

**GLOUCESTER COUNTY COLLEGE**  
1400 Tanyard Road  
Sewell, NJ 08080-9518

January 10, 2012

**WORK & REGULAR SESSION MINUTES**

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:15 p.m. in the Library Board Room.

**Members Present:**

Mr. Gene J. Concordia, Chair  
Ms. Yolette C. Ross, Vice Chair  
Mr. Douglas J. Wills, Esq., Treasurer  
Mr. Robert L. Bumpus  
Mr. Andrew A. DiNardo  
Ms. Jean L. DuBois  
Mr. William C. Packer III  
Dr. George J. Scott (6:28p.m.)  
Mrs. Virginia Scott  
Mr. Fred Keating, ex-officio

**Members Absent:**

Ms. Isabelita M. Abele, Secretary  
Dr. James Lavender

**Advisors Present:**

Mr. David Rapuano, Esq.  
Dr. Geraldine Martin  
Mr. Mike Rossini

**Cabinet Present:**

Ms. Judy Atkinson  
Mr. Nick Burzichelli  
Ms. Patty Claghorn  
Ms. Karen Durkin  
Mr. Joseph Getsinger  
Ms. Beth Hall  
Ms. Danielle Morganti

Chair Gene J. Concordia called the meeting to order and roll call was taken by Meg Resue, Executive Assistant to the Board. Chair Concordia acknowledged Dr. Geraldine Martin, Faculty Board Representative, and Mr. Mike Rossini, Student Government Representative. Chair Concordia turned the meeting over to Mr. Fred Keating, Interim President, to present the *Interim President's Report*.

Before beginning his report, Interim President Keating congratulated Susan Hall, Dean, Nursing & Allied Health, who was present in the audience, on recently receiving her doctoral degree.

## WORK & REGULAR SESSION MINUTES

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Mr. Keating gave his report on the following topic areas: (see attached report)

- Enrollment Patterns
- Budget Update
- Capital Projects
- Program Review
- Public Information
- Miscellaneous
- Dates to Remember

### Presentations

Interim President Keating gave a PowerPoint presentation on enrollment titled “Fall 2011 Highlights” (attached). The presentation revealed “GCC continues to set enrollment records for students and credits” taken despite the poor economy. Mr. Keating did draw attention to the slight decline in fall-to-fall retention and this statistic concerns him. Steps are being taken to evaluate this trend. He summed up his presentation with a “Framework of Findings” which can be found at the end of the attached presentation.

Patricia Claghorn, Dean, Continuing Education/Institutional Advancement and Naomi Nelson, Director, Grants & Sponsored Projects used PowerPoint to provide the Board with “an update on the history and direction of the Grants Office”. Going forward the Grants Office will use the following as a guide as was presented during the update report:

- Adjust to economic realities and funder demands
- Align with College plans
  - Strategic Plan 2011-2014
    - Strategic Priority #3 – Objective 2
      - Pursue alternative revenue sources, including a more focused attention on competitive grants and partnerships.
  - Transition Action Plan
    - Pursue a more aggressive grant strategy and focus on alternative revenue sources.
- Focus on STEM
- Follow the money
- Partner for success

The presentations concluded at 7:46p.m. Chair, Gene Concordia informed the Board there would be no Closed Session this evening. There was a brief recess and the Regular session reconvened at 7:52p.m. with Vice Chair, Yolette Ross leading the Pledge of Allegiance. Roll call was retaken and remained as state on page one these minutes.

## **WORK & REGULAR SESSION MINUTES**

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### **ACCEPTANCE OF MINUTES**

Chair Concordia declared the December 7, 2011 Reorganization, Work, Closed I, Regular and Closed Session II Minutes were approved as presented.

### **FACILITIES/PROPERTY**

#### **Bid Award: Smart Classroom Equipment**

On the recommendation of the Interim President, Mr. Packer made a motion, seconded by Mr. Wills unanimously accepting the lowest responsive; responsible bid for the purchase, delivery and installation of Smart Classroom Equipment, awarding the contract to Visual Sound, Inc. of Broomall, PA for a total of \$69,921.00.

### **ACADEMIC & STUDENT AFFAIRS**

#### **Approval to Apply: *National Endowment for Humanities, Preservation Assistance Grants for Small Institutions***

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mrs. Scott unanimously approving a resolution to apply for funds from the National Endowment for Humanities, Preservation Assistance Grants for Small Institutions for the period of January 2013-December 2013 in the amount of \$6,000.

#### **Approval to Apply: *NJ Office of the Secretary of Higher Education, Disengaged Adults Returning to College Grant***

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Ms. Ross unanimously approving a resolution to apply for funds from the NJ Office of the Secretary of Higher Education, Disengaged Adults Returning to College Grant for the period 2012-2014 in the amount of \$75,000 annually.

#### **Approval to Extend: *Tidewater Community College Health-IT Grant Program***

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mr. DiNardo unanimously approving a resolution to extend the Tidewater Community College Health-IT Grant Program to include Year 3 for the period of April 2, 2012-March 31, 2013 in the amount of \$212,000.

#### **Approval to Apply: *Senior Corps/Community Service Corps Corporation for National and Community Service Grant***

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mr. Packer unanimously approving a resolution to apply for the Senior Corps/Community Service Corps Corporation for National and Community Service Grant for FY March 2012-February 2013 in the amount of \$57,673.

## **WORK & REGULAR SESSION MINUTES**

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### **ACADEMIC & STUDENT AFFAIRS** – (con't)

#### Approval to Apply: Senior Corps/Community Service Corps United Way Grant

On the recommendation of the Interim President, Mr. Bumpus made a motion, seconded by Mr. DiNardo unanimously approving a resolution to apply for Senior Corps/Community Service Corps United Way Grant for FY July 2012-June 2013 in the amount of \$25,000.

