

GLOUCESTER COUNTY COLLEGE
1400 Tanyard Road
Sewell, NJ 08080-9518

August 1, 2012

WORK & REGULAR SESSION MINUTES

Chair Gene J. Concordia called the Work Session of the Board of Trustees of Gloucester County College to order at 6:19 p.m. in the Library Board Room.

Members Present:

Mr. Gene J. Concordia, Chair
Mr. Douglas J. Wills, Esq., Treasurer
Mr. Robert L. Bumpus
Ms. Jean L. DuBois
Mr. Cody D. Miller
Mrs. Virginia Scott (6:26p.m.)
Dr. George J. Scott (6:40p.m.)
Mr. Fred Keating, ex-officio

Members Absent:

Ms. Yolette C. Ross, Vice Chair
Mr. Andrew A. DiNardo
Dr. James Lavender

Advisors Present:

Mr. Christopher Gibson, Esq.
Dr. Geraldine Martin
Ms. Grace VanZoeren

Cabinet Present:

Ms. Judy Atkinson
Mr. Nick Burzichelli
Ms. Patty Claghorn
Ms. Karen Durkin
Ms. Beth Hall
Mr. John Henzy
Ms. Almarie Jones
Ms. Danielle Morganti
Mr. Josh Piddington

After the reading of the Sunshine notice, Ms. Meg Resue, Executive Assistant, Board of Trustees recorded roll. Chair Concordia acknowledged Dr. Geraldine Martin, Faculty Board Representative, and noted the presence in the audience of the Board's former Student Government Association (SGA) representative, Mr. Mike Rossini. The current Vice President of SGA, Ms. Grace VanZoeren, was present and was warmly welcomed as Gloucester County College's student representative at the Board table. Mr. Concordia also acknowledged and welcomed Freeholder Lyman Barnes, Education Liaison, who was also in attendance this evening.

WORK & REGULAR SESSION MINUTES

August 1, 2012

Page 2

After welcoming comments, Chair Concordia asked Mr. Keating to move on to the President's Report (attached). President Keating started out his report by recognizing the coaches and athletes of the National Championship Women's Softball Team. The team captured for Gloucester County College, its second consecutive NJCAA Division III National Championship. For the fifteen young women on the team roster, nine members were in attendance this evening. President Keating went on to congratulate Ron Case, Dean, Health, Physical Education, and Recreation; Athletic Director, for a persistently outstanding athletics program and to showcase the National Alliance of Two-Year College Athletics Administrators (NATYCAA) Cup presented to GCC for the third year in a row. The award is for having the best overall non-scholarship athletic program in the country. Pictures were taken to commemorate these two outstanding achievements.

At the completion of the recognition portion of President Keating's report, he reviewed the following items for the Board:

- Board of Trustees Policy Manual / Procedures – at a prior Board meeting, a contract was approved for a consultant to review and update the College's policies and procedures and the work has begun
- President's Excellence in Cultural Diversity Advisory Committee – The President proposed this committee to focus on expanding diversity efforts to provide excellence in higher education cultural diversity at the College
- Capital Project Update
 - University Center – will be ready to open for Fall classes
 - Scott Hall – ahead of completion schedule
 - Paving Projects – Phase I (resurfacing) starts in a week, with Phase II (traffic pattern change) to take place in the future
 - Chapter 12 Funding – There is the potential for more money to be allotted to GCC due to other institutions not participating.
 - Higher Education Bond Priority List – this is dependent on the election outcome in November
- Enrollment Profile – trending is positive as head toward the Fall semester

Of note on Dates to Remember:

July 30th - the New Jersey State Senate confirmed Governor Christie's nomination appointing Frederick Keating to The College of New Jersey Board of Trustees.

August 14th – Presentation of the 9-11 steel for a College memorial

August 21st – University Center Ribbon Cutting

As there was no Executive Session, the Board Chair called to order the Regular Session at 7:05 p.m. and led the Board in the Pledge of Allegiance. Roll call was retaken at this time by Ms. Meg Resue, Executive Assistant to the Board of Trustees; attendance remained the same as stated on page one.

WORK & REGULAR SESSION MINUTES

August 1, 2012

Page 3

COMMUNICATIONS

NONE

ACCEPTANCE OF MINUTES

Chair Concordia declared the July 9, 2012 Work and Regular Session Minutes approved as presented.

FACILITIES/PROPERTY

NONE

ACADEMIC & STUDENT AFFAIRS

Approval to Apply: Senior Corps/Community Service Corps Wellness Program

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus, to unanimously approve applying for funding for the Assistance to R.S.V.P. Senior Corps/Community Service Corps Wellness Program Grant from the Gloucester County Division of Health and Senior Services for Fiscal Year January 1, 2013-December 31, 2013 in the amount of \$7,320.

