FT	6,495,354	1,278,688	5,216,666
Personnel - FT OT, OL, Misc	1,363,492	353,618	1,009,874
Benefits	2,913,699	702,212	2,211,487
Personnel - PT	2,547,792	591,501	1,956,291
Expenses	323,227	100,298	222,929
Continuing Education - Total			
Personnel - FT	466,237	167,718	298,519
Personnel - FT OT, OL, Misc	-	-	-
Benefits	242,079	99,512	142,567
Personnel - PT	339,290	147,424	191,866
Expenses	878,164	376,899	501,265
Police Academy - Total			
Personnel - FT	213,339	65,575	147,764
Personnel - FT OT, OL, Misc	-	-	-
Benefits	218,495	22,936	195,559
Personnel - PT	28,373	7,059	21,314
Expenses	73,200	10,656	62,544

Fire Academy - Total	\$ 430,362	\$ 80,947	\$ 349,416
Personnel - FT	116,985	34,332	82,653
Personnel - FT OT, OL, Misc	-	-	-
Benefits	124,063	14,024	110,040
Personnel - PT	69,984	10,079	59,905
Expenses	119,330	22,513	96,817
Academic Support - Total	\$ 3,175,501	\$ 862,757	\$ 2,312,744
Personnel - FT	1,391,621	407,650	983,971
Personnel - FT OT, OL, Misc	92,870	22,100	70,770
Benefits	585,527	174,998	410,529
Personnel - PT	463,873	124,446	339,427
Expenses	641,610	133,563	508,047
Student Services - Total	\$ 4,596,793	\$ 1,290,931	\$ 3,305,863
Personnel - FT	2,507,537	724,782	1,782,755
Personnel - FT OT, OL, Misc	16,900	3,105	13,795
Benefits	865,174	256,566	608,608
Personnel - PT	354,463	84,622	269,841
Expenses	852,719	221,856	630,863
Institutional Support - Total	\$ 5,262,912	\$ 1,576,792	\$ 3,686,120
Personnel - FT	2,317,185	675,168	1,642,017
Personnel - FT OT, OL, Misc	17,385	653	16,732
Benefits	720,635	219,424	501,211
Personnel - PT	63,370	19,062	44,308
Expenses	2,144,337	662,484	1,481,853
Operating & Maintenance - Total	\$ 5,318,202	\$ 1,398,961	\$ 3,919,242
Personnel - FT	1,512,422	398,174	1,114,248
Personnel - FT OT, OL, Misc	31,000	17,608	13,392
Benefits	502,762	139,901	362,862
Personnel - PT	129,539	27,263	102,276
Expenses	3,142,479	816,015	2,326,464
Leasing Expenses	142,550	-	\$ 142,550
Retiree Benefits	406,753	126,334	\$ 280,419
Total Operating Expenditures	\$ 35,435,815	\$ 9,260,819	\$ 26,174,996

** The Y-T-D for Auxiliary Enterprises for 10/31/2011 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE
Deptford Township
Sewell, NJ 08080

BOARD MEETING

DATE: 12/07/2011

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

Two (2) Resignations/Retirements:

C. Joseph Nace, Dean, Business Studies, resignation effective 8/31/12, retirement effective 9/1/12

Jeffrey Williams, Director I, Financial Aid/Veterans Affairs, resignation effective 12/31/11, retirement effective 1/1/12

Six (6) Promotions:

Michael Chando, from Assistant Director, Financial Aid to Director II, Financial Aid/Veterans Affairs

Reason: Retirement
Title: Director II, Financial Aid/Veterans Affairs
Salary Band: S13 \$50,200 – \$75,050 – \$99,900
Salary: \$60,450 per annum, prorated
Start Date: 11/23/11

Kathleen Ellis-Foultz, from Administrator, Financial Aid to Assistant Director, Financial Aid