### **FINANCE**

#### Financial Statements

Information: The Comparative Statement of Revenue & Expenditures for the month ending November 30, 2011 was presented to the Board. (attached)

### **PERSONNEL**

#### Education/General Fund Actions

On the recommendation of the Interim President, Ms. Ross made a motion, seconded by Mr. Bumpus and unanimously passed to approve the following Education/General Fund Actions (attached):

#### Two (2) Stipends for Continuing Acting Appointments

- Judith Atkinson
- Sandra Hoffman

#### Two (2) Appointments

- Barbara Taylor
- Michael Plagianakos

#### Eight (8) Part Time Hires

- Eileen Adezio, Foundation Assistant
- Ray Bider, Adjunct Evaluator
- Sean Brown, Security Officer
- Dennis Corbett, Adjunct Evaluator
- John McGovern, Adjunct Evaluator
- Kimberly Pandolph, Testing Assistant
- Joseph Perretta, Clerk-Typist, Duplicating
- Teresa Stallone, Adjunct Evaluator

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### Education/General Fund Actions – (con't)

Seven (7) Additions to the 2011-12 Adjunct List:

- Richard Battaglia, STEM
- Jason Dugan, HPER/Athletics
- Matthew Morgenstern, HPER/Athletics
- Daniel Pacifico, Business Studies
- Walter Raymond Schrek, Public Safety and Security
- Mark Seigel, Business Studies
- Margaret Woodworth, Liberal Arts

### Public Portion

The Chair asked Trustee Virginia Scott to tell the Board about her experience attending the College's third annual KotoriCon on Saturday, January 6<sup>th</sup>. Mrs. Scott said the event was well attended by a variety of age groups. There were many things to take in including: vendors of various types, music, games and much more. She suggested everyone should attend the next one to enjoy the experience for themselves. Mrs. Scott thanked Dr. Susan Glenn and all the folks who were involved in the planning of this successful event.

Dr. Martin wished the Board a Happy New Year and in jest said they had "earned their high salaries".

At 7:59 p.m., Mr. Packer made a motion to end both the Work Session and the Regular Session. Ms. Ross seconded the motion, and it was unanimously passed.

Respectfully submitted,



Meg Resue  
Executive Assistant to Board of Trustees

Notes taken by M. Resue



# Gloucester County College

## The Interim President's Report

January 10, 2012

### \*Enrollment Patterns

- Winter census results
- Spring projections

### \*Budget Update

- FY12 mid-year status
- FY13 phase I review

### \*Capital Projects

- 2011 Chapter 12 funding (\$6,500,000)
- 2012 Chapter 12 funding (\$7,551,800)
- 2013 Chapter 12 funding (\$1,898,420)

### Program Review

- STEM announcement
- Business Studies reorganization
- Overall program status
  - Enrollment pattern
  - Alignment of divisions

### \*Public Information

- *Start Smart Scholarship* announcement
- University dual enrollment signings

### Dates to Remember:

#### January

- |            |  |
|------------|--|
| 2          | First day of winter semester III                               |
| 10         | Board of Trustee Meeting – Library Board Room, 6:15 pm         |
| 16         | College Closed – Holiday                                       |
| 18         | Professional Development Day                                   |
| 18         | End of winter session III                                      |
| 23, 28, 29 | First day of spring semester weekday, Saturday, Sunday classes |

#### February

- |   |  |
|---|--|
| 1 | Board of Trustee Meeting – Library Board Room, 6:15 pm |
|---|--|

### Presentations

- Fall 2011 Census Day Enrollment Report – Fred Keating, Interim President
- Grants program – Patricia Claghorn, Dean, Continuing Education/Institutional Advancement, and Naomi Nelson, Director, Grants and Sponsored Projects

\*Attachment



Winter 2012 Census Enrollment

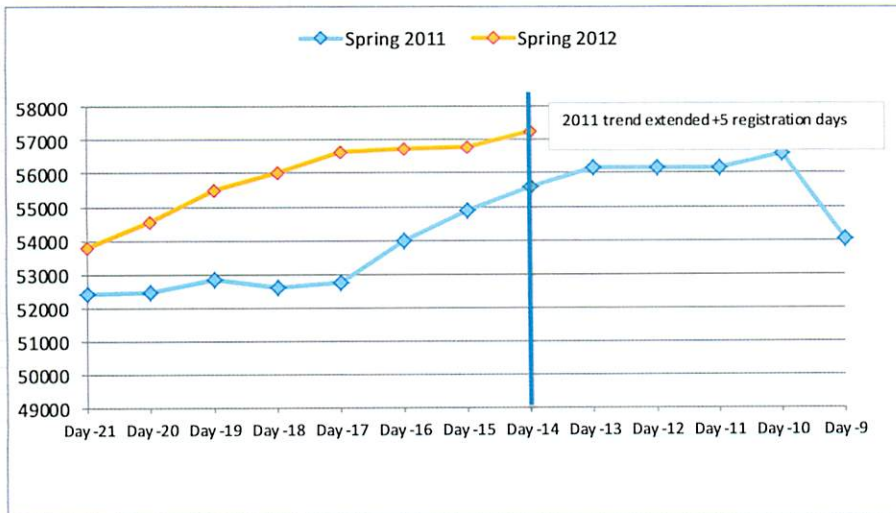
	2012	Comparison to 2011		
		Total	Difference	Pct. Difference
Headcount	629	459	+170	37.0%
Credit Hours	2,391	1701	+690	40.6%
FTE	159.6	113.4	+46.2	40.7%

Spring 2012 Enrollment to Date

As of Monday, January 9, 2012 – 14 days until the start of the Spring term with point-in-time comparisons to 2011.

**Credits**

	Day -21	Day -20	Day -19	Day -18	Day -17	Day -16	Day -15	Day -14	Day -13	Day -12	Day -11	Day -10	Day -9
Spring 2011	52393	52468	52831	52625	52759	53959	54859	55593	56149	56149	56149	56597	54008
Spring 2012	53804	54551	55496	56023	56624	56728	56782	57235					
Difference	1411	2083	2665	3398	3865	2769	1923	1642					
Pct. Difference	2.7%	4.0%	5.0%	6.5%	7.3%	5.1%	3.5%	3.0%					



**At-a-Glance:**

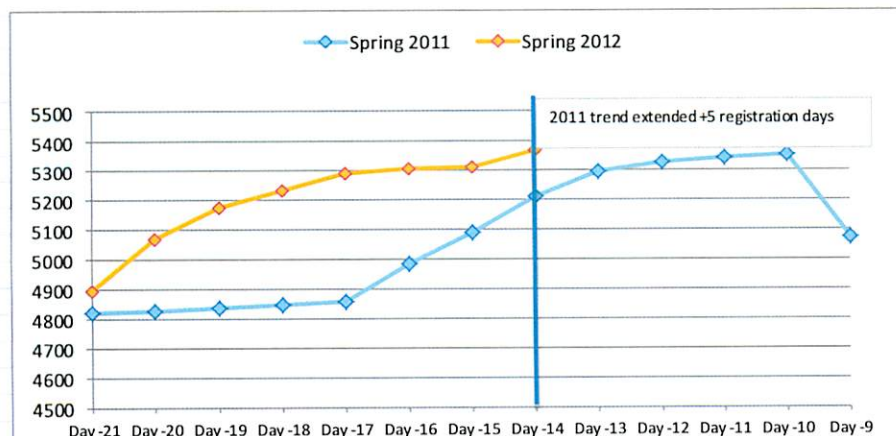
5,372 students are registered for 57,235 credit hours.