Approval to Apply: Senior Corps/Community Service Corps Friendly Visitor focusing on Reading & Writing Program

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus, unanimously to approve applying for funding from the Gloucester County Division of Health and Senior Services for the R.S.V.P. Senior Corps/Community Service Corps Friendly Visitor focusing on Reading & Writing Program Grant for Fiscal Year January 1, 2013-December 31, 2013 in the amount of \$5,620.

Accept Funding: Continuing Education/Consolidated Adult Basic Skills & Integrated English Literacy & Civics Education Grant Programs

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus, unanimously accept the Notice of Obligation from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education Grant Programs for the period of July 1, 2012-June 30, 2013 in the amount of \$281,785.

WORK & REGULAR SESSION MINUTES

August 1, 2012

Page 4

ACADEMIC & STUDENT AFFAIRS – (con't)

Accept & Sign: Workforce Investment Act Training Provider Agreement between the County of Camden and Gloucester County College

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus, unanimously to accept and sign the Workforce Investment Act Training Provider Agreement between the County of Camden and Gloucester County College for the period of July 1, 2012 through June 30, 2013.

Accept Funding: Senior Corps/Community Service Corps/United Way/State Health Insurance Assistance Program

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus, unanimously to approve accepting funding from the United Way for the Senior Corps/Community Service Corps United Way State Health Insurance Grant for Fiscal Year July 1, 2012–June 30, 2013 in the amount of \$25,000.

Accept Funding: Center for People in Transition/Displaced Homemakers Program

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus, unanimously to approve a resolution to accept funding from the New Jersey Department of Children and Families, Division on Women for the Center for People in Transition's Displaced Homemakers Grant for the period of July 1, 2012 – June 30, 2013 in the amount of \$123,280.

Accept Funding: Carl D. Perkins Career and Technical Education Improvement Act

On the recommendation of the President, Mrs. Scott made a motion, seconded by Mr. Bumpus, unanimously to approve a resolution to accept funding from the Carl D. Perkins Career and Technical Education Improvement Act of 2006 for the period of July 1, 2012 – June 30, 2013 in the amount of \$231,476.

FINANCE

Financial Statement

Information: The Comparative Statement of Revenue & Expenditures for the month ending June 30, 2012 was presented to the Board. (attached)

WORK & REGULAR SESSION MINUTES

August 1, 2012

Page 5

PERSONNEL

Education/General Fund Actions

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mr. Wills unanimously approving the following Education/General Fund Actions (attached).

- Two (2) Appointments
Joshua Wickman
Denise Gerace
- One (1) Promotion
Brigette Satchell
- Two (2) Title Changes/Salary Adjustments
Sharon Downs
Joan Kuhar
- One (1) Transfer
Carol Berk
- One (1) Salary Adjustment
Annette Clifford
- One (1) Reclassification
Kristen Whyte
- One (1) Resignation
Pamela McEvoy
- One (1) Part Time Hire
Christopher Mayer-Bacon
- One (1) Part Time Title Change
Athena Slaton
- Four (4) Additions to the 2012-13 Adjunct List
Patricia Claghorn
Brittany Kouroupos
Jacqueline Morrow
Edmond Thompson
- Sixty Six (66) Deletions to the 2012-13 Adjunct List (see attached)

WORK & REGULAR SESSION MINUTES

August 1, 2012

Page 6

PERSONNEL – (con't)

Approval of Affirmative Action/Title IX Officer

On the recommendation of the President, Ms. DuBois made a motion, seconded by Mrs. Scott unanimously approving the following person to be designated as Affirmative Action/Title IX Officer:

Almarie Jones, Executive Director, Equity and Diversity

OTHER

NONE

PUBLIC PORTION

Mr. Concordia asked for public comment. Ms. Grace VanZoeren, Vice President of SGA, took the opportunity to voice a question about the milling and resurfacing of the road leading into campus. She was concerned whether it would be completed in time for the students returning in the Fall. She was informed Phase I would be completed and would not pose a problem as the Fall semester approached and Phase II of the project would not occur for about a year.

At 7:18 p.m., Mr. Wills made a motion to end the Work and Regular Session. Mr. Bumpus seconded the motion, and it was unanimously passed to adjourn the meeting.