Reason: Retirement
Title: Assistant Director, Financial Aid
Salary Band: S6 \$36,200 – \$46,200 – \$56,200
Salary: \$49,617 per annum, prorated
Start Date: 11/23/11

Eileen Mantici, from Financial Aid Technician to Administrator, Financial Aid

Reason: Promotion
Title: Administrator, Financial Aid
Salary Band: S9 \$40,000 – \$52,500 – \$65,000
Salary: \$40,000 per annum, prorated
Start Date: 11/23/11

Paul Roach, from Technician, Financial Aid (part time) to Technician, Financial Aid (full time)

Reason: Promotion
Title: Technician, Financial Aid
Salary Band: H3 \$14.94 – 21.96 – 28.97
Salary: \$14.94 per hour
Start Date: 12/12/11

Sherri Pratt, from Bursar/Accountant to Director, Business Services

Reason: Revised Position Description/Change in Scope

Title: Director, Business Services

Salary Band: S14 \$61,200 – \$78,000 – \$94,800

Salary: \$61,200 per annum, prorated

Start Date: 12/12/11

Catherine DeMartino, from Assistant Bursar to Bursar/Accountant

Reason: Promoted employee

Title: Bursar/Accountant

Salary Band: S6 \$36,200 – \$46,200 – \$56,200

Salary: \$36,200 per annum, prorated

Start Date: 12/12/11

One (1) Salary Adjustment:

Kelly E'Ve, Administrator, Financial Aid, from \$44,346 per annum, to \$46,346 per annum, prorated, effective 11/23/11

Two (2) Salary Adjustments/Title Changes: (Revised Position Description/Change in Scope)

Patricia Claghorn, from Dean, Continuing Education/Institutional Advancement to Dean, Business Studies & Continuing Education, \$109,907 per annum, prorated, effective 6/1/12

Brigette Satchell, Assistant Dean, Programs and Instruction, to Assistant Dean, Continuing Education, \$77,448 per annum, prorated, effective 6/1/12

Seven (7) Part Time Hires:

Raymond Akumuo, Teaching Assistant, \$12.00 per hour

Donna Cavallaro, Testing Assistant, \$10.00 per hour

Connie Estera's-Morales, Security Officer, \$10.50 per hour

Della Myers, Clerk-Typist, Nursing/Allied Health, \$12.50 per hour

Michael Polidoro, Security Officer, \$10.50 per hour

June Ragone, Research Assistant, \$12.00 per hour

Jason Schmeling, Fire Academy Instructor, \$18.00 per hour

Two (2) Additions to the 2011-12 Adjunct list:

Tiffany Slotwinsky, Liberal Arts

Susan Weiss, Business Studies

INTERIM PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.



RESOLUTION AMENDING BOARD POLICY 1017

WHEREAS, the Board of Trustees (“the Board”) of the Gloucester County College (“College”) is statutorily empowered to “[t]o appoint and fix the compensation and term of office of a president of the college. . .” desires to provide for the leadership of the College during the presidential search process;

WHEREAS, the Board’s current policy regarding presidential searches was, to a large extent, copied from the administrative regulation of the New Jersey Department of Higher Education which had set out detailed requirements for the conduct of presidential searches;

WHEREAS, as a result of the passage of the 1994 Higher Education Restructuring Act, the purpose of which was to provide a significantly higher degree of self-governance for public institutions of higher education in New Jersey, the regulation pertaining to presidential searches was repealed;

WHEREAS, the Board has determined that Board Policy 1017 neither recognizes the changes to the law made by the Higher Education Restructuring Act nor provides the Board with the flexibility to evaluate the needs of the College and to implement a search process tailored to the specific facts and circumstances attendant to a presidential vacancy; and

WHEREAS, in order to better effectuate the purpose of the Higher Education Restructuring Act, it is important that the Board policy on presidential searches reflects the Board’s primary role in evaluating and determining the best interests of the College through the its own independent judgment and discretion regarding presidential selection decisions;

WHEREAS, the Board has reviewed the Draft Amended Policy 1017, attached hereto as Exhibit A, and has determined its adoption to be consistent with the foregoing and in the best interests of the College.