An increase of 3% in credit hours compared to this time last year (+1,642)

Credit hours are currently 10.5% below (-6,713) prior year census (63,948); 89.5% of prior year census has been achieved.

**Headcount**

	Day -21	Day -20	Day -19	Day -18	Day -17	Day -16	Day -15	Day -14	Day -13	Day -12	Day -11	Day -10	Day -9
Spring 2011	4821	4828	4839	4846	4859	4982	5091	5212	5296	5330	5343	5356	5072
Spring 2012	4896	5068	5177	5235	5293	5304	5313	5372					
Difference	75	240	338	389	434	322	222	160					
Pct. Difference	1.6%	5.0%	7.0%	8.0%	8.9%	6.5%	4.4%	3.1%					



**At-a-Glance:**

5,372 students are registered for 57,235 credit hours.

An increase of 3.1% in headcount compared to this time last year (+160)

Headcount is currently 12.9% below (-793) prior year census (6,165); 87.1% of prior year census has been achieved.

**BUDGET AND CAPITAL PROJECTS UPDATE 1/10/12****Budget Update:****FY12 Budget**

- Revision is pending the finalized census data for Spring 2012 – target is flat enrollment from last year.
- Additional funding was needed for the annual PERS appropriation.
- An additional .5% was needed to meet the contractual 2.5% raise for FT employees most of which was recouped from retirements.
- Several divisions were reorganized and some positions not rehired after retirement for savings.
- The budget is balanced and the goal is to stop requisitions for the year early and return the surplus to the fund balance in preparation for next year.

**FY13 Budget**

- All budget information has been compiled with the following assumptions:
  - Flat funding from the County and State.
  - Flat enrollment
  - 10% increased costs in health benefits starting January 2013
  - Increase in tuition and fees?
  - Contractual increase in salaries (2<sup>nd</sup> year/3 year labor agreement)
  - Most departments held flat – unless they submitted requests – currently under review
  - Utilities increase by 5%
  - IT contractual increases 10%

**Capital Projects Update****2011 Chapter 12 funding (\$6,500,000).**

University Center is fully enclosed (water tight) and the interior work is ahead of schedule. No major road blocks are anticipated to prevent the building from not being completed on time.

**2012 Chapter 12 funding (\$7,551,800)**

Funding has been approved by the Freeholders. It is anticipated the funds will be available mid-January 2012. The below projects have been identified (subject to change as budget allows):

- \$3,112,739- Scott Hall Expansion (2 or 4 labs)
- \$2,100,000 –Purchase of Superintendent and Herbert Buildings
- \$1,143,914 - Roof replacement-Fine Arts Center, Student Services and Allied Health buildings
- \$465,619 - Physical Education Buildings and Grounds renovation
- \$300,000 - University Center smart classrooms
- \$179,524 - parking lot and revised traffic pattern resurfacing
- \$100,000 - Physical Education, Scott Hall and Security Buildings Generator
- \$100,000 - Campus wide re-keying
- \$50,000 - Cost of bond

**2013 Chapter 12 funding**

A \$1,898,420 preliminary funding request has been submitted to the NJCCC Facilities Committee for all underground pipe replacement. However this project is still under review and could be changed after further discussion with the Facilities Committee of the GCC Board of Trustees.





# Presidential Start Smart Scholarship

Gloucester County College (GCC), in cooperation with the Gloucester County College Foundation, has established the "Presidential Start Smart Scholarship," an initiative created to provide qualified first-year students with a \$1,000 tuition award. Each Gloucester County school district allocation is based on student enrollment.

## Student Eligibility

- Be a Gloucester County public high school senior ranked directly under the top 15 percent for the seventh semester graduating class ranking, who has completed a college preparatory program of study and is selected by the high school to be a recipient
- Complete a GCC application, GCC Financial Aid Disclosure and Release form and Free Application for Federal Student Aid (FAFSA) by **May 1, 2012**
- NJ STARS recipients are ineligible for the Presidential Start Smart Scholarship
- Apply for State and Federal need-based grants and merit scholarships, and submit requested documentation required for completion and verification of application data within the established deadlines (May 1)
- Enroll for the fall semester at GCC in a full-time course of study immediately after graduating from high school
- Take a minimum of 12 credits each semester
- Participate in the GCC First Year Experience (FYE) program
- Be a permanent Gloucester County, New Jersey resident (parents/guardians and student) pursuant to regulations established by GCC at the time of high school graduation and upon college enrollment
- Be a U.S. citizen or eligible non-citizen **and** a legal New Jersey resident for a minimum of 12 consecutive months prior to high school graduation



## Application Process

- Apply for admission to GCC by May 1
- Meet all admission and application requirements established by GCC
- File a FAFSA form and submit a GCC Financial Aid Disclosure and Release form and other requested verification items by May 1

Students will be notified by their high school of "Presidential Start Smart Scholarship" eligibility. Qualified students will receive award letters from the high schools to be submitted to the GCC Start Smart Scholarship coordinator. High schools will notify scholarship recipients prior to graduation. See the high school guidance counselor for more details.

## Scholarship Renewal

- Maintain a minimum cumulative grade point average (GPA) of 2.5 or higher at the end of the fall semester to receive the scholarship for spring (summer, dual credit and HSOP courses included in determining GPA)
- Scholarship funds awarded two semesters – \$500 in fall and \$500 in spring – credited to the GCC student account
- Attend a "Go Far" activity at the end of spring semester

## Contact

Shannon Theurer, Outreach/FYE Administrator  
Email: [stheurer@gccnj.edu](mailto:stheurer@gccnj.edu)/Phone: 856-681-6248



**GLOUCESTER  
COUNTY COLLEGE**

1400 Tanyard Road, Sewell, NJ 08080  
856-468-5000 • [gccnj.edu](http://gccnj.edu)

# Start Smart... Go Far



## Scholarship Allocation by High School District

The following is the proposed Presidential Start Smart Scholarship allocation for each high school in Gloucester County. This information is based on present grade 11 enrollments by high schools and projections of historical grade 12 enrollment data provided by the NJDOE. Neither taxpayer funding nor tuition revenue will be used to support the Start Smart initiative.