Respectfully submitted,



Meg Resue
Executive Assistant, Board of Trustees



Gloucester County College

The President's Report

August 1, 2012

1. Recognition

- “Meet our Students” introduction of National Championship Women’s Softball Team
- 2011-2012 National Alliance of Two-Year College Athletic Administrators (NATYCCA) Cup Award

2. Board of Trustees Policy Manual – Procedures

3. President’s Excellence in Cultural Diversity Advisory Committee

4. Capital Projects Update

- University Center
- Scott Hall
- Paving Projects
- Chapter 12 Memo
- Higher Education Bond Priority List

5. Enrollment Profile (attachment)

Dates to Remember:

July 30: New Jersey State Senate confirmed Governor Christie’s nomination appointing Frederick Keating to The College of New Jersey Board of Trustees

August

- 1 Board of Trustee Meeting – Library Board Room, 6:15 pm
- 14 Presentation of 9-11 steel for memorial – Location and time to be determined
- 21 University Center ribbon cutting – University Center, noon
- 8/27-9/2 President Keating’s vacation out of the country; Provost Henzy appointed Acting President

September

- 3 College Holiday
- 4 All College Day
- 5 First day of Fall Semester classes
- 5 Board of Trustee Meeting – Library Board Room, 6:15 pm



GLOUCESTER COUNTY COLLEGE

1400 TANYARD ROAD • SEWELL, NEW JERSEY 08080

OFFICE OF THE PRESIDENT

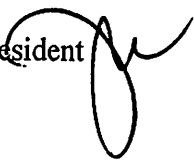
856-415-2100

Fax 856-468-9462

www.gccnj.edu

M E M O R A N D U M

TO: GCC Board of Trustees Executive Committee

FROM: Frederick Keating, President 

DATE: July 31, 2012

RE: Proposed President's Excellence in Cultural Diversity Advisory Committee

PROPOSAL: The College President will convene a Presidential Advisory Committee to focus on expanding diversity efforts that provide excellence in higher education cultural diversity at GCC.

PURPOSE: Cultural diversity is an important consideration for prospective students when selecting a school to attend, and one of the Core Values of GCC is the "Belief that the College will actively seek to create the highest levels of access to programs and services for all students who may benefit and that the College's employees and students represent the diversity of the community." In support of this Core Value, GCC has an active College Assembly diversity committee as well as a dynamic multi-cultural student club. The President's Excellence in Cultural Diversity Advisory Committee will support these committees and focus on expanding diversity efforts that provide excellence in higher education cultural diversity at GCC.

MEMBERSHIP: Membership will be at the invitation of the President and will include representatives from the College Assembly Diversity Committee, the Multi-Cultural Club, Student Activities, faculty, staff, administration, the Executive Director Equity and Diversity, and 2 students.



Summer I 2012 Census Enrollment Comparison

	2012	Comparison to 2011 Census		
		Total	Difference	Percent Difference
Headcount	1,902	1,908	-6	-0.3%
Credit Hours	7,931	8,250	-319	-3.9%