NOW THEREFORE BE IT RESOLVED, the Draft Amended Board Policy 1017 is hereby adopted as Board Policy 1017.

ADOPTED at a meeting of the Board of Trustees of Gloucester County College held on December 7, 2011.

GLOUCESTER COUNTY COLLEGE BOARD OF TRUSTEES


Gene J. Concordia, Chairperson


Isabelita M. Abele, Secretary





Gloucester County College
1400 Tanyard Road
Sewell, NJ 08080

Policy: 1017
Title: **Standard for Presidential Searches**
Area: Board of Trustees
Approved: 11/2/94
Revised: 12/07/2011

Pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is granted the power to “[t]o appoint and fix the compensation and term of office of a president of the college. . . .” As such, in the event of a vacancy or anticipated vacancy in the office of president, the Board shall be responsible for determining the nature and scope of the presidential search process in the manner it deems best suited to lead to the recruitment of a suitable replacement.

To this end, with respect to all presidential searches, the Board shall be responsible for assessing and determining the needs of the College as well as developing criteria for the selection of a new president - which may be completed formally or informally.

The nature and scope of the search process will depend on the circumstances, such as whether the Board determines that one or more potential candidate(s) who would fulfill the needs of the College are already known to the Board. In such a case, the search process should reflect the steps deemed necessary by the Board to assess the potential candidate(s), such as conducting appropriate due diligence and obtaining appropriate input from the College community.

In other instances, the Board may determine that a more extensive search process is necessary to assess the needs of the College and/or to develop a sufficient pool of candidates to permit a selection meeting these needs. The following non-exhaustive list provides additional individual elements which the Board may, in its discretion, deem appropriate to include in a presidential search process.

1. The Board may consult with or engage a recognized higher education group, agency or association, to assist with and/or advise regarding one or more aspects of the search process.

2. The Board may create a search committee, consisting either solely of Board members or of Board members and/or others, the purpose of which is to make recommendations to the Board of Trustees for its consideration. If a search committee created by the Board is to contain persons other than Trustees, the Board should strive to ensure that it is broadly representative of the College.
3. The Board may undertake, on its own, or by and through a designated search committee, to consult with various groups within the institutional community in determining the appropriate presidential selection criteria.
4. The Board may elect to publically advertise the position of the presidency. Where public advertisement is made, the selection of print publications or other media, whether national or regional in scope, should be designed to assist in the development of a pool of qualified candidates which includes both men and women, as well as minority candidates.

References:

N.J.S.A. 18A 64A-12, General powers of the board



GLOUCESTER COUNTY COLLEGE

learning for real life 

November 28, 2011

RE: December Donations

Dear Mr. Wills:

Attached please find a series of photographs depicting recent donations to our collection of art. The first is a \$7500.00 commemorative acrylic painting done by our own Mr. Joseph Getsinger, Executive Director of Security. This creative work represents the first such commemorative piece in our collective done to honor the Gloucester County Fire Academy to raise funds for the Burn Foundation. I am indeed pleased to recommend this piece be accepted into our collection.

The second and third donations are given by Mr. Wolfgang Finger a former student from Mullica Hill. One work shows Mr. Finger 's skills in painting impressionistic landscapes. This particular scene is from Harrison Township. The value framed is \$300.00. The sculpture donation by Mr. Finger represents the first such addition to our collection. Mr. Finger is a noted wood carver of birds and other animals and has won numerous awards. This particular work is a barn swallow. The bird and nest are all hand carved and mounted on etched glass, valued by him at \$500.00.

It is just great when not one but two members of our community want to support our growing collection.

Regards,

Dr. Ross Beitzel
Professor Emeritus
Curator of the Permanent Collection