### High School

### Scholarship Allocation

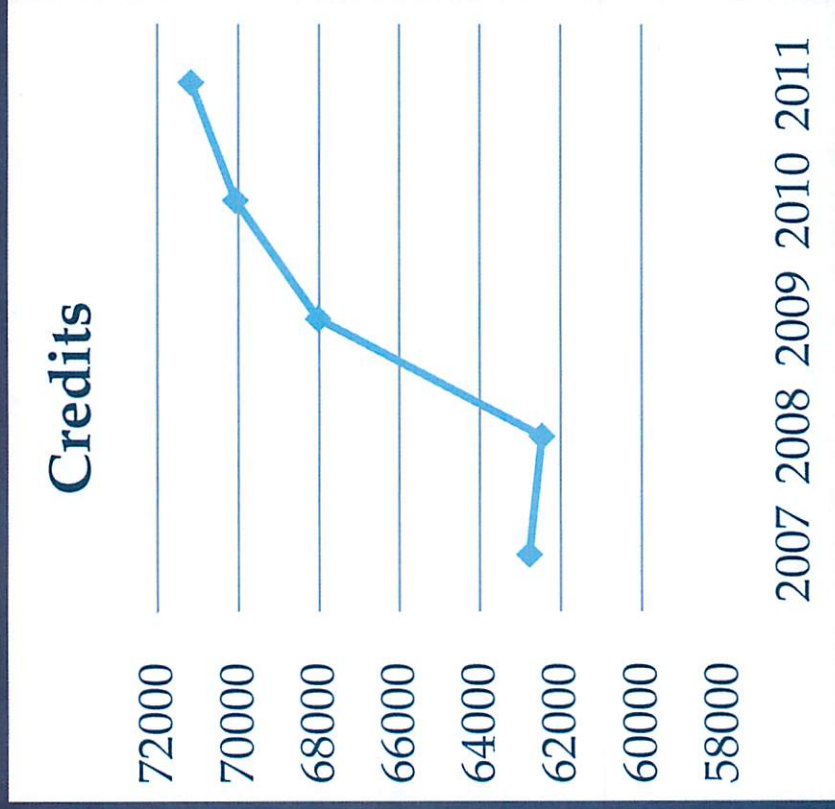
Clayton	2
Clearview Regional	12
Delsea Regional	8
Deptford Township	7
Gateway Regional	4
Glassboro	4
Gloucester Co. Special Services	1
Gloucester Co. Vocational	7
Kingsway Regional	10
Monroe Township	11
Paulsboro	2
Pitman	3
Washington Township	20
West Deptford Township	6
Woodbury	3
<b>Total</b>	<b>100</b>



# Fall 2011 Highlights

GCC continues to set enrollment records for students and credits.

The College enrolled 6,829 (+3.3%) students taking 71,173 (+1.6%) credits in Fall 2011.

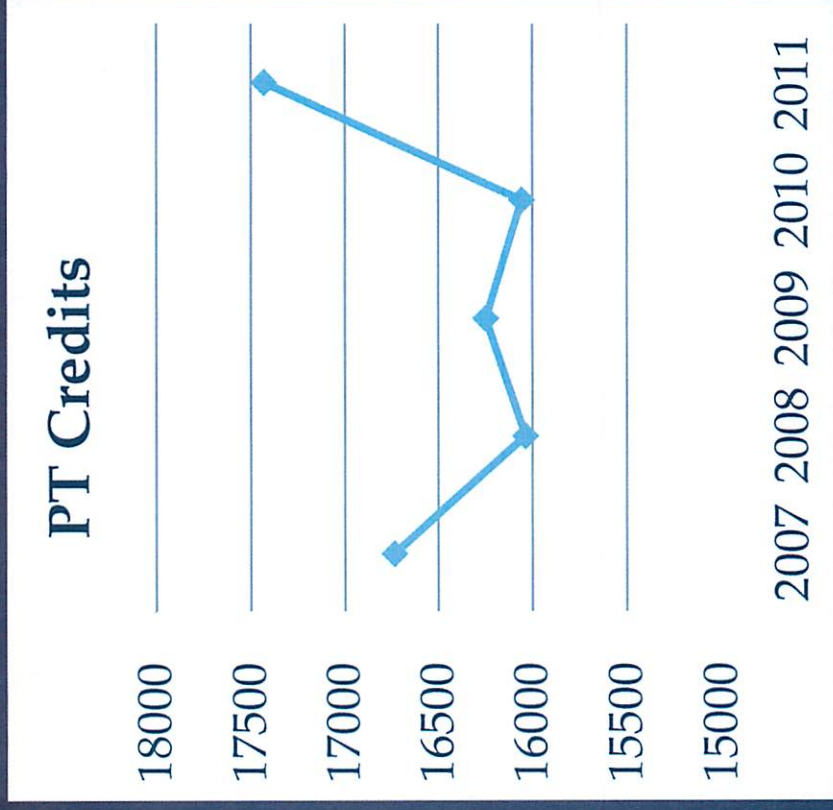


# Fall 2011 Highlights

Part-time enrollment increased after three years of declines.

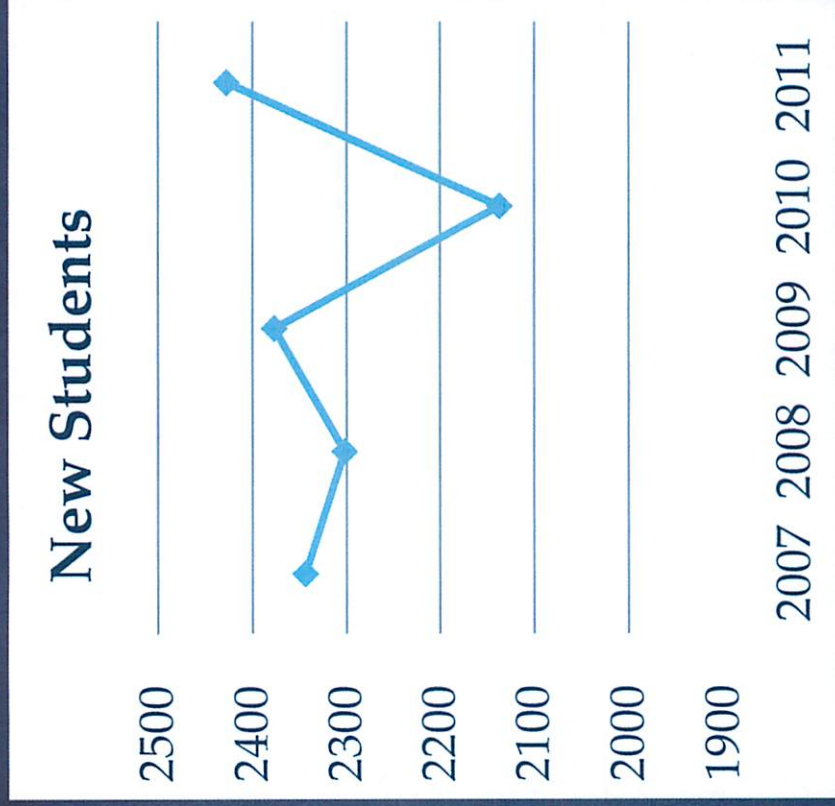
The Fall 2011 part-time headcount of 2,834 increased 8.2% over Fall 2010.