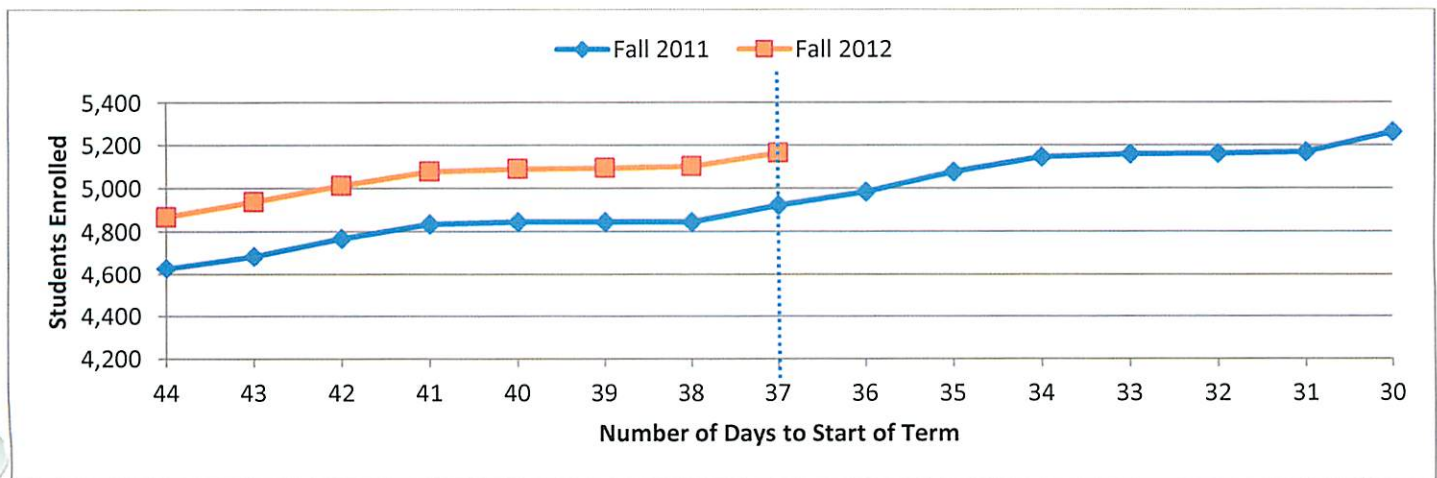
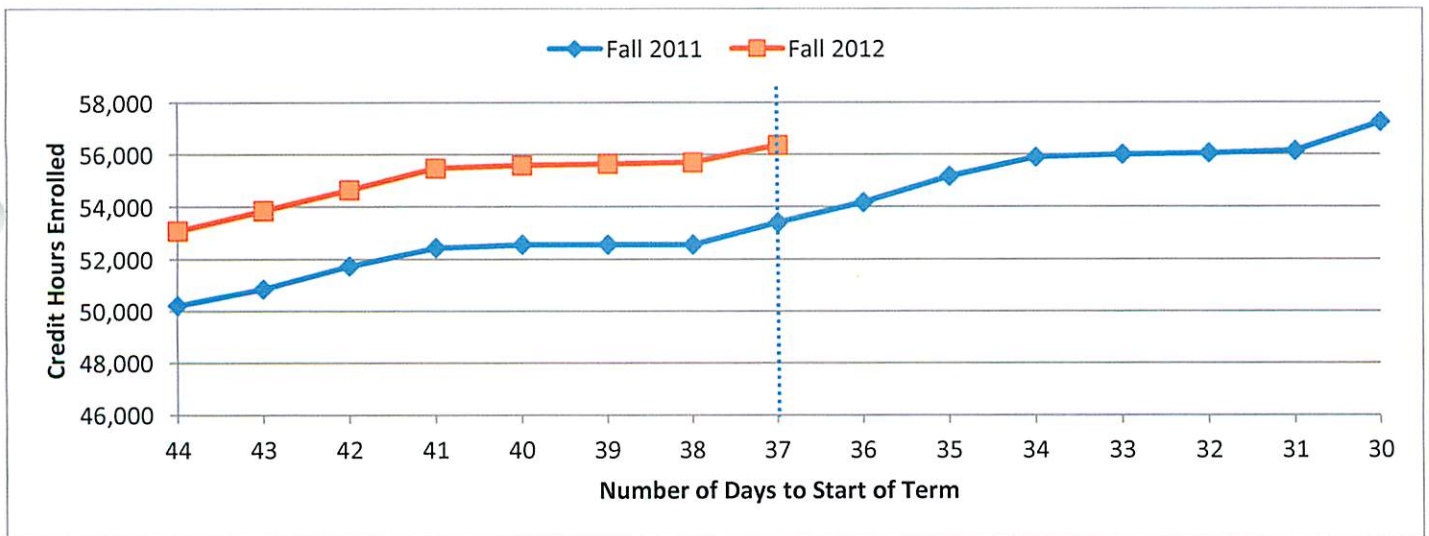
Summer II 2012 Census Enrollment Comparison

	2012	Comparison to 2011 Census		
		Total	Difference	Percent Difference
Headcount	1,900	1,690	+210	+12.4%
Credit Hours	7,966	7,060	+906	+12.8%

Fall 2012 - Point in Time Comparison: 37 days to start of term

	2012	Point-in-Time Comparison to 2011			2011 Census
		Total	Difference	Percent Difference	
Headcount	5,163	4,922	+241	+4.9%	6,829
Credit Hours	56,356	53,405	+2,951	+5.5%	71,173

Fall Enrollment is trending higher compared to 2011. Point-in-time comparisons at this time last year, Fall 2011 headcount was flat at 0% and credit hours were down 1.4%. Fall 2012 headcount is +4.9% and credit hours are +5.5%





**BOARD RESOLUTION TO APPLY FOR FUNDING FOR THE ASSISTANCE
TO R.S.V.P SENIOR CORPS/COMMUNITY SERVICE CORPS WELLNESS
PROGRAM GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding for the

**R.S.V.P. SENIOR CORPS/COMMUNITY SERVICE CORPS WELLNESS
PROGRAM GRANT**

For the period of

January 1, 2013-December 31, 2013

This program supports education to promote independent living to residents of the county who are 60 years or older. For R.S.V.P., those who volunteer their services. For Wellness, those attending the prescribed workshops for the program.


In the amount of

\$7,320

The approval of the resolution to apply for funding for the R.S.V.P. Senior Corps/Community Service Corps Wellness Program Grant from the Gloucester County Division of Health and Senior Services for January 1, 2013-December 31, 2013 in the amount of \$7,320 was authorized at the Gloucester County College Board of Trustees meeting held on,

August 1, 2012


Meg Resue
Executive Assistant to the
Board of Trustees


Gene J. Concordia
Chairman of the Board





BOARD RESOLUTION TO APPLY FOR FUNDING FOR THE R.S.V.P. SENIOR CORPS/COMMUNITY SERVICE CORPS FRIENDLY VISITOR FOCUSING ON READING & WRITING PROGRAM GRANT

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to apply for the

R.S.V.P. SENIOR CORPS/COMMUNITY SERVICE CORPS FRIENDLY VISITOR FOCUSING ON READING & WRITING PROGRAM GRANT

For the period of

January 1, 2013- December 31, 2013


This program is designed to provide friendly visitors to administer reading/writing assistance to isolated and homebound seniors. This program will be facilitated to promote self-improvement, enhancement of the quality of life, and improvement of self-care, advocacy, protection and dignity.

In the amount of


\$5,620

The approval of the resolution to apply for funding for the R.S.V.P. Senior Corps/Community Service Corps Friendly Visitor Focusing on Reading & Writing Program Grant from the Gloucester County Division of Health and Senior Services for January 1, 2013-December 31, 2013 in the amount of \$5,620 was authorized at the Gloucester County College Board of Trustees meeting held on,

August 1, 2012


Meg Resue
Executive Assistant to the
Board of Trustees




Gene J. Concordia
Chairman of the Board



**BOARD RESOLUTION TO ACCEPT THE NOTICE OF OBLIGATION FROM
THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE
DEVELOPMENT FOR THE CONSOLIDATED ADULT BASIC SKILLS
INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT
PROGRAMS**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding for the:

**Adult Basic Skills and Integrated English Literacy
And Civics Education Grant Program**

For the period of

July 1, 2012 – June 30, 2013

This Notice of Obligation authorizes Gloucester County College to provide adult basic skills and literacy programs and services, and to request reimbursements for grant expenditures incurred

In the amount of

\$281,785

The approval of the resolution to accept the Notice of Obligation from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs for the period of July 1, 2012 – June 30, 2013 in the amount of \$281,785 was authorized at the Gloucester County College Board of Trustees meeting held on,

August 1, 2012


Meg Resue
Executive Assistant to the
Board of Trustees




Gene J. Concordia
Chairman of the Board



**BOARD RESOLUTION TO ACCEPT AND SIGN THE WORKFORCE INVESTMENT
ACT TRAINING PROVIDER AGREEMENT BETWEEN THE COUNTY OF CAMDEN
AND GLOUCESTER COUNTY COLLEGE**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept and sign the Workforce Investment Act Training Provider Agreement between the County of Camden and Gloucester County College entitled:

**Workforce Investment Act Training Provider Agreement between the
County of Camden and Gloucester County College**


For the period of

July 1, 2012 – June 30, 2013

This agreement authorizes Gloucester County College to serve as authorized "Training Provider" providing training services for individuals who are eligible for benefits under the 1992 NJ Employment Workforce Development Act.

The approval of the resolution to approve and sign the Workforce Investment Act Training Provider Agreement between the County of Camden and Gloucester County College was authorized at the Gloucester County College Board of Trustees meeting held on

August 1, 2012



Meg Resue
Executive Assistant to the
Board of Trustees



Gene J. Concordia
Chairman of the Board





**BOARD RESOLUTION TO ACCEPT FUNDING FROM THE UNITED WAY
FOR THE SENIOR CORPS/COMMUNITY SERVICE CORPS UNITED WAY
HEALTH INSURANCE ASSISTANCE PROGRAM GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding for the

**SENIOR CORPS/COMMUNITY SERVICE CORPS UNITED WAY HEALTH
INSURANCE ASSISTANCE PROGRAM GRANT**

For the period of

July 1, 2012-June 30, 2013


This grant is designed to provide monetary funds for Senior Corps volunteer support, mileage reimbursement and insurance coverage. Volunteers are placed with 80 non-profit Human Service agencies in Gloucester County


In the amount of

\$25,000

The approval of the resolution to accept funding from the United Way for the Senior Corps/Community Service Corps United Way State Health Insurance Grant for the period of July 1, 2012-June 30, 2013 in the amount of \$25,000 was authorized at the Gloucester County College Board of Trustees meeting held on,

August 1, 2012


Meg Resue
Executive Assistant to the
Board of Trustees


Gene J. Concordia
Chairman of the Board





**BOARD RESOLUTION TO ACCEPT FUNDING FROM THE NEW JERSEY
DEPARTMENT OF CHILDREN & FAMILIES, DIVISION OF WOMEN FOR
THE CENTER FOR PEOPLE IN TRANSITION'S DISPLACED HOMEMAKERS
GRANT**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to the Center for People in Transition to accept funding from:

The New Jersey Department of Children and Families, Division on Women

For the period of

July 1, 2012 – June 30, 2013


The Center for People in Transition will assist displaced homemakers to become emotionally and economically self-sufficient through life skills training, education or vocational training and supportive services.