Credit hours increased 8.6% over the prior year.



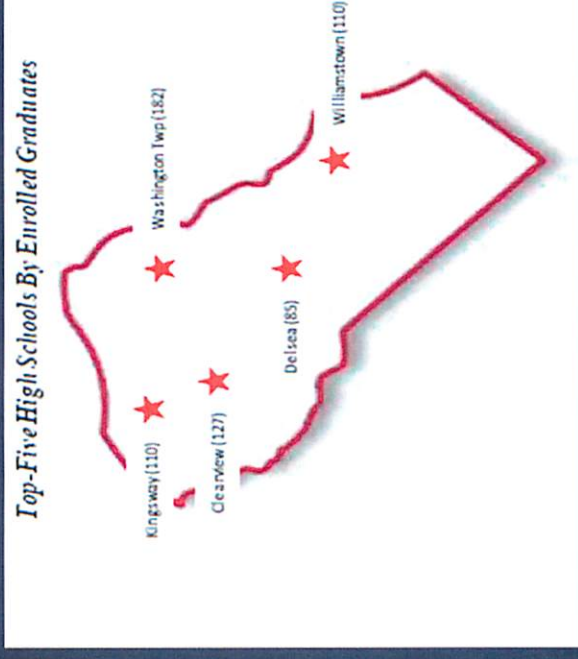
# Fall 2011 Highlights

- ❖ New student enrollment increased by 291 (13.6%).
- ❖ The rebound follows a 10.0% drop reported in Fall 2010.



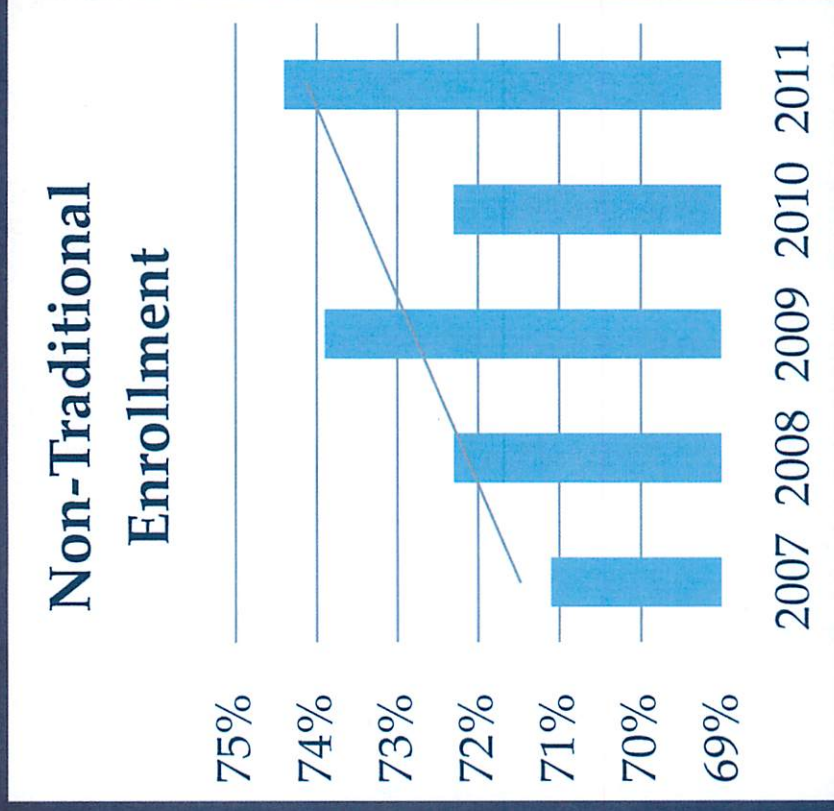
# Fall 2011 Highlights

- ❖ The capture rate of Gloucester County high school students increased from 28.0% to 29.3%.
- ❖ The number of June high school graduates increased by 3.8%.



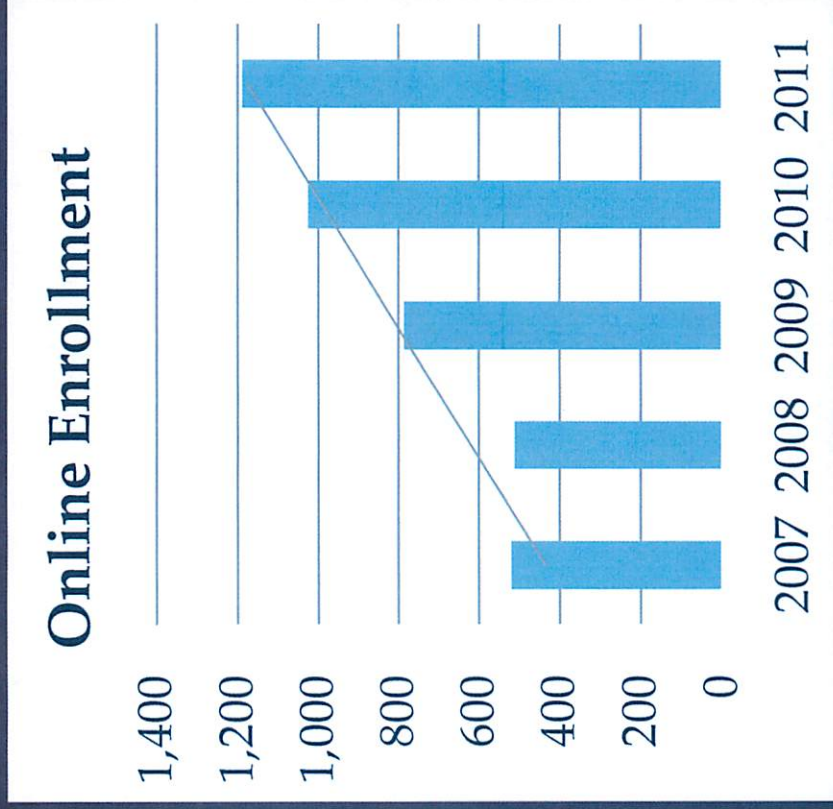
# Fall 2011 Highlights

- ❖ The percentage of GCC students “25 and Over” reached a five-year high; albeit within a limited range.
- ❖ In Fall 2011, 74.4% of students were at or above the quarter century mark. The five-year low was 71.1%.