In the amount of

\$123,280

The approval of the resolution for The Center for People in Transition to accept funding from The New Jersey Department of Children and Families, Division on Women for the Displaced Homemakers Grant for the period of July 1, 2012 – June 30, 2013 in the amount of \$123,280 was authorized at the Gloucester County College Board of Trustees meeting held on,

August 1, 2012



Meg Resue
Executive Assistant to the
Board of Trustees



Gene J. Concordia
Chairman of the Board





**BOARD RESOLUTION TO ACCEPT FUNDING FROM THE CARL D.
PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT
OF 2006 GRANT PROGRAM**

The Gloucester County College Board of Trustees hereby certifies that permission has been granted to accept funding from the:

The Carl D. Perkins Career and Technical Education Improvement Act of 2006

For the period of

July 1, 2012 – June 30, 2013

This grant program provides funds to states for distribution to educational agencies with approved programs in career and technical education. The purpose of the funding is to develop more fully the academic and career and technical skills of postsecondary students enrolled in career and technical education programs.

In the amount of

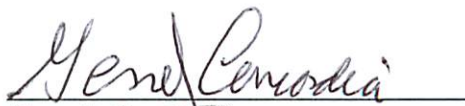
\$231,476

The approval of the resolution to accept funding from The Carl D. Perkins Career and Technical Education Improvement Act of 2006 for the period of July 1, 2012 – June 30, 2013 in the amount of \$231,476 was authorized at the Gloucester County College Board of Trustees meeting held on,

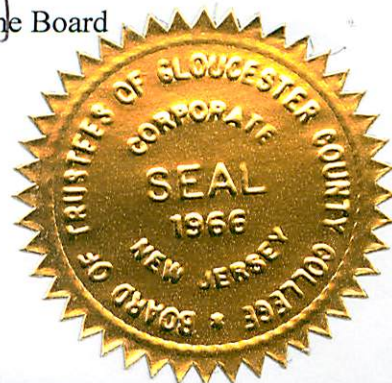
August 1, 2012



Meg Resue
Executive Assistant to the
Board of Trustees



Gene J. Concordia
Chairman of the Board



GLOUCESTER COUNTY COLLEGE
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2012 as of 7/23/12

	6/30/2012 Preliminary		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 13,123,152	\$ 13,402,320	\$ (279,168)
Police Academy - Tuition	58,000	54,951	3,049
Fire Academy - Tuition	65,000	57,196	7,804
Continuing Education	2,036,816	2,669,577	(632,761)
ECEC Revenue	90,000	104,206	(14,206)
Fees	6,872,074	6,855,241	16,833
Out of County	40,000	28,117	11,883
Government Appropriations			
State	4,761,370	4,813,074	(51,704)
Police Academy - State Funding	198,523	198,523	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
County	7,654,944	7,654,944	-
Other Revenues	348,371	161,550	186,821
Auxiliary Enterprises**	988,400	695,475	292,925
Reserve for FY13	(636,052)	-	-
Reserve for Capital Projects	(76,316)	-	-
Total Revenues	\$ 35,640,880	\$ 36,811,772	\$ (458,524)
Current Operating Expenditures			
Instruction - Total	\$ 14,247,545	\$ 14,291,280	\$ (43,735)
Personnel - FT	6,249,507	6,304,220	(54,713)
Personnel - FT OT, OL, Misc	1,492,446	1,444,748	47,698
Benefits	3,339,095	3,276,005	63,090
Personnel - PT	2,854,270	2,935,036	(80,766)
Expenses	312,227	331,272	(19,045)
Continuing Education - Total	\$ 2,176,463	\$ 2,475,952	\$ (299,489)
Personnel - FT	484,779	484,460	319
Personnel - FT OT, OL, Misc	-	-	-
Benefits	264,561	262,015	2,546
Personnel - PT	354,773	370,046	(15,273)
Expenses	1,072,350	1,359,432	(287,082)
Police Academy - Total	\$ 375,455	\$ 353,403	\$ 22,052
Personnel - FT	214,384	214,379	5

Personnel - FT OT, OL, Misc	-	-	-
Benefits	76,498	74,741	1,757
Personnel - PT	28,373	29,372	(999)
Expenses	56,200	34,911	21,289
Fire Academy - Total	\$ 354,301	\$ 321,078	\$ 33,223
Personnel - FT	114,007	113,883	124
Personnel - FT OT, OL, Misc	-	-	-
Benefits	57,980	56,101	1,879
Personnel - PT	69,984	69,079	905
Expenses	112,330	82,015	30,315
Academic Support - Total	\$ 3,069,528	\$ 3,013,705	\$ 55,823
Personnel - FT	1,312,862	1,309,739	3,123
Personnel - FT OT, OL, Misc	98,870	92,208	6,662
Benefits	597,030	582,277	14,753
Personnel - PT	482,873	497,028	(14,155)
Expenses	577,893	532,452	45,441
Student Services - Total	\$ 4,833,469	\$ 4,677,247	\$ 156,222
Personnel - FT	2,540,104	2,488,552	51,552
Personnel - FT OT, OL, Misc	11,900	13,611	(1,711)
Benefits	924,801	882,179	42,622
Personnel - PT	382,745	374,880	7,865
Expenses	973,919	918,026	55,893
Institutional Support - Total	\$ 5,179,430	\$ 4,621,343	\$ 558,087
Personnel - FT	2,354,926	2,258,907	96,019
Personnel - FT OT, OL, Misc	7,385	1,019	6,366
Benefits	767,850	715,626	52,224
Personnel - PT	74,370	73,937	433
Expenses	1,974,899	1,571,854	403,045
Operating & Maintenance - Total	\$ 4,866,387	\$ 4,623,035	\$ 243,352
Personnel - FT	1,382,950	1,395,862	(12,912)
Personnel - FT OT, OL, Misc	31,000	57,957	(26,957)
Benefits	486,386	492,649	(6,263)
Personnel - PT	129,539	152,851	(23,312)
Expenses	2,836,512	2,523,716	312,796
Leasing Expenses	142,550	-	\$ 142,550
Retiree Benefits	395,753	371,550	\$ 24,203
Total Operating Expenditures	\$ 35,640,881	\$ 34,748,595	\$ 892,287

** The Y-T-D for Auxiliary Enterprises for 6/30/2012 is detailed on page 2.

GLOUCESTER COUNTY COLLEGE
Deptford Township
Sewell, NJ 08080

BOARD MEETING

DATE: 8/1/12

PERSONNEL ACTIONS

STATEMENT OF FACTS:

The following Education/General Fund Actions are presented for Board of Trustee approval.

BACKGROUND:

Two (2) Appointments:

Joshua Wickman. Mr. Wickman has a BA in Physics from Binghamton University and his PhD in Physics is expected to be confirmed in August 2012. He was a teaching assistant for one year at both Binghamton University and the University of Delaware. He also worked part time as a NSF Graduate Teaching Fellow for St. George's Technical High School.

Reason: Resignation

Title: Assistant Professor, Physics

Salary Band: S9 \$42,500 - \$74,091 - \$105,682

Salary: \$45,000

Start Date: 9/1/12

Denise Gerace. Ms. Gerace has been working for 3 ½ years at EIRC/Quality Care as a secretary. Her duties included maintaining up-to-date client files and daily reports on Excel, setting up contracts for childcare through the CARES database, and other various clerical duties. Ms. Gerace also has over 11 years of experience working for Thomas Jefferson University Hospital where she began as a Clerk for inventory and data control and held various secretarial positions including Administrative Secretary for the Surgical Care Program.

Reason: Retirement

Title: Team Coordinator, Level V, Nursing

Salary Band: H9 \$14.56 - \$19.37 - \$24.18

Salary: \$15.00 per hour

Start Date: TBD

One (1) Promotion:

Brigette Satchell, from Assistant Dean, Continuing Education, \$79,191 per annum, to Dean, Continuing Education, \$89,200 per annum, effective 9/1/12

Two (2) Title Changes/Salary Adjustments:

Sharon Downs Thomas, from Manager, HIT Grant, \$41,000 per annum, to Project Director, HIT Grant, \$50,000 per annum, effective 4/1/12 through 3/31/13

Joan Kuhar, from Training/Compliance Coordinator, \$16.40 per hour, to Training/Safety Compliance Coordinator, \$31,800 per annum, effective 8/1/12

One (1) Transfer:

Carol Berk, from Team Coordinator, Level V, Business Studies, to Administrative Assistant, Academic Services, effective date to be determined

One (1) Salary Adjustment (change in scope):

Annette Clifford, Confidential Secretary, from \$22.00 per hour, to \$22.47 per hour, effective 8/1/12

One (1) Reclassification:

Kristen Whyte, from Administrative Assistant, \$15.72 per hour, to College Policies and Records Compliance Coordinator, \$31,400 per annum, effective 8/1/12

One (1) Resignation:

Pamela McEvoy, Clinical Simulation Coordinator, effective 8/21/12

One (1) Part Time Hire:

Christopher Mayer-Bacon, Technician, Science, \$17.00 per hour

One (1) Part time title change:

Athena Slaton, from Technician, Dean of Students, to Technician, Student Development

Four (4) Additions to the 2012-13 Adjunct list:

Patricia Claghorn, Business Studies
Brittany Kouroupos, Liberal Arts
Jacqueline Morrow, HPER/Athletics
Edmond Thompson, HPER/Athletics

Sixty Six (66) Deletions to the 2012-13 Adjunct list (see attached):

PRESIDENT'S RECOMMENDATION:

Recommend approval of actions listed above.