# Fall 2011 Highlights

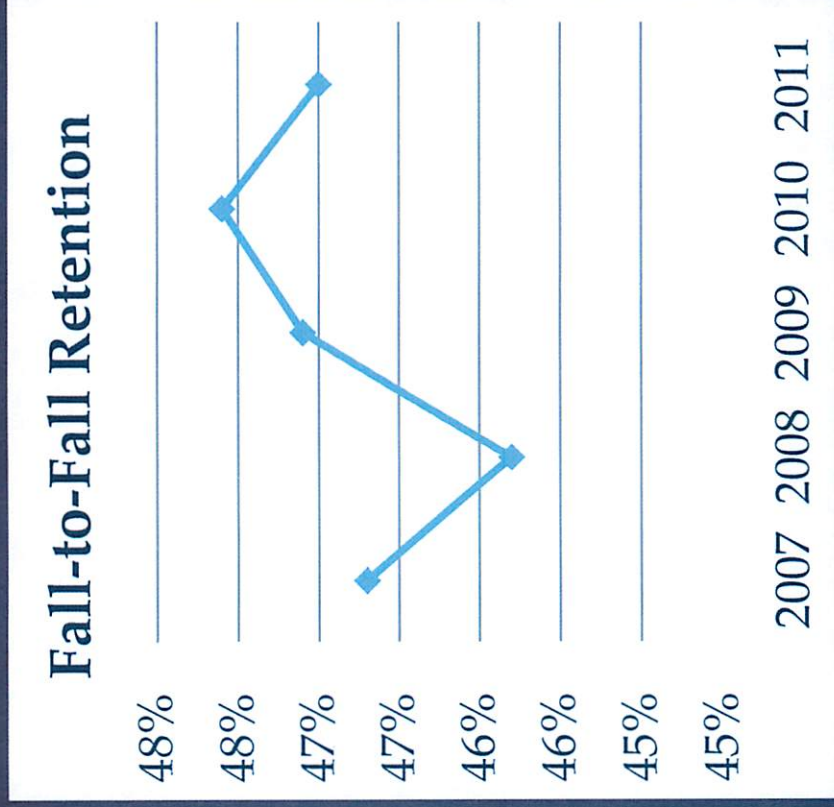
- ❖ Online courses continue to rise in popularity. The number of students enrolled in online courses increased to 1,189 (+16.0%). Online credits of 5,559 were 29.7% above Fall 2010 levels. The percentage of students taking multiple online courses jumped to 37.5% in Fall 2011 from 23.3% in Fall 2010.
- ❖ 57.7% of the student population is enrolled in some form of distance education – either an online, hybrid or web-enhanced course.





# Fall 2011 Highlights

- ❖ GCC's fall-to-fall retention rate dropped slightly to 47.0%. This after a five year high of 47.6%.



# Framework of Findings

## Enrollment Patterns

- High School Capture
- Non Traditional Recruitment
- Public Information

## Budget

- Balance the Pattern (Federal, State, County, Local)
- Rethink the Spending Profile
- Grant & Foundation Involvement

## Capital Infrastructure

- Chapter 12 Balance
- Utilization Pattern
- Focus on the 5-Year Plan

## Program Design

- Enrollment Evaluation
- University Linkages
- Market Relevance (Degree/Certificate)

## Exit Strategies

- University and Employment Relations
- Transfer/Degree
- Employment/Certificate



**RESOLUTION OF THE GLOUCESTER COUNTY COLLEGE  
BOARD OF TRUSTEES AWARDING CONTRACT TO VISUAL SOUND, INC.  
FOR THE PROJECT KNOWN AS SMART CLASSROOM EQUIPMENT**

**WHEREAS**, there exists a need by the Gloucester County College, for the procurement of Smart Classroom Equipment to expand the College's educational resources and for said expansion equipment to be fully compatible with existing educational resources; and

**WHEREAS**, the College has advertised for bids, pursuant to the provisions of New Jersey Public Contracts Law and New Jersey Public Contracts Law for County Colleges; and

**WHEREAS**, four (4) sealed bids were received and publically opened on December 22, 2011 in accordance with a fair and open process; and

**WHEREAS**, the bids of Tequipment, Inc. and Advanced Audio Sales, Inc. were rejected as materially non-conforming; and

**WHEREAS**, the bid of Total Video Products, Inc. exceeds the available funds for the project; and

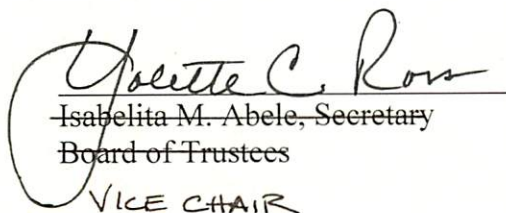
**WHEREAS**, Visual Sound, Inc. is the lowest responsive bidder with a bid of \$69,921 for the procurement, delivery and installation of Smart Classroom Equipment.


**WHEREAS**, the Vice President and Chief Operating Officer of the College has certified that funds are available for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees on the 10<sup>th</sup> day of January, 2012 that the College shall award a contract to Visual Sound, Inc. of Broomall, PA in the amount of \$69,921. for the procurement, delivery and installation of Smart Classroom Equipment.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Gloucester County College held January 10, 2012.

Attested:

  
Isabelita M. Abele, Secretary  
Board of Trustees  
VICE CHAIR

  
Gene J. Concordia, Chair  
Board of Trustees





**BOARD RESOLUTION TO APPLY FOR THE PRESERVATION ASSISTANCE  
GRANTS FOR SMALL INSTITUTIONS**

The Gloucester County College Board of Trustees hereby certifies that permission has  
been granted to apply for  
**the**

**PRESERVATION ASSISTANCE GRANTS FOR SMALL INSTITUTIONS**

**for**

**January 2013 – December 2013**

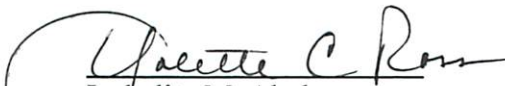
This grant will provide funds to document the Gloucester County College's permanent art  
collection

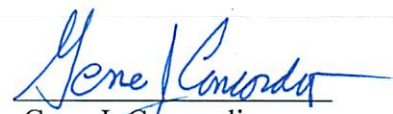
**In the amount of**

**\$6,000**

The approval of the resolution to apply for the Preservation Assistance Grants for Small  
Institutions funded by the National Endowment for Humanities in the amount of \$6,000  
for the time period January 2013-December 2013 was authorized at the Gloucester  
County College Board of Trustees meeting held on,

**January 10, 2012**

  
~~Isabelita M. Abele~~  
~~Secretary of the Board~~  
VICE CHAIR

  
Gene J. Concordia  
Chairman of the Board





**BOARD RESOLUTION TO APPLY FOR THE DISENGAGED ADULTS  
RETURNING TO COLLEGE GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has  
been granted to apply for  
**the**

**DISENGAGED ADULTS RETURNING TO COLLEGE GRANT**

**for the period of**

**2012 - 2014**


This grant will provide funding to support, identify, contact, re-enroll and graduate adults  
who have left New Jersey colleges in good standing but without earning the intended  
associates or bachelor's degree.


**In the amount of**

**\$75,000 (each year)**

The approval of the resolution to apply for the Disengaged Adults Returning to college  
Grant funded by the New Jersey Office of the Secretary of Higher Education for the  
period of 2013-2014 in the amount of \$75,000 was authorized at the Gloucester County  
College Board of Trustees meeting held on,

**January 10, 2012**

  
~~Isabelita M. Abele~~  
~~Secretary of the Board~~  
VICE CHAIR

  
Gene J. Concordia  
Chairman of the Board





**BOARD RESOLUTION TO APPROVE AN EXTENSION OF THE TIDEWATER  
COMMUNITY COLLEGE HEALTH-IT (HIT) GRANT PROGRAM TO  
INCLUDE YEAR 3**

The Gloucester County College Board of Trustees hereby certifies that permission has  
been granted to approve an extension for  
the

**TIDEWATER COMMUNITY COLLEGE HEALTH-IT (HIT) GRANT  
PROGRAM TO INCLUDE YEAR 3**

for

**April 2, 2012 – March 31, 2013**

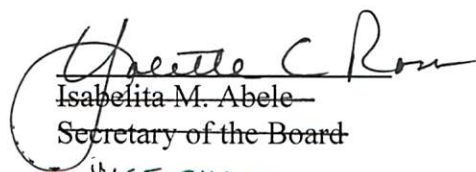
As a member of the Tidewater Community College HealthIT (HIT) Consortia, Gloucester  
County College has been invited to extend the current 2-year Tidewater Community  
College HealthIT (HIT) grant program to include a third year. This extension will enable  
Gloucester County College to continue to provide health information education  
programs, including certification, for both health care and information technology  
students

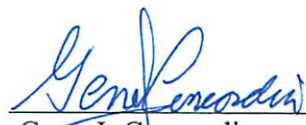
**in the amount of**

**\$212,000**

The approval of the resolution to approve an extension of the Tidewater Community  
College HealthIT (HIT) Grant program to include Year 3 for the period of April 2, 2012-  
March 31, 2013 in the amount of \$212,000 was authorized at the Gloucester County  
College Board of Trustees meeting held on,

**January 10, 2012**

  
Isabelita M. Abele  
Secretary of the Board  
VICE CHAIR

  
Gene J. Concordia  
Chairman of the Board





**BOARD RESOLUTION TO APPLY FOR THE SENIOR CORPS/COMMUNITY SERVICE CORPS CORPORATION FOR NATIONAL AND COMMUNITY SERVICE GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for  
the

**SENIOR CORPS/COMMUNITY SERVICE CORPS CORPORATION FOR NATIONAL AND COMMUNITY SERVICE GRANT**

for

**FY March 2012-February 2013**

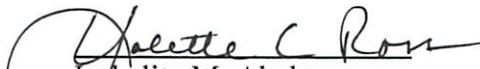
This program is designed to provide monetary funds for Senior Corps /Community Service to provide programming and volunteers to 80 non-profit agencies in Gloucester County

**In the amount of**

**\$57,673**

The approval of the resolution to apply for the Senior Corps/Community Service Corps Corporation for National and Community Service Grant for FY March 2012-February 2013 in the amount of \$57,673 was authorized at the Gloucester County College Board of Trustees meeting held on,

**January 10, 2012**

  
~~Isabelita M. Abele~~  
Secretary of the Board  
VICE CHAIR



  
Gene J. Concordia  
Chairman of the Board



**BOARD RESOLUTION TO APPLY FOR THE SENIOR CORPS/COMMUNITY SERVICE CORPS UNITED WAY GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for  
**the**

**SENIOR CORPS/COMMUNITY SERVICE CORPS UNITED WAY GRANT**

**for**

**FY July 2012 – June 2013**

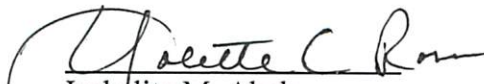
This program is designed to provide monetary funds for Senior Corps volunteer support, mileage reimbursement and insurance coverage. Volunteers are placed with 80 non-profit Human Service agencies in Gloucester County


**In the amount of**

**\$25,000**

The approval of the resolution to apply for the Senior Corps/Community Service Corps United Way Grant for FY July 2012-June 2013 in the amount of \$25,000 was authorized at the Gloucester County College Board of Trustees meeting held on,

**January 10, 2012**

  
Isabelita M. Abele  
Secretary of the Board  
VICE CHAIR

  
Gene J. Concordia  
Chairman of the Board





GLOUCESTER COUNTY COLLEGE  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2011