NAME PREFIX	LAST NAME	FIRST NAME	ORGN CODE HOME DESC
Mr.	Aguir	Adam	Math/Science
Mr.	Atsu-Swanzy	John	Math/Science
Mr.	Battaglia	Richard	Math/Science
Mr.	Bishop	Charles	Math/Science
Ms.	Boucher	Christine	Computer Information Systems
Mr.	Brown	Edwin	Technologies
Mr.	Bump	Wayne	Math/Science
Ms.	Butler	Geraldine	Math/Science
Mr.	Caporusso	Frank	Math/Science
Ms.	D'Arcangelo	Gina	Math/Science
Mr.	Davidson	Paul	Math/Science
Mrs.	Delany-Hudzik	Mary	Math/Science
Ms.	Eckstein-Lewis	Kathryn	Math/Science
Ms.	Eichenberg	Sarah	Math/Science
Mr.	Faulhaber	David	Technologies
Mr.	Fidler	Nathaniel	Computer Information Systems
Mr.	Gardler	Thomas	Technologies
Ms.	Hicks	Joyce	Computer Information Systems
Mr.	Hoffman	John	Technologies
Ms.	Keane	Adriana	Math/Science
Ms.	Klein	Karen	Math/Science
Mr.	Lavrukhin	Oleg	Math/Science
Mr.	Lewis	William	Computer Information Systems
Mr.	McCurley	R. Hugh	Technologies
Ms.	McMahon	Donna	Math/Science
Ms.	Parr	Melissa	Technologies
Ms.	Sule	Diane	Computer Information Systems
Mr.	Walko	Steven	Technologies
Mr.	Warner	Steven	Technologies
Ms.	Wesolowski	Meredith	Math/Science
Ms.	Branch	Alisa	Business
Ms.	Curran	Jessica	Business
Mr.	Henry	David	Business
Mr.	Lacorte	Kevin	Business
Mr.	Lee	Roy	Business
Ms.	Paone	Maryjane	Business
Mr.	Pardys	Richard	Business
Ms.	Sheppard	Lenora	Business
Dr.	Wachtel	Howard	Business
Mr.	Walter	Gary	Business
Mr.	Abramson	Joel	Business

Ms.	Bailey	Dianna	Liberal Arts
Dr.	Biester	Allen	Liberal Arts
Ms.	Calvello	Toni	Liberal Arts
Ms.	Carola	Barbara	Liberal Arts
Ms.	Conway	Moria	Liberal Arts
Mr.	Cope	William	Liberal Arts
Ms.	Fagan	Lisa	Liberal Arts
Ms.	Ferguson	Leah	Liberal Arts
Ms.	Geldreich	Amei	Liberal Arts
Ms.	Henry	Fiona	Liberal Arts
Ms.	Howard	Martine	Liberal Arts
Mr.	Lindner	Michael	Liberal Arts
Ms.	Maggioncalda	Carol	Liberal Arts
Mr.	McGowan	Michael	Liberal Arts
Mr.	Milio	Paul	Liberal Arts
Dr.	Mills	mary	Liberal Arts
Mr.	Mount	Harry	Liberal Arts
Ms.	Page	Amy	Liberal Arts
Ms.	Richards	Ann	Liberal Arts
Ms.	Tiedrich	Ellen	Liberal Arts
Ms.	Toll	Nelly	Liberal Arts

Ms.	Malane	Elizabeth	Nursing
Ms.	Marinucci	Alisa	Nursing
Ms.	Williams	Debra	Nursing
Mr.	Zielinski	Michael	Nursing



**GLOUCESTER COUNTY COLLEGE
RESOLUTION – AFFIRMATIVE ACTION/TITLE IX OFFICER**

WHEREAS, Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 – 1688 states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance; and

WHEREAS, Title VII prohibits employment discrimination based on race, color, religion, sex and national origin; and

WHEREAS, Gloucester County College is a recipient of federal financial assistance; and

WHEREAS, in accordance with Board Policy 7005 the College shall annually designate an Affirmative Action/Title IX officer to be responsible for oversight of nondiscrimination/affirmative action rules and regulations as they apply within the College; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Gloucester County College, County of Gloucester and State of New Jersey as follows:


The following person is designated as Affirmative Action/Title IX Officer:

Almarie Jones, Executive Director, Equity and Diversity

ADOPTED at the regular scheduled meeting of the Board of Trustees of Gloucester County College held August 1, 2012.


Gene J. Concordia, Chair

Attested:


Meg Resue, Executive Assistant
Board of Trustees