	11/30/2011		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
<b>Educational and General</b>			
Student Tuition - Credit	\$ 13,137,123	\$ 10,613,350	\$ 2,523,773
Police Academy - Tuition	58,000	15,240	42,760
Fire Academy - Tuition	65,000	14,849	50,151
Continuing Education	1,788,760	1,260,126	528,634
Fees	6,821,033	5,287,799	1,533,234
Out of County	40,000	15,632	24,368
<b>Government Appropriations</b>			
State	4,711,370	1,963,070	2,748,300
Police Academy - State Funding	198,523	82,718	115,805
Fire Academy - State Funding	9,430	3,929	5,501
Continuing Ed - State Funding	107,168	44,653	62,515
County	7,654,944	3,827,472	3,827,472
Other Revenues	81,779	27,186	54,593
Auxiliary Enterprises**	839,000	351,808	487,192
<b>Total Revenues</b>	<b>\$ 35,512,130</b>	<b>\$ 23,507,832</b>	<b>\$ 12,004,298</b>
<b>Current Operating Expenditures</b>			
<b>Instruction - Total</b>			
Personnel - FT	6,495,354	1,843,301	4,652,053
Personnel - FT OT, OL, Misc	1,363,492	484,866	878,626
Benefits	2,913,699	982,059	1,931,640
Personnel - PT	2,547,792	1,032,940	1,514,852
Expenses	323,227	118,003	205,224
<b>Continuing Education - Total</b>			
Personnel - FT	466,237	215,275	250,962
Personnel - FT OT, OL, Misc	-	-	-
Benefits	242,079	113,600	128,479
Personnel - PT	339,290	173,523	165,767
Expenses	878,164	469,334	408,830
<b>Police Academy - Total</b>			
Personnel - FT	213,339	86,469	126,870
Personnel - FT OT, OL, Misc	-	-	-
Benefits	218,495	26,563	191,932
Personnel - PT	28,373	4,443	23,930
Expenses	73,200	16,616	56,584

Fire Academy - Total	\$ 430,362	\$ 104,319	\$ 326,044
Personnel - FT	116,985	43,068	73,917
Personnel - FT OT, OL, Misc	-	-	-
Benefits	124,063	17,904	106,159
Personnel - PT	69,984	18,210	51,774
Expenses	119,330	25,137	94,193
Academic Support - Total	\$ 3,175,501	\$ 1,087,903	\$ 2,087,598
Personnel - FT	1,391,621	528,034	863,587
Personnel - FT OT, OL, Misc	92,870	22,100	70,770
Benefits	585,527	206,328	379,199
Personnel - PT	463,873	156,026	307,847
Expenses	641,610	175,415	466,195
Student Services - Total	\$ 4,596,793	\$ 1,593,492	\$ 3,003,301
Personnel - FT	2,507,537	910,474	1,597,063
Personnel - FT OT, OL, Misc	16,900	3,269	13,631
Benefits	865,174	298,420	566,755
Personnel - PT	354,463	107,601	246,862
Expenses	852,719	273,729	578,990
Institutional Support - Total	\$ 5,262,912	\$ 1,872,107	\$ 3,390,805
Personnel - FT	2,317,185	839,866	1,477,319
Personnel - FT OT, OL, Misc	17,385	772	16,613
Benefits	720,635	253,281	467,354
Personnel - PT	63,370	26,220	37,150
Expenses	2,144,337	751,967	1,392,370
Operating & Maintenance - Total	\$ 5,318,202	\$ 1,776,684	\$ 3,541,518
Personnel - FT	1,512,422	501,119	1,011,303
Personnel - FT OT, OL, Misc	31,000	21,012	9,988
Benefits	502,762	161,977	340,785
Personnel - PT	129,539	32,238	97,301
Expenses	3,142,479	1,060,338	2,082,141
Leasing Expenses	142,550	-	\$ 142,550
Retiree Benefits	406,753	156,248	\$ 250,505
<b>Total Operating Expenditures</b>	<b>\$ 35,435,815</b>	<b>\$ 12,157,745</b>	<b>\$ 23,278,070</b>

\*\* The Y-T-D for Auxiliary Enterprises for 11/30/2011 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE

Deptford Township

Sewell, NJ 08080

BOARD MEETING

DATE: 1/10/2012

PERSONNEL ACTIONS

**STATEMENT OF FACTS:**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**BACKGROUND:**

**Two (2) Stipends for Continuing Acting Appointments:**

Judith Atkinson, Acting Vice President, \$14,200 per annum, prorated, effective 1/1/12

Sandra Hoffman, Acting Registrar, \$9,480 per annum, prorated, effective 1/1/12

**Two (2) Appointments:**

Barbara Taylor. Ms. Taylor has a B.S. degree from Thomas Jefferson University and a M.S. degree from the University of Pennsylvania. She was a full time faculty member at Helene Fuld School of Nursing for seven years. During this time Ms. Taylor also acted as a Course Coordinator, and Lab Coordinator, and served on the advisory council and evaluation committee. She was also the Chair of Faculty Development.

Reason: Resignation

Title: Instructor I, Nursing

Salary Band: S8 \$40,000 – 68,941.50 – 97,883

Salary: \$50,000 per annum, prorated

Start Date: 2/13/2012

Michael Plagianakos. Mr. Plagianakos has a M.S. degree from Old Dominion University and his B.A. degree from Ramapo College of NJ. He has worked for Old Dominion University for the past two years as a Graduate Assistant in the Office of Student Activities and Leadership where he advised five students organizations in the areas of event programming, and campus policies and procedures and also as an Instructor for Career and Major Exploration. He has been interning in GCC's CAP center for the past year where he has utilized social media to educate students on career trends and transfer opportunities.

Reason: Rowan Agreement

Title: Transfer Advisor, University Center

Salary Band: S9 \$40,000 – 52,500 – 65,000

Salary: \$40,000 per annum, prorated

Start Date: 1/02/2012

**Eight (8) Part Time Hires:**

Eileen Adezio, Foundation Assistant, \$12.00 per hour

Ray Bider, Adjunct Evaluator, \$150.00 per evaluation

Sean Brown, Security Officer, \$10.50 per hour

Dennis Corbett, Adjunct Evaluator, \$150.00 per evaluation

John McGovern, Adjunct Evaluator, \$150.00 per evaluation

Kimberly Pandolph, Testing Assistant, \$10.00 per hour

Joseph Perretta, Clerk-Typist, Duplicating, \$10.00 per hour

Teresa Stallone, Adjunct Evaluator, \$150 per evaluation

**Seven (7) Additions to the 2011-12 Adjunct List:**

Richard Battaglia, STEM

Jason Dugan, HPER/Athletics

Matthew Morgenstern, HPER/Athletics

Daniel Pacifico, Business Studies

Walter Raymond Schrek, Public Safety and Security

Mark Seigel, Business Studies

Margaret Woodworth, Liberal Arts

**INTERIM PRESIDENT'S RECOMMENDATION:**

Recommend approval of actions listed above.